

RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO.	DEPT.		DEBIT			
060-16	IGA	\$ 98,450.13	IGA CD	0001	02170	000 CD16
			CREDIT			
		98,450.13	IGA CD	8668	48250	733 CD16
			FROM			
061-16	OTC	4,000.00	OTC A	1410	44100	000 0000
			TO			
		4,000.00	OTC A	1410	44120	000 0000

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Intergovernmental Affairs
 Town Clerk

Reviewed By
 Office of Town Attorney



Reviewed By
 Office of Town Attorney

23

TOWN OF OYSTER BAY

TF19

INTER-DEPARTMENTAL MEMO

November 18, 2015

TO: MEMORANDUM DOCKET
FROM: JAMES ALTADONNA JR., TOWN CLERK
SUBJECT: TRANSFER OF FUNDS

Town Board authorization is hereby requested to transfer funds from the following account:

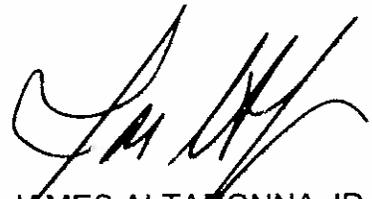
FROM:

OTC A 1410 44100 000 0000	PRINTING PUBLIC & LEGAL NOTICES	\$4,000.00
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TO:

OTC A 1410 44120 000 0000	PUBLIC STENOGRAPHER	\$4,000.00
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Justification: Transfer requested to have sufficient funds to cover the cost of Town Meeting stenography for the remainder of 2016.


JAMES ALTADONNA JR.
TOWN CLERK

JA:rts
cc: Town Attorney with 10 copies.



ZA

TE19

**Town of Oyster Bay
Inter-Departmental Memorandum**

TO: Memorandum Docket
FROM: Frank V. Sammartano, Deputy Commissioner
Intergovernmental Affairs
DATE: November 10, 2016
SUBJECT: Increase Budget/Transfer of Funds

DEBIT

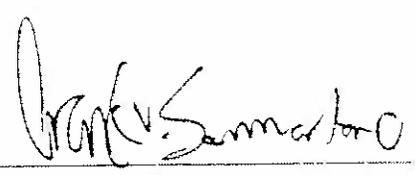
IGA CD 0001 02170 000 CD16 \$ 98,450.13
(Community Development Income General)

CREDIT

IGA CD 8668 48250 733 CD 16 \$ 98,450.13
(Res Rehab Deferred Loan)

JUSTIFICATION

The above transfer is respectfully requested in order to expend funds received from the Deferred Loan Program. These funds are to be utilized within the Community Development Block Grant Program.



Frank V. Sammartano
Deputy Commissioner

By Colin Bell

FVS/PA
cc: Town Attorney w/ 10 copies



WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, by memorandum dated November 3, 2016, requested Town Board authorization to employ a performer to provide entertainment for GAP Program participants at a total cost of \$350.00, as follows:

Magic of Amore
P.O. Box 644
Stony Brook, N.Y. 11790
Performance Date: Saturday, December 10, 2016
Location: Syosset High School
Fee: \$350.00

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Department of Community and Youth Services is hereby authorized to employ the aforementioned performer, on the date, location and fee as abovementioned, at a total cost of \$350.00, for the purposes of providing entertainment to GAP Program participants; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with the funds for said payment to be drawn from Account No. CYS A 7020 47660 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

Reviewed By
Office of Town Attorney

645

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

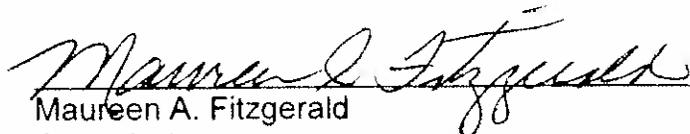
November 3, 2016

TO: Memorandum Docket
FROM: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services
SUBJECT: Services for GAP

The Department of Community & Youth Services requests Town Board authorization to employ the services of the performer listed below for the date and location noted. They will be providing entertainment for GAP Program participants.

Magic of Amore
PO Box 644, Stony Brook, NY 11790
Performance Date: Saturday, December 10, 2016
Performance Location: Syosset High School
Performance Fee: \$350.00

The total cost of this service is \$350.00. Funds are available in Account CYS A 7020 47660 000 0000, *Special Events*. In accordance with Guideline 5, Section b, of the Town Procurement Policy, this service is exempt from the solicitation, written proposal or requirements of the policy. For your convenience a sample contract is attached.


Maureen A. Fitzgerald
Commissioner

MAF:jd
Attachment
cc: Town Attorney (+10 copies)



Contract

This Contract, made by and between the Town of Oyster Bay's Department of Community and Youth Services, located at 977 Hicksville Road, Massapequa, New York 11758 (hereinafter referred to as "TOWN") and Magic of Amore, c/o James Lazzarini located at P.O. Box 644, Stony Brook, New York 11790, (hereinafter referred to as "CONTRACTOR") in consideration of mutual interests provided for hereby, the parties herein agree as follows:

Performance by: Magic of Amore
Date: December 10, 2016
Location: Syosset High School
Amount: \$350.00

In consideration of these services, the TOWN agrees to pay CONTRACTOR the sum of Three hundred fifty dollars. If CONTRACTOR fails to appear, or is incapacitated from rendering a performance through sickness or otherwise, CONTRACTOR shall not receive any compensation. Payment for the above services shall be made upon submission of your invoice and the claim form provided by TOWN.

MAGIC OF AMORE

CONTRACTOR

DATE: _____, 2016

TOWN OF OYSTER BAY

Reviewed By
Office of Town Attorney



COMMISSIONER

DATE: _____, 2016



WHEREAS, Christie Kalinoglu, Student Council Advisor for the Plainedge Middle School, by letter dated September 30, 2016, has asked the Town of Oyster Bay for assistance with the Plainedge Middle School Council's "Fight Pediatric Cancer Raffle for Marissa P", taking place on December 2, 2016, with the goal to raise money to support this worthwhile cause and help support Plainedge Middle School's own sixth grade student who has been diagnosed with Aplastic Anemia, a bone marrow disorder that results in the significantly diminished production of red blood cells; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated November 2, 2016, requests Town Board authorization to issue 10 guest passes for access to the Ice Skating Center at Bethpage to be used as raffle prizes for the event hereinabove set forth, and these guest passes will be valid from December 1, 2016 through November 30, 2017; and

NOW, THEREFORE, BE IT RESOLVED, That upon the requests as hereinabove set forth, the Department of Parks is hereby authorized to issue 10 guest passes for access to the Ice Skating Center at Bethpage to be used as raffle prizes for the event hereinabove set forth, and these guest passes will be valid from December 1, 2016 through November 30, 2017.

-#-


Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

5

646

TOWN OF OYSTER BAY
Inter-Departmental Memo

TO: Memorandum Docket

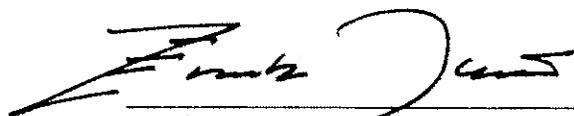
FROM: Frank A. Nocerino, Commissioner
Department of Parks

DATE: November 2, 2016

SUBJECT: Authorization for the Issuance of Guest Passes
Plainedge Middle School Council

The Department of Parks is in receipt of correspondence dated September 30, 2016, from Christie Kalinoglu, Student Council Advisor for the Plainedge Middle School seeking assistance with a charitable project that the council is working on. On December 2, 2016, the Plainedge Middle School Council will be hosting a "Fight Pediatric Cancer Raffle for Marissa P." The Goal of the fundraiser is to raise money to support this worthwhile cause and help support their very own 6th grade student who has been courageous in her fight with Aplastic Anemia, a bone marrow disorder that results in the significantly diminished production of red blood cells.

In order to assist the "Fight Pediatric Cancer Raffle for Marissa P" the Department of Parks respectfully requests Town Board approval to authorize the Commissioner of Parks to issue 10 guest passes for access to the Ice Skating Center at Bethpage. These guest passes will be used as raffle prizes for the event noted above. The guest passes will be valid December 1, 2016 through November 30, 2017. The design, issuance and accounting of passes will be established by procedures drafted and administered by the Commissioner of Parks and/or his designee.


Frank A. Nocerino
Commissioner

FAN:GB:ca
Attachment
cc: Town Attorney (w/10 copies)





PLAINEDGE MIDDLE SCHOOL

200 STEWART AVENUE, BETHPAGE, NY 11714
(516) 992-7650 FAX (516) 992-7645

ANTHONY DERISO
PRINCIPAL
anthony.deriso@plainedgeschools.org

September 30, 2016

To Whom It May Concern:

On December 2, 2016 The Plainedge Middle School Student Council will be hosting a Fight Pediatric Cancer raffle for Marissa P. All of the proceeds from the raffle will go directly to Beads of Courage for pediatric cancer. Our goal is to raise as much money as possible to support this worthwhile cause and to help support our very own 6th grade student who has been courageous in her fight with Aplastic Anemia.

We are a Public School hoping to make Marissa's battle easier and any other child who has to go through such rigorous and extensive treatment, such as the bone marrow transplant that she recently underwent.

At our annual dance hosted by Student Council, we will be selling raffle tickets for Marissa's cause (Magic). Our efforts to help Marissa depends solely on our fundraised dollars because of the generous donations from companies like yours. We would love to receive tickets to the Bethpage Ice Rink for our raffle. We are expecting attendance of about 200 middle school students.

We are tax exempt as a public school (see attached letter), but if needed, our NCES district ID number is: 3623190.

We are asking for your assistance with donations of any products or services that you can offer. All donations would be recognized as donated from your establishment throughout our raffle.

Thank you so much for your generous donation for our raffle at Plainedge Middle School and your continued support.

Sincerely,

Christie Kalinoglu
Student Council Advisor
Christie.kalinoglu@plainedgeschools.org
200 Stewart Avenue, Bethpage, NY 11714
516-992-7650 / [REDACTED]





New York State Department of
TAXATION and FINANCE
OTPA Sales Tax Exempt Organizations Unit
Building 9 Room 154
W. A. Harriman Campus
Albany, NY 12227

January 26, 2011

Plainedge Public Schools
District Office
241 Wyngate Drive
P. O. Box 1669
N. Massapequa, NY 11758

Dear Sir or Madam:

The Tax Law exempts New York State governmental entities such as your organization, Plainedge Public Schools, from the payment of New York State sales and use taxes on their purchases. In order to make tax exempt purchases, a New York State governmental entity must present vendors with the entity's official purchase order or other documentation (e.g., payment voucher, contract of sale, Form AC 946, *Tax Exemption Certificate*, Form ST-129, *Exemption Certificate - Tax on occupancy of hotel rooms*, etc.) which indicates that the purchaser is a New York State governmental entity.

Tax exemption numbers and Form ST-119.1, *Exempt Organization Exempt Purchase Certificate*, are not issued to New York State governmental entities. If a vendor requests a tax exemption number or Form ST-119.1, *Exempt Organization Exempt Purchase Certificate* from you, the Plainedge Public Schools may give the vendor a copy of this letter. This will assure the vendor that a governmental purchase order, or other evidence that the Plainedge Public Schools is the purchaser, is the only documentation the vendor needs in order to not collect sales tax.

For additional information, please refer to Publication 843, *A Guide to Sales Tax in New York State for Exempt Organizations*, which is available on the New York State Tax Department website at nystax.gov

New York State Department of Taxation and Finance
OTPA-Taxpayer Guidance Division
Sales Tax Exempt Organizations Unit
Building 9 Room 154
W A Harriman Campus
Albany NY 12227
(518) 457-2782



WHEREAS, James J. Stefanich, Receiver of Taxes, by memorandum dated November 3, 2016, requested that authorization be granted to publish "Notice to Taxpayers Re: 2017 General Tax" in Newsday,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and James J. Stefanich, Receiver of Taxes, is hereby authorized to publish "Notice to Taxpayers Re: 2017 General Tax" in Newsday, and the Comptroller is hereby authorized and directed to make payment for same, upon submission of a duly certified claim, after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. ROT A 1330 44100 000 0000.

-#-


Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Receiver of Taxes

647



TOWN OF OYSTER BAY

Office of the Receiver of Taxes

INTER-DEPARTMENTAL MEMO

TO: MEMORANDUM DOCKET
FROM: JAMES J. STEFANICH, RECEIVER OF TAXES
RE: LEGAL NOTICE OF 2017 GENERAL TAX
DATE: November 3, 2016

Authorization is hereby requested to print the attached legal notice pertaining to the 2017 General Tax in Newsday.

Expense will be charged to account ROT A 1330 44100 000 0000 LEGAL NOTICES

Reference is made to Guideline 5 f. of the procurement policy pertaining to the exception of quotations pertaining to public notices.


 James J. Stefanich, Receiver of Taxes

Town Attorney (Original +10 copies)



NOTICE TO TAXPAYERS RE: 2017 GENERAL TAX

TAKE NOTICE that the undersigned Receiver of Taxes for the Town of Oyster Bay, County of Nassau, State of New York, has received the General Tax Roll and Warrant for the collection of taxes within the Town of Oyster Bay, and that the staff will be in attendance to receive taxes at: TOWN HALL, 74 Audrey Ave., Oyster Bay, NY 11771-1539 on January 3, 2017 and each day thereafter from 9:00 AM to 4:45 PM (Saturdays, Sundays and Holidays excepted).

The following penalties for neglect to pay General taxes after they become due and payable: If the first half is not paid on or before February 10, 2017, a penalty will be added at the rate of one percent per month from January 1, 2017 calculated to the end of the month during which payment is made. If the second half is not paid on or before August 10, 2017, a penalty will be added at the rate of one percent per month from July 1, 2017 calculated to the end of the month during which payment is made. If the full year's tax is paid (both halves at the same time) on or before February 10, 2017 a discount will be allowed on the second half tax at the rate of one percent of the second half. No discount is allowed on payments made after February 10, 2017. Taxes are payable by cash, checks or money orders. NO CASH payments will be accepted at Hicksville or Massapequa Annexes. Acceptance of credit card and ACH electronic check payment of taxes may only be made using our internet online payment system (convenience fee applies).

Under law the tax roll of the Town of Oyster Bay will be returned to Nassau County Treasurer on August 31, 2017, and all payments after that date must be made to the County Treasurer, 1 West Street, Mineola NY 11501.

Dated: January 1, 2017
Oyster Bay, NY 11771-1539
JAMES J. STEFANICH
RECEIVER OF TAXES



WHEREAS, Resolution No. 752-2014, adopted on November 18, 2014, authorized the Supervisor to enter into a Dental Plan Agreement with CIGNA/CHLIC, for the period from January 1, 2015 through December 31, 2015, at a total annual cost not to exceed \$2,142,000.00, with two, one year renewal options at the same rate for the PPO and DHMO for the second year, with a 7% rate cap for the third year; and

WHEREAS, John Canning, Commissioner of the Department of Human Resources, by memorandum dated November 1, 2016, recommends that the Town Board approve the renewal of the abovementioned Dental Plan Agreement, for the period January 1, 2017 through December 31, 2017, at a cost not to exceed \$2,052,723.00, allowing for an approximate 2% increase in the number of enrollees in 2017, under the same terms and conditions as follows:

Year 3 (PPO) - January 1, 2017 through December 31, 2017

Single:	\$47.88
Family:	\$134.34

Year 3 (DHMO) - January 1, 2017 through December 31, 2017

Single:	\$31.94
Family:	\$81.00

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized to renew the Dental Plan Agreement with Cigna, for the period from January 1, 2017 through December 31, 2017, at the monthly rates and total annual cost set forth above; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, the funds for said payment to be drawn from Account No. TWN AMM 9060 80000 000 0000 000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources

DMS
Reviewed By
Office of Town Attorney

648

Town of Oyster Bay
Inter-Departmental Memorandum

November 1, 2016

TO: Memorandum Docket
FROM: John Canning, Commissioner
Department of Human Resources
SUBJECT: TOWN OF OYSTER BAY DENTAL PLAN-2017

Resolution number 752-2014 authorized the Town Supervisor to execute a Dental Plan agreement with CIGNA/CHLIC for the period January 1, 2015 through December 31, 2015, with two one year renewal options at the same rate for the PPO and DHMO for the second year, and a 7% rate cap for the third year.

Therefore, it is hereby recommended that the Honorable Town Board approve the renewal of the Town of Oyster Bay Dental Plan agreement between CIGNA/CHLIC and the Town of Oyster Bay, for the period January 1, 2017 through December 31, 2017, under the same terms and conditions, except as modified as to the rate for the renewal option agreement.

In view of the comparison of the proposals received as a result of the Dental Committee's prior Request for Proposals previously conducted by Kurz Planning, Inc., it was determined that CIGNA's Network Access and renewal action, continues to provide the Town of Oyster Bay with our current excellent level of benefits and network providers. CIGNA/CHLIC's renewal rate at a 3.99% increase for the PPO and a 7% increase for the DHMO are as follows (please see attached):

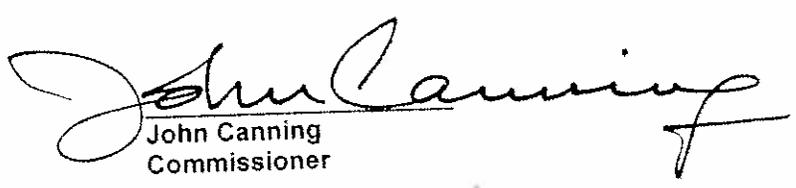
Year 3 (PPO) – January 1, 2017 through December 31, 2017:

SINGLE \$ 47.88
FAMILY \$134.34

Year 3 (DHMO) – January 1, 2017 through December 31, 2017:

SINGLE \$ 31.94
FAMILY \$ 81.00

Upon the approval of the continuation of the agreement between CIGNA/CHLIC and the Town of Oyster Bay, it is further requested that the Honorable Town Board authorize the Town Comptroller to pay CIGNA/CHLIC from Account TWN AMM 9060 80000 000 0000 000, effective January 1, 2017 through December 31, 2017, at a cost not to exceed \$2,052,723.00, allowing for an approximate 2% increase in the number of enrollees next year.


