

2A

Town of Oyster Bay
Department of Planning and Development

Inter-Departmental Memo

July 13, 2016

TO: MEMORANDUM DOCKET
FROM: DIANA S. AQUAR
Deputy Commissioner
SUBJECT: TRANSFER OF FUNDS

Kindly arrange for a transfer of funds from the 2016 budget as follows:

| | | |
|-------|---------------------------|------------|
| FROM: | PAD B 8020 13000 000 0000 | \$7,000.00 |
| | "Planning/Overtime" | |
| TO: | PAD B 3620 13000 000 0000 | \$7,000.00 |
| | "Salaries/Overtime" | |

This transfer is necessary to have sufficient funds for overtime expenses for the period ending June 8, 2016 and the period ending June 22, 2016. The amount requested in the original budget will be insufficient to cover the overtime expenses that have been incurred as of today's date.


DIANA S. AQUAR
Deputy Commissioner

ds
cc: Leonard Genova, Town Attorney (w/19 copies)
Robert J. McEvoy, Comptroller





TOWN OF OYSTER BAY

Office of the Receiver of Taxes

INTER-DEPARTMENTAL MEMO

TO: MEMORANDUM DOCKET

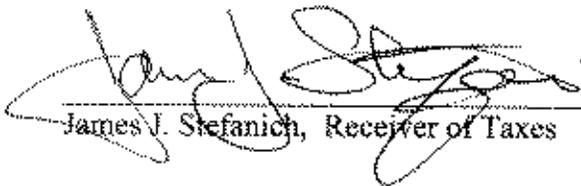
FROM: JAMES J. STEFANICH, RECEIVER OF TAXES

RE: TRANSFER OF FUNDS

DATE: July 11, 2016

The below transfer of funds is hereby requested so that the Receiver of Taxes may have sufficient funds to purchase calculators:

| | | | |
|-------|---------------------------|------------------|----------|
| FROM: | ROT A 1330 41300 000 0000 | OFFICE SUPPLIES | \$800.00 |
| TO: | ROT A 1330 22000 000 0000 | OFFICE EQUIPMENT | \$800.00 |



James J. Stefanich, Receiver of Taxes

Town Attorney (Original +19 copies)

RECEIVED
TOWN OF OYSTER BAY
FINANCIAL AFFAIRS



20

TOWN OF OYSTER BAY
INTER-OFFICE MEMORANDUM

DATE : July 8, 2016
TO : MEMORANDUM DOCKET
FROM : Justin McCaffrey, Commissioner
SUBJECT : TRANSFER OF FUNDS

Town Board authorization is requested to transfer funds from the following accounts:

FROM:
DPS A 3010.44900 000 0000 Other Contracts \$1,000.00

TO:
DPS A 3010.41600 000 0000 Materials & Supplies \$1,000.00

This transfer is necessary to provide funds to cover materials and supplies needed for the remainder of the year.


Justin McCaffrey
Commissioner
Department of Public Safety

JM:BJB:lk
cc: L. Genova, Town Attorney (+19)



RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

| ITEM NO. | DEPT. | | FROM | |
|----------|-------|-----------|-------|---------------------|
| 030-16 | ROT | \$ 800.00 | ROT A | 1330 41300 000 0000 |
| | | | TO | |
| | | 800.00 | ROT A | 1330 22000 000 0000 |
| 031-16 | DPS | 1,000.00 | DPS A | 3010 44900 000 0000 |
| | | | TO | |
| | | 1,000.00 | DPS A | 3010 41600 000 0000 |
| 032-16 | PAD | 7,000.00 | PAD B | 8020 13000 000 0000 |
| | | | TO | |
| | | 7,000.00 | PAD B | 3620 13000 000 0000 |

Reviewed By
Office of Iowa Attorney
[Signature]

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Receiver of Taxes
Public Safety

WHEREAS, Resolution No. 34-2016, adopted on January 19, 2016, authorized the Department of Community and Youth Services to retain the professional services of yoga instructor, Kristen M. Orsini, for the Town of Oyster Bay Senior Citizen Program, at a total cost not to exceed \$6,000.00 for the period beginning January 4, 2016 and ending December 31, 2016; and

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services and Iris Williams, Accounting Assistant III, Procurement Division, by memoranda dated July 1, 2016, request that the Town Board amend Resolution No. 34-2016, to change the amount of authorization from \$6,000.00 to \$12,000.00, for additional yoga classes, at a total cost not to exceed \$12,000.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is granted and approved, and the Town Board hereby amends Resolution No. 34-2016, to increase the amount of authorization to pay Kristen M. Orsini to \$12,000.00, to be paid from Account No. CYS A 7020 44800 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Community & Youth Services

KMS
Reviewed By
Office of Town Attorney
[Signature]

TOWN OF OYSTER BAY
Inter-Departmental Memorandum

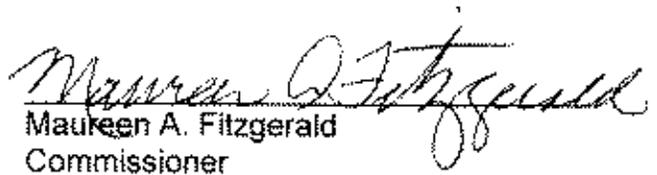
July 1, 2016

TO: Memorandum Docket
FROM: Iris Williams, Accounting Assistant III
Procurement Division
THROUGH: Maureen A. Fitzgerald, Commissioner
Department of Community and Youth Services
SUBJECT: Amendment to Town Board Resolution No. 34-2016, dated 1/19/16

The Department of Community & Youth Service requests Town Board authorization to amend the attached Town Board Resolution No. 34-2016, dated January 19, 2016. The Resolution granted permission for the Department to retain the professional services of Kristen M. Orsini as a Yoga Instructor for the Senior Citizen program. The Yoga services were approved at a rate of \$30.00 per hour, for a total cost not to exceed \$6,000.00 for the period beginning January 4, 2016 and ending December 31, 2016.

