

Joseph G. Pinto
Commissioner



Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

FIELD/FACILITY USE PERMIT APPLICATION

There is an Annual Non-Refundable APPLICATION FEE
for every organization that is due at the time of your first field permit application.
Resident: \$50 Resident Commercial: \$75 Non-Resident: \$100
Check or money order made payable to "TOWN OF OYSTER BAY".

REQUESTING ORGANIZATION _____

APPLICANT'S NAME: _____ TOB RESIDENT NON-RESIDENT

ORGANIZATION'S OFFICIAL ADDRESS: _____

CITY _____ STATE _____ ZIP CODE _____

HOME PHONE _____ CELL: _____ E-MAIL _____

Do 70% of players/participants reside in the Town of Oyster Bay?: YES NO

Is this a Non-Profit Organization?:

- YES
 NO

Federal Tax ID # (required only if applying as a Non-Profit group): _____

Permission is requested to use (please check one):

Baseball Softball Football Lacrosse Soccer Other _____

Location: _____ Field: _____

Date(s) Requested: _____

Days and Hours Requested (separate sheet may be used):

Sunday: _____ Monday: _____ Tuesday: _____

Wednesday: _____ Thursday: _____ Friday: _____ Saturday: _____

The APPLICANT understands and acknowledges that the information provided in the application is true and accurate, and that the Town of Oyster Bay and the Department of Parks are relying on these statements and representations as a basis for the issuance of a permit. Proof of Non-Profit Status is required to qualify for the Non-Profit fee schedule. The APPLICANT agrees to abide by the terms set forth in this application, and the Rules and Regulations of the Town of Oyster Bay and the Department of Parks. **Additionally, the APPLICANT fully understands that their organization may not under any condition sublease, sell or assign this permit and that any unused field time and/or space must be given back to the Parks Department.** Any violation of the rules herein will result in the permit being revoked.

SIGNATURE: _____ DATE _____



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TIER #	TIER DESCRIPTION	FIELD FEES	LIGHT PREMIUM	Tournament/Fundraiser Fees (Youth and Adult)
TIER 1	TOWN OF OYSTER BAY NOT-FOR-PROFIT Youth-based Community Leagues, Local non-profit groups, civic organizations, local schools, and charitable events.	Grass: NO CHARGE Turf: NO CHARGE	NO CHARGE	Grass: \$50 per game Turf: \$60 per game One Tournament per season – No Charge.
TIER 2	TOWN OF OYSTER BAY FOR-PROFIT AND NON-RESIDENT Youth and Adult Leagues, including Travel Teams	Grass: \$50 per game Turf: \$60 per game	\$10 per game	Grass: \$50 per game Turf: \$60 per game LIGHT PREMIUM APPLIES

ALL PERMIT APPLICATIONS MUST INCLUDE:

- Proof of Insurance (with "TOB" listed as "additional insured")
- Proof of Residency (if applicable)
- Certificate of Incorporation
- Proof of Non Profit Status, if applicable (IRS 501(c)(3) determination letter)
- Application Fee (check or money order only)

For Office Use Only:

Date:	Application Fee Collected?	Received By:	Field Location:	Permit Issued?
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This is a permit application and is not to be used as an actual permit for field use.