John Canning
Commissioner

JC:DOR
attaches
Town Attorney (orig. w/19 copies)



RESOLUTION NO. 752-2014

Meeting of November 18, 2014

WHEREAS, John Canning, Commissioner of the Department of Human Resources, by memorandum dated October 22, 2014, recommends that the Town Board authorize the Supervisor to enter into a Dental Plan Agreement with CIGNA/CHLIC, for the period from January 1, 2015 through December 31, 2015, at a total annual cost not to exceed \$2,142,000.00, with two, one year renewal options, with a 7% rate cap per year for the PPO and the DHMO, at the following monthly rates:

Year 1 (PPO) - January 1, 2015 through December 31, 2015

Employee Only:	\$46.04
Employee plus Family:	\$129.18

Year 1 (DHMO) - January 1, 2015 through December 31, 2015

Employee Only:	\$29.85
Employee plus Family:	\$75.70

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized to execute a Dental Plan Agreement with CIGNA/CHLIC, for the period from January 1, 2015 through December 31, 2015, at the monthly rates and total annual cost set forth above; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, the funds for said payment to be drawn from Account No. TWN AMM 9060 80000 or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Res. ✓



Reviewed By
Office of Town Attorney
Fernando

WHEREAS, Resolution No. 752-2014, adopted on November 18, 2014, authorized the Supervisor to enter into a Dental Plan Agreement with CIGNA/CHLIC, for the period from January 1, 2015 through December 31, 2015, at a total annual cost not to exceed \$2,142,000.00, with two, one year renewal options at the same rate for the PPO and DHMO for the second year, with a 7% rate cap for the third year; and

WHEREAS, John Canning, Commissioner of the Department of Human Resources, by memorandum dated July 22, 2015, recommends that the Town Board approve the renewal of the abovementioned Dental Plan Agreement, for the period January 1, 2016 through December 31, 2016, at a cost not to exceed \$2,055,882.00, allowing for an approximate 3.1% increase in the number of enrollees in 2016, under the same terms and conditions as follows:

Year 2 (PPO) - January 1, 2016 through December 31, 2016

Single: \$46.04
Family: \$129.18

Year 2 (DHMO) - January 1, 2016 through December 31, 2016

Single: \$29.85
Family: \$75.70

Reviewed By
Office of Town Attorney

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and the Supervisor is hereby authorized to renew the Dental Plan Agreement with Cigna, for the period from January 1, 2016 through December 31, 2016, at the monthly rates and total annual cost set forth above; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, the funds for said payment to be drawn from Account No. TWN AMM 9060 80000 000 0000 000 or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto Aye
Councilman Muscarella Aye
Councilman Macagnone Aye
Councilman Coschignano Aye
Councilman Pinto Aye
Councilwoman Alesia Aye
Councilwoman Johnson Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources



Town of Oyster Bay

Guaranteed Cost Funding

Non-Participating

January 01, 2017 - December 31, 2017



Tier	Expected Lives	Current Rates	Renewal Rates*
Dental PPO Employee Only Employee + Family	507 1045	\$46.04 \$129.18	\$47.88 \$134.34
Annual Cost	1,552	\$1,900,025	\$1,975,926
Percent Change (Renewal vs Current)			
			3.99%



MEMO

To: BRANDON WATSON - 355
From: Rebecca Richard, Underwriter
Subject: Renewal for TOWN OF OYSTER BAY
Client Number - 10150880
Date: July 19, 2016



Below are the CDO managed dental renewal rates for TOWN OF OYSTER BAY effective January 1, 2017. These rates reflect a 7.0% increase from current rates on the P1-00 Patient Charge Schedule.

Renewal Date January 1, 2017	P1-00 Renewal Rates	Current Enrolled as of July 2016
EE	\$31.94	14
EE+1	\$81.00	46
		<hr/> 60

It is important that you provide the renewal information to the client in order to comply with contractual requirements. We are required to provide notification of changes to the rates/benefit schedules at least 60 days in advance of the change.

The dental insurance coverage shall be provided under a standalone group insurance policy and is an "excepted benefit" as defined in Public Health Service Act Section 2721(c) and (d) and not subject to the requirement of the Patient Protection and Affordable Care Act.

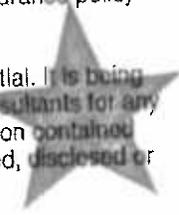
Cigna HealthCare may have an agreement with your benefit advisor, under which the benefit advisor may be paid for providing marketplace intelligence or for the performance of administrative services. The qualification for and amount of this payment may be based upon overall business growth and/or retention levels. Any such payment is funded through Cigna HealthCare's general overhead.

The benefit advisor may qualify for incentive payment (monetary or non-monetary) from Cigna HealthCare. For example, the benefit advisor may receive payment based upon new sales, new customer growth or retention. This incentive payment is funded from Cigna HealthCare's general overhead.

Cigna HealthCare sponsors programs to inform benefit advisors about Cigna HealthCare's plan coverage and services (including producer advisory councils). The cost of these events is funded through Cigna HealthCare's general overhead.

This quote assumes that Cigna HealthCare's standard insurance policy form approved for use in the applicable state by the state insurance regulator will be issued. Because the insurance policy and certificate terms require regulatory approval, there is very little flexibility to change the provisions. The provisions of the insurance policy and certificate will supersede the Proposal in the event of a conflict.

The information contained in this Proposal by Cigna HealthCare is proprietary and highly confidential. It is being provided with the understanding that it will not be used by the employer, its representatives or consultants for any purpose other than the evaluation of the Proposal. Under no circumstances is any of the information contained herein (including excerpts, summaries, extracts, and evaluations thereof) to be used, disseminated, disclosed or



WHEREAS, by Resolution No. 866-2014, adopted on December 16, 2014, the Supervisor was authorized to execute an Agreement with Medical Documentation, Inc., 215 Bow Drive East, Suite C, Smithtown, New York 11787, to provide services under the Town of Oyster Bay's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2015 through December 31, 2015, with two (2) one (1) year options to extend said Agreement; and

WHEREAS, by Resolution No. 701-2015, adopted on December 15, 2015, the first one (1) year option was executed, for the period from January 1, 2016 through December 31, 2016, in an amount not to exceed \$25,000.00; and

WHEREAS, John Canning, Commissioner of the Department of Human Resources, by memorandum dated November 3, 2016, requests that the Supervisor be authorized to execute the second one (1) year option to renew said Agreement for the period from January 1, 2017 through December 31, 2017, in an amount not to exceed \$25,000.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Supervisor is hereby authorized to execute the second one (1) year option to renew the Agreement with Medical Documentation, Inc., to provide services under the Town of Oyster Bay's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2017 through December 31, 2017; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. TWN AMW 9040 84020 000 0000 000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources

Reviewed By
Office of Town Attorney

649

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

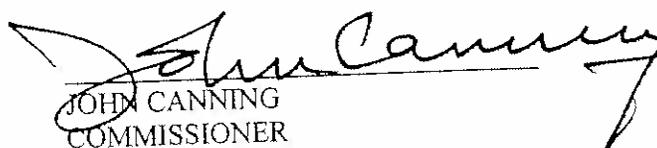
November 3, 2016

TO: Memorandum Docket
FROM: John Canning, Commissioner
Department of Human Resources
SUBJECT: Renewal of Agreement between the Town of Oyster Bay and Medical Documentation, Inc.

This Department is in receipt of the attached letter dated June 16, 2016 from the Town's Worker's Compensation medical claims review and bill auditing services, Medical Documentation, Inc., indicating that it would like to continue providing these services to the Town for the third year of the contract between the Town and the company as per resolution 866-2014 and resolution 701-2015.

This Department's experience with this company has been highly satisfactory and therefore recommends that the Town extend this contract with Medical Documentation, Inc., for an additional year pursuant to the existing contract.

Therefore, it is requested that the Honorable Town Board authorize the Supervisor to execute the renewal contract between the Town of Oyster Bay and Medical Documentation, Inc., located at 215 Bow Drive East, Suite C, Smithtown, NY 11787. The effective date of the renewal will be for the period January 1, 2017 through and including December 31, 2017 at an amount not to exceed \$25,000.00 per annum and that payment is to be made by the Town Comptroller upon receipt of a duly certified claim form. Funds will be available in Account No. TWN AMW 9040 84020 000 0000 000.


JOHN CANNING
COMMISSIONER

JC:MB
Attachments
c: Town Attorney w/10



Reviewed By
Office of Town Attorney
Monte A. Adams

WHEREAS, by Resolution No. 866-2014, adopted on December 16, 2014, the Supervisor was authorized to execute an Agreement with Medical Documentation, Inc., 215 Bow Drive East, Suite C, Smithtown, New York 11787, to provide services under the Town of Oyster Bay's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2015 through December 31, 2015, with two (2) one (1) year options to extend said Agreement; and

WHEREAS, John Canning, Commissioner of the Department of Human Resources, and Monica Bujnowski, Division of Employee Benefits and Insurance, Department of Human Resources, by memorandum dated November 20, 2015, request that the Supervisor be authorized to execute the first one (1) year option to renew said Agreement for the period from January 1, 2016 through December 31, 2016, in an amount not to exceed \$25,000.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Supervisor is hereby authorized to execute the first one (1) year option to renew the Agreement with Medical Documentation, Inc., to provide services under the Town of Oyster Bay's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2016 through December 31, 2016; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. TWN AMW 9040 84020 000 0000 000.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources



RESOLUTION NO. 866-2014

Meeting of December 16, 2014

WHEREAS, John Canning, Commissioner of the Department of Human Resources, by memoranda dated December 2, 2014 and December 9, 2014, has requested that the Town Board authorize the Supervisor to execute agreements with Medical Documentation, Inc., 10 Shorehaven Lane, Suite 2, Manhasset, New York 11030, and Corvel Corporation, 320 Carleton Avenue, Suite 220, Central Islip, New York 11722, to provide services under the Town of Oyster Bay's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2015 through December 31, 2015, with two (2) one (1) year options to extend said Agreements,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Supervisor is hereby authorized to execute Agreements with Medical Documentation, Inc., and Corvel Corporation, to provide services in connection with the Town's Worker's Compensation Medical Bill Auditing Program, in an amount not to exceed \$25,000.00, for the period from January 1, 2015 through December 31, 2015, with two (2) one (1) year options to extend said Agreements; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim after audit; and be it further

RESOLVED, That the funds for said payment are to be drawn from Account No. TWN AMW 9040 84030 or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)

Human Res.

Reviewed By
Office of Town Attorney
John Canning



MEDICAL DOCUMENTATION, INC.

215 Bow Drive East Suite C
Smithtown, NY 11787
(631) 366-0043 (631)361-6788-fax
meddoc2@aol.com

June 16, 2016

Town of Oyster Bay
29 Spring Street
Oyster Bay, New York 11771
Att: Monica Bujnowski

To Whom It May Concern:

Medical Documentation, Inc. hereby requests consideration and sets forth renewal to provide medical auditing service to the Town of Oyster Bay related to its self-insured Worker's Compensation Program for the period to commence January 1, 2017 to December 31, 2017.

Medical Documentation, Inc. along with its principal has been providing reliable, concise and professional services related to medical bill auditing to the Town of Oyster Bay for 30+ years. Claims are reviewed and returned in a timely manner and savings have been substantial.

Our pricing remains unchanged, which has not increased in 15 years. We request consideration of renewal to continue providing these services to the Town of Oyster Bay.

It has been our pleasure to maintain this mutually beneficial relationship. Thank you for your patronage. If you have any questions please do not hesitate to contact me.

Sincerely,

Maria Wenstrom
President

MW/as
Enc



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
 EDWARDS AND COMPANY/PHS
 127059 P: (866) 467-8730 F: (888) 443-6112
 301 WOODS PARK DRIVE
 CLINTON NY 13323

CONTACT NAME		PHONE (A/C, No, Ext) (866) 467-8730		FAX (A/C No) (888) 443-6112	
E-MAIL ADDRESS					
INSURER(S) AFFORDING COVERAGE					NAIC#
INSURER A Sentinel Ins Co LTD					11000
INSURER B					
INSURER C					
INSURER D					
INSURER E					
INSURER F					

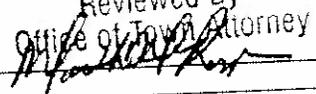
INSURED
 MEDICAL DOCUMENTATION, INC
 215 BOW DR E STE C
 SMITHTOWN NY 11787

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

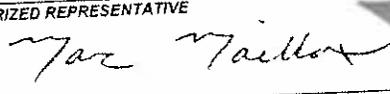
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ADDL INSR	SUBR HTD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liab GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			12 SBM ZJ1362	10/03/2016	10/03/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/POP AGG \$2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY			12 SBM ZJ1362	10/03/2016	10/03/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE RETENTION \$ 10,000			12 SBM ZJ1362	10/03/2016	10/03/2017	EACH OCCURRENCE \$1,000,00 AGGREGATE \$1,000,00 PER STATUTE OTHER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes describe under DESCRIPTION OF OPERATIONS below		N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Those usual to the Insured's Operations. The Town of Oyster Bay the Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy.

Reviewed By
 Office of Town Attorney


CERTIFICATE HOLDER
 The Town of Oyster Bay
 29 SPRING ST
 OYSTER BAY, NY 11771

CANCELLATION
 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
 AUTHORIZED REPRESENTATIVE




CERTIFICATE OF LIABILITY INSURANCE

TKH
R022DATE (MM/DD/YYYY)
11/9/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER EDWARDS AND COMPANY/PHS 127059 P: (866) 467-8730 F: (888) 443-6112 301 WOODS PARK DRIVE CLINTON NY 13323	CONTACT NAME PHONE (A/C, No, Ext): (866) 467-8730	FAX (A/C, No): (888) 443-6112	
	E-MAIL ADDRESS:		
INSURED MEDICAL DOCUMENTATION, INC 215 BOW DR E STE C SMITHTOWN NY 11787	INSURER(S) AFFORDING COVERAGE		NAIC#
	INSURER A: Sentinel Ins Co LTD		11000
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL ISSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
							EACH OCCURRENCE		
A	COMMERCIAL GENERAL LIABILITY			12 SBM ZJ1362	10/03/2016	10/03/2017	EACH OCCURRENCE	\$1,000,00	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,00	
	<input checked="" type="checkbox"/> General Liab						MED EXP (Any one person)	\$10,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$1,000,00	
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						GENERAL AGGREGATE	\$2,000,00	
	OTHER						PRODUCTS - COM/PROP AGG	\$2,000,00	
A	AUTOMOBILE LIABILITY			12 SBM ZJ1362	10/03/2016	10/03/2017	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,00	
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> OTHER							PROPERTY DAMAGE (Per accident)	\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR		12 SBM ZJ1362	10/03/2016	10/03/2017	EACH OCCURRENCE	\$1,000,00	
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE					AGGREGATE	\$1,000,00	
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000								
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	OTH ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Those usual to the Insured's Operations. The Town of Oyster Bay the Certificate holder is an additional insured per the Business Liability Coverage Form SS0008 attached to this policy.

Reviewed By
Office of Town Attorney
[Signature]

CERTIFICATE HOLDER

The Town of Oyster Bay
29 SPRING ST
OYSTER BAY, NY 11771

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

[Signature]



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Meeting of November 29, 2016

Resolution No. 650-2016

WHEREAS, John Canning, Commissioner, Department of Human Resources, by memorandum dated November 2, 2016, advised that the Department of Human Resources issued a Request for Proposals for Worker's Compensation Claims Investigative Services; and

WHEREAS, in response to that Request for Proposals, four (4) responses were timely received by the Department of Human Resources; and

WHEREAS, after review of all of the responses that were received by the Department of Human Resources, in accordance with both the Procurement Policy and the criteria set forth in the Request for Proposals, the Department of Human Resources recommends and requests that the Town Board authorize the Supervisor to enter into an agreement with Northern Intelligence Agency, Inc., 375 N. Broadway, Suite LL5A, Jericho, New York 11753, to provide Worker's Compensation Claims Investigative Services, for the period commencing on January 1, 2017 and terminating on December 31, 2017, in an amount not to exceed \$25,000, with two (2) annual extension options; and

WHEREAS, the Town Board deems it to be in the best interest of the Town to enter into such agreement,

RESOLVED, That the request as hereinabove set forth is hereby approved, and the Supervisor is hereby authorized to execute any and all documents necessary to enter into an agreement with Northern Intelligence Agency, Inc., 375 N. Broadway, Suite LL5A, Jericho, New York 11753 for Worker's Compensation Claims Investigative Services, for the period commencing January 1, 2017 and terminating on December 31, 2017, in an amount not to exceed \$25,000, with two (2) annual extension options.

-#-


Reviewed By
Office of Town Attorney



The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources

6050

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

November 2, 2016

TO: Memorandum Docket
FROM: John Canning, Commissioner
Department of Human Resources
SUBJECT: Worker's Compensation Claims Investigative Service

Pursuant to the Town of Oyster Bay Procurement Policy, this department solicited 10 firms requesting proposals to provide claims investigative services relative to the Town's self-insured Worker's Compensation Program.

Proposals were received from the following firms: Northern Intelligence Agency, Inc., United Claims Services, Meridian Investigations, and All Private Investigations.

Upon completion of the review and rating of the proposals pursuant to the Town's procurement policy, it is the recommendation of this department that the Town of Oyster Bay retain the services of the following firm: Northern Intelligence Agency, Inc., 375 N. Broadway, Suite LL5A, Jericho, New York, 11753.

Said recommendation is based upon the excellent reputation in the industry of the above-mentioned investigative agency, their highly qualified staff, good references and their willingness to meet our fee schedule requirements as outlined in the attached agreements.

The contract between the Town and Northern Intelligence Agency, Inc., will be effective from January 1, 2017 through December 31, 2017, with an option to continue for an additional second and third year at the Town's request, pursuant to the terms outlined in the attached contract.

Therefore, we respectfully recommend that the Honorable Town Board approve this contract at the next meeting, and authorize and direct the Town Supervisor to execute the agreement between the Town and the above referenced firm, at an amount not to exceed \$25,000.00 per annum, from the Worker's Compensation Account no. TWN AMW 9040 84040 000 0000 000, upon completion of a duly certified Town of Oyster Bay Claim Form.


JOHN CANNING
COMMISSIONER



JC:MB
Attachs.
C: Town Attorney w/ 10

10
THIS AGREEMENT made the ____ day of _____ 20__ by and between the Town of Oyster Bay a Municipal Corporation of the State of New York, having its principal office at 54 Audrey Ave., Oyster Bay, New York, 11771, (hereinafter referred to as "TOWN") and, Northern Intelligence Agency, Inc. with offices at 375 North Broadway, Jericho, New York 11753, (hereinafter referred to as "CONTRACTOR").

WITNESSETH

WHEREAS, TOWN desires CONTRACTOR to perform certain services, hereinafter enumerated, and CONTRACTOR desires to perform said services for TOWN, on the terms and conditions hereinafter set forth; and

WHEREAS, CONTRACTOR, due to its background and expertise, is eminently qualified to perform the aforesaid services; and

WHEREAS, the services contemplated by this Agreement are professional services within the intent and purview of the General Municipal Law of the State of New York and the Town of Oyster Bay Procurement Policy,

NOW, THEREFORE, IT IS MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. TOWN hereby hires and retains CONTRACTOR to provide the following services commencing January 1, 2017 thru December 31, 2017 with (2) one year renewal options to be paid according to the following fee schedule:
 - a) At the request of TOWN, to conduct basic claims investigations, including but not limited to; interviews of claimants, supervisors and witnesses for details necessary to process the claim, statements, records gathering and scene work, at the rate of \$50.00 per hour. Activities checks as indicated, interviews with neighborhood sources either direct or sub rosa, per the request of the TOWN to determine the level of the claimant's activity. TOWN will secure and share with the CONTRACTOR "all application for hire forms and related paperwork" and available information so that the CONTRACTOR might conduct at the Town's request a full civil and criminal history, prior work history and financial background check (including a credit verification check, if so desired).
 - b) At the request of TOWN, to conduct video surveillance and monitoring where indicated at \$55.00 per hour per individual investigator with staffing to be mutually agreed upon in advance.



