



Richard LaMarca
Town Clerk

TOWN OF OYSTER BAY
OFFICE OF THE TOWN CLERK
TOWN HALL
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OYSTER BAY, NEW YORK 11771-1592

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**INSTRUCTIONS FOR ALL PERSONAL SHELL
FISH PERMIT APPLICANTS**

Each applicant for a personal shellfish permit must maintain a fixed, permanent and principal home in the Town of Oyster Bay and shall submit to the Town Clerk for inspection a current New York State Driver's License/Identification Card and one of the following:

1. A valid New York State vehicle registration in the name of the applicant, setting forth an address* located within the boundaries of the Town of Oyster Bay;
2. A current home landline telephone or PSEG bill showing address;
3. A validated tax receipt stub for the current year for any taxable property located within the boundaries of the Town of Oyster Bay;
4. A valid voter registration card indicating applicant's place of residence as being within the boundaries of the Town of Oyster Bay; or
5. A copy of a lease of property within the Town of Oyster Bay, the term of which shall be a minimum of one (1) year. Said personal permit shall expire with the expiration of the lease or June 30, whichever is earlier.

*** For applicants using a Post Office Box to receive mail, you must include a legal address (street address)**

**THE OFFICE OF THE TOWN CLERK RESERVES THE RIGHT TO
REQUIRE ADDITIONAL INFORMATION IF DEEMED
NECESSARY**