



JOSEPH S. SALADINO
Town Supervisor

**TOWN OF OYSTER BAY
BOARD OF ETHICS**

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BOARD OF ETHICS

Alfred C. Constants III
Chair

Margaret Eaton

Mary Sanchez

Steven G. Leventhal, Esq.
Counsel

Lesley Lazarus
Secretary

TOWN OF OYSTER BAY BOARD OF ETHICS

MEETING: December 18, 2017

Town Hall North

In Attendance: Alfred C. Constants III, Chairman

Margaret Eaton

Mary Sanchez

Steven G. Leventhal, Counsel

Lesley Lazarus, Secretary

Public Session

The Meeting was called to order at 4:30 PM.

1.) Approval of Minutes

Minutes from the meetings of April 27, May 24, June 28, July 26 and August 16, 2017 were approved.

2.) Financial Disclosure 2017

a. Compliance: 100% Compliance from Town of Oyster Bay Employees

Disclosures received from one of the candidates for Town of Oyster Bay Town Council. (October 20, 2017).

b. Review: The Financial Disclosures are locked in the Board of Ethics filing cabinet which is located in the Town Attorney's office.

3.) Ethics Training for Officers and Employees

Code of Ethics Training is continuing for all Town employees.

4.) Web Site Update

A form is to be developed detailing the procedure for filing an ethics inquiry or complaint. This will be available on the website.

5.) FOIL Requests

There is a FOIL Request for the Minutes of the Board of Ethics. The minutes will be submitted to the Town Clerk's office.

6.)Public Comment

There was no public comment at the meeting.

7.) New Business

A motion was made by Board Chairman Al Constants that all members of the Board will receive copies of all written communications and will be forwarded all email communications directed to the Board of Ethics on the same day they are received. The motion was seconded by Board member Mary Sanchez. A vote was taken and the motion was passed by the Board.

8.) The next meeting will be held on Wednesday, January 17, 2018 at 10:00 AM at Town Hall North.

The Public Session was adjourned at 5:35 PM.

**Lesley Lazarus
Town of Oyster Bay
Board of Ethics
Secretary**

TOWN OF OYSTER BAY BOARD OF ETHICS
MEETING OF DECEMBER 18, 2017
Executive Session

Executive Session was called to order at 5:35 PM.

- **The Board reviewed requests for Advisory Opinions and complaints.**

The Chairman moved to adjourn the meeting, and the motion was seconded by Margaret Eaton. The motion carried unanimously.

The meeting was adjourned at 7:10 PM.

Minutes Prepared by:
Lesley Lazarus
Town of Oyster Bay
Board of Ethics
Secretary