- c) In addition, the TOWN agrees to reimburse the CONTRACTOR at cost for certain out of pocket expenses. Said expenses may include, but are not limited to; background checks, DMV records, CIB (NYIB) checks, credit and financial checks, videotape, CD's, as well as \$3.00 for each photograph, and mileage reimbursement at the federally allowable reimbursement rate (currently \$.565). Said expenses are to be reimbursed to the CONTRACTOR only upon submission of appropriate receipts and/or documentation of expenses and upon completion of a Town Claim Form after audit and approval by the Town Comptroller. At the request of TOWN, to prepare reports regarding said investigations at no additional charge to the TOWN.
- d) At the request of TOWN, to testify regarding said investigations and surveillance activities at hearings for all matters relative to the claimant's worker's compensation case at the current rate of \$55.00 per hour.
2. CONTRACTOR shall maintain compliance with all applicable state, federal and TOWN laws and regulations. In addition, CONTRACTOR shall follow requirements of TOWN policies, procedures and performance improvement programs
3. Disbursements shall be charged at CONTRACTOR'S actual cost. Payments shall be made in arrears upon submission of standard TOWN claim vouchers, duly certified by CONTRACTOR and approved by TOWN. CONTRACTOR agrees to submit, simultaneously with said forms, such documentation as TOWN may require to substantiate the amounts claimed.
4. CONTRACTOR, including its satellites, office and/or subcontractors, if any, shall maintain full and complete books and records of accounts pertaining to this Agreement, in accordance with accepted accounting practices and such other records as may be reasonably prescribed by the TOWN and State Comptroller. Such books and records shall at all times be available for audit and inspection by the State Comptroller, or a duly designated representative of TOWN. All such books and records shall be retained for a period of six (6) years after the completion of all the services described in this Agreement



5. a) CONTRACTOR agrees to safeguard the confidentiality of medical records and or information, including, but not limited to; HIV related information, relating to the care and treatment of TOWN employees, that may be obtained by the CONTRACTOR in the performance of its duties hereunder, and shall maintain the confidentiality of all such records and information including but not limited to, HIV related information, in conformity with the confidentiality requirements of the New York State Public Health Law and the regulations promulgated thereunder, including, but not limited to Sections 2782 and 2805-g of the Public Health Law of the State of New York, and 10 NYCRR 415.22 and 730.10 and Parts 24 and 63 or as same may, from time-to-time, be amended. CONTRACTOR further agrees to safeguard the confidentiality of all Town employee personnel records and/or other personal information that is deemed private by the current HIPAA legislation, or any amendments thereto, including, but not limited to; an employee's social security number, date of birth, salary and/or other payroll information, medical records, pre-employment and any information obtained relative to the administration of an employee's drug and alcohol tests, except where compelled by law to disclose such information.
- b) CONTRACTOR further agrees to require each of its employees, partners, or agents assigned to the performance of duties pursuant to this Agreement to observe said requirements. Any breach of confidentiality by the CONTRACTOR, its employees, partners, agents or representatives shall be cause for immediate termination of this Agreement.
- c) It is further agreed to by the CONTRACTOR that the provisions of Numbered Paragraph 5 shall survive this Agreement and the CONTRACTOR agrees to remain bound by the terms of this paragraph for as long as the records and information developed hereunder exists.
6. CONTRACTOR agrees that it is, and shall at all times be deemed to be, an independent contractor and shall not at any time or for any purpose be deemed to be an employee of TOWN, and shall not in any manner whatsoever, by its actions or deeds, commit TOWN to any obligation irrespective of the nature thereof. It is further agreed and understood that no agent, servant, guest, patron, invitee or employee of CONTRACTOR shall at any time, or under any circumstances, be deemed to be an agent, servant or employee of TOWN.



7. a) CONTRACTOR shall agree to conduct its activities pursuant to this Agreement so as not to endanger or harm any person thereon and to indemnify and hold harmless TOWN, their agents, officer and employees against any and all claims, demands, causes of action, including claims for personal injury and/or death, damages (including damages to TOWN property), costs and liabilities, in law or equity, of everything and nature whatsoever, directly or proximately resulting from, arising out of or caused by CONTRACTOR'S activities, or from any act or omission of CONTRACTOR, its officer, agents, employees, guests, patrons or invitees.
- b) CONTRACTOR shall, at TOWN's demand, defend at its own risk and expense any and all suits, actions or legal proceedings which may be brought or instituted against TOWN, and/or their agents, officers or employees on any such claim, demand or cause of action, and CONTRACTOR shall pay and satisfy any judgment or decree which may be rendered against TOWN, and/or their agents, officers or employees in any such suit, action or other legal proceedings, and CONTRACTOR shall pay any and all damages to the property of TOWN for loss or theft of any property, done or caused by CONTRACTOR, its officer, agents, employees, guests, patrons or invitees.
8. a) CONTRACTOR shall, prior to commencement of this Agreement, procure and keep in force during the term of this Agreement or any renewal thereof, at its own cost and expense, a Professional Liability insurance policy written by an insurance company authorized to do business in the State of New York naming both CONTRACTOR and the TOWN as a Certificate Holder, insured against any claims for any and all persons arising out of any activity pursuant to this Agreement, with a minimum limit of ONE MILLION (\$1,000,000.00) DOLLARS aggregate coverage.
- b) CONTRACTOR shall secure Worker's Compensation insurance for the benefit of such of its employees as must be so insured in compliance with the Worker's Compensation Law, and shall furnish proof of said insurance to the TOWN, or documentation indicating that CONTRACTOR does not require said insurance, and shall keep insurance in full force and effect during the term of this Agreement.
- c) Copies of the above-mentioned policies, or satisfactory Certificates of Insurance reflecting such coverage shall be due upon effective date of this Agreement and shall be delivered to TOWN. Failure of CONTRACTOR to procure or maintain such insurance policies shall be deemed a substantial violation of the terms of this Agreement.



9. This Agreement shall have a term of one year, with two one year renewal options at the Town's request, unless terminated in accordance with the terms of this Agreement. CONTRACTOR agrees that the fees and rates set forth above shall remain in effect for the full three-year term, except as provided for in Paragraph 1(c) above. TOWN and CONTRACTOR shall have the right to terminate this Agreement with or without cause, by providing thirty (30) days written notice of its intent to terminate. In the event of such termination, reimbursement to CONTRACTOR shall be limited to any amounts due to CONTRACTOR prior to the date of termination.
10. This Agreement may not be amended, modified, assigned, transferred, subcontracted, or in any other way disposed of by CONTRACTOR without prior written consent of TOWN.
11. CONTRACTOR warrants that it is not in arrears to TOWN upon any debt or agreement, and that it is not in default as surety, contractor or otherwise upon any obligation to TOWN.
12. This Agreement is subject to the provisions of the Laws of the State of New York, as amended.
13. Pursuant to the laws of the United States of America and the State of New York, CONTRACTOR and TOWN agree that there shall be no discrimination against anyone because of race, color, creed, national origin, marital status, sex, sponsor, disability, or source of payment in the admission, provision of service, and/or treatment of patients.

IN WITNESS WHEREOF, CONTRACTOR has executed this Agreement on the day and year first above written and the TOWN has executed this Agreement the ____ day of _____, 20____.

TOWN OF OYSTER BAY

Town Supervisor

By: _____

Title

Reviewed:


Office of the Town Attorney



VENDOR CRITERIA	Northern Intelligence Agency, Inc.	United Claims Services	Meridian Investigations	All Private Investigations
MAGNITUDE, SCOPE AND COMPLEXITY OF THE SERVICE TO BE RENDERED	11	11	8	9
EXPERIENCE IN ASSIGNMENTS OF SIMILAR SIZE, SCOPE AND COMPLEXITY	15	14	11	10
SPECIAL KNOWLEDGE RELEVANT TO PROJECT	15	12	11	11
SPECIAL EQUIPMENT OR FACILITIES RELEVANT TO PROJECT	11	11	11	12
SIZE, STAFFING, RESOURCES AND FINANCIAL CAPACITY OF THE FIRM VS. SIZE OF PROJECT	13	13	13	12
KNOWLEDGE AND EXPERIENCE WITH TOB FACILITIES INVOLVED IN PROJECT	15	5	5	5
PAST PERFORMANCE WITH DEPT.	15	5	5	5
TIME CONSTRAINTS AND DELIVERABILITY OF SERVICE	13	11	10	10
FIRM'S CURRENT WORKLOAD WITH THE TOWN	11	4	4	4
FEE STRUCTURE	13	13	13	13
UTILIZATION OF SUBCONTRACTORS	11	11	10	9
NO. OF LOCATIONS/ NETWORK ACCESS	10	10	10	10
(5= BEST - 1 WORST)				
SCORE	153	120	111	110





We complete the puzzle.

Northern Intelligence Agency, Inc.

www.northerni.com
info@northerni.com

375 North Broadway, Suite LL5A, Jericho, NY 11753
(516) 938-5500 - (800) 221-9052 - Fax: (516) 938-5523

August 24, 2016

Monica Bujnowski
Town of Oyster Bay
Department of Human Resources
29 Spring Street
Oyster Bay, NY 11771-1592

RE: Claims Investigative Services

Dear Ms. Bujnowski,

In response to the letter received from Commissioner, John Canning, dated August 15, 2016, please be advised that Northern Intelligence Agency, Inc. wishes to go on record to continue to provide claims investigative and surveillance service to the Town of Oyster Bay for the year of 2016 - 2017.

Northern continues to be licensed and bonded as a private investigation agency in the States of New York and Florida. Further we are licensed by the NY State Insurance Department as "insurance adjusters".

Our firm has been in business since 1974 and we are certified as a minority owned company by the State of New York for the past 3 years. The President and principal stock holder of Northern is Patricia Mattucci and Richard Mattucci is the Vice President. Both principals are active daily in the firms operation.

While well versed in all lines of insurance investigations, our specialty is investigating WC claims, surveillance and activity checks. In addition we investigate all lines of general liability and automobile claims. Our trial prep department is headed by Ray Mogolion who has been employed by Northern for the past 5 years.

As you are probably aware, Northern has been providing services to the Town of Oyster Bay for over 15 years. If successful, the undersigned will be assigned to supervise and oversee this program.

In addition, Northern also has a contract in force to conduct investigation for the NYC Transit Authority and its affiliates. Additional references will be supplied upon request.



We take note of your billing and fee schedule and of course our firm will abide by your directive in that regard.

Attached for your review is a certificate of liability insurance, naming the Town of Oyster Bay as a certificate holder, as well as a certificate of Worker's Compensation Insurance. Also attached is a copy of our current PI license.

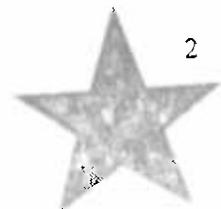
Should you require any additional information, please let me know.

Thanking you in advance for your consideration, I remain,

Very truly yours,

Richard R. Mattucci

Richard R. Mattucci
Vice President - Northern Intelligence Agency, Inc.



Client#: 7745474

NORINT51

DATE (MM/DD/YYYY)
9/23/2016

ACORD CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CBS Coverage a division of Assured SKCG Inc 111 Express Street Plainview, NY 11803	CONTACT NAME: PHONE (A/C No, Ext): 516 938-9000 FAX (A/C No): 516 938-7511 E-MAIL: ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
INSURED Northern intelligence Agency, Inc. 375 North Broadway, Suite LL5A Jericho, NY 11753	INSURER A:	Arch Insurance Company
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

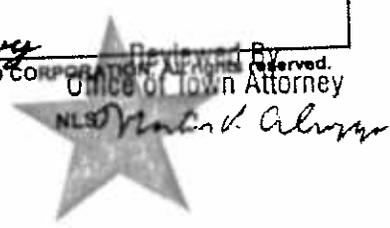
COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADJUSTER (Y/N)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	BIPKG0120203	10/01/2016	10/01/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		BIPKG0120303	10/01/2016	10/01/2017	COMBINED SINGLE LIMIT (EL \$500,000) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per occurrence) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	BIPKG0120203	10/01/2016	10/01/2017	\$1,000,000 Occurrence \$3,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Town of Oyster Bay is included as additional insured, as their interest may appear, as respects to general liability, as required by a written and executed contract/agreement, per attached endorsement form 00GL033400.

CERTIFICATE HOLDER Town of Oyster Bay Department of Human Resources 29 Spring Street Oyster Bay, NY 11771	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Gerald M. Levy</i>
---	---



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

Section II, WHO IS AN INSURED, is amended by adding

Any person, organization, trustee or estate:

- a. to whom "you" are obligated by written contract to provide insurance such as that afforded by this policy, or
- b. specifically designated as an additional insured on an authorized Certificate of Insurance received by "us" prior to any "occurrence";

Coverage afforded under (a) or (b) is limited to liability arising out of "your work" for such additional insured(s) and is caused by the negligent acts of the named insured.

This endorsement shall be excess of any other insurance available except coverage afforded by this endorsement will be primary and non-contributory, but only if and to the extent required by written contract.

All other terms and conditions of the Policy remain the same.

NOTICE: THESE POLICY FORMS AND THE APPLICABLE RATES ARE EXEMPT FROM THE FILING REQUIREMENTS OF THE NEW YORK STATE INSURANCE DEPARTMENT. HOWEVER, SUCH FORMS AND RATES MUST MEET THE MINIMUM STANDARDS OF THE NEW YORK STATE INSURANCE LAW AND REGULATIONS.

Reviewed By
Office of Town Attorney
Matthew A. Almy

00 GL0334 00 04 08
2-14115

Page 1 of 1





New York State Insurance Fund

Workers' Compensation & Disability Benefits Specialists Since 1914

8 CORPORATE CENTER DR, 2ND FLR, MELVILLE, NEW YORK 11747-3166

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE (RENEWED)

***** 112985395
NORTHERN INTELLIGENCE AGENCY INC
375 NORTH BROADWAY SUITE LL5A
JERICHO NY 11753



Scan to Validate

POLICYHOLDER NORTHERN INTELLIGENCE AGENCY INC 375 NORTH BROADWAY SUITE LL5A JERICHO NY 11753	CERTIFICATE HOLDER TOWN OF OYSTER BAY DEPARTMENT OF HUMAN RESOURCES 29 SPRING STREET OYSTER BAY NY 11771
--	---

POLICY NUMBER H 580 062-8	CERTIFICATE NUMBER 723479	POLICY PERIOD 11/09/2016 TO 11/09/2017	DATE 9/22/2016
-------------------------------------	-------------------------------------	--	--------------------------

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 580 062-8, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT [HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP](https://www.nysif.com/cert/certval.asp).

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

Reviewed By
Office of Town Attorney
Victoria K. Allyn

NEW YORK STATE INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING



VALIDATION NUMBER: 796746514

U-26.3

UNIQUE ID NUMBER

11000062969

State of New York

Department of State

DIVISION OF LICENSING SERVICES

FOR OFFICE USE ONLY

Control No. 782962

Pursuant to the provisions of
ARTICLE 7 OF THE GENERAL BUSINESS LAW
AND AMENDMENTS THERETO

NORTHERN INTELLIGENCE AGENCY
INC
375 NORTH BROADWAY
STE LL5A
JERICHO NY 11753

EFFECTIVE DATE

MO DAY YR
01 02 16

EXPIRATION DATE

MO DAY YR
01 01 18

HAS BEEN DULY LICENSED TO TRANSACT BUSINESS AS A
PRIVATE INVESTIGATOR

FOR THE TERM OF TWO YEARS FROM DATE HEREOF, TO BE REPRESENTED,
AS PRINCIPAL, BY THE QUALIFIED MEMBER(S) NAMED ON THE ATTACHED:

In Witness Whereof The Department of State has caused
its official seal to be hereunto affixed

CESAR A. PERALES
SECRETARY OF STATE



WHEREAS, pursuant to the Code of the Town of Oyster Bay, Chapter 241, "Waterways", Section 241-33, "Processing of Applications", the Town Board of the Town of Oyster Bay, by Resolution No. 540-2016, adopted on September 27, 2016, directed the Town Clerk to advertise notice of the application of MICHAEL W. BARNEY, to erect, maintain, alter or improve a dock, pier, float, bulkhead or other mooring at 190 East Shore Drive, Massapequa, New York 11758 and designated as Section 66, Block 44, Lots 25-28 and 72, on the Nassau County Land and Tax Map, in compliance with Section 241-33; and

WHEREAS, pursuant to the provisions of the Town of Oyster Bay Environmental Quality Review Law, the Town Environmental Quality Review Division ("Division") has reviewed the captioned site plan application; and

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated August 19, 2016, has advised that the Division has reviewed the relevant environmental factors affected by the uses proposed in the subject application, and has determined that said application warrants a Negative Declaration, thus having no significant impact on the environment, in accordance with the Environmental Conservation Law of the State of New York, and the applicable regulations thereof; and

WHEREAS, more than 28 days have elapsed since said Public Notice was given; and

WHEREAS, Carol Ann Strafford, Director of Legislative Affairs, by memorandum dated November 3, 2016, has requested a calendar date of November 29, 2016, for Town Board action, in connection with the aforementioned application,

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Oyster Bay does hereby determine that the aforementioned dock application will not have a significant impact on the environment, that the proposed action in said application constitutes a Negative Declaration in accordance with the New York State Environmental Conservation Law and the applicable regulations thereof, and that the Town Board hereby adopts the Town of Oyster Bay Environmental Quality Review Division Report, dated August 19, 2016; and be it further

RESOLVED, That the application of MICHAEL W. BARNEY, to erect, maintain, alter or improve a dock, pier, bulkhead or other mooring, at 190 Esat Shore Drive, Massapequa, New York 11758 and designated as Section 66, Block 44, Lots 25-28 and 72 on the Nassau County Land and Tax Map, is hereby APPROVED.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Environmental Resources

Reviewed By
Office of Town Attorney

057

TOWN OF OYSTER

INTER-DEPARTMENTAL MEMO

DATE: November 3, 2016

TO: MEMORANDUM DOCKET

FROM: CAROL ANN STRAFFORD, DIRECTOR
LEGISLATIVE AFFAIRS

THRU: LEONARD GENOVA, TOWN ATTORNEY

SUBJECT: APPLICATION OF Michael W. Barney, 190 East Shore Drive, MASSAPEQUA, NEW YORK - TO ERECT, MAINTAIN, IMPROVE, ALTER OR REPAIR A DOCK, FLOAT, BULKHEAD OR OTHER MOORINGS
FILE # D-6-2016
SECTION 66 BLOCK 44 LOT (S) 25-28 & 72

I hereby request that the Town Board set a calendar date to render a decision on the above referenced application for November 29, 2016 in compliance with the 30 day notification period to Town Board.

