



Supervisor **JOSEPH SALADINO**  
and the Town Board present

# ADOPT-A-SPOT

*Helping Keep Our Community Beautiful!*



The Town of Oyster Bay's

## ADOPT-A-SPOT

program is designed  
to give volunteers an  
opportunity to contribute  
to the improvement and  
beautification of our  
community.







## Who can volunteer?

Anyone can volunteer to Adopt-A-Spot. These projects are best done in groups, but the group can be of any size and the participants can be of any age. All minors must be supervised. This program is an excellent opportunity for civic associations and local charitable organizations to take an active role in the beautification of their local parklets.

## What can we adopt?

Groups can adopt from among the over 200 parklets and other locations throughout the Town of Oyster Bay. The Town of Oyster Bay does have the right to refuse proposed adoption spots for any reason. If you do not have a spot in mind, we can help you choose from a list of spots that are waiting to be adopted!

## What are we committing to?

Each group must commit to submitting a proposal and create a plan, with the input of the Department of Parks, for the beautification of their spot. After successful completion of the initial phase of the plan, the Town will design and install a sign at your spot to recognize your commitment to keeping our communities beautiful. Groups are expected to notify the Department of Parks at least two weeks in advance of working on their plan at the spot.

## How do we get started?

To get started, complete the application on the back of this page and return it to the Department of Parks at Town Hall South, 977 Hicksville Road in Massapequa. You will be contacted within two weeks to discuss your Adopt-A-Spot location. At that time you will receive information about program policies and safety guidelines. The Department of Parks will then make arrangements to review your plan for beautification of your Adopt-A-Spot.



# ADOPT-A-SPOT APPLICATION

The Town of Oyster Bay Adopt-A-Spot Program is part of an initiative to enhance the beauty of our Town. The program is voluntary and is open to groups that do not discriminate on the basis of race, religion, color of sex. Each volunteer (adopting) group assumes responsibility for an assigned spot, and agrees to submit a beautification plan to the Department of Parks for its approval, and agrees to commit to such plan for a two-year period. The Town of Oyster Bay Department of Parks will work with the adopting group to select the specific area to be adopted.

Please print all information below.

Date \_\_\_\_\_

Name of Group \_\_\_\_\_

Name to appear on sign (40 letters/spaces maximum) \_\_\_\_\_

Group Mailing Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Group Contact Person's Name \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

Approximate number of people in group participating \_\_\_\_\_

Is there a particular spot you are interested in adopting?

\_\_\_\_\_ Yes, we would like to adopt \_\_\_\_\_

\_\_\_\_\_ No, please assign us to the spot that needs us the most

Which of the following best describes your group? (Please Check)

☐ Business

☐ Youth Group

☐ Service Group

☐ Community Group

☐ Sports Group







☐ Church Group

☐ Individual/Family

☐ School \_\_\_\_\_ (Grade)

☐ Other: \_\_\_\_\_

## The Adopting Group commits to do the following:

-  Visit the park regularly (*Please check to indicate your commitment*)
  - ☐ Daily
  - ☐ Weekly
  - ☐ Bi-Weekly
  - ☐ Other: \_\_\_\_\_
-  Pick up litter and place in existing trash cans or remove from site for disposal
-  Maintain any plantings in the park
-  Monitor park signs for visibility
-  Monitor trees for signs of illness, dead limbs, or hanging branches
-  Report any graffiti, safety issues, or tree-related concerns to the Office of Parks and Recreation at (516) 797-7876

Please describe in detail any additional activities you would like to include in your park project:

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Signature of group contact person: \_\_\_\_\_ Date: \_\_\_\_\_

***Please return this form to:***  
***Town of Oyster Bay, Department of Parks***  
***Christopher Sabellico, Adopt-A-Spot Coordinator***  
***977 Hicksville Road***  
***Massapequa, New York 11758***

***You may also e-mail a copy to [csabellico@oysterbay-ny.gov](mailto:csabellico@oysterbay-ny.gov)***  
***or fax to (516) 797-4145***