



TOWN ATTORNEY
FRANK M. SCALERA

SPECIAL COUNSEL
THOMAS M. SABELLICO

Office of the Town Attorney Town of Oyster Bay

TOWN HALL
54 AUDREY AVENUE
OYSTER BAY N.Y. 11771
(516) 624-6150
FAX (516) 624-6196
www.oysterbaytown.com

DEPUTY TOWN ATTORNEY
ANTHONY C. CURCIO
PAUL S. EHRLICH
JILLIAN M. ENRIGHT
ELIZABETH A. FAUGHNAN
MATTHEW D. FERNANDO
RALPH P. HEALEY
JEFFREY A. LESSER
DENNIS P. SHEEHAN
DOMENICA R. WOLFE

ASSISTANT TOWN ATTORNEY
WILLIAM D. McCABE

November 8, 2024

TO: INSURANCE BROKERS

Re: Request for Proposals/Quotations for Property Insurance Coverage

Dear Broker:

The Town of Oyster Bay is seeking proposals/quotations for commercial property liability insurance coverage for the period commencing on December 31, 2024 through December 31, 2025. The Town's current policy limits are as follows:

<u>Loss Limit</u>	\$100,000,000.00
<u>Sub-Limits</u>	
Business Interruption	\$ 2,500,000.00
Earthquake	\$ 10,000,000.00
Flood Aggregate	\$ 10,000,000.00
Special Flood Hazard Area	\$ 5,000,000.00
Moderate Flood Hazard Area	\$ 5,000,000.00
Demolition	\$ 1,000,000.00
Increased Construction Costs	\$ 5,000,000.00
Docks, Piers, Wharves & Bulkheads	\$ 2,500,000.00
Misc. Unnamed Location	\$ 3,500,000.00

The Town seeks to maintain the above-specified policy limits. The Town will consider a multi-year policy to reduce premiums. In all cases, the Town requires that its insurance carriers hold a Financial Strength Rating (FSR) of no lower than "A". The Town also requires that its insurance carriers hold a minimum size rating of 8 out of 15.

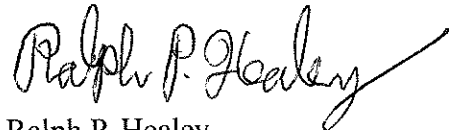
Brokers wishing to respond to this request for proposals/quotations may submit their proposal/quotation in person, or by mail, to the address above, by facsimile at (516)-624-6196, or by email to Rhealey@oysterbay-ny.gov. All submissions must be received in the **Office of the Town Attorney, 54 Audrey Avenue, 2d. Floor, Oyster Bay, New York 11771, no later than 5:00 P.M., E.S.T., on Friday, December 20, 2024.**

A completed copy of the applicable Town of Oyster Bay vendor questionnaire, and/or disclosure form must accompany any submission. Said forms may be found on the Town of Oyster Bay Website, under the sub-heading "Doing Business with the Town", on the webpage for the Department of General Services.

All queries concerning this request for proposals/solicitations may be submitted to the undersigned, through the above-mentioned email address, or by contacting the undersigned, by telephone, at (516)-624-7895.

Very truly yours,

FRANK M. SCALERA
TOWN ATTORNEY

A handwritten signature in black ink that reads "Ralph P. Healey". The signature is written in a cursive style with a long, sweeping underline that extends to the right.

Ralph P. Healey
Deputy Town Attorney