



RESIDENTIAL CODE ANALYSIS WORKSHEET

WORKSHEET IS NOT REQUIRED FOR SAME DAY AND FAST ORDER PERMITS.

APPLICABLE CODES:

Residential Code of New York State: <https://codes.iccsafe.org/codes/new-york>
 Town of Oyster Bay Code: <https://ecode360.com/oy1221>

HELPFUL LINKS:

FEMA Map Service Center: <https://msc.fema.gov/portal/>
 Wind & Snow (ASCE-7) ATC Hazards by Location: <https://hazards.atccouncil.org/>

Office Use Only: APPLICATION NO.

DATE RECEIVED:

SECTION A. HOMEOWNER INFORMATION. ALL FIELDS ARE REQUIRED.

A 1 PRINT NAME: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

A 2 CONTACT NUMBER (CHECK PREFERRED):

CELL: _____

HOME: _____

SECTION B. MANDATORY: HOMEOWNER, OWNER REPRESENTATIVE/APPLICANT, OR NYS LICENSED PROFESSIONAL OF RECORD, IS RESPONSIBLE TO RESEARCH S-B-L FILE FOR EXISTING CONDITIONS, AND ANY RECORDED PERMITS AND CERTIFICATES (CO, CA, OR CC), PRIOR TO THE NYS LICENSED PROFESSIONAL COMPLETING SECTION C. OTHERWISE, YOUR BUILDING PERMIT AND/OR CERTIFICATE OF OCCUPANCY MAY BE DELAYED UNTIL ALL EXISTING ITEMS ARE FILED TO OBTAIN THE PROPER PERMITS.

"I, the undersigned, have reviewed the S-B-L file prior to the Professional of Record completing Section C."

HOMEOWNER OR NOTARIZED REPRESENTATIVE (FILE REVIEW AVAILABLE IN PERSON)

OTHER (F.O.I.L. REQUEST AVAILABLE BY EMAIL AT FOIL@OYSTERBAY-NY.GOV
 OR BY PHONE AT 516-624-6339)

NAME: _____

SIGNATURE: _____

DATE: _____

SECTION C. BUILDING PERMIT SCOPE. ALL FIELDS ARE REQUIRED. THIS SECTION MUST BE COMPLETED, SIGNED, AND SEALED BY A NYS LICENSED PROFESSIONAL.

Section C1. Subject Property.

C 1.1 PROPERTY ADDRESS: _____

C 1.2 ZONE: _____

SECTION: _____

BLOCK: _____

LOT(S): _____

C 1.3 FLOOD HAZARD AREA (AJ801.5): X
 AE-7 AE-8 VE-10 OTHER: _____

C 1.4 NUMBER OF STORIES: _____
 FIRE SPRINKLERS REQUIRED IF (3) STORIES OR MORE

Section C 2. Building Permit Scope. Check all that applies, and provide data as required.

C 2.1 PROPOSED WORK

- NEW DWELLING
- MODULAR HOME
- ADDITION (AJ801)
- ALTERATION/ GARAGE CONVERSION (AJ501, 601)
- REPLACEMENT ON EXISTING FOUNDATION (AJ1101)
- REPAIR (AJ401):
 - FIRE
 - VEHICLE IMPACT
 - STORM
 - OTHER: _____
- COST (REQUIRED): US \$ _____
- TRUSS (2 TRUSS DRAWING SETS REQUIRED)
- BASEMENT FINISHED HABITABLE
- PLUMBING NO. OF FIXTURES: _____
- GAS NO. OF BURNERS: _____
- AC NO. OF UNITS: _____
- FIREPLACE DIRECT VENT
- ELEVATOR
- SITE WORK (3 CIVIL DRAWING SETS REQUIRED)
- DECK SQ. FT. AREA: _____
- POOL/TUB/ SPA BARRIER (REQUIRED)
 - ABOVE GROUND HEATED
- FENCE L' X H': _____
- SHED L' X W': _____

