

John Canning by
Vicki Foinella
Deputy Commissioner
COMMISSIONER OF THE POLICE

APPROVED

Reviewed By
Office of Town Attorney
Thom M. Schuler

Meeting of February 14, 2017

RESOLUTION P-2-17

WHEREAS, The 2017 Budget, adopted November 15, 2016 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2017 Budget, on November 15, 2016, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

	Supervisor Saladino	Aye
	Councilman Muscarella	Aye
	Councilman Macagnone	Aye
Town Clerk	Councilman Coschignano	Aye
Cc: Town Board	Councilman Pinto	Aye
Supervisor	Councilwoman Alesia	Aye
Human Resources	Councilwoman Johnson	Aye
Comptroller		
Payroll		
Town Attorney		

John Canning by
Victoria Forcelli
Deputy Commissioner

COMMISSIONER OF HUMAN RESOURCES

APPROVED

Reviewed By
Office of Town Attorney


Meeting of February 14, 2017

RESOLUTION P-3-17

WHEREAS, The 2017 Budget, adopted November 15, 2016 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2017 Budget, on November 15, 2016, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Item No. 10:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Item Nos. 8, 9, 11, 12:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Abstain
Councilman Coschignano	Abstain
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Town Board
Supervisor
Human Resources
Comptroller
Payroll

Meeting Of February 14, 2017

Resolution No. PA-3-2017

RESOLVED, That Richard Lenz, residing at 81 Merritt Avenue, Massapequa, New York 11758, is hereby appointed to the position of Commissioner of Public Works in the Department of Public Works for the Town of Oyster Bay, effective February 20, 2017 to fill the vacancy created by Richard T. Betz and to serve until and including December 31, 2017.

APPROVED

Reviewed By
Office of Town Attorney

Thomas M. J. [Signature]

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Abstain
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Human Resources
Comptroller
Supervisor
Payroll
Town Board

Meeting Of February 14, 2017

Resolution No. PA-4-2017

RESOLVED, That Joseph Nocella, residing at 3972 Franklin Avenue, Seaford, New York, 11783, is hereby appointed to the position of Town Attorney in the Office of the Town Attorney for the Town of Oyster Bay, effective February 14, 2017 to fill the vacancy created by Leonard Genova and to serve until and including December 31, 2017.

Reviewed By
Office of Town Attorney

Thom McFadden

APPROVED

*John Canning by
Vicki Spivack
Deputy Commissioner*

COMMISSIONER OF TOWN OF OYSTER BAY

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Human Resources
Comptroller
Supervisor
Payroll
Town Board

John Canning
Vicki Spirelli
Deputy Commissioner
Commissioner

Meeting Of February 14, 2017

Resolution No. PA-5-2017

RESOLVED, That Elizabeth L. MacCarone, residing at 4 Sands Road, Glen Cove, New York 11542 is hereby appointed to the position of Commissioner of Planning & Development in the Department of Planning & Development of the Town of Oyster Bay, effective February 16, 2017, and to serve at the pleasure of the Town Board.

Reviewed By
Office of Town Attorney

John A. Salvo

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Abstain
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Human Resources
Comptroller
Supervisor
Payroll
Town Board

Meeting of February 14, 2017

RESOLUTION NO. TF-2-2017

RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO.	DEPT.		FROM	
003-17	OTA	\$ 95.00	OTA A	1420 44110 000 0000
			TO	
		95.00	OTA A	1420 46100 000 0000

Reviewed By
Office of Town Attorney



The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)

2A

Town of Oyster Bay Inter-Departmental Memo

TO: MEMORANDUM DOCKET
FROM: OFFICE OF THE TOWN ATTORNEY
DATE : February 2, 2017
SUBJECT: TRANSFER OF FUNDS

Town Board authorization is hereby requested to transfer funds as follows:

<u>FROM:</u>	<u>AMOUNT:</u>
OTA A1420 44110 000 0000 (litigation)	\$95.00

TO:
OTA A 1420 46100 000 0000 (equipment maintenance)

Justification: To cover the cost of a yearly service contract for the Fax Machine located in the Town Attorney's Office. It should be noted that without a service contract, the fee for a repairman to "walk in the door" starts at \$150.00 and additional repair fees are charged thereafter.



FRANK M. SCALERA
CHIEF DEPUTY TOWN ATTORNEY

FMS:esk
File 1280
Town Attorney (w/ 10 copies)

S:\atty\term\lms\interoffice\memo.transfer

WHEREAS, by Town Board Resolution No. 52-2016, adopted on February 2, 2016, the Town of Oyster Bay's Department of Community and Youth Services was authorized to pay an annual licensing fee to the American Society of Composers, Authors and Publishers ("ASCAP"); and

WHEREAS, Maureen Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 12, 2017, stated that all music performed through the Town's programs must be licensed through ASCAP, and requested Town Board approval, to pay the 2017 licensing fee to ASCAP for the period covering January 1, 2017 through December 31, 2017, in the amount of \$2,590.00; and

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board hereby authorizes, the payment of the 2017 licensing fee to ASCAP, nunc pro tunc from January 1, 2017 through December 31, 2017, in the amount of \$2,590.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with funds for said payment to be drawn from Account No. CYS A 7020 47660 000 0000, *Special Events*.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

4

TOWN OF OYSTER BAY

65

Inter-Departmental Memorandum

January 12, 2017

TO: Memorandum Docket


THROUGH: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Renewal of American Society of Composers, Authors and Publishers
Licensing Fee

The Department of Community & Youth Services requests Town Board authorization to pay the annual licensing renewal fee for the American Society of Composers, Authors and Publishers ("ASCAP"). Last year, the licensing agreement was authorized by Town Board Resolution No. 52-2016, dated February 2, 2016. The fee of \$2,590.00 is based on the Town's population (see attached).

All music performed through the Town's various programs must be licensed through ASCAP. This license is one of three that the Department renews each year which covers all Town sponsored performances and events.

It is respectfully requested this licensing agreement renewal be ratified and continued from January 1, 2017 through December 31, 2017. Funds for the license renewal fee are available in Account CYS A 7020 47660 000 0000, *Special Events*.


Maureen A. Fitzgerald
Commissioner

MAF:lw
Attachments
cc: Town Attorney (+10 copies)



Meeting of February 2, 2016

Resolution No. 52-2016

WHEREAS, by Town Board Resolution No. 84-2015, adopted on February 24, 2015, the Town of Oyster Bay's Department of Community and Youth Services was authorized to pay an annual licensing fee to the American Society of Composers, Authors and Publishers ("ASCAP"); and

WHEREAS, Patricia A. Beckerle, Deputy Commissioner of the Department of Community and Youth Services, and Iris Williams, Accounting Assistant III, Department of Community and Youth Services, by memorandum dated January 19, 2016, state that all music performed through the Town's programs must be licensed through ASCAP, and request Town Board approval, to pay the 2016 licensing fee to ASCAP for the period covering January 1, 2016 through December 31, 2016, in the amount of \$2,548.00; and

NOW, THEREFORE, BE IT RESOLVED, That the hereinabove request is granted, and the Town Board hereby authorizes, the payment of the 2016 licensing fee to ASCAP, nunc pro tunc from January 1, 2016 through December 31, 2016, in the amount of \$2,548.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with funds for said payment to be drawn from Account No. CYS A 7020 47660 000 0000, or any other appropriate account.


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services



Reviewed By
Office of Town Attorney

		LOCAL GOVERNMENT ENTITIES <i>2017 Rate Schedule and Report Form</i>	
Account No.: 500579091		Premise Name: TOWN OF OYSTER BAY; OYSTER BAY, NY	
		Report Due: 12/30/2017	



SCHEDULE A: Base License Fee

Population Size			Base License Fee
1	to	50,000	\$341.00
50,001	to	75,000	\$680.00
75,001	to	100,000	\$818.00
100,001	to	125,000	\$1,091.00
125,001	to	150,000	\$1,363.00
150,001	to	200,000	\$1,772.00
200,001	to	250,000	\$2,180.00
250,001	to	300,000	\$2,590.00
300,001	to	350,000	\$2,999.00
350,001	to	400,000	\$3,408.00
400,001	to	450,000	\$3,814.00
450,001	to	500,000	\$4,226.00
500,001	Plus***		\$5,178.00

*** \$5,178.00 plus \$500 for each 100,000 of population above 500,000 to a maximum fee of \$68,140.00

SCHEDULE B: Special Events

The rate for Special Events shall be 1% of Gross Revenue.

"Special Events" means musical events, concerts, shows, pageants, sporting events, festivals, competitions, and other events of limited duration presented by LICENSEE for which the "Gross Revenue" of such Special Event exceeds \$25,000.

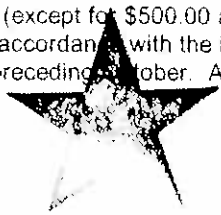
"Gross Revenue" means all monies received by LICENSEE or on LICENSEE'S behalf from the sale of tickets for each Special Event. If there are no monies from the sale of tickets, "Gross Revenue" shall mean contributions from sponsors or other payments received by LICENSEE for each Special Event.

SCHEDULE C: State Municipal and/or County Leagues or State Associations of Attorneys

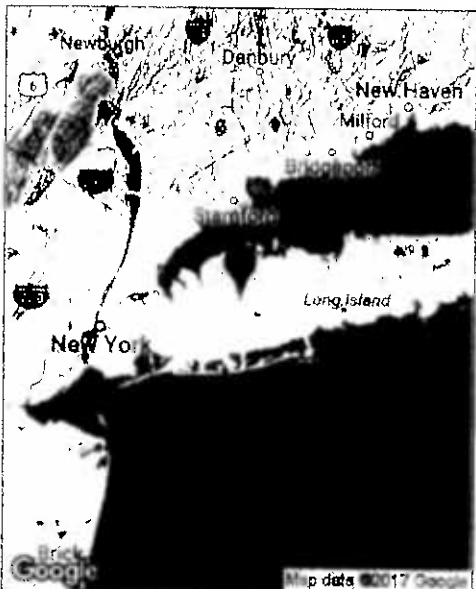
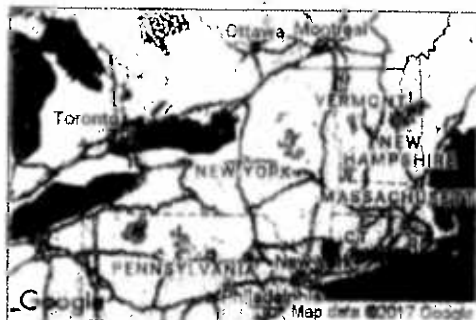
The annual license fee for LICENSEES who are legally organized as state municipal and/or county leagues or state associations of municipal and/or county attorneys shall be \$341.00

License Fee for Year 2018 and Thereafter

For each calendar year commencing 2018, all dollar figures set forth in Schedules A, B and C above (except for \$500.00 add-on for populations of 500,001 or more) shall be the license fee for the preceding calendar year, adjusted in accordance with the increase in the Consumer Price Index - All Urban Consumers (CPI-U) between the preceding October and the next preceding October. Any additional license fees due resulting from the CPI adjustment shall be payable upon billing by ASCAP.



The location of Town of Oyster Bay



(Location provided by the GNIS)

Click here for an interactive map for
Town of Oyster Bay
and the surrounding area.

Census Data for Oyster Bay ...

Population ...

The most recent Census Estimate^{<1>} was for 2015 and it gives Oyster Bay a population of 298,768 people.

The last Decennial Census^{<2>} was in 2010, giving Oyster Bay a population of 293,214 people.

The community of Oyster Bay is located in Nassau County. The 2010 Census gave Nassau County a population of 1,339,532 people. This means that Oyster Bay had 21.89% of the county's total population, making it Nassau's 2nd most populous community.

At the same time, New York had a population of 19,378,102 people, meaning that Oyster Bay had 1.51% of the total population of New York - making it the state's 6th most populous community.

Area ...

When the Census Bureau conducts a census for a community like Oyster Bay, they draw a boundary around the area in which they are going to conduct their count - this is called a sampling area (or a polygon). The shape of the sampling area can be quite complex and it's important to keep in mind that the boundaries of the sampling area may or may not match the recognized boundaries of the community.

Things like the population, area and housing for Oyster Bay reflect the sampling area. Since the shape of the sampling area and the actual boundaries of Oyster Bay might be slightly different, it's best to check with the U.S. Census Bureau if you need precision.

The 2010 Census shows that the sample polygon for Oyster Bay has a total area of 169.4 square miles [438.7 km²]. Of this total, 103.7 square miles [268.7 km²] is land, with the balance (38.76%) being water (65.7 square miles [170 km²]).

Nassau County has a land area of 284.7 square miles [737.4 km²]. At 103.7 square miles [268.7 km²], Oyster Bay has 36.44% of the county's total land area.

Not only does the sampling area define boundaries, it also has a GPS location (latitude & longitude) that indicates a point within the sampling area (usually at the center of the polygon). At the time of the 2010 Census, the sampling area was located at:

Lat: 40° 45' (or 60.76°)

Lon: -73° 30' (or -73.5°)



PO BOX 331608
Nashville, TN 37203-7515
Attn: Account Services
Phone: 1-800-505-4052
Fax: 1-615-691-7795

Iris Williams
TOWN OF OYSTER BAY
977 Hicksville Rd 2Nd Floor
Massapequa, NY 11758-1267

Re: TOWN OF OYSTER BAY
TOWN OF OYSTER BAY
54 AUDREY AVE, TOWN HALL EAST
OYSTER BAY, NY 11771

If You Have Already Made Payment, Please Disregard This Invoice.
In Case Of Error In Amount Of Bill Or Payment, Contract Terms Shall Govern.

ACCOUNT NO.	BILLING DATE	CURRENT	PAST DUE	BALANCE DUE
500579091	12/20/2016	\$2,590.00	\$0.00	\$2,590.00

CONTRACT RATE
\$2,590.00

arges per applicable operating policy and rate schedule "copies available on request".

IMLA

ASCAP REFERENCE NO.	TRANSACTION DATE	CHECK NO.	EXPLANATION OF CHARGES & CREDITS	FOR THE PERIOD	AMOUNT	REMAINING BALANCE
0004593177	12/20/2016	-	PREVIOUS BALANCE License Fee	01/01/2017 to 12/31/2017	\$2,590.00	\$0.00 \$2,590.00

Thank you in advance for your timely payment.
You may manage your account on line at www.ascap.com/mylicense

TEAR ON THE DOTTED LINE

PLEASE PLACE YOUR CUSTOMER ACCOUNT NO. ON ALL CHECKS AND CORRESPONDENCE. PLEASE MAKE YOUR CHECK PAYABLE TO "ASCAP"

TOWN OF OYSTER BAY
977 Hicksville Rd 2Nd Floor
Massapequa, NY 11758-1267



ACCOUNT NO.	BALANCE DUE	AMOUNT PAID
500579091	\$2,590.00	\$

95005790910000259000

Name, Address, Telephone Changes

Licensee _____
Licensee _____
Licensee _____
City, State, ZIP _____
Contact Name _____
Telephone (_____) _____

ASCAP
21678 Network Place
Chicago, IL 60673-1216



WHEREAS, by Resolution No. 17-2016, adopted on January 5, 2016, the Town Board approved an agreement with the Society of European Stage Authors and Composers, Inc. to license music performed through the Town's programs; and

WHEREAS, Maureen Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 12, 2017, requested Town Board authorization to pay the Society of European Stage Authors and Composers, Inc. the annual 2017 licensing fee, in the amount of \$3,365.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Department of Community and Youth Services is authorized to pay the Society of European Stage Authors and Composers, Inc. the annual 2017 licensing fee, in the amount of \$3,365.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000, *Special Events*.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

5

66

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

January 12, 2017

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Renewal of Society of European Stage Authors & Composers, Incorporated
Licensing Fee

The Department of Community & Youth Services requests Town Board authorization to pay the annual licensing renewal fee for the Society of European Stage Authors & Composers, Incorporated (SESAC). Last year, the licensing agreement was authorized by Town Board Resolution No. 17-2016, dated January 5, 2016. The fee of \$3,365.00 is based on the Town's population (see attached).

SESAC is a music performance licensing company. All music performed through the Town's programs must be licensed. This license is one of three licenses that the Department renews each year to cover all Town sponsored performances and events.

It is respectfully requested this licensing agreement be ratified and continued from January 1, 2017 through December 31, 2017. Funds for the renewal fee are available in Account CYS A 7020 47660 000 0000, *Special Events*.


Maureen A. Fitzgerald
Commissioner

MAF:lw
Attachments
cc: Town Attorney (+10 copies)

Meeting of January 5, 2016

Resolution No. 17-2016

WHEREAS, this Town Board heretofore approved an agreement with the Society of European Stage Authors and Composers, Inc. to license music performed through the Town's programs; and

WHEREAS, Patricia A. Beckerle, Deputy Commissioner of the Department of Community and Youth Services, and Iris Williams, Accounting Assistant III, Department of Community and Youth Services, by memorandum dated December 22, 2015, request Town Board authorization to pay the Society of European Stage Authors and Composers, Inc. the annual 2016 licensing fee, in an amount of \$3,205.00,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Department of Community and Youth Services is authorized to pay the Society of European Stage Authors and Composers, Inc. the annual 2016 licensing fee, in an amount of \$3,205.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. A 7020 47660 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Mascarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alessia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

Schedule "A"
MUNICIPALITY - 2017

I. **Municipality.** "Municipality," as used in the SESAC Performance License effective **June 1, 2016** (the "Agreement") to which this Schedule "A" is attached, shall be defined as the following Municipality:

Name **Town of Oyster Bay**
Location **Oyster Bay, NY** (the "Municipality")

II. **Fee Schedule/License Fee.**

A. The annual License Fee shall be based upon the "Population" of the Municipality as noted below:

<u>"Population"</u>		<u>License Fee for calendar year 2017</u>
25,000	or less	\$ 397
25,001	- 50,000	\$ 793
50,001	- 100,000	\$ 1,292
100,001	- 150,000	\$ 1,882
150,001	- 250,000	\$2,574
250,001	- 500,000	\$3,365
500,001	And over	\$4,259 + \$397 for each additional 100,000 population

Population: **293,925**

This license will authorize **audio and/or audio/visual musical performances** (radio, records, tapes, compact discs, videocassettes, laser discs, television, and similar media), and **live musical performances**. This license will also authorize performances via **music on hold** systems operated by LICENSEE.

B. As used herein, "Population" shall mean the total population of the Municipality as of the most recent United States Census.

C. LICENSEE shall pay the License Fee to SESAC upon execution of this Agreement, with license fees due and payable in advance. The initial License Fee payment shall be a pro-rated amount calculated using the then current License Fee rate(s) from the Effective Date through the end of the current billing period. Subsequent payments shall be made annually in one (1) payment on or before the first day of January, for the billing period of January 1 through December 31 of each calendar year of the Term.

D. Upon execution of this Agreement, LICENSEE shall provide SESAC with a report detailing the Population as of the Effective Date. Thereafter, on or before October 1 of each calendar year, in the event that a change in the Population results in a change in fee category, LICENSEE shall submit an updated report of the Population. License fees will be adjusted effective the following January 1. SESAC retains the right to obtain these figures through United States Census Data and make appropriate adjustments to the License Fee.

E. Notwithstanding anything to the contrary contained in this Agreement, upon written notice to LICENSEE, SESAC shall have the right to adjust the rates set forth in the Fee Schedule. In the event that LICENSEE's License Fee increases as a result of such adjustment to the Fee Schedule, LICENSEE shall have the right to terminate this Agreement as of the date such increase is to take effect. LICENSEE must give SESAC written notice of such termination by certified mail, return receipt requested, not later than thirty (30) days after written notice of such increase is sent to LICENSEE by certified mail. This paragraph shall not apply to paragraph 4.D of the Agreement.

III. **This Schedule** is incorporated and made part of the Agreement. Unless otherwise indicated, all capitalized terms in this Schedule "A" shall have the same meaning as set forth in the Agreement.

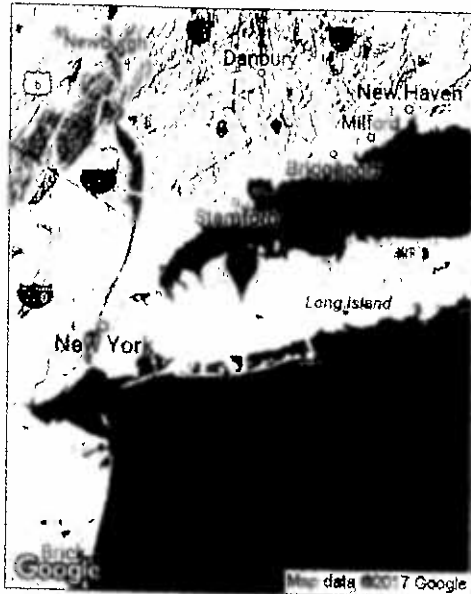
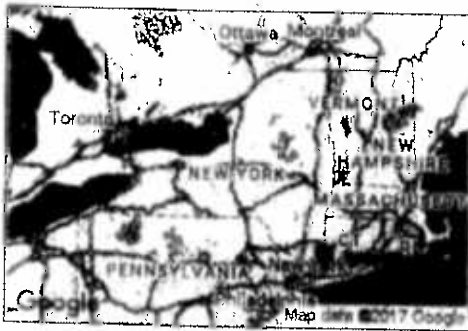
Please do not detach, must accompany license
Please mail completed license to: SESAC, 35 Music Sq. E., Nashville, TN 37203

Town of Oyster Bay / 63-31-01007 / GA ID# 176469 V1207SM

Town of Oyster Bay, New York

[Community Profile](#)[Nearby](#)[Census](#)[Genealogy Helper](#)[Cemeteries](#)[Tidbits & Trivia](#)[Local Newspapers](#)[TripAdvisor Links](#)[Interactive Map](#)[Wish List](#)[Other NY Communities](#)

The location of Town of Oyster Bay



(Location provided by the GNIS)

[Click here for an interactive map for Town of Oyster Bay and the surrounding area.](#)

Census Data for Oyster Bay ...

Population ...

The most recent Census Estimate^{<1>} was for 2015 and it gives Oyster Bay a population of 298,768 people.

The last Decennial Census^{<2>} was in 2010, giving Oyster Bay a population of 293,214 people.

The community of Oyster Bay is located in Nassau County. The 2010 Census gave Nassau County a population of 1,339,532 people. This means that Oyster Bay had 21.89% of the county's total population, making it Nassau's 2nd most populous community.

At the same time, New York had a population of 19,378,102 people, meaning that Oyster Bay had 1.51% of the total population of New York - making it the state's 6th most populous community.

Area ...

When the Census Bureau conducts a census for a community like Oyster Bay, they draw a boundary around the area in which they are going to conduct their count - this is called a sampling area (or a polygon). The shape of the sampling area can be quite complex and it's important to keep in mind that the boundaries of the sampling area may or may not match the recognized boundaries of the community.

Things like the population, area and housing for Oyster Bay reflect the sampling area. Since the shape of the sampling area and the actual boundaries of Oyster Bay might be slightly different, it's best to check with the U.S. Census Bureau if you need precision.

The 2010 Census shows that the sample polygon for Oyster Bay has a total area of 169.4 square miles [438.7 km²]. Of this total, 103.7 square miles [268.7 km²] is land, with the balance (38.76%) being water (65.7 square miles [170 km²]).

Nassau County has a land area of 284.7 square miles [737.4 km²]. At 103.7 square miles [268.7 km²], Oyster Bay has 36.44% of the county's total land area.

Not only does the sampling area define boundaries, it also has a GPS location (latitude & longitude) that indicates a point within the sampling area (usually at the center of the polygon). At the time of the 2010 Census, the sampling area was located at

Lat: 40° 45' 34" (or 40.76°)

Lon: -73° 30' 9" (or -73.5°)

PHOTO LIBRARY ACCOUNT INVOICE

S E S Δ C

Date printed: 12-14-16

REF. NO.	TRANS. DATE	CURRENT CHARGES	PAYMENTS/ADJUSTMENTS	SUB-TOTAL	CODE
4388246	1-01-17	3365.00		3365.00	IV

The 1-01-17 invoice amount noted above represents License fees for the period of 1-01-17 thru 12-31-17.

AJ - ADJUSTMENT
CM - CREDIT MEMO
DS - DISCOUNT

IV - INVOICE
LC - LATE CHARGE
PY - PAYMENT

TX - TAX

TOTAL
DUE

\$3,365.00

In accordance with your SESAC license, your 2017 annual fee is \$3,365.00.

Mail any correspondence to: SESAC Inc., 35 Music Square East, Nashville, TN 37203

PAYMENTS RECEIVED AFTER THE 15TH OF THE MONTH DO NOT APPEAR ON THIS INVOICE
PAYMENTS ARE POSTED TO THE OLDEST OUTSTANDING CHARGES

Two ways to pay! 1) Return this stub with your check or 2) Pay online at www.800AC.com/pay

To avoid late charges, please pay the total due by the due date.

DATE DUE 01-01-17 TOTAL DUE \$3,365.00

f paying by check:

CHECK NO.:	AMOUNT PAID \$
------------	----------------

FOR INTERNAL USE ONLY

Loc: Oyster Bay NY
Acct: 63-31-01007 ID#: 176469
CnCd: IB



Pay online at www.sesac.com/pay

Account Number: 63-31-01007 ID Number: 17646
or Call 1-615-320-0055

TOWN OF OYSTER BAY
DEPT. OF COMMUNITY & YOUTH SERV
977 HICKSVILLE RD
MASSAPEQUA NY 11758-1281

SESAC
P.O. BOX 900013
RALEIGH, NC 27675-9013

21254

63310100701764690000336500

2000 and 2001, corresponding to 35 Mile Square East, Nashville, TN 37203

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 12, 2017, has requested that the Town Board authorize the following Town-Wide Senior Trips for March, April and May 2017:

<u>Date</u>	<u>Place</u>	<u>Cost Includes</u>
Thursday, March 9, 2017	Irish Coffee Pub	\$55.00 per person –transportation, lunch and live music
Wednesday, April 9, 2017	Broadhollow at Elmont Smokey Joe's Cafe	\$27.00 per person – ticket and transportation
Thursday, May 11, 2017	Crest Hollow Country Club	\$25.00 per person-live music, lunch and transportation

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the abovementioned Town-Wide Senior Trips for March, April and May 2017 are hereby authorized; and be it further

RESOLVED, That Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, is hereby authorized to make any adjustments, deletions, or changes, as needed, to the above schedule, provided that in the event of any said change, each participant is permitted to receive a full refund if the change is not to his or her preference; and be it further

RESOLVED, That the hereinabove set forth self-sustaining Town-Wide Senior Trips are to be conducted pursuant to the Department of Community and Youth Services procedure for self-sustaining accounts.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

67

6

TOWN OF OYSTER BAY

Inter-Office Memorandum

January 12, 2017

TO: Memorandum Docket

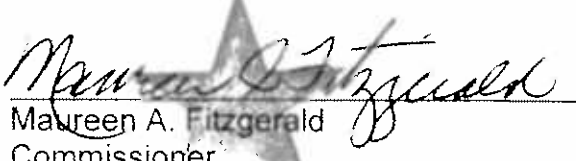
FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Listing of Town Wide Senior Trips for March, April & May 2017

The Department of Community & Youth Services is requesting Town Board authorization to provide Town Wide Senior Trips March through May 2017 (see attachment).

The Department also requests authorization for the Commissioner of Community and Youth Services to make adjustments, deletions or changes, as needed, provided that in the event of change, participants are permitted to receive a full refund if the change is not to his or her preference.

The Town Wide Senior Trips are to be conducted pursuant to the Department of Community and Youth Service's procedures for self-sustaining accounts.


Maureen A. Fitzgerald
Commissioner

MAF:dw
Attachment
cc: Town Attorney (+10 copies)

2017
TOWN WIDE SENIOR TRIPS

March, April & May

Date	Place & Cost	Includes
Thursday, March 9th	Irish Coffee Pub \$55.00	<ul style="list-style-type: none">• Transportation by Town or School Bus• Luncheon• Live Music
Wednesday, April 19th	BroadHollow at Elmont Smokey Joe's Cafe \$27.00	<ul style="list-style-type: none">• Transportation by Town or School Bus• Ticket to show
Thursday, May 11	Crest Hollow Country Club \$25.00	<ul style="list-style-type: none">• Transportation by Town Bus, if required• Complete Luncheon• Live Music

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 11, 2017, recommended that the Town Board authorize a refund in the amount of \$350.00, to Mr. John Howe, 246 Brixton Road South, Garden City, N.Y. 11530, for his membership fee at the Honorable Joseph Colby Town of Oyster Bay Golf Course, because he paid for the same service twice,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. John Howe, in the amount of \$350.00 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 523 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

Reviewed By
Office of Town Attorney

TOWN OF OYSTER BAY
Inter-Departmental Memorandum


TO: Memorandum Docket
FROM: Frank A. Nocerino, Commissioner of Parks
DATE: January 11, 2017
SUBJECT: Resident Refund

The Department of Parks has received correspondence from John J. Howe requesting a \$350 refund, the amount he paid, for his annual membership in the Golf Club at the Honorable Joseph Colby Town of Oyster Bay Golf Course. Mr. Howe paid \$350 for the same service twice, the first was on March 2, 2016 and the second time was on June 29, 2016. In light of the circumstances, the Parks Department believes a refund is in order.

Based on the circumstances outlined above, the Department of Parks requests that the Town Board authorize a refund of \$350 waiving a 5% administration fee.

Registration into Golf Club at TOB Golf Course	\$ 350.00
5% Administration Fee waived	- \$ 0.00
Total Refund	<u>\$ 350.00</u>

Kindly debit account PKS A 0001 02025 523 0000.


Frank A. Nocerino
Commissioner of Parks

FAN:DM
Attachments
Cc: Office of the Town Attorney (original +10 copies)

August 11, 2016

Mr. Frank Nocerino
Commissioner of Parks
977 Hicksville Road
Massapequa, NY 11758

Dear Mr. Nocerino:

The enclosed documentation shows that as a member of the Town of Oyster Bay Golf Club I have paid the annual membership fees twice for 2016 (\$350).

The first time was March 2, 2016, application #859, and the second was June 27, 2016, application #366.

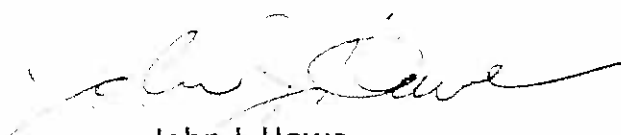
I am enclosing the first membership card I received and will use the membership card issued on June 27, 2016 going forward.

The staff at the golf course provided me with the enclosed copies of both transactions.

I would appreciate a refund of the first payment at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,


John J. Howe
(516) 486-2344

246 Brixton Rd. South
Garden City, NY 11530

Spec to
Tony C
To
Vignar



John Venditto
Town Supervisor
4178



GC
NS

7308568

JOHN HOWE

2016 Golf Course



John Venditto
Town Supervisor
4178

6305349

JOHN HOWE

GC

NS

2016 Golf Course



John Venditto
Town Supervisor
4178

7306568

JOHN HOWE

GC

NS

2016 Golf Course

2ND.
sing

Wednesday
Sen. Men's Club



6305349

Issued

on

June 23, 2016

App # 366

250 Non Res. Sen. Member
100 Reservation Fee
350.

Commissioner of Parks
Frank Nocerino
977 Hicksville Rd
Massapequa NY 11758

1st



7306568

Res 677 5961 office 677 5980

App #

Issued 859
on.

March 2, 2016

250 NRS Member
100 Reserv. Fee
\$ 350.

Dtn - 8/16/16

Spoke to Sharon
@ golf course
8/16/16 @ 11¹⁸ am -
confirmed
Mr. Howe
purchased 2
Memberships

Linda

JOHN VENDITTO
TOWN SUPERVISOR



FRANK A. NOCERINO
COMMISSIONER

**TOWN OF OYSTER BAY
GOLF COURSE MEMBERSHIP APPLICATION**

No. 0859

RESIDENT

Senior \$150
Individual \$200
Aux Pol/ Vol. Fire \$150
Tee Time Individual \$50
Resident I.D. Cards \$5

NON-RESIDENT

Senior \$250
Individual \$350
Tee Time Individual \$100

1. Applicant Information (To be completed by Applicant)

NAME (PLEASE PRINT CLEARLY)			
LAST <u>HOWE</u>	FIRST <u>JOHN</u>	MIDDLE INITIAL <u>J</u>	
ADDRESS: STREET NAME AND NUMBER		CITY	STATE ZIP
<u>246 BRIXTON ROAD 50</u>		<u>GARDEN CITY</u>	<u>N.Y. 11530</u>
DATE OF BIRTH (MM-DD-YY)	HOME PHONE	CELL PHONE	E-MAIL ADDRESS
<u>11-02-45</u>	<u>516-486-2344</u>	<u>516-298-5395</u>	<u>TINKEKHOWE2@GMAIL</u>

I have read and agree to abide by the Golf Course Rules and Regulations and I attest under penalty of the law, the documents that I have presented as evidence of the identity and residency are genuine and relate to me.

SIGNATURE [Signature]

DATE March 2, 2016

(APPLICANT DO NOT WRITE BELOW THIS LINE)

2. FOR OFFICIAL USE ONLY

Instructions: Each applicant must furnish one document from LIST A and one from LIST B. Check the appropriate boxes, copy and attach all documents.

LIST A
NYS DRIVERS'S LICENSE ☒
DMV PHOTO ID ☐

LIST B
TAX BILL ☐
UTILITY BILL ☐
CAR REGISTRATION ☐

TYPE OF CARD ISSUED

1. RESIDENT SENIOR MEMBER ☐
2. RES. INDIVIDUAL MEMBER ☐
3. SEN. RES. ID ☐
4. RESIDENT ID ☐
5. JR RESIDENT ID ☐
6. AUX POL/ VOL FIRE ☐
7. AUX POL/ VOL FIRE ID ☐
8. NON RES SEN MEMBER ☒
9. NON RES IND MEMBER ☐

MEMBERSHIP ID NUMBER 4178 TEE TIME NUMBER 7306568

METHOD OF PAYMENT FEE COLLECTED ISSUED BY

CASH ☐ CARD TT TOTAL
CREDIT ☒ VISA 250 100 350

CHECK ☐ #

*JUNIOR WITHOUT DRIVERS LISCENSE, MUST HAVE BIRTH CERTIFICATE AND PARENT WITH VALID PROOF OF RESIDENCY

NEW COURSE PROCESSING
1 S. MAIN ST.
BROOKLYN, NY 11201

Bank ID: 0001
Merchant ID: 000016163337
Term ID: 002

Sale

XXXXXXXXXXXX0028

VISA

Entry Method: Chip

Total: \$ 350.00

05/02/16

13:40:31

Inv #: 000005

Appr Code: 037528

Approved: Online

Batch#: 062001

Retrieval Ref.k: 4010125

I agree to pay above total amount
according to card issuer agreement
(Merchant must provide credit voucher)

[Signature]
CHASE VISA
01/16 13:40:31
01/16 13:40:31
01/16 13:40:31

Merchant Copy
10/01 13:40:31

JOHN VENDITTO
TOWN SUPERVISOR



FRANK A. NOCERINO
COMMISSIONER

**TOWN OF OYSTER BAY
GOLF COURSE MEMBERSHIP APPLICATION**

No. 0366

RESIDENT

Senior \$150
Individual \$200
Aux Pol/ Vol. Fire \$150
Tee Time Individual \$50
Resident LD. Cards \$5

NON-RESIDENT

Senior \$250
Individual \$350
Tee Time Individual \$100

1. Applicant Information (To be completed by Applicant)

NAME (PLEASE PRINT CLEARLY)				
LAST	FIRST	MIDDLE INITIAL		
HOWE	JOHN	J		
ADDRESS: STREET NAME AND NUMBER		CITY	STATE	ZIP
246 BRIXTON ROAD So		GARDEN CITY	N.Y.	11530
DATE OF BIRTH (MM-DD-YY)	HOME PHONE	CELL PHONE	E-MAIL ADDRESS	
11-02-45	516-486-2344	516-298-5395	TINKERHOWE 2@GMAIL	

I have read and agree to abide by the Golf Course Rules and Regulations and I attest under penalty of the law, the documents that I have presented as evidence of the identity and residency are genuine and relate to me.