Ms. Orsini's classes have been very popular with the Town's Senior Citizens and we have had to schedule additional classes. The Department is requesting authorization to add \$6,000.00 for a total authorization of \$12,000.00. The additional funds may be taken from account CYS A 7020 44800 000 0000, *Professional Services*. All other aspects of the Town Board Resolution No. 34-2016 remain the same.


Iris Williams, Accounting Assistant III
Procurement Division


Maureen A. Fitzgerald
Commissioner

MAF:lw
cc: Town Attorney (+ 19 copies)
Attachment

RECEIVED
CITY OF OYSTER BAY



WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, and Mary T. Ryan, Director, Division of Senior Citizen Services, Department of Community and Youth Services, by memorandum dated January 5, 2016, request Town Board authorization to retain the professional services of Kristen M. Orsini, 10 Cedartree Place, Huntington Station, New York 11746, as a Yoga instructor at various Town facilities, nunc pro tunc from January 4, 2016 through December 31, 2016, at a cost of \$30.00 per hour, in an amount not to exceed \$6,000.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is granted, and Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, and Mary T. Ryan, Director, Division of Senior Citizen Services, Department of Community and Youth Services, are hereby authorized to retain Kristen M. Orsini, as a Yoga instructor at various Town facilities, nunc pro tunc from January 4, 2016 through December 31, 2016, at a cost of \$30.00 per hour, in an amount not to exceed \$6,000.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment upon presentation of a duly certified claim, after audit, with funds to be drawn from Account No. CYS A 7020 47660 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

97
 12 JAN 9
 HINDA R ALIN

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Community & Youth Services



Reviewed By
 Office of Town Attorney

WHEREAS, Ms. Natalie Maio has offered to donate a bench and plaque to the Town of Oyster Bay, to be placed at John J. Burns Park, Massapequa, New York, in memory of her best friend's father, Mauro Meloni; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated June 29, 2016, recommends that the Town accept said donation; and

WHEREAS, the value of the bench and plaque is estimated to be \$700.00,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town hereby accepts the donation of a bench and plaque, to be placed at John J. Burns Park, Massapequa, New York, in memory of Mauro Meloni.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

Reviewed By
Office of Town Attorney

Frank A. Nocerino
Commissioner



396
George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
Inter-Departmental Memo

June 29, 2016

TO: MEMORANDUM DOCKET
FROM: FRANK A. NOCERINO, COMMISSIONER OF PARKS
SUBJECT: MEMORIAL BENCH

The Department of Parks has received a request from Natalie Maio (letter attached) to donate a bench with accompanying plaque to the Town of Oyster Bay in memory of Mauro Meloni to be placed in John J. Burns Park.

The Department of Parks has reviewed this request and concurs that a bench will be an appropriate addition to complement this area. Most important, this will be a fitting tribute.

The bench with accompanying plaque will be purchased by Natalie Maio and donated to the Parks Department. The value of the bench and plaque is estimated to be \$700.00. Town Board approval is requested on behalf of Natalie Maio.


FRANK A. NOCERINO
COMMISSIONER OF PARKS

FAN/dl
C: TOWN ATTORNEY (original +19 copies)
ATTACHMENT
Sarah Roche- Cimino, Community Liason



Fax

To: Commissioner Frank Nocerino
Town of Oyster Bay Parks Dept.

From: Natalie Maio

Fax: 516-797-4145

Phone: [REDACTED]

Date: 6/23/2016

Subject: Approval for Memorial Bench at John Burns Park

Dear Commissioner Nocerino:

I am writing to you to ask for permission to purchase a new memorial bench at John Burns Park in Massapequa. On Friday, June 10th, my best friend's father, Mauro Meloni, passed away suddenly while battling leukemia. He was an amazing man who was loved by many...definitely a life taken too soon. He worked for the Town of Hempstead his entire life and was a dedicated husband, father, grandfather, and friend to many. His daughter and son-in-law, Christina and Joseph Napolitano, along with 3 of his grandchildren, live in Massapequa. They are active members in their local neighborhood and community. All 3 of his grandchildren are very athletic and play many sports for Massapequa and on travel teams including baseball and soccer. Going to John Burns Park and watching his grandchildren play sports every week was something that Mauro Meloni loved to do more than anything. He was a proud grandpa, always supporting them at each game regardless of the sport they each played. This is a tremendous loss for everyone, especially his grandchildren.

To honor the work Mauro did working in the parks, as well as his love for watching his grandchildren play sports, my friends and I would like to honor his memory by having a memorial bench placed in John Burns Park since that is where he spent much of his time with all of them. By having this bench placed here, his presence will always be felt while his grandchildren are playing sports at the park. The bench will also serve as a comforting place for their family to be at while in the park to remember and reflect on the wonderful memories shared there with their father/grandfather on a daily basis.

I thank you in advance for your time and consideration of this request. Please contact me at [REDACTED] or [REDACTED] if you need any further information. I look forward to hearing from you soon with your decision and next steps in this process if approved.