C 2.2 EXISTING WORK TO BE MAINTAINED*

- NEW DWELLING
- MODULAR HOME
- ADDITION (AJ801)
- ALTERATION/ GARAGE CONVERSION (AJ501, 601)
- REPLACEMENT ON EXISTING FOUNDATION (AJ1101)
- REPAIR (AJ401):
 - FIRE
 - VEHICLE IMPACT
 - STORM
 - OTHER: _____
- COST (REQUIRED): US \$ _____
- TRUSS (2 TRUSS DRAWING SETS REQUIRED)
- BASEMENT FINISHED HABITABLE
- PLUMBING NO. OF FIXTURES: _____
- GAS NO. OF BURNERS: _____
- AC NO. OF UNITS: _____
- FIREPLACE DIRECT VENT
- ELEVATOR
- SITE WORK (3 CIVIL DRAWING SETS REQUIRED)
- DECK SQ. FT. AREA: _____
- POOL/ TUB/ SPA BARRIER (REQUIRED)
 - ABOVE GROUND HEATED
- FENCE L' X H': _____
- SHED L' X W': _____

*MUST PROVIDE YEAR BUILT

C 2.3 SUBSTANTIAL WORK (AJ201)**

- PROPOSED
- EXISTING TO BE MAINTAINED
- SUBSTANTIAL DAMAGE:
 Cost of restoration of structure to its before-damaged condition equals or exceeds 50% of the market value of the structure before the damage occurred.
- SUBSTANTIAL IMPROVEMENT:
 Cost of improvement equals or exceeds 50% of the market value of the structure.
- **ANY SUBSTANTIAL IMPROVEMENT OR REPAIR TO A STRUCTURE LOCATED IN A FEMA FLOOD ZONE OTHER THAN AREA 'X' REQUIRES A SIGNED AND SEALED APPRAISAL VALUE (MARKET VALUE OF DWELLING EXCLUDING LAND VALUE) PREPARED BY A NYS LICENSED APPRAISER TO BE SUBMITTED AT THE TIME OF FILING.
- APPRAISAL VALUE IS ATTACHED

C 2.4 OTHER WORK:

Section C 3. Mandatory: Energy Compliance, Municipal Code Enforcement and Administration.

C 3.1 MANDATORY ACH 50 TESTING FOR RESIDENTIAL CONSTRUCTION FOR NON-ISOLATED ADDITIONS AND ALTERATIONS

- THE BUILDING ADDITION ENVELOPE IS ISOLATED/ SEPARATED FROM THE ENVELOPE OF THE EXISTING BUILDING.
- EXISTING, NON-CONDITIONED SPACE WHICH IS ISOLATED/ SEPARATE FROM THE ENVELOPE OF THE EXISTING BUILDING IS CONVERTED TO CONDITIONED SPACE.
- ALTERATIONS OF EXISTING BUILDINGS WHERE THE EXISTING BUILDING ENVELOPE'S AIR BARRIER, INCLUDING ALL ENVELOPE COMPONENTS (INCL. WINDOWS, DOORS) IS ALTERED IN ITS ENTIRETY.
- NONE OF THE ABOVE: ACH 50 TESTING NOT REQUIRED.

C 3.2 ENERGY COMPLIANCE METHOD (RCNYS)

- PRESCRIPTIVE (N1102)
- OTHER:

Section C4. NYS Licensed Professional Information.

C 4.1 PRINT NAME: _____

DATE: _____

EMAIL ADDRESS: _____

MAILING ADDRESS: _____

OFFICE PHONE: _____

EXT: _____

CELL PHONE: _____

SEAL & SIGNATURE

C 4.2 CHECKLIST: SEAL & SIGNATURE REQUIRED ON ALL PLANS, CERTIFICATES, CALCULATIONS, REPORTS, AND SPECIFICATIONS.

Construction Documents:

- ___ (2) Recent Surveys by Licensed Surveyor if survey < 6 months
- ___ Plot Site Plan Affidavit if survey > 6 months
- ___ Affidavit of Footings and Foundation
- ___ TOB Truss Notice
- ___ Cost Estimate for Repairs
- ___ Appraisal Value

Construction Plans:

- ___ (2) Construction Sets
- ___ (3) Sets for ZBA rejection
- ___ (2) Truss Drawing Sets
- ___ (2) Modular Drawing Sets
- ___ Riser Diagrams

Modular Home:

- ___ DOS

Energy Compliance:

- ___ (2) RESCHECKS
- ___ (2) Preliminary Hers Rating
- ___ (2) Manual J
- ___ (2) Energy Star

Other Authorities Having Jurisdiction:

- ___ Curb Cut (State, County, town)
- ___ DPW for Sewer Permit (TOB or NC)
- ___ NCFM for Propane
- ___ Other