Meeting of March 7, 2023

RESOLUTION P-6-2023

WHEREAS, The 2023 Budget, adopted October 25, 2022 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2023 Budget, on October 25, 2022, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Meeting of March 7, 2023

Resolution No. TF-3-2023

RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO. 006-23

DEPT. DPW · THUOMA \$ 3,000.00 FROM

DPW SL 5182 25000 000 0000

TO

\$ 3,000.00 DPW SL 5182 41400 000 0000

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY Inter-Departmental Memo

2/21/2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT: TRANSFER OF FUNDS 2023

Town Board authorization is requested to transfer the following funds:

	Account No.	Object Description	Amount
From:	DPW SL 5182 25000 000 0000	GENERAL EQUIPMENT	\$3,000.00
<u>To:</u>	DPW SL 5182 41400 000 0000	UNIFORMS	\$3,000.00

This transfer is needed to cover additional costs for the purchase of required uniforms, including "Electrical Hazard Rated (EH)" required for safety purposes for employees.

Richard W. Lenz, P.E., Commissioner

Department of Public Works

JCT/dp

C: Comptroller's Office

John C. Tassone, Chief Deputy C

John C. Tassone, Chief Deputy Commissioner/DPW



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested and recommended Town Board approval to conduct the Town of Oyster Bay All-Star Ice Hockey Invitational in cooperation with the New York Islanders High School Hockey League to be held at the Town of Oyster Bay Ice Skating Center in Bethpage, on March 18, 2023 from 5:00 p.m. to 11:00 p.m., which dates, times and locations of the event are subject to change at the discretion of the Commissioner and/or his designee; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised, event related expenses including but not limited to signage, trophies, jerseys, promotional advertising, such as print, radio, television, internet and computerized prerecorded messaging shall not exceed the total amount of \$3,000.00, are to be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that any additional event related expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner and/or his designee shall not exceed the total amount of \$1,500.00 and are to be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised participants and spectators are to be admitted free of charge; and

WHEREAS, Commissioner Pinto, by said memorandum, further recommends that the event is subject to the approval of the Town of Oyster Bay Inspector General's Office,

NOW, THEREFORE, BE IT RESOLVED, That the request and recommendation as hereinabove set forth are hereby accepted and approved, and the Department of Parks is hereby authorized to conduct the Town of Oyster Bay All-Star Ice Hockey Invitational in accordance with the terms of this resolution, and subject to the approval of the Town of Oyster Bay Inspector General's Office.

-#-

Supervisor Saladino	Ayc
Councilwoman Johnson	Ayc
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maicr	Aye
Councilwoman Walsh	Aye



TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY ALL-STAR ICE HOCKEY INVITATIONAL

The Department of Parks requests Town Board approval to conduct the Town of Oyster Bay All-Star Ice Hockey Invitational in cooperation with the New York Islanders High School Hockey League to be held at the Town of Oyster Bay Ice Skating Center in Bethpage, scheduled for Saturday, March 18, 2023, from 5:00pm – 11:00pm. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

All participants and spectators attending the event shall be admitted free of charge.

Event related expenses including but not be limited to signage, trophies, jerseys, promotional advertising, such as print, radio, television and internet shall not exceed the total amount of \$3,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, in accordance with the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee and shall not exceed the total amount of \$1,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned and subject to the approval of the Town of Oyster Bay Inspector General's Office, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Koseph G. Pinto, Commissioner

Department of Parks



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested that the Town Board authorize the Department to conduct the Town of Oyster Bay "Armed Forces Appreciation Day", to be held at Syosset/Woodbury Community Park on Friday, May 19, 2023, from 11:00 am to 2:00 pm, with a rain date set for Friday, May 26, 2023, or as otherwise determined by the Department of Parks; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that all United States Veterans and active service members attending the event be admitted free of charge; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested Town Board approval to employ the services of live musical entertainment to perform at said event in an amount not to exceed \$2,500.00, with funds available for said payment to be drawn from Account No. PKS A 7110 47670 000 0000. In accordance with Guideline 5, Section b of the Town Procurement Policy, the musicians are exempt from solicitation, written proposal or requirements of the policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize use of a DJ and/or audio services be incorporated into the event, by utilizing the services of EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, as per Town Board Resolution No.794-2022, adopted on November 15, 2022, in an amount not to exceed \$1,500.00, with funds available for said payment to be drawn from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the incorporation of food and beverages into the event, with the Department of Parks reserving the right to utilize the current Town Food and Beverage concessionaire(s) and/or reserving the right to select alternate food and beverage provider(s), pursuant to the Town of Oyster Bay Procurement Policy, in an amount not to exceed \$5,000.00, and with the funds for said payment to be drawn from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize event related expenses, including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, in an amount not to exceed \$2,500.00, and with the funds for said payment to be drawn from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested Town Board authorization for any other event expenses not aforementioned that are deemed appropriate by the Commissioner of Parks, or his designee, in an amount not to exceed \$2,000.00, and with the funds for said payment to be drawn from Account No. PKS A 7110 47670 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Department of Parks is hereby authorized to conduct "Armed Forces Appreciation Day" to be held at Syosset/Woodbury Community Park, on Friday, May 19, 2023, from 11:00 am to 2:00 pm, with a rain date set for Friday, May 26, 2023; or as otherwise determined by the Department, upon the terms as requested by Commissioner Pinto in his memorandum dated February 9, 2023, and as set forth hereinabove.

#

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY ARMED FORCES APPRECIATION DAY

The Department of Parks requests Town Board approval to conduct the Town of Oyster Bay Armed Forces Appreciation Day, in recognition of our Veterans and active duty military. The event is scheduled for Friday, May 19, 2023 with a rain date scheduled for Friday, May 26, 2023 at Syosset/Woodbury Community Park from 11am - 2pm. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

All United States Veterans and active service members shall be admitted free of charge.

The Department of Parks requests Town Board approval to employ the services of live musical entertainment to perform at said event. The total cost for the musicians shall not exceed \$2,500.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division. In accordance with Guideline 5, section b of the Town Procurement Policy, the musicians are exempt from the solicitation, written proposal or requirements of the policy.

The use of DJ and/or audio services may be incorporated into the event. The Department of Parks requests Town Board approval to utilize the services of EKO Productions Inc. per Town Board Resolution No. 794-2022 (attached). The total cost for DJ and/or audio services shall not exceed \$1,500.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000.

Food and beverage may be incorporated into the event. The Department of Parks reserves the right to utilize the current Town Food and Beverage concessionaire(s) (as of the date of the event) and/or reserves the right to select alternate food and beverage provider(s) pursuant to the Town's Procurement Policy. The cost for food, beverage and food service supplies shall not exceed \$5,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Event related expenses including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed \$2,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$2,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks

JGP; EW



Reviewed By Office of Town Attorney

WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through; December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHE GAS, by Resolution No. 691-2721, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00: and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community, and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

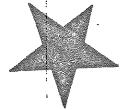
NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (I) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (I) year, commencing on January 1, 2023; through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No.: CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Ayc
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Ayc
Councilwoman Walsh	Aye



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested and recommended Town Board approval to sponsor and host "Empire State Ride Long Island," at Theodore Roosevelt Memorial Park & Beach, Oyster Bay, from 8:00 a.m. to 1:00 p.m., on Saturday, July 22, 2023, with a rain date of Saturday, August 5, 2023, in cooperation with the Roswell Park Alliance Foundation, Elm and Carlton Streets, Buffalo New York, 14263-0001, an IRS Sec. 501(c) (3) not-for-profit, tax-exempt organization dedicated to cancer research and to serving hospitals throughout New York State, with said sponsorship and hosting duties subject to the following terms and conditions:

- 1. The event shall be open to bicyclists of all abilities, and shall feature three separate routes: a 62 mile route for advanced riders, a 25 mile route for intermediate riders, and a 10 mile route for beginners and families.
- 2. The registration fee for each rider shall be \$25.00 per person.
- 3. For those participants who are 18 years of age or older, the suggested individual fundraising goal for the 10, 25 and 62 mile routes shall be \$250.00. For those participants who are under the age of 18 years, the suggested individual fundraising goal for all routes shall be \$75.00.
- All monies from registration and fundraising shall be collected by the Roswell Park Alliance Foundation, and shall go directly to the Roswell Park Comprehensive Cancer Center.
- The Town of Oyster Bay Department of Public Safety shall coordinate with the Nassau County Police Department to confirm all cycling routes for the event.
- The event shall utilize the railroad station parking field in Oyster Bay for participant parking. Regular daily admission beach fees shall apply to all vehicles entering the facility.
- 7. The Town of Oyster Bay and the Department of Parks reserve the right to refuse any sponsor/vendor/exhibitor for any reason that they deem does not properly serve said event and/or the public in attendance.
- 8. Food and beverages shall be available to the public for purchase. The Department of Parks reserves the right to utilize the current Town concessionaire(s) at Theodore Roosevelt Memorial Park and Beach (as of the date of the event), and reserves the right to elect alternate or additional food and beverage provider(s), as determined by the Commissioner of the Department of Parks, or his duly appointed designee, pursuant to the Town of Oyster Bay Procurement Policy.

- 9. The Commissioner of the Department of Parks, or his duly appointed designee, may incorporate the use of mobile food concession(s) in place of, and/or in addition to, the current Town food and beverage concessionaire(s), provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code, and shall possess any and all necessary insurance permissions and permits in order to be valid and current. Each such mobile food concession shall be charged an event fee which shall not exceed \$200.00. All food and concession fees collected shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.
- 10. Event-related expenses, including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, in an amount not to exceed \$5,000.00, shall be drawn from Account No. PKS A 7110 47670 000 0000, and paid through the Division of Purchasing, Department of General Services, of the Town of Oyster Bay.
- 11. Any further event expenses, not aforementioned, that are deemed appropriate by the Commissioner of Parks, or his duly appointed designee, in an amount not to exceed \$1,500.00, shall be drawn from Account No. PKS A 7110 47670 000 0000, and paid through the Division of Purchasing, Department of General Services, of the Town of Oyster Bay.
- 12. The date(s) and/or time(s) of the event may be changed at the discretion of the Commissioner of the Department of Parks, or his duly designated designee; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize that DJ and/or audio services be incorporated into the event, by utilizing the services of EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, as per Town Board Resolution No. 794-2022, adopted on November 15, 2022, in an amount not to exceed \$1,200.00, with funds available for said payment to be drawn from Account No. PKS A 7110 47670 000 0000, and paid through the Division of Purchasing, Department of General Services, of the Town of Oyster Bay; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested Town Board approval to employ the services of live musical entertainment to perform at said event, in an amount not to exceed \$2,500.00, with funds available for said payment to be drawn from Account No. PKS A 7110 47670 000 0000. In accordance with Guideline 5, section b of the Town Procurement Policy, the musicians are exempt from the solicitation, written proposal or requirements of the policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board approve the acceptance of in-kind sponsors in exchange for promotional consideration for said event, with said sponsorship including, but not limited to, the logo and/or wordmark on all promotional impressions, paintings, posters, banners, press releases, media promotion, advertising and/or mailings; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board waive the provisions of "the Code of the Town of Oyster Bay", Chapter 173, "Peddling and Soliciting", Article I, "General Provisions", Sections 173-10, "License Fees", Section 173-11, "Change of Address", Section 173-12, "Display of License", Section 173-13, "Transferability of License", Section 173-14, "Records", Section 173-15, "Photographs Required", Section 173-16, "Fingerprinting", Section 173-17, "Personal License Required", and Section 173-18, "Application for Personal License", in the location and for the duration, of said event; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board waive the provisions of "the Code of the Town of Oyster Bay", Chapter 168, "Parks and Recreation", Article I, "General Provisions", Section 168-22, "Alcoholic Beverages", and Chapter 82, "Alcoholic Beverages", Sections 82-3(A), and 82-3(B), "Prohibitions", in the location and for the duration, of said event; and

WHEREAS, Commissioner Pinto, by said memorandum, further recommends that the event is subject to the approval of the Town of Oyster Bay Inspector General's Office,

NOW, THEREFORE, BE IT RESOLVED, That the requests and recommendations as hereinabove set forth are hereby accepted and approved, and the Department of Parks is hereby authorized to sponsor and to host "Empire State Ride Long Island," at Theodore Roosevelt Memorial Park & Beach, Oyster Bay, from 8:00 a.m. to 1:00 p.m., on Saturday, July 22, 2023, with a rain date of Saturday, August 5, 2023, in cooperation with the Roswell Park Alliance Foundation, with said sponsorship and hosting duties subject to the foregoing terms and conditions, and subject to the approval of the Town of Oyster Bay Inspector General's Office; and be it further

RESOLVED, That pursuant to Resolution No. 794-2022, the Department of Parks is hereby authorized to incorporate DJ and/or audio services into the event, by utilizing EKO Productions, Incorporated, in an amount not to exceed \$1,200.00, with funds available for said payment to be drawn from Account No. PKS A 7110 47670 000 0000, and paid through the Division of Purchasing, Department of General Services, of the Town of Oyster Bay; and be it further

RESOLVED, That the Department of Parks is hereby approved to accept in-kind sponsors in exchange for promotional consideration for said event, with said sponsorship including, but not limited to, the logo and/or wordmark on all promotional impressions, paintings, posters, banners, press releases, media promotion, advertising and/or mailings; and be it further

RESOLVED, That the Town Board hereby waives the provisions of the Code of the Town of Oyster Bay, Chapter 173, "Peddling and Soliciting", Article I, "General Provisions", Sections 173-10, "License Fees", Section 173-11, "Change of Address", Section 173-12, "Display of License", Section 173-13, "Transferability of License", Section 173-14, "Records", Section 173-15, "Photographs Required", Section 173-16, "Fingerprinting", Section 173-17, "Personal License" Required, and Section 173-18, "Application for Personal License", in the location and for the duration, of said event; and be it further

RESOLVED, That the Town Board hereby waives the provisions of the Code of the Town of Oyster Bay, Chapter 168, "Parks and Recreation", Article I, "General Provisions", Section 168-22, "Alcoholic Beverages", and Chapter 82, "Alcoholic Beverages", Sections 82-3(A), and 82-3(B), "Prohibitions", in the location and for the duration, of said event,

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Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Ayc
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMORANDUM

60

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

EMPIRE STATE RIDE LONG ISLAND

The Department of Parks is requesting Town Board approval to host the "Empire State Ride Long Island" at Theodore Roosevelt Memorial Park, Oyster Bay, in cooperation with the Roswell Park Alliance Foundation, a not-for-profit entity (IRS section 501c3). The event is a smaller, local version of the "Empire State Ride to End Cancer," a cycling event that the organization holds each year riding from New York City to Niagara Falls, in an effort to raise money for cancer research.

The Roswell Park Alliance Foundation has raised more than \$4,000,000.00 with 100% of the proceeds going toward cancer research at the Roswell Park Comprehensive Cancer Center while directly serving hospitals across New York State. The Roswell Park Comprehensive Cancer Center, located in Buffalo, NY, is the Nation's first cancer research center, founded in 1898. Research at the Center has led to historic breakthroughs in the way doctors and patients understand, prevent and cure cancer.

The ride is scheduled for Saturday, July 22, 2023, from 8:00am to 1:00pm, with a rain date scheduled for Saturday, August 5, 2023, beginning and ending in Theodore Roosevelt Memorial Park, Oyster Bay. The ride will be open to cyclists of all abilities with three separate routes, including a 62 mile ride for advanced riders, a 25 mile ride for intermediate riders and a 10 mile ride created for beginners and families. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

Registration fee for riders is \$25.00 per person. Suggested individual fundraising goals are as follows:

18 and over:

10 mile ride - \$250.00 25 mile ride - \$250.00 62 mile ride - \$250.00

Under 18, all rides - \$75.00



All monies from registration and fundraising shall be collected by The Roswell Park Alliance Foundation and shall go directly to the Roswell Park Comprehensive Cancer Center. The Town of Oyster Bay Department of Public Safety shall coordinate with the Nassau County Police Department to confirm all cycling routes for the event.

The event shall utilize the railroad station parking field in Oyster Bay for participant parking. Regular daily admission beach fees shall apply for vehicles entering the facility.

The use of DJ and/or audio services may be incorporated into the event. The Department of Parks requests Town Board approval to utilize the services of EKO Productions Inc. per Town Board Resolution No. 794-2022 (attached). The total cost for DJ and/or audio services shall not exceed \$1,200.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town General Services, Purchasing Division.

Food and beverage shall be available to the public for purchase. The Department of Parks reserves the right to utilize the current Town concessionaire(s) at Theodore Roosevelt Beach (as of the date of the event) and/or reserves the right to select alternate or additional food and beverage provider(s), as determined by the Commissioner of Parks and/or his designee pursuant to the Town's Procurement Policy.

The Commissioner of Parks and/or his designee may incorporate the use of mobile food concession(s), in place of or in addition to the current Town Food and Beverage concessionaire(s). The Department of Parks requests that the Town Board waive the provisions of Chapter 173, Sections 10 -18 of the Code of the Town of Oyster Bay - Peddlers, provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary insurance, permissions and permits required by the Nassau County Department of Health, said insurance, permissions and permits to be valid and current. Each mobile food concession shall be charged an event fee not to exceed \$200.00. All food concession fees collected shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

The Department of Parks requests Town Board approval to employ the services of live musical entertainment to perform at said event. The total cost for the musicians shall not exceed \$2,500.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division. In accordance with Guideline 5, section b of the Town Procurement Policy, the musicians are exempt from the solicitation, written proposal or requirements of the policy.

In furtherance of such event, the Code of the Town of Oyster Bay, §168-22 Alcoholic Beverages; *No person shall bring beer, ale or any other alcoholic beverage into any park or beach,* shall be waived for the event.

The Department of Parks requests Town Board approval to accept the addition of in-kind sponsors in exchange for promotional consideration for the event. Sponsorship of the programmay include the logo and/or wordmark on all promotional impressions, including but not

limited to printings, posters, banners, press releases, media promotion and/or advertising and mailings.

The Town of Oyster Bay and the Department of Parks reserve the right to refuse any sponsor/vendor/exhibitor, for any reason, that they deem does not properly serve said event and/or the public in attendance.

Event related expenses including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed \$5,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned and subject to the approval of the Town of Oyster Bay Inspector General's Office, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks

JGP: EW



Reviewed By Office of Town Attorney

WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 691-2021, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00; and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (1) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2023 through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board approval to host the Town of Oyster Bay Holiday Ice Skating Show, in cooperation with "the Rinx" (the current contractual concessionaire operating as the Town's ice skating consulting service), at the Town of Oyster Bay Ice Skating Center, Bethpage Community Park, on Saturday, December 16, 2023, from 3:30 p.m. to 9:00 p.m. with said dates and times subject to change as determined by the Commissioner of the Department of Parks, or his duly appointed designee, and with all spectators attending the event to be admitted free of charge; and

WHEREAS, Commissioner Pinto, by said memorandum, advised that all event-related expenses, including, but not limited to signage, branded merchandise, trophies, t-shirts, promotional advertising (e.g. print, radio, television, internet and pre-recorded messaging), shall not exceed a total amount of \$2,500.00, and the funds for said payment shall be drawn from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that any additional event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed a total amount of \$1,000.00 and the funds for said payment shall be drawn from Account No. PKS A 7110 47670 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Department of Parks is hereby authorized to host the Town of Oyster Bay Holiday Ice Skating Show, in cooperation with "the Rinx", at the Town of Oyster Bay Ice Skating Center, Bethpage Community Park, on Saturday, December 16, 2023, from 3:30 p.m. to 9:00 p.m., with said dates and times subject to change as determined by the Commissioner of the Department of Parks, or his duly appointed designee, and with all spectators attending the event to be admitted free of charge; and be it further

RESOLVED, That all event-related expenses including, but not limited to signage, branded merchandise, trophies, t-shirts, promotional advertising (e.g. print, radio, television, internet and pre-recorded messaging), shall not exceed a total amount of \$2,500.00, and the funds for said payment shall be drawn from Account No. PKS A 7110 47670 000 0000; and be it further

RESOLVED, That any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed a total amount of \$1,000.00 and the funds for said payment shall be drawn from Account No. PKS A 7110 47670 000 0000; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon the submission of a duly certified claim, after audit.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Ayo
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwomen Walch	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMORANDUM

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY HOLIDAY ICE SKATING SHOW

The Department of Parks requests Town Board approval to host the Town of Oyster Bay Holiday Ice Skating Show in cooperation with The Rinx, at the Town of Oyster Ice Skating Center at Bethpage Community Park, scheduled for Saturday, December 16, 2023 from 3:30pm – 9:00pm. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

All spectators attending the event shall be admitted free of charge.

The Rinx is the current contractual concessionaire operating as the managing consulting service for the Town of Oyster Bay Ice Skating Center in Bethpage. The Rinx provides ice hockey and figure skating programs for the residents of the Town of Oyster Bay at the Town ice skating facilities.

Event related expenses including but not limited to signage, branded merchandise, trophies, t-shirts, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed the total amount of \$2,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner Department of Parks WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested and recommended Town Board approval for Town of Oyster Bay to host the Long Island Blues Hockey Tournament; and

WHEREAS, Commissioner Pinto, by said memorandum, advised that the event shall be conducted under the following guidelines:

- 1. Date: March 11, 2023;
- 2. Time: 3:30 p.m. to 9:00 p.m.;
- 3. Place: Town of Oyster Bay Ice Skating Rink at Bethpage Community Park;
- 4. Cost: Free of charge; and

WHEREAS, dates and times may change as determined by the Commissioner of

Parks; and

WHEREAS, the Long Island Blues Ice Hockey Team (an IRS 501c3 organization) is comprised of special needs athletes who compete at all levels of play against like teams in the region and the Town of Oyster Bay Ice Rink is their home ice; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that event related expenses including but not limited to signage, branded merchandise, trophies, t-shirts, promotional advertising, such as print, radio, television, internet and computerized prerecorded messaging shall not exceed the total amount of \$2,500.00 and are to be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that any additional event related expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner and/or his designee shall not exceed the total amount of \$1,000.00 and are to be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division.

NOW, THEREFORE, BE IT RESOLVED, That the request and recommendation as set forth hereinabove are hereby accepted and approved, and the Department of Parks is hereby authorized to conduct the Town-hosted Long Island Blues Ice Hockey Tournament in accordance with the terms of this resolution.

#

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Ayc
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

LONG ISLAND BLUES ICE HOCKEY TOURNAMENT

The Department of Parks requests Town Board approval to host the Town of Oyster Bay Long Island Blues Ice Hockey Tournament at the Town of Oyster Ice Skating Center at Bethpage Community Park, scheduled for Saturday, March 11, 2023, from 3:30pm – 9:00pm. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

The Long Island Blues Ice Hockey Team, a not-for profit entity (IRS section 501c3), is comprised of special needs athletes who compete at all levels of play against like teams in the region. The Town of Oyster Bay Ice Skating Center at Bethpage is the home ice for the Long Island Blues team.

All spectators attending the event shall be admitted free of charge.

Event related expenses including but not limited to signage, branded merchandise, trophies, t-shirts, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed the total amount of \$2,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks



Reviewed By Office of Towm Attorney

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board authorization for the Department to conduct the Town of Oyster Bay Special Olympics "Polar Plunge", in cooperation with Special Olympics, to be held at TOBAY Beach, on Saturday, March 25, 2023, with the date, time and location of said event subject to change at the discretion of the Commissioner of the Department of Parks, and/or his duly appointed designee; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that spectators attending the event be admitted free of charge; and

WHEREAS, Commissioner Pinto, by said memorandum, advised that event expenses including, but not limited to, signage, t-shirts, branded merchandise, trophies, promotional advertising, such as print, radio, television, and internet shall not exceed the total amount of \$2,000.00, shall be paid from Account No. PKS A 7110 47670 000 0000, through the Division of Purchasing, Department of General Services, and shall be subject to the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that pursuant to the Town of Oyster Bay Procurement Policy any other event expenses which are deemed appropriate by the Commissioner of the Department of Parks, and/or his duly appointed designee, shall not exceed the total amount of \$1,000.00, and shall be paid from Account No. PKS A 7110 47670 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Town Board hereby authorizes the Department of Parks to conduct the Town of Oyster Bay Special Olympics "Polar Plunge" to be held at TOBAY Beach, on Saturday, March 25, 2023, on the terms set forth hereinabove, with the date, time and location of said event subject to change at the discretion of the Commissioner of the Department of Parks, and/or his duly appointed designee; and be it further

RESOLVED, That spectators attending the event be admitted free of charge.
-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Ayc
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY SPECIAL OLYMPICS POLAR PLUNGE

The Department of Parks requests Town Board approval to conduct the Town of Oyster Bay, Special Olympics "Polar Plunge" in cooperation with Special Olympics NY, a not-for-profit entity (IRS section 501c3), at Tobay Beach, scheduled for Saturday, March 25, 2023. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

All spectators attending the event shall be admitted free of charge.