Sincerely,

Natalie Maio



WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated June 29, 2016, requests Town Board authorization to renew the Town's membership in the Nassau Municipal Swim Conference, Inc., for the year 2016, for the following community parks, with a fee of \$700.00 each, for a total amount not to exceed \$1,400.00:

1. Marjorie R. Post Community Park; and
2. Syosset-Woodbury Community Park.

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and the Department of Parks is hereby authorized to renew the Town's membership in the Nassau Municipal Swim Conference, Inc., for the year 2016, for the aforementioned community parks, with a fee of \$700.00 each, for a total amount not to exceed \$1,400.00; and be it further

RESOLVED, That the funds for said payment shall be drawn from Account Nos. PKS SP 07 7180 47900 000 0000 for \$700.00 and PKS SP 11 7180 47900 000 0000 for \$700.00.

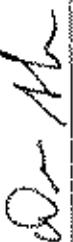
-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks



 Reviewed By
 Office of Town Attorney


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Frank A. Nocerino
Commissioner



397

George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
Inter-Departmental Memo

TO: Memorandum Docket
FROM: Frank A. Nocerino, Commissioner
Department of Parks
DATE: June 29, 2016
SUBJECT: Nassau Municipal Swim Conference Inc. Membership Renewal

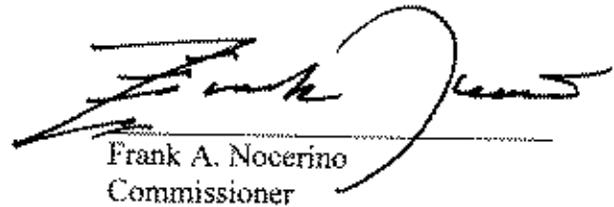
Town Board approval is requested to renew our membership in the Nassau Municipal Swim Conference Inc. for the year 2016 (attached)

This request is made on behalf of the following community parks:

1. Marjorie R. Post Park
2. Syosset-Woodbury Community Park

The fee for each team is \$700.00 (\$1,400 total) and funds are available in the following accounts:

| | |
|---|----------|
| Acct. No. PKS SP 07 7180 47900 000 0000 | \$700.00 |
| Acct. No. PKS SP 11 7180 47900 000 0000 | \$700.00 |


Frank A. Nocerino
Commissioner

FAN:GB:ca
Attachment
cc: Town Attorney (original with 19 copies)



NASSAU MUNICIPAL SWIM CONFERENCE

INCORPORATED

KENNEDY MEMORIAL PARK, 335 GREENWICH STREE, HEMPSTEAD NY 11550

| | | | |
|--------------------------|-----------------|---------------------|---------------|
| Gail Farrell | George Amitrano | Carole Murphy | George Sandas |
| president | vice president | executive secretary | treasurer |
| participating agencies | | board of governors | |
| Greta Neck Park District | | George Amitrano | |
| Town of Hempstead | | Mal McGarry | |
| Village of Garden City | | Ed Fronckwicz | |
| Town of North Hempstead | | Jennifer Costantino | |
| City of Long Beach | | Gail Farrell | |
| Village of Lynbrook | | Patrick McDermott | |
| Nassau County Parks | | Lisa Dennis | |
| Village of Hempstead | | Jennifer Trobman | |
| Village of Freeport | | Carole Murphy | |
| Town of Oyster Bay | | William Zang | |
| Village of Valley Stream | | Tom Roberts | |

Nassau Municipal Swim Conference Dues for the:

| | | | |
|---------------------------|------------|---------------|---------------|
| <i>Town of Oyster Bay</i> | <i>2</i> | <i>700</i> | <i>\$1400</i> |
| Participating Agency | # of teams | Cost per team | Total |

Seasonal dues for the Nassau Municipal Swim Conference require that each Municipality must participate as follows:

1. Each municipality must designate a representative who must attend ALL scheduled meetings of the N.M.S.C. Board of Governor's.
2. Each municipality must designate a coach who must attend ALL scheduled coaches meetings.
3. A Board member must attend their swim team's Championship meets (winter & summer).

Please remit payment to: N.M.S.C. Kennedy Park 335 Greenwich Street, Hempstead NY 11550



WHEREAS, Frank V. Sammartano, Deputy Commissioner of the Department of Intergovernmental Affairs and Colin Bell, Department of Intergovernmental Affairs, by memorandum dated June 29, 2016, have requested Town Board authorization for the Supervisor, and Colin Bell as the Supervisor's authorized designee, to execute and submit any paperwork necessary to obtain State and Municipal Facilities Program (SAM) funding, in connection with the purchase and installation of Haypath Park Safety Surface, at a newly constructed playground located at Haypath Park in Old Bethpage, New York. This grant is being administered by the Dormitory Authority of the State of New York (DASNY) and requires no additional financial contribution by the Town,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby approved and accepted, and authorization is hereby granted for the Supervisor and Colin Bell as the Supervisor's authorized designee, to execute and submit any paperwork necessary to obtain State and Municipal Capital Program funding, in connection with the Haypath Park Safety Surface Project, to purchase and install a safety surface at a playground located at Haypath Park in Old Bethpage, New York.