SIGNATURE

DATE

(APPLICANT DO NOT WRITE BELOW THIS LINE)

2. FOR OFFICIAL USE ONLY

Instructions: Each applicant must furnish one document from LIST A and one from LIST B. Check the appropriate boxes, copy and attach all documents.

LIST A

NYS DRIVERS'S LICENSE ☒
DMV PHOTO ID ☐

LIST B

TAX BILL ☐
UTILITY BILL ☐
CAR REGISTRATION ☒

TYPE OF CARD ISSUED

1. RESIDENT SENIOR MEMBER ☐
2. RES. INDIVIDUAL MEMBER ☐
3. SEN. RES. ID ☐
4. RESIDENT ID ☐
5. JR RESIDENT ID ☐
6. AUX POL/ VOL FIRE ☐
7. AUX POL/ VOL FIRE ID ☐
8. NON RES SEN MEMBER ☒
9. NON RES IND MEMBER ☐

MEMBERSHIP ID NUMBER

4178

TEE TIME NUMBER

6305349

METHOD OF PAYMENT FEE COLLECTED

ISSUED BY

CARD TT TOTAL

CASH ☐

CREDIT ☒

CHECK #

250 + 100 = 350

*JUNIOR WITHOUT DRIVERS LISCENSE, MUST HAVE BIRTH CERTIFICATE AND PARENT WITH VALID PROOF OF RESIDENCY

Bank ID: 0001
Merchant ID: 0000010162257
Term ID: 000

Sale

XXXXXXXXXXXX7335

MASTERCARD

Entry Method: Swiped

Total: \$ 350.00

06/29/16

12:21:40

Inv #: 000001

Appr Code: 728328

Approved: Online

Batch#: 181001

Rebate Ref #: 00023514

I agree to pay above total
according to card issuer agreement
(Merchant must accept if credit card)

X

Cardholder

Merchant Copy

DATE & TIME

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 11, 2017, recommended that the Town Board authorize a pro-rated refund in the amount of \$578.76 (after applying an administrative fee of \$144.69), to Mr. Mark Bolitho, 14 Plymouth Road, Bayville, N.Y. 11709, for his boat registration fee at the Town of Oyster Bay Harry Tappen Marina, due to his inability to use the slip from August 1, 2016 to November 13, 2016,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. Mark Bolitho, in the amount of \$578.76 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 526 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

748
Reviewed By
Office of Town Attorney

69

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank A. Nocerino, Commissioner of Parks

DATE: January 11, 2017

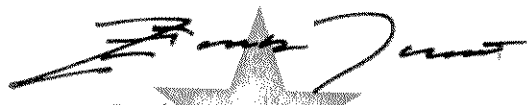
SUBJECT: Resident Refund

The Department of Parks has received correspondence from Mark Bolitho requesting a pro-rated refund. Mr. Bolitho's lines remained in Slip N-9 until August 1, 2016, when it was removed by Mr. Bolitho and has not returned as per Brian Vander Veer. The boating season ends on November 13, 2016 at the Harry Tappen Marina. From August 1, 2016 to November 13, 2016 is 105 days Mr. Bolitho's boat was not in its slip. Mr. Bolitho paid \$1,495 for the season, making the daily rate \$6.89. At a daily rate of \$6.89, Mr. Bolitho is due back \$723.45. There should be a 20% administration fee charged as per Brian Vander Veer, Assistant Superintendent of Beaches. In light of the situation, the Parks Department believes a refund is in order while applying a 20% administration fee.

Based on the circumstances outlined above, the Department of Parks requests that the Town Board authorize a refund of \$723.45 less a 20% administration fee.

Pro-rated refund of a boat slip at Tappen Marina	\$ 723.45
Less 20% Administration Fee	- \$ 144.69
Total Refund	<u>\$ 578.76</u>

Kindly debit account PKS A 0001 02025 526 0000.


Frank A. Nocerino
Commissioner of Parks

FAN:DM
Attachments
Cc: Office of the Town Attorney (original +10 copies)

To whom it may concern

my name is Mark Bolitho. I currently have a slip at Tappen Beach N.S. Unfortunately my motor blew up and I don't have the money to replace at this time. So at the time 7-27-16 I respectfully ask for a refund for the remainder of the season. Thank You. I can be reached at 816-805-6204 if any question come up.

see attache receipt

Mark Bolitho

~~DAVE~~
BRIAN
PLEASE INVESTIGATE
FNOC



Frank A. Nocerino

TOWN OF OYSTER BAY
Department of Parks

977 Hicksville Road
Massapequa, NY 11758
(516) 797-4111

John Venditto
Town Supervisor

2016 SUMMER MARINA FULL RECEIPT

Mark Bolitho
14 Plymouth Rd
Bayville, NY 11709

Receipt #: **13970**

Slip No.: Tappen Beach **N09**

Vessel: _____

Birthdate: 10/4/1971 Payment Type: Personal Check

Reg. #: NY7959FX

Amount Received: \$1,495.00 Check #: 1907

LOA: 23'

Date: 3/30/2016 10:10:56 AM

Payment Received By: LSHEA

TERMS AND CONDITIONS

The season shall begin on Monday, Apr 11, 2016 and end on Sunday, Nov 13, 2016.

1. All boat and boating equipment docked, berthed, located or left at Town Facilities are left at the sole risk of the owner of said boats and equipment and permission to so dock, berth, locate or leave such property is conditioned upon the owner's acceptance of said risk. All boat and boat equipment owners are reminded to obtain adequate insurance before making use of Town facilities.
2. The licensee expressly assumes all risk of loss due to damages, theft, vandalism, or accident to his/her property while berthed in the marina and expressly releases the Town of Oyster Bay, its agents, officers, and employees from any and all claims whatsoever for loss, damage, fire, theft, or accident to his/her property.
3. The security that is provided at the marinas is for the protection of Town property. The Town does not assume responsibility for damage done to vessels docked at Town marinas.
4. Upon assignment of boat slip, which is for the exclusive use of the licensee, said boat slip SHALL NOT be transferable to another person or to another vessel.
5. Once a vessel is assigned a slip in a category, only that vessel may occupy said slip. The only change in slip assignment permitted will be those that involve slips in the applicant's authorized category size. The change in slip assignment will only be made through the Beach Division.
6. A tenant who wishes to place a different vessel in his/her assigned slip will be permitted to do so only under the following conditions:
 - a. The vessel's overall length must fall within the original category size (for example in the 26-31 foot category, the different vessel cannot be less than 26 feet or more than 31 feet in overall length).
 - b. The tenant has ownership of the new vessel and he/she remains the primary owner.
7. A tenant may not:
 - a. Own or be co-owner of more than one vessel which occupies a slip in either north shore marina.
 - b. Trade up or down in vessel size that takes him/her out of his/her category size
 - c. Transfer ownership to other persons (full or part) and maintain current slip space
8. All deadlines for receipt of various documents, required deposits, and final payment must be met. No extensions will be granted.
9. The boat slip licensee's are under the express stipulation that the licensee shall not sub-lease or assign such space to anyone, and slips shall at all times remain under the full control of the Town of Oyster Bay.
10. All requests for refunds must be made in writing and received at the Parks Department main office.
11. Any false statement contained on the marina application shall constitute grounds for revocation of the assigned slip.
12. Violation of any of the rules and regulations governing the use of the marina area shall constitute grounds for revocation of slip assigned.
13. No refunds of fees upon revocation of assigned slip.
14. Each licensee shall give the facility manager at least 48 hours notice of his/her occupancy of assigned slip and the licensee shall give notice to said manager by Sunday, Nov 6, 2016 as to the date of which licensee shall vacate assigned slip.
15. Any vessel remaining at a marina after Sunday, Nov 13, 2016, will be charged \$30 per day. Please note, regardless of what you may be told by facility employees, this fee cannot be waived. This does not apply to boat owners who have received winter storage assignments.
16. Lessees of boat slips, dinghy and sunfish/sailfish racks shall be issued one vehicle gate pass free of charge.
17. All rules and regulations governing the use of Town marinas shall be established by the Commissioner of Parks.

Present to Dockmaster Prior to Occupying Slip

Meeting of February 14, 2017

Resolution No. 70-2017

WHEREAS, Timothy R. Zike, Acting Commissioner of the Department of Planning and Development, by memorandum dated January 10, 2017, recommended that a refund in the amount of \$110.00 be authorized to Ken's Faucet & Toilet Repairs Inc., 2586 Hempstead Turnpike, East Meadow, New York 11554, from account number PAD B 0001 02555 000 0000, for Building Permit No. R16004742, dated September 26, 2016, because a duplicate building permit was issued,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and the Department of Planning and Development is hereby authorized to issue Ken's Faucet & Toilet Repairs Inc., a refund in the amount of \$110.00, and payment of said refund is to be made upon presentation of a duly certified claim, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PAD B 0001 02555 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development

Reviewed By
Office of Town Attorney

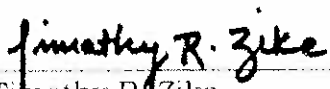
TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

Date: January 10, 2017
TO: MEMORANDUM DOCKET
FROM: TIMOTHY R. ZIKE, ACTING COMMISSIONER
DEPARTMENT OF PLANNING AND DEVELOPMENT
SUBJECT: RESIDENT REFUND- KEN'S FAUCET AND TOILET REPAIR

Pursuant to the Code of the Town of Oyster Bay, this department granted a Building Permit, #R16004742 dated September 26, 2016 in the amount of \$269.00 receipt #01000421674. A duplicate Building Permit #R16005664 was issued on November 17, 2016 in the amount of \$110.00, receipt #01000423681. The plumber is requesting a refund in the amount of \$110.00 for Building Permit #R16005664 since the plumbing was done under R16004742.

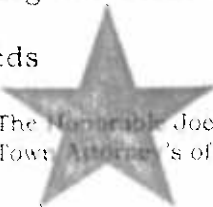
Therefore, in light of the aforementioned facts, a one hundred ten dollar (\$110.00) refund for the building permit fee associated with Building Permit #R16005664 should be refunded to Ken's Faucet & Toilet Repairs Inc., 2586 Hempstead Turnpike, East Meadow, New York 11554 under account number PAD-B-0001-02555-000-0000.



Timothy R. Zike
Acting Commissioner

FPI:ds

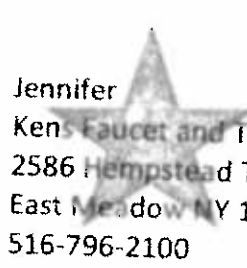
Cc: The Honorable Joseph G. Pinto, Town Councilman
Cc: Town Attorney's office (w/10 copies)



December 29th, 2016

Dear Mr. Zike,

My name is Jen and I am the secretary at Kens Faucet and Toilet Repairs. On November 17th 2016, Ken (the owner) came to the Town of Oyster Bay office to pull a permit for one of our customers. Her name is Atanasia & Gerhard Franke at 36 Peachtree Lane Hicksville NY 11801. The customer did not inform us that she already had a permit pulled. Ken paid the permit fee of \$110, and then the customer paid that to us. We are due a refund for this, since a permit was already filed. The permit that WE pulled and need the refund for is #R16005664. The permit that she had already pulled is R16004742. Any questions please call me at 516-796-2100.



Jennifer
Kens Faucet and Toilet Repairs
2586 Hempstead Turnpike
East Meadow NY 11554
516-796-2100
631-581-5821

16110367

KENS FAUCET & TOILET REPAIRS INC.
2586 HEMPSTEAD TPKE
EAST MEADOW, NY 11554

SECURITY FEATURES INCLUDE: FULL WATERMARK, METALLIC NEW YORK STATE AND POLYQUILON

PAY TO THE ORDER OF

YOUNG OYSTERS BAY
ONE HUNDRED

DATE 11/17/12

\$ 100.00

DOLLARS

FOR

FRANK

John R

The First National Bank of Long Island
Chase Corporate Services Group
NEW HYDE PARK NEW YORK 11040



⑈001086⑈ ⑆021411335⑆ 127005973⑈

HEAT SENSITIVE
60730

Security Features Included

Details on Back

For Payroll Only
Town of Oyster Bay
6824008764

PAY TO THE ORDER OF
CAPITAL ONE BANK
021407912
FOR DEPOSIT ONLY
TOWN OF OYSTER BAY
6824008764

01000423681

>065000090<
CAPITAL ONE, NA
0010551352 11172016
RICHMOND, VA 100 21
Deposit 6824008764

TOWN OF OYSTER BAY

CLAIM

AUDREY AVENUE, OYSTER BAY, NEW YORK 11771

TAXPAYER IDENTIFICATION NUMBER

FEDERAL ID # ☐ SOCIAL SECURITY # ☐

113469857

CLAIMANT'S NAME

Ken's Flaxseed & Turb Report

CONTRACT #

ORDER #

CLAIMANT'S ADDRESS

2586 Hempstead Trpk, East Meadow

CONTRACT NAME

TOWN DEPARTMENT

NY 1154


PLANNING & DEVELOPMENT

CLAIMANT INVOICE N

FOLLOW INSTRUCTIONS ON REVERSE SIDE THEN RETURN CLAIM AND INVOICES TO DEPARTMENT RECEIVING MATERIALS OR SERVICES

DETAILED DESCRIPTION OF MATERIALS OR SERVICES

DATE	DESCRIPTION	UNIT PRICE	TOTAL
1/4/17	Refund for Building Permit #R16005664 issued on November 17, 2016 which was filed by the Plumber in error. This plumbing was already incorporated into Building Permit #R16004742 issued on September 26, 2016.		\$110.00
	Form prepared by Debbie Smyth - Building Division		
	Please return the completed form to:		
	Town of Oyster Bay		
	Department of Planning and Development		
	74 Audrey Avenue		
	Oyster Bay, New York 11771		


MILDRED JONES
 NOTARY PUBLIC, STATE OF NEW YORK
 QUALIFIED IN NASSAU COUNTY
 REG. NO. 0160111336
 MY COMMISSION EXPIRES JUNE 7, 2020

THE BELOW CERTIFICATION MUST BE PROPERLY FILLED OUT BY THE CLAIMANT

HEREBY CERTIFY the above articles were sold and delivered and/or the above service rendered to the Town of
yster Bay on the dates and for the prices or amounts billed; that the above bill is just, true and correct; that no
art thereof has been paid except as stated therein and that the balance there stated in the amount of no part
erof has been paid except as stated therein and that the balance there in stated in the amount of

****One hundred ten dollars and no cents****

actually due and owing, and that taxes from which the Town of Oyster Bay is exempt are excluded therefrom.

SHIPMENT FURTHER CERTIFIES that the unit prices charged herein are not higher than those charged to any governmental or commercial consumer for like deliveries.

Nature

Ken Rao

Title#

it or type name

Ken Rado

Name of Company

Kenns FC Tenet Rapa

ARMY APPROVE this claim form for the sum of *****\$110.00***** for the services, disbursements and materials herein
 stated which were actually performed and were for the Town of Oyster Bay.

45118

Timothy R. Zike

Time

Acting
Commissioner

Date 01/04/2017

Program Planning and Development

6. 1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840.

FAD-B-0001-02505-000-0009

Building Permit

R16004742

Town of Oyster Bay
Department of Planning and Development
Phone 516-624-6200



74 Audrey Avenue
Town Hall, Oyster Bay, NY 11771
Fax 516-624-6240

| School District | Section/Block/Lot | Zone | Application No. | ZBA Number | ZBA Date | Receipt No. |
|-----------------|--|-------------|--|------------|----------|-------------|
| Hicksville | 12-359 17 | R1 7 | 16060470 | | | 01000421674 |
| Permittee | NOEL RODGERS
35 RYKE AVE
JERICO NY 11753
516-426-8287 | Contractor | MAINTAIN | | | |
| Property Owner | FRANK GERHARD & ATANASIA
35 PEACHTREE LN
HICKSVILLE NY 11801 | Plumber | KEN'S FAUCET AND TOILET REPAIR
2586 HEMPSTEAD TURNPIKE EAST MEADOW NY 11554
(516) 338-5843 | | | |
| | | Electrician | CONTROL ELECTRIC & SOUND
24 BARRETT LANE HICKSVILLE NY 11801
516-796-7026 | | | |

Address of Actual Construction

36 PEACHTREE LN
HICKSVILLE, NY 11801

Tenant

Permission Granted for the **MAINTENANCE OF** Estimated Cost of Construction **\$6404**

A 16'33"X 10'33" (OA)(1685F) RAISED WOOD REAR DECK WITH STAIR (1) TO GRADE,

ONE (1) 6 FT WID SLIDING GLASS DOOR AS PER PLANS PREPARED BY NOEL F. RODGERS, RA DATED 4-25-2016.

MAINTAIN ONE (1) PLUMBING FIXTURE (1-BT) AS PER CODE.

ALL WORK TO COMPLY WITH T.O.B. APPROVED PLAN DATED 8-31-2016

ZONING REVIEW: ONE FAMILY DWELLING ONLY

MAINTAIN FEES WAIVED AS PER TOWN BOARD RESOLUTION #304-2016

This Permit has been issued specifically for the construction or maintenance of the improvement listed hereon. The issuance of this Permit shall not be deemed to be an acknowledgement by the Town of Oyster Bay as to the legality of any other improvements to the subject premises. It is specifically understood that the issuance of a Certificate of Occupancy by the Town of Oyster Bay for the improvement listed hereon shall be conditioned upon the issuance of a Building Permit and Certificate of Occupancy for any and all other improvements to the subject premises.

A Certificate from an approved Electrical Inspection Co. is to be placed on file prior to issuance of a Certificate of Occupancy/Approval/Completion

| Located On | Side Of | Feet | Of | | Post Office |
|---|----------------|--------|---|------------|-------------|
| N | PEACHTREE LANE | 291.73 | E | LILAC LANE | HICKSVILLE |
| DESCRIPTION | FEE | PAID | BALANCE | | |
| APP. FEE | 50.00 | 50.00 | 0.00 | | |
| BLDG | 172.00 | 172.00 | 0.00 | | |
| CA | 25.00 | 25.00 | 0.00 | | |
| CE | 37.00 | 37.00 | 0.00 | | |
| PLUMBING | 85.00 | 85.00 | 0.00 | | |
| ----- | | | | | |
| *** FEE TOTALS *** | 369.00 | 369.00 | 0.00 | | |
| | | | | | |
| TOTAL PAID AFTER APPLICATION FEE APPLIED: \$269.00 | | | | | |
| Occupancy of this new building or addition or alteration prior to the issuance of a Certificate of Occupancy will be considered a violation of the Code of the Town of Oyster Bay. Prompt notification by the various contractors for inspection of their various parts of the work will avoid delay in the issuance of the Certificate of Occupancy. Permit and approved plans must be posted on the job site, visible to public inspection, until completion of the work and inspections. | | | Changes regardless of size from the stamped approval plans must be submitted to the Department of Planning and Development and approved before changes are made. Approved plans must be retained on the job and available to inspection at all times. | | |

INSPECTIONS

There are numerous inspection requirements that vary according to the type of structure built or maintained. Some but not all of the required inspections follow:

FOUNDATIONS INSPECTIONS

- * Foundation inspections - Check with Building Division
- * Foundation Certifications
- * Foundation - Before footings and foundations are poured
- * Forms for footings, reviews and foundations including rebar
- * Water proofing, membrane and insulating
- * Foundations and/or slabs
- * Framing - Wood or steel - before installation
- * Framing alterations - before and after installation
- * Foundation inspection - before closing
- * Rough enclosed
- * Final inspection

PLUMBING INSPECTIONS

- * Underground plumbing - before backfilling
- * Rough plumbing - before closed up and ready for test
- * Final inspection - before fixtures are set
- * Sewer connections - before clean
- * Sanitary connections - before clean
- * Installation of gas lines and gas valves (oil, gas, electric)
- * All Tanks - before installation (Check with Building Division for required testing and inspection)
- * Pressure testing and inspection for any natural or propane gas installation
- * Alteration of gas system
- * Hydrostatic pressure testing - must be witnessed by a plumbing inspector for all fire sprinkler systems

DRAINAGE, SITE WORK, & RETAINING WALLS:

Contact Planning and Development site engineer.

ALL PERMITS ISSUED IN CONJUNCTION WITH SITE PLAN REVIEW

Please be advised that a Certificate of Occupancy will not be issued for this project until all of the required landscaping has been installed and inspected, or a performance bond in the amount of \$_____ has been posted with the Town of Oyster Bay.

Date Issued: 09/26/2016 Work Must Start By: 09/26/2016

CO must be issued by 12/25/2016 or permit will expire unless renewed prior to expiration.

Permittee's copy of approved plans must be available at the site for all inspections

Timothy R. Zike

Acting Commissioner, Department of Planning and Development

TOWN OF OYSTER BAY

ITEM 5 OF 5

\$50 CREDIT RECEIPT

RECEIPT # : 01000421674

RECEIPT DATE : 09/26/2016

RECEIVED BY : KL
REC'D. FROM : ATANASIA FRANKE

PRINT DATE : 01/04/2017

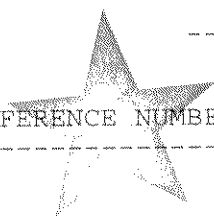
PRINT TIME : 11:32:24

OPERATOR : sgerber

COPY # : 1

CASH DRAWER: 01

| CUSTOMER ID | ITEM | PAYMENT |
|-------------------|---------------------|------------------|
| 1.000 @ | \$50.00 \$50 CREDIT | -50.00 |
| TOTAL | | -50.00 |
| METHOD OF PAYMENT | AMOUNT | REFERENCE NUMBER |
| CHECK | 269.00 | 3856 |
| TOTAL RECEIPT : | 269.00 | |



TOWN OF OYSTER BAY

4 ITEMS OF 5

PERMIT RECEIPT

OPERATOR: sgerber
COPY # : 1Sec:12 Twp:Oyster B Rng: Sub: Blk:359 Lot:17
SBL : 12-359-17DATE ISSUED: 09/26/2016
RECEIPT #: 01000421674
REFERENCE ID #: 16060470Permit Num : R16004742
SITE ADDRESS : 36 PEACHTREE LN
SUBDIVISION :
CITY : HICKSVILLE
IMPACT AREA :OWNER : FRANKE GERHARD & ATANASIA
ADDRESS : 36 PEACHTREE LN
CITY/STATE/ZIP : HICKSVILLE, NY 11801RECEIVED FROM : RECEIPT INTERFACE
CONTRACTOR : MAINTAIN LIC # MAINTAIN
COMPANY : MAINTAIN
ADDRESS :
CITY/STATE/ZIP :
TELEPHONE :

| FEE ID | UNIT | QUANTITY | AMOUNT | PD-TO-DT | THIS REC | NEW BAL |
|----------------------|------|----------|--------|----------|----------|---------|
| B-BLDG FEE VALUATION | | 6,404.00 | 172.00 | 0.00 | 172.00 | 0.00 |
| B-CA FIXTURES | | 1.00 | 25.00 | 0.00 | 25.00 | 0.00 |
| B-CO VALUATION | | 6,404.00 | 172.00 | 0.00 | 172.00 | 0.00 |
| B-PLMB FEE FIXTURES | | 1.00 | 85.00 | 0.00 | 85.00 | 0.00 |
| TOTAL PERMIT : | | | 319.00 | 0.00 | 319.00 | 0.00 |

Building Permit

R16005664

Town of Oyster Bay
Department of Planning and Development
Phone 516-624-6200



74 Audrey Avenue
Town Hall, Oyster Bay, NY 11771
Fax 516-624-6240

| | | | | | | |
|-----------------|-------------------|------|-----------------|------------|----------|-------------|
| School District | Section/Block/Lot | Zone | Application No. | ZBA Number | ZBA Date | Receipt No. |
| Hicksville | 12-359-17 | R1-7 | 16110367 | | | 01000423681 |

| | | | |
|----------------|--|-------------|--|
| Permittee | | Contractor | PLUMBING WORK ONLY |
| Property Owner | FRANKE GERHARD & ATANASIA
36 PEACHTREE LN
HICKSVILLE, NY 11801 | Plumber | KEN'S FAUCET AND TOILET REPAIR
2586 HEMPSTEAD TURNPIKE EAST MEADOW NY 11554
(516) 338-5843 |
| | | Electrician | |

| | | |
|---|------------------------------------|--------|
| Address of Actual Construction | | Tenant |
| 36 PEACHTREE LN
HICKSVILLE, NY 11801 | | |
| Permission Granted for the | Estimated Cost of Construction \$0 | |

INSTALLATION OF (1) BATHTUB (1ST. FLR.) AS PER CODE.

Maintain fees waived as per Town Board Resolution number 304-2016.

*VOID - COVERED UNDER PERMIT R16004742.

This Permit has been issued specifically for the construction or maintenance of the improvement listed hereon. The issuance of this Permit shall not be deemed to be an acknowledgement by the Town of Oyster Bay as to the legality of any other improvements to the subject premises. It is specifically understood that the issuance of a Certificate of Occupancy by the Town of Oyster Bay for the improvement listed hereon shall be conditioned upon the issuance of a Building Permit and Certificate of Occupancy for any and all other improvements to the subject premises.

A certificate from an approved Electrical Inspection Co. is to be placed on file prior to issuance of a Certificate of Occupancy/Approval/Completion

| Located On | Side Of | Feet | Of | | Post Office |
|---|----------------|--------|---|------------|-------------|
| N | PEACHTREE LANE | 291.23 | E | LILAC LANE | HICKSVILLE |
| DESCRIPTION | FEE | PAID | BALANCE | | |
| CA | 25.00 | 25.00 | 0.00 | | |
| PLUMBING | 85.00 | 85.00 | 0.00 | | |
| ----- | | | | | |
| *** FEE TOTALS *** | 110.00 | 110.00 | 0.00 | | |
| TOTAL PAID AFTER APPLICATION FEE APPLIED: \$110.00 | | | | | |
| Occupancy of this new building or addition or alteration prior to the issuance of a Certificate of Occupancy will be considered a violation of the Code of the Town of Oyster Bay. Prompt notification by the various contractors for inspection of their various parts of the work will avoid delay in the issuance of the Certificate of Occupancy. Permit and approved plans must be posted on the job site, visible to public inspection, until completion of the work and inspections. | | | Changes regardless of size from the stamped approval plans must be submitted to the Department of Planning and Development and approved before changes are made. Approved plans must be retained on the job and available to inspection at all times. | | |

INSPECTIONS

There are numerous inspection requirements that vary according to the type of structure built or maintained. Some but not all of the required inspections follow:

BUILDING INSPECTIONS:

- *Demolition inspections - Check with Building Division
- *Concrete Certifications.
- *Soil Conditions - before footings and foundations are poured.
- *Forms for footings, keyways and foundations including rebar.
- *Waterproofing, membrane and insulating
- *Foundations and/or slabs
- *Framing - wood or steel before mechanicals
- *Framing after mechanicals and before insulating
- *Insulation inspection - before closing
- *Rough enclosed
- *Final inspections:

PLUMBING INSPECTIONS

- *Underground plumbing - before backfilling
- *Rough plumbing - before closed up and ready for test
- *Final inspection when all fixtures are set.
- *Sewer connection - spur line
- *Sanitary systems. (Excavation/Construction)
- *Installation or replacement of burners. (oil, gas, electric).
- *All Tanks - underground or above. (Check with Building Division for required testing and in Testing and inspections).
- *Pressure tests are required for any natural or propane gas installation, Alteration or replacement.
- *Hydrostatic pressure testing must be witnessed by a plumbing inspector
- For all fire sprinkler systems.

DRAINAGE, SITE WORK, & RETAINING WALLS:

Contact Planning and Development site engineer.

ALL PERMITS ISSUED IN CONJUNCTION WITH SITE PLAN REVIEW

Please be advised that a Certificate of Occupancy will not be issued for this project until all of the required landscaping has been installed and inspected, or a performance bond in the amount of \$_____ has been posted with the Town of Oyster Bay

Date Issued: 11/17/2016 Work Must Start By:

CO must be issued by 11/18/2017 or permit will expire unless renewed prior to expiration.

Permittee's copy of approved plans must be available at the site for all inspections

Finathy R. Zike

Acting Commissioner, Department of Planning and Development

2 ITEMS OF 2

TOWN OF OYSTER BAY

PERMIT RECEIPT

OPERATOR: sgerber
COPY # : 1Sec:12 Twp:Oyster B Rng: Sub: Blk:359 Lot:17
SBL 12-359-17DATE ISSUED..... 11/17/2016
RECEIPT #..... 01000423681
REFERENCE ID # 16110367SITE ADDRESS 36 PEACHTREE LN
SUBDIVISION
CITY JERICHO
IMPACT AREAOWNER FRANKE GERHARD & ATANASIA
ADDRESS 36 PEACHTREE LN
CITY/STATE/ZIP HICKSVILLE NY, NY 11801RECEIVED FROM RECEIPT INTERFACE
CONTRACTOR PLUMBING WORK ONLY LIC # PLUMBER
COMPANY PLUMBING WORK ONLY
ADDRESS
CITY/STATE/ZIP
TELEPHONE

| FEE ID | UNIT | QUANTITY | AMOUNT | PD-TO-DT | THIS REC | NEW BAL |
|-------------------|----------|----------|------------------|----------|----------|---------|
| B-CA | FIXTURES | 1.00 | 25.00 | 0.00 | 25.00 | 0.00 |
| B-PLMB FEE | FIXTURES | 1.00 | 85.00 | 0.00 | 85.00 | 0.00 |
| TOTAL PERMIT : | | | 110.00 | 0.00 | 110.00 | 0.00 |
| METHOD OF PAYMENT | | AMOUNT | REFERENCE NUMBER | | | |
| CHECK | | 110.00 | 1086 | | | |
| TOTAL RECEIPT : | | 110.00 | | | | |

WHEREAS, by Resolution No. 1120-10, adopted on November 23, 2010, the Town Board granted a Special Use Permit and Site Plan Approval to operate an automotive body repair shop and an unrestricted vehicle towing facility in a "GB" (General Business) District, at premises 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County; and

WHEREAS, Resolution No. 1120-10 provided for 86 Woodbury Road Realty Corp., fee owner, and C&R Automotive Inc., tenant, to execute and record a Declaration of Restrictive Covenants, which Declaration was executed and recorded; and

WHEREAS, Paragraph 14 of said Declaration, dated December 21, 2010, provided that any major modification to the subject structure or property shall require the approval of the Town Board by resolution; and

WHEREAS, Avrutine & Associates, PLLC, attorneys for 86 Woodbury Road Realty Corp., fee owner, and C&R Automotive Inc., tenant, by letter dated January 4, 2017, requested Town Board approval of an amendment to the approved Site Plan, to construct a one-story addition to the northernmost building on the premises and to continue to utilize the entire facility as an automotive body repair shop and unrestricted vehicle towing facility; and

WHEREAS, the subject property is the subject of a variance granted by the Town of Oyster Bay Zoning Board of Appeals, by Decision No. 09-546, dated October 14, 2010; and

WHEREAS, Timothy R. Zike, Acting Commissioner of the Department of Planning and Development, by memorandum dated January 9, 2017, has advised that the Department of Planning and Development has reviewed the following three (3) plans prepared by Anthony S. DiProperzio, R.A., Anthony S. DiProperzio, AIA Architects, Mineola, New York:

| SHEET NO. | TITLE | PREPARED BY | DATE |
|-----------|---------------------------------------|------------------------------|----------|
| A-1 | SITE PLAN, BUILDING AND ZONING INFO | Anthony S. DiProperzio, R.A. | 10/12/16 |
| A-2 | PROPOSED FIRST FLOOR PLAN | Anthony S. DiProperzio, R.A. | 10/12/16 |
| A-3 | PROPOSED EXTERIOR ELEVATIONS, SECTION | Anthony S. DiProperzio, R.A. | 10/12/16 |

WHEREAS, said Acting Commissioner further reported that the plans submitted, as modified, comply with the standards set forth in the Code of the Town of Oyster Bay, Section 246.6, Site Plan Review, and recommended Town Board approval for the site plans enumerated herein,

NOW, THEREFORE, BE IT RESOLVED, That the request of Avrutine & Associates, PLLC, dated January 4, 2017, that the Site Plan approved by the Town Board, on November 23, 2010, by Resolution No. 1120-10, be amended to reflect approval of construction of a one-story addition to the northernmost building on premises located at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County, and that said premises be operated as an automotive body repair shop and an unrestricted vehicle towing facility, be

Reviewed By
Office of Town Attorney
[Signature]

APPROVED, subject to the approval of the Town of Oyster Bay Zoning Board of Appeals as to the effect of said approval on Decision No. 09-546, and be it further

RESOLVED, That in accordance with the memorandum of Timothy R. Zike, Acting Commissioner of the Department of Planning and Development, dated January 9, 2017, the three (3) plans described hereinabove are hereby approved.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development

Town of Oyster Bay
Inter-Departmental Memo

TO: MEMORANDUM DOCKET

FROM: TIMOTHY R. ZIKE, ACTING COMMISSIONER
DEPARTMENT OF PLANNING AND DEVELOPMENT

DATE: JANUARY 9, 2017

SUBJECT: REQUEST FOR AMENDED SITE PLAN APPROVAL
TOWN BOARD RESOLUTION NUMBER 1120-10
SECTION 11, BLOCK G, LOT 181
112 DUFFY AVENUE – HICKSVILLE, NEW YORK

This Department is in receipt of correspondence dated January 4, 2017, from Howard D. Avrutine, Esq., requesting an amended Site Plan Approval for the above referenced property.

On November 23, 2010, the Town Board approved Resolution Number 1120-10 which granted a Special Use Permit and granted Site Plan Approval to operate an automotive body repair shop and an unrestricted vehicle towing facility in a "GB" (General Business) District. According to the Declaration of Restrictive Covenants, Number 14 (copy attached), any "major" Site Plan modifications require Town Board approval via a Resolution.

The amended Site Plan proposes a one story addition to one of the buildings on the subject premises and it will continue to utilize the entire facility as an automotive body repair shop and unrestricted vehicle towing facility.

