



JOSEPH S. SALADINO
Town Supervisor

**TOWN OF OYSTER BAY
BOARD OF ETHICS**
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BOARD OF ETHICS

Alfred C. Constants III
Chair

Margaret Eaton

Rabbi Perry Raphael Rank

Steven G. Leventhal, Esq.
Counsel

Lesley Lazarus
Secretary

TOWN OF OYSTER BAY BOARD OF ETHICS

MEETING: January 17, 2018

Town Hall North

In Attendance: Alfred C. Constants III, Chairman

Margaret Eaton

Mary Sanchez

Steven G. Leventhal, Counsel

Lesley Lazarus, Secretary

Public Session

The Meeting was called to order at 10:00 AM.

1.) Approval of Minutes

Minutes from the meeting of December 18, 2017 were approved.

2.) Financial Disclosure 2017

a. Compliance: 100% of Town of Oyster Bay Officers and Employees have filed Financial Disclosures.

A Disclosure was received from one of the candidates for Town of Oyster Bay Town Council. (October 20, 2017).

b. Review: The Financial Disclosures are locked in the Board of Ethics filing cabinet which is located in the Town Attorney's office.

c. Requested documents: The Board is waiting for a list of all Town contractors, vendors and consultants which is to be provided by the Town.

3.) Ethics Training for Officers and Employees

Code of Ethics Training is continuing for all Town employees. Training sessions are scheduled for January 16, January 17, January 26 and February 15, 2018.

4.) Web Site Update

Instructions will be developed by the Board detailing the procedure for filing an ethics inquiry or complaint. The instructions will be available on the website.

The Board of Ethics Procedures for Conducting a Fact Finding Hearing and minutes from the Board meetings are to be posted on the Town website. This request has been made by the Board.

5.) FOIL Requests

There is a FOIL Request for the Minutes of the Board of Ethics. The minutes will be submitted to the Town Clerk's office and to the Office of the Town Attorney.

6.) Public Comment

There was no public comment at the meeting.

7.) The next meeting will be held on Wednesday, March 14, 2018 at 10:00 AM at Town Hall North.

The Public Session was adjourned at 10:20 AM.

**Lesley Lazarus
Town of Oyster Bay
Board of Ethics
Secretary**