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Reviewed By
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Intergovernmental Affairs

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TOWN OF OYSTER BAY

INTER-DEPARTMENTAL MEMO

TO: MEMORANDUM DOCKET

FROM: COLIN BELL, INTERGOVERNMENTAL AFFAIRS

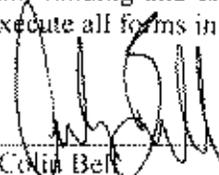
THROUGH: FRANK V. SAMMARTANO, DEPUTY COMMISSIONER
INTERGOVERNMENTAL AFFAIRS

DATE: JUNE 29, 2016

SUBJECT: STATE AND MUNICIPAL FACILITIES PROGRAM
HAYPATH PARK: SAFETY SURFACE

The Town of Oyster Bay (Town) is eligible to apply for State funding through the State and Municipal Facilities Program (SAM) for the purchase and installation of a safety surface for a newly constructed playground at Haypath Park. This grant is being administered by the Dormitory Authority of the State of New York (DASNY) and requires no additional financial contribution by the Town.

In order for the Town to pursue this grant funding, the Town must complete and submit a Project Information Sheet relative to this project. It is respectfully requested that the Town Board adopt a Resolution authorizing Colin Bell on behalf of Intergovernmental Affairs to submit a Project Information Sheet in pursuit of State and Municipal Facilities Program funding and to authorize the Supervisor and Colin Bell, as the Supervisor's designated appointee, to execute all forms in connection with this project.


Colin Bell
Intergovernmental Affairs


Frank V. Sammartano,
Deputy Commissioner

FVS:CBjv

cc: Town Attorney w/19 copies

DASNY Haypath Park App



WHEREAS, Michael Carozza, Bayville Chamber of Commerce, by letter dated June 2, 2016, has requested the use of Charles E. Ransom and Stehli Beaches, 15 trash receptacles and 15 picnic tables, for its Annual Waterside Festival, to be held on September 10, 2016, from 10.00 a.m. to 10.00 p.m., and September 11, 2016, from 10:00 a.m. to 5:00 p.m., and has also requested permission to sell alcohol at said Festival; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated July 6, 2016, has advised that Charles E. Ransom and Stehli Beaches, 15 trash receptacles and 15 picnic tables, will not be otherwise required for use by the Town at that time, and that the Department of Parks has no objection to providing same to the Bayville Chamber of Commerce, and recommends that the Town Board waive the Town ordinance related to the solicitation of alms, and allow the sale of alcohol beverages pursuant to Section 168-22 of the Code of the Town of Oyster Bay; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the requests as hereinabove set forth are hereby approved, and the Department of Parks, is hereby authorized to provide the use of Charles E. Ransom and Stehli Beaches, 15 trash receptacles and 15 picnic tables to the Bayville Chamber of Commerce, on September 10, 2016 and September 11, 2016, for its Annual Waterside Festival, and that the Bayville Chamber of Commerce is hereby authorized to sell beer, ale or other alcoholic beverages at Charles E. Ransom and Stehli Beaches in connection with this event and subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Department of Parks, or his duly authorized designee;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activities, except for Section 168-20, referring to the solicitation of alms and contributions, which is to be waived for this event; and
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance, in the amounts of \$1,000,000 commercial general liability and \$2,000,000 general aggregate, and naming the Town as an additional insured, in connection with the aforescribed activity.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks
Public Safety

Reviewed By
Office of Town Attorney

399

Frank A. Nocerino
Commissioner



George Baptista, Jr.
Deputy Commissioner

Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
Inter-Departmental Memo

July 6, 2016

TO: Memorandum Docket
FROM: Frank A. Nocerino, Commissioner of Parks
SUBJECT: Bayville Waterside Festival

RECEIVED
COMMUNITY AFFAIRS
JUL 13 2016

The attached letter dated June 2, 2016 from Michael Carrozza of the Bayville Chamber of Commerce requests the use of Charles Ransom Beach and Stehli Beach to hold their annual arts/crafts/antique "Waterside Festival". The dates of the festival are Saturday, September 10th from 10:00am to 10:00pm and Sunday, September 11th from 10:00 am to 5:00pm.

For the festival to take place at Charles Ransom and Stehli Beaches the following Town Ordinances of the Parks Department must be waived.

168-22 No Alcohol in the Park.

168-20 Solicitation of Alms-During the feast, solicitation of Alms and contributions will take place on behalf of Bayville Chamber of Commerce.

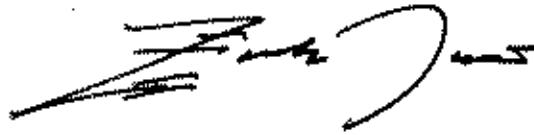
Other items that require Town Board Authorization are:

The use of 15 trash receptacles and 15 picnic tables. Picnic tables and trash receptacles are not being utilized by any other facilities.



It is understood that Bayville Chamber of Commerce must obtain insurance and all necessary permits from various regulating agencies to the operation of this Festival and supply the Department of Parks with copies of same. These copies must be in the Town's possession prior to the start of the festival.

It is our recommendation to grant this request.