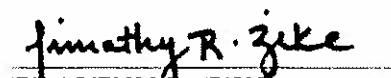
Three (3) amended plans prepared by Anthony S. Di Properzio, R.A., Anthony S. Di Properzio, AIA Architects, Mineola, New York, have been submitted for an amended Site Plan Approval. The plans are as follows:

| SHEET NO | FILE | PREPARED BY | LAST REVISED |
|----------|--|-------------------------------|--------------|
| A-1 | SITE PLAN, BUILDING
AND ZONING INFO | ANTHONY S. DI PROPERZIO, R.A. | 10/12/2016 |
| A-2 | PROPOSED FIRST FLOOR
PLAN | ANTHONY S. DI PROPERZIO, R.A. | 10/12/2016 |
| A-3 | PROPOSED EXTERIOR
ELEVATIONS, SECTION | ANTHONY S. DI PROPERZIO, R.A. | 10/12/2016 |

Memorandum Docket
112 Duffy Avenue – Hicksville, New York

January 6, 2017
Page 2

This Department has reviewed the amended Site Plans for the above-captioned property using the standards and requirements of Chapter 246 (Zoning) of the Code of the Town of Oyster Bay. The Department's review finds that the amended Site Plans are in conformance with the guidelines of Chapter 246. Therefore, I recommend the Town Board approve the amended Site Plans herein enumerated in accordance with Section 246 of the Code of the Town of Oyster Bay and amend the prior Site Plan Approval granted by Town Board Resolution Number 1120-10.


TIMOTHY R. ZIKE
ACTING COMMISSIONER

TZ
Encls.

cc: Legislative Affairs (10 copies w/ attachments)



AVRUTINE & ASSOCIATES, PLLC

ATTORNEYS AT LAW

HOWARD D. AVRUTINE

E MAIL: hda@avrutinelaw.com

575 UNDERHILL BOULEVARD

SUITE 140

SYOSSET, NEW YORK 11791

TELEPHONE (516) 677-9400

FAX (516) 677-9405

January 4, 2017

Delivered by Hand

Timothy R. Zike

Acting Commissioner

Department of Planning and Development

Town Hall West

74 Audrey Avenue

Oyster Bay, NY 11771

Re: Application to Amend Site Plan
Applicants: 86 Woodbury Road Realty Corp. and C&R Automotive Inc.
Premises: 112 Duffy Avenue, Hicksville, NY
Sec. 11, Blk. G, Lot 181

Dear Commissioner Zike:

This office represents the above-referenced applicant. By Resolution No. 1120-10, adopted on November 23, 2010, the Town Board of the Town of Oyster Bay granted the application of 86 Woodbury Road Realty Corp. and C&R Automotive Inc. for a special use permit and site plan approval authorizing operation of an automotive body repair shop and unrestricted towing facility at the subject premises in accordance with the Site Plans and Plans prepared by Anthony S. DiProperzio, A.I.A., Architects dated 7/23/09. A copy of that Resolution is enclosed.

By this application, the applicants seek to amend the approved site plan in order to construct an addition to the one of the buildings on the premises and utilize the entire facility as an automotive body repair shop and unrestricted vehicle towing facility in accordance with the Site Plans and Plans prepared by Anthony S. DiProperzio, A.I.A., Architects dated 10/12/16. Eleven (11) copies of the Site Plans are submitted herewith. Also enclosed are eleven (11) copies of a survey of the subject premises prepared by Haubenreich, Hess & Shaw last revised November 18, 2016.

Please take the necessary steps to have this matter placed on the Town Board calendar in order that it may consider the applicants' request to amend the site plan as aforesaid. Also enclosed for your convenience is a copy of the Notice of Decision issued by the Zoning Board of Appeals under Decision No. 09-546 issued on 10/14/10 regarding the subject premises as well as applicable Certificates of Occupancy and Certificate of Completion regarding the existing improvements at the subject premises in accordance with the aforesaid approvals.

AVRUTINE & ASSOCIATES, PLLC

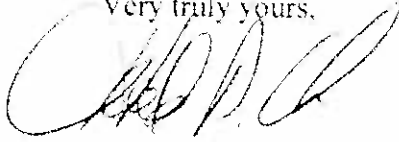
Timothy R. Zike

January 4, 2017

Page 2

If you have any questions in connection with the above, please do not hesitate to call.

Very truly yours,



Howard D. Avrutine



Meeting of November 23, 2010

RESOLUTION NO. 1120-10

WHEREAS, 86 WOODBURY ROAD REALTY CORP. fee owner, and C & R AUTOMOTIVE INC., tenant, petitioned the Town Board of the Town of Oyster Bay for a Special Use Permit to operate an automotive body repair shop and unrestricted vehicle towing facility in an "LI" District (Light Industry) on the subject premises at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County; and

WHEREAS, a duly advertised public hearing on said Petition was held by the Town Board of the Town of Oyster Bay on November 10, 2009, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town Board of the Town of Oyster Bay, after having reviewed the recommendations of the Town Environmental Quality Review Division, did, by Resolution No. 1106-10, adopted on November 23, 2010, declare and find that the subject application will not have a significant effect on the environment, and the proposed actions in the Petition constitute a Negative Declaration, in accordance with the New York State Environmental Conservation Law and its applicable regulations thereon; and

WHEREAS, the Nassau County Planning Commission, by letter dated November 1, 2010, has recommended local determination of said application; and

WHEREAS, the Town Board of the Town of Oyster Bay, based upon the relevant facts and circumstances presented at the public hearing, and based upon the facts and information within the personal knowledge of the members of the Town Board, finds the following: that because of the area, location, nature and character of the subject property, the below described premises are adequate and suitable for the requested use; that the granting of this application, subject to the imposition of certain covenants, restrictions and provisions, will not adversely affect the present character of the area; and the granting of this application will be compatible with the purposes and objectives of the comprehensive zoning plan of the Town of Oyster Bay; and

WHEREAS, Frederick P. Ippolito, Commissioner of the Department of Planning and Development, by memorandum dated August 10, 2009, advises that the Department of Planning and Development has reviewed the following three (3) plans prepared by Anthony S. DiProperzio, Architect:

| <u>SHEET NUMBER/TITLE</u> | <u>LAST REVISED</u> |
|------------------------------------|---------------------|
| A-1 PROPOSED ALTERATION & ADDITION | 07/23/09 |
| A-2 PROPOSED EXTERIOR ELEVATIONS | 07/23/09 |
| A-3 GENERAL NOTES | 07/23/09 |

WHEREAS, said Commissioner further reports that the plans submitted, as modified, comply with the standards set forth in the Code of the Town of Oyster Bay, Section 246.6, Site Plan Review, and recommends Town Board approval for the site plans enumerated herein,

Reviewed By
Office of Town Attorney

Leah Good

NOW, THEREFORE, BE IT RESOLVED, That the Petition of 86 WOODBURY ROAD REALTY CORP., fee owner, and C & R AUTOMOTIVE INC., tenant, for a Special Use Permit to operate an automotive body repair shop and unrestricted vehicle towing facility in an "LI" District (Light Industry) on the subject premises at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County, is hereby GRANTED, on the premises described as follows:

SCHEDULE A

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being at Hicksville, in the Town of Oyster Bay, County of Nassau and State of New York, bounded and described as follows:

BEGINNING at a point on the northerly side of Duffy Avenue as designated by a monument which monument is distant 1000.19 feet westerly from the southwesterly end of a straight line which connects the northerly side of Duffy Avenue with the westerly side of Newbridge Road;

RUNNING THENCE South 82 degrees 00 minutes 00 seconds West, a distance of 108.90 feet along the northerly side of Duffy Avenue to a monument;

THENCE North 6 degrees 6 minutes 30 seconds West, a distance of 281.99 feet to a point on land now or formerly of the L.I. R.R. - Main Line;

THENCE along said last mentioned land, the following four (4) courses and distances:

1. North 19 degrees 07 minutes 02 seconds East, a distance of 15.92 feet to a stake;
2. North 79 degrees 07 minutes 02 seconds East, a distance of 31.32 feet to a stake;
3. South 40 degrees 52 minutes 58 seconds East, a distance of 29.75 feet to a point;
4. North 80 degrees 29 minutes 00 seconds East, a distance of 51.69 feet to a stake;

THENCE South 6 degrees 35 minutes 00 seconds East, a distance of 273.90 feet to the northerly line of Duffy Avenue at the point or place of BEGINNING.

SAID premises are known and described as Section 11, Block G, Lot 181 on the Land and Tax Map of the County of Nassau.

RESOLVED, That the Petition herein granted is subject to voluntary covenants and restrictions imposed upon the subject premises by the Petitioners, as set forth in the written instrument attached herewith, to be duly recorded in the Office of the Clerk of Nassau County within one year of this Resolution, and the subject Petition may only become effective upon such recording; and be it further

RESOLVED, That in accordance with the memorandum of Frederick P. Ippolito, Commissioner of the Department of Planning and Development, dated August 10, 2009, the three (3) plans prepared by Anthony S. DiProperzio, Architect, are hereby approved.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|-----------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coshignano | Aye |
| Councilwoman Faughnan | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |

STATE OF NEW YORK,
COUNTY OF NASSAU,
TOWN OF OYSTER BAY

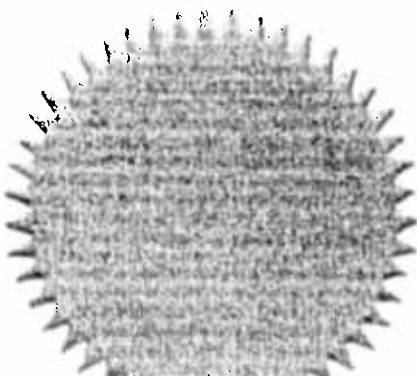
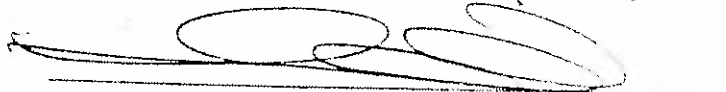
} ss.:
1

I, Gregory J. Giannalvo, Town Attorney, Fred Mei, Deputy Town Attorney
June A. Mascia, Director of Legislative Affairs
XX

DO HEREBY CERTIFY that I have compared the annexed with the original Resolution 1120-10 adopted by the Town Board of the Town of Oyster Bay at their meeting of November 23, 2010 GRANTING Special Use Permit for 86 WOODBURY ROAD REALTY CORP. & C&R AUTOMOTIVE CORP., Hicksville, New York.

filed in the Town Attorney's Office Legislative Affairs
and that the same is true transcript thereof, and of the whole of such original.

In Testimony Whereof, I have hereunto signed
my name and affixed the seal of said Town
this 24th day of November, 2010



DECLARATION OF RESTRICTIVE COVENANTS

86 WOODBURY ROAD REALTY CORP., fee owner, with a business address of 414 North Wantagh Avenue, Bethpage, New York 11714, and C & R AUTOMOTIVE INC., tenant, with a business address of 414 North Wantagh Avenue, Bethpage, New York 11714, do, by this Declaration, dated November 23, 2010, declare as follows:

WHEREAS, said Declarants petitioned the Town Board of the Town of Oyster Bay for a Special Use Permit to operate an automotive body repair shop and unrestricted vehicle towing facility in an "LI" District (Light Industry) on the subject premises at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County; and

WHEREAS, a duly advertised public hearing on said Petition was held by the Town Board of the Town of Oyster Bay on November 10, 2009, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town Board of the Town of Oyster Bay, by Resolution No 1120-10, dated November 23, 2010, approved said application subject to the execution of a Declaration of Restrictive Covenants; and

WHEREAS, said Declarants, for the purpose of preserving the value, and in order to assure the orderly development of the below described premises in Schedule "A" herein, and for the benefit and protection of persons and property in the area, do hereby voluntarily impose the following covenants and restrictions with respect to the property located at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, which will run with the land and be binding upon said Declarants, their successors and/or assigns,

NOW, THEREFORE, said Declarants do hereby covenant and declare as follows:

1. That driveway areas will remain open at all times for fire and emergency apparatus.
2. That there shall be no public address system on the property.
3. That all driveway and parking areas shall be paved and maintained in good repair at all times, and shall be provided with proper storm water drainage.
4. That the hours of operation will be 8:00 a.m. to 6:00 p.m. Monday through Friday, 8:00 a.m. to 2:00 p.m. Saturday and closed Sunday.

5. That delivery of damaged vehicles to the subject premises shall take place only during regular business hours as described above.

6. That all vehicles of any kind, including but not limited to damaged vehicles, vehicles under repair and tow trucks, shall be kept on the subject premises and no vehicles shall be parked or stored on Duffy Avenue or on the adjacent sidewalk or roadway right of way.

7. That the subject premises shall be policed and maintained so as to keep it free of all papers, trash, debris or other discarded materials.

8. That the exterior of all structures, parking areas and all other installations visible to the public, shall be continually maintained in neat and good repair.

9. That all garbage and rubbish shall be placed and kept in suitable containers, and disposed of in accordance with applicable statutes, ordinances and laws.

10. That all hazardous material present on the site must be stored, transported and disposed in accordance with all applicable laws and regulations.

11. That all shrubs, trees, landscaping and container plantings shall be continually maintained in good health and replaced when necessary.

12. That all lighting shall be directed onto the subject premises, and no lighting is to be directed onto adjacent properties or roadways.

13. That any and all signs that are to be erected and maintained shall comply with all applicable provisions of present or future laws or ordinances of the Town of Oyster Bay.

14. That no Certificate of Occupancy shall be issued unless and until the development of the site is in conformance with the following three (3) plans prepared by Anthony S. DiProperzio, Architect, reviewed in accordance with Section 246-6, "Site Plan Review", of the Zoning Code of the Town of Oyster Bay, recommended for acceptance by Frederick P. Ippolito, Commissioner of the Department of Planning and Development, by memorandum dated August 10, 2009, and approved by the Town Board of the Town of Oyster Bay, including any and all amendments that the Town Board may have required to said plans. In the event Declarants seek permission to make a change to the subject structure or property after the date of the granting resolution, the Commissioner of the Department of Planning and Development shall determine whether the proposed change is a major or minor modification. If a proposed modification is deemed minor, the Commissioner will have final approval of same. Any major modifications to said plans subsequent to approval by the Town Board may be done only by Town Board Resolution. The plans are as follows:

SHEET NUMBER/TITLE

LAST REVISED

A-1 PROPOSED ALTERATION & ADDITION

07/23/09

A-2 PROPOSED EXTERIOR ELEVATIONS

07/23/09

14. That there shall be strict compliance with any and all ordinances, laws, regulations or directives of the Town of Oyster Bay, the Nassau County Fire Marshal's Office, the Nassau County Department of Health and any and all other agencies or departments of the Town of Oyster Bay, the County of Nassau, the State of New York and/or the United States of America.

15. That in the event of any violation of any kind of the restrictions, covenants or provisions recited herein, or any ordinances or regulations, and failure to remedy such violation within thirty (30) days after notice by the Town to the then owner of the real estate or the current operator of the subject premises of whom the Town has been given notice, the Town shall have the right to suspend or revoke forthwith, the relief granted herein, unless a cure for such violation has been commenced or is being diligently pursued.

16. This Declaration shall be filed with the County Clerk of Nassau County and be construed with the same force and effect as a recorded document, and shall be deemed a covenant running with the land. The restrictions contained herein may be enforced by the Town Board of the Town of Oyster Bay to the same extent and with the same authority as the enforcement of a Zoning Ordinance.

SCHEDULE A

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being at Hicksville, in the Town of Oyster Bay, County of Nassau and State of New York, bounded and described as follows:

BEGINNING at a point on the northerly side of Duffy Avenue as designated by a monument which monument is distant 1000.19 feet westerly from the southwesterly end of a straight line which connects the northerly side of Duffy Avenue with the westerly side of Newbridge Road;

RUNNING THENCE South 82 degrees 00 minutes 00 seconds West, a distance of 108.90 feet along the northerly side of Duffy Avenue to a monument;

THENCE North 6 degrees 6 minutes 30 seconds West, a distance of 281.99 feet to a point on land now or formerly of the L.I. R.R. - Main Line;

THENCE along said last mentioned land, the following four (4) courses and distances:

1. North 19 degrees 07 minutes 02 seconds East, a distance of 15.92 feet to a stake;
2. North 79 degrees 07 minutes 02 seconds East, a distance of 31.32 feet to a stake;
3. South 40 degrees 52 minutes 58 seconds East, a distance of 29.75 feet to a point;
4. North 80 degrees 29 minutes 00 seconds East, a distance of 51.69 feet to a stake;

THENCE South 6 degrees 35 minutes 00 seconds East, a distance of 273.90 feet to the northerly line of Duffy Avenue at the point or place of BEGINNING.

SAID premises are known and described as Section 11, Block G, Lot 181 on the Land and Tax Map of the County of Nassau.

IN WITNESS WHEREOF, the Declarants have set their hand the day and year first above written.

86 WOODBURY ROAD REALTY CORP.

By: _____

C & R AUTOMOTIVE INC.

By: _____

STATE OF)
) ss.
COUNTY OF)

On this _____ day of _____, 2010, before me personally came _____, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the _____ of the corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of said corporation, and that he signed his name thereto by like order.

DECLARATION OF RESTRICTIVE COVENANTS

86 WOODBURY ROAD REALTY CORP., fee owner, with a business address of 414 North Wantagh Avenue, Bethpage, New York 11714, and C & R AUTOMOTIVE INC., tenant, with a business address of 414 North Wantagh Avenue, Bethpage, New York 11714, do, by this Declaration, dated November 23, 2010, declare as follows:

WHEREAS, said Declarants petitioned the Town Board of the Town of Oyster Bay for a Special Use Permit to operate an automotive body repair shop and unrestricted vehicle towing facility in an "LI" District (Light Industry) on the subject premises at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, and described as Section 11, Block G, Lot 181 on the Land and Tax Map of Nassau County; and

WHEREAS, a duly advertised public hearing on said Petition was held by the Town Board of the Town of Oyster Bay on November 10, 2009, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town Board of the Town of Oyster Bay, by Resolution No 1120-10, dated November 23, 2010, approved said application subject to the execution of a Declaration of Restrictive Covenants; and

WHEREAS, said Declarants, for the purpose of preserving the value, and in order to assure the orderly development of the below described premises in Schedule "A" herein, and for the benefit and protection of persons and property in the area, do hereby voluntarily impose the following covenants and restrictions with respect to the property located at 112 Duffy Avenue, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, which will run with the land and be binding upon said Declarants, their successors and/or assigns,

NOW, THEREFORE, said Declarants do hereby covenant and declare as follows:

1. That driveway areas will remain open at all times for fire and emergency apparatus.
2. That there shall be no public address system on the property.
3. That all driveway and parking areas shall be paved and maintained in good repair at all times, and shall be provided with proper storm water drainage.
4. That the hours of operation will be 8:00 a.m. to 6:00 p.m. Monday through Friday, 8:00 a.m. to 2:00 p.m. Saturday and closed Sunday.

2010 NOV 23 PM 5:10

5. That delivery of damaged vehicles to the subject premises shall take place only during regular business hours as described above.

6. That all vehicles of any kind, including but not limited to damaged vehicles, vehicles under repair and tow trucks, shall be kept on the subject premises and no vehicles shall be parked or stored on Duffy Avenue or on the adjacent sidewalk or roadway right of way.

7. That the subject premises shall be policed and maintained so as to keep it free of all papers, trash, debris or other discarded materials.

8. That the exterior of all structures, parking areas and all other installations visible to the public, shall be continually maintained in neat and good repair.

9. That all garbage and rubbish shall be placed and kept in suitable containers, and disposed of in accordance with applicable statutes, ordinances and laws.

10. That all hazardous material present on the site must be stored, transported and disposed in accordance with all applicable laws and regulations.

11. That all shrubs, trees, landscaping and container plantings shall be continually maintained in good health and replaced when necessary.

12. That all lighting shall be directed onto the subject premises, and no lighting is to be directed onto adjacent properties or roadways.

13. That any and all signs that are to be erected and maintained shall comply with all applicable provisions of present or future laws or ordinances of the Town of Oyster Bay.

14. That no Certificate of Occupancy shall be issued unless and until the development of the site is in conformance with the following three (3) plans prepared by Anthony S. DiProperzio, Architect, reviewed in accordance with Section 246-6, "Site Plan Review", of the Zoning Code of the Town of Oyster Bay, recommended for acceptance by Frederick P. Ippolito, Commissioner of the Department of Planning and Development, by memorandum dated August 10, 2009, and approved by the Town Board of the Town of Oyster Bay, including any and all amendments that the Town Board may have required to said plans. In the event Declarants seek permission to make a change to the subject structure or property after the date of the granting resolution, the Commissioner of the Department of Planning and Development shall determine whether the proposed change is a major or minor modification. If a proposed modification is deemed minor, the Commissioner will have final approval of same. Any major modifications to said plans subsequent to approval by the Town Board may be done only by Town Board Resolution. The plans are as follows:

| <u>SHEET NUMBER/TITLE</u> | <u>LAST REVISED</u> |
|------------------------------------|---------------------|
| A-1 PROPOSED ALTERATION & ADDITION | 07/23/09 |
| A-2 PROPOSED EXTERIOR ELEVATIONS | 07/23/09 |

14. That there shall be strict compliance with any and all ordinances, laws, regulations or directives of the Town of Oyster Bay, the Nassau County Fire Marshal's Office, the Nassau County Department of Health and any and all other agencies or departments of the Town of Oyster Bay, the County of Nassau, the State of New York and/or the United States of America.

15. That in the event of any violation of any kind of the restrictions, covenants or provisions recited herein, or any ordinances or regulations, and failure to remedy such violation within thirty (30) days after notice by the Town to the then owner of the real estate or the current operator of the subject premises of whom the Town has been given notice, the Town shall have the right to suspend or revoke forthwith, the relief granted herein, unless a cure for such violation has been commenced or is being diligently pursued.

16. This Declaration shall be filed with the County Clerk of Nassau County and be construed with the same force and effect as a recorded document, and shall be deemed a covenant running with the land. The restrictions contained herein may be enforced by the Town Board of the Town of Oyster Bay to the same extent and with the same authority as the enforcement of a Zoning Ordinance.

SCHEDULE A

ALL that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being at Hicksville, in the Town of Oyster Bay, County of Nassau and State of New York, bounded and described as follows:

BEGINNING at a point on the northerly side of Duffy Avenue as designated by a monument which monument is distant 1000.19 feet westerly from the southwesterly end of a straight line which connects the northerly side of Duffy Avenue with the westerly side of Newbridge Road;

RUNNING THENCE South 82 degrees 00 minutes 00 seconds West, a distance of 108.90 feet along the northerly side of Duffy Avenue to a monument;

THENCE North 6 degrees 6 minutes 30 seconds West, a distance of 281.99 feet to a point on land now or formerly of the L.I. R.R. - Main Line;

THENCE along said last mentioned land, the following four (4) courses and distances:

1. North 19 degrees 07 minutes 02 seconds East, a distance of 15.92 feet to a stake;
2. North 79 degrees 07 minutes 02 seconds East, a distance of 31.32 feet to a stake;
3. South 40 degrees 52 minutes 58 seconds East, a distance of 29.75 feet to a point;
4. North 80 degrees 29 minutes 00 seconds East, a distance of 51.69 feet to a stake;

THENCE South 6 degrees 35 minutes 00 seconds East, a distance of 273.90 feet to the northerly line of Duffy Avenue at the point or place of BEGINNING.

SAID premises are known and described as Section 11, Block G, Lot 181 on the Land and Tax Map of the County of Nassau.

IN WITNESS WHEREOF, the Declarants have set their hand the day and year first above written.

86 WOODBURY ROAD REALTY CORP.

By: Thomas M. Schmetter

Pres

C & R AUTOMOTIVE INC.

By: Walter J. Burt

Pres

STATE OF New York)
) ss.
COUNTY OF Nassau)

On this 21 day of December, 2010, before me personally came Thomas M. Schmetter, to me known, who, being by me duly sworn, did depose and say that he resides at 36 Charles Street, Hicksville, NY; that he is the President of 86 Woodbury Road Realty Corp. the corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of said corporation, and that he signed his name thereto by like order.

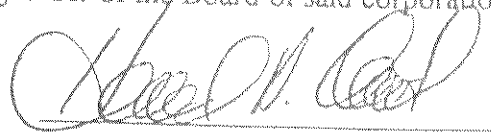
Howard D. [Signature]

HOWARD D. [Signature]
Notary Public, State of New York
No. 12345678
Qualified in Nassau County
Commission Expires 12/31/2011

Notary Public

STATE OF *New York*)
) ss.:
COUNTY OF *Nassau*)

On this *7th* day of *December*, 2010, before me personally came *Michael Schmeltzer*, to me known, who, being by me duly sworn, did depose and say that he resides at *36 Charles Street, Hicksville, NY*; that he is the *President* of *C&R Automotive Inc.* the corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of said corporation, and that he signed his name thereto by like order.



HOWARD D. AVRUTINE
Notary Public, State of New York
No. 02AV4811849
Qualified in Nassau County
Commission Expires November 30, 20*14*

Notary Public



Town of Oyster Bay

TOWN HALL, ANDREY AVENUE, OYSTER BAY, NEW YORK 11791-1991 - TELEPHONE: (516) 824-6121 - FAX: (516) 824-6122

Zoning Board of Appeals

PATRICIA A. BARANELLO, *Chairwoman* - JOSEPH BORDINO, *Vice-Chairman* - SCOTT F. GUARDINO - JACQUELINE A. WATTERS
SUSAN CLONINGER - JOHN J. FANNING - LOIS SCHMITT

NOTICE OF DECISION

NOTIFY: Howard D. Avrutine, Esq.
Goldstein & Avrutine
575 Underhill Boulevard
Syosset, New York 11791

DECISION NO.: 09-546

DATE OF DECISION: 10/14/10

BLDG. APP. NO.: 0527

ADVERTISED AS:

APPEAL NO. 09-546

HICKSVILLE

C & R AUTOMOTIVE INC.: Variance to erect an addition having less side yard setback and rear yard setback than required by Ordinance.

N/s/o Duffy Ave., 1,000.19 ft. W/o Newbridge Rd., a/k/a 112 Duffy Ave., Hicksville, NY
SEC. 11 BLK. G LOT 181 ZONE LI

ADVERTISEMENT AMENDED TO READ AS: Variance to maintain an existing addition having less side yard setback and rear yard setback than permitted by Ordinance.

DECISION (FULL RECORD HAS BEEN FILED IN THE OFFICE OF THE ZONING BOARD OF APPEALS):

GRANTED: Existing Addition
Side Yard – 0 ft. (West side of building)
Rear Yard – 7 in. (easterly rear line)
1 ft. 7 in. (North rear line)

Also, as per Town Board Resolution No.
dated

SUBJECT TO: (1) SPECIFIC PLAN by Anthony S. Dipropertio, A.I.A., dated 5/3/07, last revised 2/3/10 (7 sheets) and PLAN by Frank D. Mileto AIA, William A. Godsall & Associates, dated Jan. 27, 2010 (1 sheet), as submitted by the applicant for the subject appeal, and as so marked and recorded by the Executive Secretary to the Zoning Board of Appeals.


(2) The TERMS AND CONDITIONS stated on the reverse side of this Notice.

ENVIRONMENTAL REVIEW: The subject appeal has been classified as a TYPE II ACTION, having no significant impact on the environment, pursuant to the New York State Environmental Quality Review Act.

VOTING: MOTION OF: Jacqueline A. Watters
VOTING AYE: Patricia A. Baranello, *Chairwoman*; Joseph Bordino; Scott F. Guardino
ABSENT: John J. Fanning; Lois Schmitt

CERTIFICATION:

THIS NOTICE IS NOT VALID
UNLESS SIGNED AS INDICATED


FREDERICK P. IPPOLITO, COMMISSIONER OF PLANNING AND DEVELOPMENT

IMPORTANT - PLEASE READ REVERSE SIDE

Town of Oyster Bay - Zoning Board of Appeals

NOTICE OF DECISION TERMS AND CONDITIONS

1. Each variance or special permit granted by the Zoning Board of Appeals is *subject to substantial compliance with the SPECIFIC PLAN submitted by the applicant*, as so marked and recorded by the Executive Secretary to the Zoning Board of Appeals.

2. Any *amendment* and/or *extension of time* granted by the Zoning Board of Appeals shall become attached to the original Notice of Decision and shall become a *part of the original decision* and the date of filing same with the Town Clerk. The date of the filing of the original decision shall be the only date used for determining the validity of the variance.

3. Pursuant to CHAPTER 246, SECTION 12.4 of the CODE OF THE TOWN OF OYSTER BAY: "Every variance or application granted by the Board of Appeals in pursuance of the provisions of this ordinance shall be and become *null, void, and of no further force or effect*, unless, within *one (1) year after filing with the Town Clerk* of the decision of the Board of Appeals, the use so granted shall have actually commenced upon the premises, or the erection and construction of the principle building or structure for the construction or use of which a variance or special exception shall have been granted by the Board of Appeals shall actually have been commenced; provided, however, that excavation for or construction of a building foundation shall *not* be deemed to be commencement of the erection or construction of such building or structure within the meaning of this section." **THE DATE OF THE FILING OF THIS NOTICE OF DECISION WITH THE TOWN CLERK IS STAMPED BELOW.**

4. Each variance or special permit granted by the Zoning Board of Appeals is *limited to the matters specified in herein*, and does *not* relieve the holder from compliance with other statutes, ordinances, requirements, or rules, which may also apply to the use or improvement of the subject premises.

5. ANY VIOLATION OF, OR NON-COMPLIANCE WITH, THE RESTRICTIVE COVENANTS, CONDITIONS, AND/OR OTHER ITEMS SUBJECT TO RESTRICTION, AS SET FORTH IN HEREIN, SHALL RESULT IN A RECONSIDERATION OF THIS DECISION BY THE ZONING BOARD OF APPEALS, AND MAY RENDER THIS NOTICE NULL, VOID, AND OF NO FURTHER FORCE OR EFFECT.

THIS IS NOT A BUILDING PERMIT

(Building Permits and Certificates of Occupancy must be obtained in the Building Division of the Department of Planning & Development)
This process requires an original up-to-date survey of the property, to be stamped and sealed by a licensed surveyor.)

DATE OF FILING WITH OFFICE
OF THE TOWN CLERK:

THE SUBJECT APPEAL SHALL
EXPIRE ONE (1) YEAR AFTER
THE DATE OF FILING OF
THIS NOTICE AS STAMPED.
(See also item No. 3, as stated above.)

RECEIVED
TOWN CLERK
TOWN OF OYSTER BAY
2010 OCT 28 A 10:45

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 19, 2017, requested Town Board authorization to enter into an agreement with Super Sounds Entertainment, Incorporated, DBA Brilliance Event Productions for professional lighting equipment to be used during the Music Under the Stars concerts and various other special events. The Agreement would be for the amount of \$65,000 for the period beginning February 15, 2017 through December 31, 2017 with three (3) one (1) year extension options; and

WHEREAS, a Request for Proposals was sent out on November 21, 2016 to seven (7) companies that provide these services. One timely response was received from Super Sounds Entertainment, Incorporated, DBA Brilliance Event Productions, 117B Newtown Road, Plainview, New York 11803; and

WHEREAS, in accordance with both the Procurement Policy and the criteria set forth in the Request for Proposals, the Department of Community and Youth Services selected Super Sounds Entertainment, Incorporated, DBA Brilliance Event Productions,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Department of Community and Youth Services, is hereby authorized to enter into an agreement on behalf of the Town with Super Sounds Entertainment, Incorporated, DBA Brilliance Event Productions, in an amount not to exceed \$65,000, to provide professional lighting equipment to be used during the Music Under the Stars concerts and other special events for the period beginning February 15, 2017 through December 31, 2017 with three (3) one (1) year extension options; and be it further

RESOLVED, that Maureen A. Fitzgerald, Commissioner of Community and Youth Services be authorized to execute said Agreement; and be it further

RESOLVED, that the Comptroller is hereby authorized to make payment for same, in accordance with the applicable terms and provisions of said agreement, upon presentation of a duly certified claim, after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Nay |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

4

12

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

January 19, 2017

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Agreement with Super Sounds Entertainment, Incorporated DBA Brilliance Event Productions

The Department of Community and Youth Services is requesting Town Board authorization to enter into an Agreement with Super Sounds Entertainment, Incorporated DBA Brilliance Event Productions for professional lighting equipment and services used during the Music Under the Stars concerts and various other special events. The Agreement would be in the amount of \$65,000.00 for the period beginning February 15, 2017 through December 31, 2017 with three (3) one year extension options.

A "Request for Proposal (RFP)" was sent out in November to seven companies in the area who provide these services. One response was received which required the Department to request a determination from the Office of the Town Attorney as to the RFP's compliance with Guideline 7 of the Town's Procurement Policy. A copy of the request and the response from Thomas M. Sabellico, Special Counsel to the Office of the Town Attorney, are attached.

This Department is also in full compliance with Guideline 9 of the Town's Procurement Policy.

The Agreement has been forwarded to the Town Attorney for approval as to form. Funds for the Agreement are available in Account CYS A 7020 47660 000 0000.


Maureen A. Fitzgerald
Commissioner

MAF:lw
Attachments
cc: Town Attorney (+10 copies)

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

December 13, 2016

TO: Leonard Genova
Town Attorney

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Agreement for Professional Lighting Services

The Department of Community and Youth Services is requesting a determination from the Office of the Town Attorney regarding the Department's compliance with the Town of Oyster Bay's Procurement Policy. On November 21, 2016, the Department sent out a Request for Proposal (RFP) for Lighting Services which is used for Music Under the Stars and other special events. The RFP was sent to service providers in the area, a total of seven (7) companies, with a due date of December 9, 2016. The Department received one timely response from Super Sounds Entertainment, Incorporated doing business as Brilliance Event Productions. The Department also received three additional responses to the RFP which arrived after the deadline.

Super Sounds Entertainment, Incorporated doing business as Brilliance Event Productions provided the best pricing. The pricing provided would remain at the same rate for the duration of the Agreement. Super Sounds Entertainment, Inc. has been providing professional lighting equipment and services to the Town for the past few years.

Please determine if the Department is in compliance with the Town's Procurement Policy and may proceed to request Town Board authorization to sign an Agreement with Super Sounds Entertainment, Incorporated dba Brilliance Event Productions.


Maureen A. Fitzgerald
Commissioner

MAF:lw

Town of Oyster Bay
Inter-Departmental Memo

TO : Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

FROM : OFFICE OF THE TOWN ATTORNEY


DATE : December 30, 2016

SUBJECT: Procurement of Professional Lighting Services

The Office of the Town Attorney has reviewed your memorandum dated December 13, 2016, together with attached information, regarding your Department's efforts to obtain the required number of proposals for "Lighting Services."

In accordance with Guideline 7 of the Town's Procurement Policy, this memorandum shall serve as our office's determination that the Department of Community and Youth Services has complied with the Procurement Policy.

