

Meeting of October 26, 2021

Resolution No. TF-15-2021


RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO.	DEPT.	AMOUNT	FROM
056-21	HWY	\$ 500.00	HWY DB 5110 41400 000 0000
			TO
		\$ 500.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 600.00	HWY DB 5110 41720 000 0000
			TO
		\$ 600.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 4,000.00	HWY DB 5110 41730 000 0000
			TO
		\$ 4,000.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 1,000.00	HWY DB 5110 41900 000 0000
			TO
		\$ 1,000.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 1,700.00	HWY DB 5110 46100 000 0000
			TO
		\$ 1,700.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 1,000.00	HWY DB 5110 44900 000 0000
			TO
		\$ 1,000.00	HWY DB 5110 25000 000 0000
			FROM
		\$ 2,500.00	HWY DB 5110 45100 000 0000
			TO
		\$ 2,500.00	HWY DB 5110 25000 000 0000
057-21	DPW	\$ 625.00	FROM DPW SR 8160 41600 000 0000
		\$ 625.00	TO DPW SR 8160 25000 000 0000
058-21	DPW	\$ 10,000.00	FROM DPW SR 8160 41650 000 0000
		\$ 10,000.00	TO DPW SR 8160 41400 000 0000

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney


TOWN OF OYSTER BAY
Inter-Departmental Memo

10/14/2021

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TRANSFER OF FUNDS 2021

Town Board authorization is requested to transfer the following funds:

Account No.	Object Description	Amount
<u>From:</u> HWY DB 5110 41400 000 0000	UNIFORMS	\$ 500.00
HWY DB 5110 41720 000 0000	SMALL TOOLS & IMPLEMENTS	\$ 600.00
HWY DB 5110 41730 000 0000	ASPHALT	\$4,000.00
HWY DB 5110 41900 000 0000	GROUND SUPPLIES	\$1,000.00
HWY DB 5110 46100 000 0000	EQUIPMENT MAINTENANCE	\$1,700.00
HWY DB 5110 44900 000 0000	OTHER CONTRACTS	\$1,000.00
HWY DB 5110 45100 000 0000	EQUIPMENT RENTAL	\$2,500.00
 <u>To:</u> HWY DB 5110 25000 000 0000	 GENERAL EQUIPMENT	 \$11,300.00

This transfer is necessary to provide funds to purchase one (1) Multiprocessing Welder, Welding Wire, Ground Search Metal Detector, Software and Cable to program new radios for trucks.



John P. Bishop, Deputy Commissioner
 Highway Department

JPB/dp

C: Comptroller's Office
 Richard Lenz, P.E., Commissioner of DPW/Highway

Town of Oyster Bay

Inter-Departmental Memo

October 18, 2021

TO: Memorandum Docket

FROM: Daniel M. Pearl, Deputy Commissioner/Sanitation-Recycling

SUBJECT: Transfer of Funds

The Department of Public Works- Sanitation/Recycling Division requests Town Board authorization to transfer the following funds:

From:	DPW SR 8160 41600 000 0000	Materials & Supplies	\$625.00
To:	DPW SR 8160 25000 000 0000	General Equipment	\$625.00

This transfer is necessary to cover the cost of a floor mats for the Sanitation/Recycling Division.


Daniel M. Pearl
Deputy Commissioner
Sanitation/Recycling Division



DMP/tml
cc:
Steven Ballas, Comptroller

Town of Oyster Bay

Inter-Departmental Memo

October 19, 2021

TO: Memorandum Docket

FROM: Daniel M. Pearl, Deputy Commissioner/Sanitation-Recycling

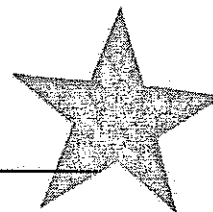
SUBJECT: Transfer of Funds

The Department of Public Works- Sanitation/Recycling Division requests Town Board authorization to transfer the following funds:

From:	DPW SR 8160 41650 000 0000	Recycling Materials	\$10,000.00
To:	DPW SR 8160 41400 000 0000	Uniforms	\$10,000.00

This transfer is necessary to cover the cost of additional uniforms for the Sanitation/Recycling Division. These uniforms are necessary due to the increase in seasonal and part time employees as well as normal wear and tear on the clothing.


Daniel M. Pearl
Deputy Commissioner
Sanitation/Recycling Division



DMP/tml

cc:

Steven Ballas, Comptroller

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 7, 2021, requested Town Board authorization to utilize the services of Mayhem Long Island, 33 Carriage Lane, Plainview, New York 11803, for the Group Activities Program (GAP), to provide entertainment on Tuesday, December 7, 2021 at the North Massapequa Community Center, at no cost to the Town;

WHEREAS, this vendor has been vetted, and the Inspector General is satisfied that the requirements of the Town's Procurement Policy have been fulfilled;

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Supervisor, and/or his designee, or the Commissioner of Community Youth Services, is authorized to execute an agreement as negotiated and approved by the Town Attorney's Office, for the purposes of providing entertainment to GAP Program participants on Tuesday, December 7, 2021 at the North Massapequa Community Center, at no cost to the Town.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney



TOWN OF OYSTER BAY
Inter-Departmental Memorandum

October 7, 2021

TO: Memorandum Docket

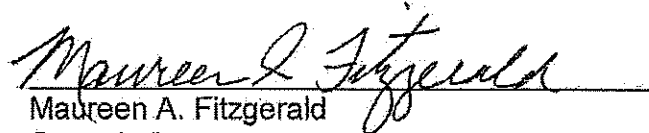
FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Services for GAP

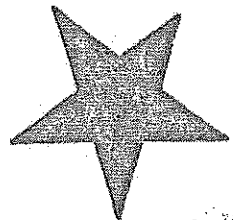
The Department of Community & Youth Services requests Town Board authorization to utilize the services of Mayhem Long Island to provide entertainment for the Group Activities Program (GAP). Mayhem Long Island, of 33 Carriage Lane, Plainview, NY 11803 will provide entertainment on Tuesday, December 7, 2021 at the North Massapequa Community Center. There is no fee for this service.

The Inspector General is satisfied that the Town's Procurement Policy has been fulfilled.

Therefore, it is respectfully requested that the Town Board authorize the Town to enter into an agreement as negotiated and approved by the Town Attorney's Office and further authorize the Supervisor and/or his designee or the Commissioner of Community and Youth Services to execute said agreement.


Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachment



WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 7, 2021, requested Town Board authorization to employ the services of the following companies to provide entertainment for GAP Program participants for the fees, dates and locations noted below, at a total cost of \$800.00, to be paid by Friends of the Community Services Dept., Inc:

Dynamic Events, Inc.
30 Cain Drive
Plainview, New York 11803
Performance Date: Friday, October 29, 2021
Location: North Massapequa Community Center
Fee: \$500.00

Timothy Aldridge
38 Constable Lane
Levittown, New York 11756
Performance Date: Friday, October 29, 2021
Location: North Massapequa Community Center
Fee: \$300.00

WHEREAS, said Commissioner, in said memorandum, further requests authorization for the Commissioner of Community and Youth Services to execute agreements negotiated and approved by the Town Attorney's Office for this purpose; and

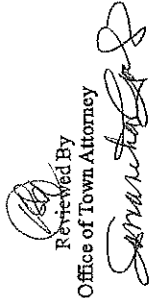
WHEREAS, these vendors have been vetted, and the Inspector General is satisfied that the requirements of the Town's Procurement Policy have been fulfilled;

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted, and the Commissioner of Community and Youth Services is authorized to execute agreements negotiated and approved by the Town Attorney's Office, with the aforementioned companies to provide entertainment for GAP Program participants, for the aforementioned fees, dates and locations at a total cost of \$800.00 to be paid by Friends of the Community Services Dept., Inc.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney


TOWN OF OYSTER BAY

Inter-Departmental Memorandum

October 7, 2021

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Services for GAP

The Department of Community & Youth Services requests Town Board authorization to employ the services of the performers listed on the attached sheet for the dates and locations noted. They will be providing entertainment for GAP Program participants.

These Vendors have been vetted through the Exiger System and the Inspector General is satisfied that the requirements of the Town's Procurement Policy has been fulfilled.

The total cost of these services is \$800.00. These performances will be paid by Friends of the Community Services Dept., Inc.

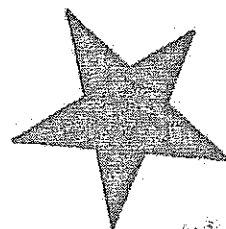
Therefore, it is respectfully requested that the Town Board authorize the Town to enter into an agreement as negotiated and approved by the Town Attorney's Office and further authorize the Commissioner of Community and Youth Services to execute said agreement.


Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachments



Name / Check Made Payable To	Address	Performance Date	Performance Location	Fee
Dynamic Events Inc	39 Cain Drive Plainview, NY 11803	Friday, 10/29/21	North Massapequa Community Center	\$500.00
Timothy Aldridge	38 Constable Lane Levittown, NY 11756	Friday, 10/29/21	Syosset-Woodbury Community Center	\$300.00



Meeting of October 26, 2021

Resolution No.610-2021

Reviewed By
Office of Town Attorney
[Signature]

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 7, 2021, requested Town Board authorization to employ the services of the following companies to provide entertainment for GAP Program participants for the fees, dates and locations noted below, at a total cost of \$1,150.00, with funds available for payment in Account No. CYS A 7020 47660 000 0000:

Jester Jim, Inc.
111 Hewlett Avenue
East Patchogue, New York 11772
Performance dates: Friday, November 5, 2021 and Saturday, December 4, 2021
Location: Syosset-Woodbury Community Center
Fee: \$450.00 each

Keep the Country Dancing, Inc.
115 Johnsonstown Road
Sloatsburg, New York 10974
Performance date: Tuesday, November 16, 2021
Location: Syosset-Woodbury Community Center
Fee: \$250.00

WHEREAS, these vendors have been vetted, and the Inspector General is satisfied that the requirements of the Town's Procurement Policy have been fulfilled;

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted, and the Commissioner of Community and Youth Services is authorized to execute agreements, negotiated and approved by the Town Attorney's Office, with the aforementioned companies to provide entertainment to GAP Program participants, for the aforementioned fees, dates and locations at a total cost of \$1,150.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with the funds for said payment to be drawn from Account No. CYS A 7020 47660 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

October 7, 2021

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Services for GAP

The Department of Community & Youth Services requests Town Board authorization to employ the services of the performers listed on the attached sheet for the dates noted. They will be providing entertainment for GAP Program participants.

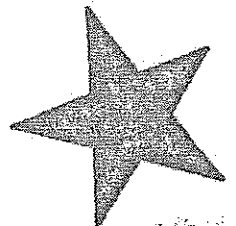
These Vendors have been vetted through the Exiger System and the Inspector General is satisfied that the requirements of the Town's Procurement Policy has been fulfilled.

The total cost of these services is \$1,150.00. Funds are available in Account CYS A 7020 47660 000 0000, *Special Events*. In accordance with Guideline 5, Section b, of the Town Procurement Policy, these services are exempt from the solicitation, written proposal or requirements of the policy.

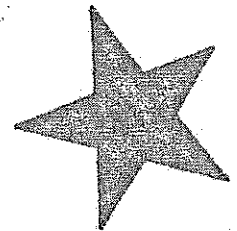
Therefore, it is respectfully requested that the Town Board authorize the Town to enter into an agreement as negotiated and approved by the Town Attorney's Office and further authorize the Supervisor and/or his designee or the Commissioner of Community and Youth Services to execute said agreement.



Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachments



Name / Check Made Payable To	Address	Performance Date	Performance Location	Fee
Jester Jim Inc.	111 Hewlett Avenue East Patchogue, NY 11772	Friday, 11/5/21 Saturday, 12/4/21	Syosset-Woodbury Community Center Syosset-Woodbury Community Center	\$450.00 \$450.00
Keep The Country Dancing Inc.	115 Johnstontown Road Sloatsburg, NY 10974	Tuesday, 11/16/21	Syosset-Woodbury Community Center	\$250.00



Reviewed By
Office of Town Attorney


WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 7, 2021, requested that the Town Board authorize videotaping and editing services for the Department's special events, and approval to purchase DVDs of said videotapes, as provided by EKOPLEX, Incorporated, d/b/a/ EKO Productions, Inc., 360-C Commack Road Deer Park, New York 11729, for the period covering January 1, 2022 through December 31, 2022, at a cost not to exceed \$5,000.00, with funds available for payment from Account No. CYS A 7020 47660 000 0000; and

WHEREAS, EKOPLEX, Incorporated d/b/a EKO Productions, Inc., has been vetted and the Inspector General is satisfied that the requirements of the Town's Procurement Policy have been fulfilled;

NOW, THEREFORE, BE IT RESOLVED, that the request as hereinabove set forth is Town Board approved, the Department of Community and Youth Services is hereby authorized to obtain videotaping and editing services for the Department's special events, and purchase of the DVDs of the videotapes, as provided by EKOPLEX, Incorporated, d/b/a EKO Productions, Inc., for the period covering January 1, 2022 through December 31, 2022, at a cost not to exceed \$5,000.00; and be it further

RESOLVED, that the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, that the Town Board hereby authorizes and directs the Town Comptroller to make payment for same, upon submission of a duly certified claim, after audit.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

October 7, 2021

TO: Memorandum Docket

FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services

SUBJECT: Video Taping, Editing, and DVD Purchasing Services

The Department of Community and Youth Services is requesting Town Board authorization for videotaping and editing services for the Department's special events. The Department is also requesting approval to purchase the DVD's, of said tapings.

All services would be provided by EKOPLEX, Incorporated D/B/A EKO Productions, Inc., 360-C Commack Road, Deer Park, NY for the period covering January 1, 2022 through December 31, 2022. The cost of these services will not exceed \$5,000.00. Funds for these services will be available in Account CYS A 7020 47660 000 0000, *Special Events*.

Town Board Resolution No. 608-2020, dated November 17, 2020, authorized the services for the period beginning January 1, 2021 through December 31, 2021 at an amount not to exceed \$3,100.00. Town Board Resolution No.650-2020, dated December 8, 2020 increased the amount not to exceed to \$5,000.00.

EKOPLEX, Incorporated D/B/A EKO Productions, Inc., has been vetted through the Exiger System and the Inspector General is satisfied that the Town's procurement policy requirements have been met.

Therefore it is respectfully requested that the Town Board authorize the taping, editing and purchase of DVD's for the Department's special events as provided by EKOPLEX, Incorporated.


Maureen A. Fitzgerald
Commissioner

MAF:iw
Attachments



Meeting of November 17, 2020

Resolution No. 608-2020

WHEREAS, Maureen Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 22, 2020, requested that the Town Board amend Resolution No. 695-2019, adopted on November 19, 2019, authorizing EKO Productions, Inc., to provide videotaping and editing services for the Department of Community and Youth Services, and also authorized the purchase of DVDs of said tapings for the period covering January 1, 2020 through December 31, 2020, for an amount not to exceed \$3,100.00. The Department of Community and Youth Services is seeking authorization to increase the amount not to exceed to \$5,000.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and Resolution No. 695-2019 is hereby amended to increase the amount authorized to be spent for the purchase of DVDs not to exceed \$5,000.00. Funds for the increase are available in Account No. CYS 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. CYS 7020 47660 000 0000, Special Events.

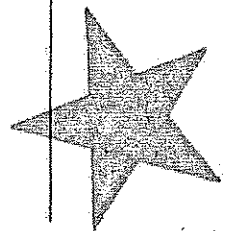
-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney

[Signature]



Meeting of December 8, 2020

Resolution No. 650-2020

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated November 13, 2020, requested that the Town Board authorize the Department to obtain video-taping and editing services for the Department's special events, and approve the purchase of the DVDs of the video-tapings, with said services and DVDs to be provided by EKOPLEX, Inc., d/b/a/ EKO Productions, 360-C Commack Road Deer Park, New York 11729, for the period covering January 1, 2021 through December 31, 2021, and for an amount not to exceed \$5,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board accepts and approves the abovementioned request of the Department of Community and Youth Services to obtain video-taping and editing services for the Department's special events, and hereby approves the purchase of the DVDs of the video-tapings, with said services and DVDs to be provided by EKOPLEX, Inc., d/b/a EKO Productions, for the period covering January 1, 2021 through December 31, 2021, and for an amount not to exceed \$5,000.00; and be it further

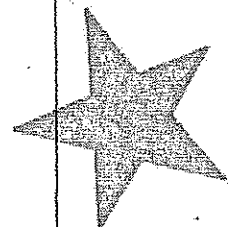
RESOLVED, that the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, that the Town Board hereby authorizes and directs the Town Comptroller to make payment for same, upon submission of a duly certified claim, after audit.

.-#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



Reviewed By
Office of Town Attorney
Reggie De la Cruz

Revised By
Office of Town Attorney
Rob Polansky

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 8, 2021, requested Town Board authorization to renew the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for the reimbursement of family support services rendered to developmentally disabled persons, administered by the Group Activities Program (GAP) for the period commencing on January 1, 2022 through December 31, 2022; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that, under said Contract, the Long Island Developmental Disabilities Service Office will provide the Town with a total of \$123,616.00 for family support services rendered to developmentally disabled persons through the Group Activities Program (GAP),

NOW, THEREFORE, BE IT RESOLVED, that the request as hereinabove set forth is approved, and the abovementioned contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for family support services rendered to developmentally disabled persons through the Group Activities Program (GAP), is hereby renewed, for the period commencing on January 1, 2022 through December 31, 2022, for a total of \$123,616.00.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY
Inter-Departmental Memo

October 8, 2021

To: Memorandum Docket

From: Maureen A. Fitzgerald, Commissioner
Department of Community & Youth Services

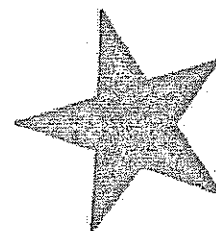
Subject: Contract with the LI Developmental Disabilities Regional Office

The Department of Community & Youth Services is requesting Town Board authorization to continue to contract with the Long Island Developmental Disabilities Regional Office. The contract period covers January 1, 2022 through December 31, 2022. The contract will provide the Town with \$123,616.00 for Family Support Services rendered to the developmentally disabled persons through the Group Activities Program (GAP). Last year, the Town Board authorized the services for this contract with Resolution Number 666-2020, dated December 8, 2020.

Therefore, it is respectfully requested that the Town Board authorize the Town to enter into a contract as negotiated and approved by the Town Attorney's Office and further authorize the Supervisor and/or his designee or the Commissioner of Community and Youth Services to execute said contract.


Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachment



Meeting of December 8, 2020

Resolution No. 666-2020

Reviewed By
Office of Town Attorney
Paul J. DeLoe

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated November 19, 2020, request Town Board authorization to renew the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for the reimbursement of family support services rendered to developmentally disabled persons, administered by the Group Activities Program (GAP) for the period commencing on January 1, 2021 through December 31, 2021; and

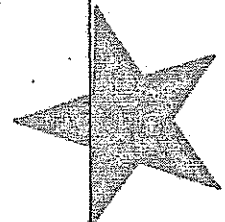
WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that, under said Contract, the Long Island Developmental Disabilities Service Office will provide the Town with a total of \$120,908.00 for family support services rendered to developmentally disabled persons through the Group Activities Program (GAP),

NOW, THEREFORE, BE IT RESOLVED, that the request as hereinabove set forth is approved, and the abovementioned contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for a total of \$120,908.00 for family support services rendered to developmentally disabled persons through the Group Activities Program (GAP), is hereby renewed, for the period commencing on January 1, 2021 through December 31, 2021.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



Mary Hurst

From: Gonzalez, Marian E (OPWDD) <marian.e.gonzalez@opwdd.ny.gov>
Sent: Thursday, October 7, 2021 3:32 PM
To: Mary Hurst; MaryJo Reby
Cc: Garone, Liz (OPWDD)
Subject: Town of Oyster Bay Renewal Amendment for Contract # C00237GG
Attachments: Attachment E Net Deficit Budget.xlsx; Claim for Payment Voucher.pdf; CQR form.xls;
Town of Oyster Bay C00237GG 2022 Attachment A-1 Family Support Services.docx;
Town of Oyster Bay C00237GG 2022 Attachment F Work Plan Summary.docx

RE: Town of Oyster Bay Renewal Amendment for Contract # C00237GG
1/1/22 to 12/31/22 Amendment Amount \$123,616

Dear Service Provider:

Your agency has been sent a renewal amendment contract through the NYS Grants Gateway. By this time, key staff with your agency should have had the essential training and been assigned required roles in the Gateway to accomplish the tasks necessary in the electronic contract process. Below is a link and other important information regarding Grantee training in the Grants Gateway.