FRANK A. NOCERINO
COMMISSIONER OF PARKS

FAN/DA

Cc: Town Attorney (original + 19 copies)
George Baptista, Deputy Commissioner of Parks
Mike Schwalje, Deputy Commissioner of Parks
Brian VanderVeer, Assistant Superintendent of Beaches
Scott Russo, Park Manager
Justin McCaffrey, Commissioner of Public Safety





BAYVILLE
CHAMBER OF COMMERCE
Your Bridge To Business Success

P.O. BOX 113, BAYVILLE, NY 11709
THEBAYVILLECHAMBEROFCOMMERCE@GMAIL.COM
WWW.BAYVILLECHAMBEROFCOMMERCE.COM

VINCENT MUSCATO
PRESIDENT
VICE PRESIDENT
RICHARD VALICENT
TREASURER
SUSAN RUST
SECRETARY
MARGI SICONOLFI
RECORDING SECRETARY

June 2, 2016

Town of Oyster Bay
Department of Parks
977 Hicksville Rd.
Massapequa, NY 11758
Att: Donna Antetomaso
CC: Regan Lally

Dear Ms. Antetomaso,

On behalf of the Bayville Chamber of Commerce, I respectfully request the usage of Ransom and Stehli's Beaches for our annual Bayville Waterside Festival scheduled to take place on Saturday and Sunday, September 10th and 11th, 2016. The event will run from 10am until 10pm on Saturday, September 10th and from 10am until 5pm on Sunday, September 11th and will be in compliance with all permit requirements as well as being made known to our local Nassau County Police Department Precinct (#2) and the Bayville Fire Company in order to provide a presence and ensure the utmost safety at the event. We also ask for the usage of a bandshell (showmobile) for both days of the event as well as 15 picnic tables that you have generously provided us in past years. I was informed that upon request and based upon availability, the newer "Rubbermaid" picnic tables could be provided. That would be preferable if possible. The usage of 15 extra garbage recyclables for the event as you have provided in the past would be greatly appreciated. The last item is the request of two portable light stations to be used on Saturday evening.

Additionally, the Chamber is requesting that the Town of Oyster Bay waive the following Town ordinances of the Parks Department: Section 168-22 (no alcohol in park) and Section 168-20 (no solicitation of alms during festival).

I thank you in advance for your consideration.

Regards,

Michael Carrozza

Michael Carrozza
Chairman of the Board, Bayville Chamber of Commerce
[REDACTED] (work) [REDACTED] (cell)





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/24/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|--|--|---|--|
| PRODUCER K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804 | | CONTACT NAME: Mobe Merchandising PHONE (A/C No. Ext): 1-877-648-8404 FAX (A/C No.): 1-260-459-5502 E-MAIL ADDRESS: info@eventinsurance-kk.com PRODUCER CUSTOMER ID: | |
| INSURED 10093891 CP# 425 Bayville Chamber of Commerce P.O. Box 113 Bayville, NY 11709 A Member of the Sports, Leisure & Entertainment RPG | | INSURER(S) AFFORDING COVERAGE INSURER A: Nationwide Mutual Insurance Company NAIC # 23787 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES CERTIFICATE NUMBER: 2000256428 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ACORD FORM | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---|------------|-------------------|-------------------------|-------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER: | X | 05RPG000005854000 | 05/10/15 12:01 AM | 09/12/15 12:01 AM | EACH OCCURRENCE \$1,000,000 DISEASE-TO-RENTED PREMISES (EA OCCURRENCE) \$300,000 MED EXP (Any one party) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$5,000,000 PRODUCTS - COMP AGG \$1,000,000 PROFESSIONAL LIABILITY |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Not provided while in Hawaii | | | | | LEGAL LIAB TO PARTICIPANTS (COMBINED SINGLE LIMIT PER ACCIDENT) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) |
| | <input type="checkbox"/> UMBRELLA / EXCESS UMB <input type="checkbox"/> EXCESS UMB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> RED <input type="checkbox"/> RETENTION | | | | | EACH OCCURRENCE AGGREGATE |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY any PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N Full, describe in the DESCRIPTION OF OPERATIONS BELOW MEDICAL PAYMENTS FOR PARTICIPANTS | N/A | | | | <input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER \$L EACH ACCIDENT \$L DISEASE - EA EMPLOYEE \$L DISEASE - POLICY LIMIT PRIMARY MEDICAL EXCESS MEDICAL |

DESCRIPTION OF OPERATIONS / LOCATIONS (VEHICLES (ACORD 701, Additional Remarks Schedule, may be attached if more space is required))
 Event: Waterside Festival Attendance: 2000
 Event Dates: 09/10/15 - 09/11/15 Event Location: Ramoart Beach, Bayville, NY
 The certificate holder is added as an additional insured, but only for liability caused, in whole or in part, by the acts or omissions of the named insured.
 Liquor liability included up to \$500,000

| | |
|--|--|
| CERTIFICATE HOLDER Town of Oyster Bay 677 Hicksville Road Massapequa, NY 11758 Owner/Manager/Lessor of Premises | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|--|

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Coverage is only extended to U.S. events and activities.
 NOTICE TO TEXAS INSURED: The insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas.
 ACORD 26 (2014/03) The ACORD name and logo are registered marks of ACORD.

POLICY NUMBER: 68RPG000005854000

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s)**Town of Oyster Bay
977 Hicksville Road
Massapequa, NY 11758Insured: Bayville Chamber of Commerce
CP#426

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated July 7, 2016, recommends that a refund in the amount of \$1,333.80 (after applying an administrative fee of \$70.20), be authorized for Mr. Evan Shapiro and Mr. Jeffrey Scherr, 208 Gosling Hill Drive, Manhasset, NY 11030, for their boat slip at the Harry Tappen Marina, because the boat slip is unable to accommodate the size of their new boat,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes a refund to Mr. Evan Shapiro and Mr. Jeffrey Scherr in the amount of \$1,333.80, and payment of said refund is to be made upon presentation of a duly certified claim therefor, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 526 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

[Handwritten Signature]
Reviewed by
Office of Town Attorney

Frank A. Nocerino
Commissioner



400
George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

RECEIVED
TOWN OF OYSTER BAY
GENERAL AFFAIRS

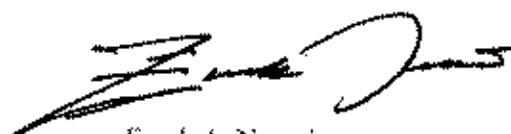
TO: MEMORANDUM DOCKET
FROM: FRANK A. NOCERINO, COMMISSIONER OF PARKS
DATE: JULY 7, 2016
SUBJECT: REFUND

The Department of Parks has received a letter from Mr. Jeffrey Scherr and Mr. Evan Shapiro requesting a refund of \$1,404.00 for their boat slip at the Harry Tappen Marina.