LEONARD GENOVA
TOWN ATTORNEY


Thomas M. Sabellon
Special Counsel

TMS:st

AGREEMENT

This Agreement, made the 15th day of February, 2017 by and between the Town of Oyster Bay, by and through its Department of Community & Youth Services, having its principal office at 977 Hicksville Road, Massapequa, New York 11758 (hereinafter referred to as "TOWN") and **Super Sounds Entertainment, Incorporated dba Brilliance Event Productions**, having its principal office at 117B Newtown Road, Plainview, New York 11803. The Agreement is to provide the required lighting equipment and services for the Town of Oyster Bay's "Music Under the Stars" concert series and various other special events.

Terms of Agreement

This Agreement is for the period beginning February 15, 2017 and ending December 31, 2017. Super Sounds Entertainment, Incorporated dba Brilliance Event Productions agrees to provide services in accordance with the rates stipulated in Appendix I, which is attached hereto and in all respects made a part hereof by reference. The cost of these services shall not exceed \$65,000.00.

Claims and Invoices


Super Sounds Entertainment, Incorporated dba Brilliance Event Productions shall submit an individual invoice and a "Town of Oyster Bay Claim" form with, an original signature, for each performance itemizing the package cost and any extras.

Date: _____

Robert Richards
Super Sounds Entertainment, Incorporated dba
Brilliance Event Productions

Date: _____

Maureen A. Fitzgerald, Commissioner
Department of Community & Youth Services



APPENDIX I

Brilliance Event Productions Price List

Small Lighting Package

- Six (6) Martin Mac Aura LED wash
- Four (4) Martin Mac 700 Intelligent Lights
- Eight (8) ETC - Source Four par
- One Altman long throw follow spot
- One Lighting console
- One Lighting Technician
- One follow spot Operator
- Four (4) 12 X 12 X 8 ft. Tomcat Truss Uprights
- Two applied L-16 ground supports
- Three Phase Distribution with feeder cable

\$1,700.00

Large Lighting Package

- Six (6) Martin Mac 700 Intelligent Lights
- Twelve (12) Martin Mac Aura LED wash
- Eight (8) ETC - Source Four par
- One Lighting console
- One LED dimming system
- One Altman long throw follow spot
- One Lighting Technician
- One follow spot Operator
- Six (6) 12 X 12 X 8 ft. Tomcat Truss Uprights
- Two applied L-16 ground supports

\$2,400.00

Dance Area

- Four eight foot vertical box truss with base plate
- Four intelligent lights mounted to the top of each upright
- One lighting technician

\$600.00

APPENDIX I...continued

Brilliance Event Productions Price List

| Extra Equipment | |
|--|-----------|
| 24 inch Mirror Ball | No Charge |
| 4 Foot Mirror Ball | \$200.00 |
| Theatrical Hazer | \$50.00 |
| Additional Martin Mac Aura's | \$200.00 |
| Additional Intelligent fixtures | \$200.00 |
| One Black Theatrical curtain 16'x40' | \$200.00 |
| 70 inch LED Monitor | \$600.00 |
| 60 inch Plasma | \$400.00 |
| Lighting technician | \$250.00 |
| Follow spot | \$400.00 |
| Disc Jockey with Sound System | \$500.00 |
| Dry ice machine (with two blocks of dry ice) | \$300.00 |
| Snow Machine | \$150.00 |

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 19, 2017, requested Town Board authorization to enter into an agreement with EKO Productions, Incorporated, for professional sound equipment and services used during the Music Under the Stars concerts and various other special events. The Agreement would be for the amount of \$140,000 for the period beginning February 15, 2017 through December 31, 2017 with three (3) one (1) year extension options; and

WHEREAS, a Request for Proposals was sent out on November 21, 2016 to six (6) companies that provide these services. One timely response was received from EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729; and

WHEREAS, in accordance with both the Procurement Policy and the criteria set forth in the Request for Proposals, the Department of Community and Youth Services selected EKO Productions, Incorporated,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Department of Community and Youth Services, is hereby authorized to enter into an agreement on behalf of the Town with EKO Productions, Incorporated, in an amount not to exceed \$140,000 for the period beginning February 15, 2017 through December 31, 2017 with three (3) one (1) year extension options; and be it further

RESOLVED, that Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services be authorized to execute said Agreement; and be it further

RESOLVED, that the Comptroller is hereby authorized to make payment for same, in accordance with the applicable terms and provisions of said agreement, upon presentation of a duly certified claim, after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Nay |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

5

73

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

January 19, 2017

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Agreement with EKO Productions, Incorporated

The Department of Community and Youth Services is requesting Town Board authorization to enter into an Agreement with EKO Productions, Incorporated, for professional sound equipment and services used during the Music Under the Stars concerts and various other special events. The Agreement would be in the amount of \$140,000.00 for the period beginning February 15, 2017 through December 31, 2017 with three (3) one year extension options.

A "Request for Proposal (RFP)" was sent out in November to six companies in the area who provide these services. One response was received which required the Department to request a determination from the Office of the Town Attorney as to the RFP's compliance with Guideline 7 of the Town's Procurement Policy. A copy of the request and the response from Thomas M. Sabellico, Special Counsel to the Office of the Town Attorney, are attached.

This Department is also in full compliance with Guideline 9 of the Town's Procurement Policy.

The Agreement has been forwarded to the Town Attorney for approval as to form. Funds for the Agreement are available in Account CYS A 7020 47660 000 0000.


Maureen A. Fitzgerald
Commissioner

MAF:lw
Attachments
cc: Town Attorney (+10 copies)

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

December 13, 2016

TO: Leonard Genova
Town Attorney

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Agreement for Professional Sound Services

The Department of Community and Youth Services is requesting a determination from the Office of the Town Attorney regarding the Department's compliance with the Town of Oyster Bay's Procurement Policy. On November 21, 2016, the Department sent out a Request for Proposal (RFP) for Sound Equipment and Services which are used for Music Under the Stars and other special events. The RFP was sent to service providers in the area, a total of six (6) companies, with a due date of December 9, 2016. The Department received one timely response to the RFP from EKO Productions, Incorporated. The Department also received one response to the RFP which arrived after the deadline.

The response from EKO Productions, Inc. provided the best pricing and that pricing would remain at the same rate for the duration of the Agreement. EKO Productions, Inc. has been providing professional sound equipment and services to the Town for the past few years.

Please determine if the Department is in compliance with the Town's Procurement Policy and may proceed to request Town Board authorization to sign an Agreement with EKO Productions, Incorporated.


Maureen A. Fitzgerald
Commissioner

MAF:lw

Town of Oyster Bay
Inter-Departmental Memo

TO : Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

FROM : OFFICE OF THE TOWN ATTORNEY


DATE : December 30, 2016

SUBJECT: Procurement of Professional Sound Services

The Office of the Town Attorney has reviewed your memorandum dated December 13, 2016, together with attached information, regarding your Department's efforts to obtain the required number of proposals for "Sound Equipment and Services."

In accordance with Guideline 7 of the Town's Procurement Policy, this memorandum shall serve as our office's determination that the Department of Community and Youth Services has complied with the Procurement Policy.

LEONARD GENOVA
TOWN ATTORNEY


Thomas M. Sabellico
Special Counsel

TMS:st

AGREEMENT

This Agreement, made the 15th day of February, 2017 by and between the Town of Oyster Bay, by and through its Department of Community & Youth Services, having its principal office at 977 Hicksville Road, Massapequa, New York 11758 (hereinafter referred to as "TOWN") and EKO Productions, Incorporated having its principal office at 360-C Commack Rd, Deer Park, New York, 11729, is to provide the required sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" concert series and various other special events.

Terms of Agreement

This Agreement is for the period beginning February 15, 2017 and ending December 31, 2017. EKO Productions, Incorporated agrees to provide services in accordance with the rates stipulated in Appendix I, which is attached hereto and in all respects made a part hereof by reference. The cost of these services shall not exceed \$140,000.00.


Claims and Invoices

EKO Productions, Incorporated shall submit an individual invoice and a "Town of Oyster Bay Claim" form with, an original signature, for each performance itemizing the package cost and any extras.

Date: _____

Steven Porcelli
EKO Productions, Inc.

Date: _____

_____
Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

EKO Price List

ncert Sound System 40 Channel Console

\$ 1,875.00

Basic Sound System Package

\$ 850.00

24 Channel Soundcraft 500 Console
1/3 Octave Equalizer
Comp. Limiters, Gates
4-Way Crossover
Stereo 2/3 Octave Equalizer on Monitors
2 Spks 90 Units & CD Player
Full 3-Way Sound System
2 EK3 Speakers
2 EK3 Speaker Subs
4 Floor Wedges
All Crown Power
4000 Watts of Power
Mic's, Stands, Cables
1 Engineer
Truck/SetUp/Break Down
2-Man Crew

Small Monitor System Package

\$ 675.00

24 Channel 2408 Console
4 JBL Monitors
4-Way Mix
4 2/3 Octave Equalizer's
2 Crown Amps
Splitter Snake
1 Extra Engineer
Overtime Included

Large Monitor System

\$ 1,350.00

40X12 Channel M2 Soundcraft Console
8 Bi-Amp Monitors
8-Way Mix
8 1/3 Octave Equalizer's
8 Comp. Limiters
8 Crown Power Amps
Splitter Snake
1 Extra Engineer
Overtime Included

Large Monitor System (plus)

\$ 1,875.00

Large Monitor System plus Side Fills, 12 Wedges, and
1 Drum Monitor



Extra Equipment

Front Of House (FOH) Concert System

\$ 1,875.00

- 40 Channel Soundcraft Series 11 Console
- 2 Klark Teknik 31 Band EQ
- 2 DBX 160 XT Limiters
- 12 Patchable Comps DBX
- 8 Noise Gates
- 6 Digital EFX
- All Crown Power
- Microphones, Stands, & Cables
- 12 EAW KF850 Speakers
- DBX 260 Drive Racks
- CD Player
- Splitter Snake
- 3 Phase PD Panel
- 1 Engineer, 2 Man Crew
- Setup/Breakdown

Front Of House (FOH) Large Concert System

\$ 2,475.00

- Avid Venue SC 48
- 2 Klark Teknik 31 Band EQ
- 2 DBX 160 XT Limiters
- All Crown Power
- Microphones, Stands, & Cables
- 12 EAW KF850 Speakers
- DBX 260 Drive Racks
- CD Player
- Splitter Snake
- 3 Phase PD Panel
- 1 Engineer, 2 Man Crew
- Setup/Breakdown

Early Load-In per Hour

\$ 50.00

Sound System Gear

- Large Delay Tower System
- Small Delay Tower System
- 56 Channel Yamaha PM 5D Console
- 40X12 Soundcraft M 11 Console
- 40X8 Soundcraft Series 11 Console
- 24X8 Yamaha Monitor Console

| | |
|----|--------|
| \$ | 650.00 |
| \$ | 220.00 |
| \$ | 600.00 |
| \$ | 350.00 |
| \$ | 350.00 |
| \$ | 250.00 |

Appendix 11-Recommended
Extra Equipment

Sound System Gear...continued

24 Channel Soundcraft Console
12 Channel 1202 Mackie Mixer
3-Way Amp Rack
Amp/Equalizer Rack
Crown Amp
DBX 160 XT Limiter
DBX 260 Drive Rack
1/3 Octive Equalizer
Klark Teknik 31 Band Equalizer
DBX Patchable Comp
Patchable EFX
PD Panel
EAW KF850 Speaker
4 Nearfield Speakers
Side Fill Speaker
Tri Amp Side Fill Speakers
JBL Wedge
Bi-Amp 15 x 2 Wedge
Drum Monitor
Splitter Snake
100 Ft. Snake
Cassette Deck
CD Recorder

| | |
|----|--------|
| \$ | 225.00 |
| \$ | 75.00 |
| \$ | 250.00 |
| \$ | 150.00 |
| \$ | 75.00 |
| \$ | 25.00 |
| \$ | 35.00 |
| \$ | 30.00 |
| \$ | 30.00 |
| \$ | 25.00 |
| \$ | 35.00 |
| \$ | 150.00 |
| \$ | 100.00 |
| \$ | 200.00 |
| \$ | 100.00 |
| \$ | 650.00 |
| \$ | 25.00 |
| \$ | 60.00 |
| \$ | 100.00 |
| \$ | 200.00 |
| \$ | 50.00 |
| \$ | 20.00 |
| \$ | 60.00 |

Microphones

Beta 87 U1 Wireless
Clip On Horn Mics
Shure Beta-98
Shure PS700/In-Ear Mic
Shure U2/Beta 58A Hand Held Transmitter
Shure UHF U4D Wireless Receiver
Shure Wireless w/Batteries for Summer
Shure A98KCS Horn Clamp
Clear Com

| | |
|----|--------|
| \$ | 75.00 |
| \$ | 20.00 |
| \$ | 25.00 |
| \$ | 125.00 |
| \$ | 75.00 |
| \$ | 75.00 |
| \$ | 350.00 |
| \$ | 5.00 |
| \$ | 40.00 |

Drums

5 Pcs DW Kit w/all DW Hardware/Stool
5 Pcs Yamaha Drum Kit w/all Hardware/Stool
Adjustable Throne
Cymbal w/Stand
Drum Carpet w/Drums
Drum Carpet without
Plex Glass for Drums
Snare w/Stand

| | |
|-----------|--------|
| \$ | 350.00 |
| \$ | 350.00 |
| \$ | 10.00 |
| \$ | 15.00 |
| No Charge | |
| \$ | 10.00 |
| \$ | 100.00 |
| \$ | 60.00 |

Extra Equipment

Percussion

| | |
|---------------------------------|-----------|
| 2 LP Congas/w Stand | \$ 120.00 |
| 2 Timbales/w Stand | \$ 90.00 |
| 2 Timbaletos/w Stand | \$ 135.00 |
| 2 LP Bongos/w Stand | \$ 40.00 |
| LP Everything Rack | \$ 25.00 |
| LP Table | \$ 10.00 |
| Percussion Table/Stand | \$ 50.00 |
| Cowbell | \$ 5.00 |
| Cowbell Pedal | \$ 25.00 |
| Medium Triangle | \$ 5.00 |
| Orchestra Bells/Mallets (Glock) | \$ 100.00 |
| Shakers or Jam Block (each) | \$ 5.00 |
| Tambourine | \$ 5.00 |
| Tube Bells | \$ 200.00 |
| Wind Chimes | \$ 20.00 |
| Medium or Large Timpani (each) | \$ 135.00 |
| Claves | \$ 5.00 |
| 1 Pair of Maracas or Castanets | \$ 5.00 |
| 1 Guiro | \$ 5.00 |
| Grand Cassa | \$ 125.00 |
| Vibraphone | \$ 350.00 |
| 3 Ft. Percussion Table | \$ 20.00 |

Risers

| | |
|-----------|-----------|
| 4X4 Riser | \$ 50.00 |
| 4X8 Riser | \$ 100.00 |
| 8X8 Riser | \$ 200.00 |

Additional Staff

| | |
|-----------------|-----------|
| Extra Engineer | \$ 350.00 |
| Drum Technician | \$ 250.00 |
| Helper | \$ 150.00 |

Keyboards & Accessories

| | |
|------------------------------------|-------------|
| Grand Piano/Tuned | \$ 1,100.00 |
| Hammond B-3 w/Pedal Board & Bench | \$ 550.00 |
| Leslie 122 Speaker Cabinet | \$ 100.00 |
| Trek 11 Pedal | \$ 60.00 |
| Kurtzweil PC 88 Keyboard w/Pedal | \$ 250.00 |
| Kurtzweil K2600XS Keyboard w/Pedal | \$ 275.00 |
| Korg SG1-D Keyboard | \$ 125.00 |
| Korg M 1 | \$ 125.00 |
| Korg Triton 64 Keys | \$ 150.00 |
| Korg Triton Pro 74 Keys | \$ 175.00 |

Appendix A.....Continued

Extra Equipment

Keyboards & Accessories.....Continued

Korg Trinity Plus Synthesizer
 Korg Triton 88 Keys Keyboard/Pedal/Stool
 Korg Triton Extreme
 Roland Keyboard Amp
 Roland RD 700 Keyboard
 Roland XP-80 Keyboard
 Roland VK8 Keyboard
 Roland Expansion Board
 Keyboard Mixer
 Yamaha Motif-6 Keyboard
 Yamaha Motif XS7 Keyboard
 Yamaha Motif 8XS Keyboard
 Yamaha P80 Keyboard
 Quick Lock Single Tier Keyboard Stand
 2 Tier Keyboard Stands
 Apex Keyboard Stand
 Yamaha EV5 Expression Pedal
 Boss FV 300 Vol Pedal
 Piano Bench
 Piano Tuner
 Nord Electro Keyboard

| | |
|----|--------|
| \$ | 225.00 |
| \$ | 250.00 |
| \$ | 225.00 |
| \$ | 75.00 |
| \$ | 225.00 |
| \$ | 130.00 |
| \$ | 250.00 |
| \$ | 20.00 |
| \$ | 75.00 |
| \$ | 200.00 |
| \$ | 225.00 |
| \$ | 250.00 |
| \$ | 100.00 |
| \$ | 20.00 |
| \$ | 30.00 |
| \$ | 15.00 |
| \$ | 25.00 |
| \$ | 15.00 |
| \$ | 10.00 |
| \$ | 150.00 |
| \$ | 150.00 |

Accessories

9 Volt, AA, AAA, Batteries
 Bar Stools/Box Fan/GTR Stands
 BNC Cables
 Guitar Stand Boat (Holds 7 Gtr's)
 Guitar Cables
 K & M Sax Stands
 Midi Cables
 Music Stands
 Music Stand Lights
 1 Pioneer DJM 800 Mixer
 1 Pioneer CDJ 100 MK2 Turntable
 1 DJ Monitor

| |
|-----------|
| No Charge |
| No Charge |
| No Charge |
| \$ 15.00 |
| No Charge |
| No Charge |
| No Charge |
| \$ 5.00 |
| No Charge |
| \$ 125.00 |
| \$ 105.00 |
| \$ 50.00 |

Guitars & Guitar Amps

4 x 12 Marshall Speaker Bottom
 Marshall JCM 2000 Guitar Amp
 Marshall JCM 800 Guitar Amp
 Marshall 1/2 Stack Amp
 Marshall Valve State 2X12 Combo Amp
 Line 6 Flextone 120 Amp
 Line 6 Pedal Board
 Fender Blues Deville Guitar Amp

| |
|-----------|
| \$ 50.00 |
| \$ 75.00 |
| \$ 75.00 |
| \$ 125.00 |
| \$ 75.00 |
| \$ 85.00 |
| \$ 35.00 |
| \$ 75.00 |

Extra Equipment

Guitars & Guitar Amps

| | |
|---|-----------|
| Fender Deville Guitar Amp | \$ 75.00 |
| Fender Deluxe Guitar Amp | \$ 75.00 |
| Fender Super Champ Guitar Amp | \$ 65.00 |
| Fender Twin Reissue 1965 w/Pedal | \$ 75.00 |
| Mesa Boogie Mark IV Combo w/Pedal Board | \$ 75.00 |
| Roland JC 120 Guitar Amp | \$ 70.00 |
| Vox AC 30 Guitar Amp | \$ 75.00 |
| Gibson Les Paul Guitar | \$ 75.00 |
| Fender Acoustic Guitar | \$ 75.00 |
| Fender Stratocaster Guitar | \$ 75.00 |
| Takamine Acoustic/Electric Guitar | \$ 85.00 |
| Guild Acoustic/Electric Guitar | \$ 85.00 |
| 12 String RIC Guitar | \$ 85.00 |
| Korg DTR/Rack Mount Tuner | \$ 20.00 |
| Shure UHF Wireless Guitar System | \$ 100.00 |

Bass Guitar & Amps

| | |
|----------------------------------|-----------|
| GK 700/1001 RB Bass Amp | \$ 75.00 |
| Hartke 4X10 XL Cabinet | \$ 70.00 |
| Hartke 1X15 XL Cabinet | \$ 60.00 |
| GK 700 RB Full Bass Rig | \$ 180.00 |
| Ampeg SVT Amp | \$ 100.00 |
| Ampeg 8 x 10 Cabinet | \$ 100.00 |
| Ampeg SVT Bass Rig | \$ 200.00 |
| SWR 900 Bass Amp | \$ 75.00 |
| SWR Mega Goliath 810 Cabinet | \$ 75.00 |
| Fender Bass Guitar | \$ 75.00 |
| Fender 5 String Guitar | \$ 85.00 |
| Korg DTR/Rack Mount Tuner | \$ 20.00 |
| Shure UHF Wireless Guitar System | \$ 100.00 |

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 19, 2016, requested Town Board authorization to obtain videotaping and editing services for the Department's special events, and the Department is also requesting approval to purchase the DVDs, of said tapings, for the period covering February 15, 2017 through December 31, 2017, all of which are to be provided by EKO Productions, Incorporated, 360-C Commack Road, Deer Park, NY 11729; and

WHEREAS, the Department has conformed to Guideline 6 of the Town's Procurement Policy, and estimates the value of the aforementioned services will not exceed \$3,100.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved, and the Town Board hereby authorizes the Supervisor to enter into an agreement, with EKO Productions, Inc., 360-C Commack Road, Deer Park, NY 11729, for the taping, editing and purchase of DVDs of special events for the Department of Community and Youth Services, for the period February 15, 2017 through December 31, 2017, at a cost not to exceed \$3,100.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Nay |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

71

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

January 19, 2017

TO: Memorandum Docket


FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Video Taping, Editing, and DVD Purchasing Services

The Department of Community and Youth Services is requesting Town Board authorization for videotaping and editing services for the Department's special events. The Department is also requesting approval to purchase the DVD's, of said tapings.

This Department conformed to Guideline 6 of the Town's Procurement Policy and after discussion with the Comptroller's Office, estimates the value of these services will not exceed \$10,000.00, as the cost will be \$3,100.00.

All services would be provided by EKO Productions, Incorporated, 360-C Commack Road, Deer Park, NY for the period covering February 15, 2017 through December 31, 2017. Funds for these services are available in Account CYS A 7020 47660 000 0000.


Maureen A. Fitzgerald
Commissioner

MAF:lw
cc: Town Attorney (+10 copies)

7/14
Reviewed By
Office of Town Attorney

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 19, 2017, recommended that the Town Board authorize the Town of Oyster Bay Arts Council, Inc., to hold a talent competition on Saturday, March 4, 2017 from 9:00 a.m. to 5:00 p.m., at the Nassau BOCES Long Island High School for the Arts, 239 Cold Spring Road, Syosset, New York; and

WHEREAS, the aforementioned talent competition will be open to all students who reside in or attend school in the Town of Oyster Bay, from kindergarten through grade twelve, at an entry fee of \$20.00 per individual, or a group entry fee of \$10.00 per person, with fees to be deposited in the Town of Oyster Bay Arts Council, Inc. bank account; and

WHEREAS, each contestant in the aforementioned talent competition will receive a souvenir gift and a Certificate of Participation, and one (1) First Place Trophy and seven (7) Winner Trophies will be awarded to the contestants with the highest scores,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Town Board hereby authorizes the Department of Community and Youth Services and Town of Oyster Bay Arts Council, Inc., to hold its Annual Talent Competition on March 4, 2017, from 9:00 a.m. to 5:00 p.m., at the Nassau BOCES Long Island High School for the Arts, 239 Cold Spring Road, Syosset, New York; and be it further

RESOLVED, That the aforementioned talent competition will be open to all students who reside in or attend school in the Town of Oyster Bay, from kindergarten through grade twelve, at an entry fee of \$20.00 per individual, or a group entry fee of \$10.00 per person; and be it further

RESOLVED, That each contestant in the abovementioned talent competition will receive a souvenir gift and a Certificate of Participation, and one (1) First Place Trophy and seven (7) Winner Trophies will be awarded to the contestants with the highest score.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

1

45

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

January 19, 2017

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Town of Oyster Bay and the Town of Oyster Bay Arts Council's Annual Talent Competition

The Department of Community and Youth Services, together with the Town of Oyster Bay Arts Council, Inc., (TOBAC) is requesting Town Board authorization to conduct its Annual Talent Competition on Saturday, March 4, 2017 from 9AM to 5PM at the Nassau BOCES, Long Island High School for the Arts, 239 Cold Spring Road, Syosset, NY. The competition is open to Kindergarten through Grade 12 students who reside in or attend school in the Town of Oyster Bay.

An entry fee of \$20.00 per individual or a group entry fee of \$10.00 per person will be charged. Fees will be deposited into the (TOBAC) bank account. Each contestant will receive a souvenir gift and a certificate of participation. One (1) First Place Trophy and seven (7) Winner Trophies will be awarded to the contestants with the highest scores. The contest will be adjudicated by professional volunteer musicians and educators.

MAF:sab
cc: Town Attorney (+10 copies)


Maureen A. Fitzgerald
Commissioner

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 17, 2017, requested Town Board authorization to establish the administrative fees for the 2017 Summer Recreation Program, as follows:

| | |
|-----------------------|-----------|
| One child | \$ 300.00 |
| Each additional child | \$ 100.00 |

WHEREAS, it is further requested that the total of the administrative fees reserved be deposited into Account No. PKS A 0001 02001 510 0000, with \$75,000.00 of the total amount of said monies to be deposited in Special Events Account TWN TA 0000 0085 444 0000, which shall be used for the purpose of purchasing t-shirts, supplies, renting trailers for use at the parks and to provide field trip transportation for all recreation registrants,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and the Town Board hereby authorizes the abovementioned fees for the 2017 Summer Recreation Program, to be deposited in Account No. PKS A 0001 02001 510 0000; and be it further

RESOLVED, That \$75,000.00 of the total amount collected shall be deposited in Special Events Account TWN TA 0000 0085 444 0000, for the purpose of purchasing t-shirts, supplies, renting trailers for use at the parks and to provide field trip transportation for all recreation registrants.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

Reviewed By
Office of Town Attorney

76

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank A. Nocerino, Commissioner Department of Parks

DATE: January 17, 2017

SUBJECT: 2017 Summer Recreation Program

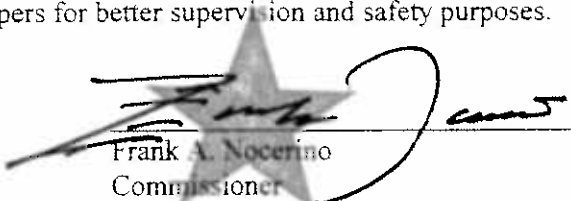
Town Board authorization is respectfully requested to set the administrative fee for the 2017 Summer Recreation Program as follows:

| | |
|-----------------------|----------|
| One Child | \$300.00 |
| Each additional child | \$100.00 |

An increase in the administrative fees is required due to the escalating costs of administering the program. These costs include, but are not limited to, salaries, t-shirts, supplies, field trips, etc. All monies will be deposited into account number PKS A 0001 02001 510 0000 with the exception of \$75,000.

The amount of \$75,000 will be deposited into the Special Events Account TWN TA 0000 0085 444 0000 for the purpose of purchasing t-shirts, supplies, renting trailers for use at the parks and to provide field trip transportation for all recreation registrants.

The t-shirts are to be distributed to each registrant at the time of registration and are to be worn on all off-site field trips as a means for better identifying our campers for better supervision and safety purposes.


Frank A. Nocerino
Commissioner

FAN:DHR
cc: Town Attorney (original + 10 copies)

Reviewed By
Office of Town Attorney

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 19, 2017, recommended that the Town Board authorize a refund in the amount of \$308.75 (after applying an administrative fee of \$16.25), to Mr. Gregory Cole, 87 The Promenade, Glen Head, N.Y. 11545, for his son's registration fee in the Town of Oyster Bay Winter Ice Hockey Program at the Town of Oyster Bay Ice Skating Center, due to his son's schedule conflicts, which will keep him from participating in the program,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. Gregory Cole, in the amount of \$308.75 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02001 510 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

- | | |
|------------------------|---------|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Abstain |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

4 9 77

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank A. Nocerino, Commissioner of Parks

DATE: January 19, 2017


SUBJECT: Resident Refund

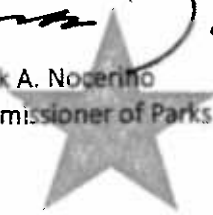
The Department of Parks has received correspondence from Gregory Cole requesting a refund, for his son's registration fee to the Town of Oyster Bay Winter Ice Hockey Program at the Town of Oyster Bay Ice Skating Center. Mr. Cole's son's travel hockey schedule is in conflict with the Town of Oyster Bay's Winter Ice Hockey Program's schedule. In light of the circumstances, the Parks Department believes a refund is in order.

Based on the circumstances outlined above, the Department of Parks requests that the Town Board authorize a refund of \$325 less a 5% administration fee.

| | |
|--|-------------------|
| Registration of one child in TOB Winter Ice Hockey Program | \$ 325.00 |
| Less 5% Administration Fee | <u>\$ - 16.25</u> |
| Total Refund | <u>\$ 308.75</u> |

Kindly debit account PKS A 0001 02001 510 0000.


Frank A. Nocerino
Commissioner of Parks



FAN:DM
Attachments
Cc: Office of the Town Attorney (original +10 copies)

Gregory Cole
87 The Promenade
Glen Head NY 11545
December 5, 2016

Frank Nocerino
Commissioner
Town Of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa NY 11758

Dear Frank Nocerino:

We had enrolled our son in the Town of Oyster Bay Ice Hockey program for the Winter season and now that the schedules have been published find that our son [REDACTED] Cole has a conflict with all of the days in the program with his travel hockey team and cannot attend the program. I have asked the coaches to withdraw his name from the assigned team and I am asking for a refund of the fees for the balance of the season. We appreciate all the work Buzz and the coaches did to try and accommodate us. Thank you for your prompt attention to this matter.

Sincerely,



Gregory Cole

STARKLEY PHARMACY
855 S HART AVE
BETHANY, NY 11714
(516) 757-7876

Bank ID: 0001
Merchant ID: 000016103d12
Term ID: 002

Sale

XXXXXXXXXXXX2789

VISA

Entry Method: Swiped

Total: \$ 325.00

10/16/16

10/16/16

Inv #: 000006

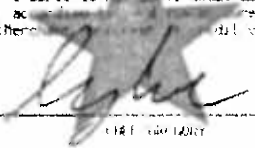
Auth: 1111 000000

Approved: Online

Batch#: 290001

Retrieval Ref: 000000

I agree to pay the total amount
shown on this receipt.
Merchant: STARKLEY PHARMACY


CUST. SIGNATURE

Receipt from
10/16/16 10:00:00



TOWN OF OYSTER BAY
Department of Parks
GENERAL RECEIPT

2359

MITE

| | | | |
|----------------------------|--------------|-------------------------------|----------------------------|
| Name
[REDACTED] COLE | | Phone
732-823-7950 | |
| Street
87 THE PROMENADE | | Age
7 | |
| Town
GLEN HEAD NY | Zip
11545 | Day | Hour |
| Activity
Winter Hoed | | Location
BETHPAGE | |
| Mo./
10-10-16 | Day/
10 | Year
16 | Received By
[Signature] |
| Fee
\$ 3.5 | | Cash <input type="checkbox"/> | |

COPY DISTRIBUTION
White - Office
Canary - Accounting
Pink - Program Head
Gold - Registrant

Check ☐ CC
VISA

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 19, 2017, recommended that the Town Board authorize a refund in the amount of \$237.50 (after applying an administrative fee of \$12.50), to Ms. Joeline Colleluori, 188 Broadway, Bethpage, N.Y. 11714, for her son's registration fee in the Town of Oyster Bay Winter Ice Hockey Program at the Town of Oyster Bay Ice Skating Center, due to her son's injury, which will keep him from participating in the program,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Ms. Joeline Colleluori, in the amount of \$237.50 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02001 510 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

Reviewed By
Office of Town Attorney

10

78

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank A. Nocerino, Commissioner of Parks

DATE: January 19, 2017

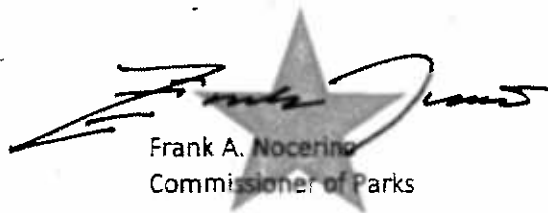
SUBJECT: Resident Refund

The Department of Parks has received correspondence from Joeline Colleluori requesting a refund, for his son's registration fee to the Town of Oyster Bay Winter Ice Hockey Program at the Town of Oyster Bay Ice Skating Center. Ms. Colleluori's son was involved in an on ice accident, in which he wasn't injured, 15 minutes into the first session that made him apprehensive to continue with the program. Ms. Colleluori has another son participating in the program and is only requesting the discounted fee for the registration of her second son. In light of the circumstances, the Parks Department believes a refund is in order.

Based on the circumstances outlined above, the Department of Parks requests that the Town Board authorize a refund of \$250 less a 5% administration fee.

| | |
|--|-------------------|
| Reg of a second child in TOB Winter Ice Hockey Program | \$ 250.00 |
| Less 5% Administration Fee | \$ - <u>12.50</u> |
| Total Refund | \$ <u>237.50</u> |

Kindly debit account PKS A 0001 02001 510 0000.



Frank A. Nocerino
Commissioner of Parks

FAN:DM
Attachments
Cc: Office of the Town Attorney (original +10 copies)

Joeline Colleluori

188 Broadway

Bethpage, NY 11714

(516)790-5679

Joelinecolleluori@gmail.com

Dear Mr. Nocerino,

Hi my name is Joeline Colleluori. I enrolled my son [REDACTED] Colleluori in your TOB hockey program along with my other son Joseph. During the first practice my son [REDACTED] was taken aside to be given further instruction. At this time, one of the other coaches was skating backwards and hit into my son, knocking him down very hard. While I am thankful he was not seriously hurt he is afraid to play again. Since we only played for about 15 minutes before this happened, I am asking for a refund for my son [REDACTED]. My other son Joseph has continued with the program.

I appreciate your time on this matter and I look forward to hearing from you. I can be reached at on my cell (516)790-5679 if you have any further questions.

Sincerely,


Joeline Colleluori

TOWN OF OYSTER BAY

CHASE for BUSINESS
JPMorgan Chase Bank, N.A.
www.chase.com

Deposit cash or checks at a
Chase DepositFriendly(SM) ATM.
An image of your check can
be printed on your receipt.

DATE 11/2/16
DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL
LIST CHECKS SINGLY OR ATTACH LIST

My Transaction Summary

Transaction #12
Account Number Ending In: 0206
Checking Deposit \$4,725.00

Further review may result in delayed
availability of this deposit

JPMorgan Chase Bank, N.A.
Bethpage, Branch 003853
1-800-935-9935
Member FDIC, Equal Housing Lender
Please keep your receipt
11/02/2016 15:29

Business Date 11/02/2016
Session #7

Thank you - Cui Zhen
Cashbox #01

Joe Hakey
PKS161271

| CURRENCY | |
|----------|-------|
| COIN | |
| CHECKS | |
| \$1505 | 32500 |
| \$475 | 32500 |
| \$3983 | 32500 |
| \$1973 | 32500 |
| \$2362 | 57500 |
| \$12282 | 32500 |
| \$1562 | 32500 |
| \$368 | 32500 |
| \$457 | 32500 |
| \$1078 | 32500 |
| \$2600 | 32500 |
| \$495 | 32500 |
| \$1214 | 32500 |
| 4,725.00 | |
| 4,725.00 | |
| 4,725.00 | |

PLEASE ENTER TOTAL HERE

and other are received for deposit
subject to the provisions of the Uniform Commercial
Code or any applicable collection agreement.

