



**BOARD OF ETHICS**

Alfred C. Constants III

*Chair*

Margaret Eaton

Matthew Vitucci

Ted Kopczynski

**TOWN OF OYSTER BAY**

**BOARD OF ETHICS**

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**OF COUNSEL:**

Steven G. Leventhal, Esq.

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Samantha Spadaro

*Secretary*

**TOWN OF OYSTER BAY BOARD OF ETHICS**

**MEETING:** Wednesday, August 17, 2022

Town Hall North

**In Attendance:**

Alfred C. Constants III, Chairman

Margaret Eaton

Matthew Vitucci

Ted Kopczynski

Steven G. Leventhal, Counsel

Samantha Spadaro, Secretary

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**Public Session**

The Meeting was called to order at 4:00 PM.

**1.) Approval of Minutes from the meeting of the June 29, 2022 Meeting**

The Board voted to approve the minutes of the June 29, 2022 meeting.

Minutes of the June 29, 2022 Public Session Meeting will be posted on the Town website.

**2.) Financial Disclosure**

The deadline for the Financial Disclosure Statements for the 2021 reporting year has passed and the Town has full compliance of all Disclosure Statements except for two. The Board has decided to contact both late filers and have them come before the Board at the next meeting.

**3.) Ethics Training for officers and employees**

- All Department Heads have already received their ethics training. Ethics training for all employees will start to be scheduled for the upcoming months. Counsel to the Board of Ethics will schedule an Ethics Training for the new members of the Board.

**4.) Website Update**

- Minutes from the Public Sessions of Board meetings continue to be posted on the Town website following approval by the Board.

**5.) Annual Report**

- The 2021 Annual Report was filed after the March 23, 2022 meeting.

**6.) Vacancy**

- The vacancy on the Board will be filled at the next Town Board Meeting.

**7.) Acting Secretary**

The Board discussed options for when the Secretary is on Maternity Leave.

**8.) Public Comment**

There was no public comment.

**9.) Schedule Next Meeting**

- The next Board meeting will be held on December 14, 2022 at 4:00 PM in the Town Board Hearing Room.

Upon motion duly made, seconded and unanimously approved, the meeting was adjourned to Executive Session at 4:21 PM, for the purpose of discussing ethics inquiries

Samantha Spadaro  
Town of Oyster Bay  
Board of Ethics  
Secretary