



## ONLINE APPLICATION CHECKLIST

## GENERATORS

**SUBMITTAL REQUIREMENTS – Complete and upload the files below**

### ALL PERMIT APPLICATIONS

- Complete signed and notarized [Application for Permit-to-Build-or-Install](#).
- Notarized [Applicant Disclosure Affidavit](#) from the Applicant, Homeowner, and all Contractors.

### NATURAL GAS, OIL OR DIESEL FUEL GENERATORS

- Requires an accurate survey showing the location and all setbacks of the generator.
- Indicate how the generator operates (natural gas, oil, or diesel fuel) and the wattage (kW).
- Complete signed and notarized Town of Oyster Bay Licensed Electrician information on page two of the permit application
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application

### PROPANE GENERATORS

#### ☐ Site Plan - Survey

- Requires an accurate survey showing the location and all setbacks of the generator.
- Indicate the size of the tank and its placement above or below ground.
- Indicate the generator wattage (kW).
- Complete signed and notarized Town of Oyster Bay Licensed Electrician information on page two of the permit application
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application
- **Propane fired generators require the Nassau County Fire Marshal approval**

### FUEL TANK (NEW / REPLACEMENT)

#### ☐ Site Plan - Survey & Supporting Documents

- Indicate the fuel type, size of the tank and its placement above or below ground.
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application
- **Propane tanks require the Nassau County Fire Marshal approval**

**Notes:**