

John Canning by  
Vicki Sindelli, Deputy  
Commissioner

COMMISSIONER OF HUMAN RESOURCES

ATTACHED

Meeting of May 5, 2020

RESOLUTION P-8-2020

WHEREAS, The 2020 Budget, adopted October 29, 2019 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2020 Budget, on October 29, 2019, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

John Canning by  
Vicki Spiller, Deputy  
COMMISSIONER OF HUMAN RESOURCES  
APPROVED

Meeting of May 5, 2020

PA -6-2020

WHEREAS, Resolution #PA 3-73, adopted the 1973 Graded Salary Plan for all titles in use in the Town of Oyster Bay; and

WHEREAS, it is deemed necessary periodically to change or upgrade the grades of such approved titles of Nassau County Civil Service Commission,

NOW, THEREFORE, BE IT RESOLVED, That the Graded Salary Plan, as adopted by Resolution #PA 3-73, on January 1973, be and hereby is amended to reflect the following effective May 5, 2020:

TO CHANGE THE GRADE OF:	FROM:	TO:
Inspector	18	00
Director of Employee Benefits & Insurances	28	00
Director of Labor Management Relations	29	00
Chief Research Assistant	27	00

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

- Supervisor Saladino Aye
- Councilwoman Johnson Aye
- Councilman Imbroto Aye
- Councilman Hand Aye
- Councilman Labriola Aye
- Councilwoman Maier Aye
- Councilwoman Walsh Aye

WHEREAS, the Department of Intergovernmental Affairs issued a Request for Proposals ("RFP") on April 7, 2020, seeking quotes for the Oyster Bay-Glen Cove-North Hempstead Local Workforce Development Board's ("LWDB") Professional and General Liability Insurance Policies, in accordance with the Town's procurement policy. The RFP was posted on the Town website and mailed to seven (7) insurance brokers. The only broker to respond to the RFP was Salerno Brokerage Corp. ("Salerno"), which advised the Department of Intergovernmental Affairs that it had provided the RFP to four (4) insurance carriers, three of which either declined to offer coverage or could not offer a competitive quote. Salerno provided a quote from the LWRB's current carrier, General Insurance Company of America, for the renewal of the current policy for the period from May 1, 2020 through May 1, 2021; and

WHEREAS, Frank V. Sammartano, Commissioner, Department of Intergovernmental Affairs, by memorandum dated April 27, 2020, requested Town Board authorization to accept the aforesaid proposal to renew the LWRB's Professional and General Liability Insurance coverage, for the period from May 1, 2020 through May 1, 2021, *nunc pro tunc*, with General Insurance Company of America, through Salerno, in the respective responsive quoted amounts of \$3,583.00 for Professional Liability coverage and \$21,863.00 for General Liability coverage, for a total renewal premium of \$25,446.00; and

WHEREAS, this is a Workforce Investment Act/Workforce Innovation and Opportunity Act expense, and therefore is at no cost to the Town; and

WHEREAS, The Town Attorney's has determined that an adequate attempt was made to obtain proposals in compliance with Guideline 7 of the Town's procurement policy; and

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved and accepted, and the Department of Intergovernmental Affairs is hereby authorized to renew the abovementioned Professional and General Liability Insurance policies, for the Oyster Bay-Glen Cove-North Hempstead Local Workforce Development Board, *nunc pro tunc*, for the period from May 1, 2020 through May 1, 2021, in the respective amounts of \$3,583.00 (Professional Liability) and \$21,863.00, for the total quoted premium of \$25,446.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same to Salerno Brokerage Corp., upon presentation of a duly certified claim, after audit; and be it further

RESOLVED, That funds in the amount of \$20,997.65 are to be drawn from Account No. IGA CD 6293 43000 000 CW19 and \$4,448.35 to be drawn from Account No. IGA CD 6293 43000 000 CW18 for said payments.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By  
Office of Town Attorney

