



**BOARD OF ETHICS**  
Alfred C. Constants III  
*Chair*  
Margaret Eaton  
Rabbi Perry Raphael Rank  
Hal Simon  
Michael Goldberg

**TOWN OF OYSTER BAY**  
**BOARD OF ETHICS**  
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**OF COUNSEL:**  
Steven G. Leventhal, Esq.  

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Samantha Spadaro  
*Secretary*

**TOWN OF OYSTER BAY BOARD OF ETHICS**

**MEETING:** Monday, March 15, 2021

Town Hall North

**In Attendance:**

Alfred C. Constants III, Chairman  
Margaret Eaton  
Rabbi Rafi Rank  
Hal Simon  
Steven G. Leventhal, Counsel  
Samantha Spadaro, Secretary

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**Public Session**

The Meeting was called to order at 4:03 PM.

1.) **Approval of Minutes from the meeting of the December 9, 2020 Meeting**

The Board voted to approve the minutes of the December 9, 2020 meeting.  
Minutes of the September 9, 2020 Public Session Meeting will be posted on the  
Town website.

2.) **Financial Disclosure**

- **Reporting Year 2020** (filing year 2021)  
A Resolution has been drafted for all employees and board members required to file a  
Financial Disclosure Statement for the 2020 filing year to be voted on at the Town Boards  
next meeting.
- **Electronic Filing**  
Spoke about the idea of implementing electronic filing for financial disclosure statements.  
Nassau County and New York City have already implemented this method of filing

**3.) Ethics Training for officers and employees**

- All Department Heads have already received their ethics training. Due to the Covid-19 Pandemic group trainings have been put on hold until deemed safe to do so. Spoke about the possibility of a Zoom training in the future.

**Biennial Ethics Training**

- It has been suggested that in the future, individuals who are in positions sufficiently responsible so that they are required to file financial disclosure statements be required to attend Ethics Training once every two years, and that individuals who occupy positions that do not involve the exercise of judgment or discretion and who, therefore, are not required to file financial disclosure statements be required to attend Ethics Training every four years. Mr. Leventhal will draft proposed changes for further discussion and possible recommendation to the Town Board.

**4.) Website Update**

- Minutes from the Public Sessions of Board meetings continue to be posted on the Town website following approval by the Board.

**5.) New York State Comptroller Audit**

- Under a state-wide program including 20 municipalities, the State audit is now complete.

**6.) Public Comment**

There was no Public Comment.

**7.) Schedule Next Meeting**

- The next Board meeting will be held on Monday, June 14, 2021 at 4:00 PM in the Town Board Hearing Room.

Upon motion duly made, seconded and unanimously approved, the meeting was adjourned to Executive Session at 4:12 PM, for the purpose of discussing ethics inquiries

Samantha Spadaro  
Town of Oyster Bay  
Board of Ethics  
Secretary