LEONARD GENOVA
TOWN ATTORNEY


CAROL ANN STRAFFORD
DIRECTOR-LEGISLATIVE AFFAIRS

CAS:dr
Cc: Town Attorney
(+10 copies)



Meeting of November 29, 2016

Resolution No. 652-2016

WHEREAS, James Altadonna Jr., Town Clerk, by memorandum dated November 2, 2016, recommends that a refund in the amount of \$20.00 be authorized for Mr. Federico Gatti, 45 Clearwater Avenue, Massapequa N.Y. 11758, for his accidental double payment of two parking permits for the same vehicle,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. Federico Gatti in the amount of \$20.00, and payment of said refund is to be made upon presentation of a duly certified claim therefor, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. HWY ST 0001 01721 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Town Clerk

Reviewed By
Office of Town Attorney

13

652

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

November 2, 2016

TO: MEMORANDUM DOCKET
FROM: JAMES ALTADONNA JR., TOWN CLERK
SUBJECT: REFUND OF PARKING PERMIT FEE

Town Board authorization is requested to refund \$20.00 to Federico Gatti 45 Clearwater Avenue, Massapequa, New York for a parking permit that he accidentally purchased twice.

Federico Gatti mistakenly asked for two permits for the same vehicle. He purchased one in person and one by mail.

Federico Gatti has returned the unneeded permit to us, and we are now requesting that he be given a refund of the \$20.00 he paid for it, to be taken from Account No. HWY ST 0001 01721 000 0000.



JAMES ALTADONNA JR.
TOWN CLERK

JA:ja
cc: Town Attorney with 10 copies
Attachments



James Altadonna Sr- TOWN CLERK
Town of Oyster Bay
54 Audrey Avenue
Oyster Bay, NY 117771-1592

10/22/16

Dear Sirs and Madams,

I accidentally ordered two Marking Permits (one by mail and one in person).
I am returning one of them.
Kindly refund the \$20 Fee. Thank you.

Enclosed please find:

A) Receipts for Both Permits:

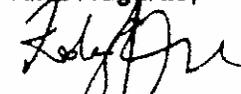
- Permit being returned #15874 Purchased on: 04/07/16
- Permit keeping #29613 Purchased on: 03/25/16

B) Copies of Checks for Both Permits:

- Check #150 for Permit being returned #15874
- Check # 151 for Permit keeping #29613

C) Permit I am returning #15874

Kind Regards,



Federico Gatti
45 Clearwater Avenue
Massapequa, NY 11758
Tel: [REDACTED]



PARKING PERMIT

2
0
6



15874

0 1 2
() 4 5
6 7 8
9 SP

EXPIRES
2018



CHANGES ONLY

NAME FEDERICO E GATTI
STREET 45 CLEARWATER AVENUE
CITY MASSAPEQUA STATE NY ZIP 11758
NYS LICENSE PLATE/YEAR GDG4243/2013
MAKE VOLKS BODY TYPE/COLOR 4DSD/GY
FEE 20.00 PERMIT TYPE R
PHONE NUMBER [REDACTED]

.....
.....
.....
.....
.....
.....
.....

PLEASE SIGN BOTTOM OF NEXT PAGE WHERE INDICATEI



Return

FEDERICO E GATTI 12-12
LISA M GATTI
45 CLEARWATER AVE
MASSAPEQUA, NY 11768-8206

150
1-1387290
503

2/20/16 Date

Pay to the Order of James Altudonza Jr Town Clerk \$ 20.00

Twenty and 00/100 Dollars

TD Bank
America's Most Convenient Bank

Permy IT
015874

Federico Gatti

For Permy Permy 6064243

0150

Account: [REDACTED]
Amount: 20.00
PostDate: 20160413
Tran_ID: 534278011
CheckNum: 150
DIN: [REDACTED]
ReturnReasonDescription:
ECEItemSeqNum: 001700012496

15874

Account: [REDACTED]
Amount: 20.00
PostDate: 20160413
Tran_ID: 534278011
CheckNum: 150
DIN: [REDACTED]
ReturnReasonDescription:
ECEItemSeqNum: 001700012496



Town of Oyster Bay
54 Audrey Ave
Oyster Bay, NY 11771

*** RECEIPT ***

Date: 04/07/16

Returning

Quantity	Transactions	Reference	Subtotal
1	Resident Parking - Full Term	015874	\$20.00
Total Paid:			\$20.00

Notes:

Payment Type	Amount	Paid By
CK #150	\$20.00	GATTI, FEDERICO E



Name: GATTI, FEDERICO E
45 CLEARWATER AVENUE
MASSAPEQUA, NY 11758

Clerk ID: LMCALEER

Internal ID: 015874

NAME FEDERICO E. GATTI

STREET 45 CLEARWATER AVENUE

CITY MASSAPEQUA STATE NY ZIP 11758

NYS LICENSE PLATE/YEAR GDG4243/2013

MAKE VOLKS BODY TYPE/COLOR 4DS/D/GY

FEE 20.00 PERMIT TYPE R

PHONE NUMBER [REDACTED]

PLEASE SIGN BOTTOM

CHANGES ONLY



TOWN OF OYSTER BAY
TOWN CLERK
TOWN HALL SOUTH
977 HICKSVILLE RD
OYSTER BAY, NY 11758
DATE 03/25/2016 FRI TIME 15:57

RESIDENT PARK \$20
TOTAL \$20.00
CHECK \$20.00
CLERK 1 075100 000000

donot cash check

85161 795-1387

Keep this document to show to the police and courts.

NEW YORK STATE REGISTRATION DOCUMENT

G PAS

GDG4243

2013 VOLKS NONTRANSFERABLE

4DSD GY 1PWBP7A35DCC048164

3161 G 5 T2134201 NOV 15 2014

WEB WEBCDA

11/27/16

* NYMA *

GATTI, FEDERICO, E

45 CLEARWATER AVE

MASSAPEQUA NY

899755CU

11758

132.00



FOR OFFICE USE ONLY

ERRANT NO.

29613

DATE ISSUED

03/05/16

CHECK REG. SUBMITTED

CASH UTILITY SUBMITTED

ISSUED BY

HL

151



Keeping

FEDERICO E GATTI
LISA M GATTI
45 CLEARWATER AVE
MASSAPEQUA, NY 11758-8205

12-12

151
1-1987/280
583

3/25/16
Date

Pay to the Order of Town Clerk
Twenty dollars

\$ 20^{00/100}

Dollars

ID Bank
America's Most Convenient Bank®

For Perky Munit #29613

[Redacted]

0151

Account: [Redacted]
Amount: 20.00
PostDate: 20160329
Tran_ID: 519983941
CheckNum: 151
DIN: [Redacted]
ReturnReasonDescription:
ECEItemSeqNum: 003090098001

29613

FOR DEPOSIT ONLY
TOWN OF Oyster Bay
05/22/2016

Account: [Redacted]
Amount: 20.00
PostDate: 20160329
Tran_ID: 519983941
CheckNum: 151
DIN: [Redacted]
ReturnReasonDescription:
ECEItemSeqNum: 003090098001

Town of Oyster Bay
54 Audrey Ave
Oyster Bay, NY 11771

*** RECEIPT ***

Date: 03/25/16

Receipt#: 72713

Keeping
29613

Quantity	Transactions	Reference	Subtotal
1	Resident Parking - Full Term	29613	\$20.00
Total Paid:			\$20.00

Notes:

Payment Type	Amount	Paid By
CK #151	\$20.00	GATTI, FEDERICO E

Name: GATTI, FEDERICO E
45 CLEARWATER AVENUE
MASSAPEQUA, NY 11758

Clerk ID: TLUNGHI



Internal ID: 29613

WHEREAS, Eric Tuman, Commissioner of the Department of General Services, by memorandum dated November 14, 2016, advised that the Department of General Services issued a Request for Proposals for Pick-up, Transfer, Haul and Recycle Tires for Contract No. SE 0004-17; and

WHEREAS, in response to that Request for Proposals, three (3) responses were timely received by the Department of General Services; and

WHEREAS, after review of all of the responses that were received by the Department of General Services, in accordance with both the Procurement Policy and the criteria set forth in the Request for Proposals, the Department of General Services recommends and requests that the Town Board authorize the Supervisor to enter into an agreement with Casings, Inc., P.O Box 731, Catskill, New York 12414, to provide Pick-up, Transfer, Haul and Recycle Tires, for the period commencing on January 1, 2017 and terminating on December 31, 2017, in an amount not to exceed \$10,500.00, with one (1) annual extension option; and

WHEREAS, the Town Board deems it to be in the best interest of the Town to enter into such agreement,

RESOLVED, That the request as hereinabove set forth is hereby approved, and the Supervisor is hereby authorized to execute any and all documents necessary to enter into an agreement with Casings, Inc., P.O. Box 731, Catskill, New York 12414, to provide Pick up, Transfer, Haul and Recycle Tires for Contract No. SE 004-17, for the period commencing January 1, 2017 and terminating on December 31, 2017, in an amount not to exceed \$10,500.00, with one (1) annual extension option.

-#-

MRS
Reviewed By
Office of Town Attorney
[Signature]

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
General Services
Environmental Resources

653

Town of Oyster Bay
Inter-Departmental Memo

Date: 11/14/2016

To: Memorandum Docket
From: General Services - Division of Purchase and Supply
Subject: SE004-17 PICK UP, TRANSFER, HAUL AND RECYCLE TIRES
Opening Date: 10/19/2016
Contract Period: 1/1/2017 - 12/31/2018

Please be advised that the "Notice to Bidders" was advertised in the following newspaper(s):

NEWSDAY on 09/23/2016

and that said notice was sent to interested parties from our vendor database.

Please be advised that Bid Proposal SE004-17 PICK UP, TRANSFER, HAUL AND RECYCLE TIRES

is being awarded to the lowest responsible bidder(s) meeting specifications.

To: 10559 Terms: Net 30 Vendor contract:SE004-17-01
Casings, Inc. Cash discount:
PO Box 731 FOB: FOBDEST
Catskill, NY 12414

Item#	Offering	Bid Qty	Unit Id	Price
SE004-A01-A	CHARGE TOWN OF OYSTER BAY FOR PICK UP OF TIRES AT T.O.B. SOLID WASTE DISPOSAL DISTRICT AS PER BID SPECIFICATIONS PERIOD 1/1/2017-12/31/2017	Per	ton	200.00
SE004-A02-A	CHARGE TOWN OF OYSTER BAY FOR PICK UP OF TIRES AT T.O.B. SOLID WASTE DISPOSAL DISTRICT AS PER BID SPECIFICATION PERIOD 1/1/18 - 12/31/21	Per	ton	200.00

PLEASE BE ADVISED THAT BID PROPOSAL SE004-17 IS BEING AWARDED TO THE LOWEST RESPONSIBLE BIDDERS MEETING SPECIFICATIONS.

SHOULD THE TOWN BOARD CONCUR, MAY THE TOWN ATTORNEY'S OFFICE BE DIRECTED TO PREPARE A RESOLUTION TO AWARD SE004-17 TO THE LOWEST RESPONSIBLE BIDDER, CASINGS, INC., CATSKILL, NEW YORK IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF BID PROPOSAL SE004-17 IN THE ESTIMATED TOTAL AWARD OF \$10,500.00 PER YEAR.

THIS IS A REQUIREMENT BID. ACTUAL SERVICE ORDERS SHALL CONSTITUTE THE CONTRACT.

BID SUMMARY SHEETS ARE ATTACHED.

The successful vendor(s) shall be notified of award on 11/16/2016



ERIC TUMAN

Commissioner of General Services

Cc: TOWN ATTORNEY (10)
COUNCILMAN PINTO
COMPTROLLERS/ACCOUNTS PAYABLE
DEPARTMENT OF ENVIRONMENTAL RESOURCES



BID # SE 004-17
 TITLE: Pick-Up, Transfer, Haul and Recycling of Tires
 OPEN: October 19, 2016
 EXPIRATION: December 31, 2018
 PAGE 1 OF 1
 SECTION 1 OF 1

ITEM #	QUANTITY	UNIT BID	CHARGE the Town of Oyster Bay for Picking up Tires at the Town's Designated Facility and Recycling them as per Bid Specifications Year One: Jan 1, 2017 thru Dec 31, 2017	CHARGE the Town of Oyster Bay for Picking up Tires at the Town's Designated Facility and Recycling them as per Bid Specifications Year Two: Jan 1, 2018 thru Dec 31, 2018	INSURANCE	PERMITS
			A01. Per Ton	A02. Per Ton		
20517095, JOC PO Box 731 Catskills 12414			200.00	200.00		Yes
BK CR 100 terms			224.00	224.00	NO	Yes
Whitney's Hauling of 4 1198 1198			217.00	220.00	NO	Yes
BB 1 year terms SUN TIRE Recycling, Inc 328 Miller Avenue Freeport, NY 11520 BRIK 100 terms						
terms						



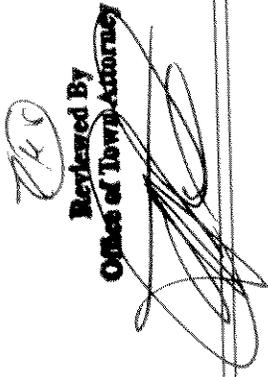
WHEREAS, Timothy R. Zike, Deputy Commissioner of the Department of Planning and Development, by memorandum dated November 9, 2016, requests that the Town Board reappoint Lewis Yevoli, 29 Serpentine Lane, Old Bethpage, New York 11804, to the Zoning Board of Appeals for the Town of Oyster Bay for a five (5) year term, commencing January 1, 2017 through December 31, 2021, at an annual salary of \$22,550.00; and

WHEREAS, funds for said annual salary are available in Account No. PAD B 8010 11000 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and Lewis Yevoli is hereby reappointed to the Zoning Board of Appeals for the Town of Oyster Bay, at an annual salary of \$22,550.00, from January 1, 2017 through December 31, 2021; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. PAD B 8010 11000 000 0000.

-#-

Reviewed By
Office of Town Attorney


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development

654

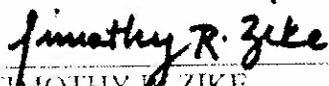
TOWN OF OYSTER BAY

Inter-Departmental Memo

TO: MEMORANDUM DOCKET
FROM: TIMOTHY R. ZIKE, DEPUTY COMMISSIONER
DEPARTMENT OF PLANNING AND DEVELOPMENT
DATE: NOVEMBER 9, 2016
SUBJECT: RE-APPOINTMENT OF
LEWIS YEVOLI
ZONING BOARD OF APPEALS

It is respectfully requested that Lewis Yevoli, 29 Serpentine Lane, Old Bethpage, NY 11804, be re-appointed to the Zoning Board of Appeals for a five (5) year term commencing 1/1/2017 through 12/31/2021 at an annual salary of \$22,550.00

Funds are available for this purpose in Account Number PAD B 8010.11000.000.0000.


TIMOTHY R. ZIKE
DEPUTY COMMISSIONER

TRZ:kd
cc: Town Attorney (+ 10 copies)



WHEREAS, by Resolution No. 743-2015, adopted on December 15, 2015, the Town Board authorized and directed Nassau Suffolk Engineering & Architecture, PLLC, to provide on-call engineering services in connection with Contract No. PWC 18-16, On-Call Engineering Services Relative to Electrical Engineering, for a two (2) year contract term, from January 1, 2016 through December 31, 2017; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, by memorandum dated November 14, 2016, and Michael W. Spinelli, AIA, President, Nassau Suffolk Engineering & Architecture, PLLC, by letter dated July 28, 2016, request Town Board authorization for Nassau Suffolk Engineering & Architecture, PLLC to provide On-Call Engineering Services Relative to Electrical Engineering under Contract No. PWC 18-16, including engineering services for the installation of the emergency generator at Town Hall North, and further request that the Comptroller issue an encumbrance order in an amount of \$77,829.18, with funds to be drawn from Account No. DGS H 1997 20000 000 1208 001,

NOW, THEREFORE, BE IT RESOLVED, That upon the requests as hereinabove set forth, Nassau Suffolk Engineering & Architecture, PLLC is hereby authorized to proceed to provide services in connection with Contract No. PWC 18-16, On-Call Engineering Services Relative to Electrical Engineering, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount of \$77,829.18, for Contract No. PWC 18-16, with funds to be drawn from Account No. DGS H 1997 20000 000 1208 001.

-#-

THS
Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Public Works

655

15

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

NOVEMBER 14, 2016

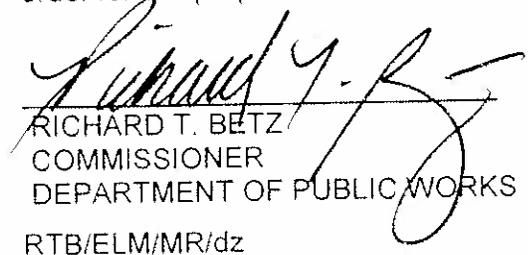
TO: MEMORANDUM DOCKET
FROM: RICHARD T. BETZ
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS
SUBJECT: ON-CALL ENGINEERING SERVICE REQUEST
CONTRACT NO. PWC18-16
ELECTRICAL ENGINEERING
ACCOUNT NO.: DGS H 1997 20000 000 1208 001
PROJECT ID NO. 1208TWNA-02

The consultant, Nassau Suffolk Engineering & Architecture, PLLC, has been approved by the Commissioner of Public Works to provide engineering services under On-Call Contract No. PWC18-16 by Resolution No. 743-2015 for the subject project. Funds have been made available by the Director of Finance.

Attached is a letter dated July 28, 2016 from Nassau Suffolk Engineering & Architecture, PLLC regarding the scope of work performed in an amount not to exceed \$77,829.18. Services performed include inspection and contract administration services for the Emergency Generator at Town Hall North. These costs have been offset by liquidated damages assessed to the Contractor, and by the remaining balance in the construction contract.

Attached is an availability of funds in the amount of \$77,829.18 to satisfy said engineering costs from the Office of the Director of Finance indicating that funds are available in Account No. DGS H 1997 20000 000 1208 001.

It is hereby requested that the Town Board authorize by Resolution Nassau Suffolk Engineering & Architecture, PLLC under Contract No. PWC18-16, On-Call Engineering Services Relative to Electrical Engineering, and requests that the Comptroller be directed to issue an encumbrance order for this purpose.


RICHARD T. BETZ
COMMISSIONER
DEPARTMENT OF PUBLIC WORKS
RTB/ELM/MR/dz

Attachment

cc: Office of the Town Attorney (w/10 copies)
Christine Wiss, Deputy Comptroller
Joseph Pinto, Councilman
Kathy Stefanich, Administrative Division/DPW

PWC18-16 NSEA DOCKET ADD THN GENERATOR FEES





**ON-CALL CONSULTANT SERVICE / REQUIREMENTS CONTRACT
REQUEST FOR AVAILABILITY OF FUNDS**



Requesting Division/Department _____

THIS SECTION TO BE COMPLETED BY DEPARTMENT ADMINISTERING ON-CALL CONSULTANT CONTRACT

Contract Number PWC18-16

Contract Period January 01, 2016 to December 31, 2017

Consultant/Contractor Nassau Suffolk Engineering & Architecture, PLLC.

