

*John Canino*  
COMMISSIONER OF THE TOWN OF OYSTER BAY

APPROVED

Reviewed By  
Office of Town Attorney

*John M. Salvo*

Meeting of March 7, 2017

RESOLUTION P-5-17

WHEREAS, The 2017 Budget, adopted November 15, 2016 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2017 Budget, on November 15, 2016, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Town Board  
Supervisor  
Human Resources  
Comptroller  
Payroll

John Carney by  
Vicki Spivack, Deputy  
Commissioner

APPROVED

Reviewed By  
Office of Town Attorney

John M. Mello

Meeting of March 7, 2017

RESOLUTION P-6-17

WHEREAS, The 2017 Budget, adopted November 15, 2016 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2017 Budget, on November 15, 2016, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Abstain
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk

Cc: Town Board  
Supervisor  
Human Resources  
Comptroller  
Payroll

John Canning by  
Vicki Sporelli, Deputy  
Commissioner  
COMMISSIONER OF HUMAN RESOURCES

APPROVED

Reviewed By  
Office of Town Attorney  
[Signature]

Meeting Of March 7, 2017

RESOLUTION PA-6-2017

RESOLVED, That Joseph G. Pinto, residing at 169 Charles Avenue, Massapequa Park, New York 11762 is hereby appointed to the position of Commissioner of Parks in the Department of Parks of the Town of Oyster Bay, effective March 7, 2017, and to serve at the pleasure of the Town Board.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Abstain
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk  
Cc: Human Resources  
Comptroller  
Supervisor  
Payroll  
Town Board

*John Carving*  
COMMISSIONER OF HUMAN RESOURCES

APPROVED

Reviewed By  
Office of Town Attorney

*John M. M. M.*

Meeting Of March 7, 2017

RESOLUTION PA-7-2017

WHEREAS, Joseph G. Pinto, a duly elected Councilman of the Town of Oyster Bay, has submitted his resignation effective March 7, 2017: and

WHEREAS, Supervisor Joseph S. Saladino, by memorandum dated March 7, 2017, recommends the appointment of Louis B. Imbroto to fill the vacancy existing on the Town Board because of the aforesaid resignation,

NOW, THEREFORE, upon motion of Supervisor Saladino, duly seconded, it was

RESOLVED, That Louis B. Imbroto, 27 Oakwood Lane, Plainview, New York 11803, be appointed by the Town Board of the Town of Oyster Bay as Councilman of the Town of Oyster Bay, effective March 7, 2017, at a salary of \$57,500 per annum, payable biweekly to fulfill the unexpired term created by the resignation of Joseph G. Pinto, and said appointment shall be effective through December 31, 2017.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Abstain
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

Town Clerk  
Cc: Human Resources  
Comptroller  
Supervisor  
Payroll  
Town Board

Meeting of March 7, 2017

RESOLUTION NO. TF-3-2017

RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO.	DEPT.	AMOUNT	FROM	
004-17	CMP	\$ 300.00	CMP A	1315 47210 000 0000
			TO	
		\$ 300.00	CMP A	1315 47200 000 0000
			FROM	
005-17	IGA	\$ 25,000.00	IGA CD	8668 48250 733 CD16
			TO/CREATE	
		\$ 25,000.00	IGA CD	8662 28800 727 CD16
			FROM	
006-17	PAD	\$ 10,000.00	PAD B	3620 44800 000 0000
			TO	
		\$ 10,000.00	PAD B	3620 41300 000 0000

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Intergovernmental Affairs  
Planning & Development

Reviewed By  
Office of Town Attorney  
*John M. Scheller*

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## Town of Oyster Bay Inter-Departmental Memo

February 21, 2017

**To:** Memorandum Docket  
**From:** Robert Darienzo, Director of Finance  
**Subject:** Transfer of Funds

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In order to provide funds for travel expense in the Comptroller's Office budget, the following transfer of funds is hereby requested:

Transfer from:

CMP A	1315	47210	000	0000	Auto Mileage	\$ 300.00
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Transfer to:

CMP A	1315	47200	000	0000	Travel Expense	\$ 300.00
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Thank you.



Robert Darienzo  
Director of Finance

RD/rd

cc: Town Attorney (with 10 copies)

Word/Documents/Docket/TOF 2017 CMP travel



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**Town of Oyster Bay  
Inter-Departmental Memorandum**

TO: Memorandum Docket

FROM: Frank V. Sammartano, Deputy Commissioner  
Intergovernmental Affairs

DATE: February 23, 2017

SUBJECT: Transfer of Funds

**FROM**

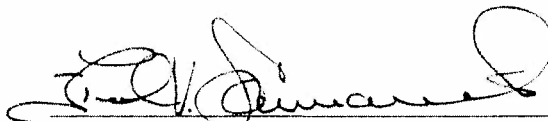
IGA CD 8668 48250 733 CD16 \$25,000.00  
(Residential Rehabilitation Deferred Loan)

**TO (Create)**

IGA CD 8662 28800 727 CD 16 \$25,000.00  
(Public Facilities Improvement ADA)

**JUSTIFICATION**

This transfer is respectfully requested to allow the Parks Department to utilize Community Development Funds to purchase mats that allow wheelchair access to the water at TOBAY Beach, as well as wheelchair access to the South Shore blue way trail at Alhambra Beach.



Frank V. Sammartano  
Deputy Commissioner.

FSV/PA  
cc: Town Attorney w/ 10 copies



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Town of Oyster Bay  
**Inter-Departmental Memo**

**TO: MEMORANDUM DOCKET**

**FROM: ELIZABETH L. MACCARONE, COMMISSIONER**  
**DEPARTMENT OF PLANNING AND DEVELOPMENT**

**DATE: FEBRUARY 27, 2017**

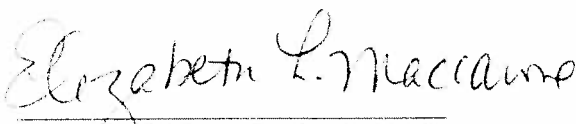
**SUBJECT: TRANSFER OF FUNDS**

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Kindly arrange for the following transfer of funds:

FROM:	PAD B 3620 44800 000 0000 "PROFESSIONAL SERVICES"	\$10,000.00
TO:	PAD B 3620 41300 000 0000 "OFFICE SUPPLIES"	\$10,000.00

This transfer is necessary to have sufficient funds available in order to submit a requisition for the purchase of folders for files that are used in the Building Division and in the Zoning Board of Appeals.

  
ELIZABETH L. MACCARONE  
COMMISSIONER

ELM:tz

cc: Town Attorney w/ 10copies  
Christine Wiss, Deputy Comptroller  
The Honorable Joseph G. Pinto, Town Councilman





WHEREAS, the Department of Intergovernmental Affairs has received notification from the Assembly of the State of New York that the Town of Oyster Bay is eligible to apply for State funding through the State and Municipal Facilities Program (SAM) for the restoration of the historic landmark train station located in Oyster Bay, New York, in an amount of up to \$125,000, which will be provided by the Dormitory Authority of the State of New York (DASNY), and requires no financial contribution by the Town; and

WHEREAS, Frank Sammartano, Deputy Commissioner of the Department of Intergovernmental Affairs, by memorandum dated February 16, 2017, requested Town Board authorization for Colin Bell, Intergovernmental Affairs, to execute a Preliminary Information Sheet, in connection with funding for the restoration of the historic landmark train station located in Oyster Bay, New York, and further requested that the Supervisor, and Colin Bell, Intergovernmental Affairs, as the Supervisor's designated appointee, be authorized to sign any and all documents in connection with this Project,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby accepted and approved, and Colin Bell, Intergovernmental Affairs, is hereby authorized to execute a Preliminary Information Sheet, in connection with an application for State funding, in the amount of up to \$125,000, with no financial contribution by the Town, for the costs associated with restoration of the historic landmark train station located in Oyster Bay, New York, and the Supervisor, and Colin Bell, Intergovernmental Affairs, as the Supervisor's designated appointee, are hereby authorized to sign any and all documents relating thereto.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Intergovernmental Affairs

745  
Reviewed By  
Office of Town Attorney

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TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

**TO:** MEMORANDUM DOCKET

**FROM:** FRANK V. SAMMARTANO, DEPUTY COMMISSIONER  
INTERGOVERNMENTAL AFFAIRS

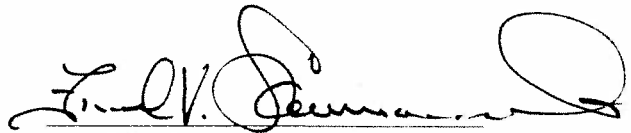
**DATE:** FEBRUARY 16, 2017

**SUBJECT:** STATE AND MUNICIPAL FACILITIES PROGRAM: RENOVATIONS TO THE  
OYSTER BAY RAILROAD MUSEUM

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The Town of Oyster Bay (Town) has been invited by the Assembly of the State of New York to apply for up to \$125,000 in State and Municipal Facilities Program to be applied to the restoration of the historic landmark train station located in Oyster Bay, NY. Upon award, these grant funds would be provided through the Dormitory Authority of the State of New York (DASNY). There is no cash contribution beyond this grant award required of the Town.

Pursuit of this funding requires the execution and submission of a Preliminary Information Sheet. It is therefore respectfully requested that the Town Board adopt a Resolution authorizing Colin Bell on behalf of Intergovernmental Affairs to submit a Preliminary Information Sheet in pursuit of State and Municipal Facilities Program funding to be applied to this Project. This Resolution must also authorize the Supervisor, and Colin Bell as the Supervisor's designee, to execute all forms in connection with this Project.


  
Frank V. Sammartano,  
Deputy Commissioner

FVS:CB  
cc: Town Attorney w/10 copies  
DASNY OBRM



RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Office of the Town Clerk for the period ended December 31, 2015, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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 Reviewed By  
Office of Town Attorney  
*Mark S. Salvo*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

**February 16, 2017**

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**  
**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –**  
**External Audit Report – Office of the Town Clerk**  
**for the period ended December 31, 2015.**

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In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated there are no findings that require written response.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney

  
Carol Ann Strafford  
Dir. of Legislative Affairs



JN:CAS:pc

Cc: Town Attorney (w/10 copies)

RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Office of the Town Clerk for the period ended December 31, 2014, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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7MS  
Reviewed By  
Office of Town Attorney  
*Pratt & Alvaro*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Town Clerk

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

February 16, 2017

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**

**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –  
External Audit Report – Office of the Town Clerk  
for the period ended December 31, 2014.**

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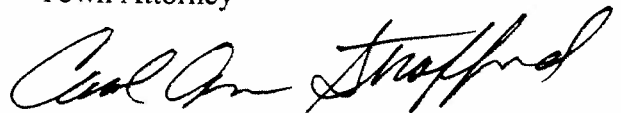
In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated there are no findings that require written response.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, none pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney



Carol Ann Strafford  
Dir. of Legislative Affairs


JN:CAS:dr

Cc: Town Attorney (w/10 copies)



RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Receiver of Taxes for the period ended September 30, 2015, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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Reviewed By  
Office of Town Attorney  
*Donald W. Albano*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

February 16, 2017

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**

**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –  
External Audit Report – Office of the Receiver of Taxes  
for the period ended September 30, 2015.**

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In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated there are no findings that require written response.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney

  
Carol Ann Strafford  
Dir. of Legislative Affairs

JN:CAS:pc


Cc: Town Attorney (w/10 copies)





RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Town of Oyster Bay State Transportation Single Audit Report for the period ended December 31, 2014, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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 Reviewed By  
Office of Town Attorney  
Mark A. Alagna

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

**February 16, 2017**

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**

**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –  
External Audit Report – New York State Department of  
Transportation  
for the period ended December 31, 2014.**

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In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated there are no findings that require written response.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney



Carol Ann Strafford  
Dir. of Legislative Affairs

JN:CAS:pc  
Cc: Town Attorney (w/10 copies)




Meeting of March 7, 2017

Resolution No. 122-2017

RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Town of Oyster Bay State Transportation Single Audit Report for the period ended December 31, 2015, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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Reviewed By  
Office of Town Attorney  
*gratia d. allyn*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

**February 16, 2017**

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**

**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –  
External Audit Report – New York State Department of  
Transportation  
for the period ended December 31, 2015.**

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In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated there are no findings that require written response.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney




Carol Ann Strafford  
Dir. of Legislative Affairs

JN:CAS:pc  
Cc: Town Attorney (w/10 copies)



RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk, in publishing the External Audit Report-Federal Single Audit Report for the period ended December 31, 2015, in compliance with General Municipal Law, Article 3, requiring public verification of said report and filing with the State Comptroller, such ratification being nunc pro tunc from February 16, 2017.

