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December 20, 2023

BROKER

Re: Public Officials Liability Policy

Dear BROKER:

On January 28, 2024, the Town's Public Officials Liability policy comes up for renewal.

Our current policy has a limit of liability of \$5,000,000.00 per occurrence, with a retention of \$50,000.00 for public official liability claims and \$75,000 for employment practices claims.

We would prefer to keep the limits as outlined above, and will consider a multi-year policy in order to reduce our premiums. We do require that insurance companies providing coverage be rated no lower than "A" with a minimum size rating of 8 out of 15.

Should you wish to respond this request for proposals, your quotation/proposal may be submitted by hand, mail, faxed to (516) 624-6196 or emailed to RHealey@oysterbay-ny.gov, but it must be received in this office no later than 5p.m. EST on January 22, 2024. Please include the completed applicable Town disclosure form with your proposal.

Very truly yours,

FRANK M. SCALERA
TOWN ATTORNEY

Ralph P. Healey
Deputy Town Attorney

RPH:al
2017-5834.008