



Joseph G. Pinto  
Commissioner

Town of Oyster Bay  
Department of Parks  
977 Hicksville Road  
Massapequa, NY 11758  
(516) 797-4128 fax:(516) 797-4145  
[www.parkspermits@oysterbay-ny.gov](http://www.parkspermits@oysterbay-ny.gov)

Gregory J. Skupinsky  
Deputy Commissioner

Gregory M. Mangino  
Deputy Commissioner

### PRIVATE ICE RINK USE APPLICATION

APPLICANT'S NAME: \_\_\_\_\_ ☐ TOB RESIDENT ☐ NON-RESIDENT

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PERMISSION IS REQUESTED TO USE (please check one):

☐ Marjorie R. Post Community Park ☐ Syosset-Woodbury Community Park

DATE(S) and HOURS REQUESTED: 1<sup>st</sup> \_\_\_\_\_ 2<sup>nd</sup> \_\_\_\_\_ 3<sup>rd</sup> \_\_\_\_\_

APPROX NUMBER OF SKATERS: \_\_\_\_\_ AGE OF SKATERS: \_\_\_\_\_ DO YOU NEED SKATE RENTALS: \_\_\_\_ YES \_\_\_\_ NO

DO YOU NEED THE SKATE HOUSE FOR 1/2 HR. AFTER EVENT: \_\_\_\_ NO \_\_\_\_ YES \_\_\_\_

DO YOU NEEDS NETS SET UP: \_\_\_\_ NO \_\_\_\_ YES. IF YES, HOW MANY NETS: \_\_ 1 \_\_ 2

The APPLICANT understands and acknowledges that the information provided in the application is true and accurate, and that the Town of Oyster Bay and the Department of Parks are relying on these statements and representations as a basis for the issuance of a permit. The APPLICANT agrees to abide by the terms set forth in this application, and the Rules and Regulations of the Town of Oyster Bay and Department of Parks. Additionally, the APPLICANT fully understands that their organization may not under any condition sublease, sell or assign this permit and that any unused facility time and/or space must be given back to the Parks Department. Any violation of the rules herein will result in the permit being revoked. The APPLICANT understands outdoor rinks are subject to cancellation based on weather conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*This is an application and is not to be used as an actual permit for facility use. Credit Card is required to book date or risk forfeiture of time slot*



**Town of Oyster Bay**  
***Department of Parks***

## MARJORIE R. POST & SYOSSET WOODBURY ICE RINKS

OPEN THANKSGIVING WEEKEND THROUGH MARCH 1

	RESIDENT	\$275 PER HOUR	
	NON-RESIDENT	\$375 PER HOUR	

**\*SKATE RENTALS AVAILABLE AT EACH LOCATION  
FOR AN ADDITIONAL CHARGE\***

- Ice Skate rentals \$5.00 each pair
- E-mail COMPLETED Private Ice Rink Application AND Hold Harmless Form to **[parkspersmits@oysterbay-ny.gov](mailto:parkspersmits@oysterbay-ny.gov)**



Joseph G. Pinto  
*Commissioner*

Town of Oyster Bay  
Department of Parks  
977 Hicksville Road  
Massapequa, NY 11758  
(516) 797-4128 fax:(516) 797-4145  
[www.oysterbaytown.com](http://www.oysterbaytown.com)

Gregory J. Skupinsky  
*Deputy Commissioner*

Gregory M. Mangino  
*Deputy Commissioner*

### **ICE RINK CANCELLATION POLICY**

The Town of Oyster Bay requires full payment, in advance, of any ice charter reservation and /or reserved ice session unless otherwise agreed to by the current Town of Oyster Bay Commissioner, Department of Parks.

The Town of Oyster Bay requires no less than ten (10) days prior notice in the event of a reserved ice session cancellation for a refund. Ice Permits cancelled with less than 10 days' notice, will be subject to a **no refund** provision unless and until the Town is able to re-book the cancelled session. If a refund is issued for a cancellation, a 5% administration fee will be deducted from the refund.

Organizations and/or individuals who fail to be present for their previously scheduled field time without prior notice, will be considered a **"No Show"** and will be subject to a **no refund** provision. In the event an organization or individual is "late," for their scheduled ice time, the session cannot be extended and shall end at the time slot previously reserved.

In the event that an organization or individual is a **"No Show"** on two (2) or more occasions in any consecutive four (4) week period, future ice time scheduling will be at discretion of the current Town of Oyster Bay Commissioner, Department of Parks.

The Town of Oyster Bay Department of Parks seeks to maintain a professional relationship that reflects both understanding and open communication with our residents. In the event you have any questions concerning the within Cancellation Policy, contact the Town of Oyster Bay, Department of Parks, Permit Office @ (516) 797-7876.

Kindly execute the bottom portion of this policy, where applicable, indicating that you have read and fully understand the foregoing policy.

DATED: \_\_\_\_\_

**NAME OF ORGANIZATION:**

\_\_\_\_\_  
*Name of Individual*

\_\_\_\_\_  
**By:** \_\_\_\_\_  
*Coach/Responsible Party (PRINT)*

\_\_\_\_\_  
*Coach/Responsible Party (SIGNATURE)*

**Hold Harmless Agreement for Use of Town Property and/or Equipment**

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_ 20\_\_, by \_\_\_\_\_  
(hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located  
at and/or described as \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

for the event described as \_\_\_\_\_. The  
property/equipment is needed from \_\_\_\_\_ to \_\_\_\_\_.  
The event for which the property and/or equipment is requested (\_\_\_\_) is (\_\_\_\_) is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

*I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.*

Name of Organization

\_\_\_\_\_

Address of Organization

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Authorized Representative

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_