Event related expenses including but not be limited to signage, branded merchandise, trophies, t-shirts, promotional advertising, such as print, radio, television and internet shall not exceed the total amount of \$2,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner Department of Parks





WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested that the Town Board authorize the Department of Parks to conduct two (2) Town of Oyster Bay Car Show Long Island events, to be held at TOBAY Beach, on Sunday, April 30, 2023, from 11:00 am to 4:00 pm, with a rain date set for Sunday, May 7, 2023; and on Sunday, September 24, 2023, from 11:00 am to 4:00 pm, with a rain date set for Sunday, October 1, 2023, or as otherwise determined by the Commissioner of the Department of Parks, and/or his duly appointed designee, and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to accept Vehicle Registration Fees, along with Sponsor Fees, Vendor Fees, Exhibitor Fees, Mobile Food Concession Fees and commemorative merchandise revenue in connection with the Town of Oyster Bay Car Show Long Island events; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that spectators attending each event be admitted to each event free of charge, and that food and beverages be available to the public for purchase, to be provided by the then-current Town Concessionaire at TOBAY Beach or by an alternate food and beverage provider(s), as determined by the Commissioner of the Department of Parks, and/or his duly appointed designee, and pursuant to the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to incorporate the use of mobile food concessions to provide food and beverages, in lieu of the then-current Town Food and Beverage Concessionaire, and that the Town Board waive the following provisions of Code of the Town of Oyster Bay: Part II: "General Legislation", Chapter 173:" Peddling and Soliciting", Article II, "Licensing Procedures", Section 173-10: "License Fees", Section 173-11: "Change of Address", Section 173-12: "Display of License", Section 173-13: "Transferability of License", Section 173-14: "Records", Section 173-15: "Photographs Required", Section 173-16: "Fingerprinting", Section 173-17: "Personal License Required", and Section 173-18: ""Application for Personal License", for the duration said events, provided that all mobile food concessions shall be in compliance with the provisions of the New York State Sanitary Code, and shall possess any and all necessary, valid and current, insurance, permissions and permits required by the Nassau County Department of Health; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board also waive the following provisions of the Code of the Town of Oyster Bay: Part II, "General Legislation", Chapter 168: "Parks and Recreation", Article I: "General Provisions", Section 168-22: "Alcoholic Beverages", for the duration of said events; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to charge each such participating mobile food concessionaire a fee not to exceed Two Hundred Fifty Dollars (\$250.00) per car show, with all

fees collected for each event to be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to provide event entertainment by the then-current Town Concessionaire at TOBAY Beach, and/or a participating sponsor(s) of said car shows, with the talent selection to be approved by the Commissioner of the Department of Parks, and/or his duly appointed designee, and with the entertainment fees to be satisfied solely by, or in conjunction with, the Department of Parks, the then-current Town Concessionaire at TOBAY Beach and/or a participating sponsor(s) of said car shows, and which shall not exceed a total amount of Four Thousand Five Hundred Dollars (\$4,500.00) for each such event, with any partial or whole fees billed to the Town by the entertainment group, to be drawn from the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000, in accordance with Guideline 5, Section b of the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to establish and implement a Fifteen Dollar (\$15.00) registration fee for all vehicles pre-registered prior to the day of each event, and a Twenty-Five Dollar (\$25.00) registration fee for all vehicles registering on the day of each event; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to offer the offer the following sponsorship levels with varying valuation amounts, and promotional opportunities: Presenting Sponsor, with a monetary valuation set by the Department, and the value of which shall not exceed Five Thousand Dollars (\$5,000.00); Event Sponsor, with a monetary valuation set by the Department, and the value of which shall not exceed Two Thousand Five Hundred Dollars (\$2,500.00); Sponsor, with a monetary valuation set by the Department, and the value of which shall not exceed One Thousand Dollars (\$1,000.00); In-Kind Sponsor, based on their commitment of service and/or promotional value provided to the event, to be determined by the Commissioner of the Department of Parks, and/ or his duly appointed designee; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to offer vendors the opportunity to sell products directly to the public, and to offer exhibitors the opportunity to display products, and distribute product-related literature, with each such vendor or exhibitor to be allotted a specific 10 foot x 15 foot area at the event as designated by the Department of Parks, and up to two 8 foot tables, one 6 foot table and one 10 foot x 10 foot tent, and with said tables and tents to be provided by each vendor and exhibitor, with a monetary valuation set by the Department which shall not exceed the amount of One Hundred Fifty Dollars (\$150.00); and

WHEREAS, Commissioner Pinto, by said memorandum, advised that each such sponsor, vendor, and exhibitor shall be a legal, accredited business in good standing with the State of New York and will be required to provide such documentation upon request, including, but not limited to, a then-current certificate of insurance naming the Town of Oyster Bay as an additional insured; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that all media-based organizations partnering with the Town of Oyster Bay for Car Show Long Island events, shall be permitted the right to sell new sponsorships, brought in jointly with the Town, and shall share, equally (50%/50%), any revenues, upon the reconciliation of said events; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that the Town of Oyster Bay Department of Parks, reserves the right to refuse any sponsor, vendor or exhibitor, for any reason that it deems does not properly serve said event and/or the public in attendance; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to employ the services of a dedicated judging staff to adjudicate the aforesaid Town of Oyster Bay Car Show Long Island events, with said judges to be recognized and selected by the Commissioner of the Department of Parks, and/or his duly appointed designee, and based upon their expertise and knowledge of classic, antique and show cars, in accordance with Guideline 5, Section 6, of the Town of Oyster Bay Procurement Policy, whereby the procurement of judges is exempt from the solicitation, written proposal and response requirements of the Policy, with the number of judges not to exceed twenty (20) per event, and with each individual judge's fee not to exceed One Hundred Fifty Dollars (\$150.00) per event, with payment of such fees to be drawn from the Oyster Bay Car Show Trust Account No. TWN TA 0000 00085 438 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to produce commemorative merchandise highlighting the events, to be sold by the Department at each event, with such merchandise to be ordered in compliance with the Town of Oyster Bay Procurement Policy, and with such merchandise to be available for public purchase at each event, at a price to be determined by the Commissioner of the Department of Parks, and/or his duly appointed designee, provided that such cost shall not exceed Twenty Dollars (\$20.00) per item; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to engage the services of an outside organization, or company, to arrange for insurance and transportation for specialty vehicles and/or show cars to appear in either or both car show events, in order to help promote and/or benefit said events, provided that such cost shall not exceed Five Hundred Dollars (\$500.00) per vehicle, with payment to be drawn from the Oyster Bay Car Show Trust Account No. TWN TA 0000 00085 438 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that all monies collected from each event, including, but not limited to, Vehicle Registration Fees, Sponsor Fees, Vendor Fees, Exhibitor Fees, Mobile Food Concession Fees, and commemorative merchandise revenue, shall be deposited in the Town of Oyster General Fund Account No. TWN A 0001 02770 590 0000. Upon event reconciliation, 35% of total monies received from the event shall be transferred to the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000 to be used to develop and execute future events for the Town of Oyster Bay. Additionally, a working bank shall be established prior to each event to allow on site staff to facilitate the proper change for day-of registrants and/or merchandise sales; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that all event expenses including, but not limited to, signage, branded merchandise, trophies, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, shall not exceed the total amount of Seventeen Thousand Five Hundred Dollars (\$17,500.00), shall be paid from the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000, through the Division of Purchasing, Department of General Services, and shall be subject to the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that pursuant to the Town of Oyster Bay Procurement Policy, any additional event expenses that are deemed "appropriate" by the Commissioner of the Department of Parks, and/or his duly appointed designee, shall not exceed the total amount of Two Thousand Five Hundred Dollars (\$2,500.00) per event (car show), and shall be paid from the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000; and

WHEREAS, the Town Board deems the Town of Oyster Bay Long Island Car Show events to be an appropriate and worthwhile endeavor, and that the approval and the conducting of said events will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby accepted and approved, and the Department of Parks is hereby authorized to conduct two (2) Town of Oyster Bay Car Show Long Island events, to be held at TOBAY Beach, on Sunday, April 30, 2023, from 11:00 am to 4:00 pm, with a rain date set for Sunday, May 7, 2023; and on Sunday, September 24, 2023, from 11:00 am to 4:00 pm, with a rain date set for Sunday, October 1, 2023, or as otherwise determined by the Commissioner of the Department of Parks, and/or his duly appointed designee, upon the terms as requested, and upon the conditions advised by Commissioner of the Department of Parks and as set forth hereinabove.

#

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Ayc
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY CAR SHOW LONG ISLAND 2023

The Department of Parks requests Town Board approval to conduct two Town of Oyster Bay Car Show Long Island events, to be held at Tobay Beach. The first show is scheduled for Sunday, April 30, 2023, from 11:00am to 4:00pm with a rain date scheduled for Sunday, May 7, 2023. The second show will be Sunday, September 24, 2023, from 11:00am to 4:00pm with a rain date set for Sunday, October 1, 2023. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

There shall be a registration fee for all cars showing at the event. Fees shall be set as follows:

\$15.00 for all cars pre-registered to the date of the event \$25.00 for all cars registering the day of the event

Show car owners shall be required to fill out a registration form to register their vehicle online or at a designated location within the Town of Oyster Bay prior to or on the date of the event.

All spectators attending the event shall be admitted free of charge.

Food and beverage shall be available to the public for purchase. The Department of Parks reserves the right to utilize the current Town concessionaire(s) at Tobay (as of the date of each event) and/or reserves the right to select alternate food and beverage provider(s), as determined by the Commissioner of Parks and/or his designee and pursuant to the Town's Procurement Policy.

The Commissioner of Parks and/or his designee may incorporate the use of mobile food concession(s), in lieu of the current Town Food and Beverage concessionaire(s), at specific events.

The Department of Parks requests that the Town Board waive the provisions of Chapter 173, Sections 10 -18 of the Code of the Town of Oyster Bay - Peddlers of the Code of the Town of Oyster Bay - Peddlers, provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary insurance, permissions and permits required by the Nassau County Department of Health, said insurance, permissions and permits to be valid and current. Each mobile food concession shall be charged a fee (per event) not to exceed \$250.00. All fees collected for each event shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

In furtherance of such event, the Code of the Town of Oyster Bay, §168-22 Alcoholic Beverages; No person shall bring beer, ale or any other alcoholic beverage into any park or beach, shall be waived for the event.

Event entertainment shall be provided by the Department of Parks, the Town concessionaire(s) at Tobay (as of the date of each event) and/or participating sponsor(s). Talent selection shall be approved by Commissioner of Parks and/or his designee. Entertainment fees shall be satisfied solely by, or in conjunction with, the Town of Oyster Bay Department of Parks, the Town concessionaire(s) at Tobay (as of the date of each event) and/or a participating sponsor(s) and shall not exceed the total amount of \$4,500.00 for said event. The use of DJ and/or audio services may be incorporated into the event by utilizing the services of EKO Productions Inc. per Town Board Resolution No. 794-2022 (attached). The total cost for DJ and /or audio services shall not exceed \$2,000.00 Any partial or whole fees billed to the Town by the entertainment group and/or EKO Productions Inc. shall be drawn from the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000 in accordance with Guideline 5, section b of the Town Procurement Policy.

The Department of Parks is seeking Town Board approval to accept the addition of sponsors, vendors and exhibitors to said event, at a fee, to be collected by this department.

Sponsors/vendor/exhibitor fees are as follows:

PRESENTING SPONSOR

Presenting sponsorship shall include the logo and/or wordmark in the title of the event and appear as such on all promotional impressions, including but not limited to printings, posters, banners, press releases, media promotion and/or advertising, mailings and commemorative merchandise. Presenting sponsors shall be entitled to a dedicated area at the event, designated by this department for any promotional displays, advertising and giveaways. Valuation of Presenting Sponsors shall be set by this department at an amount not to exceed \$5,000.00.

EVENT SPONSOR

Event sponsors shall be included on all promotional impressions by logo and/or wordmark, including but not limited to printings, posters, banners, press releases, mailings and commemorative merchandise. Event sponsors shall be entitled to a dedicated area at the event, designated by this department, for any promotional displays, advertising and giveaways. Valuation of Event Sponsors shall be set by this department at an amount not to exceed \$2,500.00.

SPONSOR

Sponsors shall be included in all mailings by logo and/or wordmark and shall be entitled to a dedicated area at the event, designated by this department, for any promotional displays, advertising and giveaways. Valuation of Sponsor shall be set by this department at an amount not to exceed \$1,000.00.

IN-KIND SPONSOR

In-kind sponsors shall be included in promotional material and may be entitled to a dedicated area at the event, designated by this department, based on their commitment of service, product and/or promotional value provided to the event, to be determined by the Commissioner of Parks and/or his designee.

VENDOR

A vendor shall be allotted a 10' X 15' area at the event, designated by this department, and up to two 8' tables, one 6' table and one 10' X 10' tent to sell product directly to the spectators attending the event. Tables and tent shall be the responsibility of the vendor. Valuation of a Vendor shall be set by this Department at an amount not to exceed \$150.00.

EXHIBITOR

An exhibitor shall be allotted a 10' X 15' area at the event, designated by this department, and up to two 8' tables, one 6' table and one 10' X 10' tent to display product and hand out product related literature directly to the spectators attending the event. Tables and tent shall be the responsibility of the exhibitor. Valuation of an Exhibitor shall be set by this department at an amount not to exceed \$150.00.

All sponsors/vendors/exhibitors must be legal, accredited businesses in good standing within the State of New York and shall be required to provide such documentation upon request

including, but not limited to, current certificate of insurance naming the Town of Oyster Bay as an additional insured.

All media-based organizations partnering with the Town of Oyster Bay for Car Show Long Island events, shall be permitted the right to sell new sponsorships, brought in jointly with the Town, and equally share any revenues (50/50) upon reconciliation of said event.

The Town of Oyster Bay and the Department of Parks reserves the right to refuse any sponsor/vendor/exhibitor and/or media based organization, for any reason, that it deems does not properly serve said event and/or the public in attendance.

The Department of Parks requests Town Board authorization to employ the services of a dedicated judging staff to adjudicate for the 2023 Car Show Long Island events at Tobay Beach scheduled for Sunday, April 30, 2023, with a rain date scheduled for Sunday, May 7, 2023. The second show is scheduled for Sunday, September 24, 2023, with a rain date scheduled for Sunday, October 1, 2023. Judges shall be recognized and chosen based on their expertise and knowledge of classic, antique and show cars and shall be selected at the discretion of the Commissioner of Parks and/or his designee with an individual fee not to exceed \$150.00, with the number of judges not to exceed 30 per event.

All judging service fees shall be funded by event registrant fees and shall be drawn from the Oyster Bay Car Show Trust Account No. TWN TA 0000 00085 438 0000.

In accordance with Guideline 5, section b of the Town Procurement Policy, the judges are exempt from the solicitation, written proposal or requirements of the policy.

The Department of Parks is seeking Town Board approval to produce commemorative merchandise, highlighting the event, to be sold at the event by this department. Merchandise shall be ordered through the Town procurement policy. Merchandise shall be available for public purchase at the event and shall be set at a cost not to exceed \$25.00 per piece. Cost shall be determined by the Commissioner of Parks and/or his designee.

The Department of Parks may hire an outside organization to arrange for insurance and transportation for specialty vehicles and/or show cars to appear in the show to help promote and/or benefit the show. The cost of this service shall not exceed \$500.00 per vehicle. Fees shall be drawn from the Oyster Bay Car Show Trust Account No. TWN TA 0000 00085 438 0000.

All monies collected from said event which shall include but are not limited to car registration fee, event sponsor fee, vendor fee, exhibitor fee and commemorative merchandise revenue shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

Upon event reconciliation, 50% of the total monies shall remain in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000 and 50% of total monies received from event shall be transferred to the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000 to be used to develop and execute future events for the Town of Oyster Bay. Additionally, a working bank shall be established prior to the event to allow on site staff to facilitate the proper change for day of registrants and/or merchandise sales.

Event related expenses including but not be limited to signage, branded merchandise, trophies, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed the total amount of \$17,500.00 (per event) and shall be paid from Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

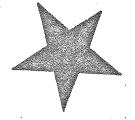
Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$2,500.00 (per event) and shall be paid from the Town of Oyster Bay Car Shows Program Trust Account No. TWN TA 0000 00085 438 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks

JGP; EW



Reviewed By Office of Town Attorney

WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 691-2021, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00; and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (1) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2023 through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

Supervisor Saladino	Aye
Councilwoman Johnson -	Aye
Councilman Imbroto	Ayc
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Ayc
Councilwoman Walsh	Aye



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board authorization for the Department of Parks to conduct the Town of Oyster Bay Special Olympics Spring Games, in cooperation with Special Olympics, N.Y., a not-for-profit entity organized pursuant to Section 501 c (3) of the United States Internal Revenue Code, and the Farmingdale Union Free School District (a/k/a Farmingdale U.F.S.D. No. 22), to be held at the Farmingdale Athletic Complex, located at Howitt Middle School, in Farmingdale, on Saturday, May 6, 2023, with a rain date set for Sunday, May 7, 2023, or as otherwise determined by the Commissioner of the Department of Parks, and/or his duly appointed designee; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that the Town Board authorize the Department of Parks to utilize EKO Productions, Incorporated, 360-C Commack Road Deer Park, New York 11729, to provide the Town with professional sound equipment and services for the event, including all DJ and/or audio services, as per Resolution No. 664-2020, adopted on December 8, 2020, Resolution No. 691-2021, adopted on December 7, 2021, and Resolution No. 794-2022, adopted on November 15, 2022; and

WHEREAS, Commissioner Pinto, by said memorandum, advised that all event expenses including, but not limited to, signage, branded merchandise, trophies, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, shall not exceed the total amount of Four Thousand Dollars (\$4,000.00), shall be paid from Account No. PKS A 7110 47670 000 0000, through the Division of Purchasing, Department of General Services, and shall be subject to the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that pursuant to the Town of Oyster Bay Procurement Policy, any additional event expenses which are deemed "appropriate" by the Commissioner of the Department of Parks, and/or his duly appointed designee, shall not exceed the total amount of Two Thousand Dollars (\$2,000.00), and shall be paid from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, the Town Board deems the Town of Oyster Bay Special Olympics Spring Games to be an appropriate and worthwhile endeavor, and an event which will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby accepted and approved, and the Department of Parks is hereby authorized to conduct the Town of Oyster Bay Special Olympics Spring Games, in cooperation with Special Olympics, N.Y., and the Farmingdale Union Free School District, to be held at the Farmingdale Athletic Complex, located at Howitt Middle School, Farmingdale, on Saturday, May 6, 2023, with a rain date set for Sunday, May 7, 2023, or as otherwise determined by the Commissioner of the Department of Parks, and/or his duly appointed designee, upon the terms and conditions set forth hereinabove.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Ayc
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMORANDUM

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY SPECIAL OLYMPICS SPRING GAMES

The Department of Parks is requesting Town Board approval to conduct the Town of Oyster Bay Special Olympics Spring Games in cooperation with Special Olympics NY, a not-for-profit entity (IRS section 501c3) and Farmingdale Public Schools (UFSD 22). The Event will take place at the Farmingdale Athletic Complex at Howitt Middle School, Farmingdale, and is scheduled for Saturday, May 6, 2023 with a rain date scheduled for Sunday, May 7, 2023. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

The Special Olympic Spring Games is a day-long event comprised of over 500 athletes from the Long Island area who compete in a variety of track & field events. The athletes are supported by over 300 coaches and hundreds of volunteers and fans.

The games represent months of training and Olympic style competition by individuals with intellectual disabilities with Special Olympics providing year-round sports training and athletic competition in a variety of sports for children and adults, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families.

The use of DJ and/or audio services may be incorporated into the event. The Department of Parks requests Town Board approval to utilize the services of EKO Productions Inc. per Town Board Resolution No. 794-2022 (attached). The total cost for DJ and/or audio services shall not exceed \$1,000.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000,

Event related expenses including but not limited to signage, branded merchandise, trophies clothing, promotional advertising, such as print, radio, television, internet and computerized

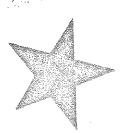
pre-recorded messaging shall not exceed \$4,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$2,000.00 and shall be be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner Department of Parks

JGP: EW



Meeting of November 15, 2022

WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 691-2021, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00: and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (1) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2023 through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson -	Aye
Councilman Imbroto	Ayc
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Ayc
Councilwoman Walsh	Aye





WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board authorization to conduct the "Toys for Tots" Holiday Toy Drive in cooperation with the United States Marine Corps Toys for Tots Program; and

WHEREAS, the event will take place at John J. Burns Park, Massapequa, on Saturday, December 2, 2023 from 9:00 a.m. through 2:00 p.m., and, in the event of rain, the event will take place on Sunday, December 3, 2023 from 9:00 a.m. through 2:00 p.m.; said dates, times and location subject to change at the discretion of the Commissioner and/or his designee; and

WHEREAS, residents will have the opportunity to donate new, unwrapped toys to be distributed by Toys for Tots to Long Island children during the holiday season, with said toys collected by Toys for Tots and Town of Oyster Bay Parks Department personnel utilizing a "drive thru" model, thus negating the necessity for patrons of the event to leave their vehicles; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that the services of a DJ or audio services may be incorporated into the event, and further requested approval to utilize the services of EKO Productions Inc., previously authorized by Town Board Resolution No. 794-2022, adopted November 15, 2022; the total cost for said DJ or audio services not to exceed \$1,000.00, with the fees to be paid from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested approval to accept the addition of in-kind sponsors in exchange for promotional consideration for the event, including but not limited to, printings, posters, banners, press releases, media promotion and/or advertising and mailing; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested authorization for event-related expenses, including, but not limited to, signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and/or computerized pre-recorded messaging, said expenses in an amount not to exceed \$2,500.00, with funds available in Account No. PKA A 7110 47670 000 0000, to be procured through the Town's Purchasing Division and subject to the Town of Oyster Bay Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested authorization for any further event-related expenses deemed appropriate by the Commissioner of Parks be expended for this event, in an amount not to exceed \$1,000.00, with funds available in Account No. PKA A 7110 47670 000 0000, and subject to the Town of Oyster Bay Procurement Policy,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Department of Parks is hereby authorized to conduct the "Toys for Tots" Holiday Toy Drive, in cooperation with the United States Marine Corps Toys for Tots Program, on the aforementioned date and time, and at the aforementioned location; and be it further

RESOLVED, That the Department of Parks is hereby authorized to accept the addition of in-kind sponsors in exchange for promotional consideration of the event; and be it further

RESOLVED, That the Department of Parks is hereby authorized to secure the services of a DJ or audio services for the event and utilize the services of EKO Productions Inc., previously authorized by Town Board Resolution No. 794-2022, adopted November 15, 2022; and the Comptroller is hereby authorized and directed to make payment for said DJ or audio services in a total amount not to exceed \$1,000.00, and are to be paid from Account No. PKS A 7110 47670 000 0000; and be it further

RESOLVED, That the Department of Parks is hereby authorized to expend event-related expenses, including, but not limited to, signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and/or computerized pre-recorded messaging, to be procured through the Town's Purchasing Division and subject to the Town of Oyster Bay Procurement Policy, and the Comptroller is hereby authorized and directed to make payment for said expenses in an amount not to exceed \$2,500.00, to be paid from Account No. PKA A 7110 47670 000 0000; and be it further

RESOLVED, That the Department of Parks is hereby authorized to expend any further event-related expenses, and the Comptroller is hereby authorized and directed to make payment, for any of said further event-related expenses in a total amount not to exceed \$1,000.00, to be paid from Account No. PKS A 7110 47670 000 0000; and be it further

RESOLVED, That the Comptroller is authorized to make payment upon presentation of a duly certified claim, after audit.

#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY "TOYS FOR TOTS" HOLIDAY TOY DRIVE

The Department of Parks is seeking Town Board approval to conduct a holiday toy drive in cooperation with the United States Marine Corp Toys for Tots program, a not-for-profit entity (IRS section 501c3).

The event will take place at John J. Burns Park, Massapequa and is scheduled for Saturday, December 2, 2023 from 9:00am – 2:00pm with a rain date scheduled for Sunday December 3, 2023. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

Residents will have the opportunity to donate new, unwrapped toys to be distributed by Toys for Tots to Long Island children during the holiday season. Toys will be collected in a "drive thru" model. Toys will be collected by both Toys for Tots and Town of Oyster Bay Parks personnel.

The use of DJ and/or audio services may be incorporated into the event. The Department of Parks requests Town Board approval to utilize the services of EKO Productions Inc. per Town Board Resolution No. 794-2022 (attached). The total cost for DJ and/or audio services shall not exceed \$1,000.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000,

The Department of Parks is seeking Town Board approval to accept the addition of in-kind sponsors in exchange for promotional consideration for the event. Sponsorship of the program may include the logo and/or wordmark on all promotional impressions, including but not, limited to printings, posters, banners, press releases, media promotion and/or advertising and mailings.

Event related expenses including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed \$2,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks

JGP; EW



WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 691-2021, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00: and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

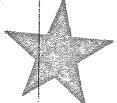
NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (1) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2023 through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board, the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson -	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Аує
Councilwoman Maier	Ayc
Councilwoman Walsh	Aye



WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board approval to conduct the Town of Oyster Bay Waterfront Festival and Marine Expo, to be held at TOBAY Marina, Sunday, September 10, 2023, from 11:00 a.m. to 3:00 p.m., with a rain date scheduled for Sunday, September 17, 2023, or as otherwise determined by the Commissioner of the Department of Parks or his designee, as well as Town Board approval to accept registration fees for said event, along with sponsor fees, vendor fees, exhibitor fees, mobile food concession fees and commemorative merchandise revenue; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that spectators attending the event be admitted free of charge, and that food and beverage be available to the public for purchase, to be provided by the then-current (as of the date of such event) Town Concessionaire at TOBAY or by an alternate food and beverage provider(s), as determined by the Commissioner of the Department of Parks, or his designee, and pursuant to the Town's Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested authorization to incorporate the use of mobile food concession(s), in lieu of the then-current Town Food and Beverage Concessionaire(s), and requested a waiver of the provisions of Chapter 173, Peddling and Soliciting, Sections 173-10 to 173-18, Licensing Procedures, of the Code of the Town of Oyster Bay, provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary, valid and current, insurance, permissions, and permits required by the Nassau County Department of Health, and also requested authorization to charge each such participating mobile food concession a fee not to exceed \$250.00 per event, with all such fees to be deposited in Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested approval for event entertainment to be provided by the Department of Parks, the then-current Town Concessionaire at TOBAY and/or the participating sponsor(s) of that event, with the talent selection to be approved by the Commissioner of the Department of Parks or his designee, with the entertainment fees to be satisfied solely by or in conjunction with the Department of Parks, the then-current Town Concessionaire(s) at TOBAY and/or the participating sponsor(s) of that event, and shall not exceed a total amount of \$5,000.00 for such event, with any partial or whole fees billed to the Town by the entertainment group to be drawn from Account No. PKS A 7110 47670 000 0000 in accordance with Guideline 5, Section b of the Town Procurement Policy; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested approval to accept the addition of sponsors, vendors and/or exhibitors to specific events, at a fee, not to exceed \$5,000.00 per sponsor and up to \$500.00 per vendor or exhibitor, to be collected by the Department of Parks, with in-kind sponsors, vendors and/or exhibitors being accepted based on their commitment of service and/or promotional value provided to the event, to be determined by the Commissioner of the Department of Parks or his designee; and

WHEREAS, Commissioner Pinto, by said memorandum, confirmed that all such sponsors, vendors and exhibitors shall be a legal, accredited business in good standing with the State of New York and will be required to provide such documentation upon request, including, but not limited to, current certificates of insurance naming the Town of Oyster Bay as an additional insured, and all sponsor, vendor and/or exhibitor monies collected for such event shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000; and

WHEREAS, Commissioner Pinto, by said memorandum, further requested that all media-based organizations partnering with the Town of Oyster Bay for said event be permitted the right to sell new sponsorships, brought in jointly with the Town, upon approval of the Commissioner of Parks or his designee and shall equally share any revenues (50/50) upon reconciliation of said event; and

WHEREAS, Commissioner Pinto, by said memorandum, also advised that the Town of Oyster Bay and the Department of Parks reserves the right to refuse any sponsor, vendor and exhibitor, for any reason that it deems does not properly serve said event and/or the public in attendance; and

WHEREAS, Commissioner Pinto, by said memorandum, further advised that event expenses including, but not limited to, signage, branded merchandise, trophies, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, shall not exceed the total amount of \$4,500.00, and shall be paid from the Account No. PKS A 7110 47670 000 0000, and any further event expenses (pursuant to the Town's Procurement Policy) not listed that are deemed appropriate by the Commissioner of the Department of Parks or his designee shall not exceed the total amount of \$2,500.00, and shall be paid from Account No. PKS A 7110 47670 000 0000; and

WHEREAS, the Town Board deems these events to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Department of Parks is hereby authorized to conduct the Town of Oyster Bay Waterfront Festival and Marine Expo to be held at TOBAY Marina, on Saturday, September 10, 2022, from 11:00 a.m. to 3:00 p.m., or as otherwise determined by the Department of Parks, upon the terms as requested by Commissioner Pinto and as set forth hereinabove; and be it further

RESOLVED, That the Comptroller is authorized to make payment upon presentation of a duly certified claim, after audit.

#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

TOWN OF OYSTER BAY WATERFRONT FESTIVAL AND MARINE EXPO

The Department of Parks requests Town Board approval to conduct the Town of Oyster Bay Waterfront Festival and Marine Expo, to be held at Tobay Marina and is scheduled for Sunday, September 10, 2023 from 11am to 3pm with a rain date scheduled for Sunday, September 17, 2023. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

All spectators attending the event shall be admitted free of charge.

Food and beverage shall be available to the public for purchase. The Department of Parks reserves the right to utilize the current Town concessionaire(s) at Tobay (as of the date of the event) and reserves the right to select alternate food and beverage provider(s), as determined by the Commissioner of Parks and/or his designee and pursuant to the Town's Procurement Policy.

The Commissioner of Parks or his designee may incorporate the use of mobile food concession(s), in lieu of the current Town Food and Beverage concessionaire(s), at specific events. The Department of Parks requests that the Town Board waive the provisions of Chapter 173, sections 10-18 of the Code of the Town of Oyster Bay – Peddlers, for this event, provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary insurance, permissions and permits required by the Nassau County Department of Health, said insurance, permissions and permits to be valid and current. Each mobile food concession shall be charged a fee not to exceed \$250.00. All fees collected shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

Event entertainment shall be provided by the Department of Parks, the Town concessionaire(s) at TOBAY (as of the date of each event) and/or participating sponsor(s). Talent selection shall be approved by Commissioner of Parks and/or his designee. Entertainment fees shall be satisfied solely by or in conjunction with the Town of Oyster Bay Department of Parks, the Town concessionaire(s) at TOBAY (as of the date of said event) and/or a participating sponsor and shall not exceed the total amount of \$5,000.00 for said event. Any partial or whole fees billed to the Town by the entertainment group shall be drawn from Account No. PKS A 7110 47670 000 0000 in accordance with Guideline 5, section b of the Town Procurement Policy.

The Department of Parks is seeking Town Board approval to accept the addition of sponsors, vendors and/or exhibitors to specific events, at a fee, not to exceed \$5,000.00 per sponsor and up to \$500.00 per vendor or exhibitor, to be collected by this department. In-kind Sponsors, vendors and/or exhibitors may also be accepted based on their commitment of service, product and/or promotional value provided to a specific event, to be determined by the Commissioner of Parks and/or his designee.

All media-based organizations partnering with the Town of Oyster Bay for the Waterfront Festival and Marine Expo event, shall be permitted the right to sell new sponsorships, brought in jointly with the Town, upon the approval of the Commissioner of Parks and/or his designee and shall equally share any revenues (50/50) upon reconciliation of said event.