Discipline Engineering Services Relative to Electrical Engineering

Total Authorization \$ 77,829.18

Resolution No. 743-2015 Date 12/15/2015

Funded To Date \$ 0

Amount Requested \$77,829.18

Account To Be Used DGS H 1997 20000 000 1208 001 / PRO 1208TUNA -02

If Capital Account, State The Related Contract Number: DPW13-098

Description Of Work

If a Capital Account is used and work is not related to a Capital Project, specify the nature of the requested service that qualifies it as a Capital Expense.

Engineering services for the installation of the emergency generator at Town Hall North

Work To Be Completed In Contract Period: Yes No

A "No" response will require Town Board authorization to extend the contract period.

Required Insurances Are In Effect: Yes No

A "No" response will prevent further processing of this form.

Required 50% Performance Bond For This Request In Effect: Yes No N/A

Amount of Bond \$ _____

Requesting Division/Department

Signature [Signature]
 Title Commissioner of General Services
 Date 11/3/16

DPW Approval

Only To Be Executed By The Commissioner

Signature [Signature]
 Title Commissioner of Public Works
 Date 11/9/16

THIS SECTION TO BE COMPLETED BY THE DIRECTOR OF FINANCE

Amount Requested 77,829.18

Unencumbered Balance 127,097.65

Is The Account To Be Used Consistent With The Nature Of Work Listed Above? Yes No

Signature [Signature] Date 11/11/16



TOWN OF OYSTER BAY



WORK ORDER

This Section To Be Completed By The Department Of Public Works

Work Order No. _____

E.O. No. _____

Contract Start 1/1/2016

Contract No. PWC18-16

Contract End 12/31/2017

Commencement Date 1/1/16

No claim shall be paid for work performed prior to the Commencement Date

Vendor Name and Address

Nassau Suffolk Engineering & Architecture, PLLC.

801 Motor Parkway

Hauppauge, New York 11788

631 574 4870

Requesting Town Department Engineering

Contact Doug Tuman Phone 516-677-5810

Description of Work to be Performed (Attach Detail If Necessary)

Engineering services for the installation of the emergency generator at Town Hall North

This work order shall not exceed \$ 77,829.18

Please notify the above mentioned contact person 48 hours prior to commencing any work.

Requesting Division/Department

Signature Eric Tuman

Title Commissioner of General Services

Date 11/3/16

Department Of Public Works Approval

Only To Be Executed By The Commissioner

Signature [Signature]

Commissioner of Public Works

Date 11/3/16

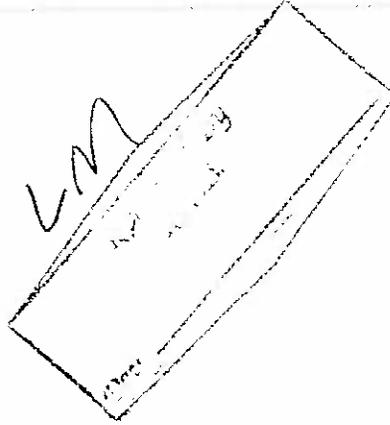


NASSAU SUFFOLK
ENGINEERING &
ARCHITECTURE, PLLC

Doug

July 28, 2016

Richard T. Betz, Commissioner
Town of Oyster Bay
Department of Public Works
150 Miller Place
Syosset, NY 11791
Attn: Leslie Maccarone, Deputy Commissioner



Re: Town of Oyster Bay
On-Call Technical Assistance Related to Electrical Engineering PWC 18-14
N40:1439 – Installation of Emergency Generator at Town Hall North

Dear Commissioner Betz:

At the request of the Town of Oyster Bay, Nassau Suffolk Engineering and Architecture, PLLC (“NSEA”) continued to provide architectural, engineering and project management services, pursuant to Town Board Resolution No. 307-2014, adopted by the Town Board on May 6, 2014, in connection with the installation of an emergency electrical generator at Town Hall North (Contract No. PWC 18-14), beyond the contractual completion date.

Palace Electrical Contractors, Inc. (“Palace”) delayed substantial completion of this project by a total of 77 calendar days (October 14, 2015, the contractual substantial completion date, to December 29, 2015, the actual substantial completion date). Palace achieved final completion on May 12, 2016. As a result of these delays, liquidated damages in the amount of \$38,500.00 have been assessed against Palace’s contract balance.

Palace’s delay has also resulted in increased contract administration costs. Because of these delays, NSEA was required to provide extended contract administration services, including on-site inspection. Thus, NSEA is hereby requesting an additional \$77,829.18 for the extended contract period from October 14, 2015 (the contractual substantial completion date) through May 12, 2016, the actual final completion date.

Please feel free to contact me if you have any questions or require further information.

Very truly yours,
NASSAU SUFFOLK ENGINEERING & ARCHITECTURE, PLLC

Michael W. Spinelli, AIA
President

cc: Stephen P. Ferretti



801 Motor Parkway, Suite 103, Hauppauge, New York 11788
T: 631.574.4870 | F: 631.574.4871 | www.nassausuffolkea.com

Reviewed By
Office of Town Attorney

WHEREAS, Richard T. Beta, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memorandum dated December 1, 2015, request and recommend that Nassau Suffolk Engineering & Architecture, PLLC, Lockwood, Kessler, and Bartlett, Inc., Sidney B. Bowne & Son, LLP, Lizardos Engineering Associates, PC, John A. Grillo Architect, PC, D & B Engineers and Architects, P.C., Holzmacher, McLendon & Murrell PC, and LiRo Engineers, Inc. be authorized to provide on-call engineering services in connection with Contract No. PWC18-16, On-Call Engineering Services Relative to Electrical Engineering, for a two (2) year contract term, from January 1, 2016 through December 31, 2017; and

WHEREAS, Nassau Suffolk Engineering & Architecture, PLLC, Lockwood, Kessler, and Bartlett, Inc., Sidney B. Bowne & Son, LLP, Lizardos Engineering Associates, PC, John A. Grillo Architect, PC, D & B Engineers and Architects, P.C., Holzmacher, McLendon & Murrell PC, and LiRo Engineers, Inc. have an open-ended service agreement with the Town under which the services will be provided; and

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and Nassau Suffolk Engineering & Architecture, PLLC, Lockwood, Kessler, and Bartlett, Inc., Sidney B. Bowne & Son, LLP, Lizardos Engineering Associates, PC, John A. Grillo Architect, PC, D & B Engineers and Architects, P.C., Holzmacher, McLendon & Murrell, PC, and LiRo Engineers, Inc. are hereby authorized and directed to provide on-call engineering services, in connection with Contract No. PWC18-16, On-Call Engineering Services Relative to Electrical Engineering, from January 1, 2016 through December 31, 2017; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment in accordance with the provisions of the Consultants' Agreement with the Town, upon presentation of a duly certified claim, after audit.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesta	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Public Works



WHEREAS, Michele Browner, Holiday Committee, The Oyster Bay East Norwich Chamber of Commerce, Inc., P.O. Box 21, Oyster Bay, New York 11771, by letter dated November 7, 2016, has requested the closure of Spring Street at Audrey Avenue, including streets east and west of the Gazebo on Saturday, December 10, 2016, from 10:00 A.M. until 10:00 P.M., for its annual Holiday Tree Lighting Ceremony and Pop-up shops, as well as the use of ten (10) complete barricades, to be delivered on Friday December 9, 2016 and picked up on Monday December 12, 2016; and

WHEREAS, John P. Bishop, Acting Commissioner of the Highway Department, by memoranda dated November 14, 2016 and November 18, 2016, has advised that the Highway Department has no objection to providing ten (10) complete barricades for this event; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Highway Department, is hereby authorized to provide the closure of Spring Street at Audrey Avenue, including streets east and west of the Gazebo on Saturday, December 10, 2016, from 10:00 A.M. until 10:00 P.M., for its annual Holiday Tree Lighting Ceremony and Pop-up shops, as well as the use of ten (10) complete barricades, to be delivered on Friday December 9, 2016 and picked up on Monday December 12, 2016, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Acting Commissioner of the Highway Department, or his duly authorized designee.
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activities.
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk indicating said organization maintains comprehensive general liability insurance, with a commercial liability limit of \$1,000,000 per occurrence, \$2,000,000 general aggregate per year, and naming the Town of Oyster Bay as an additional insured in connection with the aforescribed activity.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Highway
 Public Safety

AMC
 Reviewed By
 Office of Town Attorney



13
11-21-16

60570 Acc

TOWN OF OYSTER BAY

Inter-Departmental Memo

November 18, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: SUPPLEMENTAL MEMO to ITEM No. 16 DOCKET of NOVEMBER 15, 2016
OYSTER BAY EAST NORWICH CHAMBER OF COMMERCE ANNUAL HOLIDAY TREE
LIGHTING CEREMONY TO BE HELD AT 102 AUDREY AVENUE
DECEMBER 10, 2016.

Enclosed please find a copy of the letter from Michele Browner, Holiday Committee, requesting our assistance on behalf of the Oyster Bay East Norwich Chamber of Commerce, in conducting their annual Holiday Tree Lighting Ceremony and Pop-Up Shops on Saturday, December 10, 2016.

The Highway Department has no objection to the Organization closing off Spring Street at Audrey Avenue, including streets east and west of the Gazebo on Saturday, December 10, 2016 from 10:00 A.M. until 10:00 P.M. for their annual Holiday Tree Lighting Ceremony and Pop-Up shops. Further, the Highway Department can readily supply Ten (10) Complete Barricades for the event.

Also attached are the Certificate of Insurance, Endorsement Sheet and Hold Harmless Agreement to cover the affair. Therefore, Town Board approval is requested.


JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

JPB/taw
Attachments

C: Town Attorney (10) copies
Doug Robalino, General Foreman
Steve Kelly, Sign Bureau





2016 BOARD

Officers

Alex Gallego- President
Wendy Goldstein- Vice President
Susan Deriso- Secretary
Walker Imperatore- Treasurer

Dottie Simons-- Past President
Michèle Browner- Past President

Directors

Robert L. Brusca, Esq.
Kevin Chetram
Catherine Drabin
James Fuccio, Esq.
Kelly Fuhrmann
Rich LaMarca
Rustan Lundstrum
John McEvoy
Jim Perna
Dawn Riley

Board Member Emerita

Austin Azzaretto

Executive Administrator

Darcy Tsakos

November 7, 2016

Town of Oyster Bay DPM, Highway Division

Dear Mr. Bishop:

The Oyster Bay-East Norwich Chamber of Commerce is hereby requesting that lower Audrey Avenue in Oyster Bay Hamlet from the intersection of Spring Street, including the roadway to the east and west of the bandstand to the area just past 102 Audrey Avenue (Railroad Museum Preview Center) be closed for the Annual Holiday Tree Lighting Ceremony, including the "Pop-Up" shops (on street merchants selling holiday gift items). Additionally, we are requesting use of the parking lot between Town Hall West and 102 Audrey Avenue. We will need this closing on Saturday, December 10, 2016 from the hours of 3pm to 8:30pm.

We will be needing 20 barricades for traffic control for this event. These will need to be delivered on Friday, December 9, 2016 to the bandstand area.

The required Certificate of Insurance with Endorsement naming the Town of Oyster Bay as additional insured in the amounts of \$1,000,000.00 bodily injury and \$500,000.00 property damage will be sent to your attention under separate cover.

If there are any questions or further requirements you may contact me directly at 516-922-6464.

Sincerely,
Michèle Browner
Michèle Browner, Holiday Committee

PO Box 21
Oyster Bay, New York 11771
(516) 922-6464
obenchamber@gmail.com
www.visitoysterbay.com
www.visitastnorwich.org





OYSTBAY-01

DINDELICATO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/9/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements.

PRODUCER
The Clausen Agency, Inc.
333 Route 25A, Suite 150
Rocky Point, NY 11778

CONTACT
Tel: (631) 744-1283 FAX: (631) 744-1732
AG Lic. No: (631) 744-1732

INSURER AFFORDING COVERAGE		NAC#
MEMBER A:	Hartford Casualty Insurance Company	
MEMBER B:		
MEMBER C:		
MEMBER D:		
MEMBER E:		
MEMBER F:		

INSURED
Oyster Bay East Norwich Chamber of Commerce
P.O. Box 21
Oyster Bay NY 11771

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE	TYPE OF INSURANCE	AGENCY	POLICY NUMBER	START DATE	END DATE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER OCCUR <input type="checkbox"/> LOC OTHER:	X	12SBMUQ3888	08/10/2016	08/10/2017	EACH OCCURRENCE \$ 1,000,000 MED EXP. (Any one person) \$ 300,000 MED EXP. (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - CONSOLE ADR \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		12SBMUQ3888	08/10/2016	08/10/2017	COMBINED SINGLE LIMIT \$ 1,000,000 BODILY INJURY / DEATH \$ PROPERTY DAMAGE \$ UNEMPLOYMENT \$ EACH OCCURRENCE \$ AGGREGATE \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTIONS					PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/SHAREHOLDER EXCLUDED (mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate Holder is included as additional insured, written contract required.

Re: Holiday Market & Tree Lighting 12/10/2016

Reviewed By
Office of Town Attorney
[Signature]

CERTIFICATE HOLDER

Town of Oyster Bay
150 Miller Place
Syosset, NY 11791

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Dana Indelicato





THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

POLICY CHANGE

This endorsement changes the policy effective on the Inception Date of the policy unless another date is indicated below:

Policy Number: 12 SBM UQ3886 SB

Named Insured and Mailing Address: OYSTER BAY EAST NORWICH CHAMBER OF
COMMERCE
PO BOX 21
OYSTER BAY NY 11771

Effective hour is the same as stated in the
Declarations Page of the Policy.

Policy Change Number: 005

Agent Name: THE CLAUSEN AGENCY INC
Code: 128129

POLICY CHANGES:

HARTFORD CASUALTY INSURANCE COMPANY

ANY CHANGES IN YOUR PREMIUM WILL BE REFLECTED IN YOUR NEXT BILLING
STATEMENT. IF YOU ARE ENROLLED IN REPETITIVE EFT DRAWS FROM YOUR BANK
ACCOUNT, CHANGES IN PREMIUM WILL CHANGE FUTURE DRAW AMOUNTS.
THIS IS NOT A BILL.

NO PREMIUM DUE AS OF POLICY CHANGE EFFECTIVE DATE

NAMED INSURED IS CHANGED TO READ: OYSTER BAY EAST NORWICH CHAMBER OF
COMMERCE

Reviewed By
Office of Town Attorney
Orlando Alvarez

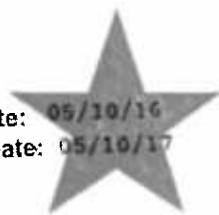
PRO RATA FACTOR: 0.480

THIS ENDORSEMENT DOES NOT CHANGE THE POLICY EXCEPT AS SHOWN.

Form SS 12 11 04 05 T
Process Date: 11/22/16

Page 001

Policy Effective Date: 05/10/16
Policy Expiration Date: 05/10/17



POLICY NUMBER: 12 SBM UQ3886



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PERSON-ORGANIZATION

LOC 001 BLDG 001
ISLAND PROPERTIES, LLC
C/O RENAISSANCE PROPERTY ASSOC.
1600 OLD COUNTRY RD, STE 101
PLAINVIEW, NY 11803

OYSTER BAY CHARITABLE FUND, OYSTER BAY ROTARY CLUB
PO BOX 132
OYSTER BAY, NY 11771

TOWN OF OYSTER BAY
150 MILLER PL
SYOSSET, NY 11791
RE: MAY 18, 2016 TASTE OF THE TOWN

TOWN OF OYSTER BAY DEPT OF PUBLIC WORKS
150 MILLER PL
SYOSSET, NY 11791
RE: MAY 18, 2016 TASTE OF THE TOWN

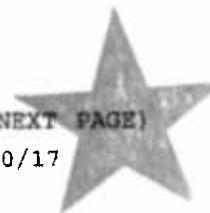
TOWN OF OYSTER BAY DEPT OF PUBLIC WORKS / SAFETY
150 MILLER PL
SYOSSET, NY 11791
RE: CLASSIC CAR CRUISE NIGHTS MAY 31, 2016 THRU SEPTEMBER 27, 2016

OYSTER BAY WATER DISTRICT
45 AUDREY AVE
OYSTER BAY, NY 11771
RE: ANNUAL CAR CRUISE NIGHTS MAY 31, 2016 THRU SEPTEMBER 27, 2016

ISLAND PROPERTIES LLC
C/O RENAISSANCE PROPERTY ASSOC
1600 OLD COUNTRY RD SUITE 101
PLAINVIEW, NY 11803
RE: MAY 18, 2016 - FOR PATIO BEHIND 10 AND 24 AUDREY AVE, 82 SOUTH
STREET, 78 SOUTH ST, 62 SOUTH STREET ALL IN OYSTER BAY, NY FOR
TASTE OF THE TOWN

OYSTER BAY WATER DISTRICT

Form IH 12 00 11 85 T SEQ. NO. 002 Printed in U.S.A. Page 001 (CONTINUED ON NEXT PAGE)
Process Date: 11/16/16 Expiration Date: 05/10/17



POLICY NUMBER: 12 SBM UQ3886



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

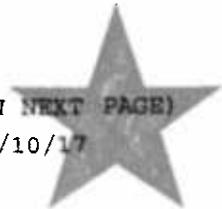
ADDITIONAL INSURED - PERSON-ORGANIZATION

45 AUDREY AVE
OYSTER BAY, NY 11771
RE: CAR CRUISE NIGHTS MAY 31, 2016 - SEPTEMBER 27, 2016

TOWN OF OYSTER BAY DEPT OF PARKS
977 HICKSVILLE RD
MASSAPEQUA, NY 11758
RE: CLASSIC CAR CRUISE FOR MAY 31, 2016 - SEPTEMBER 27, 2016
TOWN OF OYSTER BAY - DEPT OF PUBLIC WORKS
150 MILLER PL
SYOSSET, NY 11791
RE: CLASSIC CRUISE CARS MAY 31, 2016 - SEPTEMBER 27, 2016

TOWN OF OYSTER BAY
DEPARTMENT OF HIGHWAY
150 MILLER PL
SYOSSET, NY 11791
RE: HOLIDAY MARKET & TREE LIGHTING
RE: DECORATIVE LIGHTING OF HAMLETS

Form IH 12 00 11 85 T SEQ. NO. 002 Printed in U.S.A. Page 002 (CONTINUED ON NEXT PAGE)
Process Date: 11/16/16 Expiration Date: 05/10/17



Hold Harmless Agreement for Use of Town Property and/or Equipment

Oyster Bay - E. Norwich

This Agreement is made this 14 day of November 2016, by Chamber of Commerce (Hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as Lower Audrey Ave. from intersection of Spring St., roadways east & west of bandstand parking lot between Town Hall West & 102 Audrey Ave. For the event described as Holiday Market & Tree Lighting. The property/equipment is need from DEC. 10, 2016 to. The event for which the property and/or equipment is requested () is () is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization:
Oyster Bay - East Norwich
Chamber of Commerce

Address of Organization:
P.O. Box 21
Oyster Bay, NY 11771

By: Michele Browner
Authorized Representative

Title: Holiday Committee Chair

Telephone Number: [REDACTED]

Reviewed By
Office of Town Attorney




16

TOWN OF OYSTER BAY
Inter-Departmental Memo

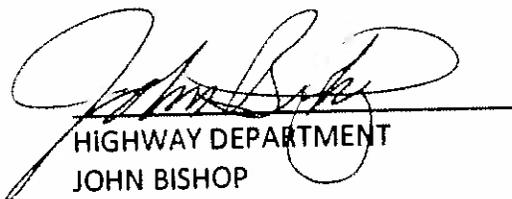
November 14, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN BISHOP, HIGHWAY DEPARTMENT

SUBJECT: OYSTER BAY CHAMBER OF COMMERCE
ANNUAL HOLIDAY TREE LIGHTING AND HOLIDAY MARKET
TO BE HELD DECEMBER 10TH AND 11TH 2016 Save a Space/Supplemental Memo
to Follow

The Highway Department is requesting that a space be saved on the docket for the above mentioned event. More information to follow.