You will need to complete and return to me by email the required contract documents including Budget, Work Plan, and Attachment A1. Please send this paperwork back in its original form. No scanned copies will be accepted. You will also need to submit Certificates of Insurance coverage (Worker's Comp U-26.3 or C-105.2 and Disability DB-120.1) and confirmation of your Vendor Responsibility Questionnaires completion. Please ensure that the status of your CHAR Registration and Grants Prequalification are current. For your convenience I am also including a CQR Template for your quarterly reports.

Fill out the top section of five (5) original vouchers (template attached), sign in blue ink and return to me by mail.

For technical instruction, please refer to the Grants Gateway Vendor User Manual at <https://grantsmanagement.ny.gov/grantee-documents#vendor-user-manual> or contact the Grants Gateway Helpdesk at (518) 474-5595 or Grantsgateway@its.ny.gov.

If you need additional assistance please contact me at

Phone: [REDACTED]

Email: marian.e.gonzalez@opwdd.ny.gov

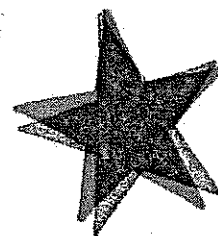
Attachments:

Attachment A1

Attachment E: Detailed Budget

Attachment F: Work Plan Summary

Claim for Payment Voucher



Meeting of October 26, 2021

Resolution No.613-2021

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 8, 2021, requested Town Board authorization to renew the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for a program for children with autism administered through the Group Activities Program (GAP), for the period commencing on January 1, 2022 through December 31, 2022; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that, under said Contract, the Long Island Developmental Disabilities Service Office will provide the Town with a total of \$29,820.00 for a program for children with autism administered through the Group Activities Program (GAP),

NOW, THEREFORE, BE IT RESOLVED, that the request as hereinabove set forth is hereby approved, and that the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for a program for children with autism administered through the Group Activities Program (GAP), is hereby renewed, for the period commencing on January 1, 2022 through December 31, 2022, for a total of \$29,820.00.

-#-

Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY
Inter-Departmental Memo

October 8, 2021


To: Memorandum Docket

From: Maureen A. Fitzgerald, Commissioner
Department of Community & Youth Services

Subject: Contract with the LI Developmental Disabilities Regional Office

The Department of Community & Youth Services is requesting Town Board authorization to continue to contract with the Long Island Developmental Disabilities Regional Office for a Program for Children with Autism. The contract period covers January 1, 2022 through December 31, 2022. The contract will provide the Town with \$29,820.00 for an Autistic Program which will be administered by the Group Activities Program (GAP). Last year, the Town Board authorized the services for this contract with Resolution Number 665-2020, dated December 8, 2020.

Therefore, it is respectfully requested that the Town Board authorize the Town to enter into a contract as negotiated and approved by the Town Attorney's Office and further authorize the Supervisor and/or his designee or the Commissioner of Community and Youth Services to execute said contract.


Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachment



Meeting of December 8, 2020

Resolution No. 665-2020

Reviewed By
Office of Town Attorney
Rafferty P. Denley

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated November 19, 2020, requested Town Board authorization to renew the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for a program for children with autism administered through the Group Activities Program (GAP), for the period commencing on January 1, 2021 through December 31, 2021; and

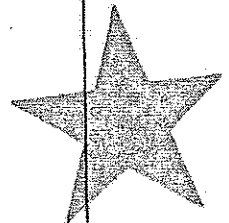
WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that, under said Contract, the Long Island Developmental Disabilities Service Office will provide the Town with a total of \$29,167.00 for a program for children with autism administered through the Group Activities Program (GAP),

NOW, THEREFORE, BE IT RESOLVED, that the request as hereinabove set forth is hereby approved, and that the contract between the Town of Oyster Bay and the Long Island Developmental Disabilities Service Regional Office, for a total of \$29,167.00 for a program for children with autism administered through the Group Activities Program (GAP), is hereby renewed, for the period commencing on January 1, 2021 through December 31, 2021.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



Mary Hurst

From: González, Marian E (OPWDD) <marian.e.gonzalez@opwdd.ny.gov>
Sent: Thursday, October 7, 2021 3:27 PM
To: Mary Hurst; meby@oysterbay-ny.gov
Cc: Garone, Liz (OPWDD)
Subject: Town of Oyster Bay Renewal Amendment for Contract # C00028GG
Attachments: Attachment E Net Deficit Budget.xlsx; Claim for Payment Voucher.pdf; CQR form.xls;
Town of Oyster Bay C00028GG 2022 Attachment A-1 Family Support Services.docx;
Town of Oyster Bay C00028GG 2022 Attachment F Work Plan Summary.docx

RE: Town of Oyster Bay Renewal Amendment for Contract # C00028GG
1/1/22 to 12/31/22 Amendment Amount \$29,820

Dear Service Provider:

Your agency has been sent a renewal amendment contract through the NYS Grants Gateway. By this time, key staff with your agency should have had the essential training and been assigned required roles in the Gateway to accomplish the tasks necessary in the electronic contract process. Below is a link and other important information regarding Grantee training in the Grants Gateway.

You will need to complete and return to me by email the required contract documents including Budget, Work Plan, and Attachment A1. Please send this paperwork back in its original form. No scanned copies will be accepted. You will also need to submit Certificates of Insurance coverage (Worker's Comp U-26.3 or C-105.2 and Disability DB-120.1) and confirmation of your Vendor Responsibility Questionnaires completion. Please ensure that the status of your CHAR Registration and Grants Prequalification are current. For your convenience I am also including a CQR Template for your quarterly reports.

Fill out the top section of five (5) original vouchers (template attached), sign in blue ink and return to me by mail.

For technical instruction, please refer to the Grants Gateway Vendor User Manual at <https://grantsmanagement.ny.gov/grantee-documents#vendor-user-manual> or contact the Grants Gateway Helpdesk at (518) 474-5595 or Grantsgateway@its.ny.gov.

If you need additional assistance please contact me at

Phone: [REDACTED]

Email: marian.e.gonzalez@opwdd.ny.gov

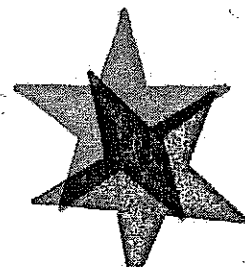
Attachments:

Attachment A1

Attachment E: Detailed Budget

Attachment F: Work Plan Summary

Claim for Payment Voucher



Meeting of October 26, 2021

Resolution No.614-2021

WHEREAS, Robert L. Brusca Esq., 105 Devonshire Drive, East Norwich, New York 11732, by letter dated September 4, 2021, requested to donate a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of his father, Mr. Louis C. Brusca; and

WHEREAS, the value of the plaque and bench is estimated to be \$1,015.00, and the monies donated shall be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 5, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town hereby accepts the donation of \$1,015.00, from Robert L. Brusca Esq., which shall be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of his father, Mr. Louis C. Brusca.

-#-

Reviewed By
Office of Town Attorney
P. M. P. Deery

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

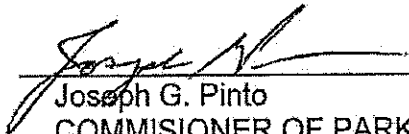
Town of Oyster Bay
Inter-Departmental Memo

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Bench
DATE: October 5, 2021

The Department of Parks has received a request from Robert Brusca (letter attached) requesting to donate a memorial plaque and a new bench to be placed Theodore Roosevelt Memorial Park and Beach in memory of Louis C. Brusca.

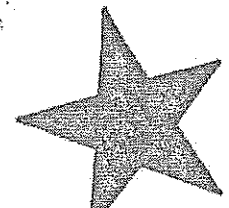
The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and bench will be purchased by Robert Brusca and donated to the Parks Department. The value of the plaque and bench is estimated to be \$1015.00. Town Board approval is requested on behalf of Robert Brusca. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Robert L. Brusca
105 Devonshire Drive
East Norwich, N.Y. 11732
[REDACTED]

September 4, 2021

Diana Codispoto
Town of Oyster Bay

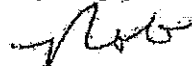
Re: Memorial Bench at TR Park, Oyster Bay

Dear Diana:

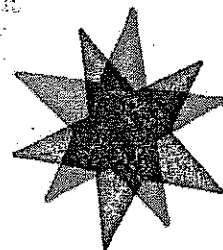
Thank you for your assistance relative to the above. This will confirm that we have previously met with Dan of the TR Park staff and have selected a location for the desired memorial bench and plaque for my Dad, Louis C. Brusca.

Thanks once again for your assistance. Please contact me with next steps, including how you would like for us to provide for payment and the actual wording of the desired plaque.

Very truly yours,



Robert L. Brusca



Meeting of October 26, 2021

Resolution No.615-2021

WHEREAS, Mrs. Monica O'Grady, 4 Huckleberry Lane Oyster Bay, New York 11771, by letter dated September 4, 2021, requested to donate a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of her husband, Mr. Gerard R. O'Grady; and

WHEREAS, the value of the plaque and bench is estimated to be \$1,015.00, and the monies donated shall be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 1, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town hereby accepts the donation of \$1,015.00, from Mrs. Monica O'Grady, which shall be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, in Oyster Bay, in memory of her husband, Mr. Gerard R. O'Grady.

-#-

Reviewed By
Office of Town Attorney
PA
PA

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

615

**Town of Oyster Bay
Inter-Departmental Memo**

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Bench
DATE: October 5, 2021

The Department of Parks has received a request from Monica O'Grady (letter attached) requesting to donate a memorial plaque and a new bench to be placed in Theodore Roosevelt Memorial Park and Beach in memory of Gerard R. O'Grady.

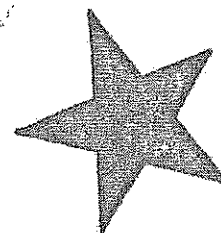
The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and bench will be purchased by Monica O'Grady and donated to the Parks Department. The value of the plaque and bench is estimated to be \$1015.00. Town Board approval is requested on behalf of Monica O'Grady. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Monica O'Grady
4 Huckleberry Lane
Oyster Bay, N.Y. 11771
telephone number [REDACTED] / cell number [REDACTED]

September 4, 2021

Diann Codispoto
Town of Oyster Bay

Re: Memorial Bench at TR Park, Oyster Bay

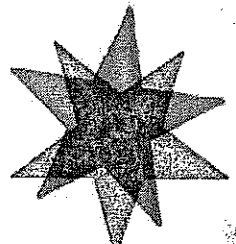
Dear Diann:

I am a friend of Rob Brusca's, who has been assisting with lining up the above. Thank you for your assistance to Rob relative to same. This will confirm that we have previously met with Dan of the TR Park staff and have selected a location for the desired memorial bench and plaque for my husband, Gerard R. O'Grady.

Thanks once again for your assistance. Please contact me (or Rob directly) with next steps, including how you would like for us to provide for payment and the actual wording of the desired plaque.

Very truly yours,

Monica O'Grady
Monica O'Grady



Meeting of October 26, 2021

Resolution No.616-2021

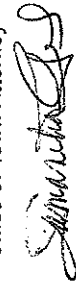
WHEREAS, Ms. Michele Pasqualina, 30 Bayside Avenue Oyster Bay, New York 11771, by letter dated September 5, 2021, requested to donate a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of Georgina and Thomas Sinnot; and

WHEREAS, the value of the plaque and bench is estimated to be \$925.00, and the monies donated shall be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 1, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town hereby accepts the donation of \$925.00, from Ms. Michele Pasqualina, which shall be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of Georgina and Thomas Sinnot.

-#-

Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

**Town of Oyster Bay
Inter-Departmental Memo**

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Bench
DATE: October 1, 2021

The Department of Parks has received a request from Michele Pasqualina (letter attached) requesting to donate a memorial plaque and a new bench to be placed in Theodore Roosevelt Memorial Park and Beach in memory of Georgia and Thomas Sinnot.

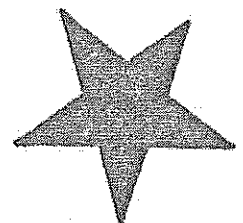
The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and bench will be purchased by Michele Pasqualina and donated to the Parks Department. The value of the plaque and bench is estimated to be \$925.00. Town Board approval is requested on behalf of Michele Pasqualina. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Diann Codispodo

From: Michele Pasqualina <mpasqualina@mac.com>
Sent: Sunday, September 5, 2021 7:58 AM
To: Diann Codispodo
Subject: Re: Memorial Bench Prices and Guidelines

Hello Diann,

I would like to purchase a new bench with an 8 x 4 plaque in Theodore Roosevelt Park. The intended bench location is in front of the tennis courts.

The bench will be in memory of Georgia and Thomas Sinnot, lifelong residents of Oyster Bay, whose house I purchased last year.

The total donation will be \$925.

Thank you for your help in seeing this through. I am working with the family on the wording. Could you confirm the character count? Is it 24 character for each of 2 lines, as it appears to be on the other plaques?

All my best,

Michele Pasqualina

30 Bayside Ave.
Oyster Bay, NY 11771
[REDACTED]

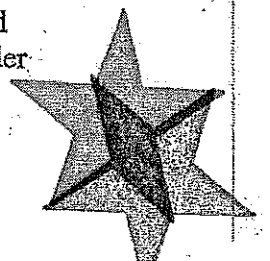
Sent from my iPhone

On Aug 23, 2021, at 12:10 PM, Diann Codispodo <dcodispodo@oysterbay-ny.gov> wrote:

Hi Michele attached are the guidelines and the prices for the memorials. You can email me the request letter so I can get the paperwork started on my side. Make sure it includes your name, what you want to donate, the name of the park and who it is in honor of.

Have a great day,
Diann

This message (including any attachments) may contain confidential information and is intended only for the individual or individuals named. If you are not the intended recipient, you should delete this message immediately. If you received this message in error, please notify the sender immediately.



Meeting of October 26, 2021

Resolution No.617-2021

WHEREAS, Marilyn Rodriguez has requested to donate a memorial plaque and a bench to be placed in Theodore Roosevelt Park, Oyster Bay, in memory of Charlotte and Ram Singh; and

WHEREAS, the value of the plaque and bench is estimated to be \$1,015.00, and the monies donated will be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 4, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town hereby accepts the donation of \$1,015.00 from Marilyn Rodriguez to be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a plaque and bench to be placed in Theodore Roosevelt Park, Oyster Bay, in memory of Charlotte and Ram Singh.

-#-

Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Town of Oyster Bay
Inter-Departmental Memo

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Bench
DATE: October 4, 2021

The Department of Parks has received a request from Marilyn Rodriguez (letter attached) requesting to donate a memorial plaque and a new bench to be placed Theodore Roosevelt memorial Park and Beach in memory of Charlotte and Ram Singh.

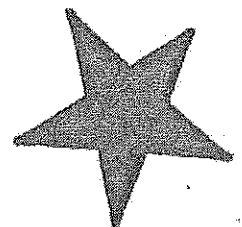
The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and bench will be purchased by Marilyn Rodriguez and donated to the Parks Department. The value of the plaque and bench is estimated to be \$1015.00. Town Board approval is requested on behalf of Marilyn Rodriguez. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Diann Codispodo

From: Jonathan Rodriguez <rodriguez.jonathan.r@gmail.com>
Sent: Monday, October 4, 2021 1:19 PM
To: Diann Codispodo
Subject: Re: Memorial prices and guidelines

My name is Marilyn Rodriguez. I'm looking to donate a new bench and 8x6 memorial plaque in Teddy Roosevelt Park in honor of Ram and Charlotte Singh.

On Mon, Oct 4, 2021 at 1:16 PM Jonathan Rodriguez <rodriguez.jonathan.r@gmail.com> wrote:
My name is Marilyn Rodriguez. I'm looking to donate a new bench and 8x6 plaque in Teddy Roosevelt Park.

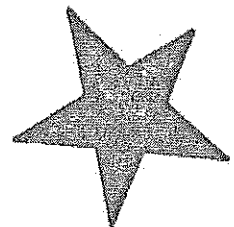
On Mon, Oct 4, 2021, 11:48 Diann Codispodo <dcodispodo@oysterbay-ny.gov> wrote:

Hi Marilyn attached are the prices and guidelines. Email me the request letter as soon as possible. It needs your name, exactly what your donating, the name of the park and who it is in honor of. Any questions just call me.

Have a great day,

Diann

This message (including any attachments) may contain confidential information and is intended only for the individual or individuals named. If you are not the intended recipient, you should delete this message immediately. If you received this message in error, please notify the sender immediately.



Meeting of October 26, 2021

Resolution No.618-2021

WHEREAS, Patricia Haupt has requested to donate a memorial plaque to be placed in memory of Thomas E. Haupt on an existing bench at Philip B. Healey Beach, Massapequa; and

WHEREAS, the value of the plaque and bench is estimated to be \$760.00, and the monies donated will be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 7, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town hereby accepts the donation of \$760.00 from Patricia Haupt to be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a plaque to be placed in memory of Thomas E. Haupt on an existing bench at Philip B. Healey Beach, Massapequa.

-#-

Reviewed By
Office of Town Agency

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

**Town of Oyster Bay
Inter-Departmental Memo**

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Existing Bench
DATE: October 7, 2021

The Department of Parks has received a request from Patricia Haupt (letter attached) requesting to donate a memorial plaque on an existing bench to be placed in Philip B. Healy Beach at Florence Avenue in memory of Thomas E. Haupt.

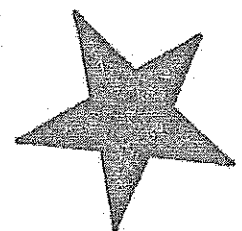
The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and existing bench will be purchased by Patricia Haupt and donated to the Parks Department. The value of the plaque and existing bench is estimated to be \$760.00. Town Board approval is requested on behalf of Patricia Haupt. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Diann Codispodo

From: Patricia Haupt <happipatti43@yahoo.com>
Sent: Tuesday, August 24, 2021 5:29 PM
To: Diann Codispodo; Diann Codispodo
Subject: Bench and Plaque Florence Beach

Dear Diann,

I Patricia Haupt would like to donate money for a existing bench at Florence Beach, Massapequa NY 11758

in honor of my husband Thomas E Haupt

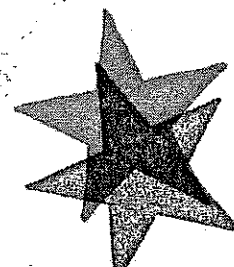
I will also donate to have a plaque put on the bench in his honor.

He worked for the Town of Oyster Bay for many years.

Thank you,

Patricia Haupt
31 Jeanette Drive
Massapequa, NY 11758

[REDACTED]



Meeting of October 26, 2021

Resolution No.619-2021

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 6, 2021, recommended and requested Town Board authorization to establish the fees for various Town of Oyster Bay sponsored co-ed sports and fitness programs, to be held at the Hicksville Athletic Center, which will be offered to resident and non-resident adults age 18 and older, as follows:

Volleyball, Pickleball
and Badminton: \$ 75.00 per resident
 \$100.00 per non-resident

Basketball: \$ 25.00 per resident
 \$ 40.00 per non-resident

Fitness Classes such as: Yoga indoors/outdoors, Ballroom Dancing,
Cardio Kickboxing, Pilates, Strength Training and Zumba:

 \$ 60.00 per resident
 \$ 70.00 per non-resident; and

WHEREAS, by said memorandum, Commissioner Pinto advised that each program will run for ten (10) weeks, four (4) times per year, that the above referenced fees will cover the cost of supplies needed to successfully run these programs, with the dates, times and locations established by the Commissioner of the Department of Parks and administered by the Department of Parks, Recreation Division; and

WHEREAS, Commissioner Pinto, by said memorandum, requested Town Board approval to allow the Commissioner of Parks to adjust the fees of the aforementioned programs if necessary, at his/her discretion, and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation and requests as hereinabove set forth are hereby accepted and approved, and the Department of Parks is hereby authorized to establish the fees set forth herein for the co-ed sports and fitness programs detailed herein, to be held at the Hicksville Athletic Center, and be it further

RESOLVED, That the dates, times and locations of each program will be established by the Commissioner of Parks; and be it further

RESOLVED, That the Commissioner of the Department of Parks is hereby authorized to adjust the fees of the aforementioned programs, if necessary, at his/her discretion.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney

TOWN OF OYSTER BAY

Inter-Departmental Memorandum

TO: MEMORANDUM DOCKET

FROM: Joseph G. Pinto, Commissioner of Parks

DATE: October 6, 2021

SUBJECT: Hicksville Athletic Center Sports and Fitness programs

The Department of Parks requests Town Board approval to establish fees for the following Town of Oyster Bay sponsored 2022 Co-Ed Adult sports and fitness programs:

Co-Ed Adult Sports and Fitness programs:

The following programs will be offered for resident and non-resident adults ages 18 and over. These programs will run for 10 weeks four times a year. The programs will allow adults to participate in organized sports and organized exercise classes. The programs will be administered by the Department of Parks, Division of Recreation. Dates, times, different programs and locations are to be established by the Commissioner of Parks.