All sponsors, vendors and/or exhibitors must be legal, accredited businesses in good standing within the State of New York and shall be required to provide documentation of such upon request and additional documentation, including but not limited to current certificate of insurance naming the Town of Oyster Bay as an additional insured. All sponsor, vendor and/or exhibitor monies collected shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

The Town of Oyster Bay and the Department of Parks reserves the right to refuse any sponsor, vendor, exhibitor and/or media based organization, for any reason, that it deems does not properly serve said event and/or the public in attendance.

Event expenses including but not be limited to signage, branded merchandise, trophies, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging shall not exceed the total amount of \$4,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.



Any further event expenses, pursuant to the Town's Procurement Policy, that are deemed appropriate by the Commissioner of Parks and/or his designee, shall not exceed the total amount of \$2,500.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner

Department of Parks

JGP; EW



WHEREAS, Joseph P. Pinto, Commissioner, Department of Parks, by memorandum dated February 9, 2023, requested Town Board approval to host the "Shootout for Soldiers", in cooperation with USA Lacrosse, a not-for-profit organization that acts as the governing body for lacrosse nationally, and Shootout for Soldiers, a not-for-profit organization that uses the sport of lacrosse as a platform to support and honor American Veterans by fostering community engagement and awareness, to raise funds for various charitable organizations benefitting United States Veterans; and

WHEREAS, the event shall be conducted at John J. Burns Park, Massapequa, on Thursday, July 13, 2023 at 9 a.m., through Friday, July 14, 2022, at 9 a.m., said dates and times of the event may be changed at the discretion of the Commissioner of Parks or his designee; and

WHEREAS, men's and women's teams of all ages and abilities will be playing one hour games continuously throughout the 24 hour period, with each team playing in at least one one-hour game matched against an opposing team of similar ages and abilities, including a dedicated game for U.S. Veterans to participate free of charge; and

WHEREAS, the registration fees are as follows: Team Registration fee \$100.00, Dual Slot registration fee \$200.00, Sponsor a Team fee \$750.00, Player Registration fee \$25.00 without Game Jersey and \$50.00 with Game Jersey, and no fee for the Veteran Game only; and

WHEREAS, upon reconciliation of the event, all net profits shall be equally distributed amongst the following charitable Veterans' organizations: Army Ranger Lead The Way Fund, Long Island Air Force Association, Joseph J. Theinert Memorial Fund, and the Team Red, White and Blue; and

WHEREAS, that the use of DJ and/or audio services of EKO Productions, Inc., whose services were authorized pursuant to Town Board Resolution No. 794-2022, adopted on November 15, 2022, is authorized for this event in an amount not to exceed \$1,000.00, with funds to be paid from Account No. PKS A 7110 47670 000 0000, through the Town Department of General Services, Purchasing Division, upon receipt of the appropriate claim therefore; and

WHEREAS, that food and beverages shall be available to the public for purchase, with the Department of Parks reserving the right to utilize the then-current Town concessionaire(s) at John J. Burns Park, as of the date of the event, and reserving the right to select alternate and/or additional food and beverage provider(s), as determined by the Commissioner of Parks or his designee pursuant to the Town's Procurement Policy; and

WHEREAS, that the provisions of Town Code Chapter 173, Peddling and Soliciting, Sections 10 – 18, be waived for the event, and that the Commissioner of Parks or his designee be permitted to incorporate the use of mobile food concession(s) in place of or in addition to the then-current Town food and beverage concessionaire(s), provided that all mobile food concession merchants be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary insurance, permissions and permits required by the Nassau County Department of Health, said insurance, permissions and permits to be valid and current, with each mobile food concession to be charged an event fee not to exceed \$200.00, with said fees to be deposited in the Town of Oyster Bay General Fund Account TWN A 0001 02770 590 0000; and

WHEREAS, that the Department of Parks is authorized to accept the addition of in-kind sponsors in exchange for promotional consideration at the event, which sponsorship may include the logo and/or wordmark on all promotional impressions, including but not limited to printings, posters, banners, press releases, media promotion and/or advertising and mailings; and

WHEREAS, USA Lacrosse and/or Shootout for Soldiers may incorporate the use of sponsors, vendors and exhibitors at the event, which shall be pre-approved on an individual basis by the Commissioner of Parks or his designee; and

WHEREAS, the Town of Oyster Bay and the Department of Parks reserves the right to refuse any sponsor/vendor/exhibitor, for any reason, that it deems would not properly serve said event and/or the public in attendance; and

WHEREAS, the event related expenses, including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized pre-recorded messaging, shall not exceed \$4,000.00, shall be procured through the Town Department of General Services, Purchasing Division, and shall be paid from Account No. PKS A 7110 47670 000 0000, upon receipt of the appropriate claim thereof; and

WHEREAS, any further event expenses not listed herein that are deemed appropriate by the Commissioner of Parks or his designee, shall not exceed the total amount of \$1,000.00, shall be procured through the Town Department of General Services, Purchasing Division, and are to be paid from Account No. PKS A 7110 47670 000 0000, upon receipt of the appropriate claim thereof; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the request as set forth hereinabove is accepted in accordance with the hereinabove stated guidelines, for the purpose of the Department of Parks conducting the "Shootout for Soldiers" event; and be it further

RESOLVED, That the Comptroller is authorized to make payment upon presentation of a duly certified claim, after audit.

#

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMORANDUM

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER, DEPARTMENT OF PARKS

DATE:

FEBRUARY 9, 2023

SUBJECT:

SHOOTOUT FOR SOLDIERS 24 HOUR LACROSSE BENEFIT GAME

The Department of Parks is requesting Town Board approval to host the "Shootout for Soldiers" lacrosse event at John J. Burns Park, Massapequa, in cooperation with USA Lacrosse, a not-for-profit entity (IRS section 501c3) that acts as the governing body for lacrosse nationally and Shootout for Soldiers, a not-for-profit entity (IRS section 501c3) that uses the sport of lacrosse as a platform to support and honor American Veterans by fostering community engagement and awareness. The event is held in an effort to raise money for various charitable organizations benefitting United States Veterans and since its inception has raised over \$1,000,000.00.

The event is comprised of 1-hour games played continuously for 24 hours and a running score is kept between the two teams, Stars and Stripes. The event shall be open to men's and women's teams of all ages and abilities. Every team that registers shall play in at least one, 1-hour game and shall be matched with an opposing team of similar age and abilities. The event shall also include a dedicated game for United States Veterans to participate free of charge.

The event is scheduled for Thursday, July 13, 2023 commencing at 9:00 am and shall conclude on Friday, July 14, 2023 at 9:00 am at John J. Burns Park, Massapequa. Dates, times and location of the event may be changed at the discretion of the Commissioner of Parks and/or his designee.

Participants may register online as individual players or as a team at: shootoutforsoldiers.com

Registration fees are as follows:

Team Registration -	\$100.00
Dual Slot Registration -	\$200.00
Sponsor a Team -	\$750.00
Player Registration -	\$25.00
Player Registration (with Jersey) -	\$50.00
Veterans Game -	\$0.00



Upon reconciliation of the event, all net profits shall be equally distributed amongst the following charitable Veterans' organizations:

- Army Ranger Lead The Way Fund
- Long Island Air Force Association
- Joseph J. Theinert Memorial Fund
- Team Red, White and Blue

The use of DJ and/or audio services may be incorporated into the event. The Department of Parks requests Town Board approval to utilize the services of EKO Productions Inc. per Town Board Resolution No. 794-2022(attached). The total cost for DJ and/or audio services shall not exceed \$1,000.00. Funds for the fees shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Department of General Services, Purchasing Division, upon receipt of the appropriate claim therefore.

Food and beverage shall be available to the public for purchase. The Department of Parks reserves the right to utilize the current Town concessionaire(s) at John J. Burns Park, Massapequa (as of the date of the event) and/or reserves the right to select alternate or additional food and beverage provider(s), as determined by the Commissioner of Parks, and/or his designee, pursuant to the Town's Procurement Policy.

The Commissioner of Parks and/or his designee may incorporate the use of mobile food concession(s), in place of or in addition to the current Town Food and Beverage concessionaire(s). The Department of Parks requests that the Town Board waive the provisions of Chapter 173, Sections 10-18 of the Code of the Town of Oyster Bay, Peddlers, for this event, provided that all mobile food concession merchants shall be in compliance with the provisions of the New York State Sanitary Code and shall possess any and all necessary insurance, permissions and permits required by the Nassau County Department of Health, said insurance, permissions and permits to be valid and current. Each mobile food concession shall be charged an event fee not to exceed \$200.00. All food concession fees collected shall be deposited in the Town of Oyster Bay General Fund Account No. TWN A 0001 02770 590 0000.

The Department of Parks requests Town Board approval to accept the addition of in-kind sponsors in exchange for promotional consideration for the event. Sponsorship of the program may include the logo and/or wordmark on all promotional impressions, including but not limited to printings, posters, banners, press releases, media promotion and/or advertising and mailings.

USA Lacrosse and/or Shootout for Soldiers may incorporate the use of sponsors, vendors and exhibitors at the event which shall be pre-approved on an individual basis by the Commissioner of Parks and/or his designee.

The Town of Oyster Bay and the Department of Parks reserves the right to refuse any sponsor/vendor/exhibitor, for any reason, that they deem does not properly serve said event and/or the public in attendance.

Event related expenses including but not limited to signage, branded merchandise, trophies, clothing, promotional advertising, such as print, radio, television, internet and computerized prerecorded messaging shall not exceed \$4,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000, through the Town Purchasing Division and shall be subject to the Town's Procurement Policy.

Any further event expenses, pursuant to the Town's procurement policy, that are deemed appropriate by the Commissioner of Parks and/or his designee shall not exceed the total amount of \$1,000.00 and shall be paid from Account No. PKS A 7110 47670 000 0000.

Pursuant to the aforementioned, the Department of Parks recommends Town Board approval to hold the event as set forth above.

Joseph G. Pinto, Commissioner Department of Parks

JGP: EW



Reviewed By Office of Town Attorney

WHEREAS, by Resolution No. 664-2020, adopted on December 8, 2020, the Town Board authorized the Supervisor, or his designee, to execute an agreement with EKO Productions, Incorporated, 360-C Commack Road, Deer Park, New York 11729, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2021 through December 31, 2021, in an amount not to exceed \$140,000.00, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 691-2021, adopted on December 7, 2021, the Town Board authorized the Supervisor, or his designee, to execute into the first of the two (2) one-year options, commencing January 1, 2022 through December 31, 2022, for an amount not to exceed \$160,000.00; and

WHEREAS, Maureen A. Fitzgerald, Commissioner, Department of Community and Youth Services, by memorandum dated October 13, 2022, requested Town Board authorization for the Supervisor, or his designee to execute an agreement to exercise the second and final of the two (2) one-year extension options, commencing January 1, 2023 through December 31, 2023, for an amount not to exceed \$160,000.00; and

WHEREAS, Commissioner Fitzgerald, by said memorandum, advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

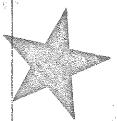
NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Town Board authorizes the Supervisor, or his designee to exercise the second and final one (1) year extension and execute an agreement, negotiated and approved by the Office of the Town Attorney, with EKO Productions, to provide professional sound equipment and services for the Town of Oyster Bay's "Music Under the Stars" Concert Series, and various other events, for a period of one (1) year, commencing on January 1, 2023 through December 31, 2023, in an amount not to exceed \$160,000.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. CYS A 7020 47660 000 0000, Special Events; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Ayc
Councilwoman Walsh	Aye



Reviewed By Office of Town Attorney

WHEREAS, the Town of Oyster Bay has applied for, and the New York State Department of Environmental Conservation ("NYSDEC") has approved, a grant of up to \$39,250.00 through the NYSDEC 2020 Household Hazardous Waste Assistance Program to reimburse the Town for eligible expenses incurred in administering the "Stop Throwing Out Pollutants" (STOP) program for the period from January 1, 2020 through December 31, 2020; and

WHEREAS, Frank V. Sammartano, Commissioner, Department of Intergovernmental Affairs, by memorandum dated February 16, 2023, informed the Town Board that receipt of the aforesaid funding is contingent upon the execution of a State of New York Master Contract between the Town and the NYSDEC, and requested Town Board authorization to permit the Supervisor, or his designee, to execute all forms necessary in connection with the NYSDEC's 2020 Household Hazardous Waste Assistance Program;

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Supervisor or his designee, are authorized to execute all forms necessary in connection with reimbursement of eligible expenses under the New York State Department of Environmental Conservation's 2020 Household Hazardous Waste Assistance Program.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

FRANK V. SAMMARTANO, COMMISSIONER

INTERGOVERNMENTAL AFFAIRS

DATE:

FEBRUARY 16, 2023

SUBJECT:

2020 HOUSEHOLD HAZARDOUS WASTE ASSISTANCE PROGRAM

The Town of Oyster Bay has been approved to receive up to \$39,250 through the New York State Department of Environmental Conservation's (NYSDEC) 2020 Household Hazardous Waste Assistance Program. Funding through this Program is provided to the Town in reimbursement for costs incurred in administering the Town's "Stop Throwing Out Pollutants" (S.T.O.P.) Program from January 1, 2020 through December 31, 2020. Receipt of this funding is contingent upon the execution of a State of New York Master Contract between NYSDEC and the Town.

Therefore, it is respectfully requested, that the Town Board adopt a Resolution authorizing the Supervisor and/or his authorized designee to execute a State of New York Master Contract with the New York State Department of Environmental Conservation in connection with the 2020 Household Hazardous Waste Assistance Program.

Frank V. Sammartano,

Commissioner



REVIEWED BY STORNEY CHOOLED CONTROL OF TOWN ATTORNIEN

WHEREAS, pursuant to Section 135-54(B) of the Code of the Town of Oyster Bay, the Department of Planning and Development, by memorandum dated December 7, 2022, authorized the Highway Department to clean up the premises located at 13 Dogwood Place, Massapequa, New York 11758, also known as Section 52, Block 332, Lot 5 on the Land and Tax Map of the County of Nassau; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 15, 2023, pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, have requested that the cost of cleaning up the aforementioned premises on December 15, 2023, in the total amount of \$1,864.97, be referred to the County of Nassau for assessment,

NOW, THEREFORE, BE IT RESOLVED, That the request of Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, as set forth in their memorandum dated February 15, 2023, is approved, and the Town Clerk shall file a certified copy of this Resolution with the Clerk of the Legislature of the County of Nassau, so that the amount of \$1,864.97 may be assessed by the Legislature of the County of Nassau against the parcel known as 13 Dogwood Place, Massapequa, New York 11758, also known as Section 52, Block 332, Lot 5 on the Land and Tax Map of the County of Nassau, at the same time as other taxes are levied or assessed.

The foregoing resolution was declared adopted after a poll of the members of the Board; the

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Ayc
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

vote being recorded as follows:

Town of Oyster Bay Inter-Departmental Memo

TO:

MEMORANDUM DOCKET

FROM:

Office of the Town Attorney

DATE:

February 15, 2023

SUBJECT:

Property Cleanup Assessment

13 Dogwood Place, Massapequa, New York 11758

Section 52, Block 332, Lot 5

The Department of Planning and Development, by memorandum dated December 7, 2022, directed the Highway Department to clean the premises located at 13 Dogwood Place, Massapequa, New York 11758, also known as Section 52, Block 332, Lot 5 on the Land and Tax Map of the County of Nassau. The Highway Department has, by memorandum dated December 20, 2022, advised that the property was cleaned by a crew from the Highway Department on December 15, 2022. The cost incurred by the Town of Oyster Bay was \$1,864.97.

Pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, which allows the Town to be reimbursed for the cost of the work performed, the Highway Department has requested that the cost of said work be referred to the County of Nassau for placement on the Nassau County Tax Assessment Rolls.

Kindly place this matter on the Town Board Action Calendar.

FRANK M. SCALERA TOWN ATTORNEY

Ralph P. Healey

Deputy Town Attorney

RPH:aml Attachments

TOWN OF OYSTER BAY

Inter-Departmental Memo

December 7, 2022

To:

RICHARD LENZ: COMMISIONER/DPW

From:

MICHAEL ESPOSITO: CODE ENFORCEMENT BUREAU

Through:

ELIZABETH L. MACCARONE: COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

Subject:

13 DOGWOOD PLACE, MASSAPEQUA, NY 11758

SBL: 52-332-5

Notice of Violation number 08808 was issued to the owner of the above-referenced premises on 11/29/2022 for property non-maintenance, in violation of Chapter 135, Section 52 of the Town Code. More than five days have passed since the Notice was served and the condition still remains.

In accordance with the provisions of Chapter 135, Section 54, I am directing that:

- · Remove all garbage, litter and debris from premises.
- Cut grass, overgrowth and vegetation on premises.

Pursuant to the provisions of Chapter 135, Section 54(C) of the Code, the Town is entitled to be reimbursed for the cost of the work performed by assessment against the owner. In addition, please notify us by fax, the date and time cleanup is completed. Please proceed accordingly.

ELIZABETH L. MACCARONE COMMISSIONER

MICHAEL ESPOSITO

CODE ENFORCEMENT BUREAU

() ELM:ME:ml cc: Frank Scalera, Town Attorney





Town of Oyster Bay
Department of Planning and Development
Town Hall - 74 Audrey Avenue
Oyster Bay, New York 11771
(516) 624-6200
FAX (516) 624-6240
www.oysterbaytown.com

ELIZABETH L. MACCARONE COMMISSIONER TIMOTHY R. ZIKE DEPUTY COMMISSIONER

SCOTTL, BYRNE DEPUTY COMMISSIONER

December 7, 2022

Jean Heresmann 13 Dogwood Place Massapequa, NY 11758

RE:

13 DOGWOOD PLACE, MASSAPEQUA, NEW YORK 11758

SECTION 52 BLOCK 332, LOT 5

DIRECTIVE TO MAINTAIN RESIDENTIAL PROPERTY

Dear Wei Qin Li:

Pursuant to Chapter 135 (Housing Standards), Section 53 (Notice of Violation) of the Code of the Town of Oyster Bay, please be advised that this Department has conducted an inspection of the above referenced property and issued a Notice of Violation, Number 08808, dated 11/29/2022, which gave you five (5) days to clean-up the subject property. As of the date of this letter, you have not complied with the above mentioned Directive.

According to Chapter 135 (Housing Standards), Section 54 (Compliance With Notice; Assessment of Costs) of the Code of the Town of Oyster Bay, as the Commissioner of the Department of Planning and Development, I am empowered to direct the Town to clean-up the subject property, which includes the removal of all garbage, litter and debris and to cut the grass, overgrowth and other vegetation. Additionally, Chapter 135, Section 54 of the Code of the Town of Oyster Bay, allows the Town to be reimbursed for the cost of the work to maintain the subject property by approving an assessment to the subject property's tax bill.

Interference with this order is considered a VIOLATION of Chapter 135 (Housing Standards), Section 55.1 (Violation of Directives) of the Code of the Town of Oyster Bay and may be subject to further Code Enforcement action and/or penal actions taken by other law enforcement agencies. If you have any questions regarding this matter, kindly contact this Department's Code Enforcement Bureau at (516) 624-6237.

Very truly yours,

ELIZABETH L. MACCARONI

COMMISSIONER

ME:ml
cc: Office of the Town Attorney
T.O.B. Code Enforcement Bureau



Town of Oyster Bay Inter-Departmental Memo

TO:

FRANK M. SCALERA, TOWN ATTORNEY

FROM:

ELIZABETH L. MACCARONE, COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

DATE:

DECEMBER 22, 2022

SUBJECT:

13 DOGWOOD PLACE, MASSAPEQUA, NEW YORK 11758

SECTION 52, BLOCK 332, LOT(S) 5

The above referenced property was cleaned-up by the Town of Oyster Bay, following the procedures of Chapter 135 (Housing Standards), Article VI (Residential Property Maintenance) of the Code of the Town of Oyster Bay. According to Chapter 135, Section 54 (Compliance with Notice; Assessment of Costs) of the Code of the Town of Oyster Bay, the Town can be reimbursed for the clean-up costs by approving an assessment to the subject property's tax bill. Enclosed are copies of the supporting documentation and costs relating to the clean-up of the subject property. The costs for the subject property's clean-up are as follows:

1) T.O.B. Highway Department Clean-Up Costs: \$ 1,864.97

It is respectfully requested that your Office take the necessary steps is order to obtain an approval for an assessment of \$1,864.97 to be added to the subject property tax bill in order to be reimbursed for the Town's work to clean-up the subject property.

Thank you for your attention to this matter. If you have any questions, kindly contact Code Enforcement, Margie Lippolt, at extension 6190.

ELIZABETH L. MACCARONE

COMMISSIONER

ME:ml Encls.

CONSULT YOUR LAWYER BEFORE SLOWING THIS INSTRUMENT-THIS INSTRUMENT SHOULD BE USED BY LAWYERS ONLY. THIS INDENTURE, made Jule 16, BETWEEN As securing that he entirely residing at 13 Dogwood Place Massapeque NY 11758 party of the first part, and Heresmann Jean Emples, husband and wife ; 1444 Park Avenue residing at Menick NY 11566 party of the second part, WIINESSETH, that the party of the first part, in consideration of ten dollars and other valuable consideration paid by the party of the second part, does hereby grant and release unto the party of the second part, the helis or encessors and assists of the party of the second part forever, All that certain plot, piece or parcel of land, with the buildings and improvements thereon erected, situate, lying and being in the District SEE SCHEDULE A ANNEXED HERETO BEING AND INTENDED TO BE THE same premises conveyed to the party of the first part herein by deed dated 5.22.64 and recorded on 5-25-69, at Liber 72.76 Section PREMISES MORE COMMONLY known as 13 Dogwood Place, Massapedia MY: Presuses Known as Scatton 82, Block 322 and Lots as shown on the Nessau County Landard **S**D -Subject to easements, covenants and restrictions and any state of facts an accurate survey would show Top May Block 332 TOGETHER with all right, title and interest, if any, of the garty of the first part in and to any streets and roads abbiting the above described Premises to the center lines thereof, TOGETHER with the appurtenances and all the estate and rights of the party of the first part in and to said Premises; TO HAVE AND TO HOLD the Lous Fremises herein granted unto the party of the second part, the heirs or successors and assigns of the party of the second part forever. AND the party of the first part covenants that the party of the first part has not done or suffered shything whereby the said Premises have been encumbered in any way whatever, except as afterestid. AND the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the hist part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust find to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cest of the improvement before using any part of the total of the same for any other ù purpose. IN WITNESS WHEREOF, the party of the first part has duly executed this deed the day and year first above vriffen. IN PRESENCE OF:

Town of Oyster Bay Inter- Departmental Memo

December 20, 2022

TO:

ELIZABETH L. MACCARONE, COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

FROM:

JOHN C. TASSONE, CHIEF DEPUTY COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

13 DOGWOOD PLACE, MASSAPEQUA

CLEAN-UP

Attached please see "Miscellaneous Highway Cleanup Costs" incurred by the Highway Division. These charges are for the services provided, to rectify the violation by the property owner of the address listed above.

In accordance with the rectification of this violation it is asked that this division be reimbursed in the total amount of \$1,864.97.

If you have any questions pertaining to the above subject, please feel free to contact this office.

JOHN C. TASSONE

CHIEF DEPUTY COMMISSIONER
DEPARTMENT OF PUBLIC WORKS

JCT/kjb

Enc. T & M sheet





MISCELLANEOUS HIGHWAY CLEANUP COSTS NOT COVERED UNDER ROAD RESTORATION

Location (52-332-5) 13 DOGWOOD PL MASSAPEQUA 11758

Date Dec 15, 2022

Work Order # 101000

L	abc	r C	os	ts

Employee's Name		Regular Work Hours	Regular Rate	Ovetime Hours	Overtime Rate	Line Cost
PHILIP BADOME	General Maintenance	d 01:30	\$32,21	00:00	0	\$48.32
NICOLAS CAMMARANO	General Maintenance	01:30	\$28.61	00:00	0	\$42.92
ERIC PETERS	General Maintenance	01:30	* \$33.65	00:00	0	\$50.47
IVAN ANGLIN	General Maintenance		\$26,44	00:00	0	\$39,66
LOUIS CICCOLELLA	General Maintenance		\$24,28	00:00	0	\$36.42
PABLO BAEZ	General Maintenance			00:00	. 0	\$35.34
PHILIP J MARCHESE	General Maintenance				0	\$35,34
POILLY J MARCHESE	General Manifemence	OT100	7-070			

Total Labor \$288.47

Too	ie	/\/	-	h	1	le

				(OOD) PENIENG
Line Cost	Hours	Rate per Hour	Description	Tool/Vehicle
\$118,50	01:30	\$79.00	PICK UP 2020 FORD F350 YW	PU461
\$196.50	01:30	\$131.00	TRUCK DUMP 2010 INTER 7300 YW (T-241)- 6 Wheeler	TD690
\$157,50	01:30	\$105.00	TRUCK DUMP 2011 FORD F350 YELLO (T-195) - Power Wagons	TD703
* \$157.50	01:30	\$105,00	POWER WAGON 2015 T-245	TD728
\$196.50	01:30	\$131.00	6 WHEELER 2015 LTC AM8533	TD730
				107301

Total Equipment \$826.50

**		-	'la	10
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FIELCHI	Material Cost Per Unit	Units	Line Cost
	Administrative Fee \$750.00	. 1	\$750.00
L		Total Materials	\$750.00

Grand Total

\$1864.97

Description of Work:

CLEAN UP 13 DOGWOOD PLACE MS

Name: PETER BROWN

Signature:

Title: DIRECTOR OF HIGHWAY OPERATIONS

Date: Dec 19, 2022



REVIEWED BY
OFFICE OF TOWN ATTORNEY

WHEREAS, pursuant to Section 135-54(B) of the Code of the Town of Oyster Bay, the Department of Planning and Development, by memorandum dated November 2, 2022, authorized the Highway Department to clean up the premises located at 14 Nassau Street, Syosset, New York 11791, also known as Section 15, Block 2, Lot 22 on the Land and Tax Map of the County of Nassau; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 15, 2023, pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, have requested that the cost of cleaning up the aforementioned premises on December 1, 2022, in the total amount of \$3,455.91, be referred to the County of Nassau for assessment,

NOW, THEREFORE, BE IT RESOLVED, That the request of Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, as set forth in their memorandum dated February 15, 2023, is approved, and the Town Clerk shall file a certified copy of this Resolution with the Clerk of the Legislature of the County of Nassau, so that the amount of \$3,455.91 may be assessed by the Legislature of the County of Nassau against the parcel known as 14 Nassau Street, Syosset, New York 11791, also known as Section 15, Block 2, Lot 22 on the Land and Tax Map of the County of Nassau, at the same time as other taxes are levied or assessed.

- # •

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

Town of Oyster Bay Inter-Departmental Memo

TO:

MEMORANDUM DOCKET

FROM:

Office of the Town Attorney

DATE:

February 15, 2023

SUBJECT:

Property Cleanup Assessment

14 Nassau Street, Syosset, New York 11791

Section 15, Block 2, Lot 22

The Department of Planning and Development, by memorandum dated November 2, 2022, directed the Highway Department to clean the premises located at 14 Nassau Street, Syosset, New York 11791, also known as Section 15, Block 2, Lot 22 on the Land and Tax Map of the County of Nassau. The Highway Department has, by memorandum dated December 15, 2022, advised that the property was cleaned by a crew from the Highway Department on December 1, 2022. The cost incurred by the Town of Oyster Bay was \$3,455.91.

Pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, which allows the Town to be reimbursed for the cost of the work performed, the Highway Department has requested that the cost of said work be referred to the County of Nassau for placement on the Nassau County Tax Assessment Rolls.

Kindly place this matter on the Town Board Action Calendar.

FRANK M. SCALERA TOWN ATTORNEY

Ralph P. Healey

Deputy Town Attorney

RPH:aml Attachments

DEFICE OF TOWN ATTORNEY

PORT PORTORNEY

WHEREAS, pursuant to Section 135-54(B) of the Code of the Town of Oyster Bay, the Department of Planning and Development, by memorandum dated November 2, 2022, authorized the Highway Department to clean up the premises located at 14 Nassau Street, Syosset, New York 11791, also known as Section 15, Block 2, Lot 22 on the Land and Tax Map of the County of Nassau; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 15, 2023, pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, have requested that the cost of cleaning up the aforementioned premises on December 1, 2022, in the total amount of \$3,455.91, be referred to the County of Nassau for assessment,

NOW, THEREFORE, BE IT RESOLVED, That the request of Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, as set forth in their memorandum dated February 15, 2023, is approved, and the Town Clerk shall file a certified copy of this Resolution with the Clerk of the Legislature of the County of Nassau, so that the amount of \$3,455.91 may be assessed by the Legislature of the County of Nassau against the parcel known as 14 Nassau Street, Syosset, New York 11791, also known as Section 15, Block 2, Lot 22 on the Land and Tax Map of the County of Nassau, at the same time as other taxes are levied or assessed.