HIGHWAY DEPARTMENT
JOHN BISHOP

JB/taw

C: Town Attorney (10) copies
Doug Robalino, General Foreman 005
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Dept. of Public Safety



WHEREAS, Meredith Maus, Executive Director, Oyster Bay Main Street Association, 21 W. Main Street, Oyster Bay, New York 11771, by letter dated November 15, 2016, has requested the closing of the Town lot on Audrey Avenue in Oyster Bay from Friday, December 9, 2016 through Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m., and Audrey Avenue from the gazebo north to the railroad plaza on Friday, December 9, 2016 from 4:00 p.m. through 10:00 p.m. and Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m., and the use of four (4) complete barricades and six (6) traffic cones from Thursday, December 8, 2016 through Monday, December 12, 2016, for the Oyster Bay Main Street Association Holiday Ice Rink on Friday, December 9, 2016 and Saturday, December 10, 2016; and

WHEREAS, John P. Bishop, Acting Commissioner, Highway Department, by memorandum dated November 18, 2016, has advised that the Highway Department has no objection to the closing of the Town Lot on Audrey Avenue in Oyster Bay from Friday, December 9, 2016 through Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m. and Audrey Avenue in Oyster Bay from the gazebo north to the railroad plaza on Friday December 9, 2016 from 4:00 p.m. through 10:00 p.m., and Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m., and the use of four (4) complete barricades and six (6) traffic cones for the Oyster Bay Main Street Association Holiday Ice Rink on Friday, December 9, 2016 and Saturday, December 10, 2016; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and one which will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby accepted and approved, and the Highway Department is hereby authorized and directed to close the Town Lot on Audrey Avenue in Oyster Bay from Friday, December 9, 2016 through Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m., and Audrey Avenue from the gazebo north to the railroad plaza on Friday, December 9, 2016 from 4:00 p.m. through 10:00 p.m. and Saturday, December 10, 2016 from 7:00 a.m. through 10:00 p.m., and to provide the use of four (4) complete barricades and six (6) traffic cones from Thursday, December 8, 2106 through Monday, December 12, 2016 for the Oyster Bay Main Street Association Holiday Ice Rink on Friday, December 9, 2016 and Saturday, December 10, 2016, subject to the following conditions:

1. The use of all Town property and equipment shall be in conformance with the direction of the Acting Commissioner of the Highway Department, or his duly designated representative;

MLA
Reviewed By
Office of Town Attorney

2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of all Town property and equipment, and in the conduct of the aforesaid activity; and

3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains comprehensive general liability insurance, with a commercial liability limit of \$1,000,000 per occurrence and \$2,000,000 general aggregate per year, and naming the Town of Oyster Bay as an additional insured in connection with the aforescribed activity.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Highway
Public Safety

TOWN OF OYSTER BAY

Inter-Departmental Memo

November 18, 2016

TO: MEMORANDUM DOCKET

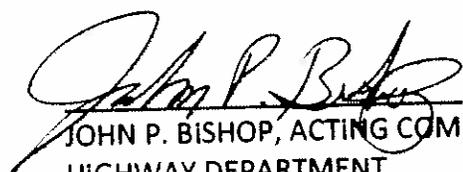
FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: SUPPLEMENTAL MEMO to ITEM No. 18 DOCKET of NOVEMBER 15, 2016
OYSTER BAY MAIN STREET ASSOCIATION INC. HOLIDAY ICE RINK TO BE HELD AT
TOWN LOT ON AUDREY AVENUE DECEMBER 9 AND DECEMBER 10, 2016

Enclosed please find a copy of the letter from Meredith Maus, Executive Director, requesting our assistance on behalf of the Oyster Bay Main Street Association Inc., in conducting their first Holiday Ice Rink on Friday, December 9, 2016 and Saturday, December 10 2016.

The Highway Department has no objection to the Organization closing off the Town Lot on Audrey Avenue on Friday, December 9 at 7:00 AM for ice rink set up, and also Audrey Avenue from the Gazebo north to the railroad plaza on Friday, December 9, 2016 from 4:00 PM until 10:00 PM, and Saturday, December 10 2016 from 7:00 A.M. until 10:00 P.M. for their annual Holiday ice Rink. Further, the Highway Department can readily supply Four (4) Complete Barricades and Six (6) Traffic Cones for the event.

Also attached are the Certificate of Insurance, Endorsement Sheet and Hold Harmless Agreement to cover the affair. Therefore, Town Board approval is requested.


JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

JPB/taw
Attachments

C: Town Attorney (10) copies
Doug Roballno, General Foreman
Steve Kelly, Sign Bureau
Justin McCaffrey, Commissioner of Public Safety



OYSTER BAY MAIN STREET ASSOCIATION

November 15, 2016

Officers
John Bonaiuto, President
Henry Clark, Vice President
Charles Schultz, Treasurer
Kyla Macdonald, Secretary

Board of Directors
Sandra Chabert-Gardner
Kevin Conroy
Timothy DiPietro
Troy Gallucci
Marta Gatti
Annette Pellegrino
Julia Hahn
Diana Malabar
Alex Usher
Donald Zullo

Advisory Board
Roger Bonaiuto
Jack Bonaiuto
John Collier
Harriet Conrad Clark
Kelly Falcasantoni
Hon. Judy Jacobs
Billy Joel
Hans & Betty Lewenstein
Hon. Carl Mitchell
Colleen McKee
Nancy Martin-Miller
Bob O'Connell
Dr. Louis Scialoja
William Shofner
Doree Shtrom
John Spitzer

Honorary Treasurer
George O'Neil

Administration
Meredith Maus
Executive Director

21 West Main St
Oyster Bay, NY 11771
(516) 922-4882
mamaus@oysterbaymainstreet.org
www.oysterbaymainstreet.org

Acting Commissioner John Bishop
Town of Oyster Bay, Highway Division
150 Miller Place
Syosset, New York 11791

Dear Acting Commissioner Bishop:

The Oyster Bay Main Street Association would like to formally request permission to set up a 40' x 40' temporary ice skating rink in the Town of Oyster Bay parking lot on Andry Avenue (map enclosed) for two days - Friday December 9, 2016 and Saturday December 10, 2016. The ice rink will be erected start of day December 9th and disassembled first thing Sunday December 11th. The ice rink will be in operation 4pm to 9pm on Friday and 3pm to 9pm on Saturday.

We are requesting that access to the parking lot be closed off for our purposes these two days. We will be needing 4 barricades and 6 cones in order to close off the entrances, we are requesting those be delivered to the parking lot and placed next to 102 Andry Avenue on Thursday, December 8, 2016.

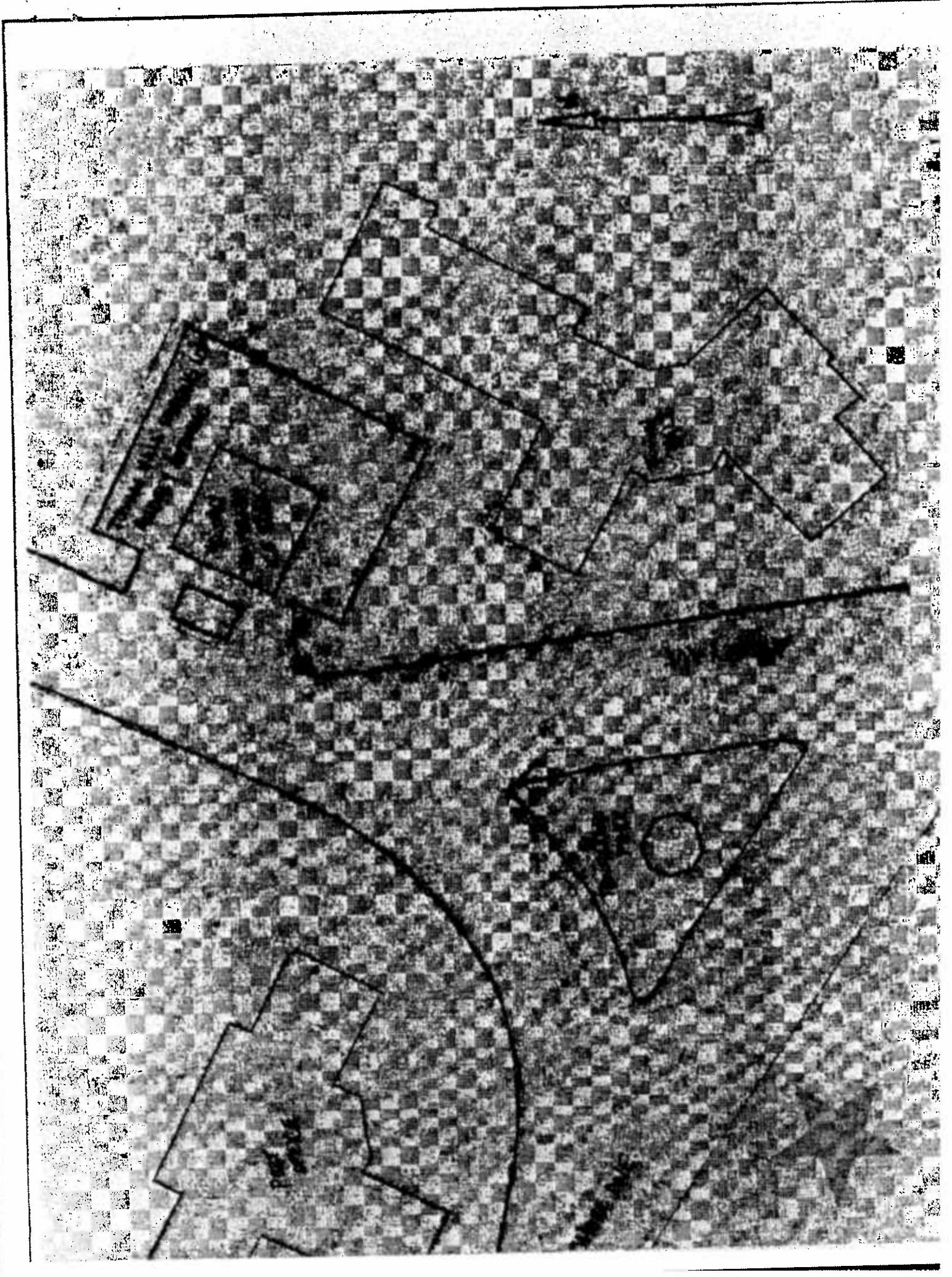
The required certificate of insurance with Endorsement naming the Town of Oyster Bay as additionally insured in the amounts of \$1,000,000.00 bodily injury and \$500,000.00 property damage, along with a signed hold harmless agreement, will be provided as well.

If there are any questions or further requirements, please do not hesitate to contact me at 516-922-6982 or by email: mamaus@oysterbaymainstreet.org.

Sincerely,


Meredith Maus
Executive Director
Oyster Bay Main Street Association
Mamaus@oysterbaymainstreet.org







CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/17/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bullen Insurance Group 3333 New Hyde Park Road Suite 300 New Hyde Park NY 11042	Erion DiRubbio (516) 482-7200 edirubbio@gyballen.com	FILE NO. (JULY 2014) 439-4343
	INSURER AFFORDING COVERAGE	
INSURED Oyster Bay Main Street Association Inc. PO Box 116 Oyster Bay NY 11771	UMBRELLA/Continental Cas Co	NAE #
	INSURER B:	
	INSURER G:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: CL1611707318 REVISION NUMBER:

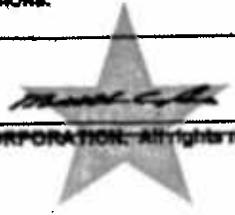
TYPE OF INSURANCE	POLICY NUMBER	POLICY PERIOD	POLICY PERIOD	LIMITS	
				EACH OCCURRENCE	AGGREGATE
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	24025932800	6/3/2016	6/3/2017	EACH OCCURRENCE	\$ 1,000,000
<input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				AGGREGATE	\$ 900,000
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER OCC <input type="checkbox"/> LOC				MED EXP (Any one person)	\$ 10,000
OTHER:				PERSONAL & ADV INJURY	\$ 1,000,000
AUTOMOBILE LIABILITY				GENERAL AGGREGATE	\$ 2,000,000
<input type="checkbox"/> ANY AUTO				PRODUCTS - COMP/OP AGG	\$ 2,000,000
<input type="checkbox"/> ALL OWNED AUTOS				Holdover-Owned Auto	\$ 1,000,000
<input type="checkbox"/> Hired Autos				COMBINED SINGLE LIMIT (Per accident)	\$
<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person)	\$
<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident)	\$
UMBRELLA LIAB				PROPERTY DAMAGE (Per accident)	\$
<input type="checkbox"/> EXCESS LIAB				EACH OCCURRENCE	\$
<input type="checkbox"/> DEED				AGGREGATE	\$
<input type="checkbox"/> RETENTION \$				PER STATE	OTH-EN
WORKERS COMPENSATION AND EMPLOYERS LIABILITY				E.L. EACH ACCIDENT	\$
<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICERS/EMPLOYEES EXCLUDED? (Mandatory in NY)				E.L. DISEASE - EA EMPLOYEE	\$
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				E.L. DISEASE - POLICY LIMIT	\$
DESCRIPTION OF OPERATIONS NEW					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
RM: Holiday Market Ice Skating Rink.
From Thursday, December 8, 2016 TO Sunday, December 11, 2016.

Reviewed by
Office of Town Attorney

The Town of Oyster Bay is included as additional insured where required by a written contract, and as per the policy terms and conditions.

CERTIFICATE HOLDER The Town of Oyster Bay 54 Audrey Avenue Oyster Bay, NY 11771	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Matthew Fox/ED
--	---



POLICY NUMBER
B 4025932909

INSURED NAME AND ADDRESS
Oyster Bay Main Street Association Inc.
PO BOX 116
OYSTER BAY, NY 11771

ADDITIONAL INTEREST SCHEDULE

LOCATION 2 BUILDING 1

Type: Designated Person or Organization
Additional Interest Name and Address:
TOWN OF OYSTER BAY
54 AUDREY AVENUE
OYSTER BAY , NY 11771

LOSS PAYEE SCHEDULE

All loss payees as their interests may appear in the Covered Property.

The following provisions apply in accordance with the insurable interest of the loss payee: Loss Payee

Description of Property: Any Covered Property in which a loss payee, creditor or lender holds an interest, including any person or organization you have entered a contract with for the sale of Covered Property.

Reviewed By
Office of Trust Attorney



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Inc.

Printed by
C. J. ...

[Handwritten signature]

18

TOWN OF OYSTER BAY
Inter-Departmental Memo

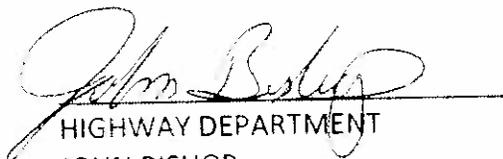
November 14, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN BISHOP, HIGHWAY DEPARTMENT

SUBJECT: OYSTER BAY MAIN STREET ASSOCIATION
HOLIDAY ICE RINK
TO BE HELD DECEMBER 10TH AND 11TH 2016 Save a Space/Supplemental Memo
to Follow

The Highway Department is requesting that a space be saved on the docket for the above mentioned event. More information to follow.


HIGHWAY DEPARTMENT
JOHN BISHOP

JB/taw

C: Town Attorney (10) copies
Doug Robalino, General Foreman 005
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Dept. of Public Safety



WHEREAS, John Speece, President, Oyster Bay Railroad Museum, P.O. Box 335, Oyster Bay, New York 11771, by letter dated November 16, 2016, has requested the closing of Audrey Avenue in Oyster Bay from the gazebo north to the railroad plaza on Saturday, December 10, 2016 and Sunday, December 11, 2016 from 10:00 a.m. through 10:00 p.m. and the use of two (2) complete barricades from Friday, December 9, 2016 through Monday, December 12, 2016, for its 10th Annual Holiday Express on Saturday, December 10, 2016 and Sunday, December 11, 2016, from 12:00 p.m. through 4:00 p.m.; and

WHEREAS, John P. Bishop, Acting Commissioner, Highway Department, by memorandum dated November 18, 2016, has advised that the Highway Department has no objection to the closing of Audrey Avenue in Oyster Bay from the gazebo north to the railroad plaza on Saturday, December 10, 2016 and Sunday December 12, 2016 from 10:00 a.m. through 10:00 p.m. and that the Highway Department has no objection to providing from Friday, December 9, 2016 through Monday, December 12, 2016, the use of two (2) complete barricades for the Oyster Bay Railroad Museum 10th Annual Holiday Express; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and one which will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby accepted and approved, and the Highway Department is hereby authorized and directed to close Audrey Avenue in Oyster Bay from the gazebo north to the railroad plaza on Saturday, December 10, 2016 and Sunday, December 11, 2016 from 10:00 a.m. through 10:00 p.m. and to provide the use of two (2) complete barricades from Friday, December 9, 2016 through Monday, December 12, 2016 for the Oyster Bay Railroad 10th Annual Holiday Express on Saturday, December 10, 2016 and Sunday, December 11, 2016 from 12:00 p.m. through 4:00 p.m., subject to the following conditions:

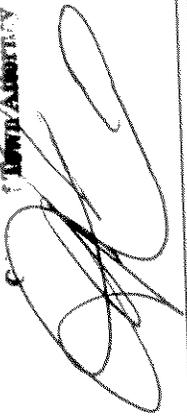
1. The use of all Town property and equipment shall be in conformance with the direction of the Acting Commissioner of the Highway Department, or his duly designated representative;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of all Town property and equipment, and in the conduct of the aforesaid activity; and
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains comprehensive general liability insurance, with a commercial liability limit of \$1,000,000 per occurrence and \$2,000,000 general aggregate per year, and naming the Town of Oyster Bay as an additional insured in connection with the aforescribed activity.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Highway
Public Safety

7-16-16
Reviewed By
TOWN ATTORNEY


12
119
11/21/16

TOWN OF OYSTER BAY

Inter-Departmental Memo

November 18, 2016

TO: MEMORANDUM DOCKET

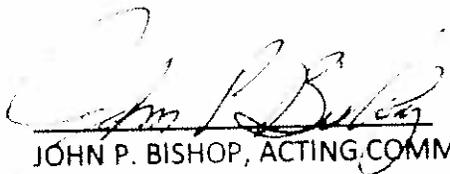
FROM: JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

SUBJECT: SUPPLEMENTAL MEMO to ITEM No. 19 DOCKET of NOVEMBER 15, 2016
OYSTER BAY RAILROAD MUSEUM 10th ANNUAL
HOLIDAY EXPRESS TO BE HELD AT 102 AUDREY AVENUE
DECEMBER 10 AND DECEMBER 11, 2016

Enclosed please find a copy of the letter from John Specce, President, requesting our assistance on behalf of the Oyster Bay Railroad Museum, in conducting their annual Holiday Express on Saturday, December 10, 2016 and Sunday, December 11, 2016.