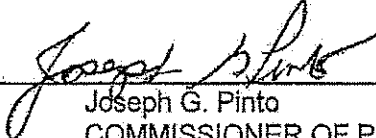
The Department of Parks requests Town Board approval to allow the Commissioner of Parks to adjust the fees of the program at his/her discretion if needed.

The fees for the programs will be as follows:

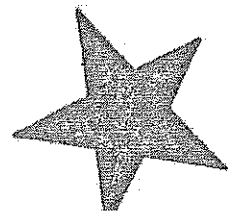
Badminton, Pickleball and Volleyball:	\$75.00 per resident \$100.00 per non-resident
Basketball:	\$25.00 per resident \$40.00 per non-resident
Fitness classes such as:	Ballroom Dancing, Cardio Kickboxing, Pilates, Strength Training, Yoga indoors/outdoors and Zumba \$60.00 per resident \$70.00 per non-resident

There are no fee increases from the prior year. The fees will cover the cost of supplies needed to successfully run this program.

Town Board approval is recommended.



Joseph G. Pinto
COMMISSIONER OF PARKS



WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highways, by memorandum dated October 7, 2021, and Christopher Hunt, Architect, of John A. Grillo Architect, P.C., by letter dated August 31, 2021, advised that it is necessary to authorize Change Order No. 1, relative to Contract No. DP19-201, Town of Oyster Bay Golf Course Storage Building, which encompasses a net decrease in the cost of the project as a result of actual field conditions encountered during the course of the project, for a total decrease in the amount of \$43,239.50; and

WHEREAS, John A. Grillo Architect, P.C., also advised, by the aforementioned letter, that a final inspection has been made of the work performed under Contract No. DP19-201, and has certified that the Contractor, SJ Hoerning Construction, Inc., has complied with all of the requirements of the Contract, and Commissioner Lenz, by the aforementioned memorandum, has advised that the Department of Public Works concurs with the Consulting Engineer that this Contract be accepted as having been completed, and that final payment be made to the Contractor; that work was scheduled to be completed on May 2, 2020, and was completed on July 7, 2021; and that final construction costs were in the amount of \$444,760.50 taking into consideration the effect of Change Order No. 1 and the quantity decrease set forth hereinabove; and

WHEREAS, the Department of Parks, by memorandum dated September 29, 2021, concurs with the recommendation of final acceptance of this project; and

WHEREAS, the Office of the Town Attorney and the Office of the Comptroller, by separate memoranda each dated September 14, 2021 stated that there are no legal obstacles or financial encumbrances of record that would necessitate the withholding of final acceptance of this Contract,

NOW THEREFORE IT BE RESOLVED, That the recommendations as hereinabove set forth are accepted, and the Town Board hereby authorizes the above-described Change Order No. 1, resulting in a net decrease in the amount of \$43,239.50 relative to the construction of Contract No. DP19-201, and be it further

RESOLVED, That the Department of Public Works is authorized to accept this project as complete, and the Town Board authorizes that final payment be made to SJ Hoerning Construction, Inc. after the customary review of the engineer's certificate, and upon presentation of a duly certified claim, after audit.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

October 7, 2021

TO: MEMORANDUM DOCKET

FROM: RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAYS

SUBJECT: QUANTITY INCREASE/DECREASE AND FINAL PAYMENT
TOWN OF OYSTER BAY GOLF COURSE STORAGE BUILDING
CONTRACT NO.: DP19-201

Attached is the final acceptance letter, with backup, from John A. Grillo Architect, P.C., dated August 31, 2021 concerning increases/decreases in quantities with a total net decrease in the amount of \$43,239.50. Said quantity decreases are explained by the consultant in this correspondence and further described as per the attached tabulation.


Attached herewith is also:

1. A letter dated August 31, 2021 from John A. Grillo Architect, P.C. recommending final acceptance by the Town of Oyster Bay.
2. The consultant's final engineer's certificate for SJ Hoerning Construction, Inc., dated July 7, 2021.
3. A statement from the Town Attorney's office indicating there are no legal hindrances.
4. A statement from the Town Comptroller indicating there are no financial hindrances which would delay the acceptance of this contract.
5. A statement from the Department of Parks concurring with final acceptance.

Work under this contract was directed to proceed as of March 4, 2020 to be completed within 60 calendar days on May 2, 2020. The revised completion date was July 7, 2021 after multiple discontinue/continue letters issued to the contractor for material delays. Actual work was completed on July 7, 2021.

Final construction costs amount to \$444,760.50.

We hereby concur with \$444,760.50 that this project be accepted as being completed and that all final payments be made to the contractor after the customary review of the engineer's certificate and claim by the Comptroller.

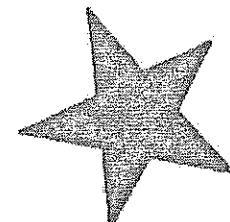


RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY


RWL/SC/nm
Attachments

cc: Steven C. Ballas, Town Comptroller
Joseph Pinto, Commissioner/Parks

DP19-201_Chem Storage_Final Acceptance



APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF TWO

TO OWNER:
Town of Oyster Bay
74 Audrey Ave
Oyster Bay, NY 11771

PROJECT: TOBGSB
Town of Oyster Bay
Golf Course Storage Building

FROM CONTRACTOR:
S.J. HOERNING CONSTRUCTION INC. ARCHITECT
1471 FIFTH AVE
BAY SHORE, NY 11706

John A. Grillo, AIA
1213 Main St
Port Jefferson, NY 11777

APPLICATION NO.: 6
PERIOD, TO: 5/24/2021
PROJECT NOS.: 7/17/2021
CONTRACT DATE: 2/18/2020

Distribution to:
☒ OWNER
☐ ARCHITECT
☐ CONTRACTOR

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract, Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 488,000.00
2. Net change by Change Orders	\$ -43,239.50
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 444,760.50
4. TOTAL COMPLETED & STORED TO DATE	\$ 444,760.50 (Column G on G703)
5. RETAINAGE:	
a. 0.00% of Completed Work	\$ 0.00 (Columns D + E on G703)
b. 0.00% of Stored Material	\$ 0.00 (Column F on G703)
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$ 0.00
6. TOTAL EARNED LESS RETAINAGE	\$ 444,760.50 (Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 417,145.00 (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE	\$ 27,615.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE	\$ 0.00 (Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	-43,239.50
Total approved this Month	0.00	0.00
TOTALS	0.00	-43,239.50
CHANGES by Change Order		-43,239.50

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: S.J. HOERNING CONSTRUCTION INC.

By: [Signature] Date: 5/24/2021

State of: New York
County of: Suffolk
Subscribed and sworn to before me this 5th day of August 2021
JENNIFER JIEU KIM
Notary Public, State of New York
Registration No. 01K16869735
Qualified in Suffolk County
Commission Expires January 22, 2022

Notary Public: [Signature]
My Commission Expires: 1/22/2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 27,615.50

(Attach explanation of amount certified, showing from the amount applied for initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)
ARCHITECT: [Signature] Date: 9/1/2021
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 201 OF 201

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retinage for line items may apply.

APPLICATION NO.: 6
APPLICATION DATE: 5/21/2021
PERIOD TO: 5/21/2021
ARCHITECT'S PROJECT NO.:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE) RATE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
1	Bonds	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
2	Insurance	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00	0.00
3	Allowance	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00	0.00
4	General Conditions	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
5	Submittals	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
6	Meetings	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	0.00
7	Demolition	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00	0.00
8	Excavation	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00	0.00
9	Drainage	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
10	FRP Grating	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
11	Paving Grass Restoration	22,000.00	0.00	22,000.00	0.00	22,000.00	0.00	0.00
12	Concrete	42,000.00	42,000.00	0.00	0.00	42,000.00	0.00	0.00
13	Masonry	46,000.00	46,000.00	0.00	0.00	46,000.00	0.00	0.00
14	Carpentry	43,000.00	43,000.00	0.00	0.00	43,000.00	0.00	0.00
15	Epoxy Coating	17,000.00	17,000.00	0.00	0.00	17,000.00	0.00	0.00
16	Roofing	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00	0.00
17	FRP Doors	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00	0.00
18	Overhead Door	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00	0.00
19	Watermain	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
20	Plumbing	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
21	Sprinkler	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
22	HVAC	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	0.00
23	Electrical	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00	0.00
24	Punch List	9,500.00	9,500.00	0.00	0.00	9,500.00	0.00	0.00
25	Close Out	9,500.00	7,500.00	1,900.00	0.00	9,500.00	0.00	0.00
		488,000.00	439,100.00	48,900.00	0.00	488,000.00	0.00	0.00

AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unauthorized photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.

CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

AIA G703 6 PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 6
APPLICATION DATE: 5/21/2021
PERIOD TO: 5/21/2021
ARCHITECT'S PROJECT NO.:

ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + I)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD				
26	CO#1	43,239.50-	0.00	43,239.50-	0.00	43,239.50-	100	0.00
		444,760.50	439,100.00	5,660.50	0.00	444,760.50	100	0.00

AIA DOCUMENT G703 • CONTINUATION SHEET FOR G702 • 1992 EDITION • AIA® • ©1992 • THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON, D.C. 20006-5292 • WARNING: Unlicensed photocopying violates U.S. copyright laws and will subject the violator to legal prosecution.

G703-1992

CAUTION: You should use an original AIA document which has this caution printed in red. An original assures that changes will not be obscured as may occur when documents are reproduced.



TEL: (631) 476-2161

FAX: (631) 476-9846

August 31, 2021

Mr. Richard Lenz, P.E., Commissioner
Town of Oyster Bay
Department of Public Works
150 Miller Place
Syosset, NY 11791

RE: Town of Oyster Bay
Golf Course Storage Building
Contract No. DP19-201
Change Order No. 1 - Final Acceptance

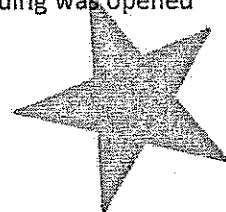
Dear Commissioner Lenz:

During the course of the construction of this project, actual measured quantities differed from those in the original contract. To reflect those changes, we have prepared Notification No. 1 Quantity Increase and Decrease indicating a net decrease of \$43,239.50, for your consideration and Town Board Resolution.

Actual field conditions encountered required additional work and the deletion of work not anticipated during the design of this contract. The decrease reflects the removal of a portion of the site work and unused allowances. There was additional work required by the Nassau County Fire Marshal for the fire alarm enclosure and antenna. These items have been addressed and are being submitted for your review as Change Order No. 1 for a decrease of \$43,239.50 and Town Board Resolution. We, therefore, recommend the following changes for your approval.

John A. Grillo Architect, PC has performed a final inspection of the Storage Building including all ancillary items required under the contract and all additional work as required by TOB or required as per existing field conditions.

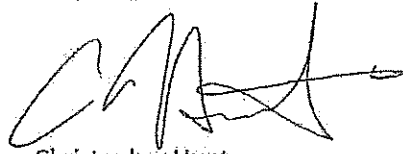
The contract included 60 calendar days to complete the work. The construction was scheduled on March 4, 2020. The final completion date of this contract was set as May 2, 2020. The revised completion date is July 7, 2021 after multiple discontinue/continue letters issued to the contractor for material delays. A walk-through took place with substantial completion of work occurring July 7, 2021. The building was opened to the Golf Course staff that day.



The original bid amount for this contract was \$488,000.00. The final contract value, including Change Order 1 and Notification 1 recommended for approval is \$444,760.50. Therefore, this office recommends that the Town of Oyster Bay accept this job as final.

If you have any questions regarding this matter, please do not hesitate to call.

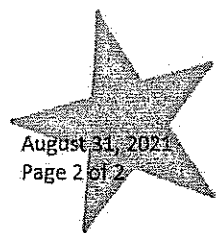
Very truly yours,

A handwritten signature in black ink, appearing to read 'CH' followed by a stylized flourish.

Christopher Hunt
Architect

CJH:wk

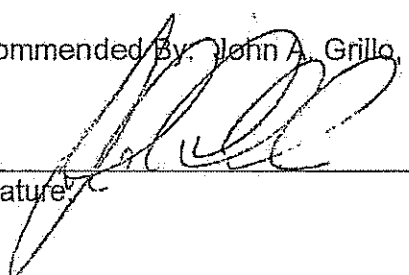
TOB - LandTek - CO 1 - Explanation Letter



PROJECT SUMMARY

Construction Bid Amount:	\$463,000.00
Bid Allowance:	\$25,000.00
Total Bid Amount:	<hr/> \$488,000.00
Notification No. 1 (TOB Pending):	-\$43,239.50
Change Order No. 1 (TOB Pending): (Notification No. 1)	
Final Construction Cost:	\$444,760.50

Recommended By: John A. Grillo, Architect PC

Signature: 

Date: 4/27/2021

S.C.

TOWN OF OYSTER BAY
Inter-Departmental Memo

TO: JOHN C. TASSONE ✓
DEPUTY COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

FROM: PAUL S. EHRLICH
DEPUTY TOWN ATTORNEY

DATE: SEPTEMBER 14, 2021

SUBJECT: FINAL ACCEPTANCE
TOWN OF OYSTER BAY GOLF COURSE STORAGE BUILDING, CONTRACT NO. DP19-201

In reply to your memorandum of September 8, 2021, please be advised that the records of this office disclose no pending litigation or other obstacles which would prevent the final acceptance of the above-referenced project regarding SJ Hoerning Construction, Inc.

In addition, we have reviewed Maintenance Bond No. CSC-226544M and have approved same as to form. The original Maintenance Bond was forwarded to the Town Clerk.

OFFICE OF THE TOWN ATTORNEY

By: _____


Paul S. Ehrlich
Deputy Town Attorney

cc: Comptroller
Town Clerk (w/ original Maintenance Bond)



S.C.

TOWN OF OYSTER BAY
Inter-Departmental Memo

TO: RICHARD W. LENZ, COMMISSIONER OF PUBLIC WORKS/HIGHWAY
FROM: STEVEN C. BALLAS, COMPTROLLER
DATE: SEPTEMBER 14, 2021
SUBJECT: FINAL ACCEPTANCE – GOLF COURSE STORAGE BUILDING –
CONTRACT NO DP19-201

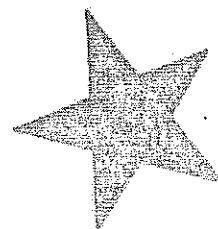
In response to your memo dated September 10, 2021, copy enclosed, please be advised that there are no financial hindrances that would delay the acceptance of this contract.


STEVEN C. BALLAS
COMPTROLLER

Enclosure

SCB/jjb:mj

cc: Town Attorney
Accounts Payable Division
Reading File



COLONIAL SURETY COMPANY
- Inc. 1930 -

123 Tice Boulevard
Woodcliff Lake, NJ 07677
201-573-8788

BOND NUMBER: CSC-226544M

MAINTENANCE BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That S.J. Hoerning Construction, Inc., Bayshore, NY
as Principal, and COLONIAL SURETY COMPANY, as Surety, are held and firmly bound unto
Town of Oyster Bay, Oyster Bay, NY 11771
as Oblige, in the full and just sum in the amount of
Four Hundred Forty Four Thousand Seven Hundred Sixty Dollars And Fifty Cents Dollars (\$444,760.50),
lawful money of the United States, to the payment of which sum, well and truly to be made, the
Principal and Surety bind themselves, their and each of their heirs, executors, administrators,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has entered into a written contract dated th.
with the Oblige for

Contract No. DP-19-201 - Golf Course Storage Building

WHEREAS, said contract provides that the Principal will furnish a bond conditioned to guarantee for
the period of after approval of the final estimate on said job, by the owner, against all defects in
workmanship and materials which may become apparent during said period.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH that, if the Principal
shall indemnify the Oblige for all loss that the Oblige may sustain by reason of any defective
materials or workmanship which become apparent during the aforesaid period, then this obligation
shall be void, otherwise to remain in full force and effect.

Signed and sealed this 4th day of June, 2021.

[Signature]
(Witness)

S.J. Hoerning Construction, Inc.

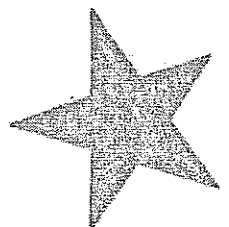
By [Signature] (Seal)
(Principal)

COLONIAL SURETY COMPANY

By [Signature] (Seal)
Attorney-in-Fact
Philip Shepard

Reviewed By
Office of Town Attorney

[Signature]



COLONIAL SURETY COMPANY

Duncannon, Pennsylvania

Administrative Office: 123 Tice Blvd., Suite 250, Woodcliff Lake, New Jersey 07677

GENERAL POWER OF ATTORNEY

Know all Men by These Presents, That COLONIAL SURETY COMPANY, a corporation duly organized and existing under the laws of the Commonwealth of Pennsylvania and having an administrative office in Woodcliff Lake, Bergen County, NJ does by these presents make, constitute and appoint

Wayne Nunziata or Philip Shepard of Woodcliff Lake and the State of New Jersey its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver.

Any and All Bonds

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the Company, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of the Colonial Surety Company at a meeting held on the 25th day of July, 1950.

"Be it Resolved, that the President, any Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

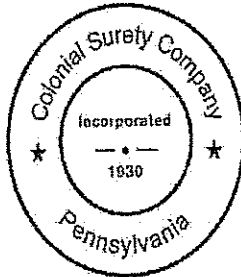
"Section 1. Attorney-in-Fact. Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed."

"In Witness Whereof, Colonial Surety Company has caused these presents to be signed by its President and its corporate seal to be hereto affixed the 25th day of February, A.D., 2021.

State of New Jersey

County of Bergen

} SS.



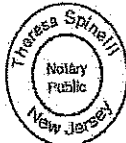
COLONIAL SURETY COMPANY

By

Wayne Nunziata

Wayne Nunziata, President

On this 25th day of February, in the year 2021, before me
Theresa Spinelli, a notary public, personally appeared
Wayne Nunziata, personally known to me to be the person who
executed the within instrument as President, on behalf of the corporation therein named and
acknowledged to me that the corporation executed it.



THERESA SPINELLI
A Notary Public of New Jersey
My Commission Expires September 9, 2025

Theresa Spinelli

Theresa Spinelli

Notary Public

I, the undersigned President of Colonial Surety Company, hereby certify that the above and foregoing is a full, true and correct copy of the Original Power of Attorney issued by said Company, and do hereby further certify that the said Power of Attorney is still in force and effect.

GIVEN under my hand and the seal of said Company, at Woodcliff Lake, New Jersey this 04 day of June, 2021.

Original printed with Blue and/or Black Ink.
For verification of the authenticity of this Power of Attorney you may call (201) 573-8788 and ask for the Power of Attorney clerk. Please refer to the above named individual(s) and details of the bond to which the power is attached.

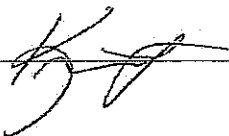
Wayne Nunziata
Wayne Nunziata, President

Corporate Acknowledgement

State of NY

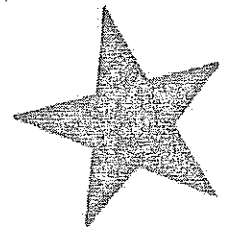
County of Suffolk

On this 8th day of June, in the year 2021, before me, Jennifer Kim, a Notary Public, personally came Brian Hoerning, known to me to be Vice President of S.J. Hoerning Construction Inc., the corporation described in the within instrument, and I acknowledge that he/she executed the within instrument as the act of said Vice President in accordance with authority duly conferred upon his/her by said Company.



