



BOARD OF ETHICS
Alfred C. Constants III
Chair
Margaret Eaton
Rabbi Perry Raphael Rank
Hal Simon
Michael Goldberg

TOWN OF OYSTER BAY
BOARD OF ETHICS
54 Audrey Avenue
Oyster Bay, New York 11771
(516) 624-6860
boardofethics@oysterbay-ny.gov

OF COUNSEL:
Steven G. Leventhal, Esq.

Samantha Spadaro
Secretary

TOWN OF OYSTER BAY BOARD OF ETHICS

MEETING: Wednesday, December 9, 2020

Town Hall North

In Attendance:

Alfred C. Constants III, Chairman

Margaret Eaton

Rabbi Rafi Rank

Hal Simon

Steven G. Leventhal, Counsel

Samantha Spadaro, Secretary

Public Session

The Meeting was called to order at 4:01 PM.

1.) Approval of Minutes from the meeting of the September 9, 2020 Meeting

The Board voted to approve the minutes of the September 9, 2020 meeting.

Minutes of the September 9, 2020 Public Session Meeting will be posted on the Town website.

2.) Financial Disclosure

- **Compliance for Year 2019** (filing year 2018)
 - a. Compliance: There is full compliance.
 - b. Review: A review for these disclosures has been completed and a full report is in the process of being completed.
- **Electronic Filing**

Spoke about the idea of implementing electronic filing for financial disclosure statements. Nassau County and New York City have already implemented this method of filing

- **Compliance year 2020 (filing year 2019)**

There is full compliance from Town Employees. Two members of Town Boards have not yet filed their Statements of Financial Disclosure. Late notices have been sent to each individual. The Board will be contacting the remaining two members who need to file.

3.) **Ethics Training for officers and employees**

- All Department Heads have already received their ethics training. Due to the Covid-19 Pandemic group trainings have been put on hold until deemed safe to do so.

Financial Disclosure Website

- Spoke about the idea of implementing electronic filing for financial disclosure statements. Nassau County and New York City have already implemented this method of filing

Biennial Ethics Training

- It has been suggested that in the future, individuals on the Policy Makers List be required to attend Ethics Training once every two years and other staff members attend every four years. These changes to the Code of Ethics are in the process of being drafted.

4.) **Website Update**

- Minutes from the Public Sessions of Board meetings continue to be posted on the Town website following approval by the Board. The Holiday Gift Flyer will be distributed to all Department Heads.

5.) **New York State Comptroller Audit**

- Under a state-wide program including 20 municipalities, the State audit is now complete.

6.) **Public Comment**

- The Board of Ethics heard public comment.

7.) **Schedule Next Meeting**

- The next Board meeting will be held on Monday, March 15, 2021 at 4:00 PM in the Town Board Hearing Room.

Upon motion duly made, seconded and unanimously approved, the meeting was adjourned to Executive Session at 4:16 PM, for the purpose of discussing ethics inquiries

Samantha Spadaro

Town of Oyster Bay
Board of Ethics
Secretary