Based on the circumstances outlined in the attached letter, the Department of Parks requests that the Town Board refund the fee of \$1,333.80 after applying a 5% administrative fee.

| | |
|----------------------------------|----------------|
| Boat Slip at Harry Tappen Marina | \$1,404.00 |
| 5% Administrative fee | <u>\$70.20</u> |
| TOTAL REFUND | \$1,333.80 |

Kindly debit account PKS A 0001 02025 526 0000


Frank A. Nocerino
Commissioner of Parks

FAN

Cc: Office of the Town Attorney (original +19 copies)

ATTACHMENTS



Jeffrey Scherr
27 Flower Lane
Jericho, NY 11753

April 11, 2016

Commissioner
Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, NY 11758

Dear Commissioner,

After renewing my boat slip (E19) at Tappen Marina for 2016, and paying for it in full, I have purchased a new boat. The new boat has an LOA of 27' compared to my previous boat of 24'. Upon speaking with Gina, I was informed that there are no slips available that would accommodate the length of my new boat.

Therefore, I will reluctantly be leaving Tappen Marina and am requesting a full refund of my payment for the slip.

Thanking you in advance.

Sincerely,



Jeffrey Scherr
Evan B. Shapiro

Please MAIL REQUEST FOR REFUND TO:

EVAN SHAPIRO
208 GOSLING HILL DRIVE
MANHASSET, N.Y. 11030

APR 15 10 18 AM '16
TOWN OF OYSTER BAY
DEPARTMENT OF PARKS

GEORGE
SEE ME

FRANCIS

Scanned by CamScanner



TOWN OF OYSTER BAY
Department of Parks

977 Hicksville Road
Massapequa, NY 11758
(516) 797-4111

Frank A. Nocerino

John Venditto
Town Supervisor

2016 SUMMER MARINA FULL RECEIPT

Jeffrey Scherr
27 Flower Lane
Jericho, NY 11753

Receipt #: **13806**

Slip No.: Tappen Beach **E19**

Vessel: _____

Birthdate: 2/23/1982 Payment Type: Master Card Reg. #: NY5452 MH

Amount Received: \$1,404.00 Check #: _____ LOA: 24'

Date: 3/7/2016 10:22:55 AM

Payment Received By: LSHEA

TERMS AND CONDITIONS

The season shall begin on Monday, Apr 11, 2016 and end on Sunday, Nov 13, 2016.

1. All boat and boating equipment docked, berthed, located or left at Town Facilities are left at the sole risk of the owner of said boats and equipment and permission to so dock, berth, locate or leave such property is conditioned upon the owner's acceptance of said risk. All boat and boat equipment owners are reminded to obtain adequate insurance before making use of Town facilities.
2. The licensee expressly assumes all risk of loss due to damages, theft, vandalism, or accident to his/her property while berthed in the marina and expressly releases the Town of Oyster Bay, its agents, officers, and employees from any and all claims whatsoever for loss, damage, fire, theft, or accident to his/her property.
3. The security that is provided at the marinas is for the protection of Town property. The Town does not assume responsibility for damage done to vessels docked at Town marinas.
4. Upon assignment of boat slip, which is for the exclusive use of the licensee, said boat slip SHALL NOT be transferable to another person or to another vessel.
5. Once a vessel is assigned a slip in a category, only that vessel may occupy said slip. The only change in slip assignment permitted will be those that involve slips in the applicant's authorized category size. The change in slip assignment will only be made through the Beach Division
6. A tenant who wishes to place a different vessel in his/her assigned slip will be permitted to do so only under the following conditions:
 - a. The vessel's overall length must fall within the original category size (for example in the 26-31 foot category, the different vessel cannot be less than 26 feet or more than 31 feet in overall length).
 - b. The tenant has ownership of the new vessel and he/she remains the primary owner.
7. A tenant may not:
 - a. Own or be co-owner of more than one vessel which occupies a slip in either north shore marina.
 - b. Trade up or down in vessel size that takes him/her out of his/her category size
 - c. Transfer ownership to other persons (full or part) and maintain current slip space
8. All deadlines for receipt of various documents, required deposits, and final payment must be met. No extensions will be granted.
9. The boat slip licensee's are under the express stipulation that the licensee shall not sub-lease or assign such space to anyone, and slips shall at all times remain under the full control of the Town of Oyster Bay.
10. All requests for refunds must be made in writing and received at the Parks Department main office.
11. Any false statement contained on the marina application shall constitute grounds for revocation of the assigned slip.
12. Violation of any of the rules and regulations governing the use of the marina area shall constitute grounds for revocation of slip assigned.
13. No refunds of fees upon revocation of assigned slip.
14. Each licensee shall give the facility manager at least 48 hours notice of his/her occupancy of assigned slip and the licensee shall give notice to said manager by Sunday, Nov 5, 2016 as to the date of which licensee shall vacate assigned slip.
15. Any vessel remaining at a marina after Sunday, Nov 13, 2016, will be charged \$30 per day. Please note, regardless of what you may be told by facility employees, this fee cannot be waived. This does not apply to boat owners who have received winter storage assignments.
16. Lessees of boat slips, dinghy and sunfish/sailfish racks shall be issued one vehicle gate pass free of charge.
17. All rules and regulations governing the use of Town marinas shall be established by the Commissioner of Parks.