Notary Public

JENNIFER JIEUI KIM
Notary Public, State of New York
Registration No. 01K16369735
Qualified in Suffolk County
Commission Expires January 22, 2022




State of New Jersey

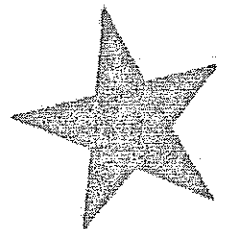
County of Bergen

On this 4th day of June, 2021 before me, Ursula Jakubiak, a Notary Public, personally came Philip Shepard, known to me to be the Attorney-in-Fact of Colonial Surety Company, the corporation described in the within instrument, and I acknowledge that he executed the within instrument as the act of said Colonial Surety Company in accordance with authority duly conferred upon him by said Company.

Ursula Jakubiak
Notary Public of New Jersey
My Commission Expires March 8, 2026



Ursula Jakubiak, Notary Public



Colonial Surety Company

Duncannon, Pennsylvania

-Inc 1930-

Balance Sheet as at December 31, 2020

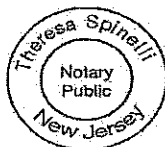
Cash & Invested Assets:		Liabilities:	
Cash	\$6,654,784	Outstanding Losses & Loss Expenses	\$6,492,242
Cash Equivalents	10,504,734	Unearned Premiums	10,182,564
Common Stocks*	751,310	Funds Held	10,500,023
Bonds*	48,663,115	Reinsurance Payable	976,315
		Accrued Expenses	416,306
Total Cash & Invested Assets	\$66,573,943	Income Taxes Payable	680,319
		Dividends declared and unpaid to Stockholder	1,500,000
		Miscellaneous Liabilities	355,256
		Total Liabilities	\$31,103,025
Other Assets:		Capital & Surplus:	
Accrued Investment Income	\$468,466	Common Capital Stock	\$ 4,000,000
Premiums Receivable	3,008,843	Additional Paid in Capital	1,000,000
Funds Held - Collateral	10,833,770	Unassigned Surplus	49,568,766
Reinsurance Recoverable	1,202,351	Total Capital & Surplus	\$54,568,766
Net Deferred Tax Assets	519,616		
Miscellaneous Assets	3,064,802		
Total Admitted Assets	\$85,671,791		
		Total Liabilities, Capital & Surplus	\$85,671,791

*Bonds and stocks are valued on basis approved by National Association of Insurance Commissioners.

STATE OF NEW JERSEY }
 ss.:
 COUNTY OF BERGEN }

I, Wayne Nunziata, President of Colonial Surety Company, do hereby certify that the foregoing is a full, true and correct copy of the Financial Statement of said Company, as of December 31, 2020.

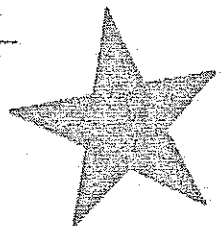
IN WITNESS WHEREOF, I have signed this statement at Woodcliff Lake, New Jersey, this 25th day of March, 2021.



THERESA SPINELLI
 A Notary Public of New Jersey
 My Commission Expires September 9, 2025

Wayne Nunziata President

Theresa Spinelli Notary Public





Joseph G. Pinto
Commissioner

Greg Skupinsky
Deputy Commissioner

Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

September 29, 2021

TO: RICHARD W. LENZ, P. E., COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

ATTENTION: JOHN C. TASSONE, DEPUTY COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

FROM: JOSEPH G. PINTO, COMMISSIONER
DEPARTMENT OF PARKS

SUBJECT: FINAL ACCEPTANCE
TOWN OF OYSTER BAY GOLF COURSE STORAGE BUILDING
CONTRACT NO.: DP19-201

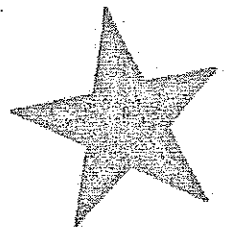
Pursuant to your request, the Parks Department concurs with the Department of Public Work's recommendation for the final acceptance of the above noted contract.

This department offers no further comment at this time.



JOSEPH G. PINTO, COMMISSIONER
DEPARTMENT OF PARKS

JGP/km



TOWN OF OYSTER BAY DEPARTMENT OF PUBLIC WORKS

PROJECT NAME: Golf Course Storage Building
CONTRACT NO.: DP19-201

Quantity Increases / Decreases

Notification #1

Date: 4/27/2021

Contractor: SJ Hoerning Construction, Inc.

Representative: Joseph Hoerning

DECREASES

1.	Unused Balance of Project Allowance Reason: Allowance Amount \$25,000.00 Furnish and Install NEMA 4 Weatherproof Enclosure With Heating and Cooling (BW-136 ACHTW) for Fire Alarm Panel Reason: As per Nassau County Fire Marshall, A Heating and Cooling Enclosure Is Required In Lieu Of The Heating Only Enclosure Specified Extra: \$3,760.50 = \$21,239.50	-\$21,239.50
2.	Removal of Asphalt Pavement, Compacted Sub-base, Grading (Reason: Quantity Allowance Not Used)	-\$22,000.00

Total Decrease: -\$43,239.50

INCREASES

		\$0.00

Total Increase:

Total Increase/Decrease: -\$43,239.50



TOWN OF OYSTER BAY DEPARTMENT OF PUBLIC WORKS
Construction of Golf Course Storage Building
Contract No. DP19-201
CHANGE ORDER NO. 1

To: SJ Hoerning Construction, Inc.

From: John A. Grillo, Architect PC

You are hereby directed to incorporate the following changes in your proposal to the Town of Oyster Bay covering the above-referenced contract:

ITEM 1 - Unused balance of project allowance (See detailed usage breakdown attached).

Furnish and install new NEMA 4 for weatherproof enclosure with heating and cooling (BW-136 ACHTW). Supply and install (1) NAPCO cellular dialer, (1) weatherproof antenna kit, including coax clamp and L bracket. Reason: As per Nassau County Fire Marshall, a heating and cooling enclosure is required in lieu of the heating only enclosure specified. Extra Total: \$3,760.50.

TOTAL OF ITEM 1: Credit Total: (\$21,239.50)

ITEM 2 - Removal of asphalt pavement, compacted subbase, grading (schedule amount).

TOTAL OF ITEM 2: Credit Total: (\$22,000.00)

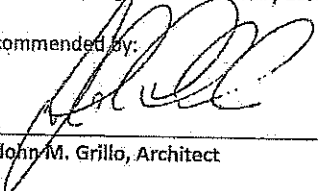
TOTAL OF CHANGE ORDER NO. 1: Credit (\$43,239.50)

The original Contract sum was:	\$488,000.00
Net Change by previously authorized Change Orders:	\$0.00
Total Contract sum prior to this Change Order:	\$488,000.00
Change Order No. 1:	(\$43,239.50)
New Contract sum including CHANGE ORDER NO. 1:	\$444,760.50

The above work is to be performed in accordance with the letter from (John A. Grillo, Architect PC), dated _____, and the memorandum of the Department of Public Works, dated _____, at a cost to the Town in the amount of FORTY THREE THOUSAND TWO HUNDRED THIRTY NINE DOLLARS AND 50 CENTS (\$43,239.50).

The above Change Order is hereby accepted by the Town of Oyster Bay.

Recommended by:

by: 
John M. Grillo, Architect


Dated: 4/22/2021

Accepted by:

by: 
Joseph Hoerning

Dated: 8/5/21

Sufficient funding for this Change Order is available within (the Contract encumbrance/Account No. _____):

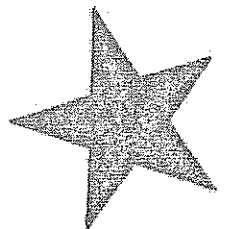
by: 
Robert Darjzeno, Director of Finance

by: 
Steven Ballas, Comptroller

The above Change Order is hereby accepted:
Town of Oyster Bay

Joseph S. Saladino, Town Supervisor

Dated: _____



Meeting of October 26, 2021

Resolution No.621-2021

WHEREAS, Deborah Klein, by e-mail dated September 29, 2021, requested to donate a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of her father, Melvyn Klein; and

WHEREAS, the value of the plaque and bench is estimated to be \$1,015.00, and the monies donated shall be deposited into Account No. PKS A 0001 02705 000 0000; and

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated October 8, 2021, recommended that the Town accept said donation,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town hereby accepts the donation of \$1,015.00, from Deborah Klein, which shall be deposited into Account No. PKS A 0001 02705 000 0000, to purchase a memorial plaque and bench, to be placed at Theodore Roosevelt Memorial Park, Oyster Bay, in memory of her father, Melvyn Klein.

-#-

Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Town of Oyster Bay
Inter-Departmental Memo

TO: Memorandum Docket
FROM: Joseph G. Pinto, Commissioner of Parks
SUBJECT: Memorial Plaque and Bench
DATE: October 8, 2021

The Department of Parks has received a request from Deborah Klein (letter attached) requesting to donate a memorial plaque and a new bench to be placed in Theodore Memorial Park and Beach in memory of Melvyn.

The Department of Parks has reviewed this request and concurs this will be a fitting tribute.

The plaque and bench will be purchased by Deborah Klein and donated to the Parks Department. The value of the plaque and bench is estimated to be \$1015.00. Town Board approval is requested on behalf of Deborah Klein. The monies will be collected in account PKS A 0001 02705 000 0000.



Joseph G. Pinto
COMMISSIONER OF PARKS

JGP/dc



Diann Codispodo

From: Deborah Klein <dkwvtony@icloud.com>
Sent: Wednesday, September 29, 2021 2:09 PM
To: Diann Codispodo
Subject: Melyyn Klein New Bench & Large Plaque...

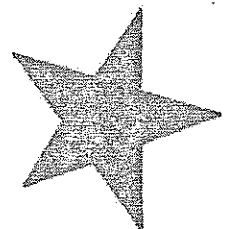
Hi Diann,

Hello my name Deborah Klein. I met with Dan Kane in regards to donate a new bench and large plaque. We discussed our options for the location where we can place a bench and plaque at Roosevelt Beach in Honor of my father Melvyn Klein.

Thank you for your time. Hopefully I got it this time.

Deborah Klein

Sent from my cell.



WHEREAS, Cristina Harrison, Administrator, First Presbyterian Church, 60 East Main Street, Oyster Bay, New York, 11771, by letter dated September 22, 2021, requested the use of one (1) roll-off container, to be dropped off on Tuesday, November 16, 2021, and collected on Tuesday, November 23, 2021, for their Fall Clean-up; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highway, by memorandum dated October 4, 2021, advised that the Department of Public Works/Highway has no objection to providing one (1) roll-off container for the First Presbyterian Church's Fall Clean-up, to be dropped off on Tuesday, November 16, 2021, and collected on Tuesday, November 23, 2021, at 60 East Main Street, Oyster Bay, New York, 11771, because it is not required for use by the Department of Public Works at those times and the roll-off container is to be provided, without charge, as the event is not a profit-making event as defined by Town Code § 201-17; and

WHEREAS, the Town Board of the Town of Oyster Bay deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and the Department of Public Works is authorized to provide use of one (1) roll-off container to the First Presbyterian Church, with the container to be dropped off on Tuesday, November 16, 2021, and collected on Tuesday, November 23, 2021, without charge, as the event is not a profit-making event as defined by Town Code § 201-17, for the Fall Clean-up, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Highway Department, or his duly authorized designee;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activities; and
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains comprehensive general liability insurance, with a commercial liability limit of \$1,000,000 per occurrence and \$2,000,000 general aggregate per year, and naming the Town as an additional insured, in connection with the afore-described activity.
4. That said organization shall follow all New York State Guidelines with respect to social distancing and the afore-described activity may be cancelled at any time by the Town of

Reviewed By
Office of Town Attorney

Resolution No. 622-2021

Oyster Bay to prevent harm to the population from the CIVID-19 Virus or from any other threat to public health and/or safety.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

**TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO**

October 4, 2021

TO: Memorandum Docket

FROM: Richard W. Lenz, P.E., Commissioner of Public Works/Highway

SUBJECT: Request: First Presbyterian Church

60 East Main Street
Oyster Bay, New York 11771

Attached please find a copy of a letter received in this office from Cristina Harrison requesting a roll off container for their Fall Clean-up. The container will be placed at 60 East Main Street, Oyster Bay, on Tuesday, November 16, 2021, and collected on Tuesday, November 23, 2021.

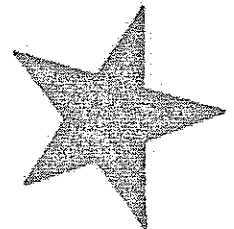
An amendment to the Code of Ordinances of the Town of Oyster Bay, Article II: Solid Waste: Use of a Roll Off Container Pursuant to Chapter 201-17 reads as follows: "Charitable, fraternal, religious and not-for-profit organizations that maintain established meeting places within the Town of Oyster Bay and have requested the use of a Town roll off container in connection with a profit-making or fundraising event, shall be charged two hundred fifty dollars (\$250.00) for each container load dumped."

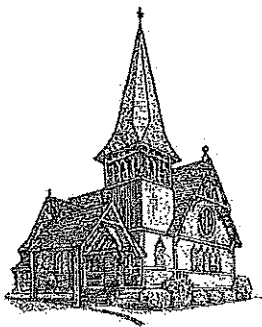
It is our opinion that the Fall Clean-up does not constitute a profit-making or a fundraising event. Therefore, we hereby request the Honorable Town Board to approve this worthwhile organization the use of Town equipment without a charge.

Attached please find their certificate of insurance, endorsement, and hold harmless agreement for the use of Town of Oyster Bay equipment by the First Presbyterian Church from Tuesday, November 16, 2021 through Tuesday, November 23, 2021.

Richard W. Lenz by:
Jim C. Giam, Deputy Commissioner
Richard W. Lenz, P.E., Commissioner
Department of Public Works/Highway

RWL: cw
Attachments
cc: Frank M. Scalera, Town Attorney
Steven Ballas, Comptroller





FIRST PRESBYTERIAN CHURCH
OYSTER BAY, NEW YORK
THE REV. DR. JEFFREY D. PREY, PASTOR

September 22, 2021

Town of Oyster Bay
Department of Public Works
Sanitation Division
150 Miller Place
Syosset, NY 11791
Attention: Cathy Walsh

Dear Cathy:

We are requesting the use of one roll-off container from November 16th, 2021 to November 23rd, 2021.

Enclosed you will find the application, Certificate of Insurance, Endorsement, Hold Harmless Agreement and Placement diagram.

If you have any questions, please call me at (516)922-5477. Thank you.

Sincerely,

Cristina Harrison
Administrator

:cjh
Enclosure



(APPLICATION FOR TOWN OF OYSTER BAY ROLL OFF CONTAINER)

PLEASE TYPE OR PRINT CLEARLY

Name of Organization: First Presbyterian Church

Billing Address: 60 EAST MAIN STREET

OYSTER BAY, NY 11771

Phone Number (Days): (516) 922-5477

Number of Container(s) Requested: 1

Address Where Container(s) Would Be Placed: Same

Dates Container(s) Needed: From 11/16/2021 To 11/23/2021

Describe The Event For Which Container(s) Is/Are Requested: FALL CLEAN-UP

Will The Event For Which The Container(s) Is/Are Requested Involve Fundraising Or Is It Intended To Be Profit-Making? NO

I understand that this application is subject to the approval of the Town Board of the Town of Oyster Bay and that as a condition for such approval, a charge of \$250.00 for each container load dumped may be assessed for which I agree to assume responsibility.

Signature: Cynthia Brown Date: 9/22/2021

Title: CHURCH ADMINISTRATOR

Signature: _____ Date Received: _____

Signature: _____ Date Picked Up: _____

DO NOT WRITE BELOW THIS LINE

To Be Completed By Sanitation Division:

Approved By Resolution No.: [Signature] \$250 Charge Applies: YES _____ NO ✓

To Be Completed By Scale House:

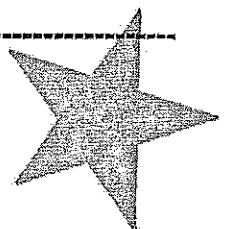
Disposal Authorization Ticket No.: _____

Load Ticket No.: _____

Date: _____

Signature: _____

Scalehouse to return copy to Comptroller
White Copy - Sanitation Driver (to be given to Scalehouse)
Yellow Copy - Sanitation Files
Green Copy - Scale House Files





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/10/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh & McLennan Agency LLC One South Jefferson Street Roanoke VA 24011		CONTACT NAME PHONE (A/C, No, Ext) FAX (A/C, No) E-MAIL ADDRESS:	
INSURED 000005304 FIRST PRESBYTERIAN CHURCH 60 E MAIN ST OYSTER BAY, NY 11771		INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Lexington Insurance Company 10437 INSURER B: Lexington Insurance Company 10437 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 207390337** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	011971658 046499888	1/1/2021 1/1/2021	1/1/2022 1/1/2022	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP/OP AGG \$5,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 163, Additional Remarks Schedule, may be attached if more space is required)
 Please contact your Insurance Board Agent, William A Smith and Son, Inc at 845-561-1706 for questions regarding your Certificate of Insurance. If you would like to speak to someone at the Insurance Board, please call 800-437-8830.

Please contact your Insurance Board Agent, William A Smith and Son, Inc at 845-561-1706 for questions regarding your Certificate of Insurance. If you would like to speak to someone at the Insurance Board, please call 800-437-8830
 RE: Use of Roll off container from 11/16-11/23/21
 The Certificate Holder is included as Additional Insured under the General Liability if required per written contract.

CERTIFICATE HOLDER Town of Oyster Bay 54 Audrey Ave Oyster Bay 11771 Reviewed By Office of Town Attorney 	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

This endorsement, effective January 1, 2021, 12:01 a.m.,
Forms a part of Policy No.: 011971558
Issued to: United Church Insurance Association
By: LEXINGTON INSURANCE COMPANY

ENDORSEMENT NO. 9
ADDITIONAL INSURED REQUIRED BY WRITTEN CONTRACT OR WRITTEN OR ORAL
AGREEMENT ENDORSEMENT

- A. Section II – Who is an Insured is amended to include any person or organization you are required to include as an additional insured on this policy by a written contract or a written or oral agreement in effect during this policy period and executed prior to the "occurrence" of the "bodily injury" or "property damage".
- B. The insurance provided to the above described additional insured under this endorsement is limited as follows:
1. This insurance provides coverage with regard to Coverage A Bodily Injury And Property Damage (Section I - coverages only).
 2. The person or organization is only an additional insured with respect to liability arising out of "your work", "your product", or your operations.
 3. In the event that the Limits of Insurance provided by this policy exceed the Limits of Insurance required by the written contract or written or oral agreement, the insurance provided by this endorsement shall be limited to the Limits of Insurance required by the written contract or written agreement. This endorsement shall not increase the Limits of Insurance shown in the Declarations pertaining to the coverage provided herein.
 4. This insurance does not apply to "bodily injury" or "property damage" arising out of "your work", "your product", or your operations included in the "product-completed operations hazard" unless you are required to provide such coverage by written contract or written or oral agreement and then only for the period of time required by the written contract or written or oral agreement and in no event beyond the expiration date of the policy.
 5. Any coverage provided by this endorsement to an additional insured shall be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis, unless the written contract or written or oral agreement with additional insured specifically requires that this insurance be primary and non-contributory with any other insurance carried by the additional insured. In such case, this insurance shall be primary and non-contributory with any other insurance carried by the additional insured.
- C. In accordance with the terms and conditions of the policy and as more fully explained in the policy, as soon as practicable, each additional insured must give us prompt notice of any "occurrence" which may result in a claim, forward all legal papers to us, cooperate in the defense of any actions, and otherwise comply with all of the policy's terms and conditions. Failure to comply with this provision may, at our option, result in the claim or "suit" being denied.

All other terms and conditions of the policy remain the same.


Authorized Representative

Reviewed By
Office of Town Attorney



Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 22 day of September, 2021 by FIRST PRESBYTERIAN Church (hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as _____

for the event described as FALL CLEAN-UP
The property/equipment is needed from November 16th, 2021 to November 23rd, 2021
The event for which the property and/or equipment is requested () is (☒) is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization

FIRST PRESBYTERIAN Church

Address of Organization

60 EAST MAIN ST
OYSTER BAY, NY 11771

By:

Cristina Harrison

Authorized Representative

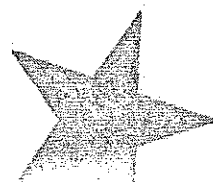
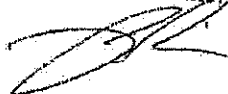
Title:

CHURCH ADMINISTRATOR

Telephone Number:

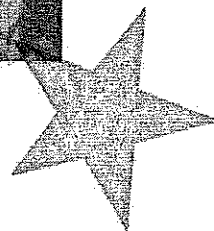
(516) 922-5477

Reviewed By
Office of Town Attorney





Thank you!!!



