



THOMAS A. ABBATE, *Chairman*
JAMES ASMUS, *Secretary*
PATRICIA A. BECKERLE, *Treasurer*
PETER F. LOGAN, *Superintendent*
KATHLEEN CANNON, *Business Manager*

January 3rd, 2018

Carol Strafford
Director of Legislative Affairs
54 Audrey Avenue
Oyster Bay, N.Y 11771

Re: Posting of Standard Work Day Resolution

Dear Ms. Strafford:

The Board of Commissioners adopted a Standard Work Day Resolution at their reorganization meeting held on January 3, 2018 as required by the N.Y.S. Comptroller under the reporting rule for elected and appointed employees, 2NYCRR 315.4.

In order to be in compliance with this reporting requirement, the District must post the enclosed resolution on the Town Clerk's signboard for minimum of (30) days and then file an affidavit of posting with the Comptroller within 45 days of the adoption of the resolution. Accordingly, I hereby request you post our Standard Work Day Resolution on the signboard of the Town Clerk upon receipt of this letter for thirty days and forward to me an affidavit of posting immediately after my post period is completed.

If you have any questions or need additional information please feel free to call me.

Very truly yours,

Board of Commissioners
Jericho Water District

Kathleen Cannon
Business Manager

KC/ab
Enc.

RESOLUTION CERTIFICATION

I, Kathleen Cannon, Treasurer\Clerk of the Jericho Water District in the Town of Oyster Bay, State of New York, certify that the full Board of Commissioners consists of three board members, and that all three members were present at the January 3, 2018 Reorganization meeting and that all three members voted unanimously in favor of the attached resolution.



Kathleen Cannon, Treasurer\Clerk

Dated: January 3, 2018

STANDARD WORK DAY RESOLUTION

WHEREAS, the Commissioners of the Jericho Water District are eligible to participate in the New York State Retirement System; and

WHEREAS, the New York State Comptroller has been delegated the authority to promulgate rules and regulations for the reporting of service and salary information for all system participants under Retirement and Social Security Law §34; and

WHEREAS, the Comptroller has previously adopted reporting rules in 2 NYCRR 315; and

WHEREAS, the Comptroller has now promulgated amended reporting rules for “elected and appointed officials” under 2 NYCRR 315.4 effective January 1, 2009; and

WHEREAS, the District is covered by these new rules by virtue of the elected positions of its three Commissioners;

NOW THEREFORE, in compliance with the Comptroller’s Reporting Rules and upon motion duly made and seconded, be it

Unanimously Resolved as follows:

FIRST, the standard work day for the elective office of Water District Commissioner for the purposes of retirement reporting for the year ending December 31, 2018 shall be six (6) hours per day;

SECOND, records of the actual hourly time worked by the elected Commissioners shall be utilized for reporting time earned in the retirement system and these written time records shall be maintained by the District.

THIRD, the elected officials encompassed by the standard six (6) hour workday and their respective term expiration dates are (see detailed schedule attached)

FOURTH, a copy of this resolution shall be posted on the official sign-board of the Town Clerk of the Town of Oyster Bay for a minimum of thirty (30) days;

FIFTH, after said thirty (30) day posting period has expired a certified copy of this resolution and an affidavit of posting shall be filed with the New York State Comptroller.

Jericho Water District
Location Code: 50034
2018 Standard Work Day Resolution
Adopted Resolution on January 3, 2018

Title	Name	Last Four Digits Social Security	Standard Work Day	Term Begins	Term Ends	Participates in Time Keeping
Commissoner	Thomas A. Abbate	XXX-XX-8659	6 Hours	1/1/2016	12/31/2018	Yes
Commissioner	James Asumus	XXX-XX-7903	6 Hours	1/1/2017	12/31/2019	Yes
Commissioner	Patricia A. Beckerle	XXX-XX-9117	6 Hours	1/1/2018	12/31/2020	Yes