The Highway Department has no objection to the Organization closing off Audrey Avenue from the Gazebo north to the railroad plaza on Saturday, December 10, 2016 and Sunday, December 11, 2016 from 10:00 A.M. until 10:00 P.M. for their annual Holiday Express. Further, the Highway Department can readily supply Two (2) Complete Barricades for the event.

Also attached are the Certificate of Insurance, Endorsement Sheet and Hold Harmless Agreement to cover the affair. Therefore, Town Board approval is requested.


JOHN P. BISHOP, ACTING COMMISSIONER
HIGHWAY DEPARTMENT

JPB/taw
Attachments

C: Town Attorney (10) copies
Doug Robalino, General Foreman
Justin McCaffrey, Commissioner of Public Safety



OYSTER BAY RAILROAD MUSEUM

A 501-C3 Not-For-Profit Corporation

P.O. Box 535

Oyster Bay, New York 11771

(516) 558-7036

www.obrm.org

November 16, 2016

John Bishop
Acting Commissioner
Highway Department
150 Miller Place
Syosset, NY, 11791

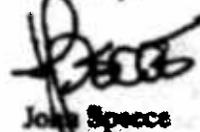
Dear Commissioner Bishop,

The Oyster Bay Railroad Museum is hosting the 10th Annual Holiday Express at its Visitor Center, located at 102 Audrey Avenue, Oyster Bay on December 10 and 11 from noon to 4 PM.

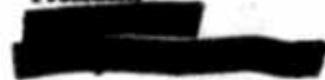
We are requesting that Audrey Avenue from the bandstand north to the railroad plaza be closed to vehicular traffic those two days. The reason behind this request is that a featured event will be a Trackless Train, which operates on the road, not rails and accommodates both kids and adults. The train will take a route from the Visitor Center north to the railroad plaza, turn around, head south to the bandstand, turn around and head north to the Visitor Center. To operate safely, that portion of Audrey Avenue should be closed to vehicles on those days.

Thank you for considering this request and should any additional information be needed please do not hesitate to contact me.

Sincerely,



John Speers
President





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

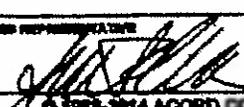
PRODUCER Mettman Price Agency Inc. 828 Front Street P.O. Box 2063 Greenvort NY 11944-0876 Oyster Bay Railroad Museum PO Box 335 Oyster Bay NY 11771	AGENT Cecelia Polkman (831) 477-1680 www.mettmanprice.com MEMBER AUTOMATIC COVERAGE REVISION NUMBER: REVISION(S): REVISION(S): REVISION(S): REVISION(S):
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COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF EACH POLICY. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

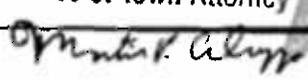
TYPE	TYPE OF INSURANCE	POLICY NUMBER	START DATE	EXPIRES DATE	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIM-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PER-ACCIDENT <input type="checkbox"/> LOC OTHER:	W0000003	3/16/2016	3/16/2017	EACH OCCURRENCE \$ 1,000,000 CLAIMS TO WHICH \$ 1,000,000 MED EXP (per accident) \$ 5,000 PERSONAL ADJ INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	W0100003	3/16/2016	3/16/2017	OWNED VEHICLE LIMIT \$ BODILY INJURY (per person) \$ BODILY INJURY (per accident) \$ PROPERTY DAMAGE (per accident) \$ MED-EXP \$ 1,000,000
	UMBRELLA LIA <input type="checkbox"/> EXCESS LIA <input type="checkbox"/> COCLR <input type="checkbox"/> CLAIM-MADE				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> ANY EMPLOYMENT/INDUSTRY <input type="checkbox"/> OFFSHORE/INDUSTRY EXCLUDED (Necessary to ME)	Y/A			<input type="checkbox"/> PER-EMPLOYEE <input type="checkbox"/> OFF-EMPLOYEE EL DISEASE - SA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Vehicle Schedule, may be attached if more space is required)
FOR HOLIDAY REFERENCE WEATHERS CANCELLATION 12/10/16 AND 12/11/16. CERTIFICATE HOLDER IS LISTED AS ADDITIONAL INSURED AS RESPECTS TO GENERAL LIABILITY ONLY

CERTIFICATE HOLDER TOWN OF OYSTER BAY HIGHWAY 150 MILLER PLACE STONEY, NY 11791	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

ACORD 25 (2014-01)
INS025 (01-01)

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Reviewed By
Office of Town Attorney


POLICY NUMBER: W0269683

COMMERCIAL GENERAL LIABILITY
CG 20 11 01 98

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - MANAGERS OR LESSORS OF PREMISES

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

1. Designation of Premises (Part Leased to You)
101-102 Audrey Ave, Oyster Bay, NY 11771
End of Audrey Ave, Oyster Bay, NY 11771
Corner Bay Ave & Bayview Ave, Oyster Bay, NY 11771
2. Name of Person or Organization (Additional Insured)
Town of Oyster Bay, 74 Audrey Ave, Oyster Bay, NY 11771

3. Additional Provisions:

(If no entry appears above, the information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule but only with respect to liability arising out of the ownership, maintenance or use of that part of the premises leased to you and shown in the Schedule and subject to the following additional exclusions:

This insurance does not apply to:

1. Any "occurrence" which takes place after you cease to be a tenant in that premises.
2. Structural alterations, new construction or demolition operations performed by or on behalf of the person or organization shown in the Schedule.

Reviewed By
Office of Town Attorney
Walter B. Caloggero



Held Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 16 day of NOVEMBER 2016, by OYSTER BAY RAILROAD MUSEUM (Hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment located at and/or described as ADDITIONAL PORTIONS OF ALBANY AVE. BETWEEN FROM THE BALISES AND TO BARRICADE

2 barricades

For the event described as HOLIDAY WINDSOR CONCERTS.
The property/equipment is used from Nov 10 to Nov 11.
The event for which the property and/or equipment is requested () is () is not a not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in connection with the abovementioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products, naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the abovementioned use of Town property and/or equipment is subject to the approval of the Town Board of the Town of Oyster Bay.

Name of Organization:

OYSTER BAY RAILROAD MUSEUM

Address of Organization:

102 Albany Avenue
Oyster Bay, NY 11771

By:

[Signature]
Authorized Representative

Title: President

Telephone Number: [Redacted]

Reviewed By
Office of Town Attorney

[Signature]



19

TOWN OF OYSTER BAY
Inter-Departmental Memo

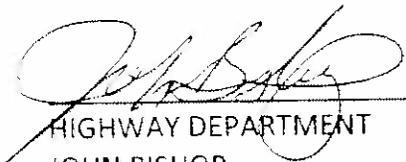
November 14, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN BISHOP, HIGHWAY DEPARTMENT

SUBJECT: OYSTER BAY RAILROAD MUSEUM
ANNUAL HOLIDAY EXPRESS
TO BE HELD DECEMBER 10TH AND 11TH 2016 Save a Space/Supplemental Memo
to Follow

The Highway Department is requesting that a space be saved on the docket for the above mentioned event. More information to follow.


HIGHWAY DEPARTMENT
JOHN BISHOP

JB/taw

C: Town Attorney (10) copies
Doug Robalino, General Foreman 005
Steve Kelly, Sign Bureau Supervisor
Justin McCaffrey, Commissioner, Dept. of Public Safety



CORRECTED COPY

Meeting of November 29, 2016 Resolution No. 659-2016
BE IT ORDAINED, by the Town Board of the Town of Oyster Bay, County of Nassau, State of New York, that the Code of the Town of Oyster Bay, New York, adopted October 5, 1971, and recodified April 22, 1991, as Chapter 233, as amended, be and the same is further amended as follows:

That the following locations be ADDED to SECTION 17-25 of the said Code establishing thereunder the following intersections as STOP intersections and stop signs shall be erected at appropriate places facing traffic on the stop street. All traffic on a stop street approaching a through street from either direction, unless otherwise designated, shall come to a full stop before entering the through street.

	<u>THROUGH STREET</u>	<u>STOP STREET</u>
HICKSVILLE	LEE AVENUE	ESSEX LANE, westbound
JERICO	OAKWOOD STREET	BIRCHWOOD PARK DR, eastbound
	BIRCHWOOD PARK DRIVE	OAKWOOD STREET, southbound
MASSAPEQUA	PENNSYLVANIA AVENUE	SEAFORD AVENUE, north & south
OYSTER BAY	RAILROAD AVENUE	AUDREY AVENUE, northbound
SYOSSET	ASHFORD DRIVE	DOONE DRIVE, east & west

That the following locations be ADDED to SECTION 17-45 of the said Code establishing NO U TURNS, which shall be appropriately designated by posted signs: OYSTER BAY - East Main Street - No U Turn - westbound onto McCouns Lane; eastbound onto McCouns Lane.

That the following locations be ADDED to SECTION 17-152 of the said Code establishing NO STOPPING ZONES, which shall be appropriately designated by posted signs: BETHPAGE - Railroad Avenue - No Stopping Here to Corner - north side - starting at the north curblineline of South 5th street, north for a distance of 65 feet. HICKSVILLE - Herzog Place - No Stopping Here to Corner - south side - starting at the west curblineline of Broadway, west for a distance of 50 feet; No Stopping Anytime - south side - starting at the east curblineline of Jerusalem Avenue, east for a distance of 110 feet. Midland Avenue - No Stopping - north side - starting at a point 300 feet east of the east curblineline of Bethpage Road, east for a distance of 300 feet. JERICO - Merry Lane - No Stopping Anytime - east side - starting from the south curblineline of Jericho Turnpike, south for a distance of 210 feet; east side - starting from a point 260 feet south of the south curblineline of Jericho Turnpike, south for a distance of 90 feet. MASSAPEQUA - Merrick Road - No Stopping Here to Corner - south side - starting at the west curblineline of Carman Boulevard, west for a distance of 45 feet. Polo Road - No Stopping Here to Corner - west side - starting from the southwest curblineline of Narwood Road, south for a distance of 35 feet. OYSTER BAY - Larrabee Avenue - No Stopping Anytime - west side - starting at the north curblineline of W. Main Street, north for a distance of 50 feet. PLAINVIEW - Margaret Drive - No Stopping Here to Corner - east side - starting at the south curblineline of Old Country Road, south for a distance of 67 feet. South Oaks Boulevard - No Stopping Here to Corner - south side - starting from the east curblineline of Acorn Lane, east for a distance of 20 feet.

That the following locations be DELETED from SECTION 17-152 of the said Code: BETHPAGE - Railroad Avenue - No Stopping Here to Corner - north side - starting at the north curblineline of South 5th Street, north for a distance of 40 feet. HICKSVILLE - Herzog Place - No Stopping Anytime - south side - starting at the east curblineline of Jerusalem Avenue, east for a distance of 70 feet. JERICO - Merry Lane - No Stopping Here to Corner - east side - starting from the south curblineline of Jericho Turnpike, south for a distance of 74 feet; No Stopping - east side - starting from a point 228 feet south of the south curblineline of Jericho Turnpike, south for a distance of 144 feet. OYSTER BAY - Larrabee Avenue - No Stopping Anytime - west side - from the north curblineline of West Main Street, north for a distance of 25 feet. PLAINVIEW - Margaret Drive - No Stopping Here to Corner - east side - starting at the south curblineline of Old Country Road, south for a distance of 40 feet.

Reviewed By
Office of Town Attorney

John M. J. [Signature]

That the following locations be ADDED to SECTION 17-166 of the said Code establishing NO PARKING DURING CERTAIN DAYS OR HOURS, which shall be appropriately designated by posted signs: BETHPAGE - Steuben Avenue - No Parking 8am to 4pm except Saturday, Sunday and Holidays - north side - starting at a point 55 feet west of the west curbline of Stewart Avenue, west to Pershing Avenue; south side - starting at a point 25 feet west of the west curbline of Stewart Avenue, west to Pershing Avenue. South 2nd Street - No Parking 10 am to Noon Monday thru Friday - east side - starting at a point 40 feet north of the north curbline of Burkhart Avenue, north for a distance of 140 feet. GLEN HEAD - Roslyn Drive - No Parking 8am to 7pm except Saturday and Sunday - east side - starting at a point 150 feet north of the north curbline of Glen Head Road, north for a distance of 110 feet. HICKSVILLE - Fifth Street - No Parking School Days 8am to 4pm - north side - starting at a point 151 feet east of the extended east curbline of Division Avenue, east for a distance of 59 feet; north side - starting at a point 30 feet east of the extended east curbline of Division Avenue, east for a distance of 54 feet. Burns Avenue - No Parking 10am to 12pm except Saturday, Sunday and Holidays - west side - starting at a point 50 feet north of the north curbline of West John Street, north for a distance of 40 feet. MASSAPEQUA - East Shore Drive - No Parking 8am to 5pm except Saturday, Sunday and Holidays - west side - starting at a point 130 feet south of the south curbline of South Merrick Road, south for a distance of 80 feet. Grove Street - No Parking 9am to 5pm except Sundays and Holidays - south side - stating at a point 170 feet west of the west curbline of Forest Avenue, west for a distance of 80 feet. SYOSSET - Fams Court - No Parking 7am to 10am except Saturday, Sunday and Holidays - north side - starting at the northwest corner of Albergo Lane, west for a distance of 102 feet; starting at a point 190 feet west of the northwest corner of Albergo Lane, west to the west termination of Fams Court, then southerly following the curvature of the cul-de-sac, to the south curbline of Fams Court, then easterly to the west curbline of Albergo Lane. Edward Lane - No Parking 10am to 12pm except Saturday, Sunday and Holidays - east side - starting at a point 80 feet south of the south curbline of Miller Boulevard, south for a distance of 70 feet.

That the following locations be DELETED from SECTION 17-166 of the Said Code: BETHPAGE - Steuben Avenue - No Parking 8am to 4pm except Saturday, Sunday and Holidays - north and south side -from Stewart Avenue, west to Pershing Avenue. South 2nd Street - No Parking 10am to Noon Monday through Friday - east side - starting at a point 40 feet north of the north curbline of Burkhart Avenue, north for a distance of 168 feet. HICKSVILLE - Fifth Street - No Parking School Days 8am to 4pm - north side - starting at the east curbline of Division Avenue, east for 210 feet. MASSAPEQUA - Grove Street - No Parking 9am to 5pm except Sundays and Holidays - south side - starting at a point 170 feet west of the west curbline of Forest Avenue, west for a distance of 160 feet. SYOSSET - Fams Court, - No Parking 7am to 10am except Saturday, Sunday and Holidays - starting at the northwest corner of Albergo Lane, west to the west termination of Fams Court, then southerly following the curvature of the cul-de-sac, to the south curbline of Fams Court, then easterly to the west curbline of Albergo Lane.

That the following locations be ADDED to SECTION 17-168 of the said Code establishing LIMITED PARKING DURING CERTAIN DAYS OR HOURS, which shall be appropriately designated by posted signs: JERICHO - Merry Lane - 15 Minute Parking 10am to 9pm - east side - starting from a point 210 feet south of the south curbline of Jericho Turnpike, south for a distance of 50 feet. HICKSVILLE - Nelson Avenue - Two Hour Parking 8am to 6pm except Sunday & Holidays - east side - starting at a point 30 feet north of the north curbline of West Cherry Street, north for a distance of 106 feet; east side - starting at a point 186 feet north of the north curbline of West Cherry Street, north for a distance of 188 feet.

That the following locations be DELETED to SECTION 17-168 of the said Code: HICKSVILLE - Nelson Avenue - Two Hour Parking 8am to 6pm except Sunday & Holidays - east side - starting at a point 30 feet north of the north curblineline of West Cherry Street, north to a point 35 feet south of the south curblineline of West Nicholai Street. JERICOHO - Merry Lane - 30 Minute Parking 10am to 9pm - east side - starting from a point 74 feet south of the south curblineline of Jericho Turnpike, south for a distance of 154 feet.

That the following location be ADDED to SECTION 17-183 of the said Code establishing: NO PARKING OR STANDING, which shall be appropriately designated by posted signs: FARMINGDALE - East Zoranne Drive - No Parking Anytime - southeast side - starting at a point 275 feet east of Carol Place, northerly for a distance of 128 feet. PLAINVIEW - Orchard Street - No Parking Anytime - west side - starting at a point opposite the north curblineline of Fern Place and north 35 feet by the stop sign, north for a distance of 15 feet.

That the following location be DELETED from SECTION 17-183 of the said Code: HICKSVILLE - Herzog Place - No Standing Anytime - south side - starting at the west curblineline of Broadway, west for a distance of 50 feet.

That the following location be ADDED to SECTION 17-184 of the said Code establishing NO PARKING OR STANDING DURING CERTAIN DAYS OR HOURS, which shall be appropriately designated by posted signs: BETHPAGE - Enness Avenue - No Parking 8am to 10am except Saturday, Sunday and Holidays - south side - starting at a point 133 feet east of the east curblineline of Stewart Avenue, east for a distance of 46 feet.