7/1/21
Reviewed By
Office of Town Attorney
Elizabeth A. Faughnan

WHEREAS, pursuant to public notice, bids were duly and regularly received for Requirements Contract for Tree Planting Throughout the Town of Oyster Bay, in accordance with the specifications contained in Contract No. HTP21-217, and said bids were publicly opened and read; and

WHEREAS, the lowest responsive weighted bid of the four bids submitted was that of Louis Barbato Landscaping, Inc.; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memoranda dated October 7, 2021 and October 14, 2021, requested that the bid as hereinabove set forth be accepted and awarded for a one-year term, beginning on the date of the award, in the total weighted amount of \$402,266.00, with an estimated budget amount of \$49,000.00, with four (4) one (1) year extension options, under the same contract terms and amount; and

WHEREAS, Commissioner Lenz, by said memorandum, further advised that the Office of the Inspector General has reviewed the Contract, and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled; and

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted, and Contract No. HTP21-217, Requirements Contract for Tree Planting Throughout the Town of Oyster Bay, is awarded to Louis Barbato Landscaping, Inc., for a one (1) year term, beginning on the date of the award, in an amount not to exceed \$402,266.00, with an estimated budget amount of \$49,000.00, with four (4) one (1) year extensions options.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

INTER-DEPARTMENTAL MEMO

October 14, 2021

TO: MEMORANDUM DOCKET

FROM: RICHARD W. LENZ, P.E., COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY


SUBJECT: SUPPLEMENTAL DOCKET MEMO. TO ITEM NO. 22
DOCKET OF OCTOBER 12, 2021
AWARD OF CONSTRUCTION CONTRACT
REQUIREMENTS CONTRACT FOR TREE PLANTING THROUGHOUT THE
TOWN OF OYSTER BAY
CONTRACT NO. HTP21-217

In furtherance to item no. 22 of the October 12, 2021 docket, on October 13, 2021, the Division of Purchasing received bids for the subject project. The Division of Engineering reviewed the bids. Louis Barbato Landscaping, Inc., located at 1600 Railroad Ave, Holbrook, NY 11741, with Federal I.D. 11-3391608 submitted the lowest responsive bid among the four (4) received in the total weighted amount of \$402,266.00.

The subject contract is to be effective for 365 calendar days from date of award. As per contract specifications upon review of the contract work performed by the contractor, the Town Board shall have the option to either terminate the contract and seek new bids or continue the contract under present terms at no additional cost to the Town of Oyster Bay, for an additional one-year extension.

The Office of the Inspector General has reviewed the Contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

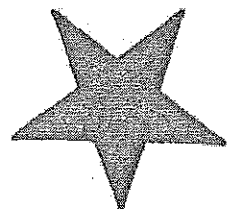
We request that Contract No. HTP21-217 be awarded to Louis Barbato Landscaping, Inc., in the total weighted amount of \$402,266.00 with an estimated budget amount of \$49,000.


RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

RWL/JCT/MR/BK/nm
Attachments

cc: Steven C. Ballas, Comptroller
Eric Tuman, Commissioner - Purchasing
John P. Bishop, Deputy Commissioner /Highway

HTP21-217 Docket Award Barbato



TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

October 7, 2021


TO: MEMORANDUM DOCKET

FROM: RICHARD W. LENZ, P.E., COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

SUBJECT: AWARD OF CONSTRUCTION CONTRACT
REQUIREMENTS CONTRACT FOR TREE PLANTING THROUGHOUT THE
TOWN OF OYSTER BAY
CONTRACT NO. HTP21-217
SUPPLEMENTAL MEMO TO FOLLOW

On October 13, 2021, the Division of Purchasing will receive bids for the subject project. The Division of Engineering will review the bids received. A formal recommendation of award will be provided by a supplemental memorandum docket.

It is therefore requested that a space be reserved at the Town Board meeting of October 26, 2021 for the Town Board to take action on an award of The Requirements Contract for Tree Planting throughout the Town of Oyster Bay, Contract No. HTP21-217.

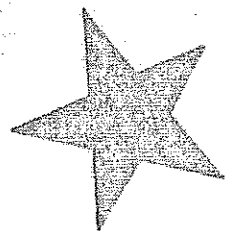


RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

RWL/JCT/MR/BK/nm

cc: Steven Ballas, Comptroller

HTP21-217 Docket Hold A Space Award



Meeting of October 26, 2021

Resolution No.624-2021

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highway, by memoranda dated October 7, 2021 and October 18, 2021, and Russell Scott, P.E., Senior Partner, N&P Engineers and Land Surveying, PLLC, 70 Maxess Road, Melville, New York 11747, by letter dated October 8, 2021, advised, with respect to Contract No. H18-171-P4, Flood Diversion and Control Projects for Massapequa and Massapequa Park, that due to unforeseen project field conditions, involving Item 99X, Water Main Relocation, a Quantity Increase is necessary for a total net increase of \$99,000.00; and

WHEREAS, Commissioner Lenz, by said memoranda advised that the funds for the above-described Quantity Increase are available in the amount reserved for potential quantity increases, and further, that said project is fully funded by the Governor's Office of Storm Recovery; and

WHEREAS, Commissioner Lenz, by said memoranda, advised that the Office of the Inspector General reviewed the proposed vendor's disclosure questionnaire, and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled; and

WHEREAS, Commissioner Lenz, by said memoranda, recommended that the Town Board approve the above referenced Quantity Increase of \$99,000.00, relative to Contract No. H18-171-P4, Flood Diversion and Control Projects for Massapequa and Massapequa Park,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Quantity Increase of \$99,000.00 for Item 99X Water Main Relocation, relative to Contract No. H18-171-P4, Flood Diversion and Control Projects for Massapequa and Massapequa Park, is approved; and be it further

RESOLVED, that the Town Comptroller is hereby authorized and directed to make payment for same, upon the submission of a duly certified claim therefor, after audit.

-#-

Reviewed By
Office of Town Attorney
Elizabeth A. Faughnan

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

624

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO


October 7, 2021

TO: MEMORANDUM DOCKET

FROM: RICHARD W. LENZ, P.E., COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

SUBJECT: QUANTITY INCREASE
MASSAPEQUA FLOOD DIVERSION AND CONTROL
PROJECT #4 OUTFALL 38 (DIVISION AVENUE)
CONTRACT NO. H18-171-P4
SUPPLEMENTAL MEMO TO FOLLOW

Additional information and a formal quantity increase request will be provided in a Supplemental Docket Memorandum to the Docket Committee at the next docket meeting. We therefore recommend and request that a space be reserved at the next Town Board meeting on October 26, 2021.



RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

RWL/JOT/MR/DDM/nm

cc: Steven C. Ballas, Comptroller
Colin Bell, Office of the Supervisor

H18-171-P4 Docket Hold A Spot CO1 & QUANTITY INCREASE



**TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO**

October 18, 2021

TO: MEMORANDUM DOCKET

FROM: RICHARD W. LENZ, P.E., COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAYS

SUBJECT: SUPPLEMENTAL DOCKET MEMO. TO ITEM NO. 23
DOCKET OF OCTOBER 12, 2021
QUANTITY INCREASE
MASSAPEQUA FLOOD DIVERSION AND CONTROL
PROJECT #4 OUTFALL 38 (DIVISION AVENUE)
CONTRACT NO. H18-171-P4

In furtherance to Item no.23 of the docket of October 12, 2021, attached is a letter, with backup, from Nelson & Pope Engineering, Architecture and Land Surveying, PLLC, dated October 8, 2021 concerning an increase in quantities with a total net increase in the amount of \$99,000.00. Said quantity increases are explained by the consultant in this correspondence and further described as per the attached tabulation.

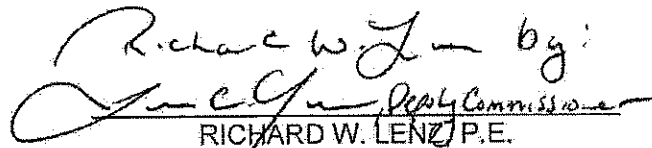
These changes were due to unforeseen project field conditions involving:

- Item 99x Water Main Relocation

Funds for the described Quantity Increase in the amount of \$99,000.00 are available in the amount reserved for Potential Quantity Increases. In addition, said project is fully funded by the Governor's Office of Storm Water Recovery (GOSR).

The Office of the Inspector General has reviewed the contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

It is hereby requested that the Town Board authorize, by resolution, the above-described request resulting in a net increase in the amount of \$99,000.00 relative to the construction of Contract No. H18-171-P4.


RICHARD W. LENZ, P.E.
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS/HIGHWAY

RWL/JCT/MR/DM/nm

Attachments

cc: Steven C. Ballas, Comptroller
John Bishop, Deputy Commissioner/Highway
Colin Bell, Office of the Supervisor

H18-171-P4 Supplemental Docket – Quantity Increase



October 8, 2021

Richard Lenz, PE, Commissioner
Town of Oyster Bay
Dept. of Public Works
150 Miller Place
Syosset, New York 11791

Re: Massapequa Flood Diversion and Control / Project No. 4 – Division Ave. (Outfall No. 38)
Contract No. H18-171-P4
Quantity Increase Approval - Item 99X Water Main Relocation
Nelson & Pope No. 18181

Dear Commissioner Lenz:

Submitted herewith is a request from Coastal Contracting Corp. for an increase in quantity for Item 99X, Water Main Relocation.

The specification for Item 99X, Water Main Relocation provided in the Contract Bid Documents, reads that the 'Method of Measurement' and 'Basis of Payment' be made based on the quantity of linear foot (LF) of water main replaced, multiplied by the diameter of the installed pipe. The original scope of work included Water Main Relocations to be paid for based on a linear foot (LF) unit for a 1-inch diameter pipe with the following breakdown:

Original Bid Quantity = 135 LF
Unit Bid Price = \$120.00
Bid Total = \$16,200.00

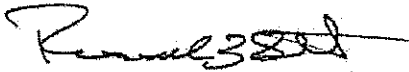
The water main that was replaced was 6 inches in diameter, thus the anticipated quantity is 160 linear feet with a diameter of 6 inches (160 LF x 6 inches = 960 Lf/in) and includes the following breakdown:

Quantity Anticipated = 960 LF/in
Increase Anticipated = 825 LF/in
Increase Cost Anticipated = \$99,000.00

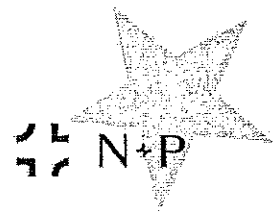
Our office has reviewed these prices and finds them to be reasonable. It is our recommendation that this Quantity Increase be accepted by the Town. If you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

Respectfully submitted,
NELSON + POPE



Russell Scott, P.E.
Senior Partner



WHEREAS, Cindi Mantegari, President, The Learning Tree Nursery School, Inc., 61 East Main Street, Oyster Bay, New York 11771, by letter dated October 5, 2021, requested the use of Municipal Parking Field O-6, Oyster Bay, posting of temporary "No Parking" signs and the use of six (6) complete barricades, for its Trunk-or-Treat Event on Sunday, October 31, 2021, from 9:00 a.m. until 12:00 p.m.; and

WHEREAS, John Bishop, Deputy Commissioner, Highway Department, by memoranda dated October 7, 2021 and October 15, 2021, advised that the abovementioned property and equipment will not be required for use by the Town at that time and further advised that the Highway Department has no objection to The Learning Tree Nursery School, Inc., utilizing Municipal Parking Field O-6, on Sunday, October 31, 2021, from 9:00 a.m. until 12:00 p.m., for its Trunk-or-Treat Event, and the posting of temporary "No Parking" signs in said lot, and providing six (6) complete barricades for the Event; and

WHEREAS, the Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, that the requests as hereinabove set forth are accepted, and the Highway Department is hereby authorized to permit The Learning Tree Nursery School, Inc., to utilize Municipal Parking Field O-6, on Sunday, October 31, 2021, from 9:00 a.m. until 12:00 p.m., for its Trunk-or-Treat Event, and the posting of temporary "No Parking" signs in said lot, and the provisions of six (6) complete barricades for the Event; subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Highway Department, or his duly authorized representative;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforementioned activity;
3. The said organization shall file a Certificate of Insurance and Declaration Page(s) with the Office of the Town Clerk, indicating said organization maintains a policy of comprehensive general liability insurance, with a Commercial Liability limit of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate per year and naming the Town of Oyster Bay as an additional insured, in connection with the aforescribed activity; and
5. New York State guidelines for social distancing must be observed, and the Town reserves the right to rescind this resolution at any time due to COVID-19 concerns.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney

TOWN OF OYSTER BAY

Inter-Departmental Memo

October 7, 2021

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: THE LEARNING TREE NURSERY SCHOOL INC.
TRUNK OR TREAT EVENT

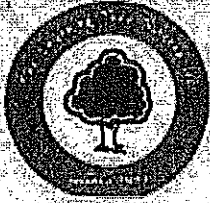
Please reserve a space on the Town Board calendar of October 26th 2021 with respect to The Learning Tree Nursery School Inc. Trunk or Treat event on October 31th 2021. Supplemental memorandum to follow.



JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

JPB/kaz





kmz
HIGHWAY DEPARTMENT

The Learning Tree Nursery School, Inc.
PO Box 83, Oyster Bay, NY 11771
516-922-5999
thelearningtreeob@gmail.com

October 5, 2021

To whom it may concern:

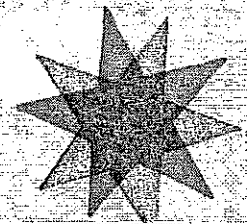
I am writing to request a permit for Firemen's Field in Oyster Bay for Sunday, October 31, 2021. Our Nursery school has scheduled a Trunk or Treat event for the families of the school. We would set up about 9:30am for a 10am start and end before noon.

If you have any questions, please feel free to call me at any time. Thank you for your consideration.

Sincerely,

Cindi Montegari

Cindi Montegari
President





LEARTRE-01

LBREKNE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brooks Robb & Callahan PO Box 118 Oyster Bay, NY 11771	CONTACT Brooks Robb & Callahan	
	PHONE (A/C, No, Ext): (516) 922-6500	FAX (A/C, No): (516) 922-6272
	E-MAIL ADDRESS: lbrekne@brcinsurance.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED The Learning Tree Nursery Inc 61 East Main Street Oyster Bay, NY 11771	INSURER A: US Liability Insurance Company	
	INSURER B: United Specialty Insurance Company	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X	CP1588593G	2/6/2021	2/6/2022	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (ea occurrence) \$ 50,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COM/OP AGG \$ Included
	OTHER:					\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Per accident) \$
	ANY AUTO					BODILY INJURY (Per person) \$
	OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY				PROPERTY DAMAGE (Per accident) \$
						\$
						\$
B	UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR	XL1611871	2/6/2021	2/6/2022	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 1,000,000
	DED <input checked="" type="checkbox"/> RETENTION \$	0				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The certificate holder is included as Additional Insured for event: Trunk or Treat- 10/31/21 at Firemen's Field Oyster Bay, NY

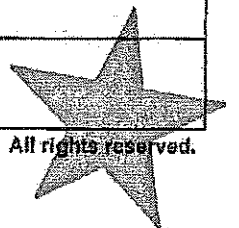
CERTIFICATE HOLDER

CANCELLATION

Town of Oyster Bay Highway Dept
160 Miller Place
Syosset, NY 11791

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 31 day of October 2021, by The Learning Tree (hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as firemens field

for the event described as TRUNK or treat

The property/equipment is needed from 930am

The event for which the property and/or equipment is requested () is (X) is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization

The Learning Tree Nursery School

Address of Organization

61 East Main Street

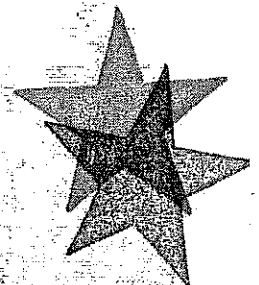
Oyster Bay, NY 11771

By: Cynthia Mandezam
Authorized Representative

Authorized Representative

Title: President

Telephone Numbers





**TOWN OF OYSTER BAY
ADDENDUM TO PERMIT APPLICATION**

Applicant Name: The Learning Tree Nursery School
Event Description: Trunk & Treat
Event Date: October 31, 2021

The permit holder agrees that while conducting the activity allowed under this permit, it shall follow all applicable New York State Guidelines and Executive Orders with respect to COVID-19 and shall ensure that all participants follow such Guidelines and Orders. By accepting this permit, the permit holder agrees that it is the sole "Responsible Party," as such term is defined by the New York State Guidelines. The permit holder further recognizes and understands that the activity is subject to cancellation at any time to prevent harm to the population from COVID-19, or any other threat to public health and/or safety.

For your convenience, New York State Guidelines are available at <https://forward.ny.gov/>.

Cynthia Mantegar
Applicant Signature
President

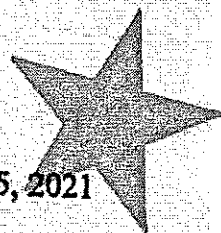
STATE OF NEW YORK)
) ss:
COUNTY OF NASSAU)

On the 1st day of October, 2021, before me, the undersigned, personally appeared Cynthia Mantegar, personally know to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Dianne Kitzen
Notary Public, State of New York
No. 01K16346318
Qualified in Suffolk County
Commission Expires 08/08/2024

Dianne Kitzen
Notary Public

Last Revised: May 5, 2021



17

**TOWN OF OYSTER BAY
Inter-Departmental Memo**

October 15, 2021

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: THE LEARNING TREE NURSERY SCHOOL
TRUNK OR TREAT EVENT
TO BE HELD OCTOBER 31ST 2021
SUPPLEMENTAL MEMO – MD – 10/12/21 #25

Enclosed please find a copy of the letter from Cindi Mantegeri, requesting our assistance on behalf of the Learning Tree Nursery School in their Trunk or Treat Event on October 31st 2021.

The Highway Department has no objection to the Organization utilizing Municipal Parking Field O-6 on Sunday, October 31st, 2021 from 9:00 am until 12:00 pm for the event. The Learning Tree Nursery School would appreciate the posting of temporary "No Parking" signs in the lot as well. In addition, the Highway Department can readily supply six (6) complete barricades for this event.

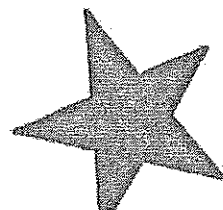
The Learning Tree Nursery School is aware that they must follow New York State Guidelines for social distancing and are also aware that the event can be cancelled at any time due to Covid-19.

Also attached are a Certificate of Insurance, Endorsement Sheet, Hold Harmless Agreement, and Covid-19 Addendum Agreement to cover the event. Therefore, Town Board approval is requested.


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

JPB/kaz

C: Richard W. Lenz, P.E., Commissioner DPW/HWY
Peter Brown, General Foreman 002
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Dept. of Public Safety
Grace SantaMaría, Highway Administration





Kim Z
HIGHWAY DEPARTMENT

The Learning Tree Nursery School, Inc.
PO Box 83, Oyster Bay, NY 11771
516-922-5999
thelearningtreeob@gmail.com

October 5, 2021

To whom it may concern:

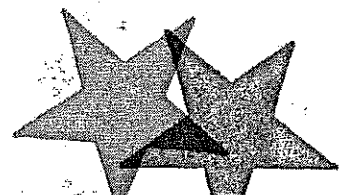
I am writing to request a permit for Firemen's Field in Oyster Bay for Sunday, October 31, 2021. Our Nursery school has scheduled a Trunk or Treat event for the families of the school. We would set up about 9:30am for a 10am start and end before noon.

If you have any questions, please feel free to call me at any time. Thank you for your consideration.

Sincerely,

Cindi Mantegori

Cindi Mantegori
President





LEARTRE-01

LBREKNE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/7/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Brooks Robb & Callahan
PO Box 118
Oyster Bay, NY 11771

CONTACT Brooks Robb & Callahan

PHONE
(AG, No, Ext) (516) 922-8600FAX
(AG, No) (516) 922-8272E-MAIL
lbrekne@brcinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURED

The Learning Tree Nursery Inc
81 East Main Street
Oyster Bay, NY 11771

INSURER A: US Liability Insurance Company

INSURER B: United Specialty Insurance Company

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	ADDL (INS)	SUBR (WV)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOG OTHER:	X		CP1588593G	2/6/2021	2/6/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ Included
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			XL1611671	2/6/2021	2/6/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Indicate in R/R) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The certificate holder is included as Additional Insured for event: Trunk or Treat- 10/31/21 at Firemen's Field Oyster Bay, NY

CERTIFICATE HOLDER

CANCELLATION

Town of Oyster Bay Highway Dept
180 Miller Place
Syosset, NY 11791

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gina S. S. S.