TOWN OF OYSTER BAY

Inter-Departmental Memo

NOVEMBER 2, 2022

To:

RICHARD LENZ: COMMISIONER/DPW

From:

MICHAEL ESPOSITO: CODE ENFORCEMENT BUREAU

Through:

ELIZABETH L. MACCARONE: COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

Subject:

ななないのでは、これので

14 NASSAU STREET, SYOSSET, NEW YORK 11791

SBL: 15-2-22

Notice of Violation number 08711 was issued to the owner of the above-referenced premises on 10/25/2022 for property non-maintenance, in violation of Chapter 135, Section 52 of the Town Code. More than five days have passed since the Notice was served and the condition still remains.

In accordance with the provisions of Chapter 135, Section 54, I am directing that:

· Cut lawn/vegetation on premises.

Pursuant to the provisions of Chapter 135, Section 54 (C) of the Code, the Town is entitled to be reimbursed for the cost of the work performed by assessment against the owner. In addition, please notify us by fax, the date and time cleanup is completed. Please proceed accordingly.

ELIZABETH L. MACCARONE COMMISSIONER

WICHAEL ESPOSITO

CODE ENFORCEMENT BUREAU

(D) ELM:ME: ml cc: Frank Scalera, Town Attorney





Town of Oyster Bay Department of Planning and Development Town Hall - 74 Audrey Avenue Oyster Bay, New York 11771 (516) 624-6200 FAX (516) 624-6240 www.oysterbaytowa.com

TIMOTHY R. ZIKE DEPUTY COMMISSIONER

ELIZABETH L. MACCARONE COMMISSIONER

November 2, 2022

Estate of John Boslet 14 Nassau Street Syosset, NY 11791

RE: PREMISES: 14 Nassau Street, Syosset, New York, 11791 SECTION 15 BLOCK 2 LOT 22

Dear Property Owner:

Inspections of the above-referenced property have revealed that the premises has not been maintained in accordance with the provisions of Chapter 135, Section 52 of the Code of the Town of Oyster Bay, based in part from the garbage, debris and outdoor storage on the property.

Please be advised that Notice of Violation Number 08711 (copy attached) has been served on 10/25/2022. As of this date, the violation has not been rectified and the conditions at the premises continue to endanger the health, safety and welfare of the residents of the Town of Oyster Bay. Please be further advised that I have directed the Department of Public Works-Highway Division to perform the necessary maintenance, and to take all the necessary steps to recover from you the costs.

Very truly yours,

ELIZABETH L. MACCARONE COMMISSIONER

Michael Esposito

Code Enforcement Bureau

© ELM:ME:ml Enclosure



Town of Oyster Bay Inter-Departmental Memo

TO:

FRANK M. SCALERA, TOWN ATTORNEY

FROM:

ELIZABETH L. MACCARONE, COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

DATE:

DECEMBER 22, 2022

SUBJECT:

14 NASSAU STREET, SYOSSET, NEW YORK 11791

SECTION 15, BLOCK 2, LOT(S) 22

The above referenced property was cleaned-up by the Town of Oyster Bay, following the procedures of Chapter 135 (Housing Standards), Article VI (Residential Property Maintenance) of the Code of the Town of Oyster Bay. According to Chapter 135, Section 54 (Compliance with Notice; Assessment of Costs) of the Code of the Town of Oyster Bay, the Town can be reimbursed for the clean-up costs by approving an assessment to the subject property's tax bill. Enclosed are copies of the supporting documentation and costs relating to the clean-up of the subject property. The costs for the subject property's clean-up are as follows:

1) T.O.B. Highway Department Clean-Up Costs: \$3,455.91

It is respectfully requested that your Office take the necessary steps is order to obtain an approval for an assessment of \$3,455.91 to be added to the subject property tax bill in order to be reimbursed for the Town's work to clean-up the subject property.

Thank you for your attention to this matter. If you have any questions, kindly contact Code Enforcement, Margie Lippolt, at extension 6190.

ELIZABETH L. MACCARONE

They beth Proceaux

COMMISSIONER

ME:ml Encls.



day of December, 2007 THIS INDENTURE, made the

John Woseph Boslet, a/k/a Sean J. Boslet, 11 Nassau Street, Syoseet, New York 11791 residing at a/k/a sem a. Bosiet.

carior in the

And the state of t

1,22

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the last will and testament of late of

deceased

party of the first part, and

John Joseph Boslet, a/k/a Sean J. Boslet, Street, Syoseet, New York 11791

party of the second part: WITNESSETH, that the party of the first part, by vinue of the power and authority given in and by said lest will and testament, and in consideration of TEN 00/100 (\$10,00)

paid by the party of the second pain Aid & Villeby grant and release unto the party of the second part, the helps or successors and appropriate party of the second part forever. MICHANAL FAM

ALL that cortain plot piece or parcel of land, with the buildings and improvements thereon elected, situate lying and being in the

"是你是我的这个"大大"的。这个是我 See Schedule

TOGETHER with all right, title and interest, if any, of the party of the first part, in and to any streets and roads abuilting the above described premises to the center lines thereof; TOGETHER with the appurtenances, and also all the estate which the said decedent had at the time of decedent's death in said premises, and also the estate therein, which the party of the first part has or has power to convey or dispose of, whether individually, or by virtue of said will or otherwise; TO HAVE AND TO HOLD the premises herein granted unto the party of the second part, the hairs or successors and assigns of the party of the second part forever,

AND the party of the first part covenants that the party of the first part has not done or suffered anything Whereby the said premises have been encumbered in any way whatever, except as aforesaid. AND the party of the first part, in compliance with Section 13 of the Lien Law, covenants that the party of the first part will receive the consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied first for the purpose of paying the cost of the improvement and will apply the same first to the payment of the cost of the improvement before using any part of the total of the same for any other purpose. The word "party" shall be construed as if it read "parties" whenever the sense of this indenture so requires

IN WITNESS WHEREOF, the party of the first part has duly executed this deed the day and year first above.

IN PRESENCE OF

Standard N.Y.E.T.U. Form 2005 - Executor's Dane - Uniform Acknowledgment

Town of Oyster Bay Inter- Departmental Memo

December 15, 2022

TO:

ELIZABETH L. MACCARONE, COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

FROM:

JOHN C. TASSONE, CHIEF DEPUTY COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

14 NASSAU STREET, SYOSSET

CLEAN-UP

Attached please see "Miscellaneous Highway Cleanup Costs" incurred by the Highway Division. These charges are for the services provided, to rectify the violation by the property owner of the address listed above.

In accordance with the rectification of this violation it is asked that this division be reimbursed in the total amount of \$3,455.91.

If you have any questions pertaining to the above subject, please feel free to contact this office.

JOHN C. TASSØNE

CHIEF DEPUTY COMMISSIONER DEPARTMENT OF PUBLIC WORKS

JCT/kjb

Enc. T & M sheet





MISCELLANEOUS HIGHWAY CLEANUP COSTS NOT COVERED UNDER ROAD RESTORATION

Location (15-2-22) 14 NASSAU ST SYOSSET 11791

Date Dec 1, 2022

Work Order # 100017

La	bor	Cos	ts
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Edbot doors			Regular Rate	Ovetime Hours	Overtime Rate	Line Cost
Employee's Name		Regular Work Hours	Kegniai Kate			1400 54
		04:00	\$45,91	00:00	0	\$183.64
NICHOLAS BENETOS			+45.70	00:00	0	\$161.52
ERIC GOLDEN	General Maintenance	04:00	\$40.38			
F-10 14-74BBBB	General Maintenance	04:00	\$26.44	00:00	0	· \$105.76
PAUL LIZARDOS	Gelieral Manifestance		+50.0F	00:00	n	\$120,20
DORIAN COVEN	General Maintenance	04:00	\$30.05			
	General Maintenance	04:00	\$29.33	00:00	0	\$117.32
ALFRED A STAAB, III	General Palitication			00:00	0	\$92,12
DARIN S RIEFBERG	General Maintenance	04:00	\$23.03	וַטטוּטט	V1	
D10(2)1 0 1(111111					Total Labor	\$780.56

1	Line Cos				Tools/Vehicle
1		Hours	Rate per Hour	Description	Tool/Vehicle
	\$420:0	04:00	\$105.00	TRUCK DUMP 2011 FORD F350 YELLO (T-135) - Power Wagons	
	\$524.0	04:00	\$131.00	TRUCK DOMP 2011 FORD 1330 FELLE (1 1237 1214 Minopier	TD705
1	\$420,0			TRUCK DUMP 2012 INTER 7300 YW (T-131)- 6 Wheeler	TD713
4			\$105,00	TRUCK DUMP 2016 DODGE RAM 3500 - POWER WAGON (T-155)	TD737
1.	\$524.0	04:00	\$131.00	6 WHEELER 2019 INTL HV507 YW	
j	\$1888.0	Total Foundment			TD759

ar-a-stufu				
Materials	Material	Cost Per Unit	Units	Line Cost
	Administrative Fee	\$750.00	1	\$750.00
	Tipping Fee (per ton)	\$88,92	0,42	\$37.35
	119911311-11		Total Materials	\$787,35

\$3455.91 **Grand Total**

Description of Work:

CLEAN UP 14 NASSAU STREET SYOSSET

Name: PÉTER BROWN

Signature:

Title: DIRECTOR OF HIGHWAY OPERATIONS

Date: Dec 7, 2022



WHEREAS, pursuant to Sections 96-15 and 96-20 of the Code of the Town of Oyster Bay, the Department of Planning and Development, by its emergency powers, authorized the Highway Department to secure the dwelling located at, 28 High Street, Farmingdale, New York 11735, also known as Section 49, Block 21, Lot 142 on the Land and Tax Map of the County of Nassau; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 15, 2023, pursuant to Section 96-19 of the Code of the Town of Oyster Bay, have requested that the cost of securing the premises on December 14, 2022, in the amount of \$855.44, be referred to the County of Nassau for assessment,

NOW, THEREFORE, BE IT RESOLVED, That the request of Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, as set forth in their memorandum dated February 15, 2023, is approved, and the Town Clerk shall file a certified copy of this Resolution with the Clerk of the Legislature of the County of Nassau, so that the amount of \$855.44 may be assessed by the Legislature of the County of Nassau against the parcel known as 28 High Street, Farmingdale, New York 11735, also known as Section 49, Block 21, Lot 142 on the Land and Tax Map of the County of Nassau, at the same time as other taxes are levied or assessed.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Town of Oyster Bay Inter-Departmental Memo

TO:

MEMORANDUM DOCKET

FROM:

Office of the Town Attorney

DATE:

February 15, 2023

SUBJECT:

Property Cleanup Assessment

28 High Street, Farmingdale, New York 11735

Section 49, Block 21, Lot 142

By the emergency powers granted to the Department of Planning and Development, the Highway Department secured the premises located at 28 High Street, Farmingdale, New York 11735 also known as Section 49, Block 21, Lot 142 on the Land and Tax Map of the County of Nassau. The Highway Department has, by memo dated December 20, 2022, advised that the property was secured by a crew from the Highway Department on December 14, 2022. The cost incurred by the Town of Oyster Bay was \$855.44.

Pursuant to Section 96-19 of the Code of the Town of Oyster Bay, which allows the Town to be reimbursed for the cost of the work performed, the Highway Department has requested that the cost of said work be referred to the County of Nassau for placement on the Nassau County Tax Assessment Rolls.

Kindly place this matter on the Town Board Action Calendar.

FRANK M. SCALERA TOWN ATTORNEY

Ralph P. Healey Deputy Town Attorney

RPH:aml Attachments

Ken Bishop

From:

Margaret, Lippolt

Sent:

Wednesday, December 14, 2022 12:00 PM

To:

Richard Lenz; John Tassone; Ken Bishop

Cc:

Daniel Kornfeld, Peter Brown; Leslie Maccarone; Timothy R. Zike; Michael Esposito; Kevin

Ċońway

Subject:

28 High St., Farmingdale 49-21-142

Good Morning,

Inspector Conway was at premises this morning, rear window is open. Please secure/board rear open window at above referenced address.

Thank you, Margie Lippoit for Michael Esposito Code Compliance Bureau Town of Oyster Bay 74 Audrey Avenue Oyster Bay, New York 11771 516-624-6190 mlippolt@oysterbay-ny.gov



day of December

in the year 2004

ls to an amilivided one half interest, residing at 28

High Street, Farmingdale, New York 11735

party of the first part, and

residing at 26 Bernard Street, Farmingdale, New York 11735

Sec. 19

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347/14

BIKEZE

LOTY (42

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party of the second part.

Which is the party of the first part, in consideration of Ten Bolling and other valuable consideration politics the party of the second part, the heirs or second and assigns of the party of the second part, does not past and release and the party of the second part, the heirs or second and assigns of the party of the second part forever.

ATA, that certain plot, piece or pared of lend, with the buildings and improvements thereon erected, climate, tying and being in the

See Schedule A affacted hereto and made a part hereof.

BEING AND INTENDED TO BE, the same premises conveyed by deed from ated 12/4/97 and recorded on 1/12/98 in Liber 10866 Page 1092 in the Massau County Clerk's Office.

TOTETHER with all right, title and interest if any, of the party of the first part of, in said to any stream and reads abutting the above-described primities to the conteillnes thereof. TOTETHER with the appartenances and all the estate and rights of the party of the first part in and to said premises; TOHAYEAND TO HOLD the party seven granted trate the party of the second part, the first parts or successors and assigns of the party of the second part interes.

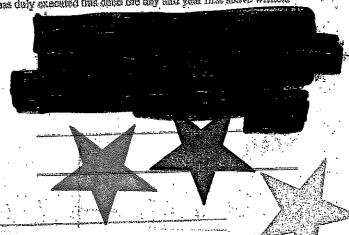
AND the party of the first part coveragits fact the pasty of the thirt part bas not done or suffered envising whereby the said premises have been injurificated in any that whatever, except as aforesaid.

AND the party of the first part in compliance with Section 13 of the Lieu Law, coverants that the party of the first that will receive in consideration for this conveyance and will hold the right to receive such consideration as a trust fund to be applied receive in the party of the cost of the cost of the fact for the purpose of paying the cost of the cost of the large overhead and will apply the same first to the payment of the cost of the large for any other purpose.

The word "purty" shall be construed as if it read "parties" whenever the sense of this indenture so requires.

IN WITHERS WHEREOF, the party of the first past has duly executed this deed the day and year first above writes.

IN PRESENCE IN:



Town of Oyster Bay Inter-Departmental Memo

TO:

FRANK M. SCALERA, TOWN ATTORNEY

FROM:

ELIZABETH L. MACCARONE, COMMISSIONER DEPARTMENT OF PLANNING AND DEVELOPMENT

DATE:

DECEMBER 22, 2022

SUBJECT:

28 HIGH STREET, FARMINGDALE, NEW YORK 11735

SECTION 49, BLOCK 21, LOT(S) 142

The above referenced property was boarded-up by the Town of Oyster Bay, following the procedures of Chapter 135 (Housing Standards), Article VI (Residential Property Maintenance) of the Code of the Town of Oyster Bay. According to Chapter 135, Section 54 (Compliance with Notice; Assessment of Costs) of the Code of the Town of Oyster Bay, the Town can be reimbursed for the board-up costs by approving an assessment to the subject property's tax bill. Enclosed are copies of the supporting documentation and costs relating to the board-up of the subject property. The costs for the subject property's board-up are as follows:

1) T.O.B. Highway Department Board-Up Costs: \$855.44

It is respectfully requested that your Office take the necessary steps is order to obtain an approval for an assessment of \$855.44 to be added to the subject property tax bill in order to be reimbursed for the Town's work to board-up the subject property.

Thank you for your attention to this matter. If you have any questions, kindly contact Code Enforcement, Margie Lippolt, at extension 6190.

ELIZABETH L. MACCARONE

COMMISSIONER

ME:ml Encls.



Town of Oyster Bay Inter- Departmental Memo

December 20, 2022

TO:

ELIZABETH L. MACCARONE, COMMISSIONER

DEPARTMENT OF PLANNING AND DEVELOPMENT

FROM:

JOHN C. TASSONE, CHIEF DEPUTY COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

28 HIGH STREET, FARMINGDALE

BOARD-UP

Attached please see "Miscellaneous Highway Cleanup Costs" incurred by the Highway Division. These charges are for the services provided, to rectify the violation by the property owner of the address listed above.

In accordance with the rectification of this violation it is asked that this division be reimbursed in the total amount of <u>\$855.44</u>.

If you have any questions pertaining to the above subject, please feel free to contact this office.

JOHN C. TASSONE

CHIEF DEPUTY COMMISSIONER DEPARTMENT OF PUBLIC WORKS

JCT/kjb

Enc. T & M sheet





MISCELLANEOUS HIGHWAY CLEANUP COSTS NOT COVERED UNDER ROAD RESTORATION

Location (49-21-142) 28 HIGH ST FARMINGDALE 11735

Date Dec 14, 2022

Work Order # 101002

abor Costs		Regular Work Hours	Regular Rate	Ovetime Hours	Overtime Rate	Line Cost
Employee's Name		01:00	\$26.44	00:00	0	\$25,44
ALBERT MAZLIAH	General Maintenance	01:00	\$2011 ti		Total Labor	\$26,44
•				•		
ools/Vehicle				Rate per Hour	Hours	Line Cost
Tool/Vehicle		·	Description		01:00	\$79.00
TU052	T	RUCK UTILITY 2012 FORD	F-350 YW (RR911)	\$79.00		\$79,00
-					Total Equipment	4.2,00
laterials			Material	Cost Per Unit	Units	Line Cost
		——————————————————————————————————————	Administrative Fee	\$750.00	1	\$750.00
					Total Materials	\$750.00
			-		Grand Total	\$855.44
					With the second	
escription of Work:				•		
OARD UP 28 HIGH STREET F	FM .					
		· 00 B			•	
	Ciona	iture: With 2				
	Signe	(44) 44		•		

Name: PERER BROWN

TITLE: DIRECTOR OF HIGHWAY OPERATIONS

Date: Dec 19, 2022



Reviewed By Office of Town Attorney WHEREAS, by Resolution No. 292-2019, adopted May 7, 2019, the Town Board awarded Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, to Welsbach Electrical Corp. of Long Island, for the initial contract period of May 7, 2019 through May 6, 2020, with an option for four (4) one (1) year extensions upon the same terms of the original contract; and

WHEREAS, by Resolution No. 26-2020, adopted May 5, 2020, the Town Board exercised the option for a first extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, with Welsbach Electrical Corp. of Long Island, renewing for the contract period of May 7, 2020 through May 6, 2021, upon the same terms of the original contract; and

WHEREAS, by Resolution No. 256-2021, adopted May 4, 2021, the Town Board exercised the option for a second extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, with Welsbach Electrical Corp. of Long Island, renewing for the contract period of May 7, 2021 through May 6, 2022, upon the same terms of the original contract; and

WHEREAS, by Resolution No. 349-2022, adopted May 10, 2022, the Town Board exercised the option for a third extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, with Welsbach Electrical Corp. of Long Island, renewing for the contract period of May 7, 2022 through May 6, 2023, upon the same terms of the original contract; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated February 17, 2023, requested Town Board authorization to exercise the fourth and final one-year extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Service throughout the Town of Oyster Bay, with Welsbach Electric Corp. of Long Island, for the period commencing May 7, 2023 through May 6, 2024, at the same prices, conditions and terms provided for in the original contract, in an amount not to exceed \$500,000.00; and

WHEREAS, Commissioner Lenz by said memorandum, advised the Town Board that, to date, Welsbach Electrical Corp. of Long Island's work under Contract No. PRE19-194 has been satisfactorily completed; and

WHEREAS, the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and Contract No. PRE19-194 with Welsbach Electrical Corp. of Long Island is hereby extended, for the period from May 7, 2023 through May 6, 2024, upon the same prices, conditions, and terms as provided in the original contract, in an amount not to exceed \$500,000.00.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

February 17, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

REQUEST EXTENSION OF REQUIREMENTS CONTRACT FOR

PARKS ELECTRICAL SERVICES THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. PRE19-194

The Department of Public Works has reviewed the work performed by Welsbach Electrical Corp. of Long Island with respect to the above-mentioned contract under contract number PRE19-194 which was extended by the Town Board on May 10, 2022, Resolution No. 349-2022. Based upon the terms of the subject Contract and the performance of the Contractor we find that it is in the best interests of the Town to extend this Contract.

Attached is a letter dated February 16, 2023 from Welsbach Electrical Corp. of Long Island requesting the contract be extended for 1 year, as per the contract specifications at the same terms, conditions and pricing. This will be the fourth and final extension allowable by the contract specifications. The contract duration will be May 7, 2023 through May 6, 2024.

In addition, it is hereby requested the annual amount not to exceed \$500,000.00 be authorized for the use of the above-mentioned contract for various locations throughout the Town of Oyster Bay, as per the contract specifications.

The Office of the Inspector General has reviewed the contract and the proposed vendors' disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

Therefore, the Department of Public Works recommends that Contract No. PRE19-194, Requirements Contract for Parks Electrical Services throughout the Town of Oyster Bay, be extended for 1 year at the same terms, conditions and pricing at an annual amount not to exceed \$500,000.00, to May 6, 2024.

> RICHARD W. LENZ, F COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

Attachment

Steven C. Ballas, Comptroller

PRE19-194 extend electrical requirements 4th year

February 16, 2023

Town Of Oyster Bay Department of Public Works 150 Miller Place Syosset, New York 11791-5699

Re: R

Request for Contract Extension

PRE 19-194

Gentlemen:

Welsbach Electric Corp., of L.I. is hereby respectfully requesting to renew contract No. PRE 19-194 for the Department of Parks Electrical Requirements Service Contract throughout the Town of Oyster Bay for an additional year beginning May 7, 2023 under the same terms, conditions and pricing as awarded in the original contract.

Federal Tax ID#

Thank you for you consideration and we look forward to being of continued service.

Very truly yours, Welsbach Electric Corp., L.I.

Kevin Gmelin Superintendent

cc: Tim Miller President/CEO

WHEREAS, by Resolution No. 292-2019, adopted May 7, 2019, the Town Board awarded Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, to Welsbach Electrical Corp. of Long Island, for the initial contract period of May 7, 2019 through May 6, 2020, with an option for four (4) one (1) year extensions upon the same terms of the original contract; and

WHEREAS, by Resolution No. 26-2020, adopted May 5, 2020, the Town Board exercised the option for a first extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, with Welsbach Electrical Corp. of Long Island, renewing for the contract period of May 7, 2020 through May 6, 2021, upon the same terms of the original contract; and

WHEREAS, by Resolution No. 256-2021, adopted May 4, 2021, the Town Board exercised the option for a second extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Services Throughout the Town of Oyster Bay, with Welsbach Electrical Corp. of Long Island, renewing for the contract period of May 7, 2021 through May 6, 2022, upon the same terms of the original contract; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated April 25, 2022, requested Town Board authorization to exercise the third one-year extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Service throughout the Town of Oyster Bay, with Welsbach Electric Corp. of Long Island, for the period commencing May 7, 2022 through May 6, 2023, at the same prices, conditions and terms provided for in the original contract, in an amount not to exceed \$500,000.00; and

WHEREAS, Commissioner Lenz by said memorandum, informed the Town Board that, to date, Welsbach Electrical Corp. of Long Island's work under Contract No. PRE19-194 has been satisfactorily completed in a timely manner,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and Contract No. PRE19-194 with Welsbach Electrical Corp. of Long Island is hereby extended, *nunc pro tunc*, for the period from May 7, 2022 through May 6, 2023, upon the same prices, conditions, and terms as provided in the original contract, in an amount not to exceed \$500,000.00.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye .
Councilman Hand	Absent
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



Reviewed By Milce of Town Attorney

WHEREAS, by Resolution No. 900-2022, adopted on December 13, 2022, the Town Board authorized the Department of Public Works to enter into Contract No. PWC07-22 with N&P Engineering, Architecture and Land Surveying, PLLC, to provide On-Call Engineering Services for a two (2) year term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, N&P Engineering, Architecture and Land Surveying, PLLC, provided such services in connection with Contract No. DP23-250, Burns Park Majors Field and Practice Area Turf Replacement; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated February 17, 2023, stated that the design for Contract No. DP23-250 has been completed, and that the Department of Public Works has approved the plans and specifications, with an estimated construction time for completion of 90 days; and

WHEREAS, Commissioner Lenz, by said memorandum, requested that the Town Board authorize the Department of General Services, Division of Purchasing, proceed with setting a bid date for receiving bids for the contract, and requested further, that the Department of General Services, Division of Purchasing, contact the Department of Public Works, Division of Engineering, to establish a bid date,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and the Department of General Services, Division of Purchasing is authorized and directed to proceed with the bidding phase for Contract No. DP23-250, and to proceed with setting a bid date for receiving bids.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

ACCEPTANCE OF THE DESIGN & REQUEST TO ENTER BID &

CONSTRUCTION PHASE

BURNS PARK MAJORS FIELD AND PRACTICE AREA TURF REPLACEMENT

CONTRACT NO. DP23-250

Town Board Resolution No.900-2022 authorized N & P Engineering, Architecture & Land Surveying, PLLC, to perform engineering services relative to the above-mentioned contract.

The design has been completed and the Commissioner of Public Works has approved the plans and specifications. The estimated construction time for completion of this subject contract is 90 calendar days.

It is hereby requested that the Town Board authorize by Resolution that the Division of Purchasing, by copy of this memorandum, shall proceed with setting a bid date for receiving bids for this contract.

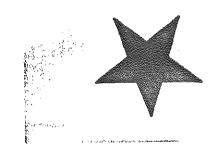
RICHARD W. LENZ, P

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

cc: Steven C. Ballas, Comptroller
Ralph Raymond, Commissioner/General Services
Joseph G. Pinto, Commissioner/Parks

DP23-250 DOCKET PERMISSION TO BID



Meeting of December 13, 2022

Resolution No.900-2022

WHEREAS, by Resolution No. 739-2021, adopted on December 7, 2021, the Town Board authorized N&P Engineering, Architecture & Land Surveying, PLLC, to provide On-Call Engineering Services in connection with Contract No. PWC07-22, Site Development, for a two-year term, commencing January 1, 2022 through December 31, 2023; and

WHEREAS, Russell Z. Scott, P.E., Senior Partner, N&P Engineering, Architecture & Land Surveying, PLLC, by letter dated October 24, 2022, described the scope of work to be performed under Contract No. PWC07-22, including preparation of construction documents and providing construction oversight for the replacement of the "Majors" baseball field and the north soccer practice synthetic turf fields at John J. Burns Park, Massapequa; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated November 16, 2022, requested Town Board authorization for N&P Engineering, Architecture & Land Surveying, PLLC, to provide the aforesaid On-Call Engineering Services under Contract PWC07-22, and that the Comptroller be directed to issue an encumbrance order in an amount not to exceed \$59,500.00 for this purpose, with funds available for payment in Account No. PKS H 7197 20000 000 2102 001, Project ID No. 2102PKSA-03; and

WHEREAS, the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved, and N&P Engineering, Architecture & Land Surveying, PLLC, is hereby authorized to provide the aforementioned engineering services in connection with Contract No. PWC07-22, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount not to exceed \$59,500.00 for this purpose, with funds available for payment in Account No. PKS H 7197 20000 000 2102 001, Project ID No. 2102PKSA-03.

