



TOWN ATTORNEY
FRANK M. SCALERA

Office of the Town Attorney Town of Oyster Bay

DEPUTY TOWN ATTORNEY
PAUL S. EHRLICH
ELIZABETH A. FAUGHNAN
JEFFREY A. LESSER
HAROLD B. MAYER, JR.
DENNIS P. SHEEHAN
KAREN J. UNDERWOOD

SPECIAL COUNSEL
RALPH P. HEALEY
THOMAS M. SABELLICO

TOWN HALL
54 AUDREY AVENUE
OYSTER BAY N.Y. 11771
(516) 624-6150
FAX (516) 624-6196
www.oysterbaytown.com

ASSISTANT TOWN ATTORNEY
MATTHEW D. FERNANDO
SAMANTHA A. GOETZ
CHARLES G. McQUAIR

BROKER

Re: Public Employee Blanket Bond (Crime) Policy

December 15, 2021

Dear Broker:

On December 31, 2021, the Town's Public Employee Blanket Bond (Crime) policy comes up for renewal.

Our current policy is as follows:

Public Employee Dishonesty Limit	\$1,000,000.00
Forgery or Alteration	\$ 250,000.00
Money & Securities	\$ 25,000.00
Computer Fraud	\$ 250,000.00

We would prefer to keep the limits as outlined above, and will consider a multi-year policy in order to reduce our premiums. We do require that insurance companies providing coverage be rated no lower than "A" with a minimum size rating of 8 out of 15.

Should you wish to respond this request for proposals, your quotation/proposal may be submitted by hand, mail, faxed to (516) 624-6196 or emailed to MZebro@oysterbay-ny.gov, but it must be received in this office no later than ~~3 p.m. EST on December 29, 2021~~. Please include the completed applicable Town disclosure form with your proposal.

Very truly yours,

FRANK M. SCALERA
TOWN ATTORNEY

Deputy Town Attorney

PSE:mz

Please Note: WE'VE EXTENDED THE DEADLINE FOR SUBMISSION TO 3 PM EST ON DECEMBER 29, 2021.