



Bid No. SE 006R-17

Contract No. SE 006R-17

Dated SEPTEMBER 13, 2017

BID PROPOSAL FOR CONTRACT
TOWN OF OYSTER BAY – STATE OF NEW YORK
FOR BIDS TO BE RECEIVED AT
TOWN HALL, GENERAL SERVICES, DIVISION OF PURCHASE & SUPPLY
74 AUDREY AVENUE, OYSTER BAY, NY 11771

TITLE	OPENING DATE	TIME
SURPLUS RECYCLING TRUCKS (REBID)	SEPTEMBER 13, 2017	11:00 A.M.

BID OF
(Name of Bidder) (Address)

By Title Name
(Signature of Proprietor, partner, or officer authorized to sign for corporation and title.) (Print or type name of Signer)

BIDDER'S SIGNATURE SHOULD BE ACKNOWLEDGED BELOW

STATE OF _____ }
COUNTY OF _____ } SS:

On this day of20.....,
before me personally appeared
to me known and known to be (the individual described in
(a member of the firm of
the firm described in) and who executed the within instrument,
and (he/she) (each and every one of them severally) duly acknowledged
that he/she executed the same (as and for
the act and deed of said firm).
Notary: X out parts of acknowledgment which do not apply.

.....
Notary Public, County of _____ State of _____
(FOR INDIVIDUAL(S), FIRM OR PARTNERSHIP)

STATE OF _____ }
COUNTY OF _____ } SS:

On thisday of.....20.....
before me, the subscriber, personally came
.....to me known, who being by me duly sworn
did depose and say that he resides in
.....; and he/she is the of
.....the corporation described in and
which executed the above instrument.

.....
Notary Public, County of _____ State of _____
(FOR CORPORATIONS)

VENDOR CHECK LIST:

1. The surplus vehicles and equipment are located at the Department of Public Works/Central Vehicle Maintenance, 150 Miller Place, Syosset, NY 11771. Available for inspection: **SEPTEMBER 6TH AND SEPTEMBER 7TH, FROM 9:00AM TO 3:00PM.** All bidders must check in with **Sandy Barnett, Rob Spinelli or Pat White** before inspecting any vehicles or equipment. Contact Pat White 516-677-5742 with any questions prior to inspection.
2. Items listed within will be purchased "AS IS"
3. Award shall be made on a PER ITEM BASIS.
4. The Town reserves the right to make awards within sixty (60) days after the date of the bid opening, during which period bids shall not be withdrawn unless the bidder distinctly states in his/her bid that acceptance thereof must be made within a shorter specified time.
5. A certified check for the full amount of the items bid on, made payable to the Town of Oyster Bay, must be included with bid.

MAIL PROPOSALS EARLY
Allow time for unavoidable delays that may occur
(Continued on Page 2)

GENERAL BIDDER INFORMATION:

2. The Commissioner of General Services or his designee reserves the right to reject any or all bids in whole or in part, to waive any informality in any or all bids and to accept the bid or part thereof which it deems most favorable to the Town after all bids have been examined and checked.
3. The Town reserves the right to make awards within sixty (60) days after the date of the bid opening, during which period bids shall not be withdrawn unless the bidder distinctly states in his/her bid that acceptance thereof must be made within a shorter specified time.
4. RETURN ORIGINAL SIGNED AND COMPLETED BID PROPOSAL FOR CONTRACT IN THE ENVELOPE PROVIDED. **BE SURE TO RETAIN A DUPLICATE COPY OF THE SIGNED AND COMPLETED ORIGINAL FOR YOUR RECORDS.**
BIDS MUST BE SUBMITTED IN "SEALED" ENVELOPES FURNISHED BY THE DIVISION OF PURCHASE AND SUPPLY.
BID NUMBER, TITLE AND OPENING DATE MUST APPEAR ON THE OUTSIDE OF THE ENVELOPE. BIDS MUST NOT BE ATTACHED TO OR ENCLOSED IN ANY PACKAGE CONTAINING BID SAMPLES OR CATALOGS OR ANY OTHER MATERIAL.
Please submit your bid on the form furnished in its entirety. DO NOT DETACH ANY PAGES FROM THE BID PROPOSAL FOR CONTRACT. Any additional vendor addendum or amendments must be submitted with the bid proposal.
5. BIDDERS ARE INSTRUCTED TO REVIEW THE ENCLOSED GENERAL SPECIFICATION BOOKLET –No.-1 DATE OF ISSUE, JULY 1, 1961 ANNEXED TO THE BID PROPOSAL FOR CONTRACT.
6. The Town of Oyster Bay reserves the exclusive right, without penalty, to terminate this Contract with not less than thirty (30) day written notice to the Vendor. Said notice shall be sent certified mail, return receipt requested. The Vendor shall have no further claim against the Town of Oyster Bay its representatives from the date set forth in the letter of notification.
7. METHOD EVALUATION: The Town reserves the right to make awards by items, groups, or classes of items, or as a whole, or in part, or NOT AT ALL whichever is in the best interest of the Town.
8. For any inquiries regarding this bid proposal, please contact the Division of Purchase and Supply at (516) 624-6116.
9. A certified check for the full amount of the items bid on, made payable to the Town of Oyster Bay, must be included with bid. Once the high bidders are determined, the check will be returned and a new check for the item(s) to be awarded must be submitted along with 8.625% sales tax or resale exemption certification.
10. **The successful bidder MUST make his own arrangement to pick-up the surplus equipment after receipt of a formal Award Letter.**
11. All bidders must complete ONE of the Ethics Disclosure Forms on pages 4-6.
12. Town of Oyster Bay employees, their immediate family and household members are not eligible to bid on surplus items contained in this bid.
13. CERTIFICATION: Must be signed on page 7. It is mandated that you include your Federal Tax I.D. number or Social Security number directly below your signature.