WHEREAS, by Resolution No. 292-2019, adopted on May 7, 2019, the Town Board awarded Contract No. PRE19-194, Requirements Contract for Parks Electrical Service throughout the Town of Oyster Bay, to Welsbach Electric Corp. of Long Island, for the period commencing May 7, 2019 through May 6, 2020, with the option of four (4) one (1) year extensions; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highways, by memorandum dated April 20, 2020, requested Town Board authorization to exercise the first one-year extension of Contract No. PRE19-194, Requirements Contract for Parks Electrical Service throughout the Town of Oyster Bay, with Welsbach Electric Corp. of Long Island, for the period commencing May 7, 2020 through May 6, 2021, at the same prices, conditions and terms provided for in the original contract; and

WHEREAS, Commissioner Lenz, by said memorandum, further requested Town Board authorization to use Five Hundred Thousand (\$500,000.00) Dollars for the use of the subject contract at various locations within the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are accepted and approved, and Contract No. PRE19-194 with Welsbach Electric Corp. of Long Island is hereby extended, for the period from May 7, 2020 through May 6, 2021, at the same prices, conditions, and terms as provided in the original contract; and be it further

RESOLVED, That the Highway Department is authorized to use Five Hundred Thousand (\$500,000.00) Dollars for the use of the subject contract at various locations within the Town of Oyster Bay.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By  
Office of Town Attorney  
*[Signature]*

WHEREAS, pursuant to Town Board Resolution No. 109-2015, adopted on February 24, 2015, the Town approved the consent of sale and transfer of the obligations and performance under Contract No. DPW09-999 from Progressive Waste Solutions of L.I., Inc. to Winters Bros. Waste Systems of Long Island, LLC ("Winter Bros."); and

WHEREAS, pursuant to Town Board Resolution No. 87-2016, adopted on February 23, 2016, the Town authorized the first five year extension option with Winter Bros., with services to be provided through May 31, 2021; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highways, by memorandum dated April 17, 2020, advised that on March 24, 2020, Winters Bros. transmitted a letter to the Town, wherein Winter Bros. consented to the second extension option, provided that the five year extension option be separated into an initial three (3) year base term with two (2) separate one (1) year extension years; and

WHEREAS, Commissioner Lenz, by the aforementioned memorandum, indicated that the Department of Public Works, by letter dated April 10, 2020, responded to Winter Bros. correspondence and provided additional conditions, which conditions were consented to by Winters Bros. by letter dated April 16, 2020; and

WHEREAS, Commissioner Lenz, by the aforementioned memorandum, recommended and requested that the Town Board approve an extension of Contract No. DPW09-999 with Winter Bros. including additional provisions as agreed to by Winter Bros., for an initial three-year base term through May 31, 2024, with two (2) one (1) year extensions to be exercised upon mutual consent of the parties,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation and request as hereinabove set forth is accepted and approved, and the Town hereby extends Contract No. DPW09-999 with Winter Bros. Recycling of Long Island, LLC for a three (3) year base term through May 31, 2024, with two (2) one (1) year extension options to be exercised upon mutual consent of the parties.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By  
Office of Town Attorney  


WHEREAS, pursuant to Town Board Resolution No. 53-2018, adopted on January 23, 2018, the Town Board authorized Cashin Associates, P.C. to perform engineering services relative to Restoration and Improvements to Alhambra Park, Massapequa, as a Part of the New York Rising Community Reconstruction Program, Contract No. DP17-151; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/ Highways, by memorandum dated April 17, 2020, advised that the Department of Public Works has approved the plans and specifications in connection with Contract No. DP17-151, and requested that the Department of Public Works be authorized to proceed with the Bid and Construction Phases of said Contract, and that the Department of General Services, Division of Purchasing, be authorized and directed to proceed with the establishment of a date for the receipt of bids for said Contract,

NOW, THEREFORE, BE IT RESOLVED, That the recommendations as hereinabove set forth are hereby accepted and approved, and the Department of Public Works, Division of Engineering is hereby authorized and directed to proceed with the Bid and Construction Phases of Contract No. DP17-151, and be it further

RESOLVED, That the Department of General Services, Division of Purchasing, is hereby authorized and directed to proceed with the establishment of a date for the receipt of bids for said Contract.