4,725.00

4,725.00



TOWN OF OYSTER BAY
Department of Parks
GENERAL RECEIPT

2384

2 miles

| | | | |
|--------------------------------|--|--|--|
| Name
[REDACTED] COLLE LUARZ | | Phone
516-822-0818 | |
| Street
188 BROADWAY | | Age
8/9 | |
| Town
BETHPAGE | | Zip
Day
Hour | |
| Activity
ICE HOCKEY | | Location
BETHPAGE | |
| Mo./ Day/ Year
10 24 16 | | Received By
[Signature]
Fee
\$ 575. ⁰⁰ | |

COPY DISTRIBUTION
White - Office
Canary - Accounting
Pink - Program Head
Gold - Registrant

Cash ☐

Check ☒

1214

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated January 19, 2017, recommended that the Town Board authorize a refund in the amount of \$356.25 (after applying an administrative fee of \$18.75), to Ms. Mariah Karpavicius, 115 Lancia Drive, East Norwich, N.Y. 11771, for her children's registration fee in the Town of Oyster Bay Summer Recreation Program at the Theodore Roosevelt Memorial Park, due to the Town's Epi-pen policy, which kept her children from participating in the program,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Ms. Mariah Karpavicius, in the amount of \$356.25 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02001 510 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

245
Reviewed By
Office of Town Attorney

79

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank A. Nocerino, Commissioner of Parks

DATE: January 19, 2017

SUBJECT: Resident Refund

In response to a request from Mariah Karpavicius regarding a refund for the registration fees for both of her children into the Town of Oyster Bay Summer Recreation Program at the Theodore Roosevelt Memorial Park, please find an Inter-Departmental Memorandum from Diane Ramos, Recreation Supervisor II, recommending a refund.

The Department of Parks has received correspondence from Mariah Karpavicius requesting a \$375 refund, the amount paid for her children's registration into the Town of Oyster Bay Summer Recreation Program at the Theodore Roosevelt Memorial Park. In light of the situation, the Parks Department believes a refund is in order.

Based on the circumstances outlined above, the Department of Parks requests that the Town Board authorize a refund of \$375 less a 5% administration fee.

| | |
|--|-------------------|
| Registration for two children in TOB Sum Rec at TR | \$ 375.00 |
| Less 5% Administration Fee | <u>\$ - 18.75</u> |
| Total Refund | <u>\$ 356.25</u> |

Kindly debit account PKS A 0001 02001 510 0000.


Frank A. Nocerino
Commissioner of Parks

FAN:DM
Attachments
Cc: Office of the Town Attorney (original +10 copies)

Town of Oyster Bay
Inter-Departmental Memo

November 29, 2016

TO : Frank Nocerino, Commissioner of Parks

FROM : Diane H. Ramos, Recreation Supervisor II

SUBJECT: Refund of Summer Recreation Fee – Mariah Karpavicius

A refund has been requested by Mariah Karpavicius for the registration fee for the Town's 2016 Summer Recreation program.

Ms. Karpavicius registered her two children at the program at Theodore Roosevelt Beach for a total of \$375 for the summer. Ms. Karpavicius is requesting the refund because she was unaware of the Town's Epi-pen policy before she registered her children. As she was uncomfortable with the policy, she did not send her children to the program.

Therefore, I would suggest the Town approve the refund.


Diane H. Ramos
Recreation Supervisor II

C: George Baptista, Deputy Commissioner of Parks
Michael Schwalje, Deputy Commissioner of Parks

Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758-1281

Summer Recreation

GENERAL RECREATION RECEIPT

No. 2550

| | | |
|---|---|-------|
| Last Name | First Name | M. I. |
| Karpavicius, | [REDACTED] | |
| Address | Town | |
| 115 Lancia Drive | E. Norwich | |
| Age | Phone | |
| 8 | 922-2007 | |
| Groups | | |
| Facility | TR | |
| Amount | Check <input checked="" type="checkbox"/> | No. |
| \$ 375.00 | | 876 |
| Addl. Names | [REDACTED] | |
| <div>Received By (Print Name) <u>M. [REDACTED]</u> Date <u>6/2/16</u></div> <div><u>[Signature]</u>
Sign</div> | | |
| <div>White - Office
Canary - Accounting
Pink - Registrant
Goldenrod - Instructor</div> <div>This Administrative Fee is Not Refundable</div> | | |

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated January 19, 2017, recommended that the Town Board authorize a refund in the amount of \$90.00 (\$80.00 for adoption fee and \$10.00 license fee), to Mr. Thomas Lasala Jr., 533 B Cold Spring Rd., Syosset, N.Y. 11791, for the adoption from the Town of Oyster Bay Animal Shelter, of "Penny", a mix breed dog, who after the adoption did not get along with the dog he already owned once they were together in his home,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. Thomas Lasala Jr., in the amount of \$90.00 and payment of said refund is to be made upon presentation of a duly certified claim therefore, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. TWN TA 0000 00030 412 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Environmental Resources

7MS
Reviewed By
Office of Town Attorney

149

82

Town of Oyster Bay

Inter-Departmental Memo

January 19, 2017

TO: MEMORANDUM DOCKET

FROM: Neil O. Bergin, Commissioner / DER

SUBJ.: REFUND OF ADOPTION FEE

FUND: TWN TA 0000 00030 412 0000

Kindly arrange for a refund of the \$80.00 adoption fee and \$10.00 dog license fee from the following account:

TWN TA 0000 00030 412 0000

Receipt No.: 15071

Adoption Date: 11/14/16

Total: \$90.00

Paid by: Cash

Adopter's Name: Thomas Lasala Jr.

Address: 533 B Cold Spring Rd.
Syosset, NY 11791

Animal Description: Brown, Female Spayed, Rhodesian Ridgeback/ Pit Bull Mix

Animal Number: 160720

This refund is necessary because the dog Mr. Lasala adopted did not get along with the dog he already owned once they were in the house together. Also, the previous owner had provided inaccurate information.

Neil O. Bergin by *DANIEL M. DEAN*
Neil O. Bergin

Commissioner

Department of Environmental Resources

NOB/bp

Attachments

Copy: Town Attorney - w/ 10 copies

Christine Wiss, Deputy Comptroller

Joseph Pinto, Councilman

Der file no. G500



Town of Oyster Bay
Department of Environmental Resources
Animal Shelter Division

Neil O. Bergin
Commissioner

Phone: 516-677-5784
Fax: 516-677-5919



Animal Description & Behavioral Evaluation for DOG

Reason (s) for surrender: Wanted to take care
Has dog ever been involved in a bite? YES/NO
Breed: Champion black mixed Pitbull
Color: BROWN
AKC Registered? YES/NO
Sex: MALE/FEMALE
Spayed/Neutered? YES/NO (If yes, Must provide proof)
Animal's Name: Penny
Age (DOB, if known): 5 yrs. old
Health: EXCELLENT/GOOD/FAIR/POOR
Medical History: none very healthy

Veterinarian Name: NORTH SHORE VET. CLINIC
May Adopter call previous owner? YES/NO If yes, Phone # 361-2604
*If NO, Please note that this can be taken as a negative and contribute to our final decision.

Temperament:
☒ Energetic
☐ Bold
☐ Timid
☒ Jumps Up
☐ Travels well in car

Barking:
☐ Rarely
☐ Excitement barks
☐ Alarm barks at some people
☐ Barks for attention
☐ Barks at any noise

Training:
☐ Housebroken
☐ Crate trained
☐ Walks on Leash
☐ Knows commands

☒ Sit ☐ Heel
☐ Stay ☐ Other

☐ Likes other dogs
☐ Likes cats
☐ Was an only pet
☒ Very friendly/highly social
☐ Prefers Men
☐ Prefers Women

Lived with a cat

☒ Likes children
☐ Shy with strangers
☐ Adult household
☐ Prefers not to be left alone
☒ Quiet (can be left alone)
☒ Likes chew toys

gives her paw when asked.
loves to run around & go for long walks

How long can animal be left alone? 4 hrs/day(s)

stands on 2 paws to hug you

I certify that the above information, and any that I have added to the back of this form, to the best of my knowledge, is true and understand that supplying this information does not guarantee that the animal will be adopted and that the final disposition of the animal, including euthanasia, is up to the discretion of the Director of the Animal Shelter.

Sign: MARISA RIZZI Print: MARISA RIZZI Date: 11/5/16

DATE 11/5/16 CASE NO. "PENNY" 160720 2016-0749
DESCRIPTION Pit Bull/Rhodesian Mix
COLOR Brown SEX female/s CONDITION 5 years old
LICENSE NO. 08842 Exp. 11/17 AT LARGE NO PICTURE TAKEN NO COLLAR NO
WHERE SEIZED BTS-OWNERS DOG
OWNER'S NAME MARISA RIZZI ADDRESS 75 Stratford Green F'dale
TELEPHONE NO. 516 361 2604 SOURCE OF CALL Set 10:05 AM
*Bite? NO Name NO Age NO Telephone NO
☐ I.D. Address NO Bite Location (F)
Doctor Attending NO Address NO
RABIES? NO REPORT TO HEALTH DEPT. NO CASE NO. NO

SUMMONS ☐ Yes ☐ No Previous? NO
Redeemed NO Fee NO
Euthanized NO Fee NO
Adopted by Tom Levels Jr
Address 525 W. Calz 289 rd
Swanton, NY 11791

Inoculation Date 11/5/16 Receipt No. 15050
Date NO Receipt No. 15012
Date 90 By NO
Fee 90 Date 11/4/16
Telephone No. (516) 587-0688
A.W. NO
A.W. NO

IMPORTANT:
I certify the above Dog is owned by me and I hereby authorize adoption or euthanasia of the animal at the discretion of the Director of the Animal Shelter. NOTE: All BITE CASE animals are surrendered for EUTHANASIA ONLY

11/10/16 passed eval ee (6)

SIGNED X Marisa Rizzi
Rabies Tag# 59078-1B Date 3/5/14
342 3/4/17
(Over for full details)



985 113 000 412 313



TOWN CLERK'S OFFICE

Town of Oyster Bay
Oyster Bay, New York 11771

Receipt No.: 15071

Case No.: 160720

Date.: 11/14/16

RECEIVED FROM: Tom Lesick Jr
of: SODA Cold Spring rd
Syosset, ny 11791

FOR THE FOLLOWING:

- ☐ Redemption fee(for dogs) first redemption within one year \$ 25.00
- ☐ Redemption fee(for dogs) second redemption within one year \$ 50.00
- ☐ Redemption fee(for dogs) third or subsequent redemption within one year \$ 75.00
- ☐ Redemption fee for cats \$ 10.00
- ☐ Daily Holding fee..... \$ 5.00/Day
(Redeemed Animal)
- ☐ Rabies Shot \$ 25.00
(Redeemed Animal)
- ☐ Microchip \$ 25.00
- ☐ Fecal Test \$10.00
(Redeemed Animal)
- ☐ Flea Treatment..... \$ 10.00
(Redeemed Animal)
- ☐ Fresh Start Adoption..... NO FEE
- ☒ Adoption fee for dogs \$ 80.00
- ☐ Adoption fee for cats \$ 84.00
- ☐ Surrender fee for euthanasia for dogs or cats* \$ 65.00
*available to Town of Oyster Bay Residents only
- ☐ Replacement license tag \$ 3.00
- ☒ Application fee for dog license 08443 \$ 10.00
- ☐ Adoption Terminal Dog/Cat..... No Fee
- ☐ Adoption of Senior Cat/Dog (for Senior Citizens Only)..... No Fee

TOTAL AMOUNT RECEIVED \$ 90.00

Office of the Town Clerk

By: [Signature]

Signature

ADOPTER'S CERTIFICATION

IN CONSIDERATION OF ADOPTING THE ABOVE-DESCRIBED ANIMAL, I AGREE TO ACCEPT IT WITH ALL ITS FAULTS, IF ANY (KNOWN OR UNKNOWN) AND AGREE THAT THE TOWN OF OYSTER BAY SHALL NOT BE RESPONSIBLE. MY PROMISE IS HEREBY GIVEN THAT THE ANIMAL SHALL NOT BE USED FOR THE PURPOSE OF EXPERIMENTATION OR ANY OTHER INHUMANE PURPOSE. I ALSO UNDERSTAND THAT THE TOWN OF OYSTER BAY DOES NOT PERMIT ANIMALS TO BE RETURNED TO THE SHELTER AND THAT THE ABOVE FEES ARE NON-REFUNDABLE.

I ALSO UNDERSTAND THAT THE ADOPTION FEE THAT I AM PAYING TO THE TOWN OF OYSTER BAY INCLUDES THE COST FOR SPAYING OR NEUTERING THE ANIMAL THAT I AM ADOPTING IN THE EVENT THAT THE ANIMAL IS UNABLE TO BE SPAYED OR NEUTERED AT THE TIME OF ADOPTION DUE TO ITS PHYSICAL CONDITION OR THE FACT THAT IT HAS NOT YET REACHED SIX (6) MONTHS OF AGE, I AGREE THAT I WILL HAVE THE ANIMAL SPAYED OR NEUTERED WITHIN THIRTY (30) DAYS OF THE ANIMAL REACHING PROPER PHYSICAL CONDITION OR SIX (6) MONTHS OF AGE. I UNDERSTAND THAT I HAVE PAID FOR THIS PROCEDURE THROUGH THE ADOPTION FEE THAT I PAID AND THEREFORE IF I USE THE TOWN'S CONTRACTED VETERINARIAN, THERE WILL BE NO COST TO ME FOR THIS PROCEDURE.

SIGNATURE

DATE

DOG IDENTIFICATION

JAMES ALTADONNA JR., TOWN CLERK
TOWN OF OYSTER BAY
54 AUDREY AVENUE
OYSTER BAY, NY 11771
(516) 624-6324

| | |
|----------------------------|----------------------------------|
| License No. <u>08843</u> | Microchip No. |
| Date Issued <u>7/14/16</u> | Expiration Date <u>7/14/17</u> |
| Dog Breed <u>Pit Bull</u> | Code |
| Dog Color(s) <u>Brown</u> | Code(s) |
| Other ID | Dog's Yr. of Birth Last 2 Digits |
| Markings | Dog's Name <u>Penny</u> |

DOG LICENSE

Issuing County Code - 2803

LICENSE TYPE
☒ ORIGINAL ☐ RENEWAL
☐ TRANSFER OF OWNERSHIP

RABIES CERTIFICATE REQUIRED

Rabies Vaccine: Debra
Manufacturer: Debra
Serial Number: 12078610
One Year Vacc. ☐ Three Year Vacc. ☒
Date Vaccinated: 7/15/16
Veterinarian: Mark R. Vet Health
Russell Malone

OWNER'S PHONE NO.

Owner Identification (Person who harbors or keeps dog): Last First Middle Initial

LASALA TOM JR

Area Code

516

Mailing Address: House No. Street or R.D. No. and P.O. Box No.

533B Coiled Spring Road 5165870688

Phone No.

City State Zip

Syosset NY 11781

County Town, City or Village

Nassau Syosset

TYPE OF LICENSE

1. Male, neutered 10.00
2. Female, spayed 10.00
3. Male, unneutered
 - under 4 months 15.00
 - 4 mos. & over 15.00
4. Female, unspayed
 - under 4 months 15.00
 - 4 mos. & over 15.00
5. Exempt dogs: Guide, War, Police, Detection Dog, Therapy Dog, Working Search, Hearing and Service NO FEE
6. Senior Citizen (Age 62+) 5.00

LICENSE FEE _____
SPAY/NEUTER FEE _____
ENUMERATION FEE _____
TOTAL FEE _____

IS OWNER LESS THAN 18 YEARS OF AGE? ☐ NO IF YES, PARENT OR GUARDIAN SHALL BE DEEMED THE OWNER OF RECORD AND THE INFORMATION MUST BE COMPLETED BY THEM.

Owner's Signature

Date

Clerk's Signature

Date



Download our app and deposit checks with your mobile device. With just a few taps, you can deposit a check any time, from practically anywhere.

Deposits may not be available for immediate withdrawal, please refer to the Deposit Availability Disclosure

Deposit

Business Date 11/15/2016
Calendar Date 11/15/2016
Time 10:57:36 AM

Account Number *****6269

Cash \$90.00
Check Amount \$0.00
Less Cash \$0.00
Deposit Amount \$90.00

REF: 81 46390 0TL993 02 94

Thank you for banking with
Capital One Bank - Kristen

Capital One, N.A.
Member FDIC

11-14-16

DATE

| | DOLLARS | CENTS |
|--|---------|-------|
| CURRENCY | 90 | 00 |
| COINS | | |
| TOTAL CASH | | |
| CHECKS | | |
| 1 | | |
| 2 | | |
| 3 | | |
| 4 | | |
| 5 | | |
| 6 | | |
| 7 | | |
| 8 | | |
| 9 | | |
| 10 | | |
| 11 | | |
| 12 | | |
| 13 | | |
| 14 | | |
| 15 | | |
| 16 | | |
| 17 | | |
| 18 | | |
| 19 | | |
| 20 | | |
| 21 | | |
| 22 | | |
| 23 | | |
| 24 | | |
| 25 | | |
| 26 | | |
| 27 | | |
| 28 | | |
| TOTAL FROM OTHER SIDE OR ATTACHED LIST | | |
| PLEASE RE-ENTER TOTAL HERE. | 90 | 00 |

TOWN OF OYSTER BAY
TOWN CLERK OFFICE
54 ALDREY AVE
OYSTER BAY, NY 11771-1504

Capital One N.A.

90.00

RE-ENTER GRAND TOTAL IN SCREENED BOXES

DEPOSIT TICKET TOTAL ITEMS

DEPOSITS ARE NOT AVAILABLE FOR IMMEDIATE WITHDRAWAL.

09/28/2014

USE INK/BLACK MARKERS FROM YOUR CHECKS FOR AUTOMATIC DEPOSIT. CHECKS AND OTHER ITEMS ARE REJECTED FOR DEPOSIT DUE TO THE PROVISIONS OF THE NATIONAL COMMERCIAL CODE AND ANY APPLICABLE COLLECTION AGREEMENT.



TOWN CLERK'S OFFICE

Town of Oyster Bay
Oyster Bay, New York 11771



Receipt No.: 15075

Case No.: _____

Date.: 1/14/16

RECEIVED FROM: Tom Leschke JR
of: 133 D Cold Spring Rd
Sydney Ave 11791

FOR THE FOLLOWING:

- | | |
|---|-------------|
| <input type="checkbox"/> Redemption fee (for dogs) first redemption within one year | \$ 25.00 |
| <input type="checkbox"/> Redemption fee (for dogs) second redemption within one year | \$ 50.00 |
| <input type="checkbox"/> Redemption fee (for dogs) third or subsequent redemption within one year | \$ 75.00 |
| <input type="checkbox"/> Redemption fee for cats | \$ 10.00 |
| <input type="checkbox"/> Daily Holding fee | \$ 5.00/Day |
| <input type="checkbox"/> Rabies Shot (Redeemed Animal) | \$ 25.00 |
| <input type="checkbox"/> Microchip (Redeemed Animal) | \$ 25.00 |
| <input type="checkbox"/> Fecal Test (Redeemed Animal) | \$ 10.00 |
| <input type="checkbox"/> Flea Treatment (Redeemed Animal) | \$ 10.00 |
| <input type="checkbox"/> Fresh Start Adoption | NO FEE |
| <input type="checkbox"/> Adoption fee for dogs | \$ 80.00 |
| <input type="checkbox"/> Adoption fee for cats | \$ 84.00 |
| <input checked="" type="checkbox"/> Surrender fee for euthanasia for dogs or cats* | \$ 65.00 |
| *available to Town of Oyster Bay Residents only | |
| <input type="checkbox"/> Replacement license tag | \$ 3.00 |
| <input type="checkbox"/> Application fee for dog license | |
| <input type="checkbox"/> Adoption Terminal Dog/Cat | No Fee |
| <input type="checkbox"/> Adoption of Senior Cat/Dog (for Senior Citizens Only) | No Fee |

TOTAL AMOUNT RECEIVED \$ 165.00

Office of the Town Clerk

By: [Signature]

Signature

ADOPTER'S CERTIFICATION

IN CONSIDERATION OF ADOPTING THE ABOVE-DESCRIBED ANIMAL, I AGREE TO ACCEPT IT WITH ALL ITS FAULTS, IF ANY (KNOWN OR UNKNOWN) AND AGREE THAT THE TOWN OF OYSTER BAY SHALL NOT BE RESPONSIBLE. MY PROMISE IS HEREBY GIVEN THAT THE ANIMAL SHALL NOT BE USED FOR THE PURPOSE OF EXPERIMENTATION OR ANY OTHER INHUMANE PURPOSE. I ALSO UNDERSTAND THAT THE TOWN OF OYSTER BAY DOES NOT PERMIT ANIMALS TO BE RETURNED TO THE SHELTER AND THAT THE ABOVE FEES ARE NON-REFUNDABLE.

I ALSO UNDERSTAND THAT THE ADOPTION FEE THAT I AM PAYING TO THE TOWN OF OYSTER BAY INCLUDES THE COST FOR SPAYING OR NEUTERING THE ANIMAL THAT I AM ADOPTING. IN THE EVENT THAT THE ANIMAL IS UNABLE TO BE SPAYED OR NEUTERED AT THE TIME OF ADOPTION DUE TO ITS PHYSICAL CONDITION OR THE FACT THAT IT HAS NOT YET REACHED SIX (6) MONTHS OF AGE, I AGREE THAT I WILL HAVE THE ANIMAL SPAYED OR NEUTERED WITHIN THIRTY (30) DAYS OF THE ANIMAL REACHING PROPER PHYSICAL CONDITION OR SIX (6) MONTHS OF AGE. I UNDERSTAND THAT I HAVE PAID FOR THIS PROCEDURE THROUGH THE ADOPTION FEE THAT I PAID AND THEREFORE IF I USE THE TOWN'S CONTRACTED VETERINARIAN, THERE WILL BE NO COST TO ME FOR THIS PROCEDURE.

[Signature]
SIGNATURE

1/14/16
DATE



Town of Oyster Bay
Department of Environmental Resources
Animal Shelter Division



Neil O. Bergin
Commissioner

Phone: 516-877-5784
Fax: 516-877-5919

Animal Description & Behavioral Evaluation for DOG

Reason (s) for surrender: Attack resident dog/false info from previous owner

Has dog ever been involved in a bite? YES/NO not sure

Breed: Pit Bull mix

Color: Red/Brown

AKC Registered? YES/NO

Sex: MALE/FEMALE

Spayed/Neutered? YES/NO (If yes, Must provide proof)

Animal's Name: Yean 5-12-16

Age (DOB, if known):

Health: EXCELLENT/GOOD/FAIR/POOR

Medical History:

Veterinarian Name:

May Adopter call previous owner? YES/NO If yes, Phone #

*If NO, Please note that this can be taken as a negative and contribute to our final decision.

Temperament:

- ☒ Energetic
☒ Bold
☒ Timid
☒ Jumps Up
☐ Travels well in car

Barking:

- ☒ Rarely
☐ Excitement barks
☐ Alarm barks at some people
☐ Barks for attention
☐ Barks at any noise

Preferences:

Training:

- ☒ Housebroken
☐ Crate trained
☐ Walks on Leash - PULLS
☒ Knows commands
☒ Sit ☐ Heel kind of
☒ Stay ☐ Other

according to previous owner

- ☐ Likes other dogs
☒ Likes cats
☐ Was an only pet
☒ Very friendly/highly social
☐ Prefers Men
☐ Prefers Women

- ☐ Likes children
☐ Shy with strangers
☒ Adult household
☐ Prefers not to be left alone
☒ Quiet (can be left alone)
☒ Likes chew toys

previous owner said no

How long can animal be left alone? 4 Hrs/Day(s)

according to previous owner

I certify that the above information, and any that I have added to the back of this form, to the best of my knowledge, is true and understand that supplying this information does not guarantee that the animal will be adopted and that the final disposition of the animal, including euthanasia, is up to the discretion of the Director of the Animal Shelter.

Sign:

Print:

Tam Losch

Date:

11/14/16

DATE 11-14-16 CASE NO. 35 2016 0767 160738
DESCRIPTION Lib mix Penny
COLOR blu SEX _____ CONDITION see also 160720
LICENSE NO. _____ Exp. _____ AT LARGE _____ PICTURE TAKEN _____ COLLAR _____

WHERE SEIZED Bto animal by
OWNER'S NAME Tom Casale Jr ADDRESS 535 N W 2nd St
TELEPHONE NO. (76) 887-0688 SOURCE OF CALL 749 am

*Bite? _____ Name _____ Age _____ Telephone _____
☐ I.D. Address _____ Bite Location _____
Doctor Attending _____ Address _____

RABIES? _____ REPORT TO HEALTH DEPT. _____ CASE NO. _____

SUMMONS ☐ Yes ☐ No Previous? _____

Redeemed _____ Fee _____

Euthanized _____ Fee _____

Adopted by _____

Address _____

Inoculation Date _____ Receipt No. 15075

Date _____ Receipt No. _____

Date _____ By _____

Fee _____ Date _____

Telephone No. _____

A.W. Ln

A.W. _____

IMPORTANT:

I certify the above Dog is owned by me and I hereby authorize adoption or euthanasia of the animal at
the discretion of the Director of the Animal Shelter. NOTE: All BITE CASE animals are surrendered for EUTHANASIA ONLY

SIGNED [Signature]

(Over for full details)

Rabies Tag# _____

Date _____

WHEREAS, Maureen Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated January 27, 2017, requested Town Board authorization to sponsor enrichment workshops and to retain the professional services of the instructors on the attached chart for the locations, services and fees listed therein, with funds to be drawn from Account No. CYS A 7020 47660 000 0000, for the Spring 2017 Town of Oyster Bay Enrichment Program Workshops, and that the registration fees for the Children's and Adult Workshops will range from \$40.00 to \$140.00 for Residents and \$55.00 to \$155.00 for Non-Residents and monies collected from the workshops will be deposited in Revenue Account No. CYS A 0001 02001 511 0000, and that the Department of Community and Youth Services be granted Town Board authorization to process refunds for workshops that do not materialize for cause,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and the Department of Community and Youth Services, is hereby authorized to retain the professional services of the instructors on the attached chart, for the locations, services and fees listed therein, for the Spring 2017 Town of Oyster Bay Enrichment Program Workshops; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with funds to be drawn from Account No. CYS A 7020 47660 000 0000; and be it further

RESOLVED, That the registration fees for the Children's and Adult Workshops will range from \$50.00 to \$100.00 for Residents and \$65.00 to \$115.00 for Non-Residents and monies collected from the workshops will be deposited in Revenue Account No. CYS A 0001 02001 511 0000; and be it further

RESOLVED, That the Department of Community and Youth Services is hereby authorized to process refunds for workshops that do not materialize for cause, and the Comptroller is hereby authorized and directed to make payment for the aforementioned professional services, upon presentation of a duly certified claim, after audit, and to process refunds for resident and non-resident fees, upon presentation of a duly certified claim after audit.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Nay |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

| 2017 SPRING
Instructional Services | Check Payable to: | Community
Centers | Fee per
Session x
Amount of
Sessions | Amount
Not to
Exceed |
|---|---|--|---|----------------------------|
| <u>Zumba Fitness</u>
One (1) Adult Workshop.
Ten (10) sessions. | <u>Janet Spiro</u>
17 Walters Avenue
Syosset, NY 11791 | Marjorie R.
Post | \$60.00 per
session x
ten (10) sessions | \$600.00 |
| <u>Let's Make Beautiful Jewelry</u>
One (1) Adult Workshop
Eight (8) sessions. | <u>Rachel Ferraro</u>
620 Conklin Street
Farmingdale, NY 11735 | Syosset-
Woodbury | \$225.00 per
session x eight
(8) sessions | \$1,800.00 |
| <u>Golf Fitness</u>
One (1) Adult Workshop.
Ten (10) sessions. | <u>Jeffrey Edward Poplarski,
D.C., LLC</u>
150 Unqua Road
Massapequa, NY 11758 | Marjorie R.
Post | \$112.50 per
session x ten (10)
sessions | \$1,125.00 |
| <u>Long Term Athletic
Development</u>
One (1) Children's Workshop.
Ten (10) sessions. | <u>Jeffrey Edward Poplarski,
D.C., LLC</u>
150 Unqua Road
Massapequa, NY 11758 | Marjorie R.
Post | \$112.50 per
session x ten (10)
sessions | \$1,125.00 |
| <u>Project Fashionista</u>
One (1) Children's Workshop.
Four (4) Sessions. | <u>Pla Fleischmann</u>
183 Elm Avenue, Apt. 1B
Glen Cove, NY 11542 | Syosset-
Woodbury | \$175 per session
x four (4)
sessions | \$700.00 |
| <u>Tuney Tots</u>
Two (2) Child-with-Caregiver
Workshops.
Eight (8) Sessions each. | <u>Tuney Tots</u>
407 Madison Avenue
West Hempstead, NY
11552 | Syosset-
Woodbury/
Marjorie R.
Post | \$175.00 per
session x
sixteen (16)
sessions | \$2,800.00 |
| <u>JumpBunch</u>
One (1) Children's Workshop.
Eight (8) sessions. | <u>I Like Sports, Inc. dba
JumpBunch</u>
5 Burling Lane
Old Bethpage, NY 11804 | Syosset-
Woodbury | \$120.00 per
session x eight
(8) sessions | \$960.00 |
| <u>Drama Kids</u>
Two (2) Children's Workshops.
Eight (8) sessions each. | <u>Sam Jr. Inc.
(Drama Kids of South
Nassau)</u>
68 Raymond Place
Hewlett, NY 11557 | Syosset-
Woodbury | \$150.00 per
session x sixteen
(16) sessions | \$2,400.00 |
| <u>Guitar Kids!</u> One (1) Workshop
<u>Piano for Kids</u> Two (2)
Workshops.
Eight (8) sessions each. | <u>Long Island
School of Music, Inc.</u>
297 Larkfield Road, #870
East Northport, NY 11731 | Syosset-
Woodbury | \$60.00 per
session x
twenty (24)
sessions | \$1,440.00 |

TOTAL: \$12,950.00

NO FUNDS NEED BE ENCUMBERED FOR THE FOLLOWING EIGHTEEN (18) WORKSHOPS:

Twelve (12) Children's workshops run by *Mad Science of Long Island* – three (3) Chess workshops, three (3) Brixology workshops, three (3) Mad Science workshops and three (3) Crayola workshops to be held at the following locations: Syosset-Woodbury Community Center, Marjorie R. Post Park Community Center and the William J. Bennett Hicksville Community Center. *Mad Science of Long Island* will conduct the registration process for these workshops and all registration fees will be paid by the registrant directly to *Mad Science of Long Island*.

Six (6) Adult workshops in the field of applied fine arts - three workshops in Oil & Acrylics, one workshop in Watercolor and two workshops in Drawing Fundamentals. All will be held at the Syosset-Woodbury Community Center and will be instructed by a Town of Oyster Bay employee.

4

81

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

January 27, 2017

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Spring, 2017 Workshop Enrichment Program – Instructional Services

The Department of Community & Youth Services is requesting Town Board authorization to sponsor enrichment workshops and to retain the professional services of Instructors to conduct those enrichment workshops.

The Instructors shall render professional services and receive fees for the services in accordance with the attached table. The table also details the workshop types and locations. The funds for the Instructor's fees are available in Account CYS A 7020 47660 000 0000 *Special Events*.

In accordance with Guideline 5, Section b. of the Town's Procurement Policy, that no proposals or quotations shall be required.

The registration fees for the Children's and Adult Workshops will range from \$40.00 to \$140.00 for Residents and \$55.00 to \$155.00 for Non-Residents. The registration fees collected from these workshops shall be deposited in Revenue Account CYS A 0001 02001 511 0000.

The Department also requests authorization for the Commissioner of Community & Youth Services to process refunds for workshops that do not materialize for cause. Said refunds will be issued by the Town's Comptroller's Office after audit.


Maureen A. Fitzgerald
Commissioner

MAF:SAB:dj
Attachments
cc: Town Attorney (+10 copies)

| 2017 SPRING
Instructional Services | Check Payable to: | Community
Centers | Fee per
Session x
Amount of
Sessions | Amount
Not to
Exceed |
|---|---|--|---|----------------------------|
| <u>Zumba Fitness</u>
One (1) Adult Workshop.
Ten (10) sessions. | <u>Janet Spiro</u>
17 Walters Avenue
Syosset, NY 11791 | Marjorie R.
Post | \$60.00 per
session x
ten (10) sessions | \$600.00 |
| <u>Let's Make Beautiful Jewelry</u>
One (1) Adult Workshop
Eight (8) sessions. | <u>Rachel Ferraro</u>
620 Conklin Street
Farmingdale, NY 11735 | Syosset-
Woodbury | \$225.00 per
session x eight
(8) sessions | \$1,800.00 |
| <u>Golf Fitness</u>
One (1) Adult Workshop.
Ten (10) sessions. | <u>Jeffrey Edward Poplarski,
D.C., LLC</u>
150 Unqua Road
Massapequa, NY 11758 | Marjorie R.
Post | \$112.50 per
session x ten (10)
sessions | \$1,125.00 |
| <u>Long Term Athletic
Development</u>
One (1) Children's Workshop.
Ten (10) sessions. | <u>Jeffrey Edward Poplarski,
D.C., LLC</u>
150 Unqua Road
Massapequa, NY 11758 | Marjorie R.
Post | \$112.50 per
session x ten (10)
sessions | \$1,125.00 |
| <u>Project Fashionista</u>
One (1) Children's Workshop.
Four (4) Sessions. | <u>Pia Fleischmann</u>
183 Elm Avenue, Apt. 1B
Glen Cove, NY 11542 | Syosset-
Woodbury | \$175 per session
x four (4)
sessions | \$700.00 |
| <u>Tuney Tots</u>
Two (2) Child-with-Caregiver
Workshops.
Eight (8) Sessions each. | <u>Tuney Tots</u>
407 Madison Avenue
West Hempstead, NY
11552 | Syosset-
Woodbury/
Marjorie R.
Post | \$175.00 per
session x
sixteen (16)
sessions | \$2,800.00 |
| <u>JumpBunch</u>
One (1) Children's Workshop.
Eight (8) sessions. | <u>I Like Sports, Inc. dba
JumpBunch</u>
5 Burling Lane
Old Bethpage, NY 11804 | Syosset-
Woodbury | \$120.00 per
session x eight
(8) sessions | \$960.00 |
| <u>Drama Kids</u>
Two (2) Children's Workshops.
Eight (8) sessions each. | <u>Sam Jr. Inc.
(Drama Kids of South
Nassau)</u>
68 Raymond Place
Hewlett, NY 11557 | Syosset-
Woodbury | \$150.00 per
session x sixteen
(16) sessions | \$2,400.00 |
| <u>Guitar Kids!</u> One (1) Workshop
<u>Piano for Kids</u> Two (2)
Workshops.
Eight (8) sessions each. | <u>Long Island
School of Music, Inc.</u>
297 Larkfield Road, #870
East Northport, NY 11731 | Syosset-
Woodbury | \$60.00 per
session x
twenty (24)
sessions | \$1,440.00 |

TOTAL: \$12,950.00

NO FUNDS NEED BE ENCUMBERED FOR THE FOLLOWING EIGHTEEN (18) WORKSHOPS:

Twelve (12) Children's workshops run by *Mad Science of Long Island* – three (3) Chess workshops, three (3) Brixology workshops, three (3) Mad Science workshops and three (3) Crayola workshops to be held at the following locations: Syosset-Woodbury Community Center, Marjorie R. Post Park Community Center and the William P. Bennett Hicksville Community Center. *Mad Science of Long Island* will conduct the registration process for these workshops and all registration fees will be paid by the registrant directly to *Mad Science of Long Island*.

