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February 22, 2019

**REQUEST FOR PROPOSALS FOR QUOTES FOR  
AUTOMOTIVE AND GENERAL LIABILITY POLICY**

To Whom It May Concern:

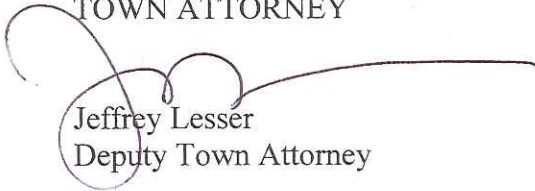
On May 1, 2019, the Town's Automotive and General Liability Policy comes up for renewal. Our expiring policy has a self-insured retention of \$1,000,000 with a \$10,000,000 limit. The policy has an annual premium of \$178,413.

We would prefer to keep the limits as outlined above. We require that insurance companies providing coverage be rated no lower than "A" with a minimum size rating of 8 out of 15.

If you have any interest in providing a quote, kindly contact the undersigned upon receipt of this letter, so that we can set up an appointment to review any records necessary, in order for you to submit a quotation. Quotations must be received on or before March 20, 2019, no later than 4:45 p.m., and may be submitted via first class mail, hand delivery, or email to [jlesser@oysterbay-ny.gov](mailto:jlesser@oysterbay-ny.gov).

Very truly yours,

JOSEPH NOCELLA  
TOWN ATTORNEY

  
Jeffrey Lesser  
Deputy Town Attorney