That the following location be ADDED to SECTION 17-215 of the said Code establishing NO TRUCKES OVER 4 TONS GROSS WEIGHT EXCEPT LOCAL DELIVERY, which shall be appropriately designate by posted signs: HICKSVILLE - W. Marie Street - No Trucks over 4 Tons gross weight, except local delivery - south side - 20 feet east of the east curblineline of Underhill Avenue.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Traffic Safety
Highway
Environmental Resources

Reviewed By
Office of Town Attorney

WHEREAS, FORE IMPROVEMENT CORP., fee owner, and K&K VENTURES, INC. d/b/a C&B ARCHERY, tenant, have petitioned the Town Board of the Town of Oyster Bay ("Town Board") for a Special Use Permit to permit the operation of an archery center with an accessory retail store located in a Light Industrial ("LI") Zone, on premises located at 11 Commercial Street, Hicksville, Town of Oyster Bay, County of Nassau, State of New York and described as Section 46, Block Q, Lot 235 on the Land and Tax Map of Nassau County; and

WHEREAS, a duly advertised public hearing on said Petition was held by the Town Board of the Town of Oyster Bay on July 26, 2016, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town Board of the Town of Oyster Bay, after having reviewed the recommendations of the Town Environmental Quality Review Commission, did, by Resolution No. 573-16, adopted on October 18, 2016, declare and find that the subject application will not have a significant effect on the environment, and the proposed actions in the Petition constitute a Negative Declaration, in accordance with the New York State Environmental Conservation Law and its applicable regulations thereon; and

WHEREAS, the Nassau County Planning Commission, by letter dated October 27, 2016, recommended local determination of said application; and

WHEREAS, the Town Board of the Town of Oyster Bay, based upon the relevant facts and circumstances presented at the public hearing, and based upon the facts and information within the personal knowledge of the members of the Town Board, finds the following: that because of the area, location, nature and character of the subject property, the below described premises are adequate and suitable for the requested use; that the granting of this application, subject to the imposition of certain covenants, restrictions and provisions, will not adversely affect the present character of the area; and the granting of this application will be compatible with the purposes and objectives of the comprehensive zoning plan of the Town of Oyster Bay; and

WHEREAS, Timothy Zike, Deputy Commissioner of the Department of Planning and Development, by memorandum dated May 9, 2016, has advised that the Department of Planning and Development has reviewed the following three (3) plans prepared by Robert A. Peterson, R.A., Core Group Architects, LLP, Oyster Bay, NY:

SHEET NO.	TITLE	DATE
A-1	SITE PLAN	04/12/10
A-1A	LIGHTING PLAN & DETAILS	04/12/10
A-2	FLOOR PLANS & ELEVATIONS	04/12/10
A-3	SITE DETAILS	04/12/10

WHEREAS, all of the plans submitted comply with the standards set forth in the Code of the Town of Oyster Bay, Section 246.6, Site Plan Review, and recommends Town Board approval for the site plans enumerated herein,

NOW, THEREFORE, BE IT RESOLVED, That the Petition of FORE IMPROVEMENT CORP., fee owner, and K&K VENTURES, INC. d/b/a C&B ARCHERY, tenant, for a Special Use Permit to permit the operation of an archery center with an accessory retail store located in a Light Industrial ("LI") Zone, on premises located at 11 Commercial Street, Hicksville, Town of Oyster Bay, County of Nassau, State of New York and described as Section 46, Block Q, Lot 235 on the Land and Tax Map of Nassau County, is hereby GRANTED, on the premises described as follows:

SCHEDULE A

ALL that certain plot, piece or parcel of land, situate, lying and being at Hicksville, Town of Oyster Bay, County of Nassau and State of New York, bounded and described as follows:

BEGINNING at the northwesterly corner of the premises described herein, said point being where the northeasterly line of land of the Long Island Rail Road intersects the southerly line of land formerly of Eldert and now or formerly of Bianco;

RUNNING THENCE along said land formerly of Eldert and now or formerly of Bianco, South 85 degrees 35 minutes 25 seconds East, 672.21 feet;

THENCE South 03 degrees 50 minutes 20 seconds West, 719.92 feet to the northeasterly side of land of the Long Island Rail Road;

THENCE along said land North 38 degrees 56 minutes West, 989.88 feet to the point or place of BEGINNING;

SAID premises are known and described as Section 46, Block Q, Lot 235 on the Land and Tax Map of the County of Nassau.

RESOLVED, That the Petition herein granted is subject to voluntary covenants and restrictions imposed upon the subject premises by the Petitioner, as set forth in the written instrument attached herewith, to be duly recorded in the Office of the Clerk of Nassau County within one year of this Resolution, and the subject Petition may only become effective upon such recording; and be it further

RESOLVED, That in accordance with the memorandum of Timothy Zike, Deputy Commissioner of the Department of Planning and Development, dated May 9, 2016, the three (3) plans described herein are hereby approved.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development
Environmental Resources

Reviewed By
Office of Town Attorney

John J. [Signature]

DECLARATION OF RESTRICTIVE COVENANTS

FORE IMPROVEMENT CORP., fee owner, with a business address of 20 Orange Drive, Jericho, New York 11753, and K&K VENTURES, INC. d/b/a C&B ARCHERY, tenant, with a business address of 4 Collector Lane, Bethpage, New York 11714, by this declaration, dated
declare as follows:

WHEREAS, FORE IMPROVEMENT CORP., fee owner, and K&K VENTURES, INC. d/b/a C&B ARCHERY, tenant, have petitioned the Town Board of the Town of Oyster Bay ("Town Board") for a Special Use Permit to permit the operation of an archery center with an accessory retail store located in a Light Industrial ("LI") Zone, on premises located at 11 Commercial Street, Hicksville, Town of Oyster Bay, County of Nassau, State of New York and described as Section 46, Block Q, Lot 235 on the Land and Tax Map of Nassau County; and

WHEREAS, a duly advertised public hearing on said Petition was held by the Town Board of the Town of Oyster Bay on July 26, 2016, at which hearing all parties interested in the subject matter and desiring to be heard were heard; and

WHEREAS, the Town Board of the Town of Oyster Bay, by Resolution No. _____, dated November 29, 2016, approved said application subject to the execution of a Declaration of Restrictive Covenants; and

WHEREAS, said Declarants, for the purpose of preserving the value, and in order to assure the orderly development of the below described premises in Schedule "A" herein, and for the benefit and protection of persons and property in the area, do hereby voluntarily impose the following covenants and restrictions with respect to the premises identified as being located at located at 11 Commercial Street, Hicksville, Town of Oyster Bay, County of Nassau, State of New York, which will run with the land and be binding upon said Declarants, their successors and/or assigns,

NOW, THEREFORE, said Declarants, do hereby covenant and declare as follows:

1. That the hours of operation shall not commence before 12:00 p.m. or end after 9:00 p.m. on Monday through Thursday, shall not commence before 2:00 p.m. or end after 7:00 p.m. on Friday, shall not commence before 10:00 a.m. or end after 6:00 p.m. on Saturday, and shall not commence before 10:00 a.m. or end after 4:00 p.m. on Sunday.
2. That at least one (1) employee who is first aid-certified shall be on-site at all times during hours of operation.
3. That all driveway and parking areas on the subject premises shall be paved and maintained in good repair at all times and shall be provided with proper stormwater drainage.

4. That the subject premises shall be continually policed and maintained as to be free of all papers, trash, debris or other discarded materials.

5. That all shrubs, trees and landscaping on the subject premises shall be continually maintained in good and healthy condition and replaced when necessary.

6. That any and all signs that are to be erected and maintained on the subject premises are to comply with all applicable provisions of present laws or ordinances of the Town of Oyster Bay.

7. That the exterior of all structures and all other installations on the subject premises visible to the public shall be continually maintained in neat and good repair.

8. That all garbage, refuse and rubbish on the subject premises shall be placed and kept in suitable containers and disposed in accordance with applicable statutes, ordinances, and laws.

9. That all exterior lighting shall be directed onto the subject premises and no lighting is to be directed onto adjacent properties or roadways.

10. That no Certificate of Occupancy shall be issued unless and until the development of the site is in conformance with three (3) plans prepared by Robert A. Peterson, R.A., Core Group Architects, LLP, Oyster Bay, New York, which plans were reviewed in accordance with Section 246-6, "Site Plan Review", of the Zoning Code of the Town of Oyster Bay, and recommended for acceptance by Timothy Zike, Deputy Commissioner of the Department of Planning and Development, by memorandum dated May 9, 2016, and approved by the Town Board of the Town of Oyster Bay, including any and all amendments that the Town Board may have required to said plans. In the event Declarants seek permission to make a change to the subject structures or property after the date of the granting resolution, the Department of Planning and Development shall determine whether the proposed change is a major or minor modification. If a proposed modification is deemed minor, the Department of Planning and Development shall have final approval of same. Any major modifications to said plans shall require Town Board approval. The plans approved by the granting resolution are as follows:

SHEET NO.	TITLE	DATE
A-1	SITE PLAN	04/12/10
A-1A	LIGHTING PLAN & DETAILS	04/12/10
A-2	FLOOR PLANS & ELEVATIONS	04/12/10
A-3	SITE DETAILS	04/12/10

11. That there shall be strict compliance with any and all ordinances, laws, regulations and directives of the Town of Oyster Bay, the Nassau County Fire Marshal's Office, the Nassau County Department of Health and any and all other agencies or departments of the Town of Oyster Bay, the County of Nassau, the State of New York and/or the United States of America.

12. That in the event of any violation of any kind of the restrictions, covenants or provisions recited herein, or any ordinances or regulations, and failure to remedy such violation within thirty (30) days after notice by the Town to the then owner of the real estate or the current operator of the subject premises of whom the Town has been given notice, the Town shall have the right to suspend or revoke forthwith, the special use permit granted, unless a cure for such violation has been commenced or is being diligently pursued.

13. This Declaration shall be filed with the County Clerk of Nassau County and be construed with the same force and effect as a recorded document, and shall be deemed a covenant running with the land. The restrictions contained herein may be enforced by the Town Board of the Town of Oyster Bay to the same extent and with the same authority as the enforcement of a Zoning Ordinance. This Declaration shall not be modified, changed, altered or amended except with the consent of the Town Board of the Town of Oyster Bay after a public hearing.

SCHEDULE A

ALL that certain plot, piece or parcel of land, situate, lying and being at Hicksville, Town of Oyster Bay, County of Nassau and State of New York, bounded and described as follows:

BEGINNING at the northwesterly corner of the premises described herein, said point being where the northeasterly line of land of the Long Island Rail Road intersects the southerly line of land formerly of Eldert and now or formerly of Bianco;

RUNNING THENCE along said land formerly of Eldert and now or formerly of Bianco, South 85 degrees 35 minutes 25 seconds East, 672.21 feet;

THENCE South 03 degrees 50 minutes 20 seconds West, 719.92 feet to the northeasterly side of land of the Long Island Rail Road;

THENCE along said land North 38 degrees 56 minutes West, 989.88 feet to the point or place of BEGINNING;

SAID premises are known and described as Section 46, Block Q, Lot 235 on the Land and Tax Map of the County of Nassau.

IN WITNESS WHEREOF, the Declarants have hereunto set its hand and seal the day and year first above written.

FORE IMPROVEMENT CORP., fee owner

BY: _____
Arlene G. Toscano, President

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:

On the day of in the year 2016 before me, the undersigned,
personally appeared , personally known to me or proved to me on
the basis of satisfactory evidence to be the individual whose name is subscribed to the within
instrument and acknowledged to me that he/she executed the same in his/her capacity(ies), and
that by his/her signature on the instrument, the individual, or the person upon behalf of which
the individual acted, executed the instrument.

Notary Public

K&K VENTURES, INC. d/b/a C&B ARCHERY, tenant

BY: _____
Ralph Allocco, President

STATE OF NEW YORK)
COUNTY OF NASSAU) ss.:

On the day of in the year 2016 before me, the undersigned,
personally appeared , personally known to me or proved to me on
the basis of satisfactory evidence to be the individual whose name is subscribed to the within
instrument and acknowledged to me that he/she executed the same in his/her capacity(ies), and
that by his/her signature on the instrument, the individual, or the person upon behalf of which
the individual acted, executed the instrument.

Notary Public

WHEREAS, Kathleen Leslie is currently employed by the Town as a Clerk Typist III; and

WHEREAS, Kathleen Leslie is a member of the United States Coast Guard; and

WHEREAS, Vicki Spinelli, Deputy Commissioner of the Department of Human Resources, by memorandum of November 22, 2016, has advised that during the pendency of the Town's retirement incentive, Kathleen Leslie was on active duty with the United States Coast Guard and was not able to complete the necessary paperwork to avail herself of the retirement incentive. Further, Deputy Commissioner Spinelli advises that Kathleen Leslie has requested permission from the Town Board to receive the retirement incentive and Deputy Commissioner Spinelli recommends that the Town Board grant such permission in light of the circumstances,

NOW, THEREFORE, BE IT RESOLVED, That the request and recommendation as set forth above be granted and the Town Board authorizes the Department of Human Resources to accept and process the retirement papers of Kathleen Leslie and the Comptroller is hereby authorized to pay to Kathleen Leslie the retirement incentive as if Kathleen Leslie had timely retired prior to July 31, 2016.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Aye
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Aye

cc: Supervisor
Town Attorney
Comptroller (2)
Human Resources

Reviewed By
Office of Town Attorney
[Signature]

(dd)

Town of Oyster Bay
Inter-Departmental Memo

TO: Memorandum Docket

FROM: John Canning, Commissioner
Department of Human Resources

DATE: November 22, 2016

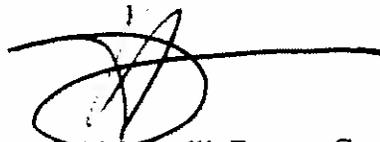
SUBJECT: Request for Retirement Incentive for Kathleen L. Leslie

Kathleen L. Leslie has been a full-time employee with the Town of Oyster Bay since October 15, 1981 and is currently serving in the title of Clerk Typist III. Ms. Leslie has also been in military service with the US Coast Guard and has taken military leaves throughout her career. Recently, she was on active duty from June 20, 2015 through July 31, 2016. This period covers the entire period of Part 1 of the current Retirement Incentive.

Ms. Leslie will be filing her retirement papers with the NYS & Local Retirement System (NYSLRS) and has asked for the Town Board to allow her to retire with the benefit of the Retirement Incentive.

The Local Law that grants the Retirement Incentive that the Town is currently offering is due to expire on December 31, 2016. Due to the time constraints to file for retirement with the NYSLRS, I am requesting that the Town Board suspend the rules and allow a resolution to be added to the action calendar for the meeting on November 29, 2016, granting Kathleen L. Leslie permission to retire and receive the benefits of the Retirement Incentive.

Sincerely yours,



Vicki Spinelli, Deputy Commissioner
Department of Human Resources

Attach.

CC: Town Attorney (W/10 copies)
Christine M. Wiss, Deputy Comptroller



Kathleen L. Leslie
1428 Lombardy Blvd.
Bay Shore, NY 11706

November 7, 2016

Town of Oyster Bay
54 Audrey Avenue
Oyster Bay, NY 11771

REF: Inter-Departmental Memo dated June 24, 2016, with the attached copy of Local Law No. 2-2016 – Retirement Incentive

To whom it may concern:

I was serving on Active Duty from June 20, 2015 through July 31, 2016. Human Resources has been provided with copies of the orders for the specified period of Active Duty.

I am respectfully requesting to be given the opportunity to take advantage of the above subject Incentive.

Thanking you for your consideration on this request.

Respectfully,



Kathleen L. Leslie



PETER T. KING

Member of Congress
Second District, New York

339 CANNON HOUSE OFFICE BUILDING
WASHINGTON, DC 20515-3202
(202) 225-7898

1003 PARK BOULEVARD
MASSAPEQUA PARK, NY 11762
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Congress of the United States
House of Representatives
Washington, DC 20515-3202

FAX COVER SHEET

COMMITTEE ON HOMELAND SECURITY

CHAIRMAN, COUNTERTERRORISM AND INTELLIGENCE

EMERGENCY PREPAREDNESS, RESPONSE AND
COMMUNICATIONS

PERMANENT SELECT COMMITTEE
ON INTELLIGENCE

FINANCIAL SERVICES COMMITTEE

SUBCOMMITTEE ON CAPITAL MARKETS

SUBCOMMITTEE ON OVERSIGHT & INVESTIGATIONS

TO: Supervisor John Venditto
Oyster Bay Supervisor
FAX: 516 624-6387
DATE: 11-3-16

*Sent down
to Tom Sabella
and ask him
to call me.*

FROM: Kathleen Terrillion, District Representative
Congressman Peter T. King
1003 Park Boulevard
Massapequa Park, NY 11762
TEL: (516) 541-4225
FAX: (516) 541-6602
E-mail: Kathleen.Terrillion@mail.house.gov

TOTAL # OF PAGES: 3

RE: Kathleen LESLIE -

COMMENTS:

*Retirement Incentive
inquiry.*



PETER T. KING
Member of Congress
Second District, New York

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Congress of the United States
House of Representatives
Washington, DC 20515-3202

November 3, 2016

COMMITTEE ON HOMELAND SECURITY
CHAIRMAN, COUNTERTERRORISM AND INTELLIGENCE
CYBERSECURITY, INFRASTRUCTURE PROTECTION,
AND SECURITY TECHNOLOGIES
PERMANENT SELECT COMMITTEE
ON INTELLIGENCE
FINANCIAL SERVICES COMMITTEE
SUBCOMMITTEE ON CAPITAL MARKETS
SUBCOMMITTEE ON OVERSIGHT & INVESTIGATIONS

Hon. John Venditto
Oyster Bay Town Supervisor
54 Audrey Avenue
Oyster Bay, NY 11771-1504

Dear Supervisor Venditto,

Enclosed please find a letter I received from one of our mutual constituents, Kathleen Leslie regarding a problem she is experiencing with interest in the Town of Oyster Bay recent retirement incentive.

Since this is a matter that is outside of my jurisdiction as a federal legislator, I am forwarding their correspondence for your review and response.

Thank you for your prompt attention to this matter.

Sincerely,

PETER T. KING
Member of Congress

PTK/kt



**OFFICE OF CONGRESSMAN PETER T. KING
PRIVACY RELEASE FORM**

Pursuant to the provisions of the Federal Privacy Act, I hereby authorize Congressman Peter T. King to contact any federal agency on my behalf and receive information and/or reports pertaining thereto.

NAME: Kathleen Leslie (YNZ, USCG) Date of Birth: 04 / 14 / 1960

Current Mailing Address (no P.O. Boxes): 1428 Lombardy Blvd.
Bay Shore, NY 11706

Email: [REDACTED]

Telephone Numbers: (Home) [REDACTED] (Other) Cell [REDACTED]

List any identifying numbers that might apply to your situation:

Social Security Number / Service Number / Immigration "A" Number: Employee Number: [REDACTED]

Briefly describe your problem:

I was on active duty for the period June 20, 2015 through July 31, 2016, with the United States Coast Guard. I was released from Active duty with an HONORABLE discharge. During that time the Town of Oyster Bay came out with an incentive which required personnel to have their papers filed in June 2016. Once filed, they needed to be retired by the end of July 2016. I meet the criteria to retire under that incentive, however I was on active duty at the time and was not able to complete the necessary paperwork.

I brought a copy of my last set of orders to my Union Representative to act on my behalf. He was going before the town Attorney to explain my situation and request I be granted a special provision to take advantage of the incentive since I was not available to file the necessary paperwork during the required time as I was serving my country. To date, I have not heard anything.

I believe the next Town board is meeting on November 8th. I must file my paperwork no later than December 15th.

Desired outcome:

I am hoping you will be able to act swiftly on this important matter as time is of the essence. I am respectfully requesting and hoping you will be able to speak/act on my behalf with the Officials at the Town of Oyster Bay. I am hoping the outcome will allow me to be grafted into the last incentive due to extenuation circumstances.

I hereby declare that I am currently a resident of the Second Congressional District and the above information is truthful and complete to the best of my knowledge.

Signature: *Kathleen L. Leslie* Date: 11 / 02 / 2016

Return to

Congressman Peter King, 1003 Park Boulevard, Massapequa Park, NY 11762, FAX: (516) 541-6602