Present to Dockmaster Prior to Occupying Slip



PARKS BEACH ADMIN
977 HICKSVILLE ROAD
MASSAPEQUA, NY 11758

TERMINAL ID: 70618984
MERCHANT #: 000016153216

MASTERCARD
XXXXXXXXXXXX1059 EXP: 03/16 SWIPED
SALE
BATCH: 000392 INV: 000002
Mar 07, 16 10:22
PRN: 696715601074 AUTH: 25217P
TRAN SEQ #: 001008

TRANSACTION ID: 000796798JGR

APPROVAL 25117P

TOTAL \$104.00

EVAN S SHAPIRO



I AGREE TO PAY ABOVE TOTAL AMOUNT
ACCORDING TO CARD ISSUER AGREEMENT
MERCHANT AGREEMENT IF CREDIT VOIDER

THANK YOU
HAVE A NICE DAY

MERCHANT COPY





WHEREAS, by Resolution No. 681-2011, adopted on August 9, 2011, the Town Board authorized Metro BPS, 3555 Veterans Highway, Ronkonkoma, New York 11779, to provide credit card services to the Town for a three year period with two (2), two-year extension options, and Resolution No. 457-2014, adopted on July 8, 2014, authorized the first two-year extension through July 31, 2016; and

WHEREAS, Robert J. McEvoy, Comptroller, by memorandum dated July 8, 2016, recommends that the Town Board exercise the second two-year extension, for the period from August 1, 2016 through July 31, 2018,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as set forth above is hereby accepted, and this Town Board hereby authorizes the second two-year extension authorizing Metro BPS to provide credit card services from August 1, 2016 through July 31, 2018.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

401

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**TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO**

JULY 8, 2016

COMMUNICATIONS

RECEIVED
TOWN OF OYSTER BAY
ADMINISTRATIVE AFFAIRS

TO: MEMORANDUM DOCKET
FROM: ROBERT J. McEVOY, COMPTROLLER
SUBJECT: EXTENSION OF TOWN-WIDE CREDIT CARD SERVICES AGREEMENT

Town Board Resolution No. 681-2011, authorized Metro BPS, of Holbrook, New York to provide credit card services for a three year period with two (2), two-year extension options. Resolution No. 457-2014 authorized the first two-year extension. Metro BPS is now located at 3555 Veterans Highway, Ronkonkoma, New York.

In light of the above, it is respectfully requested that the Town Board authorize the Supervisor to enter into the second, two-year extension with the firm Metro BPS for the purpose of providing credit card services. This agreement will take effect on August 1, 2016, and will be forwarded to the Town Attorney's office for review.


ROBERT J. McEVOY
COMPTROLLER

Attachments

RJM:mr

cc: Town Attorney (19)
Internal Audit Division (RFP File)
Reading File





MERCHANT APPLICATION

3655 Veterans Hwy., Suite J
 Ronkonkoma, NY 11779
 Phone: 800-842-7970
 Fax: 631-467-6702

Please carefully complete the enclosed Application and read the attached Terms and Conditions and other additional forms, as applicable to you, which together make up the Merchant Processing Agreement. **Keep a Copy of the entire Application and the Terms and Conditions for your records.** NPC/Member Bank's acceptance of this Application will be made in a manner authorized in the attached Agreements.

Sales Representative ID Number (9 digit or 18 digit code)

| | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|
| T | 1 | 0 | 3 | 7 | R | 0 | 0 | 0 | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|--|--|--|--|--|--|--|--|--|--|--|

Bank # or Merchant Association #:

SECTION 1 BUSINESS INFORMATION

| | | | |
|---|-------------------------------|--|----------|
| Business Legal Name: (Must Match Business Tax Return Name) Town of Oyster Bay | | Contact Name: Richard P. Principe | |
| Business Name (DBA): <input type="checkbox"/> Check here if Corporate Headquarters | | Email address: rprincipe@oysterbay-ny.gov | Website: |
| Business Location Address: 74 Audrey Ave | | Business Billing Address: (if different from location address) | |
| City, State, Zip: Oyster Bay, NY 11771 | | City, State, Zip: | |
| Phone #: 516-624-6451 | Fax #: 516-624-6460 | Phone #: | Fax #: |

SECTION 2 OWNERSHIP INFORMATION

| | | | | |
|---|--------|-------------------|----------------------------|-------------------|
| Ownership: <input type="checkbox"/> Sole Prop <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input checked="" type="checkbox"/> Government (Federal/State/Local) <input type="checkbox"/> Tax-Exempt Organization (501C) | | | | |
| Owner/Officer/Principal Name: John Venditto | Title: | DOB: | SSN #: 116001934 | Federal Tax ID #: |
| Home Address: | | City, State, Zip: | | Phone #: |

