

Joseph G. Pinto
Commissioner



Greg Skupinsky
Deputy Commissioner

Town of Oyster Bay
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Gregory M. Mangino
Deputy Commissioner

2022/2023 WINTER STORAGE APPLICATION

RESIDENT INFORMATION

First Name		Last Name		
Address		Town	ZIP Code	
E-mail				
Home Phone		Cell Phone		
Section	Block	Lot(s)	TOB Mooring Holder <input type="checkbox"/> Yes <input type="checkbox"/> No	TOB Mooring Number:

VESSEL INFORMATION

Registration OR Coast Guard Documentation #		Name on Vessel		
Overall Length	Overall Beam	Measured Draft		Vessel Make / Model / Year
Propulsion (Check Applicable) <input type="checkbox"/> Inboard <input type="checkbox"/> Outboard <input type="checkbox"/> I/O <input type="checkbox"/> Sail		Vessel Colors/ Special Identifiers		
Insurance Company	Policy #	Exp. Date		

MARINA

Marina (Select one) <input type="checkbox"/> Roosevelt <input type="checkbox"/> Tappen	Planned Length of Stay <input type="checkbox"/> December <input type="checkbox"/> January <input type="checkbox"/> February <input type="checkbox"/> March
Requested Slip #	Slip Number (Office use only)

ALL CREDENTIALS MUST MATCH THE NAME AND ADDRESS ON THE APPLICANT'S DRIVERS LICENSE

REQUIRED DOCUMENTS

The following documents **MUST** be upload to your online resident portal account with either your full payment or your first installment:

- Completed Winter Storage Application
- Copy of a Valid NYS Driver's License with residency in the Town of Oyster Bay (P.O. Box *NOT* accepted)
- New York State Vessel Registration (Temporary registrations *NOT* accepted)
- NYS Certificate of Title OR Coast Guard Documentation (Vessels 35 years old or newer, at least 14 feet in length, unless documented, have been issued a NYS Certificate of Title. For vessels that are 36 years and older, the transferable registration is your title.)
- TOB Shellfish Permit (Baymen *ONLY*)
- Current year Town of Oyster Bay Tax Bill **AND ONE** Utility Bill. The tax bill must have the applicant's name and address or it is not acceptable proof; Renters may submit a notarized lease agreement **AND TWO** utility bills (cable, water, electric, phone, etc.) in the applicant's name.

DISCLAIMER AND SIGNATURE

Please note that all vessels occupying a Town Marina must possess a valid NYS Registration. Temporary registrations will not be accepted. United States Coast Guard documentation cannot be used in place of a NYS vessel registration. **For vessels that are co-owned, the primary owner must be a Town of Oyster Bay resident. This means that their name and address must appear first on the registration and title/documentation.** This application is submitted with the understanding that if accepted by the Town of Oyster Bay, the applicant will conform to all ordinances, rules and regulations applicable as prescribed by the Town Board as posted. Any intentional falsification of this requested information will result in a revocation of this permit with no refunds of fees paid permitted.

I confirm I have read, understand and agree to Town of Oyster Bay's terms below and I agree to the above rental. I agree that failure to do so may lead to the cancellation of this agreement, the revocation of any rental and the denial of any future agreements.

SIGNATURE: _____ DATE: _____

FEE SCHEDULE

- Town Resident - \$30.00 per foot
- Baymen - \$15.00 per foot

Payment may be made for the full season or in monthly installments. If you are staying for the full season, two (2) months are required as first payment. To calculate the monthly installment rate divide the full season fee by four (4).

Example: A 24' resident vessel
 24' x \$30 per foot = \$720.00 total season fee
 \$720.00 ÷ 4 = \$180.00 per month

Monthly payments must be made by the following dates: December 1, 2022, January 1, 2023, February 1, 2023 and March 1, 2023. Baymen and those staying the entire season are required to pay a minimum of the first two (2) months by December 1, 2022.