BID SUMMARY

DO NOT INCLUDE FEDERAL STATE OR OTHER TAXES IN BID PRICES

TO BE INSERTED BY BIDDER

ITEM #	BID ONLY ON UNITS SHOWN Detailed Specifications	QUANTITY	UNIT	UNIT PRICE
001	2011 INTERNATIONAL 7400 RECYCLING TRUCK COLOR: WHITE COMP # RE068 VIN# 1HTWGAZT2BJ285373 CONDITION: FAIR	1	EACH	\$ _____
002	2011 INTERNATIONAL 7400 RECYCLING TRUCK COLOR: WHITE COMP # RE069 VIN# 1HTWGAZT5BJ285366 CONDITION: FAIR	1	EACH	\$ _____

INDIVIDUAL BIDDER'S DISCLOSURE AFFIDAVIT

CONTRACT NO.: _____

STATE OF NEW YORK)

ss.

COUNTY OF)

_____, being duly sworn, deposes and says:

1. That I am _____(age), and reside at (address) _____.

2. That I am a bidder for the contract which is the subject matter of this application and am familiar with all the facts and circumstances hereinafter set forth.

3. That neither deponent nor any other person mentioned in this affidavit is an officer or employee, or is related to an officer or employee of the Town of Oyster Bay – except: (if any, set forth details)

_____.

4. That no officer of the State of New York, or officer or employee of the Town of Oyster Bay, or Nassau County, or person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision 4 of Section 2 of the Election Law, or his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them, is the bidder, or any officer, director or partner, member or employee of the bidder, or legally or beneficially owns or controls one (1) percent or more of the stock of the bidder, or is associated with the bidder in a joint venture, or is a party to an agreement with the bidder, expressed or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable aware of such contract – except (if any set forth details – see General Municipal Law Section 809)

_____.

5. That in the event there is any change in the matters set forth herein prior to the award of the contract, deponent(s) will file with the Town of Oyster Bay a supplemental affidavit indicating the details of such change within 48 hours of such change.

(signed)

Sworn to before me this
_____ day of _____, 201_

NOTARY PUBLIC

PARTNERSHIP DISCLOSURE AFFIDAVIT

CONTRACT NO. _____

STATE OF NEW YORK)

ss.

COUNTY OF)

_____, being duly sworn, deposes and says:

1. That I am a (partner, joint venture, etc.) _____ of the (name of partnership) _____ and fully familiar with all the facts and circumstances hereinafter set forth.

2. That the (name of partnership) _____ was established in (place) _____ on (date) _____.

3. That the following are the names, addresses and interests, respectively, of all partners (joint venturers, etc.) _____.

4. That neither deponent nor any other person mentioned in this affidavit is an officer or employee, or is related to an officer or employee of the Town of Oyster Bay – except: (if any, set forth details) _____.

5. That no officer of the State of New York, or officer or employee of the Town of Oyster Bay, or Nassau County, or person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision 4 of Section 2 of the Election Law, or his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them, is the bidder, or any officer, director or partner, member or employee of the bidder, or legally or beneficially owns or controls one (1) percent or more of the stock of the bidder, or is associated with the bidder in a joint venture, or is a party to an agreement with the bidder, expressed or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable award of such contract – except (if any set forth details – see General Municipal Law Section 809) _____.

