Department of Planning and Development
74 Audrey Ave Oyster Bay, NY 11771
(516) 624-6200/www.oysterbaytown.com/

ONLINE APPLICATION CHECKLIST PLUMBING ONLY

SUBMITTAL REQUIREMENTS – Complete and upload the files below

ALL PERMIT APPLICATIONS

- Complete signed and notarized Application for Permit-to-Build-or-Install. Please make sure to include the Plumbing sheet with a riser diagram indicating piping, size, runs and venting, if applicable.
- Notarized Applicant Disclosure Affidavit from the Applicant, Homeowner, and all Contractors.

INTERIOR PLUMBING REPAIR OR REPLACE

❑ **Interior Plumbing Plan**

- In the application, describe the location of water, sewer, gas lines to be repaired or replaced
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application

NEW GAS APPLIANCE (EXCLUDING FIREPLACES)

❑ **Floor Plan & Supporting Documents**

- In the application, describe the location of new gas appliance
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application

FUEL TANK (NEW / REPLACEMENT)

❑ **Site Plan - Survey & Supporting Documents**

- Indicate the fuel type, size of the tank and its placement above or below ground.
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application
- **For Propane tanks - see Outdoor Gas Fixtures or Heating Unit checklist. All propane tanks must be installed outdoors and require the Nassau County Fire Marshal approval**

Notes: