



**Town of Oyster Bay**  
**Department of Planning and Development**  
 Town Hall – 74 Audrey Avenue  
 Oyster Bay, New York 11771  
 (516) 624-6200  
 FAX (516) 624-6240  
[www.oysterbaytown.com](http://www.oysterbaytown.com)

**ELEVATOR STATEMENT OF REGISTRY**

To be filed with the Town of Oyster Bay Department of Planning and Development by every owner of a building containing elevators within the unincorporated areas of the Town of Oyster Bay, as defined in Chapter 93 (Building Construction), Article IV (Inspections of Elevators) of the Code of the Town of Oyster Bay.

**Location of Building**

- (a) Address \_\_\_\_\_
- (b) City, State, Zip Code \_\_\_\_\_
- (c) Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

**Property/Building Owner of Record**

- (a) Name \_\_\_\_\_
- (b) Mailing Address \_\_\_\_\_
- (c) Telephone Number \_\_\_\_\_
- (d) E-Mail Address \_\_\_\_\_
- (e) If Leased, Name of Lessee \_\_\_\_\_

**Description**

- (a) Type of Construction \_\_\_\_\_  
(Frame, Brick, Stucco, etc.)
- (b) Number of Stories \_\_\_\_\_
- (c) Use of Building \_\_\_\_\_  
(Multiple Dwelling, Nursing Home, Office, Factory, Dept. Store, Boarding House, Hotel, Other)
- (d) Tenancy Name (If Applicable) \_\_\_\_\_
- (e) Number of Buildings \_\_\_\_\_
- (f) Number of Elevators: Passenger \_\_\_\_\_ Freight \_\_\_\_\_ Other \_\_\_\_\_

**Signature** \_\_\_\_\_

\_\_\_\_\_  
 (Print of Type Name)

Filed with the Division of Building of  
 the Town of Oyster Bay on \_\_\_\_\_  
 (Date)

\_\_\_\_\_  
 (Title and Company)