Supervisor Saladino	Ayc
Councilwoman Johnson	Absent
Councilman Imbroto	Absent
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye





Reviewed By Office of Town Attorney

WHEREAS, by Resolution No. 743-2021, adopted on December 7, 2021, the Town Board authorized Cashin Associates, P.C., to provide On-Call Engineering Services Relative to Environmental Science in connection with Contract No. PWC12-22, for a two-year term, commencing January 1, 2022 through December 31, 2023; and

WHEREAS, Gregory T. Greene, P.G., Director of Environmental Programs, Cashin Associates, P.C., by letter dated November 15, 2022, described the scope of work to be performed under Contract No. PWC12-22, engineering services related to technical assistance to the Department of Environmental Resources in relation to various harbor management programs, and requested approval to utilize Bay Environmental Consulting, LLC., as a sub consultant for said project; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated February 17, 2023, requested Town Board authorization for Cashin Associates, P.C., to provide the aforesaid On-Call Engineering Services under Contract PWC12-22, that Bay Environmental Consulting, LLC. be approved as a sub-consultant for said project, and that the Comptroller be directed to issue an encumbrance order in an amount not to exceed \$112,000.00 for this purpose, with funds available for payment in Account No. DER A 8090 44500 000 0000; and

WHEREAS, the Office of the Inspector General has reviewed the proposed vendors' disclosure questionnaires and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are approved, and Cashin Associates, P.C. is hereby authorized to provide the aforementioned engineering services in connection with Contract No. PWC12-22, and Bay Environmental Consulting, LLC. is hereby authorized to be a sub-consultant for said project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount not to exceed \$112,000.00 for this purpose, with funds available for payment in Account No. DER A 8090 44500 000 0000

#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

ON-CALL ENGINEERING SERVICE REQUEST

RELATIVE TO ENVIRONMENTAL SCIENCE

AND USE OF SUB-CONSULTANT CONTRACT NO. PWC12-22

ACCOUNT NO.: DER A 8090 44500 000 0000

The consultant, Cashin Associates, P.C., has been approved by the Commissioner of Public Works to provide engineering services under On-Call Contract No. PWC12-22 by Resolution No. 743-2021 for the subject project.

As requested by the Department of Environmental Resources, attached is a letter dated November 15, 2022 from Cashin Associates, P.C. regarding the scope of work to be performed in an amount not to exceed \$112,000.00. Services to be performed include technical assistance to the Department of Environmental Resources with various harbor management programs.

Attached is an availability of funds in the amount of \$112,000.00 to satisfy said engineering costs from the Director of Finance indicating that funds are available in Account No. DER A 8090 44500 000 0000.

Also, the office of Cashin Associates, P.C. requests to continue to utilize, as a sub-consultant, Bay Environmental Consulting, LLC for testing and analysis services relative to this assignment.

The Office of the Inspector General has reviewed the proposed consultant's and sub-consultant's disclosure questionnaires and is satisfied that the Procurement Policy has been fulfilled.

It is hereby requested that the Town Board authorize, by Resolution, Cashin Associates, P.C. under Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Science and requests that the Comptroller be directed to issue an encumbrance order for this purpose, and to authorize, as sub-consultant, Bay Environmental Consulting, LLC.

RICHARD W. LENZ,

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

Attachments

cc: Steve C. Ballas, Comptroller

Louis Savinetti, Commissioner/Environmental Resources



ON-CALL CONSULTANT SERVICE / REQUIREMENTS CONTRACT REQUEST FOR AVAILABILITY OF FUNDS

|--|

Requesting Division/Department ENVIRONMENTAL RESOURCES

THIS SECTION TO BE COMPLETE	D BY DEPARTMENT ADMINISTERING ON-CALL CONSULTANT CONTRACT				
Contract Number	PWC12-22				
Contract Period	JANUARY 1, 2022 - DECEMBER 31, 2023				
Consultant/Contractor_	CASHIN ASSOCIATES, P.C.				
Discipline	ENVIRONMENTAL SCIENCE				
Total Authorization	\$327,000.00				
Resolution No.	743-2021 Date 12/7/2021				
Funded To Date	\$215,000.00				
Amount Requested	\$112,000.00				
Account To Be Used	DER A 8090 44500 000 0000				
Description Of Work	work is not related to a Capital Project, specify the nature of the				
	SERVICES FOR 2023 HARBOR MANAGEMENT PROGRAMS				

Work To Be Completed in A "No" response will require Tow	Contract Period: Yes X No				
Required Insurances Are I A "No" response will prevent furt					
Required 50% Performance Bon	d For This Request In Effect: Yes No N/A X				
1	Amount of Bond \$ partment DPW Approval				
Requesting Division(0)	DPW Approval Only To Be Executed By The Commissioner				
Signature	Signature Da Gan De Ceny				
Genty Genty iss					
Date	Date 2/12/23				
THIS SECTION TO	D BE COMPLETED BY THE DIRECTOR OF FINANCE				
Amount Requested 112,000.00					
Unemcumbered Balance Z80 200. Jo					
is The Account To Be Used Consistent W	th The Nature Of Work Listed Above?				
Signature	Date 2/16/23				



TOWN OF OYSTER BAY

WORK ORDER



		YOU
This Section To Be Comple	ted By The Department O	f Public Works
Work Order No.	EO No	
	Contract Start	
Contract No. PWC12-22	· ·	12/31/2023
001111011101 101 1101 1101 1101 1101 1	_ Outrided End	12/3/12/023
Commencement Date	JANUARY 1, 2023	
No claim shall be paid for work p	erformed prior to the	Commencement Date
Vendor Name and Address		
CARLINA	(AGGGGIATTO DO	
CASHIN	ASSOCIATES, P.C.	· ·
1200 VETERA	NS MEMORIAL HIGHWA	Y
HAUPPAU	GE, NEW YORK 11788	
The state of the s		
Requesting Town Department	ENVIRONMENT	AL RESOURCES
Contact COMM.	LOUIS SAVINTETTI	Phone 516-677-5802
		
Description of Work to be Performed (Attach Detail	ir Necessary)	
ENGINEERING SERVICES TOWARI	DS 2023 HARBOR MANA	GEMENT PROGRAMS
•		

This work order shall not exce	ed \$	\$112,000.00
Please notify the above profitioned conta		
Requesting pivision Department		nt Of Public Works Approval Executed By The Commissioner
(HXX)	-	
Signature	Signature	sachan in
Title Commissioner		Commissioner of Public Works
Date	Date	2/17/23

Cashin Associates, P.C.
ENGINEERING - PLANNING - CONSTRUCTION MANAGEMENT

November 15, 2022

Louis G. Savinetti, Commissioner Town of Oyster Bay Department of Environmental Resources 150 Mille Place Syosset, NY 11791

Attention: George Baptista, Department of Environmental Resources

RE: Final Draft - Request for Authorization for 2023: Contract PWC 12-22 On-Call Engineering Services Relative to Environmental Science – Harbor Management Program for 2023

Dear Commissioner Savinetti:

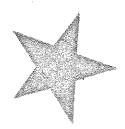
Cashin Associates, P.C. (CA) is submitting this proposal at the request of the Department of Environmental Resources to provide on-call services relating to the Town's harbor management program. This proposal will also provide for the services of a qualified subconsultant, Bay Environmental Consulting, LLC, for technical assistance relating to marine field work, data analysis and other technical work. Services covered by this proposal will provide for a continuation of the harbor management assistance that CA provided in 2022 and prior years, including the development of a draft harbor and shellfish restoration plan. CA has assisted with issues relating to multiple uses of the harbor, development of a Request for Proposal (RFP) for use of underwater lands, development of an aquaculture licensing program, water quality improvements, navigation/mooring issues, NYSDEC and USEPA regulatory issues, and similar harbor use concerns. The harbor is an extremely important resource to the residents and businesses in the Town, and protection and restoration of harbor resources are important objectives of the Town.

The waterfront and harbor areas are utilized by a number of different user groups, and potential conflicts may arise among the groups with regard to navigational needs, shoreline access, water uses in the area, and safety/regulatory requirements. The implementation of harbor management protocols will help to resolve conflicts and safely accommodate multiple activities in the Town's coastal areas, while simultaneously protecting water quality and marine resources. The future of the Town's waterways in terms of aquaculture leases and licenses is also subject to updating as conditions change and new

technologies are utilized. Water quality and habitat protection have been and remain high priorities for the Town in management of its coastal waters.

The specific tasks to be performed as part of this proposal in 2022 are as follows:

- Continued work on a draft shellfish restoration and management plan for Oyster Bay Harbor /
 Cold Spring Harbor, and the initiation of plan development for South Oyster Bay and
 Hempstead Harbor. The need for harbor management plans has grown with changes in
 aquaculture leasing and licensing programs in the Town.
- Assistance with the development of aquaculture licensing operations on underwater lands in Oyster Bay/Cold Spring Harbor in a manner that protects and enhances environmental protection of the harbor and its resources, including finalization of aquaculture licensing agreements.
- Assistance with development of a shellfish aquaculture licensing program in South Oyster Bay, including field studies to identify appropriate locations for such a project, and consultation with NYSDEC regarding program requirements.
- Technical consultation regarding the management of existing leased lands in Oyster Bay Harbor and Cold Spring Harbor, especially considering that current leases are due to expire in 2024.
- Assistance in identification of pollution sources to waterfront areas, and development of recommendations to mitigate such pollution.
- Research on nitrogen-removal technologies available for use by the Town.
- Preparation of conceptual design and permit applications for treatment of stormwater utilizing biological controls at Powerhouse Drain, which is considered to be a major source of stormwater pollution to Hempstead Harbor.
- Research into bay management programs in other regions for possible applications to Oyster Bay coastal areas.
- Meeting with the Town representatives to obtain input on the Town's objectives for the waterfront areas.
- Collection of physical data needed for preparation of harbor management maps, including bathymetric maps utilizing sonar and GPS equipment as needed.



Town of Oyster Bay DPW 11/15/22

Page 3

• Identification of regulatory permits that will be required including any state and federal

approvals, and completion of permit applications as appropriate.

Assistance with harbor management for South Oyster Bay and Hempstead Harbor as requested

by the Town.

Research on possible grant opportunities relating to harbor management for the Town.

• Meetings on bay management as requested by the Town.

Many of the tasks requested by the Town during 2022 and prior years were related to issues that were

unanticipated because of unforeseen changes in harbor conditions or other expected events, such as

water quality incidents, major storms, regulatory issues and other circumstances. Services covered by

the proposal are flexible so that unexpected issues can be addressed with needed expertise in a timely

manner. The scope of this proposal will also be flexible so that unexpected problems can be addressed

in 2023.

CA is requesting a budget of \$112,000 for the services described above for 2023. CA understands that

the Town will identify specific assignments for CA to address as they arise during the year. A

breakdown of this fee by professional labor categories is given in Table 1, attached.

We appreciate the opportunity to submit our proposal, and we would welcome the opportunity to

continue to assist your department with effective management and protection of the Town's coastal

water resources.

Please do not hesitate to contact me if you have any questions or require additional information.

Very truly yours,

CASHIN ASSOCIATES, P.C.

Gregory T. Greene, P.G.

Director of Environmental Programs

GTG/lak



Request for Authorization for 2023: On-Call Engineering Services Relative to Environmental Science

Harbor Management Program for 2023

BREAKDOWN BY PERSONNEL/HOURS

Title	Billing Rate		Billing Rate Total Hours		Fee	
Principal	\$	175.00	200	\$	35,000.00	
Senior Environmental Scientist	\$	150.00	100	\$	15,000.00	
Senior Engineer	\$	150.00	80.	\$	12,000.00	
Engineer	\$	125.00	112	\$	14,000.00	
GIS Specialist	\$	140.00	100	\$	14,000.00	
Environmental Technician	\$	80.00	50	\$	4,000.00	
Environmental Planner	\$	120.00	50	\$	6,000.00	
TOTAL			692	\$	100,000.00	

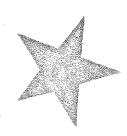
Subconsultant Expenses: \$

12,000.00

Subconsultant- Bay Environmental Consulting L.L.C. - Technical support for water quality and wetland issues. Sampling equipment, boat supplies, sample analyses and technical support as needed depending on project requirements.

Total Budget: \$

112,000.00



WHEREAS Richard W. Lenz, P.B., Commissioner, Department of Public Works/Highway, by memorandum dated November 22, 2021, advised that a Request for Proposals for On-Call Engineering Services Relative to Environmental Science, was issued in accordance with the terms and specifications contained in Contract No. PWC12-22, for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, in response to the aforementioned Request for Proposals, eight (8) responses were received by the Division of Engineering; and

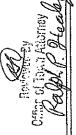
WHEREAS, Commissioner Lenz, by said memorandum, stated that after review of the Division of Engineering's preliminary recommendations, performed in compliance with the requirements of Guidelines 6 and 9 of the Town of Oyster Bay Procurement Policy, and in conjunction with the current workload, the Department selected D & B Engineers and Architects, DPC, Lockwood, Kessler & Bartlett, Inc., N & P Engineering, Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP; and

WHEREAS, Commissioner Lenz, by said memorandum, requested Town Board authorization for the Department of Public Works/Highway to enter into Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Services, with D & B Engineers and Architects, DPC, Lockwood, Kessler & Bartlett, Inc., N & P Engineering & Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP., for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, the Office of the Inspector General reviewed the Request For Proposals and the proposed vendors' disclosure questionnaires, and is satisfied that the Town of Oyster Bay Procurement Policy was fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved, and the Department of Public Works/Highway is hereby authorized to enter into Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Science, with D & B Engineers and Architects, DPC, Lockwood, Kessler & Bartlett, Inc., N & P Engineering & Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP, for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023.

3 70770 1150	
Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Absent





WHEREAS, by Resolution No. 743-2021, adopted on December 7, 2021, the Town Board authorized Cashin Associates, P.C., to provide On-Call Engineering Services Relative to Environmental Science in connection with Contract No. PWC12-22, for a two-year term, commencing January 1, 2022 through December 31, 2023; and

WHEREAS, Gregory T. Greene, P.G., Director of Environmental Programs, Cashin Associates, P.C., by letter dated November 15, 2022, described the scope of work to be performed under Contract No. PWC12-22, engineering services related to technical assistance to the Department of Environmental Resources in relation to various shellfish management programs, and requested approval to utilize Bay Environmental Consulting, LLC., as a sub consultant for said project; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated February 17, 2023, requested Town Board authorization for Cashin Associates, P.C., to provide the aforesaid On-Call Engineering Services under Contract PWC12-22, that Bay Environmental Consulting, LLC. be approved as a sub-consultant for said project, and that the Comptroller be directed to issue an encumbrance order in an amount not to exceed \$120,000.00 for this purpose, with funds available for payment in Account No. DER A 8090 44500 000 0000; and

WHEREAS, the Office of the Inspector General has reviewed the proposed vendors' disclosure questionnaires and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are approved, and Cashin Associates, P.C. is hereby authorized to provide the aforementioned engineering services in connection with Contract No. PWC12-22, and Bay Environmental Consulting, LLC. is hereby authorized to be a sub-consultant for said project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount not to exceed \$120,000.00 for this purpose, with funds available for payment in Account No. DER A 8090 44500 000 0000.

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Supervisor Saladino .	Ayc
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ayç

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS/HIGHWAY

SUBJECT:

ON-CALL ENGINEERING SERVICE REQUEST

RELATIVE TO ENVIRONMENTAL SCIENCE

AND USE OF SUB-CONSULTANT

CONTRACT NO. PWC12-22

ACCOUNT NO.: DER A 8090 44500 000 0000

The consultant, Cashin Associates, P.C., has been approved by the Commissioner of Public Works to provide engineering services under On-Call Contract No. PWC12-22 by Resolution No. 743-2021 for the subject project.

As requested by the Department of Environmental Resources, attached is a letter dated November 15, 2022 from Cashin Associates, P.C. regarding the scope of work to be performed in an amount not to exceed \$120,000.00. Services to be performed include technical assistance to the Department of Environmental Resources with various shellfish management programs.

Attached is an availability of funds in the amount of \$120,000.00 to satisfy said engineering costs from the Director of Finance indicating that funds are available in Account No. DER A 8090 44500 000 0000.

Also, the office of Cashin Associates, P.C. requests to continue to utilize, as a sub-consultant, Bay Environmental Consulting, LLC for testing and analysis services relative to this assignment.

The Office of the Inspector General has reviewed the proposed vendors, and sub-consultants disclosure questionnaires and is satisfied that the Procurement Policy has been fulfilled.

It is hereby requested that the Town Board authorize, by Resolution, Cashin Associates, P.C. under Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Science and requests that the Comptroller be directed to issue an encumbrance order for this purpose, and to authorize, as sub-consultant, Bay Environmental Consulting, LLC.

RICHARD W. LENZ, P.E COMMISSIONER

DEPARTMENT OF PUBLIC WORKS/HIGHWAY

Attachments

cc: Steve C. Ballas, Comptroller

Louis Savinetti, Commissioner/Environmental Resources

Signature

ON-CALL CONSULTANT SERVICE / REQUIREMENTS CONTRACT REQUEST FOR AVAILABILITY OF FUNDS

SE S	t starting s	WEGGED! I OK AVMEMBIE!! I OF FUILDS				
Requesting Division/Department ENVIRONMENTAL RESOURCE THIS SECTION TO BE COMPLETED BY DEPARTMENT ADMINISTERING ON-CALL CON						VO VOD
THIS SECT	TION TO BE COMPLETED	BY DEPARTMENT	ADMINISTERING	ON-CALL CO	NSULTANT (CONTRACT
	Contract Number		PWC12-22	2		
	Contract Period	JANUA	RY 1, 2022 - DECE	MBER 31, 20	23	
	Consultant/Contractor		CASHIN ASSOCIA	TES, P.C.		
	Discipline	E	NVIRONMENTAL	SCIENCE		
	Total Authorization	THE STATE OF THE S	\$447,000.00	0		
	Resolution No.	743-20	21	Date	12/7/2021	
	Funded To Date		\$327,000.00) .		
	Amount Requested		\$120,000.00	n . '		
	Account To Be Used	DERA	8090 445a	000 00	∞	
W A' Re	e Cepital Account is used and word quested service that qualifies it as ENGINEERING SEF Ork To Be Completed in Co "No" response will require Town Bo equired insurances Are in El "No" response will prevent further p quired 50% Performance Bond Fo	a Capital Expense. RVICES FOR 2023 : Intract Period: pard authorization to extend authorization au	SHELLFISH MANA Yes nd the contract period. Yes	GEMENT PRO		<u>x</u>]
Signature Title Date	Commission Department of the Commission of the C	E COMPLETED	Signature 5	DPW Appi Be Executed By Commissione 2/17 CTOR OF F	The Commission PCenter of Public W 23	}
Une	moumbered Balance 28	,			······································	
	o Be Used Consistent With Th	7	ted Above?	Yes	SP No	

Date



TOWN OF OYSTER BAY

WORK ORDER



This Section To Be Completed By To	he Department Of Public Works
Work Order No.	E.O. No.
	Contract Start 1/1/2022
Contract No. PWC12-22	Contract End 12/31/2023
Commencement DateJANU	ARY 1, 2023
No claim shall be paid for work perform	
Vendor Name and Address	
CASHIN ASSOC	IATES, P.C.
1200 VETERANS MEM	
HAUPPAUGE, NEW	
Requesting Town Department	
Description of Work to be Performed (Attach Detail If Necess	
ENGINEERING SERVICES TOWARDS 2023 S	HELLFISH MANAGEMENT PROGRAMS
This work order shall not exceed	
Please notify the above mentioned contact perso	n 48 hours prior to commencing any work.
Requesting Division/Department	Only To Be Executed By The Commissioner Signature 122 On Commissioner
Title Commissioner	Commissioner of Public Works
Date	Date 2/13/23

Cashin Associates, P.C.
ENGINEERING - PLANNING CONSTRUCTION MANAGEMENT

November 15, 2022

Louis G. Savinetti, Commissioner Town of Oyster Bay Department of Environmental Resources 150 Miller Place Syosset, New York 11791

Attention: George Baptista, Department of Environmental Resources

RE: Final Draft - Request for Authorization for 2023: DPW Contract PWC 12-22
On-Call Engineering Services Relative to Environmental Science Shellfish Management for 2023

Dear Commissioner Savinetti:

Cashin Associates, P.C. (CA) is submitting this proposal to provide technical assistance to the Department of Environmental Resources relative to the Town's shellfish management program for 2023. This request will include participation by a subconsultant (Bay Environmental Consulting, LLC) for assistance with field sampling, statistical data analyses and other technical input as needed.

As part of our services during 2022 and prior years, CA assisted the Town with shellfish management and related marine resource issues. This work included sediment and benthic community investigation/mapping, shellfish surveys, water quality investigations and development of shellfish resource management recommendations for Oyster Bay Harbor/Cold Spring Harbor, South Oyster Bay, and Hempstead Harbor. This authorization will provide for a continuation of services relating to shellfish management for the Town, and specifically the continuation of the shellfish stock assessments, sediment condition mapping and shellfish resource assessments initiated in prior years. Additional tasks will be included in the 2023 services as required by the Town.

Background Information

Oyster Bay Harbor/Cold Spring Harbor — Oyster Bay Harbor/Cold Spring Harbor contains important hard clam and oyster resources that support a substantial fishery on public and leased grounds. The Town is committed to protecting and enhancing the long-term viability of the resource and, to that end, has developed and implemented bay management programs to preserve water quality and ecological resources in the harbor complex. The shellfish resources of the Harbor are not only important to commercial and recreational shellfishing, but they also play an important ecological role in the health of the Harbor by providing filtering

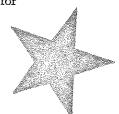
Town of Oyster Bay November 15, 2022 Page 2

capacity, nitrogen removal, food for waterfowl and other species, and other ecological benefits. The services provided by CA in 2022 were directed at providing the technical data and recommendations required by the Town to manage and protect the harbor and its shellfish resources, as well as other technical support as needed during the course of the year.

Shellfish population surveys of the harbor have been performed by CA in 1999, 2007, 2011, 2013, and 2018. The surveys provided data on the distribution and abundance of hard clams and other shellfish, and were utilized to assess the health of the shellfish populations. In 2014, CA completed a detailed study of the Town's Bay Management Area, and in 2015 performed an investigation of sediment type/condition in the inner harbor areas. The prior surveys have provided data to monitor long-term trends in shellfish abundance, and to estimate sustainable yields for the resource. Analysis of shellfish population health and estimated sustainable yield has enabled the Town to assess the effect of harvesting pressure on the resource, and determine the number of commercial shellfish permits that should be issued. The shellfish data also provided information useful to the harbor seeding programs and other habitat enhancement projects. Periodic shellfish surveys are important to ensure that the data are available to the Town for monitoring the status of the resource and the harvesting pressure that can be sustained. These surveys are especially important now given the apparent serious decline in the standing stock of shellfish over the last few years. It is our understanding that the Town will require a shellfish survey of the harbor in 2023 to obtain current data on the shellfish stocks needed for long-term management of the resource.

The data collected in 2015 through 2021 enabled the identification of underwater lands that are optimal for shellfish growth and survival, and provided a scientific basis for selecting areas for shellfish seeding programs and sanctuary placement. Work in 2019-2022 expanded on the use of sediment mapping to identify optimal shellfish habitat in the harbor. Establishment of sanctuary areas can not only help sustain shellfish resources in the bay, but also have benefits for water quality by providing filtering and removal of contaminants. CA also assisted the Town with recommendations on the suitable locations for planting of seed clams and oysters. Work in 2021 also included initial assistance to the Town in establishing new bay management and sanctuary areas. In 2022, CA conducted a survey to determine the status of oysters planted in Bay Management No. 2, to collect data on the growth and survival of planted oysters.

South Oyster Bay - CA's work in South Oyster Bay over the past 20 years has included: shellfish stock survey, eelgrass field assessment, brown tide monitoring, wetland condition assessment, water quality investigations, and other studies relevant to shellfish resources. CA has also assisted in providing field data for



shellfish seeding initiatives. In 2022, a shellfish survey of the bay area was performed, and a report on the findings will be completed by the end of the year.

Hempstead Harbor – CA has assisted with shellfish management in Hempstead Harbor by conducting shellfish and benthic surveys and related water quality investigations. Hempstead Harbor also has commercially important shellfish resources, especially considering the certification for shellfishing that has occurred after initiatives were implemented to improve water quality in the Harbor. Additional plantings of shellfish are planned for the upcoming year.

Scope of Services for 2023

Based on the above considerations and discussion with the Town, services to be provided during 2023 may include the following:

- 1. Application of the sediment data collected in prior years, on both public and leased grounds in Oyster Bay/Cold Spring Harbor, to identify optimal clam and oyster habitat areas. This task will utilize the sediment and benthic maps of key areas of Oyster Bay Harbor and Cold Spring Harbor, to be used to identify potential sanctuary, seeding and aquaculture areas based on scientific analysis, and to assess the quality of sediments in the harbor. The sediment mapping will be useful for interpreting data obtained from studies of suspended sediment and siltation to be performed in the harbor.
- Completion of shellfish surveys to obtain information on the current status of the stock and
 estimates of sustainable yield, or the analysis of existing survey data to assess standing stock, harvest
 limits and management objectives. A shellfish survey for Oyster Bay Harbor / Cold Spring Harbor is
 anticipated for 2023.
- 3. Technical assistance with the proper placement of seed clams and oysters to ensure that they are placed on lands favorable to growth and survival, based on the data collected under item 1 above.
- 4. Technical advice as to the best location for possible shellfish sanctuaries and bay management areas, including possible establishment of areas providing shellfish filtering to improve water quality.
- 5. Any follow-up technical consulting relating to pending, past or future legal actions involving shellfisheries, including the actions contesting the legality of the shellfish leases.
- Utilization of the sediment data collected under tasks 1 and 2 above, to identify possible areas to locate shellfish reserves that can improve water quality in deteriorated areas of the harbor.
- 7. Attendance at shellfish management meetings, other hearings or public meetings as deemed appropriate by the Department.

Town of Oyster Bay November 15, 2022 Page 4

8. Sampling of clams to help investigate possible causes of stress and mortality of clams in the harbor,

including investigation of shellfish predator abundance, if applicable.

 Technical assistance with ways to best utilize the newly established bay management areas to enhance shellfish populations and environmental conditions in the harbor. This work will be based partly on

the Bay Management Area No. 2 survey done in 2022.

10. Review of shellfish landing data provided by NYSDEC to examine trends in harvest.

11. Research into effects of mechanical and hydraulic dredging on shellfish populations and harbor

ecology.

12. Additional technical assistance as deemed necessary by the Town.

Many of the tasks requested by the Town during 2022 and prior years were related to issues that were

unanticipated and arose thoughout the year (e.g. shellfish die-off reports, clam transplant and seeding issues,

conditional opening changes). Services covered by this proposal are flexible so that unexpected issues can be

addressed with needed expertise in a timely manner. The scope of this proposal will also be flexible so that

unexpected issues can be addressed in 2023.

CA recommends that a budget of \$120,000 be established for this work. This includes an amount for Bay

Environmental Consulting, LLC as a subconsultant, and for direct expenses associated with field work (e.g.

boat costs and sampling equipment). CA understands that the Town will identify specific assignments to be

undertaken by CA during the year.

CA's projected breakdown of the fee is given in the attached table.

Please do not hesitate to call me if you have any questions.

Very truly yours,

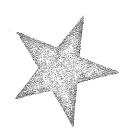
CASHIN ASSOCIATES, P.C.

Migry T. Greene, P.G

Director of Environmental Programs

GTG/lak

1:\PROPOSALS\Proposals\Proposals\Proposals\Town of Oyster Bay DPW\2021 Proposals\2021-007-Sheiffish Memt 2020\2021-007 Lenz Proposal Ltv.Sheiffish Memt do



Request for Authorization for 2023: On-Call Engineering Services Relative to Environmental Science

Shellfish Management for 2023

BREAKDOWN BY PERSONNEL/HOURS

Title		Rate	Total: Hours		Fee
Principal	\$	175.00	200	\$	35,000.00
GIS Specialist	\$	140.00	100	\$	14,000.00
Environmental Scientist	\$	125.00	200	\$	25,000.00
Asst. Biologist/Ecologist	\$	100.00	100	\$	10,000.00
Environmental Technician	\$	80.00	250	\$	20,000.00
TOTALS			850	s	104,000,00
Subconsultant Expenses: \$ 10,000.00					
Subconsultant- Bay Environmental Consulting L.L.C Technical support services related to shellfish sampling and research					
Direct Expenses - Sampling Equipment, Boat Rental				\$	6,000.00
Total Budget:				\$	120,000.00



WHEREAS Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highway, by memorandum dated November 22, 2021, advised that a Request for Proposals for On-Call Engineering Services Relative to Environmental Science, was issued in accordance with the terms and specifications contained in Contract No. PWC12-22, for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, in response to the aforementioned Request for Proposals, eight (8) responses were received by the Division of Engineering; and

WHERHAS, Commissioner Lenz, by said memorandum, stated that after review of the Division of Engineering's preliminary recommendations, performed in compliance with the requirements of Guidelines 6 and 9 of the Town of Oyster Bay Procurement Policy, and in conjunction with the current workload, the Department selected D & B Engineers and Architects, DPC, Lockwood, Kessler & Bartlett, Inc., N & P Engineering, Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP; and

WHEREAS, Commissioner Lenz, by said memorandum, requested Town Board authorization for the Department of Public Works/Highway to enter into Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Services, with D & B Engineers and Architects, DPC, Lookwood, Kessler & Bartlett, Inc., N & P Engineering & Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP., for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, the Office of the Inspector General reviewed the Request For Proposals and the proposed vendors' disclosure questionnaires, and is satisfied that the Town of Oyster Bay Procurement Policy was falfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved, and the Department of Public Works/Highway is hereby authorized to enter into Contract No. PWC12-22, On-Call Engineering Services Relative to Environmental Science, with D & B Engineers and Architects, DPC, Lockwood, Kessler & Bartlett, Inc., N & P Engineering & Architecture & Land Surveying, PLLC, P.W. Grosser, Consulting Engineers, RTP Environmental Associates, Inc., Cashin Associates, P.C. and Cameron Engineering & Associates, LLP, for a two (2) year contract term, commencing on January 1, 2022 through December 31, 2023.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Absen





Reviewed By Office of Town Attorney

WHEREAS, Joseph G. Pinto, Commissioner, Department of Parks, by memorandum dated February 21, 2023, requested Town Board approval to accept the donation from the Syosset Little League (a/k/a Syosset Baseball Association), of a lighted scoreboard to be installed next to the baseball field at Syosset-Woodbury Park; and

WHEREAS, Commissioner Pinto, by said memorandum, advised that the addition of a lighted scoreboard would greatly improve the integrity of the baseball field, while creating an aesthetically appealing enhancement to the park and recommended that the Town accept said donation; and

WHEREAS, the value of the lighted scoreboard is estimated to be \$14,549.99, and upon acceptance of the donation, Account No. PKS A 0001 02705 000 0000 will be credited,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town hereby accepts the donation from Syosset Baseball Association of a lighted scoreboard, with a value of \$14,549.99, to be placed next to the baseball field at Syosset-Woodbury Park.