United States Liability Insurance Company

1190 Devon Park Drive

Wayne, PA 19087-2191

A Member Company of United States Liability Insurance Group

(888) 523-5545

To : RUSHMORE GENERAL AGENCY OF NEW YORK LLC

Attn : Chad Gibson

From : Yuliya Patrusheva
yuliyap@usli.com / (888) 523-5545 x2526

Insured : THE LEARNING TREE NURSERY, INC.

Policy #: CP 1588593G

Chad,

Attached please find your endorsement(s) as requested.

Adding A/I (Town of Oyster Bay Highway Dept)

Regards,

Yuliya Patrusheva

Attached:

Endorsement #4

Reviewed by Tara A. Horney
[Signature]



ENDORSEMENT #4

This endorsement, issued by United States Liability Insurance Company
to THE LEARNING TREE NURSERY, INC. forms a part of
Policy Number CP 1588593G effective on 10/31/2021 (MO. DAY YR.) at 12:01 A.M.

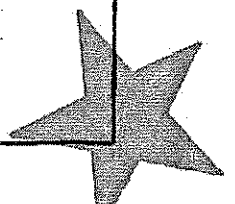
Add/Remove/Amend General Liability Additional Insured Endorsement

In consideration of an additional premium of \$27 it is hereby agreed that the following
is(are) added to the Policy:

CG2026 04/13 - Additional Insured-Designated Person or Organization

All other terms and conditions of this Policy remain unchanged.

Reviewed by [Signature] Attorney
[Signature]



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) Or Organization(s):

Effective Date: 10/31/2021 12:01 AM
TOWN OF OYSTER BAY HIGHWAY DEPT
150 MILLER PLACE
SYOSSET, NY 11791

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

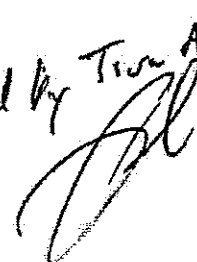
B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

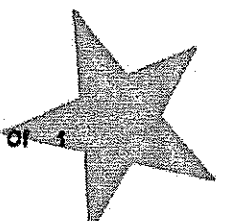
If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Reviewed by Town Attorney




Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 31 day of October 2021, by The Learning Tree
(hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment
located at and/or described as firemens field

for the event described as THANK A THCAT

The property/equipment is needed from 930am to 12pm

The event for which the property and/or equipment is requested ☐ is ☒ is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization

The Learning Tree Nursery School

Address of Organization

61 East Main Street

Oyster Bay, NY 11771

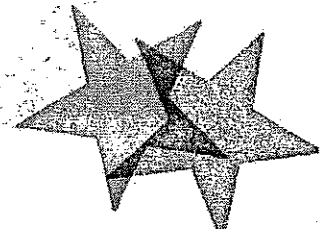
By: Cynthia Mandegari

Authorized Representative

Title: President

Telephone Number: [REDACTED]

Reviewed by Town Attorney
[Signature]





**TOWN OF OYSTER BAY
ADDENDUM TO PERMIT APPLICATION**

Applicant Name: The Learning Tree Nursery School
 Event Description: Trunk or Treat
 Event Date: October 31, 2021

The permit holder agrees that while conducting the activity allowed under this permit, it shall follow all applicable New York State Guidelines and Executive Orders with respect to COVID-19 and shall ensure that all participants follow such Guidelines and Orders. By accepting this permit, the permit holder agrees that it is the sole "Responsible Party," as such term is defined by the New York State Guidelines. The permit holder further recognizes and understands that the activity is subject to cancellation at any time to prevent harm to the population from COVID-19, or any other threat to public health and/or safety.

For your convenience, New York State Guidelines are available at <https://forward.ny.gov/>.

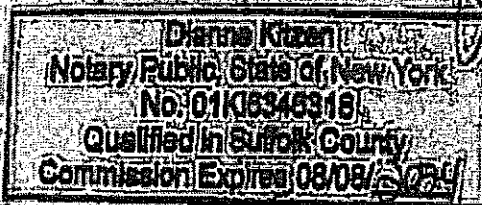
Cynthia Mantegari
 Applicant Signature
 President

STATE OF NEW YORK)

) ss:

COUNTY OF NASSAU)

On the 31st day of October, 2021, before me, the undersigned, personally appeared Cynthia Mantegari personally know to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.



Dianne Kitzan
 Notary Public

Reviewed by Town Attorney

Last Revised: May 5, 2021



DATE: 10/15/21

TO: HIGHWAY OPERATIONS

SUBJECT: The Learning Tree Nursery School Trunk or Treat Event

PLEASE DELIVER TO:
Lot O-6

Oyster Bay

CONTACT: Cindi Montigeri
[REDACTED]

DATE OF EVENT: 10/31/21

SNOW FENCE:

BARRICADES: 6

CONES:

SORT PAILS:

PORTABLE LIGHTS:

GENERATOR:

PACKER:

DELIVER ON: 10/29/21

PICKUP ON: 11/1/21

SWEEPING BEFORE AFFAIR IS NEEDED:

XX

YES

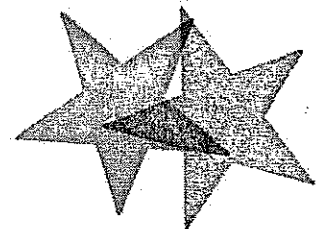
NO

Please be advised that when signing on receipt of Town Equipment, your organization will be held responsible for their return.

JPB/kaz


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

CC: Peter Brown, General Foreman 002
Public Safety Division
Kevin Frieberg, Area Foreman 013
Dan Kornfeld



WHEREAS, Donna Haines, on behalf of Trinity Lutheran Church and School, 40 West Nicholai Street, Hicksville, New York 11801, by letter dated September 13, 2021, requested the use of Municipal Parking Field H-15, Hicksville, posting of temporary "No Parking" signs and the use of six (6) complete barricades, for its Trunk-or-Treat Event on Saturday, October 30, 2021, from 1:00 p.m. until 3:00 p.m.; and

WHEREAS, John Bishop, Deputy Commissioner, Highway Department, by memoranda dated October 7, 2021 and October 15, 2021, advised that the abovementioned property and equipment will not be required for use by the Town at that time and further advised that the Highway Department has no objection to Trinity Lutheran Church and School, utilizing Municipal Parking Field H-15, on Saturday, October 30, 2021, from 1:00 p.m. until 3:00 p.m., for its Trunk-or-Treat Event, and the posting of temporary "No Parking" signs in said lot, and providing six (6) complete barricades for the Event; and

WHEREAS, the Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, that the requests as hereinabove set forth are accepted, and the Highway Department is hereby authorized to permit Trinity Lutheran Church and School, to utilize Municipal Parking Field H-15, on Saturday, October 30, 2021, from 1:00 p.m. until 3:00 p.m., for its Trunk-or-Treat Event, and the posting of temporary "No Parking" signs in said lot, and the provision of six (6) complete barricades for the Event; subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Highway Department, or his duly authorized representative;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforementioned activity;
3. The said organization shall file a Certificate of Insurance and Declaration Page(s) with the Office of the Town Clerk, indicating said organization maintains a policy of comprehensive general liability insurance, with a Commercial Liability limit of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate per year and naming the Town of Oyster Bay as an additional insured, in connection with the aforescribed activity; and
5. New York State guidelines for social distancing must be observed, and the Town reserves the right to rescind this resolution at any time due to COVID-19 concerns.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By
Office of Town Attorney

C26

TOWN OF OYSTER BAY
Inter-Departmental Memo

October 15, 2021

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TRINITY LUTHERAN CHURCH AND SCHOOL
TRUNK OR TREAT EVENT
TO BE HELD OCTOBER 30TH 2021
SUPPLEMENTAL MEMO – MD – 10/12/21 #26

Enclosed please find a copy of the letter from Donna Haines, requesting our assistance on behalf of the Trinity Lutheran Church and School in their Trunk or Treat Event on October 30th 2021.

The Highway Department has no objection to the Organization utilizing Municipal Parking Fields H-15 on Saturday, October 30th, 2021 from 1:00 pm until 3:00 pm for the event. Trinity Lutheran Church and School would appreciate the posting of temporary "No Parking" signs in the lot as well. In addition, the Highway Department can readily supply six (6) complete barricades for this event.

Trinity Lutheran Church and School is aware that they must follow New York State Guidelines for social distancing and are also aware that the event can be cancelled at any time due to Covid-19.

Also attached are a Certificate of Insurance, Endorsement Sheet, Hold Harmless Agreement, and Covid-19 Addendum Agreement to cover the event. Therefore, Town Board approval is requested.


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

JPB/kaz

C: Richard W. Lenz, P.E., Commissioner DPW/HWY
Peter Brown, General Foreman 002
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Dept. of Public Safety
Grace SantaMaria, Highway Administration





CHURCH
516.931.2225
TrinityHicksville.org

TRINITY LUTHERAN CHURCH AND SCHOOL

40 West Nicholas Street, Hicksville, NY 11801

Reverend John Hopkins - Senior Pastor
Mary-Elaine Leake - Principal | Jennifer Forte - Assistant Principal

Kim
HIGHWAY DEPARTMENT



SCHOOL
516.931.2211
TrinityLL.org

September 13, 2021

Ms. Kimberly Zervos
Event Coordinator
Sign Bureau/Public Parking, Town of Oyster Bay
150 Miller Place
Syosset, NY 11791

Dear Ms. Zervos,

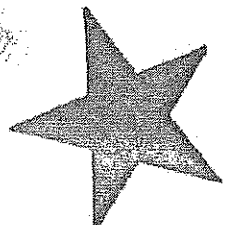
Thank you for all of the help you and your department have given to Trinity Lutheran Church and School. Your cooperation has been very helpful in enabling us to properly serve our families. I'm writing this letter to ask for a parking waiver in order to support our families during our upcoming Trunk-or-Treat event in October. We are asking for use of the H-15 parking lot which is to the east of our school. We would also like to request six (6) barricades to block traffic from entering West Nicholas Street from Route 107 (Broadway) to Jerusalem Avenue on the following date and time:

Sunday, October 30, 2021 from 1:00pm - 3:00pm

This event will take place outside only, following COVID-19 guidelines with the understanding that the event could be cancelled due to a rise in covid cases. Also, if the weather doesn't cooperate, it will be cancelled. We appreciate your help with this event!

Sincerely,

Donna Haines,
Comfort Dog Ministry Top Dog





82HICKSLE1

MMALAFRONTE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/12/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Emery & Webb, Inc.
969 Main Street
Fishkill, NY 12524

CONTACT
NAME:
PHONE
(A/C, No, Ext): (845) 896-6727 FAX (A/C, No): (845) 896-6877
E-MAIL
ADDRESS:

INSURED

Trinity Evangelical Lutheran Church of Hicksville
40 West Nicholas Street
Hicksville, NY 11801-3805

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: GuideOne Mutual	16032
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD	INSR WTD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		1437429	4/1/2021	4/1/2022	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000
							MED EXP (Any one person) \$ 16,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 3,000,000
							PRODUCTS - COMP/OP AGG \$ 3,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						
	POLICY <input type="checkbox"/> PRO <input type="checkbox"/> LOC						
	OTHER:						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY	<input type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB	<input type="checkbox"/> OCCUR					EACH OCCURRENCE \$
	EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$
	DED	RETENTIONS					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NY)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate is issued as proof of General Liability with respect to the Trunk or Treat event on 10/30/2021 from 1-3, listing the Town of Oyster Bay as an additional insured.

CERTIFICATE HOLDER

CANCELLATION

Town of Oyster Bay
150 Miller Place
Syosset, NY 11791

AUTHORIZED REPRESENTATIVE

NAMED INSURED: Trinity Evangelical Lutheran Church of
Hicksville

ES

POLICY NUMBER: 1437429

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following.

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Town of Oyster Bay 150 Miller Place Syosset, NY 11791
Trunk or Treat event on 10/30/2021 from 1-3, listing the Town of Oyster Bay as Additional Insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Revised by Fair Attorney
BA



Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 30 day of July 2021, by Trinity Lutheran Church + School (hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as Parking Lot
Corner of W. Nicholas St and Jerusalem Ave

for the event described as Trunk or Treat
The property/equipment is needed from Barricades to Block entrance to lot.
The event for which the property and/or equipment is requested () is (X) is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization Comfort Dog Ministry
Trinity Lutheran Church + School

Address of Organization
40 W. Nicholas St
Hicksville, NY 11801

By: [Signature]
Authorized Representative

Title: Senior Pastor

Telephone Number: 516-931-2221

Reviewed by Town Attorney
[Signature]





TOWN OF OYSTER BAY
ADDENDUM TO PERMIT APPLICATION

Applicant Name: Trinity Lutheran Church + School
Event Description: Trunk or Treat Comfort Dog Nursing
Event Date: 10/30/21

The permit holder agrees that while conducting the activity allowed under this permit, it shall follow all applicable New York State Guidelines and Executive Orders with respect to COVID-19 and shall ensure that all participants follow such Guidelines and Orders. By accepting this permit, the permit holder agrees that it is the sole "Responsible Party," as such term is defined by the New York State Guidelines. The permit holder further recognizes and understands that the activity is subject to cancellation at any time to prevent harm to the population from COVID-19, or any other threat to public health and/or safety.

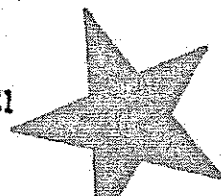
For your convenience, New York State Guidelines are available at <https://forward.ny.gov/>.

[Signature]
Applicant Signature

STATE OF NEW YORK)
) ss:
COUNTY OF NASSAU)

On the 30 day of July, 2021 before me, the undersigned, personally appeared John Hopkins personally know to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument

[Signature] *[Signature]*
Reviewed by Town Attorney
Notary Public



DATE: 10/15/21

TO: HIGHWAY OPERATIONS

SUBJECT: Trinity Lutheran Church and School Trunk or Treat Event

PLEASE DELIVER TO:
Lot H-15

Hicksville

CONTACT: Donna Haines
[REDACTED]

DATE OF EVENT: 10/30/21

SNOW FENCE:

BARRICADES: 6

CONES:

SORT PAILS:

PORTABLE LIGHTS:

GENERATOR:

PACKER:

DELIVER ON: 10/29/21

PICKUP ON: 11/1/21

SWEEPING BEFORE AFFAIR IS NEEDED:

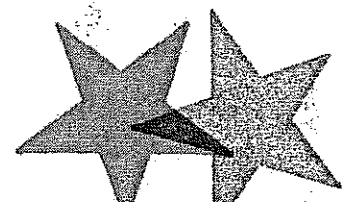
XX
YES NO

Please be advised that when signing on receipt of Town Equipment, your organization will be held responsible for their return.

JPB/kaz


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

CC: Peter Brown, General Foreman 002
Public Safety Division
Greg Marchese, Area Foreman 012
Dan Kornfeld





CHURCH
516.931.2225
TrinityHicksville.org

TRINITY LUTHERAN CHURCH AND SCHOOL

40 West Nicholas Street, Hicksville, NY 11801

Reverend John Hopkins - Senior Pastor
Mary-Elaine Leake - Principal | Jennifer Forte - Assistant Principal

Kim Z
HIGHWAY DEPARTMENT



SCHOOL
516.931.2211
TrinityLI.org

September 13, 2021

Ms. Kimberly Zervos
Event Coordinator
Sign Bureau/Public Parking, Town of Oyster Bay
150 Miller Place
Syosset, NY 11791

Dear Ms. Zervos,

Thank you for all of the help you and your department have given to Trinity Lutheran Church and School. Your cooperation has been very helpful in enabling us to properly serve our families. I'm writing this letter to ask for a parking waiver in order to support our families during our upcoming Trunk-or-Treat event in October. We are asking for use of the H-15 parking lot which is to the east of our school. We would also like to request six (6) barricades to block traffic from entering West Nicholas Street from Route 107 (Broadway) to Jerusalem Avenue on the following date and time:

Sunday, October 30, 2021 from 1:00pm - 3:00pm

This event will take place outside only, following COVID-19 guidelines with the understanding that the event could be cancelled due to a rise in covid cases. Also, if the weather doesn't cooperate, it will be cancelled. We appreciate your help with this event!

Sincerely,

Donna Haines,
Comfort Dog Ministry Top Dog



Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 30 day of July 2021, by Trinity Lutheran Church + School (hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as Parking Lot
corner of W. Nicholas St. and Jerusalem Ave

for the event described as Trunk or Treat
The property/equipment is needed from Barricades to Block entrance to lot.
The event for which the property and/or equipment is requested () is (X) is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization Comfort Dog Ministry
Trinity Lutheran Church + School

Address of Organization

410 W. Nicholas St
Hicksville, NY 11801

By:

[Signature]
Authorized Representative

Title:

Senior Pastor

Telephone Number: 516-931-2221



TOWN OF OYSTER BAY

Inter-Departmental Memo

October 7, 2021

TO: MEMORANDUM DOCKET

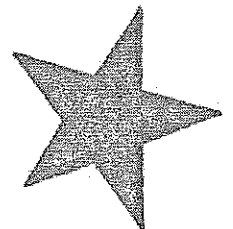
FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: TRINITY LUTHERAN CHURCH & SCHOOL
TRUNK OR TREAT EVENT

Please reserve a space on the Town Board calendar of October 26th 2021 with respect to Trinity Lutheran Church and School Trunk or Treat event on October 30th 2021.
Supplemental memorandum to follow.


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

JPB/kaz



Meeting of October 26, 2021

Resolution No. 627A-2021

WHEREAS, the Town Board of the Town of Oyster Bay has met at the time and place specified in the Notice of Hearing with respect to the Preliminary Budget of the Town of Oyster Bay, as heretofore approved by the Town Board on October 5, 2021, pursuant to Resolution No. 562-2021, filed in accordance with the law, in the Office of the Town Clerk of the Town of Oyster Bay, at the Town Hall, Oyster Bay, New York; and

WHEREAS, all persons who wished to be heard were given an opportunity to be heard; and

WHEREAS, this Town Board, after hearing and evaluating the proposals and recommendations made with respect to said budget, has finalized the annual budget for 2022, for the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That this Town Board does hereby adopt the budget for the Town of Oyster Bay, specifically for Town funds, and special districts, for the fiscal year commencing on the first day of January, 2022; and be it further

RESOLVED, That a copy of said annual budget for 2022 be annexed hereto, and that such budget estimate as adopted be entered in detail in the minutes for the proceedings of the Town Board of the Town of Oyster Bay; and be it further

RESOLVED, That the Supervisor is hereby authorized and directed to file a certified copy of said budget, with the Nassau County Legislature, pursuant to Chapter 12 of the Code of the Town of Oyster Bay;

SUMMARY OF ITEMS FOR TOWN FUNDS AND SPECIAL DISTRICTS

General Fund (Full Town)	\$ 139,721,642
General Fund (Part Town)	\$ 13,367,659
Highway Fund	\$ 53,263,774
Drainage District Fund	\$ 2,222,877
Fire Protection Fund	\$ 8,801,450
Lighting District Fund	\$ 3,532,576
Park Districts Fund	\$ 45,586,142
Garbage Districts Fund	\$ 62,454,561
Public Parking Fund	\$ 10,095,051
Water Districts Fund	\$ 230,000
Solid Waste Disposal District Fund	\$ 25,422,747

This summary, plus supporting information and data, shall be available for public inspection within thirty (30) days after enactment, during normal business hours, at the Office of the Town Clerk, in Oyster Bay, New York. Whenever feasible, the Town Clerk shall make additional copies of the Town Budget, and the subject summary, to provide additional places where citizens can inspect said documents; and be it further

Reviewed By
Office of Town Attorney



Resolution No. 627A-2021

RESOLVED, That the Town Clerk is hereby authorized and directed to give public notice, by advertising in Newsday, that the Town Board duly adopted the Annual Budget for 2022, for the Town of Oyster Bay, on October 26, 2021, and that a summary of said budget, plus all supporting data, is available for inspection, in the Office of the Town Clerk, Oyster Bay, New York, commencing November 12, 2021.

