



TOWN ATTORNEY
FRANK M. SCALERA

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Town of Oyster Bay

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DEPUTY TOWN ATTORNEY
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ASSISTANT TOWN ATTORNEY
MATTHEW D. FERNANDO
SAMANTHA A. GOETZ
CHARLES G. McQUAIR

December 15, 2021

BROKER

Re: Property Insurance Policy

Dear Broker:

On December 31, 2021, the Town's Property Insurance Policy comes up for renewal.

Our current policy is as follows:

| | |
|---|------------------|
| Loss Limit | \$100,000,000.00 |
| Sub-limits: | |
| Business Interruption | \$ 1,050,000.00 |
| Earthquake | \$ 5,000,000.00 |
| Flood – X zone only; zones A&Y excluded | \$ 2,500,000.00 |
| Extra Expense | \$ 1,000,000.00 |
| Demolition & Increased CC | \$ 2,500,000.00 |
| Earle Wightman Historic House | \$ 477,000.00 |
| BOILER & MACHINERY INCLUDED | |

We would prefer to keep the limits as outlined above, and will consider a multi-year policy in order to reduce our premiums. We do require that insurance companies providing coverage be rated no lower than "A" with a minimum size rating of 8 out of 15.

Should you wish to respond this request for proposals, your quotation/proposal may be submitted by hand, mail, faxed to (516) 624-6196 or emailed to MZebro@oysterbay-ny.gov, but it must be received in this office no later than ~~3 p.m. EST on December 29, 2021~~. Please include the

completed applicable Town disclosure form with your proposal.

Very truly yours,

FRANK M. SCALERA
TOWN ATTORNEY

A handwritten signature in black ink, appearing to read "Paul J. Ehrlich". The signature is written in a cursive style with a horizontal line underneath it.

Deputy Town Attorney

PSE:mz
2017-5834.001

Please Note: WE'VE EXTENDED THE DEADLINE FOR SUBMISSION TO 3 PM EST ON
DECEMBER 29, 2021.