TERMS AND CONDITIONS

1. All vessels and boating equipment docked, berthed, located or left at Town Facilities are left at the sole risk of the owner of said boats or equipment. Permission to dock, berth, locate or leave such property is conditioned upon the owner's acceptance of said risk. All vessel and boat equipment owners are reminded to obtain adequate insurance before making use of Town facilities and shall provide a copy of such policy and expiration date to the Beaches Division upon request.
2. Tenants are prohibited from attaching any device or hardware to any dock, pole or stanchion.
3. The licensee expressly assumes all risk of loss due to damages, theft, vandalism, or accident to their property while berthed in the marina and expressly releases the Town of Oyster Bay, its agents, officers, and employees from any and all claims whatsoever for loss, damage, fire, theft, or accident to their property.
4. Upon assignment of boat slip, which is for the exclusive use of the licensee, said boat slip shall not be transferable to another person or to another vessel.
5. The security that is provided at the marinas is for the protection of Town property. The Town does not assume responsibility for damage done to boating equipment or vessels docked at Town marinas.
6. Vessels remaining after November 13, 2022, who are not staying for winter storage and vessels that remain after March 31, 2023, when winter storage ends are charged a penalty fee of **\$50.00 per day**. This does not apply to Town residents who have received a regular 2023 season slip assignment or a 2023 mooring permit.
7. De-icing equipment, if installed, will be operated by the Town of Oyster Bay for preservation of Town property and not the protection of vessels in the marina. De-icing equipment may be installed and operated by an owner at his/her sole risk. The facility manager must give prior approval for any personal de-icing equipment.
8. Once a vessel is assigned a slip in a category, only that vessel may occupy said slip. The only change in slip assignment permitted will be those that involve slips in the applicant's authorized category size. The change in slip assignment will only be made through the Beaches Division.
9. Tenants are required to have a copy of their current and valid New York State Registration, NYS Certificate of Title or Coast Guard Documentation on file at all times.
10. All vessels occupying a Town Marina must possess a valid New York State Registration. United States Coast Guard documentation cannot be used in place of a New York State vessel registration. Temporary registrations will not be accepted.
11. All vessels shall occupy the slip assigned, in a manner acceptable to the facility manager. The facility manager reserves the right to replace existing lines or install additional lines at his or her discretion, for the safety of the vessel or the marina. However, the Town of Oyster Bay assumes no obligation or responsibility.
12. In the event of an emergency or repairs, the Commissioner of Parks is authorized to notify and order boaters to move their boats to areas as assigned by the facility manager.
13. The Tenant shall notify the Beaches Division of all work to be done on the Tenant's Vessel and shall provide the Marina with the names of the individuals ("Contractors") prior to commencing any work on said Vessel and proof of insurance coverage shall be provided to the Marina prior to commencing the work.
14. All deadlines for receipt of various documents, required deposits, and final payment must be met. No extensions will be granted. Failure to do so will result in the revocation of the tenant's assigned slip.
15. Bills must be paid on or before their due date, failure to do so will result in a daily \$50 penalty fee. Any late charges and legal fees incurred in collecting any sums due will be added to the balance due.
16. All requests for refunds must be made in writing and mailed or emailed to the Parks Department's main office.
17. Any false statement contained on the marina application shall constitute grounds for revocation of the assigned slip.
18. All rules and regulations governing the use of Town marinas shall be established by the Commissioner of Parks.
19. Violation of any of the rules and regulations governing the use of the marina area shall constitute grounds for revocation of slip assigned. No refunds of fees upon revocation of assigned slip.
20. Cleaning of fish should be done on the Vessel or at home, not on the docks. The disposal of fish waste on the marina dock in or around a slip is prohibited and will be considered littering. Any person(s) committing an offense shall be guilty of a violation and punishable by a fine.
21. Docks and walkways are to be kept clear. Items stored near a Vessel's slip are required to be in marine certified dock boxes that do not impede access. Vessel owners should store covers in their dock boxes or on board. Boaters may not store dinghies, supplies, debris, or other materials.
22. Scraping, painting, and sanding of vessels is strictly prohibited. The extent of other vessel maintenance shall be at the discretion of the facility manager.
23. In the event of an emergency, during the owner's absence, the facility manager reserves the right to board the vessel and do whatever is necessary to prevent the vessel from sinking and to ensure the safety of the marina.
24. The use of electric power is not permitted aboard the vessel unless the owner is aboard.
25. All boats equipped with burglar systems are required to leave a key with the facility manager.
26. Use of an electric heater in an unattended boat is prohibited.
27. The use of wood, coal, kerosene, or alcohol stoves is strictly prohibited on any boat while berthed in the marina.
28. All boaters who plan to live on their boats 72 hours or longer, while the vessel remains in the marina must obtain written permission from the Commissioner of Parks.
29. Violation of any of the rules and regulations governing the use of the marina area shall constitute grounds for revocation of slip assigned. No refunds of fees upon revocation of assigned slip.
30. All Town of Oyster Bay Ordinances are to be observed, with a concentration on the following:
168-5:
A. Each person in a Town park or beach shall conduct himself in an orderly manner and shall endeavor to cause no discomfort or inconvenience to any other person or patron.
168-19:
B. No person owning or otherwise having possession, charge, custody, dominion or control of any animal, shall place or allow such animal, whether licensed or not, to be placed or to enter any park or beach operated by the Town of Oyster Bay unless such animal is a service animal individually trained to do work or perform tasks for the benefit of a qualified individual with a disability and is accompanied by such individual, pursuant to the Americans with Disabilities Act (Title II and Title III).
241-4: No motor vessel shall be attached to any mooring, pier, float or dock or operated in waters of the Town of Oyster Bay except if it has currently in effect a registration issued by the State of New York, or in the case of a nonresident owner, by a bureau in the state of his or her residency.
241-16:
A. The dumping or discharging of marine toilets, sewage, oil, chemicals, refuse, garbage or wastes or any pollutant in any waters or waterways from any boat or vessel or dock facility or otherwise is prohibited.
B. No discharge, in any quantity, of any oil, gasoline, paint, solvent, paint thinner, lubricant, hydrocarbon materials, untreated sewage, litter, pollutants or any similar types of materials in the waters of the Town of Oyster Bay shall be allowed.
241-17: No person shall enter upon or engage in the business of selling, hawking, peddling or vending any property, article, product, goods or thing or otherwise engage in commercial activity from any boat, vessel or float on the waterways of the Town without having first obtained permission of the Town Clerk, in compliance with the requirements of Town Code Chapter 173 where applicable, upon consultation with the Commissioner of the Department of Public Safety.
31. All payments must be made prior to occupying a slip. If payments are being made monthly, each payment must be made prior to each month's occupancy.