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The foregoing resolution was declared adopted after a poll of the members of the Board: the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By  
Office of Town Attorney

WHEREAS, pursuant to Town Board Resolution No. 133-2020, adopted on February 11, 2020, the Town Board authorized the execution of a site access agreement with Northrop Grumman Systems Corporation ("NGSC") to install recovery well vaults within a Town right-of-way at Parking Lot B-2, located on Seaman Avenue, Bethpage and within a utility easement at the southern terminus of North Windhorst Avenue, Bethpage; and

WHEREAS, Richard W. Lenz, P.E., Commissioner, Department of Public Works/Highway, by memorandum dated April 17, 2020, advised that NGSC determined that it would not be able to reasonably mitigate potential impacts upon the Bethpage Fire District during the conveyance piping installation, thereby necessitating a change in the plans such that the piping will run from Parking Lot B-2 eastward on Seaman Avenue to Central Avenue; and

WHEREAS, Commissioner Lenz, by the aforementioned memorandum, further advised that due to the COVID-19 outbreak, the majority of business and personal activity on Seaman Avenue has been significantly reduced creating an opportunity to install the conveyance piping with minimal impact upon the community; and

WHEREAS, Commissioner Lenz, by the aforementioned memorandum, recommended and requested that the Town Board authorize an amendment to the site access agreement to allow for the installation of conveyance piping on Seaman Avenue, nunc pro tunc to April 20, 2020, as a part of the RW-21 groundwater hotspot remediation program,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation and request as hereinabove set forth is accepted, and the abovementioned site access agreement with NGSC as previously negotiated and executed by and between the Town and NGSC is hereby amended to permit the installation of conveyance piping from Parking Lot B-2 eastward on Seaman Avenue to Central Avenue, as depicted on plans filed with the Department of Public Works.

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Reviewed By  
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

WHEREAS, the East Norwich Volunteer Fire Company No. 1 ("ENFC") provides services to Town of Oyster Bay residents living in the Incorporated Villages of Upper Brookville, Brookville and Muttontown, as well as those living in the unincorporated area of the Town of Oyster Bay identified by the postal designation of East Norwich and referred to as the East Norwich Fire Protection District; and

WHEREAS, the amounts paid by each municipality are periodically updated to reflect the correct proportional percentages, but due to the current COVID-19 public health crisis, the updated percentages have not been calculated, which has prevented the Town from scheduling and holding a hearing to consider the 2020 contract for fire protection for the East Norwich Fire Protection District; and

WHEREAS, pending issuance of the 2020 fire protection contract, ENFC has been providing, and will continue to provide, fire protection and emergency response services to Town residents and the ENFC has incurred and will continue to incur costs related to providing such services; and

WHEREAS, the ENFC has requested payment from each municipality based upon the 2019 contract amount, with said payments to be credited against the 2020 contracts; and

WHEREAS, the 2019 contract obligated the Town to pay an amount not to exceed \$311, 072.56; and

WHEREAS, Elizabeth A. Faughnan, Deputy Town Attorney, by memorandum dated April 29, 2020, requested and recommended that the Comptroller be authorized and directed to pay \$155,536.28 to the East Norwich Volunteer Fire Company No. 1 ("ENFC"), said payment to be credited against the amount due under the 2020 fire protection contract; with said funds to be drawn from Account No. TWN SF12 3410 44910 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the recommendations as hereinabove set forth are hereby accepted and approved, and the Office of the Comptroller is hereby authorized and directed to make payment to the East Norwich Volunteer Fire Company No. 1 for \$155,536.28, with said payments to be credited against the 2020 contract to be entered into between the Town and the ENFC, upon submission of a duly certified claim; after audit with said funds to be drawn from Account No. TWN SF12 3410 44910 000 0000.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Saladino	Aye
Councilwoman Johnson	Aye
Councilman Imbroto	Aye
Councilman Hand	Aye
Councilman Labriola	Aye
Councilwoman Maier	Aye
Councilwoman Walsh	Aye

Reviewed By  
Office of Town Attorney