Six (6) Adult workshops in the field of applied fine arts - three workshops in Oil & Acrylics, one workshop in Watercolor and two workshops in Drawing Fundamentals. All will be held at the Syosset-Woodbury Community Center and will be instructed by a Town of Oyster Bay employee.

CONTRACT

This Contract, made by and between the Town of Oyster Bay's Department of Community and Youth Services, located at 977 Hicksville Road, Massapequa, New York 11758 (hereinafter referred to as "TOWN") and Janet Spiro, 17 Walters Avenue, Syosset, New York 11791 (hereinafter referred to as "CONTRACTOR") in consideration of mutual interests provided for hereby, the parties herein agree as follows:

Workshop: Adult Zumba Fitness

Location: Marjorie R. Post Community Center

Amount: \$60.00 per session
 Ten sessions

In consideration of these services, the TOWN agrees to pay CONTRACTOR an amount not to exceed Six hundred dollars and 00/100. If CONTRACTOR fails to appear, or is incapacitated from rendering services through sickness or otherwise, CONTRACTOR shall not receive any compensation. Payment for the above services shall be made upon submission of CONTRACTOR'S invoice and the claim form provided by TOWN.

If the workshop(s) covered under this contract do not materialize due to low enrollment or any other unforeseeable cause, the Commissioner of the Department of Community & Youth Services reserves the right to cancel the workshop in part or, the contract in its entirety.

CONTRACTOR agrees to provide services in accordance with the Instructor's Guidelines specified in Appendix I which is attached hereto and in all respects made a part hereof by reference.

JANET SPIRO

TOWN OF OYSTER BAY

CONTRACTOR

COMMISSIONER

DATE: _____, 2017

DATE: _____, 2017



Meeting of February 14, 2017

Resolution No. 82-2017

WHEREAS, Frank V. Sammartano, Deputy Commissioner of the Department of Intergovernmental Affairs, by memorandum dated January 23, 2017, requested that the Town Board authorize the Town Clerk to publish a Public Notice regarding the Forty Third Community Development Program Year 2017-2018, in Newsday, no later than February 17, 2017, to announce that a public hearing will be held on March 3, 2017, at 2 o'clock p.m., prevailing time, at Town Hall South, to provide for public participation in the programming of Community Development funding,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the publication of the aforesaid Public Notice in Newsday by the Town Clerk no later than February 17, 2017 is hereby ratified and approved, and the Comptroller is hereby authorized and directed to make payment for same upon presentation of a duly certified claim after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. IGA CD 13 8686 44100 000 CD 16.

-#-

Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Intergovernmental Affairs

5

82

Town of Oyster Bay Inter-Departmental Memorandum

TO: Memorandum Docket

FROM: Frank V. Sammartano, Deputy Commissioner
Intergovernmental Affairs

DATE: January 23, 2017

SUBJECT: Community Development
Notice for Public Hearing
43rd Program Year 2017-2018

To announce the Town's Community Development Forty Third Program Year and provide for public participation in the programming of Community Development funding, a public hearing must be held.

This notice is required to be in an English language paper of general town wide circulation. In this regard, it is recommended that Newsday be utilized to announce that the public hearing will be held on March 3, 2017, at 2:00 pm at Town Hall South. The public notice has been forwarded to the Town Attorney's Office under separate cover, and upon review will be forwarded to the Town Clerk for publication in the Nassau edition of Newsday no later than, February 17, 2017.

It is therefore, respectfully requested that the Town Board authorize said publication in Newsday no later than February 17, 2017. Funds for this purpose are available within account number IGA CD 8686 44100 000 CD 16.

Thank you for your attention to this matter.


Frank V. Sammartano
Deputy Commissioner

FVS/PA
Attachment
cc: Town Attorney w/ 10 copies

LEGAL NOTICE
COMMUNITY DEVELOPMENT
TOWN OF OYSTER BAY

The Town of Oyster Bay as a member of the Nassau County Community Development Consortium will be allocated approximately \$1,000,000.00 for its 2017-2018 Community Development Program Year. The Town anticipates submitting its recommended Community Development Program application to Nassau County on April 1, 2017. Two public hearings will be held for public input and review.

Hearing Date

The first public hearing will be held on March 3, 2017 at 2:00 p.m. at Town Hall South 977 Hicksville Road Massapequa, NY. The hearing will explain program guidelines, review past activities and offer an opportunity for proposals from the public.

The second public hearing will be held by Nassau County. The date, time and location will be announced by Nassau County at a future date.

The purpose of this hearing is to allow the public to comment on the Town's statement of proposed activities. The Town of Oyster Bay's Community Development Office will be available to provide assistance and answer questions from March 4 to March 24, 2017.

Utilization of Community Development funds must primarily benefit low/moderate income persons in the Town or provide for the removal of blight. To accomplish this, a wide range of eligible activities are established by the federal government, including: Public Facilities and Improvement (which include Removal of Architectural Barriers); Residential Rehabilitation, Commercial Rehabilitation; Downtown Revitalization; Historic Preservation; Economic Development; Provision of Public Services by Non-Profit Organizations; Planning and Administration.

Specific ineligible activities include: General Improvements of government buildings (with the exception of removal of architectural barriers) schools, stadiums, cultural and art centers; Purchase of equipment and furnishings other than those eligible in OMB 87 - A; Income payments and industrial park development.

Prior year Community Development Activities are comprised of two basic components: 1) Residential Rehabilitation and Public Facilities and Improvement

Reviewed By
Office of Town Attorney
Martin V. Alampara



which includes Removal of Architectural Barriers for not-for-profit agencies both on a Town wide basis, and 2) Activities programmed within eligible census tracts and block groups. These activities have included road repair and drainage; parking lot improvements; street lighting; provision of public service; historic preservation; and commercial rehabilitation.

For Further Information

Questions regarding the Town's Community Development Program may be answered at any time by contacting the Town's Department of Intergovernmental Affairs, Division of Community Development at 516 624-6182.

BY ORDER OF THE TOWN BOARD OF OYSTER BAY, JOSEPH S. SALADINO, SUPERVISOR, JAMES ALTADONNA JR., TOWN CLERK.

DATED: February 2, 2017

Reviewed By
Office of Town Attorney

WHEREAS, James J. Stefanich, Receiver of Taxes, by memorandum dated January 25, 2017, requested Town Board authorization to renew the membership of the following employees in the New York State Association of Tax Receivers and Collectors for 2017, at an annual fee of \$25.00 per person, for a total amount not to exceed \$75.00:

James J. Stefanich, Receiver of Taxes
Maura Fahey, Deputy Receiver of Taxes
Laura A. Vianello, Deputy Receiver of Taxes

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is granted and approved, and James J. Stefanich, Receiver of Taxes, is hereby authorized to renew the membership of the abovementioned employees in the New York State Association of Tax Receivers and Collectors for 2017, at an annual fee of \$25.00 per person, for a total amount not to exceed \$75.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. ROT A 1330 47900 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Receiver of Taxes



TOWN OF OYSTER BAY

Office of the Receiver of Taxes

INTER-DEPARTMENTAL MEMORANDUM

TO: MEMORANDUM DOCKET

FROM: JAMES J. STEFANICH, RECEIVER OF TAXES

**RE: RENEWAL OF MEMBERSHIP, NEW YORK STATE
ASSOCIATION OF TAX RECEIVERS AND COLLECTORS**

DATE: January 25, 2017

Town Board authorization is hereby requested for James J. Stefanich, Receiver of Taxes; Maura Fahey, Deputy Receiver of Taxes; Laura A. Vianello, Deputy Receiver of Taxes to renew membership in the New York State Association of Tax Receivers and Collectors for the year 2017 (renewal fee \$75.00 total; \$25.00 each).

Expense will be charged to Account # ROT A 1330 47900 000 0000.



James J. Stefanich, Receiver of Taxes

Attachment: copy of 2017 Membership Renewal Forms

Town Attorney (Original +10 copies)

**NEW YORK STATE
ASSOCIATION OF TAX RECEIVERS AND COLLECTORS
APPLICATION FOR MEMBERSHIP CALENDAR YEAR 2017**

Please Type or Print Clearly

Name of Municipality Town of Oyster Bay
County Nassau

| Please check ONLY ONE | |
|---|---------------------|
| <input checked="" type="checkbox"/> Tax Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> Tax Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> Town Clerk/ Tax Collector/Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> School Tax Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> Deputy Receiver / Deputy Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> County Treasurer (Non-Voting) | \$25.00 Annual Dues |
| <input type="checkbox"/> Social (Retirees Only) (non-voting) | \$10.00 Annual Dues |
| <input type="checkbox"/> Business (non-voting) | \$50.00 Annual Dues |

Name: James J. Stefanich

Each Membership Requires a Separate Application

Office Mailing Address: 74 Audrey Avenue

City Oyster Bay, State NY, Zip Code 11771

Telephone 516 624-6421 Ext. _____

Fax 516 624-6415

E-mail address jstefanich@oysterbay-ny.gov

Number of Years as Receiver/Collector 17

New Member: _____ or Renewal: ☒

PLEASE MAKE CHECKS PAYABLE TO: **NYSATRC MEMBERSHIP**

PLEASE FILL IN THE ABOVE PORTION AND PROMPTLY RETURN WITH DUES

APPLICATION MUST ACCOMPANY YOUR CHECK

FEEL FREE TO CONTACT ME WITH ANY QUESTIONS, I'M HAPPY TO TAKE THE TIME TO ASSIST YOU!

MAIL TO: Sharon M. Knight, MMC/RMC
NYSATRC Membership
23 Genesee Street
Avon, NY 14414

Telephone: (585) 226-2425 Ext. 10
Fax: (585) 226-9273
Email: toaclerk@frontiernet.net

****ALL CHECKS RECEIVED WITH INCORRECT PAYMENT AMOUNT WILL BE RETURNED AND WILL CAUSE A DELAY FOR YOUR ANNUAL RENEWAL.**

MEMBERSHIP CHAIR USE ONLY

District # _____ Check # _____ Date _____ Sent to Treasurer – Issue Membership Card _____

**NEW YORK STATE
ASSOCIATION OF TAX RECEIVERS AND COLLECTORS
APPLICATION FOR MEMBERSHIP CALENDAR YEAR 2017**

Please Type or Print Clearly

Name of Municipality Town of Oyster Bay
County NASSAU

Please check **ONLY ONE**

| | |
|--|---------------------|
| <input type="checkbox"/> Tax Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> Tax Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> Town Clerk/ Tax Collector/Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> School Tax Collector | \$25.00 Annual Dues |
| <input checked="" type="checkbox"/> Deputy Receiver / Deputy Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> County Treasurer (Non-Voting) | \$25.00 Annual Dues |
| <input type="checkbox"/> Social (Retirees Only) (non-voting) | \$10.00 Annual Dues |
| <input type="checkbox"/> Business (non-voting) | \$50.00 Annual Dues |

Name: Maura Fancu

Each Membership Requires a Separate Application

Office Mailing Address: 14 Audrey Avenue

City Syosset, State NY, Zip Code 11771

Telephone 516 624-6423 Ext. _____

Fax 516 624-6415

E-mail address mfancu@oysterbay-ny.gov

Number of Years as Receiver/Collector 7

New Member: _____ or Renewal: ☒

PLEASE MAKE CHECKS PAYABLE TO: **NYSATRC MEMBERSHIP**

PLEASE FILL IN THE ABOVE PORTION AND PROMPTLY RETURN WITH DUES

APPLICATION MUST ACCOMPANY YOUR CHECK

FEEL FREE TO CONTACT ME WITH ANY QUESTIONS, I'M HAPPY TO TAKE THE TIME TO ASSIST YOU!

MAIL TO: Sharon M. Knight, MMC/RMC
NYSATRC Membership
23 Genesee Street
Avon, NY 14414

Telephone: (585) 226-2425 Ext. 10
Fax: (585) 226-9273
Email: taxclerk@frontiernet.net

****ALL CHECKS RECEIVED WITH INCORRECT PAYMENT AMOUNT WILL BE RETURNED AND WILL CAUSE A DELAY FOR YOUR ANNUAL RENEWAL.**

MEMBERSHIP CHAIR USE ONLY

District # _____ Check # _____ Date _____ Sent to Treasurer – Issue Membership Card _____

**NEW YORK STATE
ASSOCIATION OF TAX RECEIVERS AND COLLECTORS
APPLICATION FOR MEMBERSHIP CALENDAR YEAR 2017**

Please Type or Print Clearly

Name of Municipality Town of Oyster Bay

County Nassau

Please check **ONLY ONE**

| | |
|--|---------------------|
| <input type="checkbox"/> Tax Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> Tax Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> Town Clerk/ Tax Collector/Receiver | \$25.00 Annual Dues |
| <input type="checkbox"/> School Tax Collector | \$25.00 Annual Dues |
| <input checked="" type="checkbox"/> Deputy Receiver / Deputy Collector | \$25.00 Annual Dues |
| <input type="checkbox"/> County Treasurer (Non-Voting) | \$25.00 Annual Dues |
| <input type="checkbox"/> Social (Retirees Only) (non-voting) | \$10.00 Annual Dues |
| <input type="checkbox"/> Business (non-voting) | \$50.00 Annual Dues |

Name: Laura Vianello

Each Membership Requires a Separate Application

Office Mailing Address: 74 Audrey Avenue

City Oyster Bay, State NY, Zip Code 11771

Telephone 516 624-6424 Ext. _____

Fax 516 624-6415

E-mail address LVianello@oysterbay-ny.gov

Number of Years as Receiver/Collector 4

New Member: _____ or Renewal: ☒

PLEASE MAKE CHECKS PAYABLE TO: **NYSATRC MEMBERSHIP**

PLEASE FILL IN THE ABOVE PORTION AND PROMPTLY RETURN WITH DUES

APPLICATION MUST ACCOMPANY YOUR CHECK

FEEL FREE TO CONTACT ME WITH ANY QUESTIONS, I'M HAPPY TO TAKE THE TIME TO ASSIST YOU!

MAIL TO: Sharon M. Knight, MMC/RMC
NYSATRC Membership
23 Genesee Street
Avon, NY 14414

Telephone: (585) 226-2425 Ext. 10
Fax: (585) 226-9273
Email: toaclerk@frontiernet.net

****ALL CHECKS RECEIVED WITH INCORRECT PAYMENT AMOUNT WILL BE RETURNED AND WILL CAUSE A DELAY FOR YOUR ANNUAL RENEWAL.**

MEMBERSHIP CHAIR USE ONLY


District # _____ Check # _____ Date _____ Sent to Treasurer – issue Membership Card _____

Meeting of February 14, 2017

Resolution No. 84-2017

RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk in publishing the Comprehensive Annual Financial Report of the Town of Oyster Bay for the year ending December 31, 2015, in compliance with General Municipal Law, Article 3, requiring public notification of said report, and filing with the State Comptroller, such ratification being nunc pro tunc from January 26, 2017.

-#-

7/14/20
Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMORANDUM

January 26, 2017

TO: Memorandum Docket

**FROM: Carol Ann Strafford, Director of Legislative Affairs
Office of the Town Attorney**

**SUBJECT: Town of Oyster Bay –
Comprehensive Annual Financial Report for the year ended
December 31, 2015**

In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to January 26, 2017.

Office of the Town Attorney

By


Carol Ann Strafford
Dir. of Legislative Affairs

CAS:pc

Cc: Town Attorney (w/10 copies)

Reviewed By
Office of Town Attorney
[Signature]

WHEREAS, in or about June, 2016, Petitioner Reclaim New York, Inc., 1211 6th Ave, New York, NY 10036, commenced a proceeding in Supreme Court, Nassau County relative to a request for certain records that are maintained by the Town and two school districts; and

WHEREAS, although the request for records was satisfied, the Court entered judgment awarding the Petitioner its attorneys' fees, which award was divided equally among the three Respondents; and

WHEREAS, Matthew M. Rozea, Deputy Town Attorney, by memorandum dated January 27, 2017, has advised that the Town's share of the attorneys' fee totals \$3,647.63, with funds available in Account No. OTA A 1420 44110 000 0000, and by the same memorandum, recommends that payment be made to Petitioner to fully satisfy the aforementioned judgment,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation hereinabove set forth is accepted and approved, and the Office of the Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim therefor, after audit, with funds to be drawn from Account No. OTA A 1420 44110 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

86

Town of Oyster Bay
Inter-Departmental Memo

TO: MEMORANDUM DOCKET

FROM: Office of the Town Attorney

DATE: January 27, 2017

SUBJECT: Satisfaction of Judgment
Reclaim New York, Inc. v. Town of Oyster Bay, et al.

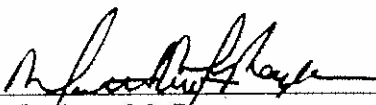
In or about June, 2016, the Petitioner Reclaim New York, Inc., a Section 501(c)(3) non-profit organization, commenced a proceeding in Supreme Court, Nassau County relative to a request for certain records that are maintained by the Town and two school districts.

Though the Town's records were provided to said organization, the Court ultimately awarded the Petitioner its attorneys' fees. On November 18, 2016, the Court entered final judgment in the proceeding (copy attached), which adjudicated the attorneys' fee issue. As provided for in the Court's judgment, the attorneys' fees were divided equally among the three Respondents to the proceeding. Thus, the total share payable by the Town is \$3,647.63.


It is respectfully recommended that the Town Board authorize and direct the Comptroller to make payment to Reclaim New York, Inc. as set forth above in order to satisfy the Court's judgment. Funds for such payment are available in Account No. OTA A 1420 44110 000 0000.

A proposed resolution is attached hereto.

By:


Matthew M. Rozea
Deputy Town Attorney

cc: Town Attorney (with 10 copies)
Attachment



WHEREAS, James Altadonna, Jr., Town Clerk, by memorandum dated January 27, 2017, requested Town Board authorization to renew the Town of Oyster Bay's membership in the following organizations, which provide helpful information to the Town Clerk's Office and Town Administration in general, with annual membership dues as follows:

1. The Association of Towns of the State of New York: \$1,950.00;
2. New York State Town Clerk's Association: \$75.00; and
3. Nassau/Suffolk Town Clerk's Association: \$50.00.

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and James Altadonna, Jr., Town Clerk, is hereby authorized to renew the Town of Oyster Bay's membership in the abovementioned organizations for 2017, at the abovementioned annual dues, for a total amount not to exceed \$2,075.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of duly certified claims, after audit, and that the funds for said payments are to be drawn from Account No. OTC A 1410 47900 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Town Clerk

Reviewed By
Office of Town Attorney

16

87

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

January 27, 2017

TO: MEMORANDUM DOCKET
FROM: JAMES ALTADONNA, JR., TOWN CLERK
SUBJECT: RENEWAL OF VARIOUS TOWN MEMBERSHIPS

Through the Office of the Town Clerk, the Town has maintained memberships in various municipal government associations. Information received through these associations has often proved helpful to the Town Clerk's Office and the Town Administration in general.

Therefore, I request authorization to renew membership in the following associations:

1. The Association of Towns of the State of New York: \$1,950.00.
2. New York State Town Clerk's Association: \$75.00; and
3. Nassau/Suffolk Town Clerk's Association: \$50.00.

Sufficient funds are budgeted in Account Number OTC A 1410 47900 000 0000 for these memberships.


JAMES ALTADONNA JR.
TOWN CLERK

JA:RTS
Attachments
cc: Town Attorney w/10 copies

WHEREAS, by Town Board Resolution No. 750-2015, adopted on December 15, 2015, Sidney B. Bowne & Son, LLP, was approved to provide engineering services for the preparation of Contract No. H16-145, Construction of Highway Improvements for Canal Road and Seabreeze Road, Massapequa; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, by memorandum dated January 30, 2017, has approved the specifications and recommended that the Division of Engineering be authorized and directed to proceed with the bidding phase and construction phase for Contract No. H16-145; and

WHEREAS, Commissioner Betz has requested that the Town Board authorize the Division of Purchasing to proceed with setting a date for receiving bids for this contract by contacting the Division of Engineering to establish the bid date,

NOW, THEREFORE, BE IT RESOLVED, that the recommendation and request as hereinabove set forth are hereby accepted and approved, and the Division of Engineering is authorized and directed to proceed with the bidding phase and construction phase for Contract No. H16-145, and the Division of Purchasing is hereby authorized to proceed with setting a bid date for receiving bids for Contract No. H16-145 by contacting the Division of Engineering to establish the bid date.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|---------|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Abstain |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Public Works
Highway

Reviewed By
Office of Town Attorney

16

88

TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

JANUARY 30, 2017

TO: MEMORANDUM DOCKET

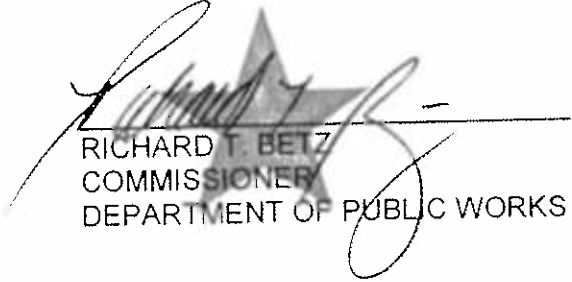
FROM: RICHARD T. BETZ
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

SUBJECT: REQUEST TO ENTER BID & CONSTRUCTION PHASES
CONSTRUCTION OF HIGHWAY IMPROVEMENTS FOR
CANAL ROAD AND SEABREEZE ROAD, MASSAPEQUA
CONTRACT NO. H16-145

The office of Sidney B. Bowne & Son, LLP. has been approved by Resolution No. 750-2015 to provide engineering services for the preparation of the above-referenced contract.

The Commissioner of Public Works has approved the specifications and recommends that the Division of Engineering be authorized and directed to proceed with the bidding phase and construction phase for Contract No. H16-145.

It is hereby requested that the Town Board authorize by Resolution that the Division of Purchasing, by copy of this memorandum, shall proceed with setting a bid date for receiving bids for this contract. They are requested to contact the Division of Engineering to establish a bid date.


RICHARD T. BETZ
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

DM
RTB/ELM/MR/HAS/dm

Attachment

cc: Office of the Town Attorney (w/10 copies)
Christine Wiss, Deputy Comptroller
John Bishop, Acting Commissioner
Kathy Stefanich, Administrative Division/DPW
Joseph G. Pinto, Councilman

H16-145 DOCKET REQUEST TO BID

Meeting of December 15, 2015

Resolution No.750 -2015

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memorandum dated December 1, 2015, request and recommend that Cashin Associates, P.C., Cashin, Spinelli & Ferretti, LLC, CSM Engineering, P.C., Gibbons, Esposito & Boyce, Engineers, P.C., Nassau Suffolk Engineers & Architecture, PLLC, Nelson & Pope Engineers & Land Surveyor, PLLC, Sidney B. Bowne & Son, LLP, LiRo Engineers, Inc., Schneider Engineering, PLLC, de Bruin Engineering, P.C. and D & B Engineers and Architects, P.C., be authorized to provide on-call engineering services in connection with Contract No. PWC10-16, On-Call Engineering Services Relative to Construction Management, for a two (2) year contract term from January 1, 2016 through December 31, 2017; and

WHEREAS, Cashin Associates, P.C., Cashin, Spinelli & Ferretti, LLC, CSM Engineering, P.C., Gibbons, Esposito & Boyce, Engineers, P.C., Nassau Suffolk Engineers & Architecture, PLLC, Nelson & Pope Engineers & Land Surveyor, PLLC, Sidney B. Bowne & Son, LLP, LiRo Engineers, Inc., Schneider Engineering, PLLC, de Bruin Engineering, P.C. and D & B Engineers and Architects, P.C., have an open-ended service agreement with the Town under which the services will be provided;

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved and Cashin Associates, P.C., Cashin, Spinelli & Ferretti, LLC, CSM Engineering, P.C., Gibbons, Esposito & Boyce, Engineers, P.C., Nassau Suffolk Engineers & Architecture, PLLC, Nelson & Pope Engineers & Land Surveyor, PLLC, Sidney B. Bowne & Son, LLP, LiRo Engineers, Inc., Schneider Engineering, PLLC, de Bruin Engineering, P.C. and D & B Engineers and Architects, P.C., are hereby authorized and directed to provide on-call engineering services in connection with Contract No. PWC10-16, On-Call Engineering Services Relative to Construction Management, for a two (2) year contract term from January 1, 2016 through December 31, 2017; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment in accordance with the provisions of the Consultants' Agreement with the Town, upon presentation of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Public Works

Reviewed By
Office of Town Attorney
F. L. S. Maccarone

WHEREAS, Justin McCaffrey, Commissioner of the Department of Public Safety, by memorandum dated January 30, 2017, requested Town Board authorization to enter into a contract with Mark Safford, M.D., 220 Loines Avenue, Merrick, New York, for the inspection and oversight of training records, and the verification of proper operation of all Town Automated External Defibrillators (AEDs), for an annual cost not to exceed \$2,500.00, with the funds for said payment available in Account No. DPS A 3010 44900 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and the Supervisor and/or his designee is hereby authorized to execute into a contract with Mark Safford, M.D., for the inspection and oversight of training records, and the verification of proper operation of all Town Automated External Defibrillators (AED's), for an annual cost not to exceed \$2,500.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same from Account No. DPS A 3010 44900 000 0000, upon submission of a duly certified claim, after audit.

-#-

Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Public Safety

19

89

TOWN OF OYSTER BAY
INTER-OFFICE MEMORANDUM

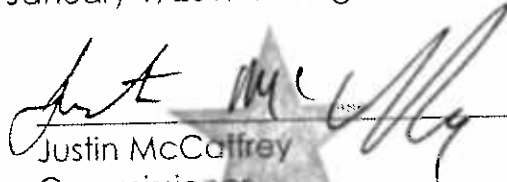
DATE : January 30, 2017
TO : MEMORANDUM DOCKET
FROM : Justin McCaffrey/Commissioner
SUBJECT : Professional Services AED Oversight

The Department of Public Safety has been utilizing the services of Mark Safford, MD., of 220 Loines Avenue, Merrick, New York for the inspection as well as overseeing training records and verification of proper operation of all AED's which are owned by the Town in all its facilities. This service is mandated by the New York State Public Health Law Article 30 and 30A Emergency Medical Services.

In accordance with the Town's Procurement Policy, the Department of Public Safety had verified with the Comptroller's Office that this professional service is exempt under guideline 6, services under \$10,000.00 in a calendar year.

This service contract is not to exceed \$2,500.00. Funds for the above request are available in Account DPS A 3010 44900 000 0000. This contract has been reviewed by the Town Attorney's Office.

Therefore, we respectfully request the Town Board to authorize the Town to enter into an agreement and authorized the Supervisor and or his designee to execute the agreement. Further Town Board authorization is requested to ratify this service from January 1, 2017 through December 31, 2017.


Justin McCaffrey
Commissioner
Department of Public Safety

JM:lk

cc: Town Attorney (+10)

AED COLLABORATIVE
MEDICAL AGREEMENT

TOWN OF OYSTER BAY

&

DR. MARK SAFFORD

January 1, 2017 – December 31, 2017



WRITTEN PRACTICE PROTOCOLS, POLICIES AND PROCEDURES RELATING TO THE AUTOMATED EXTERNAL DEFIBRILLATION ("AED PROGRAM") of the Town of Oyster Bay.

In order to enhance safety measures for the residents, employees, and visitors of the Town of Oyster Bay facilities and property, a Automated External Defibrillation program (The AED Program) has been instituted. This document sets forth the practice protocols, policies and procedures of the AED Program (The Program Policy), and is deemed incorporated into each collaborative agreement to which the Town of Oyster Bay is or becomes a party.

The policy is designed to assure that the Town of Oyster Bay personnel who operate the AEDs are properly trained, all AED equipment is maintained in good operating condition, and all New York State laws, rules and regulations applicable to the program are strictly adhered to by the Town of Oyster Bay staff.

A. Training

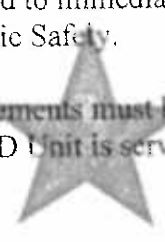
1. Only those who are trained to use AED's in accordance with the laws of the State of New York shall be authorized to use the AEDs.
 2. All authorized personnel must successfully complete a training course in the Operation of AED's approved by a nationally recognized organization approved by the New York State Department of Health for the purpose of training people in the use of AED's.
 3. All authorized Personnel must maintain on file with the Town of Oyster Bay a written certification card or other written evidence satisfactory to the Medical Director Dr. Mark Safford, establishing such authorized personnel's successful completion of an approved AED training course.
 4. All such certificates must be current and still effective under the standards of the organization that has approved the course to which such certification relates, and only authorized personnel with certifications effective at the time of use of any AED may use the AED.
 5. The Town of Oyster Bay will provide ongoing training in the use of AED's for its authorized personnel to the extent recommended by the organization that has approved the training course attended by authorized personnel.
 6. All authorized personnel shall be familiar with and trained to use the specific model of AED owned by the Town of Oyster Bay.
-

B. Location of AED Units.

19 Public Safety Vehicles & Boats
2 Town Hall North
2 Town Hall South
1 Landfill
7 DPW Facilities
7 Community Centers
22 Various Town Parks, Beaches, Pools.

If the Town elects to obtain additional AED's, this policy shall be amended to reflect such additions, and the location at which same shall be employed.

C. Maintenance and Inspection of the AED Units.

1. The AED will be kept protected in the case, as supplied by the manufacturer, and shall be kept clean, warm and dry at all times when not in use.
 2. The AED is designed to perform routine self-diagnostic tests to verify its operating and battery status. The AED Unit will have both visual and audible status indicators, and a special service indicator light. To supplement and verify the self-diagnostic checks built into each unit, The Department of Public Safety and Parks Department shall conduct the following inspections:
 3. Weekly inspections; a visual inspection of the AED to determine if any of the self-diagnostic tests and the special service lights indicate that attention is required.
 4. Monthly inspection: On the first business day of each month the Department of Public Safety and Parks will prepare a monthly inspection report. Each inspection will include observation of all self-diagnostic indicators on the equipment as well as verification that the AED Unit is complete, clean and in good operating condition.
 5. If a problem is detected in any such inspection, or if some attention otherwise seems warranted, then the AED should be serviced or attended to immediately. In the event service is needed contact the Department of Public Safety.
 6. In the event that such service or attention so warrants, arrangements must be made immediately to have a replaced AED Unit until the AED Unit is serviced or repaired and is again fully functional.
- 

D. In the event of emergency.

1. In the event of any medical emergency, immediately notify the Nassau County Police or local Fire Department by calling 911 for medical assistance, if the situation requires it.
2. If more than one employee is present in the course of an emergency situation, then one shall contact EMS while the other employee assists and stays with the victim.
3. Check the victim's Circulation, Airway and Breathing, confirm that victim is unconscious, not breathing and has no pulse or obvious signs of life. If necessary start CPR until the AED is applied.
4. Position victim away from water and metal. Place unit by victim's shoulder and turn it on.
5. Expose victim's chest, and dry or shave the area if necessary.
6. Apply pads to victim's chest. If needed, plug cables into unit.
7. Stand clear during rhythm analysis.
8. Follow prompts from AED unit to (a) press shock button or (b) do not shock but immediately give CPR with the pads remaining in place, starting with chest compressions.
9. Follow the AED's prompts to analyze the rhythm again after 5 cycles of CPR (about 2 minutes).
10. Continue steps 8 & 9 until the victim moves or professional rescuers arrive and take over.
11. If the victim recovers (moves), check for breathing and put a breathing unresponsive victim in the recovery position (with pads remaining in place) and continue the breathing.
12. After emergency medical service assistance has reached the location of the emergency, trained personnel will remain at the scene to assist EMS personnel.
13. If the victim must be transported from the facility, with the AED Unit employees will determine which hospital the victim is being transported to. Inquiry should be made of the ambulance or emergency vehicle operator. If that information is not available, then the employee should contact the Emergency

Medical Provider's office to determine where the ambulance took the victim. Employees should not follow the ambulance.

14. The Town of Oyster Bay and the Emergency Health Care Provider (hereinafter "Medical Director") with which the Town has entered into a collaborative agreement related to this program must file reports with respect to each incident involving use of an AED. Such reports cannot be completed without information contained in computer chips installed within each AED unit. Therefore, it is imperative that the staff retrieve any AED unit that leaves the facility. To that end the AED is equipped with a special quick connect adapter, which allows the electrodes, which are attached to the victim when the AED is in use, to be connected to different brand units of AED's. Therefore, the EMS personnel attending to an incident involving the use of the AED will have the option of disconnecting the electrodes from the AED and connecting the same to AED's that the EMS personnel may have brought to the scene.
15. In any situation in which the AED remains at the scene after it is used, it should be secured by AED trained employees.

E. Documentation requirements.

1. In the event that a AED is used, the following steps are required:
 - A. The authorized personnel using the AED will prepare an incident report.
 - B. The Medical Director must be contacted promptly, and be provided with all relevant data.
 - C. The data on the computer chip installed in the AED Unit must be downloaded.
 - D. The Town of Oyster Bay must report and submit data to the Nassau County Regional Emergency Medical Services Council:
131 Mineola Blvd, Suite 105
Mineola NY 11501-0025,
(516) 542-0025.

F. Emergency Health Care Provider.

1. The Town of Oyster Bay has entered into a collaborative agreement with the following Medical Director:

Dr. Mark Safford
220 Loines Avenue
Merrick NY

If the Identity of the medical director changes, the Town, shall enter into a collaborative agreement with the new Medical Director, and shall submit the new collaborative agreement to REMSCO.

G. Quality Improvement Program.

1. As required by the Health Department the Town will participate in a Regional-approval quality improvement program, the details of which can be obtained from the following location:

Nassau County Regional EMS Council
131 Mineola Blvd. Suite 105
Mineola, NY 11501-3919
(516) 542-0025

Collaborative Agreement Pursuant to Public Health Law 300-b
Between The Town of Oyster Bay & Dr. Mark Safford.

