

JOSEPH SALADINO
SUPERVISOR



Frank V. Sammartano
COMMISSIONER

DEPARTMENT OF INTERGOVERNMENTAL AFFAIRS
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April 27th, 2021

**REQUEST FOR PROPOSAL FOR QUOTES FOR
GENERAL & PROFESSIONAL LIABILITY POLICY**

Deadline of May 14th 2021 10 a.m.

To Whom It May Concern:

The Oyster Bay-Glen Cove-North Hempstead Local Workforce Development Board General Liability & Professional Liability Policy comes up for renewal on May 15th 2021.

Our current policy has a limit of liability of \$1,000,000.00 per occurrence, with a general aggregate limit of \$2,000,000.00.

We would prefer to keep the limits as outlined above, and will consider a multi-year policy in order to reduce our premiums. We do require that insurance companies providing coverage be rated no lower than "A" with a minimum size rating of 8 out of 15.

If you have any interest in providing a quote, kindly contact the undersigned upon receipt of this letter, so that we can set up an appointment to review any records necessary, in order for you to submit a quotation on or before May 14th, 2021 10 a.m. If you have any questions please call John Sarcone 516-797-7973 or email jsarcone@oysterbay-ny.gov.

Very truly yours,

A handwritten signature in black ink, appearing to read "Frank Sammartano", written over a horizontal line.

Frank Sammartano
Commissioner IGA
Town of Oyster Bay