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Reviewed By  
Office of Town Attorney  
Victor D. Caloggero

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMORANDUM**

February 16, 2017

**TO: Memorandum Docket**

**FROM: Carol Ann Strafford, Director of Legislative Affairs**

**THRU: Joseph Nocella, Town Attorney**

**SUBJECT: Town of Oyster Bay –  
External Audit Report – Federal Single Audit Report \**  
**for the period ended December 31, 2015.**

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In accordance with an amendment to Article 3 of the General Municipal Law, as amended, effective January 1, 1989, the subject report must be filed with the State Comptroller within ten (10) days after filing. It further requires the Town Clerk to publish a Notice within ten (10) days to provide for the written responses to audit findings and recommendations.

The report has been forwarded to the State Comptroller. Further the Town Clerk will publish a public notice in Newsday to meet the requirements by law.

The Comptroller's Office has indicated findings that require written response have been answered.

A resolution related to the above mentioned report ratifying the action of the Town Clerk in publishing the Report should be adopted by the Town Board at their next meeting, nunc pro tunc to February 16, 2017.

Joseph Nocella  
Town Attorney



Carol Ann Strafford  
Dir. of Legislative Affairs

JN:CAS:pc

Cc: Town Attorney (w/10 copies)



Meeting of March 7, 2017

Resolution No. 124-2017

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, by memorandum dated February 9, 2017, recommended that the Town Board approve the plans, specifications and construction cost estimates for Contract No. DP15-132, Oyster Bay Golf Course C.V.M. Building Roof Replacement, and that the Division of Purchasing, Department of General Services, proceed with setting a date for receiving bids for said Contract, and the Division of Engineering, Department of Public Works, be authorized and directed to proceed with the Bid and Construction Phases of the above said Contract,

NOW, THEREFORE, BE IT RESOLVED, That the recommendations as hereinabove set forth are hereby accepted and approved, and the Division of Purchasing, Department of General Services is hereby authorized and directed to proceed with setting a date for receiving bids for Contract No. DP15-132, and that the Division of Engineering, Department of Public Works is hereby authorized and directed to proceed with the Bid and Construction Phase of Contract No. DP15-132.

-#-

Reviewed By  
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
General Services

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**TOWN OF OYSTER BAY**

**INTER-DEPARTMENTAL MEMO**

FEBRUARY 9, 2017

TO: MEMORANDUM DOCKET

FROM: RICHARD T. BETZ  
COMMISSIONER  
DEPARTMENT OF PUBLIC WORKS

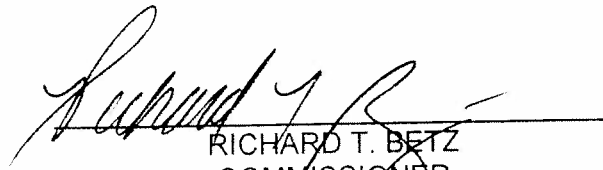
SUBJECT: ACCEPTANCE OF THE DESIGN & REQUEST TO ENTER BID &  
CONSTRUCTION PHASES  
OYSTER BAY GOLF COURSE C.V.M. BUILDING ROOF REPLACEMENT  
CONTRACT NO. DP15-132

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Town Board Resolution No. 284-2016 authorized David Swift Architect, LLC to perform engineering services relative to the above-mentioned contract.

The design has been completed, and the Commissioner of Public Works has approved the plans and specifications.

It is hereby requested that the Town Board authorize by Resolution that the Division of Purchasing, by copy of this memorandum, shall proceed with setting a bid date for receiving bids for this contract. They are requested to contact Brian Kunzig, Project Manager, to establish a bid date.

  
RICHARD T. BETZ  
COMMISSIONER  
DEPARTMENT OF PUBLIC WORKS

  
RTB/ELM/MR/BK/dz

Attachment

cc: Office of the Town Attorney (w/10 copies)  
Christine Wiss, Deputy Comptroller  
Joseph Pinto, Councilman  
Eric Tuman, Commissioner/General Services  
Frank Nocerino, Commissioner/Parks

DP15-132 DOCKET ACCEPTANCE OF DESIGN



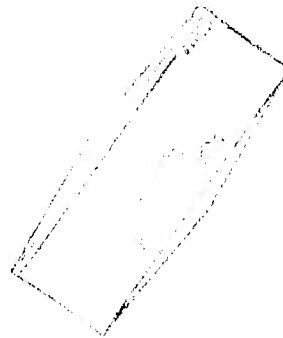


WHEREAS, Resolution No. 739-2015, adopted on December 15, 2015, authorized David Swift Architect, LLC, to provide on-call engineering services, in connection with Contract No. PWC 22-16, On-Call Engineering Services Relative to Civil Engineering; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memoranda dated May 19, 2016 request Town Board approval that David Swift Architect, LLC, be authorized under Contract No. PWC 22-16, On-Call Engineering Services Relative to Architecture to perform work, in an amount not to exceed \$33,940.00, such services to be performed to include the design and bidding of the Oyster Bay Golf Course Central Vehicle Maintenance Building Roof Reconstruction Project in Woodbury, and further request that the Comptroller issue an encumbrance order in an amount of \$33,940.00, with funds available in Account No. PKS H 7197 20000 000 1209 001.

NOW, THEREFORE, BE IT RESOLVED, That upon the request as hereinabove set forth, David Swift Architect, LLC, is hereby authorized to proceed with the abovestated Project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount of \$33,940.00 for Contract No. PWC 22-16, with funds to be drawn from Account No. PKS H 7197 20000 000 1209 001.

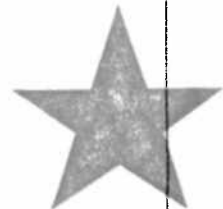
-#-



The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Parks



Reviewed By  
Office of Town Attorney  
*[Signature]*

Reviewed By  
Office of Town Attorney  
*John M. Imbroto*

WHEREAS, by Resolution No. 1125-2010, adopted on November 23, 2010, the Town Board authorized the Town Attorney to act as an administrator with the authority to perform the functions and duties of the Town Supervisor; and

WHEREAS, Joseph S. Saladino, Town Supervisor, by memorandum dated February 27, 2017, has recommended that in the event the Town Supervisor is absent or unavailable, the Deputy Supervisor shall be designated and authorized to act as an administrator in order to perform the functions and duties of the Town Supervisor, including the signing of contracts, payroll and any other documentation necessary to facilitate the responsibility of administrator;

NOW, THEREFORE BE IT RESOLVED, That the recommendation of Joseph S. Saladino, Town Supervisor, as set forth in his memorandum dated February 27, 2017, is hereby accepted, and that in the event the Town Supervisor is absent or unavailable, the Deputy Supervisor shall be designated and authorized to act as an administrator in order to perform the functions and duties of the Town Supervisor, including the signing of contracts, payroll and any other documentation necessary to facilitate the responsibility of administrator; and be it further

RESOLVED,That Resolution No. 1125-2010 is hereby superceded and of no further effect.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)

16

125

# Town of Oyster Bay Inter-Departmental Memo

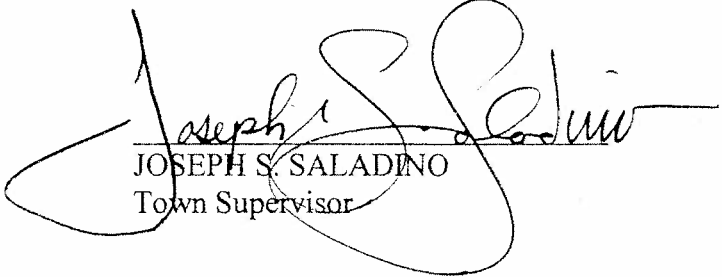
**TO** : MEMORANDUM DOCKET

**FROM** : OFFICE OF THE SUPERVISOR

**DATE** : February 27, 2017

**SUBJECT:** Appointment of Deputy Supervisor, as administrator

This Office recommends that in the event the Town Supervisor is absent or unavailable, the Deputy Supervisor shall be designated and authorized to act as an administrator in order to perform the functions and duties of the Town Supervisor, including the signing of contracts, payroll and any other documentation necessary to facilitate the responsibility of administrator.

  
JOSEPH S. SALADINO  
Town Supervisor

ACC:nb  
Attachment  
cc: Town Attorney (w/10 copies)  
S:\Attorney\RESOS 2017\DepSupAuth.ACC



WHEREAS, John P. Bishop, Highway Department, by memorandum dated August 1, 2016, has advised that the Highway Department is in receipt of a request from Arcadis of New York, Inc., Two Huntington Quadrangle, Suite 1S10, Melville, New York 11747, made on behalf of Northrop Grumman Corporation, for permission to install one (1) permanent remedial well in the Town of Oyster Bay right-of-way, William Street, east of intersection with Broadway, Bethpage, Town of Oyster Bay, New York, for the purpose of remediating groundwater contamination in Bethpage, in connection with a project being undertaken by Northrop Grumman Corporation at the direction of the New York State Department of Environmental Conservation (NYSDEC) to investigate and remediate a portion of the Northrop Grumman/U.S. Navy groundwater contamination plume; and

WHEREAS, Arcadis of New York, Inc., has provided a Certificate of Insurance with the Town named as an additional insured; and

WHEREAS, Richard W. Lenz, P.E., Commissioner of the Department of Public Works, by memorandum dated March 6, 2017, has further advised that in consultation with the Office of the Town Attorney, discussions with Northrop Grumman Systems Corporation have occurred in order to ensure that the installation of the subject remedial well is protective of the Town and the residents in the immediate vicinity of the proposed work, which discussions have resulted in a memorandum of agreement (attached) as to permit conditions for the RW-20 project; and

WHEREAS, Commissioner Lenz recommends that the Town be authorized to enter into said memorandum of agreement, that the Supervisor be authorized to execute same, and that the conditions contained therein be incorporated into the RW-20 project permit,

NOW, THEREFORE, BE IT RESOLVED, That the Town is hereby authorized to enter into an agreement and a memorandum of agreement with Arcadis of New York, Inc., Consulting Engineers, Two Huntington Quadrangle, Suite 1S10, Melville, New York 11747, made on behalf of Northrop Grumman Corporation, and the Supervisor or his designee is authorized to execute same, for permission to install one (1) permanent remedial well in the Town of Oyster Bay right-of-way, William Street, east of intersection with Broadway, Bethpage, Town of Oyster Bay, New York, for the purpose of remediating a portion of the Northrop Grumman/U.S. Navy groundwater contamination, and be it further

RESOLVED, That Northrop Grumman Corporation and its agents shall at all times comply with the conditions set forth in the memorandum of agreement.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Aye

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Highway  
Environmental Resources

Reviewed By  
Office of Town Attorney  
*[Signature]*

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**Town of Oyster Bay**  
**Inter-Departmental Memo**

July 21, 2016

**TO:** MEMORANDUM DOCKET

**FROM:** JOHN P. BISHOP  
HIGHWAY DEPARTMENT

**SUBJECT:** ACCESS TO TOWN OF OYSTER BAY RIGHT-OF-WAY FOR INSTALLATION OF  
ONE PERMANENT REMEDIAL WELL (RW-20)

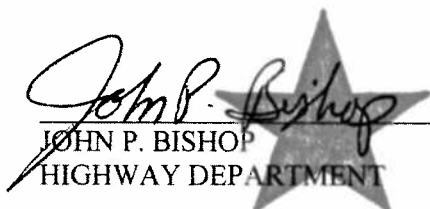
**SUPPLEMENTAL MEMO TO FOLLOW**

**APPLICANT:** Arcadis of New York, Inc.  
(on behalf of Northrop Grumman Corporation, NGC)  
Two Huntington Quadrangle, Suite 1S10  
Melville, NY 11747

**SITE LOCATIONS:** One Location in Bethpage, for the installation of one remedial well

It is requested that a space be reserved on the agenda for the Town Board meeting of August 9, 2016 for a resolution to approve an access agreement in regard to the above referenced proposed project.

Upon the receipt of all required information from the applicant, the Department of Highways will submit a supplemental memo regarding this matter.

  
JOHN P. BISHOP  
HIGHWAY DEPARTMENT

JPB/RAC

C: Office of the Town Attorney (19)  
John Bellock, Comptroller's Office  
Richard A. Carozza, Permit Section

**Town of Oyster Bay**  
**Inter-Departmental Memo**

August 1, 2016

**TO:** MEMORANDUM DOCKET

**FROM:** JOHN P. BISHOP  
HIGHWAY DEPARTMENT

**SUBJECT:** ACCESS TO TOWN OF OYSTER BAY RIGHT-OF-WAY FOR INSTALLATION OF  
ONE PERMANENT REMEDIAL WELL (RW-20)  
SUPPLEMENT TO MD 7/26/2016, #25

**APPLICANT:** Arcadis of New York, Inc.  
(on behalf of Northrop Grumman Corporation, NGC)  
Two Huntington Quadrangle, Suite 1S10  
Melville, NY 11747

**SITE LOCATION:** Town of Oyster Bay right-of-way, William Street, east of intersection with  
Broadway

The Department of Highways is in receipt of a request from the above-named applicant for permission to gain access to the above-referenced Town of Oyster Bay right-of-way in Bethpage, New York, in connection with the installation one new remedial well. The proposed well is being installed in connection with a project being undertaken by NGC at the direction of the New York State Department of Environmental Conservation (NYSDEC) to investigate and remediate the groundwater contamination plume emanating from the baseball field area at Bethpage Community Park. This plume resulted from waste disposal operations by Grumman Corp (predecessor to NGC) prior to their conveyance of this land to the Town of Oyster Bay in 1962. NYSDEC has requested that approval of these applications be expedited to the maximum extent practicable.

The proposed remedial well is one of three such wells to be installed to pump groundwater from a contamination "hot spot" which has been identified based on the results of testing of vertical profile borings and monitoring wells previously installed in the Bethpage area. In addition to the remedial well which is the subject of this memorandum: one remedial well is in the process of being installed in Town of Oyster Bay Parking Lot B-2, having been the subject of a prior Town Board approval (Resolution #383-2016, on July 12, 2016); and the third remedial well is proposed for installation in a Town of Oyster Bay-owned easement east of Broadway and southeast of the southerly terminus of North Windhorst Avenue and is the subject of a separate, concurrent application for consideration by the Town Board.

Each of the three remedial wells will be connected by a new piping system to a new treatment plant which tentatively is being considered for the Town of Oyster Bay owned property on the west side of the Seaford-Oyster Bay Expressway, south of the southerly terminus of North Hermann Avenue, which is the site of an existing treatment plant for a distinct groundwater contamination plume being addressed by the U.S. Navy. NGC intends to submit one or more subsequent applications for the underground vaults containing the controls for the remedial wells, the treatment plant, and piping system connecting the remedial wells to the plant.

At the Town's request, the applicant held a public meeting for residents in the project area on June 21<sup>st</sup> at Bethpage Community Center. The applicant gave a presentation describing the proposed project, and then provided the opportunity for questions from the audience. Representatives of NYSDEC and the New York State Department of Health attended the meeting and assisted with the question-and-answer portion of the meeting. Written notification of this meeting was provided directly to all residences in the area between Stewart Avenue and the Seaford-Oyster Bay Expressway, South of Central Avenue and north of Hempstead Turnpike. An additional public meeting was conducted on July 28, 2016 Bethpage Community Center for the purpose of discussing this specific remediation well location, in response to concerns expressed by residents in proximity to the proposed drilling site. Although the proposed well location remains objectionable to some residents, NGC has asserted that there is no reasonable alternative. The range of alternatives reviewed included directional drilling, relocating the well site to the vacant right-of-way to the east, and operating only the two other remediation wells to the north and south of the proposed RW-20 well site.

The well installation work for RW-20 as currently proposed would place the drill rig and ancillary equipment in the roadway to the immediate east of the Broadway-William Street intersection, requiring that section of William Street to be closed off for the duration of the drilling operation, estimated at three months. This provides a certain degree of mitigation relative to the applicant's prior proposal, where the well drilling would have occurred within the intersection and would have required that Broadway, in addition to William Street, be closed off during well installation. At the Town's request, the applicant has developed traffic control plan for the proposed project location, attached hereto, which is directed at ensuring public safety.

The applicant has submitted to this Department the requisite application documents. The subject properties have been inspected, and we have no objection to the applicant's request for access to the sites for the purposes described above.

It should be noted that the agreement is based on a form agreement approved by the Town Attorney's Office. All fees have been paid.

  
JOHN P. BISHOP  
HIGHWAY DEPARTMENT

JPB/rac

C: Office of the Town Attorney (19)  
John Bellock, Comptroller's Office  
Richard A. Carozza, Department of Highways, Permit Section

Mr. Richard Carozza  
Town of Oyster Bay  
Highway Department  
150 Miller Place  
Syosset, NY 11791

Arcadis of New York, Inc.  
Two Huntington Quadrangle  
Suite 1S10  
Melville  
New York 11747  
Tel 631 249 7600  
Fax 631 249 7610  
[www.arcadis.com](http://www.arcadis.com)

Subject:  
Permanent Well Application for Drilling within the Town of Oyster Bay

ENVIRONMENT

Dear Mr. Carozza:

Date:  
July 29, 2016

Arcadis, on behalf of Northrop Grumman, is submitting revised application to install Remedial Well RW-20. The remedial well is being installed as part of implementation of the RW-21 Project Area Groundwater Remedy. The method for installation of the remedial wells is discussed in the Preliminary Design Plan dated April 26, 2016. The NYSDEC approved this plan on April 28, 2016.

Contact:  
Xuan Xu

The permit enclosed reflects the changes requested by the Town of Oyster Bay in your 7/29/2016 communication.

Phone:  
631 391 5235

Email:  
[xuan.xu@arcadis.com](mailto:xuan.xu@arcadis.com)

The revised application consists of the following items:

Our ref:  
NY001496.2415.R21E3

- Permanent Test Well Application form;
- Road Opening Permit;
- Copy of certified check of \$1,500 as deposit for the permanent test well (previously submitted)
- Copy of certified check of \$100 as deposit for road opening permit (previously submitted)
- Surety bond in the amount of \$10,000;
- Updated Arcadis of New York, Inc. insurance certificate;
- Figure 1 indicating the location of RW-20;
- Attachment 1: Traffic control plan;
- Attachment 2: Copy of the Project Factsheet and Notice of Local Resident Meeting that have been sent to local residents regarding upcoming work. Also included is a figure showing the geographic area of





Richard Carozza  
July 29, 2016

- residents who have received the notification (via FedEx trackable service);
- Attachment 3: Figure showing the geographic area of residents who will receive notification and information regarding the RW-21 Area project (cover letter and Factsheet) via USPS first class.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Arcadis of New York, Inc.

*Xuan Xu*

Xuan Xu  
Staff Geologist

Copies:

Ed Hannon, Northrop Grumman Corporation  
Thomas Pirrung, Northrop Grumman Corporation  
Fred Weber, Northrop Grumman Corporation  
Carlo San Giovanni, Arcadis  
David Stern, Arcadis  
File

Enclosures





KEVIN M. HANIFAN  
COMMISSIONER

TOWN OF OYSTER BAY  
HIGHWAY DEPARTMENT

150 Miller Place  
Syosset, New York 11791-5699  
www.oysterbaytown.com

(516) 677-5757  
FAX (516) 677-5928

AGREEMENT FOR PERMANENT TEST WELL

THIS AGREEMENT MADE the 26<sup>th</sup> day of June, 20 16  
between the Town of Oyster Bay, a municipal corporation, having its principal place of  
business at Town Hall, Audrey Avenue, Oyster Bay, New York, 11771 (hereinafter  
referred to as the TOWN), and Northrop Grumman Systems Corporation having its principal place of  
business at 925 S. Oyster Bay Rd, M/S W16-36, Bethpage, NY (hereinafter referred to as Northrop Grumman).

WITNESSETH

WHEREAS, Northrop Grumman has requested Town permission to install  
permanent test wells within the TOWN's right-of-way on William St and Broadway in  
Bethpage, New York; and (RW-20)

WHEREAS, the Town has passed Resolution No. \_\_\_\_\_, permitting the Town  
Supervisor to enter into and sign and execute an agreement between the Town and  
Northrop Grumman,

NOW, THEREFORE, it is mutually agreed as follows:

- 1) Northrop Grumman, prior to placing its permanent test wells- which for this  
agreement will mean wells that remain in the Town's right-of-way for more than a  
day- will file with the Highway Department, a certificate of insurance in the amount  
of one (1) million dollars personal and \$500,000 property damage for this agreement  
Northrop Grumman will also see that the Town is named as additional insured and  
that the Town receives a site plan indicating the location of all permanent test wells.
- 2) Northrop Grumman will deposit with the Town (\$1,500 per well) for 1  
permanent test well it plans to install in the Town's right-of-way. (Deposit money  
will be returned when the permanent test well or wells have been removed to the  
satisfaction of the Town)
- 3) Northrop Grumman agrees to indemnify and hold harmless the Town, its officers  
and employees, from any and all claims, suits, losses, damages, or injury to person or  
property of whatsoever kind of nature, whether direct or indirect, arising out of the  
performance of this agreement or the carelessness, negligence of improper conduct of  
Northrop Grumman and/or its subcontractors, agents or employees.

- 4) Northrop Grumman will bear all costs for installation and maintenance and removal of its permanent test wells. Northrop Grumman will also see that the installation and removal of its permanent test wells meet New York State Department of Environmental Control guidelines.
- 5) Northrop Grumman will provide the Town with copies of all logs, sample results and/or records obtained from installing its permanent test wells.
- 6) This agreement will be for an indefinite period. The Commissioner of the Department of Highways, however, Upon thirty (30) days notice, may revoke this permission for Northrop Grumman to install or maintain its permanent test wells. If after being notified, Northrop Grumman does not remove the permanent test wells, the Town will remove the permanent test wells and submit the cost to Northrop Grumman and/or its surety company for reimbursement

IN THE WITNESS WHEREOF, the parties hereto set their hands and seal this  
20th of June, 2016.

TOWN OF OYSTER BAY

BY: \_\_\_\_\_

APPLICANT

BY: E. Aug. H.



STATE OF NEW YORK)

) ss:

COUNTY OF NASSAU )

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me personally came \_\_\_\_\_, to me known, who, being by me duly sworn, did depose and say that he resides at \_\_\_\_\_ that he is the \_\_\_\_\_ of the Town of Oyster Bay, the municipal corporation described herein and which executed the foregoing instrument; that he knows that seal of said municipal corporation; that the seal he knows that seal of said municipal corporation; that the seal affixed to said instrument is such municipal corporate seal; that it was so affixed by order of the Town Board of said municipal corporation; and that he signed his name thereto by like order.

\_\_\_\_\_  
NOTARY PUBLIC

STATE OF NEW YORK)

) ss:

COUNTY OF NASSAU )

On this 20<sup>th</sup> day of June, 2016, before me personally came Edward J. Hann to me know, who, being by me duly sworn, did depose and say that he resides at 925 Smith Oyster Bay Road, Bethpage, Ny 11714 that he is the Manager of North Greenliah and has the authority to sign on behalf of said corporation; that the seal affixed to said instrument by order of the Board of Directors of said corporation is said corporate seal and that he signed his name thereto by like order.

*Sandra J. Miller*

SANDRA J. MILLER  
Notary Public, State of New York  
Reg. No. 01MI6042695  
Qualified in Nassau County  
Commission Expires May 30, 20 18



PRINT OR TYPE  
(All three copies must be legible)



**TOWN OF OYSTER BAY**  
HIGHWAY DEPARTMENT  
150 Miller Place, Syosset, New York 11791  
Phone # 677-5762 - 677-5884  
**RESIDENTIAL/COMMERCIAL APPLICATION**  
**PERMIT FOR WORK ON TOWN RIGHT-OF-WAY**  
(see reverse side for explanation of terms and conditions)

Application
PERMIT NO. _____
FILE NO. _____
RECEIPT NO. _____
CASH _____ CHECK# _____

www.town-of-oyster-bay.org

Phone No. 631-249-7600  
(applicant)

- 1) \_\_\_\_\_  
Name of Homeowner \_\_\_\_\_ address \_\_\_\_\_
- 2) Arcadis of New York, Inc. Two Huntington Quadrangle, suite 1510, Melville NY 11747  
Name and address of licensed contractor/plumber \_\_\_\_\_ Homeowner to complete if no contractor is being hired
- 3) \_\_\_\_\_  
Homeowners Insurance Company \_\_\_\_\_ Policy No. \_\_\_\_\_
- \_\_\_\_\_  
Nassau County Permit No. \_\_\_\_\_ Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**LOCATIONS OF WORK TO BE PERFORMED**

Address RW-20; To be drilled at William St and Broadway, Bethpage, NY; In front of 160 Broadway, Bethpage.

Section: 49 Block: 050 Lot: 335

**CHECK BELOW ONLY APPROPRIATE ITEMS BEING REQUESTED**

(All measurements are in linear feet)

PERMITS OTHER THAN WATER OR SEWER REQUIRE DRAINAGE BUREAU'S APPROVAL

- 4a) ☒ ROAD OPENING PERMIT (up to 4 Ft. wide)  
Length: 2 FT Type: \_\_\_\_\_ Sewer: \_\_\_\_\_ Water Service: \_\_\_\_\_ Other: Remedial Wells  
Any road opening over 4 Ft. wide must be approved by the Commissioner of Highways. Approval: \_\_\_\_\_
- |  |               |            |
|--|---------------|------------|
| 4b) <input type="checkbox"/> CURB CUT/APRON PERMIT (1 Per Opening)<br>Residential: size: _____ (maximum 20 Ft.) Commercial Size _____ (maximum 30 ft.)<br>Lighting Bureau called <input type="checkbox"/> PVC Required <input type="checkbox"/> PVC not required | Fee: \$100.00 | Paid _____ |
| 4c) <input type="checkbox"/> CURB ONLY CONSTRUCTION PERMIT (per 100 Lin. Ft. or part thereof)  | Fee: \$100.00 | Paid _____ |
| 4d) <input type="checkbox"/> SIDEWALK CONSTRUCTION PERMIT (per 100 Lin. Ft. or part thereof)   | Fee: \$100.00 | Paid _____ |
| 4e) <input type="checkbox"/> CURB DRAIN CONNECTION (includes scupper)  | Fee: \$100.00 | Paid _____ |
- HIGHWAY AREA \_\_\_\_\_ MAP NO. \_\_\_\_\_ CONTRACT AREA Yes \_\_\_\_\_ No \_\_\_\_\_  
TOTAL FEES RECEIVED: \_\_\_\_\_

THIS PERMIT IS NOT VALID UNLESS RECEIPT NUMBERED ABOVE. ALL CONDITIONS ON REVERSE SIDE ARE OBSERVED AND IS EXECUTED BY COMMISSIONER OF HIGHWAYS.

INSPECTED BY \_\_\_\_\_  
APPROVED ☐ DISAPPROVED ☐

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REVIEWED BY \_\_\_\_\_ BY \_\_\_\_\_ DATE \_\_\_\_\_  
NOTE: PERMIT EXPIRES 60 DAYS FROM DATE OF ISSUE  
No work to be started until 36 hours after permit has been issued  
PERMIT MUST BE AVAILABLE FOR INSPECTION

HIGHWAY DEPARTMENT  
TOWN OF OYSTER BAY NY

Copy Distribution:: White - Contractor/Resident  
Pink - Permits  
Yellow - Inspector

**EXPLANATION OF ITEMS, TERMS AND CONDITIONS  
SHOWN ON REVERSE SIDE**

- (1) **Applicant** - Under Section 149, New York State Highway Law, must be a resident or taxpayer of the Town of Oyster Bay, or a corporation.
- (2) **Licensed Plumber** - If plumbing is involved, this permit must be in possession of the plumber duly licensed by the Town of Oyster Bay or his representative actually doing the work.
- (3) **Insurance Policy** - As to all highway excavations, must insure the Town of Oyster Bay for one million dollars (\$1,000,000.00) for personal liability and five hundred thousand dollars (\$500,000.00) for property damage.
- (4) **Location** - Give street address of premises affected, or section, lot and block number and distance from nearest intersection.
- (5) **Repairs** - Any excavations made under this permit must be repaired by the applicant or the plumber or contractor at his own expense. Such repairs must be made to standards as set forth by the Commissioner of Public Works.
- (6) **Acceptance** - Permit is not valid unless signed on behalf of the Commissioner of Public Works and accepted by applicant or owner of premises affected. If applicant is not the owner his acceptance signifies that he is authorized by the owner of the premises affected.

**GENERAL CONDITIONS**

- A. Applicant understands and agrees that this permit is granted upon consideration that construction will be so performed as not to interrupt or interfere with public traffic upon the highway and upon further condition that the applicant will replace the earth removed and leave the highway in all respects, in as good condition as before construction, will keep all excavations in good repair and maintain for two (2) years after notice of completion has been given pursuant to Section 6 of the Ordinance of the Town of Oyster Bay, dated November 18, 1952 revised January 25, 1977, and will save the Town harmless for all damages which may occur by reason of such construction and upon notice by the Commissioner of Highways, the applicant will make the repairs for the protection and preservation of the highway.
- B. The owner of the property affected understands and agrees that under Section 149 of the New York State Highway Law, if the applicant fails to make any repair required to be made under the permit, they may be made by the Commissioner of Highways of the Town of Oyster Bay at the expense of the applicant and/or the owner and such expense shall be a lien prior to any other lien upon the land benefited by the use of the highway.  
In addition, the issuing of additional permits to the applicant may be withheld until the required repairs are made and approved by the Commissioner of Highways.
- C. The Commissioner of Highways may revoke this permit upon failure to comply with any part of the terms and conditions hereof.
- D. **Penalties:** One Hundred (\$100.00) Dollars for each offense, pursuant to Section 7 of the Ordinance of the Town of Oyster Bay, dated November 18, 1952, as amended, and each offense constitutes disorderly conduct.
- E. **Legal requirement:** Before you dig, call No Cuts 1 - 800 - 272-4480 for location of underground utilities. Contractor is responsible for receiving clearance from all utility companies servicing area prior to commencing excavation.

**T.O.B.** Public Lighting Phone No. 677-5736    677-5813  
Cablevision Phone No. 733-3221  
Nassau County Sewer Dist. 571-4152  
Water Districts: Contact your nearest Water District



an ACE Company



LICENSE AND/OR PERMIT BOND

Bond No: K09501654

KNOW ALL MEN BY THESE PRESENTS:

That we, ARCADIS OF NEW YORK, INC. as Principal and WESTCHESTER FIRE INSURANCE COMPANY, incorporated under the laws of the State of Pennsylvania, with principal office in Philadelphia, as Surety, are held and firmly bound unto TOWN OF OYSTER BAY HIGHWAY DEPT. as Obligee, in penal sum of \$ 10,000.00 Ten Thousand and 00/100, lawful money of the United States, for which payment, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the above bounden Principal has obtained or is about to obtain from the said Obligee a license or permit for Installation of permanent test wells at various locations in Bethpage, NY; and the term of said license or permit is as indicated opposite the block checked below:

☐ Beginning the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; and ending the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

☒ Continuous, beginning the 20th day of May, 2016.

WHEREAS, The Principal is required by law to file with TOWN OF OYSTER BAY HIGHWAY DEPT. a bond for the above indicated term and conditioned as hereinafter set forth.

NOW THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the above bounden Principal as such licensee or permittee shall indemnify said Obligee against all loss, costs, expenses or damage to it caused by said Principal's non-compliance with or breach of any laws, statutes, ordinances, rules or regulations pertaining to such license or permit issued to the Principal, which said breach or non-compliance shall occur during the term of this bond, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED, that if this bond is for a fixed term, it may be continued by Certificate executed by the Surety hereon; and

PROVIDED FURTHER, that regardless of the number of years this bond shall continue or be continued in force and of the number of premiums that shall be payable or paid, the Surety shall not be liable hereunder for a larger amount, in the aggregate, than the amount of this bond, and

PROVIDED FURTHER, that if the Surety shall so elect, this bond may be canceled by the Surety as to subsequent liability by giving thirty (30) days notice in writing to said Obligee.

Signed, sealed and dated the 20th day of May, 2016.

Kayte Jo Gerwig  
(Witness) Kayte Jo Gerwig

Nancy Thomas  
(Witness) Nancy Thomas

ARCADIS OF NEW YORK, INC.

By: Elizabeth Spaulding (SEAL)  
Elizabeth Spaulding (Principal)  
WESTCHESTER FIRE INSURANCE COMPANY

By: Mylsha S. Jefferson (SEAL)

Mylsha S. Jefferson, Attorney-In-Fact

# Power of Attorney

## WESTCHESTER FIRE INSURANCE COMPANY

Know all men by these presents: That WESTCHESTER FIRE INSURANCE COMPANY, a corporation of the Commonwealth of Pennsylvania pursuant to the following Resolution, adopted by the Board of Directors of the said Company on December 11, 2006, to wit:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such persons written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested.

Does hereby nominate, constitute and appoint Anoop Chawla Adlakha, Donna L. Williams, Jennifer Copeland, Lisa Ward, Lupe Tyler, Margaret Buboltz, Michael J. Herrod, Myisha S. Jefferson, Nancy Thomas, Stephenie Whittington, Vanessa Dominguez, Wendy Stuckey, all of the City of HOUSTON, Texas, each individually if there be more than one named, its true and lawful attorney-in-fact, to make, execute, seal and deliver on its behalf, and as its act and deed any and all bonds, undertakings, recognizances, contracts and other writings in the nature thereof in penalties not exceeding Seventy Five million dollars & zero cents (\$75,000,000.00) and the execution of such writings in pursuance of these presents shall be as binding upon said Company, as fully and amply as if they had been duly executed and acknowledged by the regularly elected officers of the Company at its principal office.

IN WITNESS WHEREOF, the said Stephen M. Haney, Vice-President, has hereunto subscribed his name and affixed the Corporate seal of the said WESTCHESTER FIRE INSURANCE COMPANY this 20 day of August 2015.

WESTCHESTER FIRE INSURANCE COMPANY

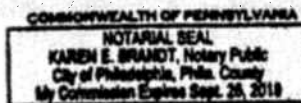


Stephen M. Haney, Vice President

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF PHILADELPHIA ss.

On this 20 day of August, AD. 2015 before me, a Notary Public of the Commonwealth of Pennsylvania in and for the County of Philadelphia came Stephen M. Haney, Vice-President of the WESTCHESTER FIRE INSURANCE COMPANY to me personally known to be the individual and officer who executed the preceding instrument, and he acknowledged that he executed the same, and that the seal affixed to the preceding instrument is the corporate seal of said Company; that the said corporate seal and his signature were duly affixed by the authority and direction of the said corporation, and that Resolution, adopted by the Board of Directors of said Company, referred to in the preceding instrument, is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at the City of Philadelphia the day and year first above written.



Karen E. Brandt  
Notary Public

I, the undersigned Assistant Secretary of the WESTCHESTER FIRE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a substantially true and correct copy, is in full force and effect.

In witness whereof, I have hereunto subscribed my name as Assistant Secretary, and affixed the corporate seal of the Corporation, this 20<sup>th</sup> day May, 2016



William L. Kelly, Assistant Secretary

THIS POWER OF ATTORNEY MAY NOT BE USED TO EXECUTE ANY BOND WITH AN INCEPTION DATE AFTER August 20, 2017.





**CERTIFICATE OF ACKNOWLEDGMENT OF SURETY**

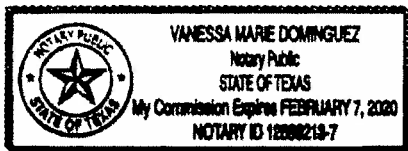
State of Texas       |

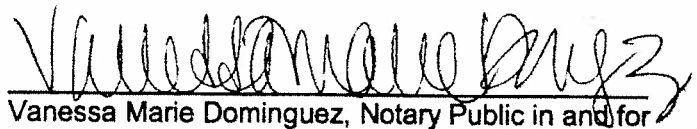
County of Harris    |

Before me, the undersigned authority, on this day personally appeared, Myisha S. Jefferson known to me to be the person whose name is subscribed to the foregoing instrument as Attorney-in-Fact of the Westchester Fire Insurance Company and acknowledged to me that he/she executed the same for purposes and consideration therein expressed, and in the capacity therein stated.

Given under my hand and seal of office this 20<sup>th</sup> day of May, 2016.

SEAL



  
Vanessa Marie Dominguez, Notary Public in and for  
The State of TEXAS  
My Commission expires: 02/07/2020





CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
07/05/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services South, Inc. Franklin TN Office 501 Corporate Centre Drive Suite 300 Franklin TN 37067 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): 800-363-0105 E-MAIL ADDRESS:  INSURER(S) AFFORDING COVERAGE  NAIC #
INSURED Arcadis of New York, Inc. 6723 Towpath Road Syracuse NY 13214 USA	INSURER A: XL Specialty Insurance Co 37885 INSURER B: Greenwich Insurance Company 22322 INSURER C: INSURER D: INSURER E: INSURER F:

Holder Identifier : AB

COVERAGES CERTIFICATE NUMBER: 570062920273 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		GEC001076114 General Liability	01/01/2016	01/01/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		AEC001075814 Auto (AOS)	01/01/2016	01/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB EXCESS LIAB DED RETENTION	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE AGGREGATE
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	RWD943516310 Workers Compensation RWR943516710 State of Wisconsin	01/01/2016 01/01/2016	01/01/2017 01/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE-EA EMPLOYEE \$1,000,000 E.L. DISEASE-POLICY LIMIT \$1,000,000

Certificate No : 570062920273

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: Northrop Grumman Corporation, Operable Unit 3, Bethpage, New York.  
Town of Oyster Bay is included as Additional Insured in accordance with the policy provisions of the General Liability and Automobile Liability policies.

CERTIFICATE HOLDER  Town of Oyster Bay 54 Audrey Avenue Oyster Bay NY 11771 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services South, Inc.</i>
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**ENDORSEMENT #021**

This endorsement, effective 12:01 a.m., January 1, 2016 forms a part of Policy No. GEC001076114 issued to ARCADIS U.S., INC. AND CALLISONRTKL INC. by Greenwich Insurance Company.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS –  
SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT TO INCLUDE AS AN ADDITIONAL INSURED PROVIDED THE "BODILY INJURY" OR "PROPERTY DAMAGE" OCCURS SUBSEQUENT TO THE EXECUTION OF THE WRITTEN CONTRACT OR WRITTEN AGREEMENT.	VARIOUS
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. **Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

- 1. Your acts or omissions; or
- 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- 1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or



2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

All other terms and conditions of this policy remain unchanged.



**ENDORSEMENT #008**

This endorsement, effective 12:01 a.m., January 1, 2016 forms a part of Policy No. GEC001076114 issued to ARCADIS U.S., INC. AND CALLISONRTKL INC. by Greenwich Insurance Company.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION THAT YOU ARE REQUIRED IN A WRITTEN CONTRACT OR WRITTEN AGREEMENT TO INCLUDE AS AN ADDITIONAL INSURED PROVIDED THE "BODILY INJURY" OR "PROPERTY DAMAGE" OCCURS SUBSEQUENT TO THE EXECUTION OF THE WRITTEN CONTRACT OR WRITTEN AGREEMENT.	Various
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

All other terms and conditions of this policy remain unchanged.





CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
07/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services South, Inc. Franklin TN Office 501 Corporate Centre Drive Suite 300 Franklin TN 37067 USA	<b>CONTACT NAME:</b> <b>PHONE (A/C. No. Ext):</b> (866) 283-7122 <b>FAX (A/C. No.):</b> (800) 363-0105 <b>E-MAIL ADDRESS:</b>														
<b>INSURED</b> Arcadis of New York, Inc. 6723 Towpath Road Syracuse NY 13214 USA	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Lexington Insurance Company</td><td>19437</td></tr><tr><td>INSURER B: Steadfast Insurance Company</td><td>26387</td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Lexington Insurance Company	19437	INSURER B: Steadfast Insurance Company	26387	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES CERTIFICATE NUMBER: 570063237935 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDITIONAL SUBROGATION	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG
	AUTOMOBILE LIABILITY  <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION					EACH OCCURRENCE AGGREGATE
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE-EA EMPLOYEE E.L. DISEASE-POLICY LIMIT
B	Env Contr Poll		IPR929693802 Professional & Pollution SIR applies per policy terms & conditions	06/01/2016	06/01/2017	Each Claim Annual Aggregate \$3,500,000 \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
RE: Northrop Grumman Corporation, Operable Unit 3, Bethpage, New York. The Town of Oyster Bay is included as Additional Insured in accordance with the policy provisions of the Pollution Liability policy. For Professional Liability coverage, the Aggregate Limit is the total insurance available for Claims presented within the policy period for all operations of the insured. The Limit will be reduced by payments of indemnity and expense.

<b>CERTIFICATE HOLDER</b>  Town of Oyster Bay 54 Audrey Avenue Oyster Bay NY 11771 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services South Inc</i>
--	--



ADDITIONAL REMARKS SCHEDULE

AGENCY Aon Risk Services South, Inc.		NAMED INSURED Arcadis of New York, Inc.	
POLICY NUMBER See Certificate Number: 570063237935			
CARRIER See Certificate Number: 570063237935	NAIC CODE	EFFECTIVE DATE:	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,  
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER	
INSURER	
INSURER	
INSURER	

ADDITIONAL POLICIES If a policy below does not include limit information, refer to the corresponding policy on the ACORD certificate form for policy limits.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
	OTHER							
A	Archit&Eng Prof			015448990 Excess Prof/Poll Liabili- SIR applies per policy terms & conditions	06/01/2016	06/01/2017	Each Claim	\$1,500,000
	<input checked="" type="checkbox"/> Claims-Made							
	<input checked="" type="checkbox"/> Professional Liabil							
	<input checked="" type="checkbox"/> and Contractors							
	<input checked="" type="checkbox"/> Pollution Liability							

Street, Boston MA 02110 or his or her representative, and that in any suit instituted against the Company upon this contract, the Company will abide by the final decision of such court or of any appellate court in the event of any appeal.

Further, pursuant to any statute of any state, territory, or district of the United States which makes provision therefor, the Company hereby designates the Superintendent, Commissioner, Director of Insurance, or other officer specified for that purpose in the statute, or his or her successor or successors in office as its true and lawful attorney upon whom may be served any lawful process in any action, suit or proceeding instituted by or on behalf of the Insured or any beneficiary hereunder arising out of this contract of insurance, and hereby designates the above named Counsel as the person to whom the said officer is authorized to mail such process or a true copy thereof.

#### K. INSPECTION

The Company shall be permitted but not obligated to inspect, sample, and monitor on a continuing basis the Insured's property or operations, at any time. Neither the Company's right to make inspections, sample, and monitor, nor the actual undertaking thereof nor any report thereon, shall constitute an undertaking, on behalf of the Insured or others, to determine or warrant that property or operations are safe, healthful or conform to acceptable engineering practice or are in compliance with any law, rule, or regulation.

#### L. SOLE AGENT

The Named Insured first listed in Item 1 of the Declarations shall act on behalf of all other Insureds, if any, for the payment or return of premium, receipt and acceptance of any endorsement issued to form a part of this Policy, and giving and receiving notice of cancellation or nonrenewal.

#### M. ASSIGNMENT

This Policy shall not be assigned without the prior written consent of the Company. Assignment of interest under this Policy shall not bind the Company until its consent is endorsed onto this Policy.

#### N. SUBROGATION

If there is a payment made by the Company, the Company shall be subrogated to all the Insured's rights of recovery against any person or organization. The Insured shall cooperate with the Company and do whatever is necessary to secure these rights. The Insured shall do nothing after a claim to waive or prejudice such rights. The Company agrees to waive this right of subrogation against the client of the Insured or other parties to the extent that the Insured had, prior to Claim, a written agreement to waive such rights.

#### O. CHANGES

Notice to any agent or knowledge possessed by any agent or by any other person shall not effect a waiver or a change in any part of this Policy or estop the Company from asserting any right under the terms of this Policy; nor shall the terms of this Policy be waived or changed, except by endorsement issued to form a part of this Policy.

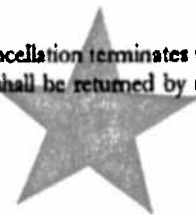
#### P. CANCELLATION

This Policy is non-cancellable by either the Named Insured or the Company, except the Company can cancel this Policy for non-payment of premium. In the event the Company does cancel this Policy for non-payment of premium, the Named Insured shall be entitled to ten (10) days written notice of cancellation from the Company, at the address last known to the Company.

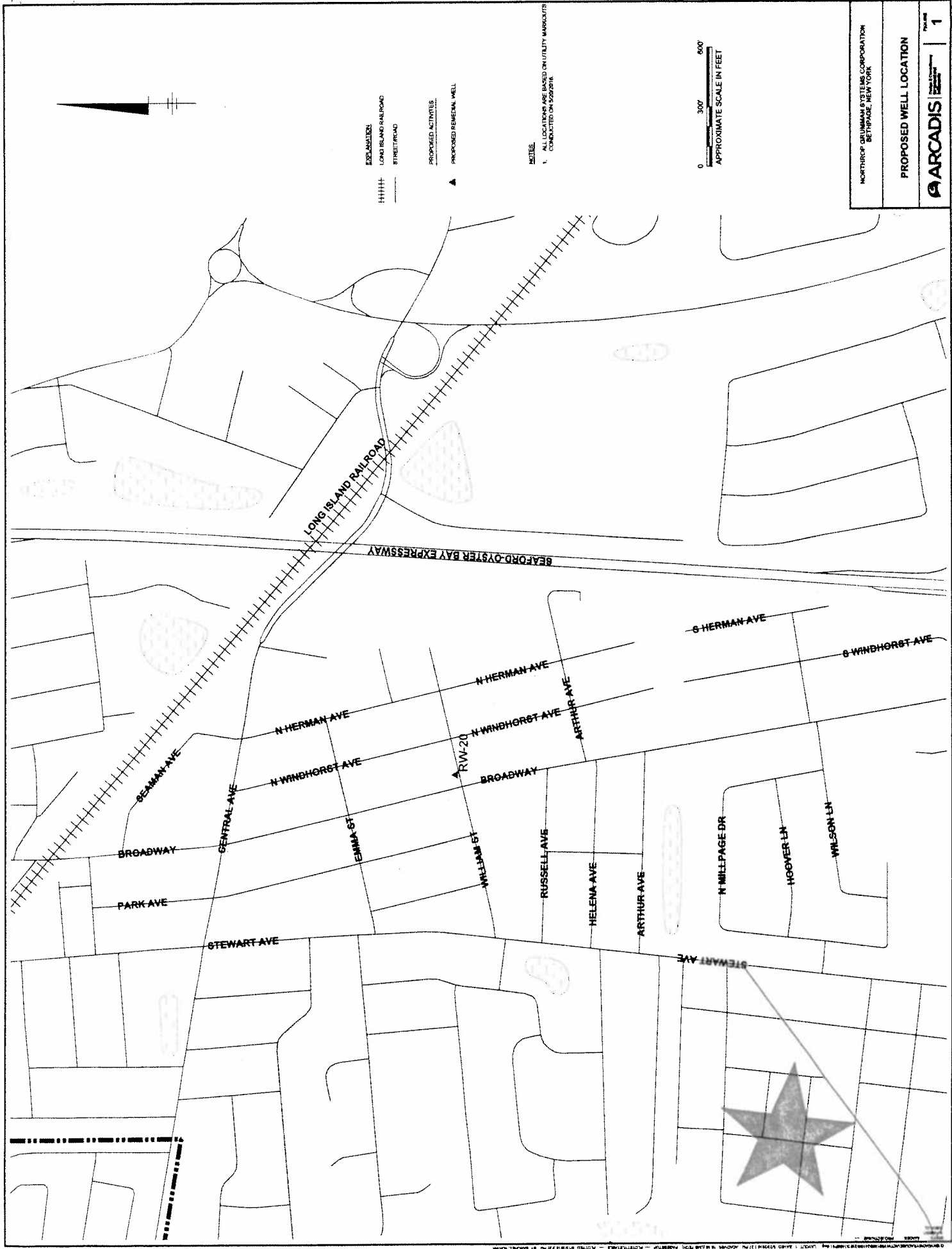
If the Company cancels, earned premium shall be computed pro-rata.

Proof of mailing of any notice of cancellation shall be sufficient proof of notice. The effective date of cancellation terminates the Policy Period. Return of unearned premium is not a condition of cancellation. Unearned premium shall be returned by the Company as soon as practicable.

#### Q. ARBITRATION







EXPLANATION  
LONG ISLAND RAILROAD  
STREET/ROAD  
PROPOSED ACTIVITIES  
PROPOSED REMEDIAL WELL

NOTES  
1. ALL LOCATIONS ARE BASED ON UTILITY MAPS/NOTES  
CONDUCTED ON 12/20/2014

0 300 600  
APPROXIMATE SCALE IN FEET



1.0 General

Plan type	TCP
Project Name:	Northrop Grumman System Corporation
Project Number:	NY001496.2515
Developer Name:	Xuan Xu
Duration of Project (in hours or days):	60 days
Time Restrictions (Y/N, if Y descibe below):	Y
Roadway Work Zone Start Point	See Work Description
Roadway Work Zone End Point	See Work Description
Posted Speed Limit (roadway)	30 mph
Number of Lanes (each direction)	1

Comments:  
Duration of work (60 days) is approximate and may vary pending progress on each borehole. General work hours are from 7:00am to 5:00pm. Work day may be extended beyond 5:00pm as necessary to complete activities, but will be limited to the extent reasonable possible.

2.0 Work Description

Provide a brief description of scope of work:  
ARCADIS will be drilling and sampling soil at locations on rights-of-ways within the Town of Oyster Bay New York (Town). A single permanent remedial well will be installed. Equipment used at each location will include a drill rig, support trucks, a water truck, portable water containers, a pump rig, and a pump. The drill rig will be secured at the location, within the work zone, until the work is complete and will not be moved offsite overnight. Construction fence and yellow flashing lights will be used around the work zone overnight. Test boring RW-20 will be installed. Following the completion of the test boring, the remedial well will be installed in the test boring location.

At RW-20, William Street will be closed between the intersection with Broadway and 115ft east of the intersection with Broadway (shown in the attached figure). The work zone will begin at the intersection of Broadway and William Street. On William Street the work zone will extend approximately 115 feet east of the intersection with Broadway. On Broadway the work zone will extend approximately 100 feet north and 40 feet south of the intersection with William Street. The actual size of the work zone may vary depending on the final location of the boring. The work zone will occupy the existing pavement and the existing grass right-of-way.

Due to the complexity of underground utilities at these locations, 5ft hand clear will be performed to determine final drilling location. Once the remedial wells are installed, a separate crew will develop and sample the wells.

3.0 Type and Duration

Work locations on this project will be:

Long term work (>8 hours per location)

Roadway work will be performed:

Road and sidewalk closure

Special traffic conditions may include (select most prevalent):

Construction equipment



4.0 Traffic Control Layout, Number of Devices Required and Phasing

The following traffic control configuration in the Field Guide to RWZ Safety applies:

Section 6.13 Atypical Traffic Control (DOT Facts-301u)

All ARCADIS vehicles in a RWZ will, at a minimum, have a functioning high intensity strobe or rotating orange light. All ARCADIS employees in the RWZ will wear, at a minimum, a retroreflective high visibility vest meeting Class II or III requirements and other PPE required by JSA or HASP. Don't leave vehicle doors open. Do not park within 25 ft of the rear or front of parked large vehicles/construction equipment.

Select the traffic control devices to be used and enter number each required:

Check all that apply:	Wording or Pictogram	Number:	TCP Phasing:
<input checked="" type="checkbox"/> Warning signs	Road Closure Signs	See attached layout	1) Deploy warning signs at first approach, if required 2) Deploy subsequent approach warning signs, if required 3) Deploy channeling devices, if required, starting with first approach 4) Deploy "End Road Work" signs, if required 5) Position vehicle as shield to the extent practical 6) Commence work, SSO or designated contractor to maintain devices 7) Remove devices in reverse order
<input checked="" type="checkbox"/> Warning signs	Side Walk Closed	See attached layout	
<input type="checkbox"/> Warning signs		See attached layout	
<input type="checkbox"/> Stop/Slow paddle			
<input type="checkbox"/> Red flag			
<input type="checkbox"/> Drums			
<input type="checkbox"/> Channelizer cone (42 inch height, 10 lb base)			
<input type="checkbox"/> Channelizer cone (42 inch height, 30 lb base)			
<input checked="" type="checkbox"/> Traffic cones (≥ 18 inches tall)		7	
<input type="checkbox"/> Barricade <input type="checkbox"/> Type I <input type="checkbox"/> Type II			
<input type="checkbox"/> Flags for cones			
<input type="checkbox"/> Lights (for night work)			
<input checked="" type="checkbox"/> Plastic fencing (rolls)		10	
<input checked="" type="checkbox"/> Caution tape (rolls)		10	
<input checked="" type="checkbox"/> Other (specify):			
	Type III Barricade (On Rail)	See attached layout	
	Solar Warning Lights	1 per barricade	

5.0 Approvals

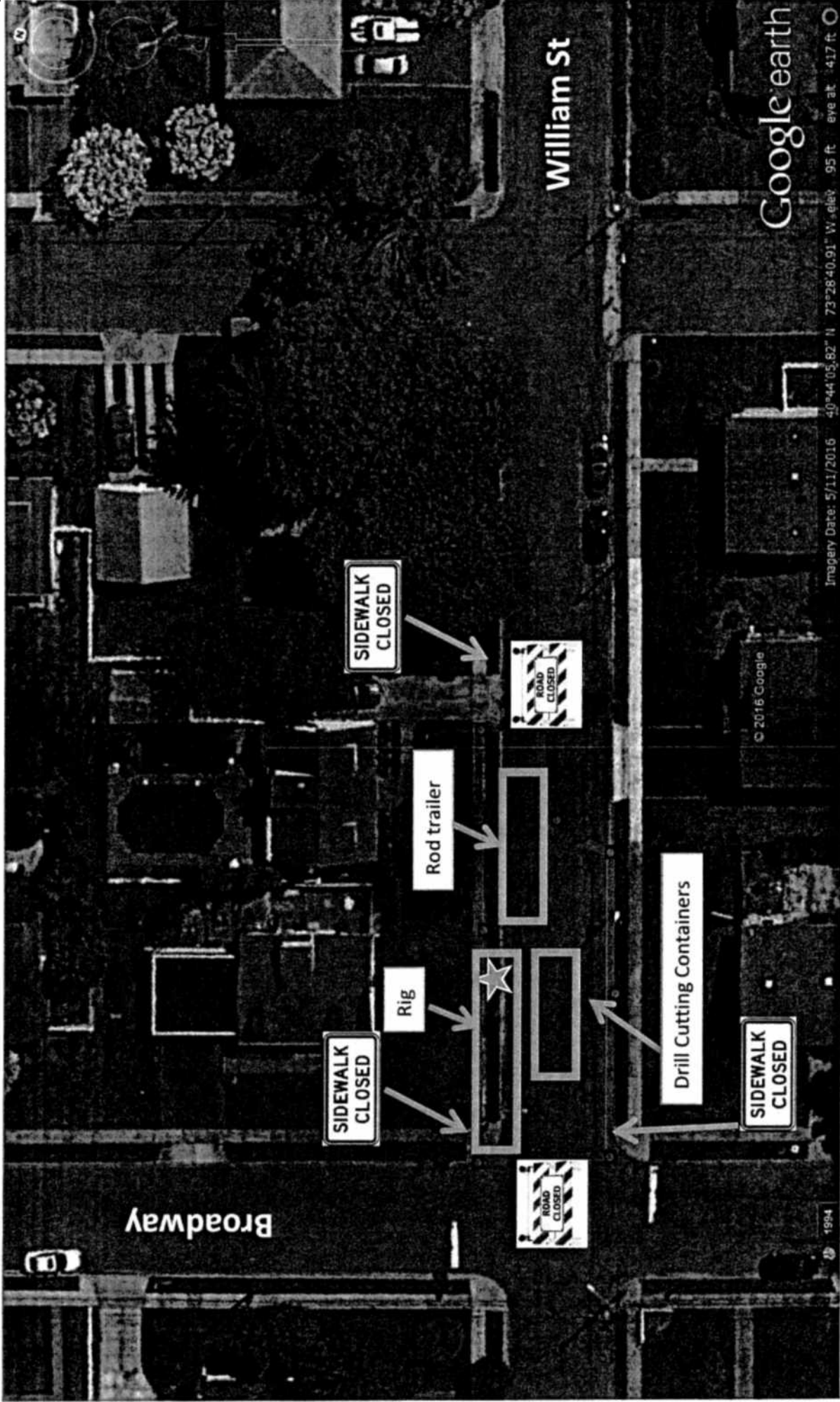
Plan Developer: Xuan Xu

HASP Reviewer Carlo San Giovanni

Engineering Judgment Review By: Justin Maderia



RW-20 Layout of Traffic Control Signs



★ Approximate location of proposed remedial well RW-20

□ Approximate extend of Work zone

■ Channelizer Cones with safety fencing. Cone spacing on road side is 25ft or less apart.

RW-20 Road Closure Signs





RW-20 Road Closure Signs (cont.)



**UPDATED FACT SHEET**  
**GROUNDWATER INVESTIGATION AND**  
**WELL DRILLING (RW-21 AREA)**  
**Bethpage, New York**

***NORTHROP GRUMMAN***



**THIS FACT SHEET** summarizes key information about the planned drilling and sampling of four temporary borings (used to collect soil and groundwater samples), three remedial wells (used to clean up the groundwater), and four permanent groundwater monitoring wells (used to monitor groundwater levels and quality over time) in your neighborhood as part of the groundwater cleanup south of the Bethpage Community Park. These activities will be performed by a consultant (Arcadis of New York, Inc.) and their subcontractors on behalf of Northrop Grumman. The work will be performed under the oversight of the New York State Department of Environmental Conservation (NYSDEC) and in compliance with methods approved by the NYSDEC. Adherence to a written health and safety plan will ensure the security and safety of residents and workers during the field activities.

**THE PLANNED WORK** will include the following activities:

1. Underground utilities will be located and marked out and a drilling rig will be set up at the proposed drilling locations.
2. Temporary borings will be drilled to collect soil and groundwater samples so that permanent monitoring and remedial wells can be properly located and designed.
3. Groundwater wells will be installed and groundwater quality samples collected. The monitoring and remedial wells will be flush with the ground surface and not generally noticeable.
4. At the same time the remedial wells are installed, a trench will be excavated and a portion of the pipe that will connect each well to the treatment plant will be installed. Additionally, a vault will be installed around each remedial well.
5. The drilling sites will be restored and waste materials removed.

Equipment used at each location will include: drilling rig, support trucks, portable water containers, pumps, and well construction materials. The drilling rigs will be secured at the drilling sites and cannot be moved until the drilling is completed. Soil, water, and other materials produced by the work will be transported daily from the work sites for disposal.

Borings and groundwater wells will be located on Town of Oyster Bay rights-of-way. The work is targeted to start in mid-July 2016 and is expected to be completed by early 2017. Drilling and well installation at a particular location will usually take place Monday to Friday from 7 a.m. to 5 p.m. and will take approximately 6 to 8 weeks to complete per location.

**QUESTIONS OR COMMENTS?** If you have any questions or experience any problems as a result of this work, please contact Northrop Grumman using the information provided below.

**Ms. Dianne Baumert-Moyik**

Communications, Northrop Grumman

Cell Phone: (516) 754-2645

E-mail: [Dianne.Baumert-Moyik@ngc.com](mailto:Dianne.Baumert-Moyik@ngc.com)



Subject:

Notice of Local Resident Meeting,  
Northrop Grumman RW-21 Area Groundwater Well Drilling Program,  
Bethpage, New York

Dear Sir/Madam:

Arcadis has been retained by Northrop Grumman to provide notification of an upcoming Local Resident Meeting. This Local Resident Meeting will describe the RW-21 Area Groundwater Well Drilling Program that will be initiated in your area in the next few weeks.

The Meeting schedule is as follows:

**Date: June 21, 2016**

**Time: 7:00 p.m. to 9.00 p.m.**

**Location: Bethpage Senior Community Center  
103 Grumman Road West, Bethpage, NY 11714**

Representatives of the New York State Department of Environmental Conservation, the New York State Department of Health, the Nassau County Department of Health, as well as Northrop Grumman and Arcadis will be available at this meeting to answer questions. The enclosed fact sheet provides more information on this upcoming meeting.

Sincerely,

Arcadis of New York, Inc.



Carlo San Giovanni

Project Manager

Enclosures: Project Fact Sheet

Arcadis of New York, Inc.  
Two Huntington Quadrangle  
Suite 1S10  
Melville  
New York 11747  
Tel 631 249 7600  
Fax 631 249 7610  
[www.arcadis.com](http://www.arcadis.com)

ENVIRONMENT

Date:  
June 13, 2016

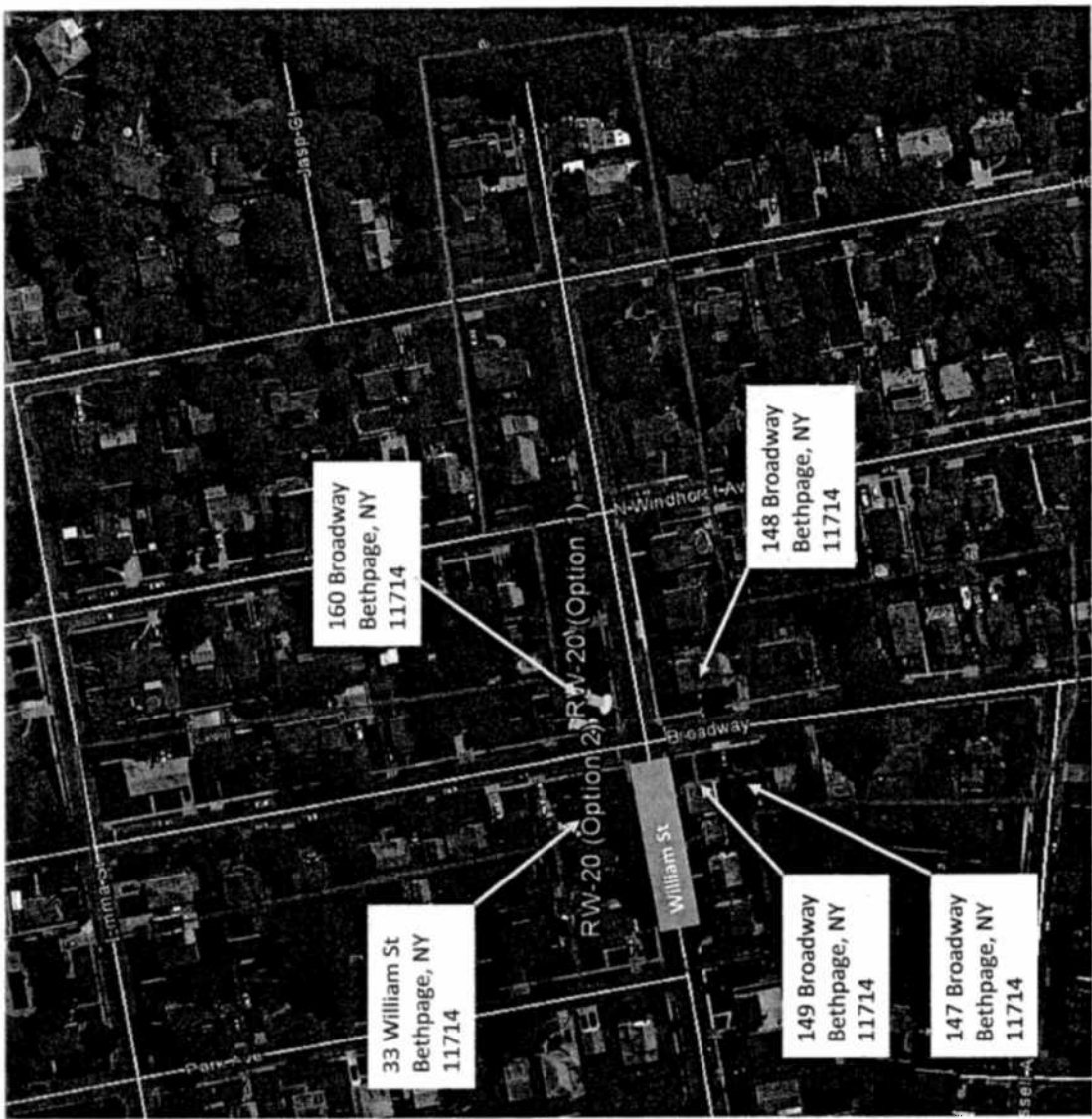




**RW-20 Community Mailing Layout**

Residence within red line will receive notification of upcoming work through FedEx trackable services. The notification will include a Project Factsheet and a Notice of Drilling Activities indicating corresponding boring location.

RW-20 will be installed directly in front of 160 Broadway.



## Public Notification Mailing Layout

Residence within red line will receive summary of public meeting held on 6/21 and project Factsheet through USPS services.



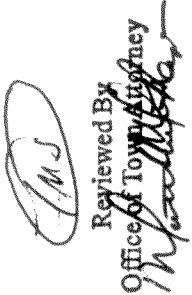
WHEREAS, the Town Board of the Town of Oyster Bay, by Resolution No. 227-2013, adopted on March 19, 2013, granted the Petition of TRIANGLE EQUITIES 496 WEST JERICHO TURNPIKE, LLC, contract vendee, OAK PARTNERS, LLC, contract vendee, and BIG DOUGS ENTERPRISES, LLC, fee owner, (the "applicants"), for a Change of Zone for a 2.85 acre parcel of land located on Plainview Road, Woodbury, Town of Oyster Bay, County of Nassau, State of New York and described as Section 13, Block D, Lot 115, from R1-1A Residence District to a split zone, with 1.38 acres to be placed in the R1-20 One-Family Residence District (hereinafter referred to as "Parcel I") and 1.47 acres in the RMF-10 Multifamily Residence District (hereinafter referred to as "Parcel II"), and a Change of Zone for a 2.24 acre parcel of land situated on the southerly side of Jericho Turnpike, on the southeast corner of Jericho Turnpike and Plainview Road, Woodbury, Town of Oyster Bay, County of Nassau, State of New York and described as Section 13, Block D, Lot 114, from R1-1A One-Family Residence to RMF-10 Multifamily Residence (hereinafter referred to as "Parcel III"), and for Site Plan Approval to allow construction of a housing development ("Kensington Estates"), which will include the development of three 20,000-square foot single-family housing lots on Parcel I, the development of 14 multi-family residential units on Parcel II, and the development of a 2,800 square foot club house (recreation building), swimming pool, tennis court, gate house, and associated site improvements part of the overall development of an 80-unit multi-family residential community which includes the aforementioned 14 units on Parcel II in the Town of Oyster Bay, and 66 units on 13.5 acres of adjacent property situated in the Town of Huntington; and

WHEREAS, the Code of the Town of Oyster Bay, Chapter 246, Section 6.8, Expiration, provides that the approval of a signed site plan shall expire in the event that an application has not been made for a building permit within one year after the date the site plan was signed, unless an extension of the time is granted; and

WHEREAS, pursuant to the request of the applicants and upon the recommendation of the Commissioner of the Department of Planning and Development, applicants' time to apply for a building permit has previously been extended by Resolution No. 296-14, Resolution No. 197-2015, and Resolution No. 164-2016; and

WHEREAS, the applicants, through their attorneys, Berkman, Henoch, Peterson, Peddy & Fenchel, P.C., by letter dated December 16, 2016, requested an extension of time from the current expiration date of March 19, 2017, to apply for a building permit; and

WHEREAS, Timothy R. Zike, Acting Commissioner of the Department of Planning and Development, by memorandum dated February 3, 2017, recommended that a one (1) year extension of time be granted, from the current expiration date of March 19, 2017, for applicants to apply for a building permit,

Reviewed By  
Office of Town Attorney  


NOW, THEREFORE, BE IT RESOLVED, That the request of Berkman, Henoeh, Peterson, Peddy & Fenchel, P.C., attorneys for applicants, for a one (1) year extension of time, from the current expiration date of March 19, 2017, to apply for a building permit, is hereby GRANTED, and the same terms and conditions effective pursuant to Town Board Resolution No. 227-2013, adopted on March 19, 2013, shall prevail.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Aye

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Planning & Development

10

Town of Oyster Bay  
**Inter-Departmental Memo**

**TO:** MEMORANDUM DOCKET

**FROM:** TIMOTHY R. ZIKE, ACTING COMMISSIONER  
DEPARTMENT OF PLANNING AND DEVELOPMENT

**DATE:** FEBRUARY 3, 2017

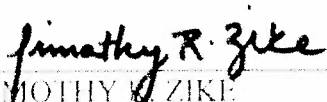
**SUBJECT:** REQUEST FOR EXTENSION OF TIME  
TOWN BOARD RESOLUTION NUMBER 227-13  
PETITION OF TRIANGLE EQUITIES,  
OAK PARTNERS, LLC & BIG DOUG ENTERPRISES, LLC  
TRIANGLE EQUITIES/KENSINGTON ESTATES  
WOODBURY ROAD – WOODBURY, NEW YORK  
SECTION 13, BLOCK D, LOT(S) 114 AND 115


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This Department is in receipt of correspondence from Miriam R. Milgrom, attorney, from the Law Offices of Berkman, Henoch, Peterson, Peddy & Fenchel, P.C., dated December 16, 2016, requesting an extension of time for Site Plan Approval in order to ultimately obtain a Certificate of Occupancy for the above captioned premises (see attached).

It is my opinion that an extension of time should be granted from the current expiration date of March 19, 2017 (granted by Town Board Resolution Number 164-2016) to March 19, 2018.

The same terms and conditions should prevail as contained in Town Board Resolution Number 227-13, dated March 19, 2013.

  
TIMOTHY R. ZIKE  
ACTING COMMISSIONER

TZ  
Encs.  
cc:  Town Attorney (w/Attachment + 10 copies)

LAW OFFICES  
BERKMAN, HENOCH, PETERSON, PEDDY & FENCHEL, P.C.

100 GARDEN CITY PLAZA, GARDEN CITY, NY 11530

TELEPHONE: (516) 222-6200

FACSIMILE: (516) 222-6209

SETTLEMENT CONFERENCE FAX  
(516) 535-0109

E-MAIL: [thefirm@bhpp.com](mailto:thefirm@bhpp.com)

WEBSITE: [www.bhpp.com](http://www.bhpp.com)

STEVEN J. PEDDY  
BARRY H. FRIEDENBERG  
MIRIAM R. MILGROM  
JOSEPH E. MACY  
RUDOLF J. KARVAY  
GREGORY P. PETERSON  
DAVID R. FENCHEL\*\*  
KENNETH S. BERKMAN (1936-2007)  
PETER P. PETERSON (1936-2007)

KEITH ABRAMSON  
BRUCE J. BERGMAN  
STEVEN BROCK  
ROBERT A. CARRUBA  
VINSON J. FRIEDMAN  
STANLEY MISHKIN  
TODD C. STECKLER  
PETER SULLIVAN  
ERICK R. VALLELY

MATTHEW BURROWS  
KEVIN BUTLER  
MICHAEL CAPELLUPO  
LISA M. CASA  
JANET N. ESAGOFF  
DANIEL J. EVERS  
RAQUEL FELIX  
GENA GOLDBERGER  
TIFFANY HENRY  
THOMAS HOOKER

ADAM S. KALB  
PESIA M. KINRAUCH  
DANIEL LEHMANN  
BRUCE D. MAEL  
MOJIBEN MALEKAN  
MEGAN MCNAMARA  
MADELYNE MOSTILLER  
DONNA NAPOLITANO  
RANDY S. NISSAN  
CHRISTOPHER P. ULTO

\*ADMITTED

\*\*ADMITTED IN NEW YORK, CALIFORNIA, FLORIDA, NEW JERSEY,  
PENNSYLVANIA, AND DISTRICT OF COLUMBIA

COUNSEL

GERBERT HENOCH  
DAVID R. KAY  
MARYBETH MALLOY  
JOSEPH N. MORDELLLO  
WILLIAM D. SEGEL  
MARK WEPPIN

December 16, 2016

WRITER'S DIRECT DIAL

**Via Hand Delivery**

Mr. Timothy R. Zike  
Acting Commissioner  
Town of Oyster Bay  
Department of Planning and Development  
74 Audrey Avenue  
Oyster Bay, NY 11771

Re: Triangle Equities 496 West Jericho Turnpike, LLC, Oak Partners, LLC, and Big Doug's Enterprises, LLC (collectively, the "Applicant") Application for a Change of Zone and for Site Plan approved pursuant to Resolution No. 227-13, adopted by the Town Board of the Town of Oyster Bay on March 19, 2013, as extended pursuant to Resolution No. 296-14, Resolution No. 197-2015 and Resolution No. 164-2016, adopted by the Town Board of the Town of Oyster Bay ("Site Plan Approval")

Dear Acting Commissioner Zike:

In connection with the above referenced matter, pursuant to Section 6.8.2 of the Town of Oyster Bay Code, we on behalf of our client, the Applicant, hereby respectfully request an extension of the Site Plan Approval for an additional year. Applicant is in the process of securing final major subdivision approval with the Nassau County Planning Commission (it has received preliminary major subdivision approval). I am enclosing a bank check in the amount of \$250.00 as payment for the request for an extension of the Site Plan Approval.

If you have any questions, please feel free to call me. Thank you.

Sincerely,

*Miriam R. Milgrom*  
Miriam R. Milgrom

MRM/1  
Enclosure

**RECEIPT ACKNOWLEDGED**

By: \_\_\_\_\_

CC: Diana Aquila, Deputy Commissioner Town of Oyster Bay Department of Planning and Development via first class mail, with enclosure  
CC: Elysa Goldman, via email, with enclosure  
CC: Gregory P. Peterson, via email, with enclosure

WHEREAS, Resolution No. 339-2016, adopted on June 21, 2016, authorized the Supervisor to enter into an agreement with On-Time Court Reporting, Inc. to perform stenographic services for the Zoning Board of Appeals for an amount not to exceed \$30,000.00 for the year; and

WHEREAS, Timothy R. Zike, Deputy Commissioner of the Department of Planning and Development, by memorandum dated January 31, 2017, has requested that the Town Board amend Resolution No. 339-2016, for an additional increase of \$2,400.00 for payment of the final 2016 invoices for appearances, transcribing and production of minutes,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is granted and approved, and the Town Board hereby amends Resolution No. 339-2016, for an additional increase of \$2,400.00, for payment of the final 2016 invoices for appearances, transcribing and production of minutes, to be paid from Account No. PAD B 8010 44120 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent
Councilman Imbroto	Abstain

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Planning & Development

7/11/17  
Reviewed By  
Office of Town Attorney

Town of Oyster Bay  
**Inter-Departmental Memo**

January 31, 2017

TO: MEMORANDUM DOCKET  
FROM: TIMOTHY R. ZIKE, ACTING COMMISSIONER  
DEPARTMENT OF PLANNING AND DEVELOPMENT  
SUBJECT: **AMENDMENT TO RESOLUTION NUMBER 339-2016**  
STENOGRAPHIC SERVICES FOR THE ZONING BOARD OF APPEALS  
ON-TIME REPORTING INC.  
ACCOUNT NUMBER PAD B 8010 44120 000 0000

---

On June 21, 2016, the Town Board adopted Resolution No. 339-2016 authorizing the Supervisor to enter into an agreement with On-Time Court Reporting, Inc. to perform stenographic services for the Zoning Board of Appeals for an amount not to exceed \$30,000.00 for the year.

This Department is respectfully seeking approval of the Town board to authorize an amendment to Resolution Number 339-2016 for an additional increase of \$2,400 for payment of the final 2016 invoices for appearance, transcribing and production of minutes.

These additional funds will be available in Account No. PAD B 8010 44120 000 0000.

  
TIMOTHY R. ZIKE  
ACTING COMMISSIONER

TZ  
Attachment  
cc: Office of the Town Attorney (w/10 copies)





Meeting of June 21, 2016

Resolution No. 339-2016

745  
Reviewed By  
Office of Town Attorney  
*[Signature]*

WHEREAS, Diana Aquiar, Deputy Commissioner of the Department of Planning and Development, by memoranda dated June 6, 2016 and June 13, 2016, advised that by Resolution 821-2014, the Town Board authorized a one-year agreement with On-Time Reporting, Inc., to provide stenographic services for the Zoning Board of Appeals, with options for two, one-year extensions; and

WHEREAS, based upon past performance, the Department of Planning and Development is requesting that the Town Board exercise the second, one-year extension option, with On-Time Reporting, Inc., nunc pro tunc from January 1, 2016 through December 31, 2016; and

WHEREAS, the Department of Planning and Development further requests that the Town Board increase the authorization under Resolution 821-2014 to an amount not to exceed \$30,000.00 in order to cover anticipated expenses for the transcription of Zoning Board of Appeals proceedings and the production of transcripts,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved and On-Time Reporting, Inc. is authorized to provide stenographic services to the Zoning Board of Appeals nunc pro tunc from January 1, 2016 through December 31, 2016, in an amount not to exceed \$30,000.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment, with funds to be drawn from Account No. PAD B 8010 44120 000 0000, upon submission of a duly certified claim, after audit.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Planning & Development