Dear Dr. Safford:

When signed by you and the Town of Oyster Bay below this letter will constitute our agreement with respect to the matters set forth below. We agree as follows:

As you know, the Town of Oyster Bay in connection with its proposed Public Access Defibrillation ("PAD") Program is required by law to have a "collaborative agreement" with an "Emergency Health Care Provider" (which we will refer to as "Medical Director"), as those terms are used in Section 3000-b of the Public Health Law.

The Town of Oyster Bay believes that its proposed PAD Program is an extremely important service to provide to its employees, residents and visitors. The Town of Oyster Bay is pleased that you have expressed an interest in serving as the Medical Director for the PAD Program.

Annexed hereto, and incorporated into this agreement by this reference are written practice, protocols, policies, and procedures that will govern the Town of Oyster Bay proposed PAD Program.

You have represented to the Town of Oyster Bay that you have knowledge and experience in the delivery of emergency cardiac care, and that you will participate in the regional quality improvement program pursuant to Subdivision 1 of Section 3004-a of the Public Health Law.

The Town of Oyster Bay hereby retains you, and you agree to be retained by the Town of Oyster Bay, as the Medical Director for the PAD Program for the term, January 1, 2017 through December 31, 2017 for the fee of \$2,500.00. Either party may terminate this agreement at any time, upon thirty (30) days prior written notice. Provided however, that the Town of Oyster Bay may terminate the agreement immediately in the event that you cease to qualify for any reason as the Medical Director under applicable laws, rules and regulations.

Kindly acknowledge your understanding of and agreement to the foregoing by signing in the below space.

We greatly appreciate your assistance.

(Print Name)

Title

(Signature & Date)

Mark Safford, M.D.
183482

Physician Name (Print Name)

NYS License #

DEA #

Physician (Signature)

01/04/2017

Date

Reviewed By
Office of Town Attorney

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated January 31, 2017, requested Town Board authorization to renew the membership of the following employees in the New York State Association for Solid Waste Management for 2017, at an annual fee of \$75.00 per person, for a total amount of \$300.00:

Neil O. Bergin, Commissioner of the Department of Environmental Resources
Daniel Pearl, Deputy Commissioner of the Department of Environmental Resources
Maryann Webb, Research Assistant, Office of the Town Board
Gary Terrell, Supervisor, Solid Waste Disposal District

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is granted and approved, and Neil O. Bergin, Commissioner of the Department of Environmental Resources, is hereby authorized to renew the membership of the abovementioned employees in the New York State Association for Solid Waste Management, for the 2017 calendar year, at an annual fee of \$75.00 per person, for a total amount of \$300.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. DER SR05 8160 47900 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Environmental Resources

20

90

TOWN OF OYSTER BAY

Inter-Departmental Memo

January 31, 2017

TO: MEMORANDUM DOCKET

**FROM: NEIL O. BERGIN, COMMISSIONER ENVIRONMENTAL
RESOURCES**

**SUBJECT: NEW YORK STATE ASSOCIATION FOR SOLID WASTE
MANAGEMENT MEMBERSHIP 2017**

The New York State Association for Solid Waste Management is New York State's oldest and largest organization comprised of local government solid waste professionals from across New York State. It provides a network for solid waste officials to share and distribute information on the latest trends and advances in solid waste management. The association conducts informational conferences, training workshops, DEC certification courses, video conferences, track legislative developments, produces an informative newsletter and generally serves as a resource to municipalities. The Town of Oyster Bay has been a member since its inception in 1975 and has benefited tremendously from this association. The Town of Oyster Bay currently has one of its former employees on the Board of Directors.

We therefore recommend that the Town Board, by Resolution, renew its membership in NYSASWM and that the Office of the Comptroller be authorized and directed to pay the annual dues in the total amount of \$300.00 from account DER SR05 8160 47900 000 0000 for the following persons:

Neil O. Bergin, Commissioner of Environmental Resources
Daniel Pearl, Deputy Commissioner of Environmental Resources
Maryann Webb, Research Assistant Town Board, DER
Gary Terrell, Supervisor, Solid Waste Disposal District

Neil O. Bergin by Daniel M. Pearl
Neil O. Bergin
Commissioner Department of Environmental Resources

Attachments

cc: Town Attorney/10 copies
Christine Wiss, Deputy Comptroller
File B100/G600
Docket Memo for NYSASWM 2017.doc



NYSASWM
C/O: JEFF BOUCHARD
546 EAST ROAD
ST. JOHNSVILLE, NEW YORK 13452

Invoice

DATE

January 1, 2017

TO:

*****AUTO**MIXED AADC 150 147 4 15

Neil Bergin
Town of Oyster Bay
150 Miller Pl
Syosset, NY 11791-5603



Please provide NYSASWM with your email address _____

| AMOUNT DUE | AMOUNT ENC. |
|------------|-------------|
| \$75 each | \$75.00 |
| AMOUNT | BALANCE |

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

| DATE | TRANSACTION |
|------|-------------|
|------|-------------|

New York State Association For Solid Waste
Management Membership Dues for 2017
for the following persons:

\$75.00

PLEASE renew your membership early to ensure that you continue to receive our newsletter, conference proceedings and discounts on all upcoming events.

PLEASE also remember to detach and include the upper portion of this invoice with your check. Make any address corrections as necessary. Thank You.

PLEASE MAIL to above address
CHECKS MAY BE MADE PAYABLE TO
"NYSASWM"

Please note that while NYSASWM is a not-for-profit organization, membership dues are not tax deductible as a charitable contribution. To the extent permitted under the Internal Revenue Code, dues may be deducted as a business expense.

Questions? : Contact **Jeff Bouchard** at (518) 568-2095
or
e-mail: jbnysaswm@gmail.com

Credit card renewal: Type of card: MC, VISA, DISC, EX, CARD # _____

Name (as on Card): _____

Address(for cardholder): _____

City _____ State _____ Zip _____ Card Expiration date _____

Signature: _____ Last three #'s on signature line: _____

For Credit Card renewal please return this entire invoice sheet.

| CURRENT | 1-30 DAYS
PAST DUE | 31-60 DAYS
PAST DUE | 61-90 DAYS
PAST DUE | OVER 90 DAYS
PAST DUE | AMOUNT DUE |
|---------|-----------------------|------------------------|------------------------|--------------------------|------------|
|---------|-----------------------|------------------------|------------------------|--------------------------|------------|

\$75.00

NEW YORK STATE ASSOCIATION FOR SOLID WASTE MANAGEMENT



NYSASWM
C/O: JEFF BOUCHARD
546 EAST ROAD
ST. JOHNSVILLE, NEW YORK 13452

1/6/17

Invoice

DATE

January 1, 2017

TO:

*****AUTO**MIXED AADC 150 149 4 15

Daniel Pearl
Town of Oyster Bay
150 Miller Pl
Syosset, NY 11791-5603



Please provide NYSASWM with your email address _____

AMOUNT DUE

AMOUNT ENC.

\$75 each

\$75.00

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

| DATE | TRANSACTION | AMOUNT | BALANCE |
|------|-------------|--------|---------|
|------|-------------|--------|---------|

New York State Association For Solid Waste
Management Membership Dues for 2017
for the following persons:

\$75.00

PLEASE renew your membership early to ensure that you continue to receive our newsletter, conference proceedings and discounts on all upcoming events.

PLEASE also remember to detach and include the upper portion of this invoice with your check. Make any address corrections as necessary. Thank You.

PLEASE MAIL to above address
CHECKS MAY BE MADE PAYABLE TO
"NYSASWM"

Please note that while NYSASWM is a not-for-profit organization, membership dues are not tax deductible as a charitable contribution. To the extent permitted under the Internal Revenue Code, dues may be deducted as a business expense.

Questions? : Contact **Jeff Bouchard** at (518) 568-2095
or
e-mail: jbnyaswm@gmail.com

Credit card renewal: Type of card: MC, VISA, DISC, EX, CARD # _____

Name (as on Card): _____

Address(for cardholder): _____

City _____ State _____ Zip _____ Card Expiration date _____

Signature: _____ Last three #'s on signature line: _____

For Credit Card renewal please return this entire invoice sheet.

| CURRENT | 1-30 DAYS
PAST DUE | 31-60 DAYS
PAST DUE | 61-90 DAYS
PAST DUE | OVER 90 DAYS
PAST DUE | AMOUNT DUE |
|---------|-----------------------|------------------------|------------------------|--------------------------|------------|
|---------|-----------------------|------------------------|------------------------|--------------------------|------------|

\$75.00

NEW YORK STATE ASSOCIATION FOR SOLID WASTE MANAGEMENT



NYSASWM
C/O: JEFF BOUCHARD
546 EAST ROAD
ST. JOHNSVILLE, NEW YORK 13452

Invoice

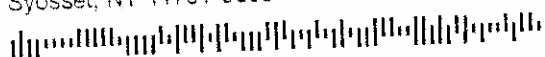
DATE

January 1, 2017

TO:

*****AUTO**MIXED AADC 150 150 4 15

Gary Terrell
Town of Oyster Bay, DER
150 Miller Pl
Syosset, NY 11791-5603



Please provide NYSASWM with your email address _____

| AMOUNT DUE | AMOUNT ENG. |
|------------|-------------|
| \$75 each | \$75.00 |
| AMOUNT | BALANCE |

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

| DATE | TRANSACTION |
|------|-------------|
|------|-------------|

New York State Association For Solid Waste
Management Membership Dues for 2017
for the following persons:

\$75.00

PLEASE renew your membership early to ensure that you continue to receive our newsletter, conference proceedings and discounts on all upcoming events.

PLEASE also remember to detach and include the upper portion of this invoice with your check. Make any address corrections as necessary. Thank You.

PLEASE MAIL to above address
CHECKS MAY BE MADE PAYABLE TO
"NYSASWM"

Please note that while NYSASWM is a not-for-profit organization, membership dues are not tax deductible as a charitable contribution. To the extent permitted under the Internal Revenue Code, dues may be deducted as a business expense.

Questions? : Contact **Jeff Bouchard** at (518) 568-2095
or
e-mail: jbnysaswm@gmail.com

Credit card renewal: Type of card: MC, VISA, DISC, EX, CARD # _____

Name (as on Card): _____

Address(for cardholder): _____

City _____ State _____ Zip _____ Card Expiration date _____

Signature: _____ Last three #'s on signature line: _____

For Credit Card renewal please return this entire invoice sheet.

| CURRENT | 1-30 DAYS
PAST DUE | 31-60 DAYS
PAST DUE | 61-90 DAYS
PAST DUE | OVER 90 DAYS
PAST DUE | AMOUNT DUE |
|---------|-----------------------|------------------------|------------------------|--------------------------|------------|
| | | | | | \$75.00 |

NEW YORK STATE ASSOCIATION FOR SOLID WASTE MANAGEMENT



NYSASWM
C/O: JEFF BOUCHARD
546 EAST ROAD
ST. JOHNSVILLE, NEW YORK 13452

Invoice

DATE

January 27, 2017

TO:

Maryanne Webb

Town of Oyster Bay,
Dept. of Environmental Services
54 Audrey Ave. Oyster Bay, NY 11771

email: _____

AMOUNT DUE

AMOUNT ENC.

\$75 each

\$75.00

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

DATE

TRANSACTION

AMOUNT

BALANCE

New York State Association For Solid Waste
Management Membership Dues for 2017
for the following persons:

\$75.00

PLEASE renew your membership early to ensure that you continue to receive our newsletter, conference proceedings and discounts on all upcoming events.

PLEASE also remember to detach and include the upper portion of this invoice with your check. Make any address corrections as necessary. Thank You.

PLEASE MAIL to above address
CHECKS MAY BE MADE PAYABLE TO
"NYSASWM"

Please note that while NYSASWM is a not-for-profit organization, membership dues are not tax deductible as a charitable contribution. To the extent permitted under the Internal Revenue Code, dues may be deducted as a business expense.

Questions? : Contact **Jeff Bouchard** at (518) 568-2095

or

e-mail: jbnyaswm@gmail.com

Credit card renewal: Type of card: MC, VISA, DISC, EX, CARD # _____

Name (as on Card): _____

Address(for cardholder): _____

City _____ State _____ Zip _____ Card Expiration date _____

Signature: _____ Last three #'s on signature line: _____

For Credit Card renewal please return this entire invoice sheet.

CURRENT

1-30 DAYS
PAST DUE

31-60 DAYS
PAST DUE

61-90 DAYS
PAST DUE

OVER 90 DAYS
PAST DUE

AMOUNT DUE

\$75.00

NEW YORK STATE ASSOCIATION FOR SOLID WASTE MANAGEMENT

WHEREAS, Donna B. Swanson, Deputy Town Attorney, by memorandum dated January 13, 2017, recommended that the New York State Volunteer Firefighters' Benefit Law Policy (VFBL), be secured from the Fire District of New York Mutual Insurance Co., Inc. for the period from January 1, 2017 to December 31, 2017 at a premium of \$404,898.00,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Office of the Town Attorney is hereby authorized to secure the New York State Volunteer Firefighters' Benefit Law Policy (VFBL), from the Fire District of New York Mutual Insurance Co., Inc., nunc pro tunc for the period from January 1, 2017 to December 31, 2017 at a premium of \$404,898.00, and that the Office of the Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim; after audit with said funds to be drawn from Account Nos. TWN SF12-3410-47790-000-0000; TWN SF02-3410-47790-000-0000; TWN SF15-3410-47790-000-0000; TWN SF08-3410-47790-000-0000 and TWN SF09-3410-47790-000-0000.

-#-

Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

21

91

Town of Oyster Bay

Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : January 13, 2017

SUBJECT: New York State Volunteer Firefighters' Benefit Law Policy


The Town issued a Request for Proposals for the provision of insurance pursuant to the New York State Volunteer Firefighters' Benefit Law Policy (VFBL), in accordance with the requirements of the Town of Oyster Bay Procurement Policy. As there are a limited number of providers for this type of coverage, the Town only received two (2) proposals. Therefore, a waiver of the Town's Procurement Policy is proper, pursuant to Guideline 7 of the Town of Oyster Bay Procurement Policy.

Of the two proposals received, this office recommends that this insurance be secured from Fire District of New York Mutual Insurance Co., Inc. nunc pro tunc for the period from January 1, 2017 to December 31, 2017, with a premium in the amount of \$404,898.00.

Funds are available in Account Nos. TWN SF12-3410-47790-000-0000; TWN SF02-3410-47790-000-0000; TWN SF15-3410-47790-000-0000; TWN SF08-3410-47790-000-0000 and TWN SF09-3410-47790-000-0000.

OFFICE OF THE TOWN ATTORNEY

By:


Donna B. Swanson
Deputy Town Attorney

DBS:ba
Enclosure
GS 4299

KD 4/1
DBS

Payment Voucher

Fire Districts of NY Mutual Insurance Company, Inc.

FDM Preferred Insurance Company, Inc.

Fire Districts Insurance Co., Inc.

777 Chestnut Ridge Road, Suite 302

Chestnut Ridge, NY 10977-5670

(845) 352 8855

(845) 352 2022 (Fax)

TOWN OF OYSTER BAY VOL FIREFIGHTERS

January 5, 2017

Quarterly Voucher: Effective January 1, 2017

| | |
|---|---------------------------|
| New York State Volunteer Firefighters' Benefit Law Policy # | 01-FDM-VF-00511320-000 |
| TOWN OF OYSTER BAY | Premium Due: \$402,498.00 |
| New York Workers Compensation Policy # | 01-FDM-FC-00693320-000 |
| EAST NORWICH VOL FIRE CO #1 | \$2,400.00 |
| Total Premium Due: | <u>\$404,898.00</u> |

* This is the ONLY statement you will receive. Please diary these dated, so payment can be remitted promptly.



2017 JAN 10 A 9:30

2017 JAN 10 A 9:30

Meeting of February 14, 2017


Resolution No. 92-2017

RESOLVED, That a public hearing will be held before the Town Board of the Town of Oyster Bay, in the Hearing Room, Town Hall, East Building, 54 Audrey Avenue, Oyster Bay, New York, on the 7th day of ~~March~~, 2017, at 10:00 o'clock a.m., prevailing time, or as soon thereafter as practicable, to consider amending the Code of the Town of Oyster Bay, Chapter 203-Speed Limits, by adopting a new Local Law entitled "A LOCAL LAW TO AMEND CHAPTER 203 - SPEED LIMITS, SECTION 203-7. FORTY-FIVE MILES PER HOUR AT SPECIFIC LOCATIONS OF THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK"; and be it further

RESOLVED, That the Town Clerk shall publish a notice of said hearing in the ~~Newsday~~

newspapers of general circulation in the Town of Oyster Bay pursuant to the provisions of law.

-#-

Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Public Safety
Highway

15

92

Town of Oyster Bay

Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : January 19, 2017

SUBJECT: Proposed Local law entitled:
"A LOCAL LAW TO AMEND CHAPTER 203 - SPEED LIMITS,
SECTION 203-7, FORTY-FIVE MILES PER HOUR AT SPECIFIC
LOCATIONS OF THE CODE OF THE TOWN OF OYSTER BAY, NEW
YORK"

This office has prepared the following items necessary to establish a new local law referenced above:

1. Public Notice;
2. Resolution calling for a Public Hearing; and
3. Proposed legislation.

Kindly place this matter on the Town Board Action calendar.

OFFICE OF THE TOWN ATTORNEY

By: 

Donna B. Swanson
Deputy Town Attorney

DBS:ba
Enclosure
File 2017-5789
cc: Town Attorney (w/10 copies)

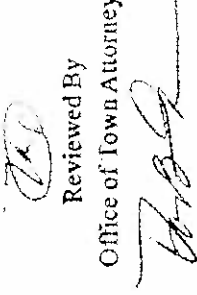
S:\Attorney\LOCAL LAWS\LAC 203 Speed Limits -LJE SouthServiceRd\MD.docx

PUBLIC NOTICE

PLEASE TAKE NOTICE, That pursuant to law, a public hearing will be held before the Town Board, in the Hearing Room, Town Hall, East Building, Audrey Avenue, Oyster Bay, New York, on the day of , 2017, at :00 o'clock a.m., prevailing time, or as soon thereafter as practicable, to consider the following proposed Local Law, entitled "A LOCAL LAW TO AMEND CHAPTER 203 - SPEED LIMITS, SECTION 203-7. FORTY-FIVE MILES PER HOUR AT SPECIFIC LOCATIONS OF THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK" which, if adopted, shall create a speed zone of forty-five (45) miles per hour on the Long Island Expressway South Service Road from the easterly side of Route 107, eastbound to South Oyster Bay Road, in the Hamlets of Jericho and Syosset. The abovementioned proposed Local Law is on file, and may be viewed daily (except Saturday, Sunday and holidays) between the hours of 9:00 a.m. and 4:45 p.m., prevailing time, at the Office of the Town Clerk located at Oyster Bay and Massapequa. All persons interested in the subject matter of said hearing shall have an opportunity to be heard in connection therewith at the time and place designated herein. TOWN BOARD OF THE TOWN OF OYSTER BAY. JOSEPH D. MUSCARELLA, Acting Supervisor. JAMES ALTADONNA, JR., Town Clerk.
Dated: , 2017, Oyster Bay, New York.

-#-

Reviewed By
Office of Town Attorney

Handwritten signature and initials in the margin.

RESOLVED, That a public hearing will be held before the Town Board of the Town of Oyster Bay, in the Hearing Room, Town Hall, East Building, 54 Audrey Avenue, Oyster Bay, New York, on the day of , 2017, at :00 o'clock a.m., prevailing time, or as soon thereafter as practicable, to consider amending the Code of the Town of Oyster Bay, Chapter 203-Speed Limits, by adopting a new Local Law entitled "A LOCAL LAW TO AMEND CHAPTER 203 - SPEED LIMITS, SECTION 203-7. FORTY-FIVE MILES PER HOUR AT SPECIFIC LOCATIONS OF THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK"; and be it further

RESOLVED, That the Town Clerk shall publish a notice of said hearing in the newspapers of general circulation in the Town of Oyster Bay pursuant to the provisions of law.

-#-

Reviewed By
Office of Town Attorney



Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

Town of Oyster Bay

Local Law No. _____ of the year 2017

A local law entitled "A LOCAL LAW TO AMEND CHAPTER 203 – SPEED LIMITS, SECTION 203-7. FORTY-FIVE MILES PER HOUR AT SPECIFIC LOCATIONS OF THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK"

Be it enacted by the Town Board of the
(Name of Legislative Body)

Town of Oyster Bay as follows:

Section 1. Amend Chapter 203 – Speed Limits, Section 203-7. Forty-five miles per hour at specific locations of the Code of the Town of Oyster Bay, New York" so as to create a speed zone of forty-five (45) miles per hour on the Long Island Expressway South Service Road from the easterly side of Route 107, eastbound to South Oyster Bay Road, in the Hamlets of Jericho and Syosset as follows:

Chapter 203 – SPEED LIMITS.

Section 203-7. Forty-five miles per hour at specific locations.

ADD:

Long Island Expressway
South Service Road

From the easterly side of Route 107, east bound to South
Oyster Bay Road, in the Hamlets of Jericho and Syosset

Section 2. This Local Law shall take effect immediately upon filing in the Office of the Secretary of State of New York.

(Complete the certification in the paragraph that applies to the filing of this local law and
strikeout that which is not applicable).

1. (Final adoption by local legislative body only).

I hereby certify that the local law annexed hereto, designated as local law No. _____ of 2017
of the Town of Oyster Bay was duly passed by the Town Board on _____ 2017, in accordance
with the applicable provisions of law.

Clerk of the Town of Oyster Bay

(Seal)

Date: _____, 2017

(Certification to be executed by Town Attorney).

STATE OF NEW YORK
COUNTY OF NASSAU

I, the undersigned, hereby certify that the foregoing local law contains the correct text and that all proper
proceedings have been had or taken for the enactment of the local law annexed hereto.

Signature

Town Attorney

Title

Town of Oyster Bay

Date: _____, 2017

Meeting of February 14, 2017

Resolution No. 93-2017

WHEREAS, John Canning, Commissioner of the Department of Human Resources, and Vicki Spinelli, Deputy Commissioner of the Department of Human Resources, by memorandum dated February 10, 2017, requested and recommended Town Board authorization for the Town Supervisor to submit a waiver pursuant to New York State Retirement and Social Security Law Section 211, in order to have Justin T. McCaffrey continue to serve as Commissioner of the Department of Public Safety,

NOW, THEREFORE, BE IT RESOLVED, That the request and recommendation as hereinabove set forth are hereby accepted and approved, and the Town Board hereby authorizes the Town Supervisor to file a waiver request for Justin T. McCaffrey, pursuant to New York State Retirement and Social Security Law Section 211.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources

Reviewed By
Office of Town Attorney

Town of Oyster Bay
Inter-Departmental Memo

February 10, 2017

TO: Memorandum Docket
FROM: John Canning, Commissioner
Department of Human Resources
SUBJECT: Section 211 Waiver Request for Justin T. McCaffrey
(Supplemental Memo Docket 01/31/2017 Item 6)

This is to request that the Town Board authorize the Town Supervisor to submit the Section 211 Waiver Request to the New York State Civil Service Commission for Justin T. McCaffrey to remain as Commissioner of Public Safety.

John Canning by
Vicki Smaller, Deputy
Commissioner

John Canning, Commissioner
Department of Human Resources

JC/vls
Attachments
Cc: Town Attorney w/10 copies

Town of Oyster Bay
Inter-Departmental Memo

February 10, 2017

TO: Supervisor Joseph S. Saladino

FROM: Vicki Spinelli, Deputy Commissioner
Department of Human Resources

THROUGH: John Canning, Commissioner
Department of Human Resources

SUBJECT: Interviews for Commissioner of Public Safety

The Department of Human Resources has conducted interviews pursuant to Section 211 of the New York State Retirement and Social Security Law concerning a waiver for the position of Commissioner of the Department of Public Safety, currently held by Justin T. McCaffrey, who is retired from the New York City Police Department.

Canvas letters were sent to several police organizations, as per the attached list. The information was also posted on the ASIS International NYC Chapter website. Twenty-six applicants responded to the notification, 15 interviews were scheduled, three of the people being interviewed cancelled for various reasons. The Selection Committee consisted of John Canning, Commissioner of Human Resources as Chairperson of the committee, Frank Nocerino, Commissioner of Parks and Vicki Spinelli, Deputy Commissioner of Human Resources as members of the committee. The results of the review process determined that Justin T. McCaffrey has more than satisfied the qualifications as specified for the position of Commissioner of Public Safety and, therefore, should remain as Commissioner of Public Safety.

It is respectfully requested that the attached form be signed by the Appointing Authority, Supervisor Joseph S. Saladino.

Sincerely,
JOHN CANNING
Commissioner of Human Resources



Vicki Spinelli
Deputy Commissioner of Human Resources

Attachments

| ORGANIZATION | NAME | STREET ADDRESS | CITY, STATE ZIP | PHONE | FAX |
|---|-------------------------------------|---------------------------------|----------------------------|--------------|--------------|
| Nassau County Police Department | Acting Commissioner Thomas Krumpner | 1490 Franklin Avenue | Mineola, NY 11501 | 516-573-7000 | 516-573-7117 |
| Nassau County Superior Officers Association, Police Department of Nassau County | Lt. Brian Hoesl | 777 Old Country Road, Suite 201 | Plainview, NY 11803 | 516-681-8624 | 516-681-8628 |
| Nassau County Fraternal Order of Police | President Ed Lunden, Lodge 69 | P.O. Box 748 | East Meadow, NY 11554 | 516-669-1177 | |
| Nassau County Fraternal Order of Police | President Robert Guendel, Lodge 25 | P.O. Box 1023 | Patchogue, NY 11771 | 631-575-7836 | |
| Garden City Police Department | Kenneth Jackson, Commissioner | 349 Stewart Avenue | Garden City, NY 11530 | 516-742-9600 | 516-742-3898 |
| Retired Police Officers Association of the State of New York Inc. | Kevin Hassett, President | One Old Country Road, Suite 265 | Carle Place, NY 11514-1884 | 516-294-4488 | 516-294-5129 |
| Nassau Police Conference | Dan Gilmartin, Editor-in-Chief | P.O. Box 490 | Lynbrook, NY 11563 | 516-294-6230 | 516-742-0519 |
| Nassau County PBA | | 89 East Jericho Turnpike | Mineola, NY 11501 | 631-852-6000 | 631-852-6324 |
| Suffolk County Police Department | Timothy Sini, Commissioner | 30 Yaphank Avenue | Yaphank, NY 11980 | 631-654-0400 | 631-447-0977 |
| Suffolk County Superior Officers Association | | 2518 Montauk Highway | Brookhaven, NY 11719-9501 | 646-610-5000 | 646-610-8038 |
| New York City Police Department | James O'Neill, Commissioner | One Police Plaza | New York, NY 10038 | 212-791-8292 | 212-964-4282 |
| New York City Captains' Endowment Association | Roy T. Richter, President | 233 Broadway, Suite 1801 | New York, NY 10279 | 212-964-7500 | 212-964-4240 |
| New York City Lieutenants' Benevolent Association | Louis Turco, President | 40 Peck Slip | New York, NY 10038 | 212-964-7500 | 212-964-4240 |
| New York City Lieutenants' Benevolent Association | Louis Turco, President | Woolworth BLDG, 233 Broadway | New York, NY 10279 | 212-964-7500 | 212-964-4240 |
| New York City Sergeants' Benevolent Association | Ed Mullins, President | 35 Worth Street | New York, NY 10013 | 212-226-2180 | 212-431-4280 |

WED 11/25/16
3pm

Justin McCaffrey

Massapequa Park NY 11762
Office: (516) 677-5357
Home Phone: [REDACTED]
Cell Phone: [REDACTED]
Email: [REDACTED]

2016 NOV - 7 P 2:30

DEPT. OF HUMAN RESOURCES
TOWN OF OYSTER BAY

QUALIFICATIONS

Currently Commissioner of Public Safety Town of Oyster Bay.
20 years of law enforcement experience New York City Police Department Intelligence Division, 14 years as a supervisor.
New York State Emergency Medical Technician 25 years.
Certified New York State Security Officer Instructor.
Certified CPR/AED & First Aid Instructor.
Owner of Security & Safety Training, a training and consulting service company that has provided safety & security and executive protection training to over 7,000 individuals.
Volunteer Fire Commissioner 12 Years & firefighter 36 years, all ranks.
Member FEMA Disaster Assistance Response Team Deployed to Hurricane Katrina.

EDUCATION

1980-1982- Associates Degree, Criminal Justice, Nassau Community College.
1990-1993 Bachelors Degree, Public Administration, Long Island University.
2012-2014 Advanced Certificate Homeland Security, Emergency Management, Long Island University.
2012-2016 Master's Degree, Homeland Security Management, Long Island University. 3.89 GPA.

EMPLOYMENT

2006 – Present- Commissioner, Department of Public Safety, Town of Oyster Bay.
Overseeing a budget of 4.6 Million dollars, supervising a staff of Peace Officers, Public Safety Officers and Emergency Managers.
Responsible for security at all TOB buildings and property and town events, emergency management and the planning, coordination and response of all Town assets to man made and natural disasters for over 100,000 homes and businesses in one of the largest towns in New York State.

2003 – 2006 – Town of Oyster Bay Emergency Management Consultant.
Provided consultant services to the Town for Emergency Preparedness, Planning and Training on Homeland Security measures, Disaster mitigation, Crime Prevention and Workplace Safety issues.

9/2005 – 10/2005 - Member of the FEMA Disaster Assistance Response Team
Deployed to Hurricane Katrina.

1994- Present- Owner of Security & Safety Training Inc.

I started this company in 1994, my company provides Security Officer Training & Consulting, as well as training in the following topics, First Aid & CPR, Fire Safety, Building Evacuations, preparation of Emergency Response plans, Automatic External Defibrillator sales & training, OSHA & Disaster training, and Terrorism Awareness & Dignitary Protection training.

2000-2003 Sergeant, New York City Police Department.

Assigned to the Intelligence Division Public Security Section. In this position I supervised a team of Detectives and Intelligence Analyst, overseeing some of the most sensitive, confidential criminal and terrorism investigations occurring within and around the City of New York. In addition I oversaw threat assessments to public officials, police officers, and landmarks within the City of New York as well as a daily briefing to the Police Commissioner on terrorism activity all over the world.

This unit also provided dignitary protection to all visiting world leaders, including the President, the mayor and his family as well as other VIPs visiting the City of New York.

In this position I have conducted over 300 safety and, security surveys. This unit also is the official liaison between the police department and the entire diplomatic community within the City of New York.

1998-2000 Sergeant, New York City Police Department, Detective Bureau.

In March of 1998, I was one of only 8 Sergeants selected to supervise the newly formed Gang Investigations Unit. This unit was tasked with stemming the flow of gang violence in New York City. My team was assigned to the Brooklyn North area which comprised some of the most violent and high crime areas within the city. This unit worked closely with federal agencies such as the DEA, FBI, ATF and Customs. This unit concentrated on the sale of guns, narcotics, homicides and violent gang activity. While assigned to this unit, I supervised over 100 felony search warrant executions, and over 600 arrests.

1996-1998 Sergeant, NYPD, Organized Crime Control Bureau.

From 1996 - 1998 I was a supervisor in the Narcotics Division Major Case Unit. This unit conducted high level narcotics investigations targeting violent gun and drug traffickers. While assigned to this unit, I supervised and executed over 120 search warrants, and supervised over 1200 arrests. In 1998, I was deputized as a United States Deputy Marshal with the DEA, which enabled me to make arrests, conduct investigations, and execute search warrants anywhere in the United States.

- 1993-1996 Sergeant, NYPD, Street Narcotics Enforcement Unit.
From 1993-1996, I was assigned as the supervisor to the Street Narcotics Enforcement Unit in the 73 Precinct. This Unit was responsible for street narcotic enforcement in the Brownsville, East New York section of Brooklyn. During this assignment I supervised and participated in over 25 Felony search warrant executions and approximately 800 arrests.
- 1989-1993 Sergeant, NYPD Patrol Supervisor, 73 Precinct.

Assigned as a patrol supervisor 73 Precinct supervising the daily operations of patrol officers and civilian employees.
- 1983-1989 Police Officer, NYPD.
Assigned to a variety of patrol, anti-crime and narcotics investigation duties in the 69 Precinct in Brooklyn, and the Organized Crime Control Bureau (Brooklyn South Narcotics).
- 1980-Present Volunteer Firefighter, Massapequa New York.
Volunteer firefighter with 36 years' experience, I have served in the rank of firefighter, Lieutenant, Captain, Commissioner in one of the busiest Volunteer Fire Department's in Nassau County. In addition I have over 1,500 hours of training at the Nassau County and New York State Fire Academy.
- 1982-2014 New York State Emergency Medical Technician.
For 25 years, I have been certified as a New York State EMT, responding to thousands of medical emergencies. In addition I have over 1,000 hours of emergency medical training.
- 1991-1999
2011-Present Fire Commissioner, Massapequa Fire District.
In 1991, at the age of 28, I was elected as the youngest Fire Commissioner, in the State of New York. In this position I oversaw the daily operations of the largest fire district in Nassau County. In 2011, I returned to this position. The Massapequa Fire District has 250 volunteer firefighters and EMTs, 17 full time paid employees, 28 vehicles, 3 firehouses and 1 headquarters building, with a yearly budget of 6.4 million dollars.

Affiliations:

Member American Society for Industrial Security
National Fire Protection Association
International Association of Emergency Managers
American Society of Safety Engineers
National Safety Council CPR/AED Instructor
American Society for Law Enforcement Training
International Association for Counter Terrorism & Security Professionals

New York State Association of Fire Chiefs
International Society of Fire Service Instructors
International Association of Fire Chiefs



6 93

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

January 30, 2017

TO: MEMORANDUM DOCKET

FROM: JOHN CANNING
COMMISSIONER
DEPARTMENT OF HUMAN RESOURCES

SUBJECT: NYS & LOCAL RETIREMENT SYSTEM – SECTION 211 WAIVER

SUPPLEMENTAL MEMO TO FOLLOW

Additional information and a formal recommendation will be provided in a Supplemental Docket Memorandum to the Docket Committee at the next docket meeting. We therefore recommend and request that a space be reserved at the next Town Board Meeting on February 14, 2017.

In Canning by
Vicki L. Hall
Deputy Commissioner

JOHN CANNING
COMMISSIONER
DEPARTMENT OF HUMAN RESOURCES

cc: Town Attorney (w/10 copies)

WHEREAS, Frank Rosato, Chairman of the Board of Directors, Plainview Volunteer Fire Department, Inc., by letter dated January 6, 2017, has requested approval of the Inter-municipal Agreement under which the Town provides sand and salt to said Fire Department, for the safe and efficient operation of their emergency vehicles; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 17, 2017, recommends that the Town approve the Inter-municipal Agreement under which the Town provides sand and salt to said Fire Department, for the safe and efficient operation of their emergency vehicles, to better serve the residents of the Town; and

WHEREAS, The Plainview Volunteer Fire Department, Inc., will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only; and

WHEREAS, the Plainview Volunteer Fire Department, Inc. will pick-up the materials at the Town yards and be responsible for the disposal of all debris and/or excess materials generated,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute the Inter-municipal Agreement with the Plainview Volunteer Fire Department, Inc.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway

2/14/17
Reviewed By
Office of Town Attorney

19

95

Town of Oyster Bay Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : February 7, 2017

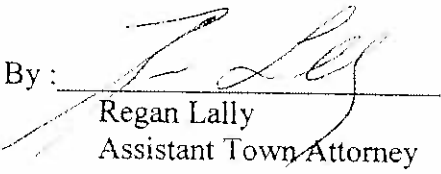
SUBJECT: Inter-municipal Agreement with the
Plainview Volunteer Fire Department for sand and salt

Frank Rosato, Chairman of the Board of Directors, Plainview Volunteer Fire Department, Inc., by letter dated January 6, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt for use in the event of a snowfall, for the safe operation of their emergency vehicles.

John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 17, 2017, has recommended that the Town Board approve the Inter-municipal Agreement with the Plainview Volunteer Fire Department, Inc., to provide sand and salt on request. The Fire Department will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only. The Fire Department will be responsible for picking-up the sand and salt, and the disposal of all excess material.

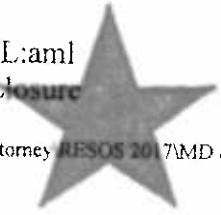
Attached herewith is the abovementioned Inter-municipal Agreement. Please place this matter on the action calendar for February 14, 2017.

By :


Regan Lally

Assistant Town Attorney

RUL:aml
Enclosure



S:\Attorney RESOS 2017MD & RESO\Salt-Plainview Vol. Fire Department 2017.docx

ACC

**TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO**

January 31, 2017

TO: OFFICE OF TOWN ATTORNEY

FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TOWN OF OYSTER BAY HIGHWAY DEPARTMENT AND THE
PLAINVIEW VOLUNTEER FIRE DEPARTMENT
INTER-MUNICIPAL AGREEMENT

Please see the attached correspondence from Frank Rosato, Chairman of Plainview Volunteer Fire Department. The Chairman is requesting the Town of Oyster Bay Highway Department and the Plainview Volunteer Fire Department enter into an inter-municipal agreement to provide salt/sand to the fire district in the event of a snow emergency. Please see attached correspondence.

Please take whatever action you deem necessary in order to facilitate this request and advise.

If you have any questions regarding this, please feel free to contact me at extension 5770.


JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

TOWN OF OYSTER BAY
COMMUNITY OFFICE
100 N. OYSTERSIDE RD.
OYSTER BAY, NY 11771

2017 FEB -3 A 11:48

JPB/km
ATT.



MARTIN POLLACK - 1st Vice Chairman
 FRED SCHORPMANN - 2nd Vice Chairman
 GERARD PETTI - Secretary
 SPENCER ADELBERG - Treasurer

PLAINVIEW VOLUNTEER FIRE DEPARTMENT, INC.

885 OLD COUNTRY ROAD, PLAINVIEW, NY 11803-4880
 (516) 938-9901 • FAX (516) 938-9192

BOARD OF DIRECTORS
 FRANK ROSATO - CHAIRMAN



ERIC G. BUREL - Superintendent
 JOSEPH GIORDANO - Fire Inspector
 ROBERT G. McCAULEY - Asst. Treasurer
 LEIGH T. MERTZ - Asst. Secretary
 JEFFREY STERN - Legal Counsel
 KYLE BRENGEL - Accountant

January 6, 2017

Town Supervisor
 John Venditto
 Town of Oyster Bay
 54 Audrey Avenue
 Oyster Bay, New York 11771

Dear Mr. Venditto,

The Board of Directors of the Plainview Volunteer Fire Department Inc. would like to ask your permission for access to a salt and sand yard. In the event of inclement weather we would like to be able to have our maintenance staff obtain salt and/or sand for distribution on our grounds.

This will insure the safety of our responding firefighters and in turn, the safety of the people in our community. We do not anticipate needing to fill our pick up truck more than three times per year. The Department will incur any expense for this service.

Thank you for your consideration in this matter.

Sincerely,

Frank Rosato
 Chairman, Board of Directors
 Plainview Volunteer Fire Department Inc.

*eburel@plainview
 ny.com*

INTER-MUNICIPAL AGREEMENT

DATED: , 2017

PARTIES: THE TOWN OF OYSTER BAY, a municipal corporation of the State of New York, having its principal office and place of business at Town Hall, 54 Audrey Avenue, Oyster Bay, New York 11771, hereinafter referred to as the "TOWN"; and

THE PLAINVIEW VOLUNTEER FIRE DEPARTMENT, INC., a Fire Department, having its principal place of business located 885 Old Country Road, Plainview, N.Y. 11803 hereinafter called the "DEPARTMENT",

WITNESSETH:

WHEREAS, the has requested an agreement with the TOWN to furnish sand and salt to use, in the event of a snowfall, in order to facilitate the safe and efficient response of their emergency vehicles; and

WHEREAS, the TOWN desires to assist the DEPARTMENT in the operations and services it provides, to encourage the safe and efficient emergency response, to our TOWN residents,

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth, the parties hereto do agree as follows:

FIRST: The TOWN shall provide sand and salt and to be used during snow storms for pick-up by the DEPARTMENT on an "as requested" basis at the Lake Avenue Yard in Oyster Bay, the Syosset Yard in Syosset, and Cunnam Mill Yard in Massapequa, N.Y.

SECOND: The DEPARTMENT shall be solely responsible for the disposal of

all excess debris as a result of the materials provided by the TOWN.

THIRD: The DEPARTMENT agrees to pay to the TOWN for such materials at the following rates:

- Salt - \$75.00 per Yard, Sand and Salt Mix- \$65.00 per Yard

FOURTH: In order to facilitate payments from the DEPARTMENT to the TOWN pursuant to this agreement, the TOWN shall provide an invoice to the DEPARTMENT on a monthly basis showing the amounts owed for the previous month. The DEPARTMENT agrees to pay such sums in full within thirty (30) calendar days of receipt of such invoices.

FIFTH: This agreement may be cancelled by either party upon sixty (60) days' written notice to the other party. Such notice shall be sent by certified mail, return receipt requested to the Town Attorney or Village Attorney, as the case may be.

SIXTH: This agreement shall terminate on April 30, 2017 unless extended by mutual agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and, these presents to be signed by the proper officials thereof pursuant to resolutions duly adopted by the respective Boards of said parties.

REVIEWED:

TOWN OF OYSTER BAY

Deputy Town Attorney

BY: _____
Supervisor

CHAIRMAN OF BOARD, FRANK ROSATO
PAINVIEW VOLUNTEER FIRE DEPARTMENT

BY: _____

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this day of , 2017, before me personally came JOSEPH S. SALADINO, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the Supervisor of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of said corporation, and that he signed his name thereto by like order.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this _____ day of _____, 2017, before me personally came to me known, who, being by me duly sworn, did depose and say that he resides at _____ New York, that he is the _____ of the PLAINVIEW VOLUNTEER FIRE DEPARTMENT, INC, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Fire District of said corporation, and that he signed his name thereto by like order.

Notary Public

WHEREAS, Lawrence Schmidlapp, Mayor of the Incorporated Village of Centre Island, by letter dated January 31, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt to said Village, for the safe travel of the Town residents; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 31, 2017, has recommended that the Town extend the Inter-municipal Agreement with the Incorporated Village of Centre Island to provide for sand and salt for use during snowfalls; and

WHEREAS, The Town would provide said materials to the Village on request and the Village will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only; and

WHEREAS, The Village will be responsible for the picking-up the sand and salt, and the disposal of all any excess materials,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute an Inter-municipal Agreement with the Incorporated Village of Centre Island to provide for sand and salt for use during snowfalls.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway

Reviewed By
Office of Town Attorney

20

916

Town of Oyster Bay

Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : February 8, 2017

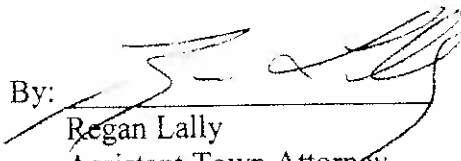
SUBJECT: Inter-municipal Agreement with the
Incorporated Village of Centre Island for
Sand and Salt

Lawrence Schmidlapp, Mayor of the Incorporated Village of Centre Island, by letter dated January 31, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt to said Village.

John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 31, 2017, has recommended that the Town Board approve the Inter-municipal Agreement with the Incorporated Village of Centre Island to provide sand and salt for use during snowfalls. The Village will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only. The Village will be responsible for picking-up the sand and salt, and the disposal of all debris generated.

Attached herewith is the abovementioned Inter-municipal Agreement. Please place this matter on the action calendar for February 14, 2017.

By:


Regan Lally

Assistant Town Attorney

RUL:ba
Enclosure

S:\Attorney\RESOS\2017\MD & RESO\Sand and salt mix- CENTRE ISLAND -2017.docx

ACC

**TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO**

January 31, 2017

TO: OFFICE OF TOWN ATTORNEY


FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TOWN OF OYSTER BAY HIGHWAY DEPARTMENT AND THE
VILLAGE OF CENTRE ISLAND
INTER-MUNICIPAL AGREEMENT

Please see the attached correspondence from Lawrence Schmidlapp, Mayor of the Village of Centre Island. The Mayor is requesting the Town of Oyster Bay Highway Department and the Village of Centre Island enter into an inter-municipal agreement to provide salt/sand to the village in the event of a snow emergency. Please see attached correspondence.

Please take whatever action you deem necessary in order to facilitate this request and advise.

If you have any questions regarding this, please feel free to contact me at extension 5770.


JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

TOWN ATTORNEY OFFICE
RECEIVED 2/1/2017 6:05 PM

2017 FEB -3 A 11:48

JPB/km
ATT.

Village of Centre Island

303 Centre Island Road
Oyster Bay NY, 11771
(516)922-0606

1/31/ 2017

Mr. John P. Bishop
Acting Commissioner
Dept of Highways
Oyster Bay, NY 11771

Re: **Request to obtain sand/salt mix for Village use**

Dear Commissioner,

As instructed by your field personnel, we are respectfully requesting your permission to obtain a sand/salt mixture from your Lake Ave yard for use on our roadways within the Village of Centre Island. We are well aware of the billing that will be forwarded for obtaining this product.

Please advise if there is anything else that is required in order to process this request.

Very Truly Yours,

A handwritten signature in cursive script, appearing to read "L. Schmidlapp", is written over a horizontal line. A large, faint, five-pointed star watermark is visible behind the signature.

Lawrence Schmidlapp, Mayor

INTER-MUNICIPAL AGREEMENT

DATED: , 2017

PARTIES: THE TOWN OF OYSTER BAY, a municipal corporation of the State of New York, having its principal office and place of business at Town Hall, 54 Audrey Avenue, Oyster Bay, New York 11771, hereinafter referred to as the "TOWN"; and

THE INCORPORATED VILLAGE OF CENTRE ISLAND, a municipal corporation, having its principal place of business located at 303 Centre Island Road, Oyster Bay, N.Y., hereinafter called the "VILLAGE",

WITNESSETH:

WHEREAS, the VILLAGE has requested a contract with the TOWN to furnish sand and salt to use in preparation and during snow storms; and

WHEREAS, the TOWN desires to assist the VILLAGE in the operations to provide safe and efficient road and travel conditions to our TOWN residents,

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth, the parties hereto do agree as follows:

FIRST: The TOWN shall provide sand and salt to be used in preparation and during snow storms for pick-up by the VILLAGE on an "as requested" basis at the Lake Avenue Yard in Oyster Bay, the Syosset Yard in Syosset and the Carman Mill Yard in Massapequa, N.Y.

SECOND: The VILLAGE shall be solely responsible for the disposal of all debris and other materials as a result of the sand and salt provided by the TOWN.

THIRD: The VILLAGE agrees to pay to the TOWN for such materials at

the following rates:

- Salt - \$75.00 per Yard
- Sand and Salt Mix- \$65.00 per Yard

FOURTH: In order to facilitate payments from the VILLAGE to the TOWN pursuant to this agreement, the TOWN shall provide an invoice to the VILLAGE on a monthly basis showing the amounts owed for the previous month. The VILLAGE agrees to pay such sums in full within thirty (30) calendar days of receipt of such invoices.

FIFTH: This agreement may be cancelled by either party upon sixty (60) days' written notice to the other party. Such notice shall be sent by certified mail, return receipt requested to the Town Attorney or Village Attorney, as the case may be.

SIXTH: This agreement shall terminate on April 30, 2017 unless extended by mutual agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and these presents to be signed by the proper officials thereof pursuant to resolutions duly adopted by the respective Boards of said parties.

REVIEWED:

TOWN OF OYSTER BAY

Deputy Town Attorney

BY: _____
Supervisor

INCORPORATED VILLAGE OF CENTRE ISLAND

BY: _____
Mayor

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this day of , 2017, before me personally came JOSEPH S. SALADINO, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the Supervisor of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of said corporation, and that he signed his name thereto by like order.

Notary Public

[illegible]

On this day of , 2017, before me personally came to me known, who, being by me duly sworn, did depose and say that he resides at _____, New York, that he is the _____ of the INCORPORATED VILLAGE OF CENTRE ISLAND, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Village Board of said corporation, and that he signed his name thereto by like order.

Notary Public

WHEREAS, Tom Sullivan, District Superintendent of the Hicksville Fire District, by letter dated January 3, 2017, has requested approval of the Inter-municipal Agreement under which the Town provides sand and salt to said Fire District, for the safe and efficient operation of their emergency vehicles; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 11, 2017, recommends that the Town approve the Inter-municipal Agreement under which the Town provides sand and salt to said Fire District, for the safe and efficient operation of their emergency vehicles, to better serve the residents of the Town; and

WHEREAS, The Hicksville Fire District will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only; and

WHEREAS, the Hicksville Fire District will pick-up the materials at the Town yards and be responsible for the disposal of all debris and/or excess materials generated,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute the Inter-municipal Agreement with the Hicksville Fire District.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway

Reviewed by
Office of Town Attorney

21

97

Town of Oyster Bay
Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : January 31, 2017

SUBJECT: Inter-municipal Agreement with the
Hicksville Fire Department for sand and salt

Thomas Sullivan, District Superintendent of the Hicksville Fire Department, by letter dated January 3, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt for use in the event of a snowfall, for the safe operation of their emergency vehicles.

John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 11, 2017, has recommended that the Town Board approve the Inter-municipal Agreement with the Hicksville Fire Department to provide said sand and salt on request. The Fire District will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only. The Fire District will be responsible for picking-up the sand and salt, and the disposal of all excess material.

Attached herewith is the abovementioned Inter-municipal Agreement. Please place the matter on the action calendar for February 14, 2017.

By: 

Regan Lally
Assistant Town Attorney

RUL:ba
Enclosure



S:\Attorney\RESO\2017\MD & RESO\Salt-Hicksville Fire Department 2017.docx

RVL
AOC

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

January 11, 2017

TO: OFFICE OF TOWN ATTORNEY

FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TOWN OF OYSTER BAY HIGHWAY DEPARTMENT AND HICKSVILLE FIRE
DEPARTMENT INTER-MUNICIPAL AGREEMENT

Please see the attached correspondence from Tom Sullivan, District Superintendent of the Hicksville Fire Department. He is requesting the Town of Oyster Bay Highway Department and the fire district have an inter-municipal agreement to provide salt to the fire district in the event of a snow emergency. Please see attached correspondence.

Please take whatever action you deem necessary in order to facilitate this request and advise.

If you have any questions regarding this, please feel free to contact me at extension 5770.



JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

TOWN ATTORNEY OFFICE
JAN 13 2017 4:31 PM

2017 JAN 13 P 3:43

JPB/km
ATT.



BOARD OF COMMISSIONERS

HICKSVILLE FIRE DISTRICT
20 EAST MARIE STREET
HICKSVILLE, N.Y. 11801-4304

2017 JAN -6 P 3:19

TOWN OF OYSTER BAY



BOARD MEETS SECOND
TUESDAY OF EACH MONTH

Michael A. Azzue
CHAIRMAN

Anthony Wigdzinski
VICE CHAIRMAN

Scott E. Skrynecki
COMMISSIONER

Robert J. Lang
COMMISSIONER

John E. Menig, Jr.
COMMISSIONER

ADDRESS ALL COMMUNICATIONS
TO THE SECRETARY

Laura Hinde
SECRETARY

Erin Rogers
TREASURER

Thomas Sullivan
DISTRICT SUPERINTENDENT

January 3, 2017

Town Supervisor John Venditto
Town of Oyster Bay
Town Hall
54 Audrey Avenue
Oyster Bay NY 11771

20 East Marie

Dear Supervisor Venditto:

The Board of Fire Commissioners of the Hicksville Fire District recently purchased a salter/spreader to use during snow emergencies in order to facilitate the efficient response of our emergency vehicles.

The Board is inquiring the feasibility of the Town of Oyster Bay supplying the District with salt to use in the event of snowfall.

Please advise if this is possible and we look forward to hearing from you.

Respectfully submitted,

Thomas Sullivan

Tom Sullivan
District Superintendent

/lh

*Sent Through
2/3/17 10:47*

Tel: 516/933-6445 • Fax: 516/933-6244 • lhinde@hicksvillefire.com

INTER-MUNICIPAL AGREEMENT

DATED: , 2017

PARTIES: THE TOWN OF OYSTER BAY, a municipal corporation of the State of New York, having its principal office and place of business at Town Hall, 54 Audrey Avenue, Oyster Bay, New York 11771, hereinafter referred to as the "TOWN"; and

THE HICKSVILLE FIRE DEPARTMENT, a Fire District, having its principal place of business located 20 East Marie Street, Hicksville, N.Y. 11801, hereinafter called the "DISTRICT",

WITNESSETH:

WHEREAS, the DISTRICT has requested an agreement with the TOWN to furnish sand and salt to use, in the event of a snowfall, in order to facilitate the safe and efficient response of their emergency vehicles; and

WHEREAS, the TOWN desires to assist the DISTRICT in the operations and services it provides, to encourage the safe and efficient emergency response, to our TOWN residents,

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth, the parties hereto do agree as follows:

FIRST: The TOWN shall provide sand and salt and to be used during snow storms for pick-up by the DISTRICT on an "as requested" basis at the Lake Avenue Yard in Oyster Bay, the Syosset Yard in Syosset, and Carman Mill Yard in Massapequa, N.Y.

SECOND: The DISTRICT shall be solely responsible for the disposal of all excess debris as a result of the materials provided by the TOWN.

THIRD: The DISTRICT agrees to pay to the TOWN for such materials at the following rates:

- Salt - \$75.00 per Yard, Sand and Salt Mix- \$65.00 per Yard

FOURTH: In order to facilitate payments from the DISTRICT to the TOWN pursuant to this agreement, the TOWN shall provide an invoice to the DISTRICT on a monthly basis showing the amounts owed for the previous month. The DISTRICT agrees to pay such sums in full within thirty (30) calendar days of receipt of such invoices.

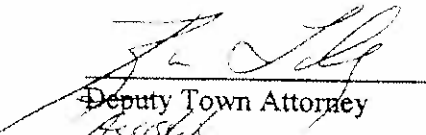
FIFTH: This agreement may be cancelled by either party upon sixty (60) days' written notice to the other party. Such notice shall be sent by certified mail, return receipt requested to the Town Attorney or Village Attorney, as the case may be.

SIXTH: This agreement shall terminate on April 30, 2017 unless extended by mutual agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and these presents to be signed by the proper officials thereof pursuant to resolutions duly adopted by the respective Boards of said parties.

REVIEWED:

TOWN OF OYSTER BAY


Deputy Town Attorney

BY: _____
Supervisor

BOARD OF COMMISSIONERS
HICKSVILLE FIRE DISTRICT

BY: 

2

Thomas Sullivan

STATE OF NEW YORK)
)
COUNTY OF NASSAU)

On this day of , 2017, before me personally came JOSEPH S. SALADINO, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the Supervisor of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of said corporation, and that he signed his name thereto by like order.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this 3rd day of February, 2017, before me personally came Thomas Sullivan to me known, who, being by me duly sworn, did depose and say that he resides at , New York, that he is the Superintendent of the HICKSVILLE FIRE DISTRICT, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Village Board of said corporation, and that he signed his name thereto by like order.

Patricia J. Emberson
Notary Public

S:\Attorney\AG-2017-07-19\Ag-2017-07-19-Fire 2017.docx

3

PATRICIA A. GASHONIA
NOTARY PUBLIC-STATE OF NEW YORK
No. 01GA6252759
Qualified in Nassau County
My Commission Expires December 12, 2019

WHEREAS, Peter Quick, Mayor of the Incorporated Village of Mill Neck, by letter dated January 18, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt to said Village, for the safe travel of the Town residents; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 25, 2017, has recommended that the Town extend the Inter-municipal Agreement with the Incorporated Village of Mill Neck to provide for sand and salt for use during snowfalls; and

WHEREAS, The Town would provide said materials to the Village on request and the Village will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only; and

WHEREAS, The Village will be responsible for the picking-up the sand and salt, and the disposal of all any excess materials,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute an Inter-municipal Agreement with the Incorporated Village of Mill Neck to provide for sand and salt for use during snowfalls.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway

Reviewed By
Office of Town Attorney

22

98

Town of Oyster Bay Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : February 8, 2017

SUBJECT: Inter-municipal Agreement with the
Incorporated Village of Mill Neck for
Sand and Salt

Peter Quick, Mayor of the Incorporated Village of Mill Neck, by letter dated January 18, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt to said Village.

John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 25, 2017, has recommended that the Town Board approve the Inter-municipal Agreement with the Incorporated Village of Mill Neck to provide sand and salt for use during snowfalls. The Village will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only. The Village will be responsible for picking-up the sand and salt, and the disposal of all debris generated.

Attached herewith is the abovementioned Inter-municipal Agreement. Please place this matter on the action calendar for February 14, 2017.

By: 

Regan Lally
Assistant Town Attorney

RUL:ba
Enclosure

S:\Attorney\RESQS 2017\MD & RESO\Sand and salt mix- MILL NECK 2017.docx

RUL

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

January 25, 2017

TO: OFFICE OF TOWN ATTORNEY

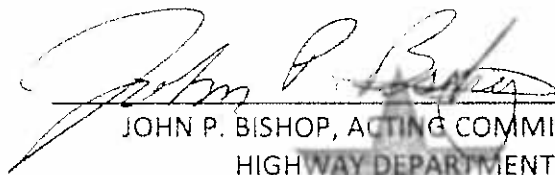
FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TOWN OF OYSTER BAY HIGHWAY DEPARTMENT AND INCORPORATED
VILLAGE OF MILL NECK INTER-MUNICIPAL AGREEMENT


Please see the attached correspondence from Peter Quick, Mayor of the Incorporated Village of Mill Neck. The Mayor is requesting the Town of Oyster Bay Highway Department and the Incorporated Village of Mill Neck enter into an inter-municipal agreement to provide salt/sand to the village in the event of a snow emergency. Please see attached correspondence.

Please take whatever action you deem necessary in order to facilitate this request and advise.

If you have any questions regarding this, please feel free to contact me at extension 5770.



JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT



TOWN ATTORNEY OFFICE
JAN 26 2017 4:44 PM

2017 JAN 26 P 3:44

JPB/km
ATT.

Incorporated Village of Mill Neck

32 Frost Mill Road- PO Box 351

Mill Neck, New York 11765

Telephone (516) 922-6722

www.millneckvillage.com

Fax (516) 922-5190

Highway Department

Mail Log 1/23/17

km

2017 JAN 23 PM 3:25

January 18, 2017

Mr. John Bishop
Commissioner of Highways
Town of Oyster Bay
150 Miller Place
Syosset, NY 11798

Dear Commissioner Bishop,

As per your telephone conversation, this letter is confirmation of the Village's intent to continue our Sand – Salt municipal agreement with the Town of Oyster Bay.

The agreement the Village of Mill Neck currently has in effect with the Town of Oyster Bay permits our Highway Employees to pick up sand/salt at the Lake Ave Facility in preparation and during snow storms. The current pricing per yard we are billed for the supplies is as follows: Salt Only \$75/yard, Sand/Salt Mix \$65/yard.

Please contact our office if you require any further information or if there will be any changes to this agreement.

Sincerely,



Peter Quick
Mayor



INTER-MUNICIPAL AGREEMENT

DATED: *February 3*, 2017

PARTIES: THE TOWN OF OYSTER BAY, a municipal corporation of the State of New York, having its principal office and place of business at Town Hall, 54 Audrey Avenue, Oyster Bay, New York 11771, hereinafter referred to as the "TOWN"; and

THE INCORPORATED VILLAGE OF MILL NECK, a municipal corporation, having its principal place of business located 32 Frost Mill Road, P.O. Box 351, Mill Neck, N.Y. 11765, hereinafter called the "VILLAGE",

WITNESSETH:

WHEREAS, the VILLAGE has requested a contract with the TOWN to furnish sand and salt to use in preparation and during snow storms; and

WHEREAS, the TOWN desires to assist the VILLAGE in the operations to provide safe and efficient road and travel conditions to our TOWN residents,

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth, the parties hereto do agree as follows:

FIRST: The TOWN shall provide sand and salt to be used in preparation and during snow storms for pick-up by the VILLAGE on an "as requested" basis at the Lake Avenue Yard in Oyster Bay, the Syosset Yard in Syosset and the Carman Mill Yard in Massapequa, N.Y.

SECOND: The VILLAGE shall be solely responsible for the disposal of all debris and other materials as a result of the sand and salt provided by the TOWN.

THIRD: The VILLAGE agrees to pay to the TOWN for such materials at

the following rates:

- Salt - \$75.00 per Yard
- Sand and Salt Mix- \$65.00 per Yard


FOURTH: In order to facilitate payments from the VILLAGE to the TOWN pursuant to this agreement, the TOWN shall provide an invoice to the VILLAGE on a monthly basis showing the amounts owed for the previous month. The VILLAGE agrees to pay such sums in full within thirty (30) calendar days of receipt of such invoices.

FIFTH: This agreement may be cancelled by either party upon sixty (60) days' written notice to the other party. Such notice shall be sent by certified mail, return receipt requested to the Town Attorney or Village Attorney, as the case may be.

SIXTH: This agreement shall terminate on April 30, 2017 unless extended by mutual agreement between the parties.

IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and these presents to be signed by the proper officials thereof pursuant to resolutions duly adopted by the respective Boards of said parties.

REVIEWED:


Deputy Town Attorney

TOWN OF OYSTER BAY

BY: _____
Supervisor

INCORPORATED VILLAGE OF MILL NECK

BY: 
Mayor

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this day of , 2017, before me personally came JOSEPH S. SALADINO, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the Supervisor of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of said corporation, and that he signed his name thereto by like order.

Notary Public

[illegible]

On this 3rd day of February, 2017, before me personally came to me known, who, being by me duly sworn, did depose and say that he resides at CK, New York, that he is the MAYOR of the INCORPORATED VILLAGE OF MILL NECK, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Village Board of said corporation, and that he signed his name thereto by like order.


Notary Public

8 AttorneyLA@GREENBERGROSEN LLP Neck Agree 2017.docx

(3)

Oct 14 2017

WHEREAS, Frank Sammartano, Fire Commissioner of the Jericho Fire District, by letter dated January 6, 2017, has requested approval of the Inter-municipal Agreement under which the Town provides sand and salt to said Fire District, for the safe and efficient operation of their emergency vehicles; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 17, 2017, recommends that the Town approve the Inter-municipal Agreement under which the Town provides sand and salt to said Fire District, for the safe and efficient operation of their emergency vehicles, to better serve the residents of the Town; and

WHEREAS, The Jericho Fire District will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only; and

WHEREAS, the Jericho Fire District will pick-up the materials at the Town yards and be responsible for the disposal of all debris and/or excess materials generated,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute the Inter-municipal Agreement with the Jericho Fire District.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Saladino | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway

Reviewed By
Office of Town Attorney

23

99

Town of Oyster Bay Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : Office of the Town Attorney

DATE : January 31, 2017

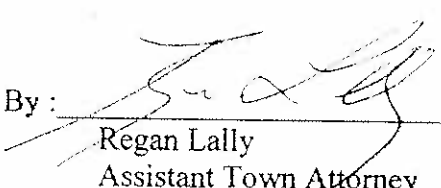
SUBJECT: Inter-municipal Agreement with the
Jericho Fire District for sand and salt

Frank Sammartano, Fire Commissioner of the Jericho Fire District, by letter dated January 6, 2017, has requested an Inter-municipal Agreement under which the Town provides sand and salt for use in the event of a snowfall, for the safe operation of their emergency vehicles.

John P. Bishop, Acting Commissioner of the Highway Department, by memorandum dated January 17, 2017, has recommended that the Town Board approve the Inter-municipal Agreement with the Jericho Fire District to provide sand and salt on request. The Fire District will pay the Town at a rate of \$65.00 per yard for sand and salt mix and \$75.00 per yard for salt only. The Fire District will be responsible for picking-up the sand and salt, and the disposal of all excess material.

Attached herewith is the abovementioned Inter-municipal Agreement. Please place this matter on the action calendar for February 14, 2017.

By :


Regan Lally

Assistant Town Attorney

RUL:aml
Enclosure

\\Attorney\RESOS 2017\AMD & RESO\Salt-Jerico Fire Department 2017.docx

FILED
TMS

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

January 17, 2017

TO: OFFICE OF TOWN ATTORNEY

FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TOWN OF OYSTER BAY HIGHWAY DEPARTMENT AND JERICHO FIRE
DISTRICT INTER-MUNICIPAL AGREEMENT

Please see the attached correspondence from Frank Sammartano, Fire Commissioner of the Jericho Fire District. He is requesting the Town of Oyster Bay Highway Department and the fire district enter into an inter-municipal agreement to provide salt/sand to the fire district in the event of a snow emergency. Please see attached correspondence.

Please take whatever action you deem necessary in order to facilitate this request and advise.

If you have any questions regarding this, please feel free to contact me at extension 5770.



JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

TOWN ATTORNEY'S OFFICE
JAN 19 2017 10:51 AM

2017 JAN 19 P 3:39

JPB/km
ATT.

TED KETSOGLOU
Chairman

BRIAN J. KENNY
Vice Chairman

BRUCE L. FRIEDMAN, D.C.

DAVID J. MARMANN, Sr.

FRANK V. SAMMARTANO

Kim
JERICHO FIRE DISTRICT

**424 NORTH BROADWAY
JERICHO, NEW YORK 11753-2105
(516) 931-3546 Fax: 931-2385**

HIGHWAY DEPARTMENT

MARGE BLAIS
District Secretary

ANNE BACHTELER
District Treasurer

JOHN J. O'BRIEN
District Supervisor

January 6, 2017

Commissioner J. Bishop
Department of Highway
150 Miller Place
Syosset, N.Y. 11791

Dear Commissioner Bishop,

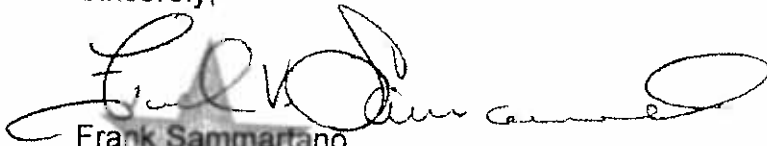
The Jericho Fire District is requesting permission to purchase salt/sand from the Town of Oyster Bay during times of snow and ice emergencies.

Any help you can provide would be appreciated.

If you have any questions, please don't hesitate to contact the District Secretary, Marge Blais at 516-931-3546 ext. 227 or the District Mechanic, Vincent Sorrentino at 516-931-3546 ext. 211.

Thank you so much for your help.

Sincerely,


Frank Sammartano
Fire Commissioner

INTER-MUNICIPAL AGREEMENT

DATED: , 2017

PARTIES: THE TOWN OF OYSTER BAY, a municipal corporation of the State of New York, having its principal office and place of business at Town Hall, 54 Audrey Avenue, Oyster Bay, New York 11771, hereinafter referred to as the "TOWN"; and

THE JERICHO FIRE DEPARTMENT, a Fire District, having its principal place of business located at, 424 North Broadway, Jericho N.Y. 11753, hereinafter referred to as the "DISTRICT",

WITNESSETH:

WHEREAS, the DISTRICT has requested an agreement with the TOWN to furnish sand and salt to use, in the event of a snowfall, in order to facilitate the safe and efficient response of their emergency vehicles; and

WHEREAS, the TOWN desires to assist the DISTRICT in the operations and services it provides, to encourage the safe and efficient emergency response, to our TOWN residents,

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and agreements hereinafter set forth, the parties hereto do agree as follows:

FIRST: The TOWN shall provide sand and salt and to be used during snow storms for pick-up by the DISTRICT on an "as requested" basis at the Lake Avenue Yard in Oyster Bay, the Syosset Yard in Syosset, and the Carman Mill Yard in Massapequa, N.Y.

SECOND: The DISTRICT shall be solely responsible for the disposal of all excess debris as a result of the materials provided by the TOWN.

THIRD: The DISTRICT agrees to pay to the TOWN for such materials at the following rates:

- Salt - \$75.00 per Yard , Sand and Salt Mix- \$65.00 per Yard

FOURTH: In order to facilitate payments from the DISTRICT to the TOWN pursuant to this agreement, the TOWN shall provide an invoice to the DISTRICT on a monthly basis showing the amounts owed for the previous month. The DISTRICT agrees to pay such sums in full within thirty (30) calendar days of receipt of such invoices.

FIFTH: This agreement may be cancelled by either party upon sixty (60) days' written notice to the other party. Such notice shall be sent by certified mail, return receipt requested to the Town Attorney or Village Attorney, as the case may be.

SIXTH: This agreement shall terminate on April 30, 2017 unless extended by mutual agreement between the parties.

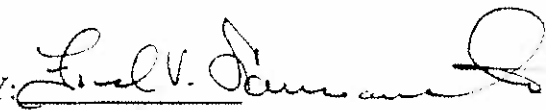
IN WITNESS WHEREOF, the parties hereto have caused their corporate seals to be hereunto affixed and these presents to be signed by the proper officials thereof pursuant to resolutions duly adopted by the respective Boards of said parties.

REVIEWED:

TOWN OF OYSTER BAY

BY: _____
Supervisor

FIRE COMMISSIONER
JERICO FIRE DISTRICT

BY: 
Commissioner

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this day of , 2017, before me personally came JOSEPH S. SALADINO, to me known, who, being by me duly sworn, did depose and say that he resides at _____; that he is the Supervisor of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Town Board of said corporation, and that he signed his name thereto by like order.

Notary Public

STATE OF NEW YORK)
) ss.:
COUNTY OF NASSAU)

On this 3rd day of February , 2017, before me personally came to me known, who, being by me duly sworn, did depose and say that he resides at , New York, that he is the Commissioner of the JERICHO FIRE DISTRICT, the municipal corporation described herein and which executed the foregoing instrument; that he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Fire District of said corporation, and that he signed his name thereto by like order.


Notary Public

S:\Attorneys\NASSAU\NTS\Steve Delligatti\ Fire 2017.docx

STEVE JOSEPH DELLIGATTI
Notary Public, State of New York
No. 01DE6224363
Qualified in Nassau County
Commission Expires 06/28/20 18