The foregoing resolution was declared adopted after a poll of the members of the Board; the

Supervisor Saladino	•	Aye
Councilwoman Johnson		Aye
Councilman Imbroto		Aye
Councilman Hand		Aye
Councilman Labriola		Aye
Councilwoman Maier		Aye
Councilwoman Walsh		Ave

vote being recorded as follows:

TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

TO:

MEMORANDUM DOCKET

FROM:

JOSEPH G. PINTO, COMMISSIONER OF PARKS

DATE:

FEBRUARY 21, 2023

SUBJECT:

SYOSSET LITTLE LEAGUE - SYOSSET BASEBALL ASSOCIATION

DONATION FOR SYOSSET-WOODBURY PARK BASEBALL FIELD

Please see the attached letter from League President, Mr. Bradley D. Schnur, on behalf of the Syosset Baseball Association. The league would like to make a donation to the Parks Department of a lighted scoreboard to be installed next to the baseball field at Syosset-Woodbury Park.

The donation value for the scoreboard is \$14,549.99. The Town will be responsible for the installation of the scoreboard. Upon acceptance of the asset donation, account PKS A 0001 02705 000 0000 will be credited.

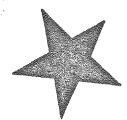
This donation will greatly improve the integrity of the baseball field, while creating an aesthetically appealing enhancement to the park.

The Department of Parks respectfully requests Town Board approval for the Syosset Baseball Association's donation to the baseball field at Syosset-Woodbury Park.

JOSEPH G. PINTO, COMMISSIONER

PARKS DEPARTMENT

JGP/km Att.





February 14, 2023

Joseph G. Pinto, Commissioner Town of Oyster Bay Parks Department 977 Hicksville Road Massapequa, NY 11758

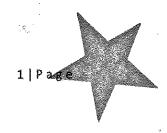
Dear Commissioner Pinto,

Further to my recent discussions with Supervisor Saladino's office and Greg Skupinski of your office, we are writing to inform the Town of Oyster Bay that our organization, the Syosset Little League (a/k/a Syosset Baseball Association), would like to donate \$14,549.99 to the Town of Oyster Bay for the purchase and installation of the following Scoreboard at the Syosset-Woodbury Park 60' Baseball Field, located at Syosset-Woodbury Park, 7800 Jericho Turnpike, Woodbury, NY 11797.

Vendor: BSN Sports PO Box 660176 Dallas, TX 75266-0176 1-800-527-7510 1-800-899-0149 (Fax) www.bsnsports.com

Purchase Details

- 15'x6.5' 7 inning Scoreboard
- 20' Sponsor Panels (2)
- 2'6" x 6'6" Side Panels (1 Set of 2)
- Wireless Remote (1)
- Controller Carry Case (1)
- Shipping to Parks Department
- Printing on Panels following design with BSN Sports
 - o Top Panel: See attached design
 - o Below Panel: See attached design



Left Panel: See attached designRight Panel: See attached design

It is our understanding that with our financial contribution, the Town of Oyster Bay will cover the purchase of the Scoreboard along with all of the costs of the installation (including but not limited to removal and disposal of the existing scoreboard, new Cement footings and steel beams (where necessary), and all electrical required in connection with the project).

We appreciate the opportunity to partner with your office on this project and to improve our permitted field for the families of our community to enjoy and experience.

Should you have any questions, please do not hesitate to contact me.

SYOSSET LITTLE LEAGUE

By:

Bradley D. Schnur, President

(516) 526-9000

bdschnur@gmail.com



BSN SPORTS

PO Box 841393 Dallas, TX 76284-1393 Phone: 800-527-7510 Fax: 800-899-0149 Visit us at www.bsnsports.com

Contact Your Rep

AJ Nathe Email:anathe@bsnsports.com | Phone:972-884-7267

Sold to 1031823 TOWN OF OYSTER BAY PARKS DEPARTMENT A/P 977 HICKSVILLE ROAD MASSAPEQUA NY 11758 Ship To 1031823 TOWN OF OYSTER BAY PARKS DEPARTMENT A/P 977 HICKSVILLE ROAD MASSAPEQUA NY 11758

Quote

Quote #: 21437302

Purchase Order #: QT - Bradley - Scoreboard

Cart Name: Quote Date: 02/15/2023

Quote Valid-to: 03/28/2023 Payment Terms: NT30 Ship Via:

Ordered By: Bradley

Payer 1031823 TOWN OF OYSTER BAY

TOWN OF CYSTER BAY PARKS DEPARTMENT A/P 977 HICKSVILLE ROAD MASSAPEQUA NY 11758

Item Description	Qty Unit	Price Total
15'x 6.5' 7inning Scoreboard Item # - NSPHG	1 EA \$ 14,	549.99 \$ 14,549.99
	Subtotal:	\$14,549,99
	Other:	\$0.00
	Freight:	\$0.00
	Sales Tax:	\$0.00
•	Order Total:	\$14,549.99
	Payment/Credit Applied:	\$0.00
	Order Total:	\$14,549.99

Please review these graphics carefully. Changes requested after acceptance of this quote may result in additional charges. Colors are for proofing only and may vary on different printers, monitors, and finished products.

Welcome to Syosset-Woodbury Park

BALL STRIKE OUT

BALL STRIKE OUT

GUEST

HOME

Home of the Syosset Little League



WHEREAS, pursuant to public notice, bids were duly solicited, and eight (8) bids were received for Contract No. HRR23-257, Requirements Contract for Road Restoration Throughout the Town of Oyster Bay, and said bids were publicly opened and read; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memoranda dated February 17, 2023 and February 28, 2023, advised that in compliance with the Town's Procurement Policy, the bid proposals received for Contract No. HRR23-257, were reviewed by Department of Purchasing, and it was determined that Posillico Civil, Inc., 1750 New Highway, Farmingdale, New York 11735, submitted the lowest responsible and responsive bid in the total weighted amount of \$2,848,722.00; and

WHEREAS, Commissioner Lenz, by said memoranda, reported that Posillico Civil, Inc. has successfully completed such work for multiple local municipalities, and that said agreement with Posillico Civil, Inc. will be for a one-year period starting from the date of the award, with an option for two (2) individual one-year extensions, at the same terms and conditions; and

WHEREAS, The Office of the Inspector General has reviewed the contract and the vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled; and

WHEREAS, Commissioner Lenz, by said memorandum, requested that Contract No. HRR23-257 be awarded to Posillico Civil, Inc., in the total weighted amount of \$2,848,722.00, with an estimated annual budget amount not to exceed \$5,000,000.00, and the Supervisor or his designee, is hereby authorized and directed to execute documents accordingly; and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and Contract No. HRR23-257 is awarded to Posillico Civil, Inc., in the total weighted bid amount of \$2,848,722.00 and the annual budget amount not to exceed \$5,000,000.00, and the Town Supervisor, or his duly appointed designee, is hereby authorized and directed to execute documents accordingly.

#

Supervisor Saladino		Aye
Councilwoman Johnson		Aye
Councilman Imbroto		Aye
Councilman Hand	٠	Aye
Councilman Labriola		Ayc
Councilwoman Maier		Aye
Councilwoman Walsh		Aye



INTER-DÉPARTMENTAL MEMO

FEBRUARY 28, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

SUPPLEMENTAL DOCKET MEMO TO ITEM NO. 30

DOCKET OF FEBRUARY 21, 2023

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENTS CONTRACT FOR ROAD RESTORATION

THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. HRR23-257

In furtherance to Item No. 30 of the docket of February 21, 2023, on February 27, 2023, the Division of Purchasing received bids for the subject project and the Division of Engineering reviewed the bids. Posillico Civil, Inc., 1750 New Highway, Farmingdale, New York 11735, Federal ID No. submitted the lowest responsive bid among eight (8) in the total weighted amount of \$2,848,722.00.

Posillico Civil, Inc. has successfully performed similar work for Town of Hempstead, both Nassau and Suffolk Counties, and New York State Department of Transportation. The vendor has submitted all necessary documentation with their bid, including acknowledgment of contract addenda, and their amount bid contained no errors.

The subject contract is to be effective for one (1) year from date of award. As per contract specifications, upon review of the contract work performed by the contractor, the Town Board shall have the option to either terminate the contract and seek new bids or continue the contract under present terms at no additional cost to the Town of Oyster Bay, for up to two (2) additional one-year extensions.

The Office of the Inspector General has reviewed the Contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

We request that Contract No. HRR23-257 be awarded to Posillico Civil, Inc. in the total weighted bid amount of \$2,848,722.00, and that the annual budget amount be set at \$5,000,000.00.

RICHARD W. LENZ, P.E

COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

cc: Steven C. Ballas, Comptroller

Ralph Raymond, Commissioner/General Services

John Tassone, Chief Deputy Commissioner/DPW-Highway

HRR23-257 DOCKET AWARD POSILLICO



TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO

: MEMORANDUM DOCKET

FROM

: RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENT'S CONTRACT FOR ROAD RESTORATION

THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. HRR23-257

SUPPLEMENTAL MEMO TO FOLLOW

The Division of Purchasing is scheduled to receive bids for the subject contract, which will be followed by a review by the Division of Engineering. A formal recommendation of award for this contract will be provided by supplemental memorandum docket.

It is requested that a space be reserved at the Town Board meeting of March 7, 2023 for the Town Board to take action on the Award of Construction Contract for Requirements Contract for Road Restoration throughout the Town of Oyster Bay, Contract No. HRR23-257.

RICHARD W. LENZ, P.R. COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

Steven Ballas, Comptroller
Ralph Raymond, Commissioner/General Services
John Tassone, Chief Deputy Commissioner/DPW-Highway

HRR23-257 DOCKET AWARD RESERVE



WHEREAS, pursuant to public notice, bids were duly solicited, and two (2) bids were received for Contract No. HFR23-258, Requirements Contract for Fence Replacement Throughout the Town of Oyster Bay, and said bids were publicly opened and read; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memoranda dated February 17, 2023 and February 28, 2023, advised that in compliance with the Town's Procurement Policy, the bid proposals received for Contract No. HFR23-258, were reviewed by Department of Purchasing, and it was determined that The LandTek Group, Inc., 105 Sweeneydale Avenue, Bay Shore, New York 11706, submitted the lowest responsible and responsive bid in the total weighted amount of \$1,325,765.00; and

WHEREAS, Commissioner Lenz, by said memoranda, reported that The LandTek Group, Inc. has successfully completed such work for multiple local municipalities, and that said agreement with The LandTek Group, Inc. will be for a one-year period starting from the date of the award, with an option for four (4) individual one-year extensions, at the same terms and conditions; and

WHEREAS, The Office of the Inspector General has reviewed the contract and the vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled; and

WHEREAS, Commissioner Lenz, by said memorandum, requested that Contract No. HFR23-258 be awarded to The LandTek Group, Inc., in the total weighted amount of \$1,325,765.00, with an estimated annual budget amount not to exceed \$500,000.00, and the Supervisor or his designee, is hereby authorized and directed to execute documents accordingly; and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and Contract No. HFR23-258 is awarded to The LandTek Group, Inc., in the total weighted bid amount of \$1,325,765.00 and the annual budget amount not to exceed \$500,000.00, and the Town Supervisor, or his duly appointed designee, is hereby authorized and directed to execute documents accordingly.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye





INTER-DEPARTMENTAL MEMO

FEBRUARY 28, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

SUPPLEMENTAL DOCKET MEMO TO ITEM NO. 31

DOCKET OF FEBRUARY 21, 2023

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENTS CONTRACT FOR FENCE REPLACEMENT

THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. HFR23-258

In furtherance to Item No. 31 of the docket of February 21, 2023, on February 27, 2023, the Division of Purchasing received bids for the subject project and the Division of Engineering reviewed the bids. The LandTek Group, Inc., 105 Sweeneydale Avenue, Bay Shore, New York 11706, Federal ID No. Submitted the lowest responsive bid among two (2) in the total weighted amount of \$1,325,765.00.

The LandTek Group, Inc. has successfully performed work for the Town of Oyster Bay under the current Requirements Contract for Fence Replacement which is due to expire shortly. The vendor has submitted all necessary documentation with their bid and their amount bid contained no errors.

The subject contract is to be effective for one (1) year from date of award. As per contract specifications, upon review of the contract work performed by the contractor, the Town Board shall have the option to either terminate the contract and seek new bids or continue the contract under present terms at no additional cost to the Town of Oyster Bay, for up to four (4) additional one-year extensions.

The Office of the Inspector General has reviewed the Contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

We request that Contract No. HFR23-258 be awarded to The LandTek Group, Inc. in the total weighted bid amount of \$1,325,765.00, and that the annual budget amount be set at \$500,000.00.

RICHARD W. LENZ, P.E

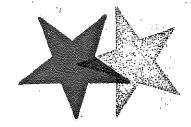
COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

cc: Steven C. Ballas, Comptroller
Ralph Raymond, Commissioner/General Services
John Tassone, Chief Deputy Commissioner/DPW-Highway

HFR23-258 DOCKET AWARD LANDTEK



TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO

: MEMORANDUM DOCKET

FROM

: RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENTS CONTRACT FOR FENCE REPLACEMENT

THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. HFR23-258

SUPPLEMENTAL MEMO TO FOLLOW

The Division of Purchasing is scheduled to receive bids for the subject contract, which will be followed by a review by the Division of Engineering. A formal recommendation of award for this contract will be provided by supplemental memorandum docket.

It is requested that a space be reserved at the Town Board meeting of March 7, 2023 for the Town Board to take action on the Award of Construction Contract for Requirements Contract for Fence Replacement throughout the Town of Oyster Bay, Contract No. HFR23-258.

RICHARD W. LENZ, P.I.
COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

c: Steven Ballas, Comptroller

Ralph Raymond, Commissioner/General Services

John Tassone, Chief Deputy Commissioner/DPW-Highway

HFR23-258 DOCKET AWARD RESERVE



Reviewed By
Office of Town Attorney

WHEREAS, pursuant to public notice, bids were duly solicited, and five (5) bids were received for Contract No. HTR23-259, Requirements Contract for Tree Trimming and Tree Removal Throughout the Town of Oyster Bay, and said bids were publicly opened and read; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memoranda dated February 17, 2023 and February 28, 2023, advised that in compliance with the Town's Procurement Policy, the bid proposals received for Contract No. HTR23-259, were reviewed by Department of Purchasing, and it was determined that Looks Great Services, Inc., 200 East Second Street, Suite 28, Huntington Station, New York 11746, submitted the lowest responsible and responsive bid in the total weighted amount of \$6,999,100.00; and

WHEREAS, Commissioner Lenz, by said memoranda, reported that Looks Great Services, Inc. has successfully completed such work for multiple local municipalities, and that said agreement with Looks Great Services, Inc. will be for a one-year period starting from the date of the award, with an option for four (4) individual one-year extensions, at the same terms and conditions; and

WHEREAS, The Office of the Inspector General has reviewed the contract and the vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled; and

WHEREAS, Commissioner Lenz, by said memorandum, requested that Contract No. HTR23-259 be awarded to Looks Great Services, Inc., in the total weighted amount of \$6,999,100.00, with an estimated annual budget amount not to exceed \$1,000,000.00, and the Supervisor or his designee, is hereby authorized and directed to execute documents accordingly; and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and Contract No. HTR23-259 is awarded to Looks Great Services, Inc., in the total weighted bid amount of \$6,999,100.00 and the annual budget amount not to exceed \$1,000,000.00, and the Town Supervisor, or his duly appointed designee, is hereby authorized and directed to execute documents accordingly.

.

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

TOWN OF OYSTER BAY



INTER-DEPARTMENTAL MEMO

FEBRUARY 28, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

SUPPLEMENTAL DOCKET MEMO TO ITEM NO. 32

DOCKET OF FEBRUARY 21, 2023

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENTS CONTRACT FOR TREE TRIMMING AND TREE REMOVAL

THROUGHOUT THE TOWN OF CYSTER BAY

CONTRACT NO. HTR23-259

In furtherance to Item No. 32 of the docket of February 21, 2023, on February 27, 2023, the Division of Purchasing received bids for the subject project and the Division of Engineering reviewed the bids. Looks Great Services, Inc., 200 East Second Street, Suite 28, Huntington Station, New York 11746, Federal ID No. submitted the lowest responsive bid among five (5) in the total weighted amount of \$6,999,100.00.

Looks Great Services, Inc. has successfully performed work for the Town of Oyster Bay under the current Requirements Contract for Tree Trimming and Tree Removal which is due to expire shortly. The vendor has submitted all necessary documentation with their bid, including acknowledgement of bid addenda, and their amount bid contained no errors.

The subject contract is to be effective for one (1) year from date of award. As per contract specifications, upon review of the contract work performed by the contractor, the Town Board shall have the option to either terminate the contract and seek new birds or continue the contract under present terms at no additional cost to the Town of Oyster Bay, for up to four (4) additional one-year extensions.

The Office of the Inspector General has reviewed the Contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

We request that Contract No. HTR23-259 be awarded to Looks Great Services, Inc., in the total weighted bid amount of \$6,999,100.00, and that the annual budget amount be set at \$1,000,000.00.

RICHARD V. LENZ, P.E.

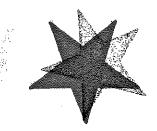
COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

cc: Steven C. Ballas, Comptroller
Ralph Raymond, Commissioner/General Services
John Tassone, Chief Deputy Commissioner/DPW-Highway

HTR23-259 DOCKET AWARD LOOKS GREAT



TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

FEBRUARY 17, 2023

TO

: MEMORANDUM DOCKET

FROM

: RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

AWARD OF CONSTRUCTION CONTRACT

REQUIREMENTS CONTRACT FOR TREE TRIMMING AND TREE REMOVAL

THROUGHOUT THE TOWN OF OYSTER BAY

CONTRACT NO. HTR23-259

SUPPLEMENTAL MEMO TO FOLLOW

The Division of Purchasing is scheduled to receive bids for the subject contract, which will be followed by a review by the Division of Engineering. A formal recommendation of award for this contract will be provided by supplemental memorandum docket.

It is requested that a space be reserved at the Town Board meeting of March 7, 2023 for the Town Board to take action on the Award of Construction Contract for Requirements Contract for Tree Trimming and Tree Removal throughout the Town of Oyster Bay, Contract No. HTR23-259.

RICHARD W. LENZ, P.

DEPARTMENT OF PUBLIC WORKS

RWL/MR/sb

Steven Ballas, Comptroller
Ralph Raymond, Commissioner/General Services
John Tassone, Chief Deputy Commissioner/DPW-Highway

HTR23-259 DOCKET AWARD RESERVE



Reviewed By Office of Town Attorney

WHEREAS, the Town Board of the Town of Oyster Bay has reviewed a proposed Local Law entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY BY ADDING CHAPTER 14, CIVIL ENFORCEMENT AND ADMINISTRATIVE ADJUDICATION"; and

WHEREAS, a duly advertised Public Hearing on said legislation was held by the Town Board of the Town of Oyster Bay on July 12, 2022, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town of Oyster Bay Department of Environmental Resources, Town Environmental Quality Review Division, by memorandum dated March 1, 2023, recommended Town Board determination that the subject legislation is deemed to fall under the New York State Environmental Quality Review Act, 6 NYCRR, Part 617, Section 617.5(c), Type II Actions List, as Item No. 26, pertaining to "routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment", and as such does not require completion of an Environmental Impact Statement or other environmental consideration,

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Oyster Bay declares that such Local Law to amend the Code of the Town of Oyster Bay is a Type II Action, pursuant to the New York State Environmental Quality Review Act (6 NYCRR, Part 617, Section 617.5[c]), Type II Actions List, Item No. 26; and be it further

RESOLVED, That said Local Law 2 -2023, entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY BY ADDING CHAPTER 14, CIVIL ENFORCEMENT AND ADMINISTRATIVE ADJUDICATION", is hereby adopted without change and shall take effect immediately upon filing with the Secretary of State; and be it further

RESOLVED, That the Town Attorney is hereby authorized and directed to file this Local Law with the Secretary of State.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

WHEREAS, the Town Board of the Town of Oyster Bay has reviewed a proposed Local Law entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK, CHAPTER 4, ADMINISTRATION OF GOVERNMENT, TO ADD ARTICLE XIX, BUREAU OF ADMINISTRATIVE ADJUDICATION"; and

WHEREAS, a duly advertised Public Hearing on said legislation was held by the Town Board of the Town of Oyster Bay on February 28, 2023, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town of Oyster Bay Department of Environmental Resources, Town Environmental Quality Review Division, by memorandum dated March 1, 2023, recommended Town Board determination that the subject legislation is deemed to fall under the New York State Environmental Quality Review Act, 6 NYCRR, Part 617, Section 617.5(c), Type II Actions List, as Item No. 26, pertaining to "routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment", and as such does not require completion of an Environmental Impact Statement or other environmental consideration,

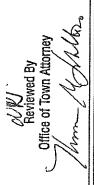
NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Oyster Bay declares that such Local Law to amend the Code of the Town of Oyster Bay is a Type II Action, pursuant to the New York State Environmental Quality Review Act (6 NYCRR, Part 617, Section 617.5[c]), Type II Actions List, Item No. 26; and be it further

RESOLVED, That said Local Law 3 -2023, entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK, CHAPTER 4, ADMINISTRATION OF GOVERNMENT, TO ADD ARTICLE XIX, BUREAU OF ADMINISTRATIVE ADJUDICATION", is hereby adopted without change and shall take effect immediately upon filing with the Secretary of State; and be it further

RESOLVED, That the Town Attorney is hereby authorized and directed to file this Local Law with the Secretary of State.

#

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye



WHEREAS, the Town Board of the Town of Oyster Bay has reviewed a proposed Local Law entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK, TO SET FORTH PENALTIES ALLOWED TO BE ASSESSED BY THE BUREAU OF ADMINISTRATIVE ADJUDICATION, AMENDING CHAPTER 30 - ETHICS CHAPTER 82 - ALCOHOLIC BEVERAGES, CHAPTER 93 - BUILDING CONSTRUCTION CHAPTER 95 - COLLECTION BINS, CHAPTER 96 - DANGEROUS BUILDINGS. CHAPTER 103 - ANIMALS, CHAPTER 107 - ELECTRICAL, CHAPTER 118 - FILMING AND PHOTOGRAPHY, CHAPTER 126 - GAMES OF CHANCE, CHAPTER 128 GRAFFITI ABATEMENT, CHAPTER 130 - HANDBILLS, COMMERCIAL, CHAPTER 135 HOUSING STANDARDS, CHAPTER 139 – JUNK AND JUNK DEALERS, CHAPTER 143 - LANDMARKS PRESERVATION, CHAPTER 145 - LANDSCAPING, CHAPTER 156 NOISE, CHAPTER 164 - OIL, STORAGE AND HANDLING OF, CHAPTER 168 - PARKS AND RECREATION, CHAPTER 173 - PEDDLING AND SOLICITATION, CHAPTER 180 PLUMBING, CHAPTER 182 - PROPERTY MAINTENANCE, INDUSTRIAL AND COMMERCIAL, CHAPTER 184 - PUBLIC NUISANCES, CHAPTER 192 - SECONDHAND DEALERS, CHAPTER 201 - SOLID WASTE, CHAPTER 205 - STREETS AND SIDEWALKS, CHAPTER 221 - TOWING, CHAPTER 236 - VEHICLES FOR HIRE, AND CHAPTER 246 - ZONING"; and

WHEREAS, a duly advertised Public Hearing on said legislation was held by the Town Board of the Town of Oyster Bay on February 28, 2023, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town of Oyster Bay Department of Environmental Resources, Town Environmental Quality Review Division, by memorandum dated March 1, 2023, recommended Town Board determination that the subject legislation is deemed to fall under the New York State Environmental Quality Review Act, 6 NYCRR, Part 617, Section 617.5(c), Type II Actions List, as Item No. 26, pertaining to "routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment", and as such does not require completion of an Environmental Impact Statement or other environmental consideration,

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Oyster Bay declares that such Local Law to amend the Code of the Town of Oyster Bay is a Type II Action, pursuant to the New York State Environmental Quality Review Act (6 NYCRR, Part 617, Section 617.5[c]), Type II Actions List, Item No. 26; and be it further

RESOLVED, That said Local Law 4 -2023, entitled "A LOCAL LAW TO AMEND THE CODE OF THE TOWN OF OYSTER BAY, NEW YORK, TO SET FORTH PENALTIES ALLOWED TO BE ASSESSED BY THE BUREAU OF ADMINISTRATIVE ADJUDICATION, AMENDING CHAPTER 30 - ETHICS, CHAPTER 82 - ALCOHOLIC BEVERAGES, CHAPTER 93 - BUILDING CONSTRUCTION, CHAPTER 95 - COLLECTION BINS, CHAPTER 96 - DANGEROUS BUILDINGS, CHAPTER 103 - ANIMALS, CHAPTER 107 - ELECTRICAL, CHAPTER 118 - FILMING AND PHOTOGRAPHY, CHAPTER 126 - GAMES OF CHANCE, CHAPTER 128 - GRAFFITI

ABATEMENT, CHAPTER 130 – HANDBILLS, COMMERCIAL, CHAPTER 135 – HOUSING STANDARDS, CHAPTER 139 – JUNK AND JUNK DEALERS, CHAPTER 143 – LANDMARKS PRESERVATION, CHAPTER 145 – LANDSCAPING, CHAPTER 156 – NOISE, CHAPTER 164 – OIL, STORAGE AND HANDLING OF, CHAPTER 168 – PARKS AND RECREATION, CHAPTER 173 – PEDDLING AND SOLICITATION, CHAPTER 180 – PLUMBING, CHAPTER 182 – PROPERTY MAINTENANCE, INDUSTRIAL AND COMMERCIAL, CHAPTER 184 – PUBLIC NUISANCES, CHAPTER 192 – SECONDHAND DEALERS, CHAPTER 201 – SOLID WASTE, CHAPTER 205 – STREETS AND SIDEWALKS, CHAPTER 221 – TOWING, CHAPTER 236 – VEHICLES FOR HIRE, AND CHAPTER 246 - ZONING", is hereby adopted without change and shall take effect immediately upon filing with the Secretary of State; and be it further

RESOLVED, That the Town Attorney is hereby authorized and directed to file this Local Law with the Secretary of State.

