



Town of Oyster Bay
Department of Planning and Development
 Town Hall – 74 Audrey Avenue
 Oyster Bay, New York 11771
 (516) 624-6200
 FAX (516) 624-6240
www.oysterbaytown.com

CHANGE OF CONTRACTOR/PLUMBER/ELECTRICIAN OR OTHER PROFESSIONAL

I am hereby requesting a change of the recorded Contractor/Plumber/Electrician/Architect for Building Permit/
 Application Number: _____.

Section: _____ Block: _____ Lot (s): _____

Address of Property: _____

The Building Permit/Application will be changed from: _____
 (Contractor's Name)

And I wish to change the aforesaid to:

New Contractor/Plumber/Electrician/Architect: _____
 Street Address: _____
 City/State/Zip Code: _____
 Telephone Number: _____
 License Number: _____

ALL INSURANCES AND LICENSES MUST BE UP TO DATE AT THE TIME OF RELEASING A BUILDING PERMIT.

Worker's Compensation Insurance (expiration): _____
 Liability Insurance (expiration): _____
 License (expiration): _____

Owner/Tenant/Applicant Name: _____

Owner/Tenant/Applicant Signature: _____

Sworn to before me this _____ day of _____ 20 _____

 (Notary Public)

Contractor/Plumber/Electrician/Architect Name: _____

Contractor/Plumber/Electrician/Architect Signature: _____

Sworn to before me this _____ day of _____ 20 _____

 (Notary Public)