



BOARD OF ETHICS
Alfred C. Constants III
Chair
Margaret Eaton
Rabbi Perry Raphael Rank
Hal Simon
Michael Goldberg

TOWN OF OYSTER BAY
BOARD OF ETHICS
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OF COUNSEL:
Steven G. Leventhal, Esq.

Samantha Spadaro
Secretary

TOWN OF OYSTER BAY BOARD OF ETHICS
MEETING: Wednesday, September 9, 2020

Town Hall North
In Attendance:
Alfred C. Constants III, Chairman
Margaret Eaton
Rabbi Rafi Rank
Steven G. Leventhal, Counsel
Samantha Spadaro, Secretary

Public Session

The Meeting was called to order at 4:00 PM.

- 1.) Approval of Minutes from the meeting of the February 24, 2020 Meeting
The Board voted to approve the minutes of the February 24, 2020 meeting.
Minutes of the February 24, 2020 Public Session Meeting will be posted on the Town website.

- 2.) Financial Disclosure
 - Compliance for Year 2019 (filing year 2018)
 - a. Compliance: There is full compliance.
 - b. Review: A review for these disclosures has been completed and a full report is in the process of being completed.
 - Electronic Filing
Spoke about the idea of implementing electronic filing for financial disclosure statements. Nassau County and New York City have already implemented this method of filing
 - Compliance year 2020 (filing year 2019)
There is full compliance from Town Employees. Five members of Town Boards have not yet filed their Statements of Financial Disclosure. Late notices have been sent to each individual.

3.) Ethics Training for officers and employees

- All Department Heads have already received their ethics training, in the process of scheduling Ethics Training sessions for all Town Employees and Board Members.

Financial Disclosure Website

- Spoke about the idea of implementing electronic filing for financial disclosure statements. Nassau County and New York City have already implemented this method of filing
- Biennial Ethics Training

- It has been suggested that in the future, individuals on the Policy Makers List be required to attend Ethics Training once every two years and other staff members attend every four years. These changes to the Code of Ethics are in the process of being drafted.

4.) Website Update

- Minutes from the Public Sessions of Board meetings continue to be posted on the Town website following approval by the Board.
Two new forms have been created for the website which can be completed on line and Submitted by email: an Ethics Advice Request and an Ethics Complaint Form.
- An FAQ sheet has been approved by the board for posting to the Town website.

5.) New York State Comptroller Audit

- Under a state-wide program including 20 municipalities, a State audit is taking place and is now in the stages of being completed. An Exit interview is in the process of being scheduled.

6.) Public Comment

- The Board of Ethics heard public comment.

7.) Schedule Next Meeting

- The next Board meeting will be held on Wednesday, December 9, 2020 at 4:00 PM in the Town Board Hearing Room.

Upon motion duly made, seconded and unanimously approved, the meeting was adjourned to Executive Session at 4:21 PM, for the purpose of discussing requests for Advisory Opinions.

Samantha Spadaro
Town of Oyster Bay
Board of Ethics
Secretary