-#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

627A

PUBLIC NOTICE

PLEASE TAKE NOTICE That the Town Board did heretofore adopt Resolution No. 627A-2021, finalizing the Annual Budget for 2022, for Town Funds, and special districts, for the fiscal year commencing on January 1, 2022. Revenues, as estimated from tax levies and other various sources, will equal and provide funds for the following expenditures: General Fund (Full Town) - \$139,721,642.00; General Fund (Part Town) - \$13,367,659.00; Highway Fund - \$53,263,774.00; Drainage District Fund - \$2,222,877.00; Fire Protection Fund - \$8,801,450.00; Lighting District Fund - \$3,532,576.00; Park Districts Fund - \$45,586,142.00; Garbage Districts Fund - \$62,454,561.00; Public Parking Fund - \$10,095,051.00; Water Districts Fund - \$230,000.00; Solid Waste Disposal District Fund - \$25,422,747.00. Pursuant to the provisions of Town Law, the salaries of the following Town Officers are hereby specified as follows: Supervisor - \$140,000.00; Town Board Members (6) - \$57,500.00 each; Town Clerk \$102,000.00; Town Receiver of Taxes - \$110,000.00. The Town Budget for the fiscal year 2022, as duly adopted by the Town Board, and summary of the enacted Budget with supporting information and data are available for public inspection during normal business hours, commencing November 12, 2021 at the Office of the Town Clerk in Oyster Bay. TOWN BOARD OF THE TOWN OF OYSTER BAY, JOSEPH S. SALADINO, Town Supervisor, RICHARD LAMARCA, Town Clerk.
DATED: , 2021, Oyster Bay, New York.

REVIEWED BY
OFFICE OF TOWN ATTORNEY

Reviewed By
Office of Town Attorney
Samantha P. S.

WHEREAS, the Town Board of the Town of Oyster Bay has met at the time and place specified in the Notice of Hearing with respect to the budget estimates for all special improvement districts within the Town, as heretofore approved by the Town Board on October 5, 2021, pursuant to Resolution No. 562-2021, filed in accordance with the law, in the Office of the Town Clerk of the Town of Oyster Bay, at Town Hall, Oyster Bay, New York; and

WHEREAS, all persons who wished to be heard were given an opportunity to be heard; and

WHEREAS, this Town Board, after hearing and evaluating the proposals and recommendations made with respect to the budgets for the various special improvement districts within the Town of Oyster Bay, has finalized the annual budgets for 2022 for the various special improvement districts,

NOW, THEREFORE, BE IT RESOLVED, That this Town Board does hereby adopt the budget for the various commissioner run special improvement districts within the Town of Oyster Bay, for the fiscal year commencing on the first day of January, 2022; and be it further

RESOLVED, That a copy of said annual budget for 2022 be annexed hereto, and that such budget estimate as adopted be entered in detail in the minutes for the proceedings of the Town Board of the Town of Oyster Bay; and be it further

RESOLVED, That the Supervisor is hereby authorized and directed to file a certified copy of said budget, with the Nassau County Legislature, pursuant to Chapter 12 of the Code of the Town of Oyster Bay;

SUMMARY OF ITEMS FOR SPECIAL IMPROVEMENT DISTRICTS

Sewer Districts Fund	\$ 3,789,979
Water Districts Fund	\$ 35,832,897
Fire Districts Fund	\$ 40,288,163
Library Districts Fund	\$ 1,397,187
Garbage Districts Fund	\$ 1,963,072
Park Districts Fund	\$ 800,000

This summary, plus supporting information and data, shall be available for public inspection within thirty (30) days after enactment, during normal business hours, at the Office of the Town Clerk, in Oyster Bay, New York. Whenever feasible, the Town Clerk shall make additional copies of the Town Budget, and the subject summary, to provide additional places where citizens can inspect said documents; and be it further

RESOLVED, That the Town Clerk is hereby authorized and directed to give public notice, by advertising in Newsday, that the Town Board duly adopted the Annual Budget for 2022, for the Town of Oyster Bay, on October 26, 2021, and that a summary of said budget, plus all supporting data, is available for inspection, in the Office of the Town Clerk, Oyster Bay, New York, commencing November 12, 2021.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

627B-2021

REVIEWED BY
OFFICE OF TOWN ATTORNEY

PUBLIC NOTICE

PLEASE TAKE NOTICE That the Town Board did heretofore adopt Resolution No. 627B-2021, finalizing the Annual Budget for 2022, for the various commissioner run special improvement districts within the Town of Oyster Bay, for the fiscal year commencing on January 1, 2022. Revenues, as estimated from tax levies and other various sources, will equal and provide funds for the following expenditures: Garbage Districts Fund - \$1,963,072.00; Sewer Districts Fund - \$3,789,979.00; Water Districts Fund - \$35,832,897.00; Fire Districts Fund - \$40,288,163.00; Library Districts Fund - \$1,397,187.00; Park Districts Fund - \$800,000.00. Pursuant to the provisions of Town Law the salaries of the following Town Officers are hereby specified as follows: Supervisor - \$140,000.00; Town Board Members (6) - \$57,500.00 each; Town Clerk \$102,000.00; Town Receiver of Taxes - \$110,000.00. The Town Budget for the fiscal year 2022 as duly adopted by the Town Board and summary of the enacted Budget with supporting information and data are available for public inspection during normal business hours, commencing November 12, 2021 at the Office of the Town Clerk in Oyster Bay. TOWN BOARD OF THE TOWN OF OYSTER BAY, JOSEPH S. SALADINO, Town Supervisor, RICHARD LAMARCA, Town Clerk. DATED: , 2021, Oyster Bay, New York.

WHEREAS, the Town of Oyster Bay seeks to acquire the interest and rights in real property for the preservation of open space, for park and recreational purposes; and

WHEREAS, the Town of Oyster Bay has identified and proposed to acquire, through condemnation, the interest and rights to approximately fifty (50) acres of real property known as Peninsula Golf Course, 50 Nassau Road, Massapequa, New York, and designated as Section 66, Block 057, Lot 125 and Section 66, Block 054, Lot 048 on the Land and Tax Map of the County of Nassau; and

WHEREAS, a duly advertised Public Hearing was held on July 13, 2021, at which hearing testimony and evidence was presented before the Town Board, including the purpose, proposed location or alternate locations of the public project, maps and descriptions of the subject property to be acquired and adjacent parcels, and all other statements and documents as presented at the hearing and in the public record relating to the subject property, and at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, pursuant to the provisions of the New York State Environmental Review Act (6 NYCRR, Part 617) and the Town of Oyster Bay Environmental Quality Review Law (Chapter 110 of the Code of the Town of Oyster Bay), the Town of Oyster Bay Department of Environmental Resources, Town Environmental Quality Review Division has reviewed and submitted its Quality Review Report regarding environmental impacts contemplated by said acquisition; and

WHEREAS, the Quality Review Report, was dated October 12, 2021, with said report rendering the Division's assessment of the relevant environmental factors compiled with respect to the proposed acquisition and recommending that the conclusions contained therein be accepted, and that same be deemed to constitute a Negative Declaration, indicating that the proposed action would not cause significant impact upon the environment, and would even result in certain environmental benefits, and recommended, accordingly, that the Town Board issue a Negative Declaration; and

WHEREAS, the Town Board of the Town of Oyster Bay, after having reviewed all of the evidence and considered all of the issues, and in accordance with the procedures set forth in the New York Eminent Domain Procedure Law, ("EDPL"), hereby declares and finds the following:

I. The evidence presented at the Public Hearing in the form of testimony and documents submitted established the public use, benefit and purpose to be served by the proposed public project. Specifically, the Town Board finds that the acquisition of the subject property for continuing use as a golf course, will ensure that the public continues to enjoy park uses within the Town of Oyster Bay. The public use, benefit or purpose to be served by the acquisition is to enhance

Reviewed By
Office of Town Attorney
[Signature]

the Town's inventory for recreational amenities available to its residents, while also ensuring the preservation of the subject parcel as an important open space resource in a densely developed suburban area.

2. Based upon all of the evidence, the Town has determined that it is appropriate to acquire, through condemnation, the property known as Peninsula Golf Course, 50 Nassau Road, Massapequa, New York, and designated as Section 66, Block 057, Lot 125 and Section 66, Block 054, Lot 048 on the Land and Tax Map of the County of Nassau, an area encompassing approximately fifty (50) acres. The reasons for the selection of the subject location are as follows:

- (1) the acquisition of the subject property by the Town for continuing use as a golf course would serve a dual public purpose and benefit by providing a recreational asset for Town residents while also preserving open space and community character;
- (2) integrating the subject parcel into the Town's inventory of recreational assets and, particularly, by providing a golf facility located on the south shore of the Town that will serve as a geographic and programmatic complement to the Town's existing golf course in Woodbury, located on the north shore of the Town;
- (3) identification of improvement to the subject property's existing use as a golf course that would best serve the Town's residents, in a manner similar to what has been achieved at the Town's existing golf course in Woodbury, and consistent with the subject property's current deed restrictions governing use of the subject property as a golf course;
- (4) benefit to the community character by ensuring that the subject property remains a vital open space resource for not only the Peninsula neighborhood but the surrounding neighborhoods located on the south shore of the Town;
- (5) acquisition will help to minimize potential impacts due to coastal flooding by preventing new residential development in the one-hundred (100) year floodplain area that extends onto the subject property while also retaining this area for the important function of floodwater storage; and
- (6) while the subject property is governed by a restrictive deed covenant requiring it to be retained perpetually as a golf course, the terms of this covenant expressly allows for its potential revocation, and authority governing enforcement or relaxation or rescission of this covenant lies with Nassau County, lending to an air of uncertainty to the future of the subject parcel, given the recent trend in proposals for residential development of golf courses in Nassau County.

3. The Town Board specifically incorporates, by reference, all of the beneficial environmental effects previously identified in this Resolution. The Town Board's environmental findings are equally applicable to the analysis required under the EDPL and those findings are hereby incorporated. The general effect of the proposed project on the environment and residents of the locality will be extremely beneficial.

4. The Town Board has agreed to compensate the subject property owner and all persons having an interest in the subject property in accordance with the procedures set forth in the EDPL.

5. After considering all of the evidence presented, the Town Board determines that acquisition, through condemnation of the subject property, is in the best interest of the Town of Oyster Bay and will further the health, safety and welfare of the Town and its residents.

NOW, THEREFORE, BE IT RESOLVED, That the Town Board adopts the abovementioned recommendations and findings, and does hereby find and determine that it is appropriate for the Town to proceed to acquire the subject property, through condemnation, in accordance with the procedures set forth in the EDPL and applicable law, and the Town, acting through the Office of the Town Attorney, shall take such steps as are reasonable and necessary to acquire the subject property including, but not limited to, entering into an Advance Payment Agreement with the condemnee(s) and to execute any other documentation necessary to facilitate the proposed condemnation of the subject property; and be it further

RESOLVED, That the abovementioned recommendations are hereby accepted and that the Town Board of the Town of Oyster Bay hereby finds that the proposed action will not have a significant effect on the environment, and that the Town Board does hereby find, based upon the memorandum, dated October 12, 2021, submitted by the Town of Oyster Bay Environmental Quality Review Division, that said proposed action falls under the New York State Environmental Quality Review Act, as a negative declaration, and as such does not require the completion of an Environmental Impact Statement or other environmental consideration; and be it further

RESOLVED, That the Town Clerk shall publish a brief synopsis of the aforesaid determination and findings in at least two successive issues of an official newspaper if there is one designated in the locality where the project will be situated and in at least two successive issues of a newspaper of general circulation in such locality, which synopsis shall include this determination and findings and the other matters required by EDPL §204 to be included in such synopsis.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Synopsis of Findings and Determinations
Pursuant to Eminent Domain Procedure Law (EDPL) Section 204

PLEASE TAKE NOTICE, the Town Board of the Town of Oyster Bay, by Resolution No. 628-2021, adopted October 26, 2021, made findings and determinations supporting and authorizing necessary steps to be taken to acquire certain real property, through condemnation, in the unincorporated area of Massapequa for public use.

The location for the proposed project is the property commonly known as an approximate fifty (50) acres of real property, known as Peninsula Golf Course, 50 Nassau Road, Massapequa, New York, and designated as Section 66, Block 057, Lot 125 and Section 66, Block 054, Lot 048 on the Land and Tax Map of the County of Nassau ("subject property"). The public use, benefit or purpose to be served by the acquisition for continuing use as a golf course, will ensure that the public continues to enjoy park uses within the Town of Oyster Bay. Specifically, the acquisition will enhance the Town's inventory for recreational amenities available to its residents, while also ensuring the preservation of the subject parcel as an important open space resource in a densely developed suburban area.

The reasons for the selection of the subject location are as follows: (1) the acquisition of the subject property by the Town for continuing use as a golf course would serve a dual public purpose and benefit by providing a recreational asset for Town residents while also preserving open space and community character; (2) integrating the subject parcel into the Town's inventory of recreational assets and, particularly, by providing a golf facility located on the south shore of the Town that will serve as a geographic and programmatic complement to the Town's existing golf course in Woodbury, located on the north shore of the Town; (3) identification of improvement to the subject property's existing use as a golf course that would best serve the Town's residents, in a manner similar to what has been achieved at the Town's existing golf course in Woodbury, and consistent with the subject property's current deed restrictions governing use of the subject property as a golf course; (4) benefit to the community character by ensuring that the subject property remains a vital open space resource for not only the Peninsula neighborhood but the surrounding neighborhoods located on the south shore of the Town; (5) acquisition will help to minimize potential impacts due to coastal flooding by preventing new residential development in the one-hundred (100) year floodplain area that extends onto the subject property while also retaining this area for the important function of floodwater storage; and (6) while the subject property is governed by a restrictive deed covenant requiring it to be retained perpetually as a golf course, the terms of this covenant expressly allows for its potential revocation, and authority governing enforcement or relaxation or rescission of this covenant lies with Nassau County, lending to an air of uncertainty to the future of the subject parcel, given the recent trend in proposals for residential development of golf courses in Nassau County.

The Town Board specifically incorporates, by reference, all of the beneficial environmental effects previously identified and accepted in its Resolution No. 628-2021. The Town Board's environmental findings are equally applicable to the analysis required under the EDPL and those findings are hereby incorporated. The general effect of the proposed project on the environment and residents of the locality will be extremely beneficial.

Copies of Resolution No. 628-2021 ("Findings and Determinations") will be forwarded to any person requesting same, in writing, without cost.

Any person or persons jointly or severally, aggrieved by the condemnor's determination and findings made pursuant to EDPL §204, may seek judicial review thereof by the appellate division of the supreme court, in the judicial department embracing the county wherein the proposed facility is located by the filing of a petition in such court within thirty days after the condemnor's completion of its publication of its determination and findings pursuant to EDPL §204.

TOWN BOARD OF THE TOWN OF OYSTER BAY

WHEREAS, in connection with the Route 107 median planting project, Hicksville, New York, the New York State Department of Transportation (NYSDOT) requires the Town to maintain a License and Permit Bond, in the amount of \$10,000.00, to ensure the Town's performance of its obligations contained in the Memorandum of Understanding between the Town and the NYSDOT; and

WHEREAS, Frank M. Scalera, Town Attorney, and Paul S. Ehrlich, Deputy Town Attorney, by memorandum dated October 1, 2021, recommended that the Town's aforesaid License and Permit Bond, be maintained from Utica Mutual Insurance Company from November 2, 2021 through November 1, 2022, through Salerno Brokerage Corp., at a renewal premium of \$100.00, with funds to be drawn from Account No. HWY DB 5110 44900 000 0000,

NOW THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Office of the Town Attorney is hereby authorized to maintain the License and Permit Bond from Utica Mutual Insurance Company, from November 2, 2021 through November 1, 2022, through Salerno Brokerage Corp. at a renewal premium of \$100.00 with funds to be drawn from Account No. HWY DB 5110 44900 000 0000; and be it further

RESOLVED, That the Office of the Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim therefor, after audit.

#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

7/26/21
Reviewed By
Office of Town Attorney
P. J. [Signature]

629

Town of Oyster Bay
Inter-Departmental Memo

TO: MEMORANDUM DOCKET
FROM: Office of the Town Attorney
DATE: October 15, 2021
SUBJECT: Route 107 Median Planting
Hicksville, New York

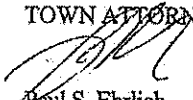
In connection with the above referenced matter, the New York State Department of Transportation (NYSDOT) requires the Town to maintain a License and Permit Bond, in the amount of \$10,000.00, to ensure the Town's performance of its obligations contained in the Memorandum of Understanding between the Town and the NYSDOT. The Bond is currently provided by Utica Mutual Insurance Company, through its agent, Salerno Brokerage Corporation. The renewal premium, for the period from November 2, 2021 through November 1, 2022, is \$100.00.

A review of the renewal procedure and the Town of Oyster Bay's Procurement Policy indicates that Guideline 6 of the Procurement Policy has been satisfied.

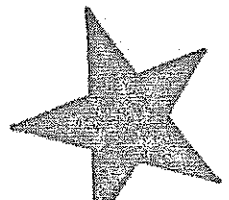
This Office recommends that the Town Board authorize maintaining the License and Permit Bond from Utica Mutual Insurance Company from November 2, 2021 thru November 2, 2021 through Salerno Brokerage Corporation at a renewal premium of \$100.00.

Please suspend the rules and place this item on the Town Board calendar for October 26, 2021.

FRANK M. SCALERA
TOWN ATTORNEY


Paul S. Ehrlich
Deputy Town Attorney

PSE:mz
Enclosure
File: 2017-5834.007



Reviewed By
Office of Town Attorney
Ralph P. Reale

WHEREAS, Lauren Byrne, Fundraising Director, Rolling Thunder, NY Chapter 6, 9 Clover Avenue Floral Park, New York 10314, by letter dated October 20, 2021, requested the use of Municipal Parking Field M-9 in Massapequa, from 6:00 a.m. through 6:00 p.m., on Saturday, October 23, 2021, and the posting of temporary "No Parking" signs on said Field, for said organization's "VA Hospital Run Event", to be held on the aforementioned date, and times; and

WHEREAS, John P. Bishop, Deputy Commissioner, Highway Department, by memorandum dated October 21, 2021, advised that the abovementioned property and equipment will not be required for use by the Town at that time, and that the Department has no objection to providing Rolling Thunder NY Chapter 6, with the use of Municipal Parking Field M-9 in Massapequa, and the posting of temporary "No Parking" signs on said Field, from 6:00 a.m. through 6:00 p.m., on Saturday, October 23, 2021, for said organization's "VA Hospital Run Event"; and

WHEREAS, this Town Board deems this an appropriate and worthwhile endeavor, and one which shall benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, that the abovementioned request is approved, nunc pro tunc October 23, 2021, and the Highway Department is hereby authorized to provide Rolling Thunder, NY Chapter 6, with the use of Municipal Parking Field M-9 in Massapequa, from 6:00 a.m. through 6:00 p.m., on Saturday, October 23, 2021, and the posting of temporary "No Parking" signs on said Field, for said organization's "VA Hospital Run Event", subject to the following terms and conditions:

1. The use of all Town property and equipment shall be in conformance with the direction of the Deputy Commissioner, Highway Department, or his duly authorized designee.
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of all Town property and equipment, and in the conduct of the afore-described activity.
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating that said organization maintains general liability insurance, in the amounts of \$1,000,000.00 for each occurrence, and \$2,000,000.00 in the general aggregate, and naming the Town of Oyster Bay as an additional insured, in connection with the afore-described activity.
4. The said organization shall follow all New York State Guidelines with respect to social distancing, and the afore-described activity may be cancelled at any time by the Town of Oyster Bay at any time, to prevent harm to the population from the COVID-19 Virus, or from any other threat to the public health and/or safety.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY

Inter-Departmental Memo

October 21, 2021

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: ROLLING THUNDER INC. NY CHAPTER 6 VA HOSPITAL RUN EVENT
OCTOBER 23RD 2021

Enclosed please find a copy of the letter from Lauren Byrne, Fundraising Director, of the Rolling Thunder Inc., NY chapter 6, requesting our assistance in conducting their VA Hospital Run Event, on Saturday, October 23rd 2021.

The Highway Department has no objection to the Rolling Thunder Inc. NY Chapter 6 utilizing the Municipal Parking Field M-9 in Massapequa on Saturday, October 23rd 2021 for their event from 6:00 am until 6:00 pm and will post temporary "No Parking" sign for the above mentioned dates and times.

