Department of Planning and Development
74 Audrey Ave Oyster Bay, NY 11771
(516) 624-6200/www.oysterbaytown.com/

ONLINE APPLICATION CHECKLIST — FIRE SPRINKLER

SUBMITTAL REQUIREMENTS – Complete and upload the files below

ALL PERMIT APPLICATIONS

- Complete signed and notarized Application for Permit-to-Build-or-Install.
- Notarized Applicant Disclosure Affidavit from the Applicant, Homeowner, and all Contractors.

FIRE SPRINKLER

❑ **Floor Plan & Supporting Documents**

- In the application, describe the scope of work
- Stamped Nassau County Fire Marshal approved reflective ceiling plans showing sprinkler location for systems with greater than 25 sprinkler heads
- Complete signed and notarized Town of Oyster Bay Licensed Plumber information on page two of the permit application for any RPZ work

Notes: