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ASSISTANT TOWN ATTORNEY
DOUGLAS J. LEROSE
WILLIAM D. McCABE

February 17, 2026

To: Broker

Re: Automobile and General Liability Policy

Dear Broker:

On May 1, 2026, the Town's Automotive and General Liability Policy comes up for renewal. Our expiring policy has a coverage limit of \$10,000,000 following a self-insured retention of \$1,000,000.

We would prefer to keep the limits as outlined above. We require that insurance companies providing coverage be rated no lower than "A-" with a minimum size rating of 8 out of 15.

Should you wish to respond to this request for proposals, your quotation/proposal may be submitted by hand, mail, faxed to (516) 624-6196 or emailed to the undersigned at PEhrlich@oysterbay-ny.gov, but it must be received in this office no later than 2 p.m. EDT on April 2, 2026. Please include the completed applicable Town disclosure form with your proposal. Loss runs are available upon request.

Very truly yours,

FRANK M. SCALERA
TOWN ATTORNEY

Paul S. Ehrlich
Deputy Town Attorney