-#-

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Дуе
Councilwoman Walsh	Ave

Reviewed By Office of Town Attorney

WHEREAS, the Town Attorney's Office issued a Request for Proposals to eleven (11) insurance brokers seeking quotes/proposals from insurance carriers for the Town of Oyster Bay's Contractor's Equipment Floater/Rolling Stock Insurance policy with Fine Arts Coverage for the period from March 1, 2023 through March 1, 2024, and posted said Request for Proposals on the Town of Oyster Bay Website; and

WHEREAS, Salerno Brokerage Corp., the only insurance broker to respond, advised the Office of the Town Attorney that it contacted four (4) insurance carriers to obtain quotes, and that it received one quote for the premium for said coverage, from the Town's current insurance carrier, Allianz Insurance Co., which provided a renewal option in its quotation for the requested coverage; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 24, 2023, recommended that the Town's Contractor's Equipment Floater/Rolling Stock Insurance policy with Fine Arts Coverage, for the period from March 1, 2023 through March 1, 2024, nunc pro tunc, be obtained from the Town's current insurer, Allianz Insurance Co., through Salerno Brokerage Corp., at a total renewal premium of \$162,238.00, and

WHEREAS, the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Office of the Town Attorney is hereby authorized to secure the Town's Contractor's Equipment Floater/Rolling Stock Insurance Policy with Fine Arts Coverage, for the period from March 1, 2023 through March 1, 2024, nunc pro tunc, from Allianz Insurance Co., through Salerno Brokerage Corp., and the Town Comptroller is hereby authorized and directed to issue an encumbrance order in the amount of \$162,238.00 to be drawn from Account No. TWN AMS 1910 43020 601 0000 000; and be it further

RESOLVED, That the Town Comptroller is hereby further authorized and directed to make payments for same, upon submission of duly certified claims therefor, after audit.

-#

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ave

Town of Oyster Bay Inter-Departmental Memorandum

TO:

MEMORANDUM DOCKET

FROM:

Office of the Town Attorney

DATE:

February 24, 2023

SUBJECT:

Contractor's Equipment/Rolling Stock with Fine Arts Coverage

2023-2024: Account No. TWN AMS 1910 43020 601 0000 000

On January 12, 2023, the Town issued a Request for Proposals ("RFP") seeking quotes for the Town's Contractor's Equipment Floater/Rolling Stock Insurance Policy with Fine Arts Coverage, in accordance with the requirements of the Town's Procurement Policy. Requests were sent to eleven (11) insurance brokers to obtain quotes/proposals from insurance carriers. Additionally, the RFP was posted on the Town of Oyster Bay Website.

Salerno Brokerage Corp. ("Salerno") was the sole broker to respond to the Town's RFP. Salerno, by letter dated February 15, 2023, advised the Office of the Town Attorney that it had forwarded the Town's RFP to four (4) insurance carriers, three (3) of which declined to offer coverage. Salerno advised further that the Town's current insurance carrier, Allianz Insurance Co., provided a renewal option in its quotation for the requested coverage, at an annual total premium of \$162,238.00. In addition to the requested coverage, the policy also provides coverage for losses arising out of acts of terrorism, pursuant to the provisions of the Terrorism Risk Insurance Act.

Following a review of the submission, this office recommends that Allianz Insurance Co., through Salerno Brokerage Corp., be selected, at the total renewal premium of \$162,238.00, to provide the Town with Contractor's Equipment Floater /Rolling Stock Insurance, with Fine Arts Coverage, for the period March 1, 2023 to March 1, 2024, nunc pro tunc, with funds to be drawn from Account No. TWN AMS 1910 43020 601 0000 000.

The Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled.

Accordingly, kindly suspend the rules and place this item on the March 7, 2023 Town Board action calendar.

FRANK M. SCALERA

Ralph P. Healey

Deputy Town Attorney

RPH: rph Enclosure





SALERNO BROKERAGE CORP.

TOWNS & VILLAGES RISK MANAGEMENT CORP. HEALTH & FITNESS RISK MANAGEMENT CORP.

117 Oak Drive, Syosset, New York 11791-4625 • 516-364-4044 • Fax: 516-364-5901 www.salernoins.com

February 15, 2023

Ralph Healey, Esq. Deputy Town Attorney Town of Oyster Bay 54 Audrey Avenue Oyster Bay, NY 11771

RE: Equipment Floater/Rolling Stock including Fine Arts

Dear Mr. Healey:

We are pleased to advise on the Town's Equipment Floater/Rolling Stock renewal policy effective 3/1/2023.

3/1/2023-2024 Premium Summary - Equipment Floater including Fine Arts:

Allianz \$162,238.

AXA Declined – cannot offer coverage with the Vehicles
CHUBB Declined – cannot offer coverage with the Vehicles
Zurich Declined
Hartford Declined – cannot offer coverage with the Vehicles

The expiring 3/1/2022-2023 premium (subject to the annual adjustment) is \$136,939.

Allianz effective 3/1/2023 to 3/1/2024 - Equipment Floater/Rolling Stock and Fine Arts

The annual premium with a limit of \$50,000,000 is \$156,752. Plus \$5,486 for Terrorism for a total of \$162,238.

The policy is outlined as follows:

Equipment Floater/Rolling Stock Limit: \$50,000,000

Description: as per schedule on file provided to the carrier for the 3/1/2023 renewal with values of \$96,021,440, as supplied to our office valued by the Town as of 1/5/2023.

Valuation: Replacement Cost for items 5 years old or newer; Actual Cash Value for all other property.

Deductible: \$25,000





SALERNO BROKERAGE CORP.

TOWNS & VILLAGES RISK MANAGEMENT CORP. HEALTH & FITNESS RISK MANAGEMENT CORP.

117 Oak Drive, Syosset, New York 11791-4625 • 516-364-4044 • Fax: 516-364-5901 www.salernoins.com

Page Two Town of Oyster Bay February 15, 2023

floods:

As respects Flood, there will be a sublimit of \$5,000,000 subject to a deductible of \$100,000, except for flood zones A, AE, B, D, X500 and Shaded X will have a limit of \$1,000,000 subject to a deductible of \$250,000.

Annual Adjustment:

Once again, the final premium calculation will be based on your total values at the inception date of the policy and your values at the expiration date of the policy. An adjustment of the limit will be made at 50% of the annual rate, except all new equipment valued at \$350,000 or more must be reported within 30 days of the date that the Town takes ownership. For these items, an Endorsement and premium adjustment will be made.

Fine Arts - \$1,000 Deductible:

Fine Arts: Per schedule on file - limit: \$1,357,620.

Exhibition Floater - Limit: \$100,000 - maximum any one item \$15,000.

Location: Raynham Hall Museum, 20 West Main Street,

Oyster Bay, NY 11771

Please review and advise. We advise that the Town should bind the renewal of this policy with Allianz.

Very truly yours,

Nicole L. Morton

Nicole L. Morton

NLM:nm

Enc.



WHEREAS, the Town Attorney's Office issued a Request for Proposals to eleven (11) insurance brokers seeking quotes/proposals from insurance carriers for the Town's Inland Marine 2023-2024 Hull & Machinery Insurance policy; and

WHEREAS, Salerno Brokerage Corp., the only insurance broker to respond, advised the Office of the Town Attorney that it solicited proposals from four (4) insurance carriers, of which two declined to offer coverage, and that it received two (2) quotes for the premium for said coverage, from AXA and from Intact Insurance Group, USA, and that the quotation from the Town's current insurer, Intact Insurance Group, USA, provided the lowest premium for the requested coverage; and

WHEREAS, Frank M. Scalera, Town Attorney, and Ralph P. Healey, Deputy Town Attorney, by memorandum dated February 24, 2023, recommended that the Town's Inland Marine 2023-2024 Hull & Machinery Insurance coverage be obtained from Intact Insurance Group, USA, through its subsidiary, Atlantic Specialty Insurance Company, from March 1, 2023 to March 1, 2024, nunc pro tunc, through Salerno Brokerage Corp., at a total premium of \$20,804.00; and

The Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled, and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and the Office of the Town Attorney is hereby authorized to secure the Town's Inland Marine 2023-2024 Hull & Machinery Insurance coverage from Atlantic Specialty Insurance Company for the period from March 1, 2023 to March 1, 2024, nunc pro tunc, through Salerno Brokerage Corp., and the Town Comptroller is authorized and directed to issue an encumbrance order in the amount of \$20,804.00 to be drawn from Account No. TWN AMS 1910 43020 601 0000 000; and be it further

RESOLVED, That the Town Comptroller is hereby further authorized and directed to make payments for same, upon submission of duly certified claims therefor, after audit.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino		Aye
Councilwoman Johnson		Ayc
Councilman Imbroto		Aye
Councilman Hand		Aye
Councilman Labriola	~	Aye
Councilwoman Maier	, ,	Aye
Councilwoman Walsh		Aye

Reviewed By Office of Town Attorney

Town of Oyster Bay Inter-Departmental Memorandum

TO:

MEMORANDUM DOCKET

FROM:

Office of the Town Attorney

DATE:

February 24, 2023

SUBJECT:

Inland Marine – 2023-2024 Hull & Machinery Insurance Policy

Account No. TWN AMS 1910 43020 601 0000 000

On January 9, 2023, the Town issued a Request for Proposals ("RFP") seeking quotes for the Town's Inland Marine 2023–2024 Hull & Machinery Insurance policy, in accordance with the requirements of the Town's Procurement Policy. This insurance covers the Town's boats, outboard motors, aquatic harvesters, and barges. Requests were sent to eleven (11) insurance brokers, to obtain quotes/proposals from insurance carriers. Additionally, the RFP was posted on the Town of Oyster Bay Website.

Salerno Brokerage Corp. ("Salerno") was the sole broker to respond, and advised the Office of the Town Attorney that it had forwarded the Town's RFP to four (4) insurance carriers, of which two declined to offer coverage. Salerno received quotes from AXA and Intact Insurance Group, USA, through its subsidiary, Atlantic Specialty Insurance Company. Upon review, and in accordance with the Town's Procurement Policy, the proposal from the current carrier, Atlantic Specialty Insurance Company is deemed to be at the lowest premium. The policy also provides coverage for losses arising out of acts of terrorism, under the Terrorism Risk Insurance Act.

Following a review of the submission, it is recommended that Atlantic Specialty Insurance Company be selected, at a total renewal premium of \$20,804.00, to provide the Town with Inland Marine, Hull & Machinery coverage for the period March 1, 2023 to March 1, 2024, nunc pro tunc with funds to be drawn from Account No. TWN AMS 1910 43020 601 0000 000.

The Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire and is satisfied that the Town's Procurement Policy has been fulfilled.

Accordingly, kindly suspend the rules and place this item on the March 7, 2023 Town Board action calendar.

FRANK M. SCALERA TOWN ATTORNEY

Ralph P. Healey

Deputy Town Attorney

RPH:rph Enclosure 2017-5834.004





Salerno brokerage corp.

TOWNS & VILLAGES RISK MANAGEMENT CORP. HEALTH & FITNESS RISK MANAGEMENT CORP.

117 Oak Drive, Syosset, New York 11791-4625 o 516-364-4044 o Fax: 516-364-5901 www.salernoins.com

February 13, 2023

Ralph Healey, Esq. Deputy Town Attorney Town of Oyster Bay 54 Audrey Avenue Oyster Bay, NY 11771

RE: Hull & Machinery (Boats, Outboard Motors, Aquatic Harvesters & Barges)

Dear Mr. Healey:

We are pleased to advise on the Town's Hull & Machinery (Boats, Outboard Motors, Aquatic Harvesters & Barges) renewal policy effective 3/1/2023.

3/1/2023-2024 Premium and Markets approached Summary:

Allianz

Non-renewed 3/1/2020

AXA

Advised could not be competitive would be more than \$20,000

Zurich

Declined

Intact Insurance

\$20,554 premium plus \$250 for Terrorism

Hull & Machinery (Boats, Outboard Motors, Aquatic Harvesters & Barges)

The renewal for the boats, outboard motors, aquatic harvesters, and barges follows:

Total Value - \$1,998,601. per schedule on file and supplied to our office on 1/5/2023.

Deductibles:

Vessels:

2% of vessel value - \$500 minimum each

Harvesters:

\$1,000 each

Outboards:

\$500 each

Barges:

\$1,000 each





Salerno brokerage copp

TOWNS & VILLAGES RISK MANAGEMENT CORP. HEALTH & FITNESS RISK MANAGEMENT CORP.

117 Oak Drive, Syosset, New York 11791-4625 • 516-364-4044 • Fax: 516-364-5901 www.salernoins.com

Page Two
Town of Oyster Bay

February 13, 2023

Annual Premium including Terrorism - \$20,804.

The 3/1/22-23 expiring premium is \$19,481.

We must be advised within 30 days (sooner if possible) when the Town purchases a new boat, outboard motor, barge, or aquatic harvester. The policy will be amended, and premium charged. If items are eliminated, we must be advised within 30 days and the policy will be amended and a credit will be provided.

Attached is the following item:

TRIA Notice - signature confirming acceptance of TRIA is required

Conditions:

Warranted that the within insured vessel is confined to the navigable waters of Oyster Bay, Great South Bay, Long Island Sound and the Atlantic Ocean, not to exceed 10 miles offshore, or the limits mandated by the USCG, whichever is less.

Carrier requires further clarification/description of vessel usage/boats:

- 1. Please provide a description of the usage of these boats and motors?
 - a. Vessels
 - b. Harvesters
 - c. Outboards
 - d. Barges
- 2. Are they all in water or are any dry docked? Please specify
 - a. If in water what body of water and where are they navigating?
 - b. If in water all year long or only certain months?

Please review and advise any questions or additional information needed, as well as if we should bind the renewal of this policy with Intact Insurance.

If we are to be binding the renewal. Please provide responses to the Clarifications noted above.

Very truly yours,

Ateolo L. Morton Nicole L. Morton NLM:jo Enc.





ATLANTIC REGION One State St Plaza | 31st Floor New York, NY | 10004

P; (212) 440-6509 E: Mgallego@intactinsurance.com

ASSURED:

Town of Oyster Bay

POLICY No .:

B5JH04180

PERIOD:

1 March 2023 to

1 March 2024

HULL:

Vessels:

\$As per schedule, attached (Vessels)

Agreed Value:

\$1,319,248 TIV

Deductibles:

2% of vessel value, subject to \$500 minimum each

Premium:

\$13,601

Harvesters:

\$As per schedule, attached (Harvesters)

Agreed Value:

\$85,675 TIV \$1,000 each

Deductibles: Premium:

\$1,039

Outboards:

\$As per schedule, attached (Outboards)

Agreed Value:

\$487,526 TIV

Deductibles:

\$500 each

Premium:

\$4,628

Barges:

\$As per schedule, attached (Barges)

Agreed Value:

\$106,152 TIV

Deductibles:

\$1,000 each

Premium:

\$1,285

TOTAL PREMIUM:

\$20,554

TRIA (Optional):

250

Additional annual premium

TERMS &

CONDITIONS:

As expiring, except, TRIA as decided

CARRIER:

100% Atlantic Specialty Insurance Company

BINDING S.T.:

Signed/Completed TRIA Notice as attached



Reviewed By
Office of Town Attorney

WHEREAS, by Resolution No. 804-2021, adopted on December 7, 2021, the Town Board approved a Collective Bargaining Agreement between the Town of Oyster Bay and Local 881 of the Civil Service Employees Association, Local 1000, AFSCME AFL-CIO ("CSEA") for the period from January 1, 2022 through December 31, 2028; and

WHEREAS, Frank M. Scalera, Town Attorney, and Thomas M. Sabellico, Special Counsel, by memorandum dated March 2, 2023, advised that a Memorandum of Agreement, dated March 2, 2023, was entered into between the Town and the CSEA, which amended said Collective Bargaining Agreement by amending Section 6.1.1 thereof, and deleting Section 6.1.1.2 thereof, which Memorandum was executed by Jarvis T. Brown, President, CSEA, who asserted that he had the agency and authority to bind the CSEA, and by Joseph S. Saladino, Supervisor, on behalf of the Town, subject to ratification by the Town Board in order for said Memorandum of Agreement to be binding upon the Town, and Mr. Scalera and Mr. Sabellico, by said memorandum, requested and recommended that the Town Board ratify the Memorandum of Agreement,

NOW, THEREFORE, BE IT RESOLVED, That the request and recommendation as hereinabove set forth are accepted and the Town Board approves and ratifies the Memorandum of Agreement between the Town and CSEA dated March 2, 2023.

-#-

Supervisor Saladino		Abstain
Councilwoman Johnson		Ayc
Councilman Imbroto		Abstain
Councilman Hand	•	Aye
Councilman Labriola		Ayc
Councilwoman Maier		Ayc
Councilwoman Walsh		Aye

Town of Oyster Bay Inter-Departmental Memo



TO

MEMORANDUM DOCKET

FROM

OFFICE OF THE TOWN ATTORNEY

DATE

March 2, 2023

SUBJECT:

Memorandum of Agreement between

The Town of Oyster Bay and the CSEA

By Resolution No. 804-2021, adopted on December 7, 2021, the Town Board approved a Collective Bargaining Agreement between the Town of Oyster Bay ("Town") and Local 881 of the Civil Service Employees Association Local 100 AFSCME AFL-CIO ("CSEA") for the period from January 1, 2022 through December 31, 2028 ("CBA").

Section 6-1.1 of the CBA provides for the Town to contribute 100% of the cost of employees' health care plan premiums for employees hired prior to January 1, 2017, and 85% of the cost of employees' health care plan premium for employees hired on or after January 1, 2017.

After negotiations, a Memorandum of Agreement, dated March 2, 2023, ("MOA") was entered into between the Town and the CSEA to amend Section 6-1.1 of the CBA to provide that the Town will contribute 95% of the cost of employees' health care premiums (with employees contributing 5%) for employees hired on or after January 1, 2017 but before March 9, 2023, effective with the pay period commencing on March 9, 2023, and will contribute 83% of the cost of employees' health care premiums (with employees contributing 17%) for employees hired on or after March 9, 2023, effective with the pay period commencing on March 9, 2023; and to further amend the CBA by deleting Section 6-1.1.2 of the CBA.

It is requested and recommended that the Town Board suspend the rules and ratify the MOA dated March 2, 2023 at the Town Board meeting scheduled for March 7, 2023.

FRANK M. SCALERA TOWN ATTORNEY

Thomas M. Sabéil Special Counsel

TMS:nb Attachment

Town of Oyster Bay Inter-Departmental Memo



TO

: MEMORANDUM DOCKET

FROM

Office of the Town Attorney

DATE

March 2, 2023

SUBJECT:

2023 Fire Protection Agreements

The Roslyn Highlands Hook & Ladder, Engine & Hose Company Inc., and the Rescue Company Hook and Ladder Company No. 1 (aka Roslyn Rescue), have provided this office with the necessary information regarding the 2023 fire protection contract for the Greenvale Fire Protection District. In addition, Bayville Fire Company No. 1, Inc. has provided this office with the necessary information regarding the 2023-2025 fire protection contracts. We request that the Town Clerk be authorized to advertise a Notice of Hearing to be held on Tuesday, March 21, 2023, at 7 p.m., for these Fire Protection Agreements.

Kindly suspend the rules and include this matter on the March 7, 2023, Town Board action calendar for action. The draft resolution and Public Notice accompany this memo.

FRANK M. SCALERA TOWN ATTORNEY

Elizabeth A. Faughnan
Deputy Town Attorney

EAF:ba Attachment 2016-5219



Reviewed By Office of Town Attorney

RESOLVED, That the Town Clerk is hereby authorized and directed to advertise a Notice of Hearing on proposed contracts for fire protection for the 2023 Calendar Year, nunc pro tunc, with the Bayville Fire Company No. 1, Inc., the Roslyn Highlands Hook & Ladder, Engine & Hose Company Inc., and the Rescue Company Hook and Ladder Company No. 1 (aka Roslyn Rescue), said hearing to be held in the Hearing Room, Town Hall, East Building, 54 Audrey Avenue, Oyster Bay, New York, on Tuesday, March 21, 2023, at 7:00 o'clock p.m., prevailing time, said Notice to be advertised in the

Newspapers of general circulation in the Town of Oyster Bay, pursuant to the provisions of law.

Supervisor Saladino	Ayc
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

PUBLIC NOTICE

PLEASE TAKE NOTICE That a Public Hearing will be held by the Town Board of the Town of Oyster Bay in the Hearing Room, Town Hall, East Building, 54 Audrey Avenue, Oyster Bay, New York, on March 21, 2023, at 7:00 o'clock p.m., prevailing time, at which time residents and interested parties will have an opportunity to be heard on the proposed contracts for fire protection, copies of which are on file in the Town Clerk's Office, and may be viewed daily between the hours of 9:00 A.M. and 4:45 P.M., prevailing time, except Saturdays, Sundays and Holidays, and the contracts with the following Fire Companies shall provide in general for the furnishing of fire protection during the 2023 Calendar Year, nunc pro tunc, to the listed Fire Protection Districts at the agreed per annum charge set forth, all subject to taxation in said Districts, as shown on the last completed Town Assessment Roll:

CALENDAR YEAR 2023

1. Bayville Fire Company No. 1, Inc.

2. Bayville Fire Company No. 1, Inc.

CAUSIODAN TEAN 2023	,	AC	GREED PER
FIRE COMPANY	FIRE PROTECTION <u>DISTRICT</u>	ANNUM AMOUNT NOT TO EXCEED	
Roslyn Highlands Hook & Ladder, Engine and Hose Company Inc.	Greenvale	\$	20,000.00
2. Rescue Hook & Ladder Co. #1 (aka Roslyn Rescue)	Greenvale	\$	20,000.00
3. Bayville Fire Company No. 1, Inc.	Bayville	\$	36,452.00
4. Bayville Fire Company No. 1, Inc.	Certain territory known as Section 28, Block G, Lot 3	\$	7,922.00
CALENDAR YEAR 2024			REED PER
FIRE COMPANY	FIRE PROTECTION <u>DISTRICT</u>		NUM AMOUNT OT TO EXCEED

Bayville

Certain territory known as

Section 28, Block G, Lot 3

38,276.00

8,318.00



CALENDAR YEAR 2025

FIRE COMPANY	FIRE PROTECTION <u>DISTRICT</u>	AGREED PER ANNUM AMOUNT NOT TO EXCEED	
1. Bayville Fire Company No. 1, Inc.	Bayville	\$	40,190.00
2. Bayville Fire Company No. 1, Inc.	Certain territory known as Section 28, Block G, Lot 3	\$	8,734.00

BY ORDER OF THE TOWN BOARD OF THE TOWN OF OYSTER BAY. JOSEPH SALADINO, Supervisor. RICHARD LaMARCA, Town Clerk. Dated: , 2023, Oyster Bay, New York.

Reviewed By Office of Town Attorney Elicabeth O. Fauchnan RESOLVED, That the Town Clerk is hereby authorized and directed to advertise a Notice of Hearing on proposed contracts for fire protection for the 2023 Calendar Year, *nunc pro tunc*, with the Bayville Fire Company No. 1, Inc., the Roslyn Highlands Hook & Ladder, Engine & Hose Company Inc., and the Rescue Company Hook and Ladder Company No. 1 (aka Roslyn Rescue), said hearing to be held in the Hearing Room, Town Hall, East Building, 54 Audrey Avenue, Oyster Bay, New York, on Tuesday, March 21, 2023, at 7:00 o'clock p.m., prevailing time, said Notice to be advertised in the

Newspapers of general circulation in the Town of Oyster Bay, pursuant to the provisions of law.

Reviewed By Office of Town Attorney

WHEREAS, Long Island Electric Utility Servco LLC, as agent of and acting on behalf of the Long Island Lighting Company d/b/a LIPA ("PSEGLI") had requested an electrical easement from the Town of Oyster Bay at the property located at the intersection of Forest Avenue and Veterans Boulevard, Massapequa, New York 11758, or more specifically known as Section 52, Block 265, p/o Lot 2573 ("Town Highway Yard") on the Nassau County Land and Tax Map; and

WHEREAS, the electrical easement was necessary to permit PSEGLI to install overhead lines from PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758, to poles that will be installed at the Long Island Railroad track adjacent to the Highway Yard; and

WHEREAS, Resolution No. 157-2023 was adopted on February 28, 2023 and effectuated said easement; and

WHEREAS, the aforementioned easement is a conveyance of Town property, requiring the procedures set forth in NYS Town Law §\$90-91 for a permissive referendum to be followed prior to Resolution No. 157-2023 fully taking effect; and

WHEREAS, PSEGLI has requested the Town grant a license agreement for the use, at their own prospect, of the Town Highway Yard for three (3) weeks to permit PSEGLI to prepare the land at 48 Brooklyn Avenue, Massapequa, New York 11758 for installation of overhead lines, while permissive referendum requirements are met by the Town, where PSEGLI has agreed to pay the Town a one-time fee of \$25,000.00 for said license; and

WHEREAS, Frank M. Scalera, Town Attorney and Anthony C. Curcio, Deputy Town Attorney, by memorandum dated March 2, 2023 request that the Town Supervisor, or his designee, be authorized and directed to execute a license agreement with PSEGLI for the use, at their own prospect, of the Town Highway Yard, to permit PSEGLI to prepare the land at 48 Brooklyn Avenue, Massapequa, New York 11758 for installation of overhead lines, while the permissive referendum requirements are met by the Town, where PSEGLI has agreed to pay the Town a one-time fee of \$25,000.00 for said license,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute a license agreement with PSEGLI for the use, at their own prospect, of the Town Highway Yard, to permit PSEGLI to prepare the land at 48 Brooklyn Avenue, Massapequa, New York 11758 for installation of overhead lines, while the permissive referendum requirements are met by the Town, where PSEGLI has agreed to pay the Town a one-time fee of \$25,000.00 for said license.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Ayc

Town of Oyster Bay Inter-Departmental Memo

TO:

MEMORANDUM DOCKET

FROM:

OFFICE OF THE TOWN ATTORNEY

DATE:

March 2, 2023

SUBJECT:

Request for License Agreement by PSEGLI

Section 52, Block 265, P/O Lot 2573 Town of Oyster Bay Highway Yard

Intersection of Forest Avenue and Veterans Boulevard

Massapequa, New York 11758

Resolution No. 157-2023, was adopted on February 28, 2023 granted Long Island Electric Utility Servco LLC, as agent of and acting on behalf of the Long Island Lighting Company d/b/a LIPA ("PSEGLI") an easement from the Town at the property located at the intersection of Forest Avenue and Veterans Boulevard, Massapequa, New York 11758, or more specifically known on the Nassau County Tax Map as Section 52, Block 265, p/o Lot 2573 ("Highway Yard") subject to permissive referendum. Said easement was necessary to permit PSEGLI to install overhead lines from PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758 to poles that will be installed at the Long Island Railroad track adjacent to the Highway Yard.

Due to time constraints and scheduling demands, PSEGLI requests that during the time period that the easement agreement is subject to the filing of a petition for a permissive referendum, the Town grant a license for three (3) weeks to permit PSEGLI to conduct work, at their own prospect, at or near the Highway Yard, in contemplation of the installation of overhead poles and lines.

This office recommends that the above referenced license be granted, and that the Supervisor, or his designee, be authorized and directed to execute same, where PSEGLI has agreed to pay the Town a one-time fee of \$25,000.00 for said license.

Kindly suspend the rules and place this matter on the March 7, 2023 Town Board action calendar.

