

## **RFP FOR UTILITY COST REDUCTION AND SAVINGS SERVICES**

Set forth below are questions received by prospective vendors in connection with the Town of Oyster Bay's (the "Town") Request for Proposals for Utility Cost Reduction and Savings, and the Town's responses thereto.

**Question 1:** The RFP states that the cost of services to be rendered is a substantial concern. Are you able to give any indication of the budget the Town has allocated for the services requested in this RFP?

**Answer 1:** No. As of this time, the Town has not allocated a budget toward the services contemplated under this RFP.

**Question 2:** Is there a firm that has previously performed services of similar scope for the Town, or would otherwise be considered an incumbent for this RFP?

**Answer 2:** No. However, National Grid and PSEGLI has given the Town representation in connection with their respective rebate programs that assist the Town in procuring various rebates, i.e., the Town is replacing fluorescent lighting with LED lighting, thereby resulting in the Town qualifying for rebates.

**Question 3:** Based on our research it appears the Town is responsible for energy procurement/management of the following 26 buildings:

- 4 Town Pools
- 3 Ice Rinks
- 11 Community Centers
- 4 Buildings (Town Hall South, Town Hall West, 150 Miller Place, 54 Audrey Ave)
- 4 town parks
- An Emergency Center, with another planned (Critical Load)

Is this list accurate/complete?

**Answer 3:** Yes. Please note the Town also has 4 beaches, which utilize electrical and gas services. Moreover, in addition to the 4 parks, the Town also has 6 parklets, which utilize electrical service.

**Question 4:** Do these buildings have more than one master meter; if so which ones.

**Answer 4:** No.

**Question 5:** And, are the meters read more than once per month?

**Answer 5:** No.

**Question 6:** Can you clarify the expectation around the analysis and recommendations of different energy efficiency/management opportunities for the Town buildings? For example,

- a. do you envision the successful firm to provide a business case analysis of different technologies at each building?

**Answer 6a:** Yes. Since each building is different, we believe that potential technologies, efficiencies and/or opportunities would need to be tailored to each building.

**Question 6b:**

- b. do you expect an engineering evaluation of the feasibility of each technology option, or just an economic assessment?

**Answer 6b:** Both.

**Question 6c:**

- c. besides energy efficiency/management options, do you wish to include individual or aggregated renewable energy options, such as rooftop solar (with/without storage), community solar (with/without storage)?

**Answer 6c:** Yes.

**Question 7:** Wanted to confirm that submittals should take the form of 3x paper copies either mailed or hand-delivered to Town Hall by 4:45pm on December 19

**Answer 7:** Firms must submit three (3) “hard” copies of their firm profiles, resumes, individual credentials, and proposed fee schedules. Consideration will only be given to responses received in the Office of the Town Attorney on or before 4:45 p.m. (EST), on January 11, 2019.

**Question 8:** Confirm that the scope of this proposal applies to multiple energy commodities including electricity, natural gas and water

**Answer 8:** The scope of this RFP is electric and gas.

**Question 9:** Determine if there is any means to ascertain the number of energy utility accounts that the Town has under its purview

**Answer 9:** The Town of Oyster Bay currently has 120 PSEGLI Accounts and 45 National Grid Accounts.

**Question 10:** Ascertain the approximate utility spend by the Town annually

**Answer 10:** In 2018, the amounts spent by the Town for PSEGLI was approximately \$3,400,000 (approximately 26.5M KWH), and for National Grid was approximately \$700,000.

**Question 11:** Please provide us with a Data Center configuration document with server and SAN storage details, locations, number of sites, Production, DR, Virtualization details, etc. Please include a list of the applications being used by the town, especially mission critical applications.

**Answer 11:** Currently, the Town utilizes virtual machine (VM) servers and limited physical devices.