6. That in the event there is any change in the matters set forth herein prior to the award of the contract, deponent(s) will file with the Town of Oyster Bay a supplemental affidavit indicating the details of such change within 48 hours of such change.

(signed)

Sworn to before me this _____ day of _____, 201_

NOTARY PUBLIC

CORPORATE DISCLOSURE AFFIDAVIT

CONTRACT NO. _____

STATE OF NEW YORK)

ss.

COUNTY OF)

_____, being duly sworn, deposes and says:

1. That I am the (office held) _____ of the (name of corporation) _____ and am fully familiar with all the facts and circumstances hereinafter set forth.

2. That the business address of (name of corporation) _____ is (address) _____.

3. That said corporation was incorporated under and pursuant to the Law of the State of _____.

4. That the following are the names and residences of each officer, director and shareholder: (set forth names, residences and relationship to corporation): _____.

5. That the corporate stock of said corporation has not been pledged to any person nor has any agreement been made to pledge the said stock – except (if any, set forth details): _____.

6. That neither deponent nor any other person mentioned in this affidavit is an officer or employee, or is related to an officer or employee of the Town of Oyster Bay – except (if any, set forth details): _____.

7. That no officer of the State of New York, or officer or employee of the Town of Oyster Bay, or Nassau County, or person holding any position or office, whether by election, appointment or otherwise, in any party as defined by subdivision 4 of Section 2 of the Election Law, or his spouse, or their brothers, sisters, parents, children, grandchildren, or the spouse of any of them, is the bidder, or any officer, director or partner, member or employee of the bidder, or legally or beneficially owns or controls one (1) percent or more of the stock of the bidder, or is associated with the applicant in a joint venture, or is a party to an agreement with the bidder, expressed or implied, whereby he may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the award of such contract – except (if any set forth details – see General Municipal Law Section 809) _____.

8. That in the event there is any change in the matters set forth herein prior to the award of the contract, deponent(s) will file with the Town of Oyster Bay a supplemental affidavit indicating the details of such change within 48 hours of such change.

(signed)

Sworn to before me this _____ day of _____, 201_

NOTARY PUBLIC

CERTIFICATION:

THE BIDDER AFFIRMS AND DECLARES THAT HE HAS CAREFULLY EXAMINED THE PROPOSAL HEREIN AND THAT THIS PROPOSAL IS SIGNED WITH THE FULL KNOWLEDGE AND ACCEPTANCE OF ALL THE PROVISIONS THEREOF, (INCLUDING, BUT NOT LIMITED TO LIVING WAGE REQUIREMENTS).

THESE BID SPECIFICATIONS SHALL FORM THE BASIS FOR AN AGREEMENT BETWEEN THE SUCCESSFUL BIDDER AND THE TOWN OF OYSTER BAY

Bidder's Signature

Bidder's e-mail address

Vendor Federal Tax I.D. or Social Security Number _____
(Must be completed)

Number of Employees employed by Vendor _____
(Must be completed)

ADDRESS WHERE PURCHASE/SERVICE _____
ORDER SHOULD BE SENT

ADDRESS WHERE PAYMENT
SHOULD BE SENT

The following statement is made pursuant to Section 103-D of the General Municipal Law as amended by Chapter 675 of the Laws of 1966, and Section 139-D of the State Finance Law, as amended by Chapter 675 of the Laws of 1966, and Section 2604 of the Public Authorities Law, as amended by Chapter 675 of the Laws of 1966.

NON-COLLUSIVE BIDDING CERTIFICATION

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and behalf:
- (b) The prices in this bid have been arrived at independently without collusion, Consultation, communication, or agreement, for the purpose of restricting competition as to any matter relating to such prices with any other bidder or with any competitor;
- (c) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (d) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition

The bidder affirms the above statement as true under the penalties of perjury.

Signature and Title of Bidder

FAX # _____

BUSINESS TELEPHONE # _____

E-MAIL ADDRESS _____

BIDDER'S CELL TELEPHONE # _____

CORPORATE AFFIDAVIT

STATE OF NEW YORK)

: SS:

COUNTY OF)

_____, being duly sworn says: I am the
_____ of _____ the above named Corporation,

Whose name is subscribed to and which executed the foregoing bid.

I reside at _____ in the _____

State of _____:

I have knowledge of the several matters therein stated, and they are in all respects true.

Signature of person who signed bid

Subscribed and sworn to
Before me this day of

Business telephone # _____

_____ 20 _____

Notary Public