FRANK M. SCALERA TOWN ATTORNEY

Anthony C. Curcio Deputy Town Attorney

ACC:acc Enclosure





WHEREAS, Long Island Electric Utility Servco LLC, as agent of and acting on behalf of the Long Island Lighting Company d/b/a LIPA ("PSEGLI") has requested an electrical easement from the Town of Oyster Bay at the property located at the intersection of Forest Avenue and Veterans Boulevard, Massapequa, New York 11758, or more specifically known as Section 52, Block 265, p/o Lot 2573 on the Nassau County Land and Tax Map; and

WHEREAS, the electrical easement is necessary to permit PSEGLI to install overhead lines from PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758, to poles that will be installed at the Long Island Railroad track adjacent to the Highway Yard; and

WHEREAS, the Department of Public Works has reviewed the plans and has no objection to the request, and has requested that the Office of the Town Attorney prepare an Electrical Easement Agreement with PSEGLI for the purpose of granting PSEGLI an electrical easement; and

WHEREAS, granting an electrical easement to PSEGLI would inure to the benefit of the Town by generating income the Town would otherwise not have generated; and

WHEREAS, Frank M. Scalera, Town Attorney and Anthony C. Curcio, Deputy Town Attorney, by memorandum dated February 28, 2023 request that the Town Supervisor, or his designee, be authorized and directed to execute an Electrical Easement Agreement with PSEGLI for the purpose of granting PSEGLI an electrical easement to install overhead lines from PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758 to poles that will be installed at the Long Island Railroad track adjacent to the Highway Yard where PSEGLI has agreed to pay the Town a one-time fee of \$210,000.00 for said easement,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is hereby accepted and approved, and the Supervisor is hereby authorized and directed to execute an Electrical Easement Agreement with PSEGLI for the purpose of granting PSEGLI an electrical easement to install overhead lines from PSEGLI's substation located at 8 Brooklyn Avenue, Massapequa, New York 11758 to poles that will be installed at the Long Island Railroad track adjacent to the Highway Yard where PSEGLI has agreed to pay the Town a one-time fee of \$210,000.00 for said easement; and be it further

RESOLVED, That this Resolution is subject to a permissive referendum; and be it further

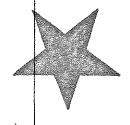
RESOLVED, That the Town Clerk is hereby authorized and directed, within ten (10) days after the adoption of this resolution, to cause a public notice which shall set forth the date of the adoption of this resolution and contain an abstract of such act or resolution concisely stating the purpose and effect thereof, to be published in the official newspapers(s) of the Town and to be posted on the sign board of the Town pursuant to Town Law; and be it further

RESOLVED, That Resolution #786-2022 adopted on October 25, 2022 is hereby rescinded.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

#-

Supervisor Saladino	Aye
Councilwoman Johnson	Ay≎
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Absen
Councilwoman Maier	Аус
Councilwoman Walsh	Aye



LICENSE AGREEMENT

DATED:

PARTIES:

TOWN OF OYSTER BAY, as Licensor, a municipal corporation of the State of New York, having its principal office at TOWN Hall, Audrey Avenue, Oyster Bay, New York 11771, ("TOWN"), and

LONG ISLAND ELECTRIC UTILITY SERVCO LLC, agent of and acting on behalf of Long Island Lighting Company d/b/a LIPA having an office at 333 Earle Ovington Blvd., 4th Floor, Uniondale, NY 11553, ("PSEGLI" or "LICENSEE").

PREMISES:

Section 52, Block 265, Lot 2573 on the Land and Tax Map of Nassau County and evidenced in the aerial photograph provided as depicted within the area in Exhibit "A" attached hereto ("LICENSED PREMISES").

WITNESSETH:

WHEREAS, LICENSEE has requested permission to conduct work, at their own prospect, at or near the LICENSED PREMISES, in contemplation of PSEGLI installing overhead lines at PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758; and

WHEREAS, the use of said LICENSED PREMISES by LICENSEE would inure to the benefit of the TOWN and its residents, as it will bring in revenue to the TOWN; and

NOW, THEREFORE, in consideration of the mutual benefits, covenants and agreements hereinafter contained, the parties hereto agree as follows:

1. PSEGLI shall have use of the LICENSED PREMISES, allocated to it in this License Agreement ("AGREEMENT") for no other purpose than to conduct work, at their own prospect, at or near the LICENSED PREMISES, in contemplation of PSEGLI installing overhead lines

at PSEGLI's substation located at 48 Brooklyn Avenue, Massapequa, New York 11758, and at all times, the LICENSEE shall further limit its use and occupancy of the LICENSED PREMISES to those uses and activities as are permitted by law. The area demarcated as the LICENSED PREMISES is depicted in the area on Exhibit "A" which is made part of this AGREEMENT.

2. **Term and Hours of Operation:** The term of the license ("TERM") herein shall be for a period of three (3) weeks from and including the commencement date of March 8, 2023 through and including March 29, 2023 subject to the terms and conditions set forth herein. Permissible hours of PSEGLI's activities shall be limited to Monday through Friday, from 6:30 a.m. to 6:00 p.m., with no operations on weekends and no operations on weekday evenings/nights from 6:00 p.m. to 6:30 am.

3. License Fee:

- (a) The license fee (hereinafter "FEE") shall be payable by LICENSEE to the TOWN, in advance, prior to gaining access to the LICENSED PREMISES. The FEE shall be in the amount of TWENTY-FIVE THOUSAND and 00/100 (\$25,000.00) DOLLARS.
- (b) LICENSEE shall in no event be entitled to any abatement of or reduction in FEE or right of offset of any kind and description except as herein expressly provided. The TOWN shall receive all fees as provided free and clear of any and all impositions, encumbrances, charges, obligations or expenses of any nature whatsoever in connection with the ownership and operation of the LICENSED PREMISES. LICENSEE shall at all times keep the LICENSED PREMISES free and clear of any encumbrances, liens, mechanic's liens, public improvement liens, and any other matters, in regard specifically to its use by the LICENSEE of the LICENSED PREMISES, that may affect the quality and marketability of title to the LICENSED PREMISES.

- 4. Licensed Terminable Upon Written Notice by Town: This AGREEMENT is terminable at will by the TOWN or by the LICENSEE upon five (5) days' prior written notice to the other party. The TERM shall expire and the obligations of the TOWN under this AGREEMENT shall terminate on the date set forth in any such notice. On the date set forth in such notice for termination of this AGREEMENT, the LICENSEE shall cease and surrender its use of the LICENSED PREMISES in the condition required as if the TERM had expired on such date and otherwise in accordance with this AGREEMENT
- 5. Condition of Licensed Premises at End of Term: Upon the expiration of TERM or the date of cancellation of the AGREEMENT, as the case may be, the LICENSED PREMISES shall be returned to the TOWN free and clear of any waste and debris, and free and clear of all of LICENSEE's personal property, and in good and sanitary condition and free and clear of all liens and encumbrances; and upon the written request of the TOWN at any time prior to or after the TERM or expiration of the AGREEMENT herein, the LICENSEE shall, at its own cost and expense, restore and rehabilitate said land and appurtenances thereon to its original condition, all to the reasonable satisfaction of the TOWN.
- 6. Acceptance of Licensed Premises/Waivers by Licensee: The LICENSEE waives any and all claims for compensation from the TOWN for any and all loss and damage sustained by reason of any defect, deficiency, or impairment of the LICENSED PREMISES, the condition of which the LICENSEE has accepted and assumed. LICENSEE has accepted the LICENSED PREMISES "as is" with all faults and conditions and without relying upon any representations of the TOWN, or it's representatives.
- 7. Modification/Assignment: This AGREEMENT may not be modified except by

writing, duly executed by the parties. Oral modifications are ineffective to bind the TOWN. LICENSEE may not assign, or otherwise transfer, all or any part of its interest in this AGREEMENT or in the LICENSED PREMISES without the prior written consent of the TOWN, which may be withheld for any reason or no reason without any liability to the TOWN. LICENSEE may not sub-license the LICENSED PREMISES without the written permission of the TOWN which permission may be withheld for any or no reason without any liability to the TOWN.

- 8. **Insurance:** The LICENSEE shall obtain insurance coverage in regard to the LICENSEE's use of the LICENSED PREMISES pursuant to this AGREEMENT and provide Certificates of Insurance with respect to comprehensive general liability in amounts per occurrence of not less than \$1,000,000.00 and \$2,000,000 in the aggregate and shall name the TOWN as an additional insured. A copy of relevant endorsements shall be provided to the TOWN.
- 9. Indemnification of the Town by the Licensee/Assumption of Risk: The LICENSEE agrees that the TOWN shall be free from all liabilities and claims for damages and/or suits for and by reason of any injury or loss to any person or property of any kind whatsoever on or arising out of the LICENSEE's use of the LICENSED PREMISES from any cause or causes whatsoever from the date of LICENSEE's occupancy of the LICENSED PREMISES. LICENSEE covenants and agrees to indemnity and save harmless the TOWN from any and all liabilities, charges, claims, damages, losses, costs and expenses (including reasonable attorneys' fees) arising out of or pertaining to the LICENSEE's use of the LICENSED PREMISES during the TERM.
- 10. Further Provisions on Use of Premises and Compliance with Law: LICENSEE shall not interfere with TOWN functions or cause a public nuisance, other unreasonable disturbances, excessive noise or noxious odors. LICENSEE shall take good care of the



LICENSED PREMISES and maintain same in a reasonably clean, sanitary and safe condition. LICENSEE shall promptly comply and cooperate with any and all requests that may be reasonably necessary or prudent in order for the TOWN to comply with law. LICENSEE agrees to comply with all applicable federal, state and local regulations and all rules, regulations and ordinances of the TOWN, and shall promptly correct and/or cure any and all violations imposed by any governmental agency with respect to the LICENSEE's use of the LICENSED PREMISES. Under no circumstances shall the LICENSED PREMISES be used for any unlawful, illegal or immoral purpose whatsoever.

- 11. **Termination of License for Default:** If either (i) LICENSEE fails to pay the FEE or any other sums due the TOWN or any other cost for which it is responsible prior to accessing the LICENSED PREMISES; or (ii) if there is any other breach of any other TERM, covenant and/or condition of this AGREEMENT by the LICENSEE, the TOWN may terminate this AGREEMENT (resulting in an expiration of the TERM and the License granted herein) upon only five (5) days' written notice. This Termination provision is in addition to the right of the TOWN to terminate the AGREEMENT under paragraph 4 hereof and any and all other rights the TOWN may have under the law. In addition, the TOWN retains and reserves any and all rights and remedies with respect to this AGREEMENT and the LICENSED PREMISES.
- 12. **Notices:** All notices, demands and requests given or required to be given by, pursuant to, or relating to, this AGREEMENT shall be in writing, All notices shall be deemed to have been properly given if hand delivered or if mailed by United States registered or certified mail, with return requested, postage prepaid, or by United States Express mail or FedEx or other comparable overnight courier service to the parties at the addresses set forth below (or at such other addresses as shall be given in writing by any party to the others):

If to the TOWN:

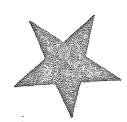
THE TOWN OF OYSTER BAY Town Hall 54 Audrey Avenue Oyster Bay, New York 11771 Attention: Town Attorney

If to LICENSEE:

PSEG LONG ISLAND
Real Estate Services
175 East Old Country Rd.
Hicksville, New York, 11801
Attn: Dorothy Ince-Small, Real Estate Representative

A notice shall be deemed to have been given: in the case of hand delivery, at the time of delivery; in the case of registered or certified mail, when delivered or two (2) business days after mailing; or in the case of overnight courier service, on the business day after the same was sent.

13. Environmental Covenant and Indemnity: During LICENSEE's occupation and possession of the LICENSED PREMISES, it shall keep the LICENSED PREMISES free from the introduction and release of Hazardous Materials (defined herein). During the TERM and thereafter, the LICENSEE hereby indemnifies and holds the TOWN harmless from and against the presence of any and all Hazardous Materials (defined herein) entering or released upon the LICENSED PREMISES as of the commencement date of this AGREEMENT, by the LICENSEE and its agents, invitees, guests, representatives or anyone entering the LICENSED PREMISES (whether or not on LICENSEE's behalf) (and during any extensions or holdovers thereof), including without limitation, from and in connection with LICENSEE's vehicles and/or equipment or operations. The TERM "Hazardous Materials" as used in this



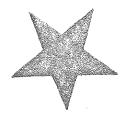
AGREEMENT shall include, without limitations, gasoline, petroleum products, explosives, radioactive materials, hazardous materials, hazardous waste, hazardous or toxic substances, polychlorinated biphenyls or related or similar materials, asbestos or any material containing asbestos, or any other substance, the use of which is restricted, or otherwise regulated by any federal, state or local environmental law, ordinance, rule or regulation. The LICENSEE hereby indemnifies the TOWN and agrees to hold the TOWN harmless from and against any and every kind whatsoever (including reasonable attorneys' fees) paid, incurred, or suffered by or asserted against the TOWN at any time for, with respect to, or as a direct result of (i) the introduction during the TERM on or under the LICENSED PREMISES of Hazardous Materials or (ii) the escape, seepage, leakage, spillage, discharge, emission, or release from the LICENSED PREMISES, or into or upon any affected land, or any related or nearby or affected atmosphere, or any affected watercourse, body of water, or wetland at any time during LICENSEE's occupancy, use, or possession of the LICENSED PREMISES, of any Hazardous Materials or (ii) LICENSEE's non-compliance with respect to any federal, state, or local statute, law, ordinance, code, rule, regulation, order, or decree regulating to, or imposing liability or standards of conduct concerning any Hazardous Materials. The LICENSEE fully understands that this paragraph is a material inducement to the TOWN making this AGREEMENT. The obligations and liabilities of LICENSEE under this paragraph shall survive the expiration of the TERM and termination of this AGREEMENT.

14. Entire Agreement/Counterparts/Electronic Signatures: It is understood and agreed that this AGREEMENT embodies the entire understanding of the parties with regard to the LICENSED PREMISES, and may not be extended or modified except in 'writing, and

subscribed by both parties hereto. This AGREEMENT may be executed in any number of duplicate originals, and each duplicate original shall be deemed to be original. This AGREEMENT may be executed in any number of counterparts; each of which counterpart shall be deemed an original and all of which together constitute a fully executed agreement even though all signatures do not appear on the same document. This AGREEMENT may also be signed and delivered utilizing electronic signatures sent via electronic mail in "pdf" format. Such electronic signatures shall be binding upon the signatory.

- 15. Access: Nothing in this AGREEMENT shall restrict the TOWN's access to the LICENSED PREMISES and the LICENSEE shall maintain all areas of the LICENSED PREMISES outside the aforementioned area unencumbered and free of debris.
- 16. **Captions:** The captions are inserted only as a matter of convenience and for reference, and in no way define, limit, or describe the scope or intent of any provisions of this AGREEMENT.
- 17. **Consent to Jurisdiction:** LICENSEE hereby irrevocably consents to the jurisdiction of the State of New York and to the Supreme Court of the State of New York, Nassau County, for the purpose of any suit, action or other proceeding arising out of or relating to this AGREEMENT or the subject matter hereof.
- 18. **Applicable Law:** This AGREEMENT and the obligations arising hereunder shall be governed by, and construed in accordance with, the laws of the State of New York.

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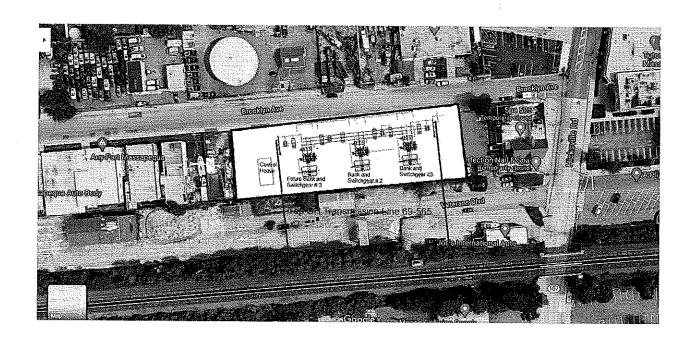


19. Ratification: This AGRE.	EMENT is subject to Town Board ratification.
IN WITNESS WHEREO	OF , the parties hereto have signed this agreement the day and
year first written above.	
TOWN OF OYSTER BAY	
By: Title: Town Supervisor/Designee	
LONG ISLAND ELECTRIC UT AND ACTING ON BEHALF OF COMPANY d/b/a LIPA	FILITY SERVCO LLC, AGENT OF FLONG ISLAND LIGHTING
By: Title:	
REVIEWED AS TO FORM:	
Deputy Town Attorney	

ACKNOWLEDGEMENTS

STATE OF NEW YORK COUNTY OF NASSAU)) SS.:	
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STATE OF NEW YORK COUNTY OF NASSAU)) SS.:	
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EXHIBIT "A"





WHEREAS, by Resolution No. 742-2021, adopted on December 7, 2021, the Town Board authorized the Department of Public Works to enter into Contract No. PWC10-22, On-Call Consultant Service Request Relative to Construction Management, with the firm of Cashin Associates, P.C., 1200 Veterans Memorial Highway, Hauppauge, New York 11788 for a two (2) year Contract term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, Paul DiMaria, P.E., Vice President, Cashin Associates, P.C., by letter dated January 16, 2023, and Richard W. Lenz, P.E., Commissioner, Department of Public Works, by memorandum dated March 3, 2023, requested that the Town Board authorize and direct the Town Comptroller to issue an encumbrance order in an amount not to exceed \$74,200.00 and to authorize the Town to use American Rescue Plan Act — Coronavirus State and Local Fiscal Recovery Funding in an amount not to exceed \$74,200.00, for the work to be performed in connection with Contract No PWC10-22, On-Call Consultant Service Request Relative to Construction Management, with said work to include site investigation, site survey, design and bid document preparation; and

WHEREAS, Commissioner Lenz, by said memorandum, advised that the funds for said payment are available in Account No. TWN A 1989 48940 545 0000; and

WHEREAS, Commissioner Lenz, by said memorandum, further advised that the Office of the Inspector General has reviewed the proposed vendor's disclosure questionnaire, and is satisfied that the Town of Oyster Bay Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved, and in connection with Contract No. PWC10-22, On-Call Consultant Service Request Relative to Construction Management, the Town Comptroller is hereby authorized and directed to issue an encumbrance order in an amount not to exceed \$74,200.00 and the Town is authorized to use American Rescue Plan Act – Coronavirus State and Local Fiscal Recovery Funding in an amount not to exceed \$74,200.00, for work to be performed with respect to said contract; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account No. TWN A 1989 48940 545 0000; and be it further

RESOLVED, That the Town Comptroller is hereby authorized and directed further, to make payment for same, upon the submission of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino Aye
Councilwoman Johnson Ayc
Councilman Imbroto Aye
Councilman Hand Ayc
Councilman Labriola Aye
Councilwoman Maier Aye
Councilwoman Walsh Ayc



TOWN OF OYSTER BAY INTER-DEPARTMENTAL MEMO

MARCH 3, 2023

TO:

MEMORANDUM DOCKET

FROM:

RICHARD W. LENZ, P.E., COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

SUBJECT:

ON-CALL CONSULTANT SERVICE REQUEST RELATIVE TO CONSTRUCTION MANAGEMENT

CONTRACT NO. PWC10-22

ACCOUNT NO.: TWN A 1989 48940 545 0000

SUSPEND THE RULES

The consultant, Cashin Associates, P.C., has been approved by the Commissioner of Public Works to provide construction management services under On-Call Contract No. PWC10-22 by Resolution No. 742-2021 for the subject project.

Attached is a letter dated January 16, 2023 from Cashin Associates, P.C., regarding the scope of work to be performed in an amount not to exceed \$74,200.00. Services to be provided are site investigation, site survey, design and bid document preparation. These services are eligible to be funded with use of American Rescue Plan Act - Coronavirus State and Local Fiscal Recovery funding received by the Town of Oyster Bay and are, therefore, at no cost to the Town of Oyster Bay.

Attached is an availability of funds in the amount of \$74,200.00 to satisfy said engineering costs from the Office of the Director of Finance indicating that funds are available in Account No TWN A 1989 48940 545 0000.

The Office of the Inspector General has reviewed the contract and the proposed vendor's disclosure questionnaire and is satisfied that the Procurement Policy has been fulfilled.

It is hereby requested that the Town Board suspend the rules to take action on this item to authorize, by Resolution Cashin Associates, P.C., under Contract No. PWC10-22, On-Call Services Relative to construction management. This Resolution must further authorize the use of up to \$74,200.00 in American Rescue Plan Act - Coronavirus State and Local Fiscal Recovery funding to pay for said services and requests that the Comptroller be directed to issue an encumbrance order for this purpose.

> RICHARD W. LENZ. P.E COMMISSIONER

DEPARTMENT OF PUBLIC WORKS

RWL/MR/TLS/lk

Attachment

cc: Steven Ballas, Comptroller Joseph G. Pinto, Commissioner/Parks

PWC10-22 docket cashin tee boxes 74200 R2





January 16, 2023

Richard Lenz, P.E. Commissioner Department of Public Works Town of Oyster Bay 150 Miller Place Syosset, NY 11791

Attention Matt Russo, PE - Deputy Commissioner

Re: The Honorable Joseph Colby Town of Oyster Bay Golf Course Tee Box Rehabilitation Project

Dear Commissioner Lenz:

Cashin Associates, P.C. (CA) is pleased to present for your approval this proposal for engineering services relating to improvements to the Honorable Joseph Colby Town of Oyster Bay Golf Course and, more specifically, the improvements to the course tee boxes. The Town of Oyster Bay Golf Course is located at 1 South Woods Road, Woodbury, NY 11797.

It is Cashin Associates, PC's (CA) understanding that the Town golf course has experienced an increased volume of rounds played during the recent several years due to Covid restrictions. This increased volume of play has subsequently caused substantial distress of the course's tee boxes. This experienced distress now will require the rehabilitation of the course tee boxes. CA will provide the engineering and technical services to prepare bid documents for the project.

Two meeting were held with the Town personnel to review the project scope of work. In addition, CA personally along with representative of DPW and Parks made site visits on December 6, 2022 and January 11, 2023. There has been a priority list prepared by the Town for the tee boxes as follows.

Tee Box: 1-6-7-9-13-3-8-12-17-2-4-5-10-11-14-15-18

The following items will be investigated for the project improvements:

- 1. Tee box grasses and recommended grasses
- 2. Tee box growing medium (topsoil)
- 3. Tee box drainage soils and contours
- 4. Tee box irrigation (A separate irrigation project will be undertaken at the golf course)
- 5. Tee box size, location, and configuration

The project deliverables will be as follows:

- 1. Preliminary project design
- 2. Preparation of final design
- 3. Preparation of project specification
- 4. Preparation of Town bid documents
- 5. Preparation of estimated construction cost

In order to complete this project CA will conduct site investigation, site survey work, design work, and bid document preparation. CA will also utilize a Golf Course Architect and a specialized soil laboratory for assistance in this project. CA has selected Stephen Kay, Golf Course Architect, LLC as the Golf Course Architect and Turf & Soil Diagnostics – NY for the soil laboratory analysis. The golf course architect will assist in the project Planning, Design and preparation of construction bid documents as appropriate.

All work will be performed pursuant to our existing contract PWC 10-22 as authorized by Town Board Resolution. Per the terms of our agreement with the Town, CA will invoice monthly for work performed.

For this assignment, CA recommends the Town establish a budget of \$74,200 per the following:

	Project Not-To-E	xceed Fee	
	Hours	Rate	Fee
Principal	60	\$175	\$10,500
Engineer	80	\$150	\$12,000
CADD	80	\$140	\$11,200
Survey and Topo	60	\$125	\$7,500
		Subtotal	\$41,200
Golf Course Architect	***		\$29,000
Passthrough Expense – Soil Testing			\$4,000
		Project Total	\$74,200



Should you have any questions or require additional information, please feel free to contact me. CA looks forward to working with your department on this important project.

Very truly yours,

CASHIN ASSOCIATES, P.C.

Paul DiMaria, P.E.

Vice President

cc: John Tassone - TOB Matt Russo, PE - TOB Thomas Scalfano - TOB Alfred Angiola, PE - CA



Signature

ON-CALL CONSULTANT SERVICE / REQUIREMENTS CONTRACT REQUEST FOR AVAILABILITY OF FUNDS



Requesting Division/Department THIS SECTION TO BE COMPLETED BY DEPARTMENT ADMINISTERING ON-CALL CONSULTANT CONT Contract Number PWC10-22 Contract Period ' JANUARY 01, 2022 TO DECEMBER 31, 2023 Consultant/Contractor___ CASHIN ASSOCIATES, P.C. Discipline CONSTRUCTION MANAGEMENT Total Authorization 200.00 742-2021 Resolution No. Date Funded To Date Amount Requested \$74,200,00 W- 1989 - 48940-545-000 Account To Be Used · Tw H -If Capital Account, State The Related Contract Number: Description Of Work If a Capital Account is used and work is not related to a Capital Project, specify the nature of the requested service that qualifies it as a Capital Expense. ON-CALL ENGINEERING SERVICES RELATIVE TO CONSTRUCTION MANAGEMENT HONORABLE JOSEPH COLBY GOLF COURSE TEE BOX Work To Be Completed In Contract Period: A "No" response will require Town Board authorization to extend the contract period. Required Insurances Are in Effect: A "No" response will prevent further processing of this form: Required 50% Performance Bond For This Request in Effects N/A Amount of Bond Requesting Division/Department DPW Approval Only To Be Executed By The Commissioner Signature Signature Commissioner of Parks Title bruary 10, Date Date THIS SECTION TO BE COMPLETED BY THE DIRECTOR OF FINANCE Amount Requested Unemcumbered Balance is The Account To Be Used Ofmsistent With The Nature Of Work Listed Above?

Date



TOWN OF OYSTER BAY

WORK ORDER



		•	A AO
This Section To Be Completed	d By The Department O	Public Works	
Work Order No.	E.O. No.		
•	Contract Start		~ , ·
Contract No. PWC10-22		12/31/2023	-
Commencement Date			i
No claim shall be paid for work per	formed prior to the	Commenceme	ent Date
endor Name and Address		,	
	nnoourro n o		
	SSOCIATES, P.C.	**************************************	· ,
1200 VETERANS	S MEMORIAL HIGHWA	Y	
HAPPAI	UGE, NY 11788		
	*		
P	•		
Requesting Town Department	ENGINI	EERING	
ContactTHOMAS	S L, SCALFANO	Phone 516	677-5114
escription of Work to be Performed (Attach Detail if I	Necessary)		
ON-CALL ENGINEERING SERVICES RE	ELATIVE TO CONSTRU	ICTION MANAGEN	TENT
HONORABLE JOSEPH CO	LBY GOLF COURSE T	EE BOXES	
			,
		(
	*		
his work order shall not excee	d \$	\$74,200.00	
: Please notify the above mentioned contact	person 48 hours prio	r to commencina :	anv work.
Requesting Division/Department	Departmen	nt Of Public Wo	rks Approval
Signature Sand La	Signature	Cela On	Cen
Title COMMISSIONER/PARKS	•	Commissioner of	Public Minds
Date February 10, 2023	Date	011 10	Journal of the Control of the Contro

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highways, by memorandum dated November 22, 2021, advised that a Request for Proposals for On-Call Engineering Services Relative to Construction Management was issued in accordance with the specifications contained in Contract No. PWC10-22, for a two (2) year contract term, commencing January 1, 2022 through December 31, 2023; and

WHEREAS, in response to the aforementioned Request for Proposals, twenty (20) responses were received by the Division of Engineering; and

WHEREAS, Commissioner Lenz, by said memorandum, stated that after review of the Division of Engineering's preliminary recommendations performed in compliance with the requirements of Guideline 6 and 9 of the Town of Oyster Bay Procurement Policy and in conjunction with the current workload, the Department has selected LiRo Engineers, Inc., Lockwood, Kessler & Bartlett, Inc., N & P Engineering, Architecture & Land Surveying, PLLC, D & B Engineers and Architects, DPC, de Bruin Engineering, P.C., H2M Engineers & Architects, Cashin Associates, P.C., NV5 New York-Engineers, Architects, Landscape Architects & Surveyors and Tristate Planning & Engineering, P.C.; and

WHEREAS, Commissioner Lenz, by said memorandum, requested Town Board authorization for the Department of Public Works to enter into Contract No. PWC10-22, On-Call Engineering Services Relative to Construction Management, with LiRo Engineers, Inc., Lockwood, Kessler & Bartlett, Inc., N & P Engineering, Architecture & Land Surveying, PLLC, D & B Engineers and Architects, DPC, de Bruin Engineering, P.C., H2M Engineers & Architects, Cashin Associates, P.C., NV5-New York-Engineers, Architects, Landscape Architects & Surveyors and Tristate Planning & Engineering, P.C., for a two (2) year term, commencing on January 1, 2022 through December 31, 2023; and

WHEREAS, the Office of the Inspector General has reviewed the Request for Proposals and the proposed vendors' disclosure questionnaires and is satisfied that the Procurement Policy has been fulfilled,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved and the Department of Public Works is hereby authorized to enter into Contract No. PWC10-22, On-Call Engineering Services relative to Construction Management, with LiRo Engineers, Inc., Lockwood, Kessler & Bartlett, Inc., N & P Engineering, Architure & Land Surveying, PLLC, D & B Engineers and Architects, DPC, de Bruin Engineering, P.C., H2M Engineers & Architects, Cashin & Associates, P.C., NV5 New York-Engineers, Architects, Landscape Architects & Surveyors and Tristate Planning & Engineering, P.C., for a two (2) year term, commencing on January 1, 2022 through December 31, 2023.

The foregoing resolution was declared adopted after a poll of the members of the Board: the vote being recorded as follows:

Supervisor Saladino		Aye
Councilwoman Johnson		Aye
Councilman Imbroto		Aye
Councilman Hand		Aye
Councilman Labriola		Aye
Councilwoman Maier		Aye
Councilwoman Walsh	•	Absen