Rolling Thunder Inc. NY Chapter 6 is aware that they must follow New York State Guidelines for social distancing and are also aware that the event can be cancelled at any time due to Covid-19.

Also attached is a Certificate of Insurance, Endorsement Sheet, and Hold Harmless Agreement, and Covid-19 Compliance Agreement to cover this event, therefore, Town Board approval is requested.

Please suspend all rules and place on the October 26th 2021 Town Board Calendar


JOHN P. BISHOP, DEPUTY COMMISSIONER
HIGHWAY DEPARTMENT

JPB/kaz
Attachments

CC: Richard Lenz, P.E., Commissioner DPW
Peter Brown, General Foreman 003
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Department of Public Safety
Grace SantaMaria, Highway Administration



October 20, 2021.

Subject: Parking Lot adjacent to 99 New York Ave, Massapequa

To Whom it May Concern,

Rolling Thunder Inc NY Chapter 6 would like to formally request use of The Town of Oyster Bay Parking adjacent to 99 New York Ave in Massapequa along with the Band Stage for our VA Hospital Ride. Our ride is to gather donated clothing (socks underwear sweatpants etc.) for our United States Veterans.

We would like to use the stage and parking lot from 6am to 6pm on October 23 2021.

Please feel free to come on down and see us in action if you would like.

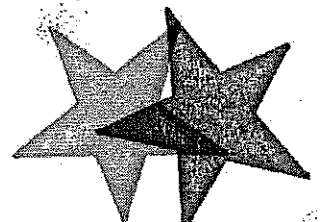
Thank you for your time,

Lauren Byrne

Fundraising Director

Rolling Thunder NY Chapter 6

[REDACTED]





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TCE Insurance Services Inc 201 Edward Curry Avenue Suite 205 Staten Island NY 10314	CONTACT NAME Rosalba Bessa PHONE (718) 370-3131 FAX (718) 370-3130 ADDRESS
INSURED Rolling Thunder Chapter 6 NY 9 Clover Avenue Floral Park NY 11001	INSURER(S) AFFORDING COVERAGE INSURER A: United States Liability Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES

CERTIFICATE NUMBER: C12192372824

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

LINE	TYPE OF INSURANCE	AUTO. BURN. THEFT. VAND.	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		NY73532284	10/7/2021	10/7/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ Included Employee Benefits \$ COMBINED SINGLE LIMIT (Per occurrence) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per occurrence) \$ EACH OCCURRENCE \$ AGGREGATE \$
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS HIRE/AUTOS SCHEDULED AUTOS NON-OWNED AUTOS					
	UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS MADE DED RETENTION					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			PER STATUTE EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$
A	Directors and Officers		NY73532253	10/07/2021	10/07/2022	Limit \$1,000,000 Ded: \$1,000
A	Employment Practices		NY73532255	10/07/2021	10/07/2022	Limit \$1,000,000 Ded: \$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Directors and Officer and Employment Practices Liability are both based on a Claims Made Form.

Event Date: October 23, 2021

The Street is New York Ave, between Hicksville Rd and Central Ave and the Town Parking lot adjacent to 99 New York Ave
Massapequa NY 11758

CERTIFICATE HOLDER

Town Of Oyster Bay
Highway Department
150 Miller Place
Syosset, NY 11791

Reviewed By
Office of Town Attorney

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

William DeMaio/ROSA

ACORD 25 (2014/01)
INS025 (2014/01)

© 1985-2014 ACORD CORPORATION. All rights reserved.
The ACORD name and logo are registered marks of ACORD

**UNITED STATES LIABILITY INSURANCE GROUP
WAYNE, PENNSYLVANIA**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

BLANKET ADDITIONAL INSURED ENDORSEMENT

Section II - Who Is An Insured is amended to include as an insured any person, entity or organization that is:

1. A franchisor under a franchise agreement with the Named Insured as franchisee relating to "your work"; or
2. A licensor under a license agreement with the Named Insured as licensee relating to "your work"; or
3. A co-owner with the Named Insured in premises used for "your work"; or
4. A majority owner with a controlling interest in the Named Insured but only with respect to liability arising out of such owner's (i) financial or operational control of the Named Insured; or (ii) ownership, maintenance or use of premises leased or occupied by the Named Insured for purposes of "your work"; or
5. A mortgagee, assignee or receiver of the Named Insured relating to "your work"; or
6. A lessor, or an agent of a lessor, under a lease agreement with the Named Insured as lessee relating to "your work"; or
7. A grantor of a permit to the Named Insured as permittee relating to "your work".

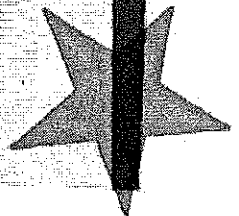
However, if the grantor of a permit is a federal, state or local government or political subdivision, there is coverage under this endorsement only for liability arising from:

- a. The existence, maintenance, repair, construction, erection or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures; or
 - b. The construction, erection or removal of elevators; or
 - c. The ownership, maintenance or use of any elevators covered by this insurance; or
8. A lessor of equipment leased to the Named Insured relating to "your work"; or
 9. A contributor, benefactor, or supporter who provides financial assistance to the Named Insured in connection with "your work";

but only to the extent the Named Insured is required to add such person, entity or organization as an additional insured to this policy under a written contract, written permit or written agreement relating to "your work".

Such person, entity or organization is an insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" that is caused, in whole or in part by your acts or omissions or the acts or omissions of those acting on your behalf in connection with "your work" while such written contract, written permit or written agreement is in effect.

Reviewed By
Office of Town Attorney



Reviewed By
Office of Town Attorney

EXCLUSIONS

There is no coverage under this endorsement for loss or expense, including but not limited to the cost of defense for "bodily injury", "property damage" or "personal and advertising injury":

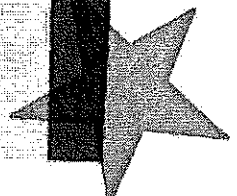
1. That occurs after all of "your work", including materials, parts or equipment furnished in connection with "your work" and performed under a written contract, written permit or written agreement has ended; or
When that portion of "your work" out of which the "bodily injury", "property damage" or "personal and advertising injury" arises and performed under a written contract, written permit or written agreement has been put to its intended use by any person(s) or organization(s);
whichever occurs first.
2. Arising directly or indirectly from construction or demolition operations of any kind performed by you.
3. Caused or alleged to be caused by the sole negligence of an additional insured under this endorsement.
4. Arising out of "your work" performed for a federal, state or local government or political subdivision under a written permit.
5. Included within the "products-completed operations hazard".

CONDITIONS

Coverage provided by this endorsement will be excess over any insurance available to any additional insured under this endorsement unless a written contract, written permit or written agreement specifically requires that coverage under this endorsement is primary.

All other terms and conditions of this policy remain unchanged. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.

Reviewed By
Office of Town Attorney



Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 20 day of OCTOBER 2021, by ROLLING THUNDER - RINNY 16
(hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment
located at and/or described as 101 HEDGECOCK RD NEW YORK AVE
MASSAPEQUA NY 11758

for the event described as VA HOSPITAL RIDE
The property/equipment is needed from 10/23/21 to 10/23/21
The event for which the property and/or equipment is requested ☐ is ☒ is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization

ROLLING THUNDER NY CHAPTER 16

Address of Organization

99 NEW YORK AVE
MASSAPEQUA NY 11758

By:

LA By

Authorized Representative

Title: FUNDRAISING DIRECTOR

Telephone Number: [REDACTED]

s:\attorney\JH\HOLDHARMLESS\TOWNPROPERTYRIDE.docx

Reviewed By
Office of Town Attorney
[Signature]



**TOWN OF OYSTER BAY
ADDENDUM TO PERMIT APPLICATION**

Applicant Name: LAUREN BYRNE ROLLING THUNDER NY CHAPTER 6
Event Description: VIA HOSPITAL RIDE
Event Date: 10-23-2021

The permit holder agrees that while conducting the activity allowed under this permit, it shall follow all applicable New York State Guidelines and Executive Orders with respect to COVID-19 and shall ensure that all participants follow such Guidelines and Orders. By accepting this permit, the permit holder agrees that it is the sole "Responsible Party," as such term is defined by the New York State Guidelines. The permit holder further recognizes and understands that the activity is subject to cancellation at any time to prevent harm to the population from COVID-19, or any other threat to public health and/or safety.

For your convenience, New York State Guidelines are available at <https://forward.ny.gov/>.

La Byrne
Applicant Signature

STATE OF NEW YORK)
COUNTY OF NASSAU) ss:

On the 20 day of October, 2021, before me, the undersigned, personally appeared LAUREN BYRNE personally know to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by his/her signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument

Reviewed By
Office of Town Attorney

[Signature]

Jennifer Collins
Notary Public
JENNIFER COLLINS
Notary Public, State of New York
No. 01C08151037
Qualified in Nassau County
Commission Expires 8/07/2022

Last Revised: May 5, 2021

WHEREAS, Section 205-9 of the Code of the Town of Oyster Bay states that in the event a property owner shall fail to fully satisfy any bill or invoice for sidewalk repairs within sixty (60) days of billing or invoicing, the Town shall be reimbursed by an assessment resolution; and

WHEREAS, Steven C. Ballas, Comptroller, by memorandum dated September 13, 2021, requested that pursuant to Section 205-9 of the Code of the Town of Oyster Bay, the attached list of sidewalk repair accounts be referred to the County of Nassau for assessment as no monies have been collected for a period of over sixty (60) days; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Special Counsel, by memorandum dated October 20, 2021, requested Town Board authorization to refer the abovementioned list of the properties associated with the sidewalk repair accounts to the County of Nassau for assessment; and

WHEREAS, Town Attorney Scalera and Special Counsel Healey, by said memorandum, further requested Town Board authorization for the Town Clerk to file a certified copy of the assessment resolution with the Clerk of the Nassau County Legislature,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Town Board hereby authorizes the abovementioned list of properties associated with the sidewalk repair accounts be referred to the County of Nassau for assessment; and be it further

RESOLVED, that the Town Clerk is hereby authorized to file a certified copy of this Resolution with the Clerk of the Legislature of Nassau County, so that the amounts on the attached list may be assessed by the Legislature of Nassau County against each of the respective parcels at the same time as other taxes are levied and assessed.

-#-

Reviewed By
Office of Town Attorney

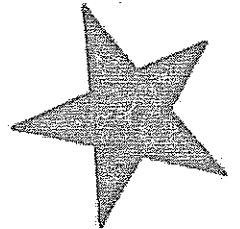
The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

SIDEWALK REPAIR DELINQUENCIES 2021

ACCOUNT#	MAILING ADDRESS	CITY	STATE	ZIP CODE	CURRENT BALANCE	ORIGINAL BILLING DATE	SEC	BLK	LOT	SD	Property Address
1983	39 EMERSON AVE	EAST MORICHES	NY	11940	175.00	09/30/14	53	165	12	BA6	17 SOLOFF RD, MASSAPEQUA 11758
1985	18 PAGE DRIVE	HICKSVILLE	NY	11801	962.50	01/31/19	12	531	52	017	12 PAGE DR, HICKSVILLE 11801
1905	17 SUTHERLAND R	HICKSVILLE	NY	11801	1,218.75	01/31/19	12	624	27	017	17 SUTHERLAND RD, HICKSVILLE 11801
1961	34 WEDGEWOOD DR	WESTBURY	NY	11590	1,512.50	12/31/19	11	427	26	017	34 WEDGEWOOD DR, WESTBURY 11590
1966	5 ARCADIA DR	DIK HILLS	NY	11746	1,218.75	12/31/19	11	424	309	017	280 RICHARD AVE, HICKSVILLE 11801
1967	15 JACKIE DR	WESTBURY	NY	11590	1,697.50	12/31/19	11	442	13	017	15 JACKIE DR, WESTBURY 11590
1978	8 DAKOTA ST	HICKSVILLE	NY	11801	1,350.00	12/31/19	11	360	20	017	8 DAKOTA ST, HICKSVILLE 11801
1984	77 MYERS AVE	HICKSVILLE	NY	11801	2,537.50	12/31/19	11	264	1	017	77 MYERS AVE, HICKSVILLE 11801
M093	12 WOODBINE DR	HICKSVILLE	NY	11801	1,300.00	12/31/19	45	512	27	017	12 WOODBINE DR, HICKSVILLE 11801
M049	278 DIVISION AV	HICKSVILLE	NY	11801	1,337.50	12/31/19	45	513	12	017	278 DIVISION AVE, HICKSVILLE 11801
M050	51 SALEM RD	HICKSVILLE	NY	11801	400.00	12/31/19	45	474	13	017	51 SALEM RD, HICKSVILLE 11801
M085	195 3RD ST	HICKSVILLE	NY	11801	690.00	12/31/19	45	82	10	017	195 3RD ST, HICKSVILLE 11801
M087	251 ACRE LA	HICKSVILLE	NY	11801	100.00	12/31/19	45	347	24	017	251 ACRE LN, HICKSVILLE 11801
M091	18 THIMBLE LA	HICKSVILLE	NY	11801	462.50	12/31/19	45	284	3	017	18 THIMBLE LN, HICKSVILLE 11801
M093	21 BALLPARK LA	HICKSVILLE	NY	11801	475.00	12/31/19	45	371	30	017	21 BALL PARK LN, HICKSVILLE 11801
M087	15 DEBBY RD	HICKSVILLE	NY	11801	1,035.00	12/31/19	45	527	9	017	15 DEBBY RD, HICKSVILLE 11801
M103	41 BELLE CT	HICKSVILLE	NY	11801	1,150.00	12/31/19	45	521	22	017	41 BELLE CT, HICKSVILLE 11801
M103	20 RADNOR CT	HICKSVILLE	NY	11801	910.00	12/31/19	45	514	24	017	20 RADNOR CT, HICKSVILLE 11801
M105	9 CALVERT DR	STOSSET	NY	11791	1,387.50	12/31/19	75	33	10	011	9 CALVERT DR, STOSSET 11791
M112	42 ACORN LA	PLAINVIEW	NY	11803	583.75	01/31/20	12	591	13	019	42 ACORN LA, PLAINVIEW 11803
M138	52 ONTARIO AVE	PLAINVIEW	NY	11803	1,550.00	01/31/20	12	4	60	019	52 ONTARIO AVE, PLAINVIEW 11803

Total 22,083.75



KPH

TOWN OF OYSTER BAY
Inter-Departmental Memo

SEPTEMBER 13, 2021

To: FRANK M. SCALERA, TOWN ATTORNEY
From: STEVEN C. BALLAS, COMPTROLLER
Subject: OUTSTANDING BALANCE FOR SIDEWALK REPAIRS
(NO MONIES COLLECTED)

Attached, please find a current list of amounts owed regarding sidewalk repairs for properties that have not met the terms of their original agreement.

We are referring this matter to your office for possible assessment on the tax rolls in accordance with Section 205.9(B) of the Code of the Town of Oyster Bay.

Please inform this office of the dispositions of these accounts. We will continue to bill said accounts until they are referred to the docket for assessment by your office. In the event any payments, whether whole or partial are received, you will be notified.


STEVEN C. BALLAS
COMPTROLLER

Attachments

SCB:sp

cc: Accounting Division
Reading File

sidewalkrepairs



Town of Oyster Bay
Inter-Departmental Memo

TO: MEMORANDUM DOCKET
FROM: Office of the Town Attorney
DATE: October 20, 2021
SUBJECT: Sidewalk Repair Assessments

The Office of the Comptroller, by memorandum dated September 13, 2021, advised the Office of the Town Attorney that there exists a list of sidewalk repair accounts for which no monies have been collected from property owners for a period of over sixty (60) days in accordance with the terms of their original agreement with the Town. The Comptroller annexed this list to its memorandum and requested that said accounts be referred to the County of Nassau for placement on the Nassau County Tax Assessment Rolls, pursuant to Town Board Resolution.

Section 205-9 of the Code of the Town of Oyster Bay provides that failure to pay for the billing for sidewalk repairs within sixty (60) days of said billing will result in an assessment resolution.

Based upon the foregoing, Town Board authorization is hereby requested to refer the properties associated with the attached list of sidewalk repair accounts to the County of Nassau for assessment as no monies have been collected for same for a period of over sixty (60) days. It is further requested that the Town Board authorize the Town Clerk to file a certified copy of the assessment resolution with the Clerk of the Nassau County Legislature, so that the amounts on the attached list may be assessed by the Legislature of Nassau County against each respective parcel at the same time other taxes are levied and assured.

Kindly suspend the rules, and include this matter on the Town Board Action Calendar for October 26, 2021.

FRANK M. SCALERA
TOWN ATTORNEY

R. Healey
Ralph P. Healey
Special Counsel

RPH:eaf
Attachment
GS963

S:\Attorney\RESOR 2021\MD & RESO\Sidewalk Assess 2021 rph.docx



Meeting of October 26, 2021

Resolution No.632-2021

WHEREAS, the Town of Oyster Bay intends to commence legal proceedings in the Supreme Court of the State of New York, County of Nassau, entitled *Town of Oyster Bay v. United Properties Corp. and Visat 1 Inc., Green Deli*, wherein the Town will seek, among other things, a declaratory judgment and injunctive relief; and

WHEREAS, Frank M. Scalera, Town Attorney, and Matthew D. Fernando, Assistant Town Attorney, by memorandum dated October 26, 2021, recommended that the Office of the Town Attorney be authorized and permitted to commence the aforesaid legal proceedings,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation and request as hereinabove set forth is accepted, the Office of the Town Attorney is hereby authorized to commence the aforesaid legal proceedings.

-#-

Reviewed By
Office of Town Attorney
[Signature]

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

632

Town of Oyster Bay
Inter-Departmental Memo


TO : Memorandum Docket
FROM : Office of the Town Attorney
DATE : October 26, 2021
SUBJECT : Authorization to Commence Legal Proceedings
United Properties Corp. and Visat 1 Inc., Green Deli

This Office has prepared litigation papers and intends to commence legal proceedings in the Supreme Court of the State of New York, County of Nassau against United Properties Corp. and Visat 1 Inc., Green Deli. In the anticipated legal proceedings, the Town will seek, *inter alia*, a declaratory judgment and injunctive relief.

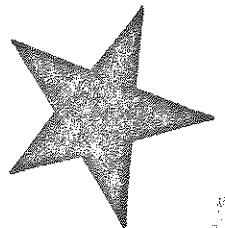
It is recommended that the Town Board authorize this Office to commence such proceedings forthwith in order to seek the aforementioned relief.

Kindly suspend the rules and walk this item on to the October 26, 2021, Town Board action calendar. A proposed resolution for Town Board consideration is attached hereto.

FRANK M. SCALERA
TOWN ATTORNEY


Matthew D. Fernando
Assistant Town Attorney

MDF/mdf
Attachment
2021-8316



WHEREAS, the Town of Oyster Bay intends to commence legal proceedings in the Supreme Court of the State of New York, County of Nassau, entitled *Town of Oyster Bay v. 500 Old Bethpage Road Realty, LLC.*, wherein the Town will seek, among other things, a declaratory judgment and injunctive relief; and

WHEREAS, Frank M. Scalera, Town Attorney, and Paul S. Ehrlich, Deputy Town Attorney, by memorandum dated October 26, 2021, recommended that the Office of the Town Attorney be authorized and permitted to commence the aforesaid legal proceedings,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation and request as hereinabove set forth is accepted, the Office of the Town Attorney is hereby authorized to commence the aforesaid legal proceedings.

-#-

Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

433

Town of Oyster Bay
Inter-Departmental Memo

TO : Memorandum Docket
FROM : Office of the Town Attorney
DATE : October 26, 2021
SUBJECT : Authorization to Commence Legal Proceedings
500 Old Bethpage Road Realty, LLC

This Office has prepared litigation papers and intends to commence legal proceedings in the Supreme Court of the State of New York, County of Nassau against 500 Old Bethpage Road Realty, LLC. In the anticipated legal proceedings, the Town will seek, *inter alia*, a declaratory judgment and injunctive relief.

It is recommended that the Town Board authorize this Office to commence such proceedings forthwith in order to seek the aforementioned relief.

Kindly suspend the rules and walk this item on to the October 26, 2021, Town Board action calendar. A proposed resolution for Town Board consideration is attached hereto.

FRANK M. SCALERA
TOWN ATTORNEY



Paul S. Ehrlich
Deputy Town Attorney

PSE/pse
Attachment
2021-8315