SECTION 3 BUSINESS PROFILE AND ASSUMPTIONS

| | | | | | | |
|---|--------------------------|--|---------------------------------|---|--|--|
| <input type="checkbox"/> Ownership or Legal Entity Change | Close NPC Existing MID#: | Close Date Existing MID: | Open Date: 01/01/1653 | Annual Volume (Visa/MC/DSAX): \$250,000 | Average Ticket (Visa/MC/DSAX): \$250 | Highest Ticket (Visa/MC/DSAX): \$1,000 |
| <input type="checkbox"/> Adj. Location | 1st Location MID#: | <input type="checkbox"/> Never Accepted Cards <input type="checkbox"/> Processor Change - How many processing statements are you including? | | | | |
| 100% % Card Present | % Card Not Present | 100% % Card Swipe | % Imprint (Manually Keyed) | % MOTO | % Internet | % 92B |
| Type of Goods/Service Sold: Government | | REFUND POLICY (Check One) <input checked="" type="checkbox"/> No Refund <input type="checkbox"/> Refund in 30 days or less <input type="checkbox"/> Merchandise exchange only <input type="checkbox"/> Other | | | | |
| Seasonal Sales: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | Active Months: <input type="checkbox"/> JAN <input type="checkbox"/> FEB <input type="checkbox"/> MAR <input type="checkbox"/> APR <input type="checkbox"/> MAY <input type="checkbox"/> JUN <input type="checkbox"/> JUL <input type="checkbox"/> AUG <input type="checkbox"/> SEP <input type="checkbox"/> OCT <input type="checkbox"/> NOV <input type="checkbox"/> DEC | | | | |

SECTION 4 IMPORTANT DISCLOSURES Merchant acknowledges receipt of NPC documentation, which includes Merchant Processing Agreement Ver.GEN.0713

| | | |
|--|--|---|
| <p>IMPORTANT MEMBER BANK RESPONSIBILITIES: (1) A Visa Member is the only entity approved to extend acceptance of Visa products directly to a Merchant. (2) A Visa Member must be a principal signer to the Merchant Agreement. (3) The Visa Member is responsible for educating Merchants on pertinent Visa Operating Regulations with which Merchants must comply. (4) The Visa Member is responsible for and must provide settlement funds to the Merchant. (5) The Visa Member is responsible for all funds held in reserve that are derived from settlement.</p> <p>IMPORTANT MERCHANT RESPONSIBILITIES: (1) Ensure compliance with cardholder data security and storage requirements. (2) Maintain fraud and chargeback below thresholds. (3) Review and understand the terms of the Merchant Agreement. (4) Comply with Visa Operating Regulations. The responsibilities listed above do not supersede the terms of the Merchant Agreement and are provided to ensure the Merchant understands some important obligations of each party and that the Visa Member (Acquirer) is the ultimate authority should the Merchant have any problems.</p> | | <p>MEMBER BANK: Fifth Third Bank 8500 Governors (Folk Drive) Syracuse Township, NJ 43249 (906) 250-9764</p> |
| Signature (Signature may be made by facsimile) <i>[Signature]</i> | Name (please print): John Venditto | Date: 6-20-14 |

SECTION 5 PATRIOT ACT AND BACKGROUND AUTHORIZATION

To help the government fight the funding of terrorism and money laundering activities, the USA Patriot Act requires all financial institutions to obtain, verify and record information that identifies each person (including business entities) who opens an account. What this means for you: When you open an account, we will ask for your name, physical address, date of birth, taxpayer identification number and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents. The undersigned entity(ies) and individuals hereby unconditionally authorize NPC and Member Bank or its agents to (i) investigate the information and references contained herein, and to obtain additional information about the Merchant and such individual(s) by pulling credit bureau and criminal background checks on the Merchant and its principals, including obtaining reports from consumer reporting agencies on individuals signing below as an owner or general partner of Merchant, or providing their Social Security Number on the Application (if such individual asks NPC or Member Bank whether or not a consumer report was requested, NPC and/or Member Bank will tell such individual and, if NPC and/or Member Bank received a report, NPC and/or Member Bank will give the individual the name and address of the agency that furnished it) and (ii) update such information periodically throughout the terms of service of the Merchant Agreement. By providing your SSN and signing this Application, you, in your individual capacity, unconditionally authorize NPC and Member Bank to obtain your consumer credit report.



Merchant's Business Name (Legal) Town of Oyster Bay

SECTION 6 COMPLIANCE INFORMATION

Do you (MERCHANT) have a 3rd party software application/gateway or POS Terminal? Are you compliant with the Payment Card Industry Data Security Standards? YES NO

If yes, identify Security Assessor and certificate number: _____ Last Certification Date: _____

Have you been notified by Visa, MasterCard or Discover that you have been the victim of a compromise of cardholder data? YES NO
 If yes, have you completed remediation? YES NO
 Do you store cardholder data? Paper - YES NO Electronic - YES NO

Third Party Software Vendor: _____ Version #: _____ Merchant data to which this vendor has access: _____

Does software store cardholder information? YES NO Is vendor software PCI compliant? YES NO

All merchants must comply with the Payment Card Industry Data Security Standard ("PCI DSS"). Merchant is required to maintain the security of card data and to comply with the requirements of the PCI DSS. Merchant must validate its compliance with the PCI DSS and provide NPC with evidence that Merchant (a) has successfully completed a Self Assessment Questionnaire and scan(s), if applicable, and (b) is compliant with the PCI DSS. NPC has created the PCI Program (the "PCI Program") to assist merchants in securing card data and complying with PCI DSS. You are enrolled in the PCI Program and the applicable fees will be assessed in accordance with the terms of the PCI Program. Information on the PCI Program is set forth in Section 35 of the Terms and Conditions and the applicable fees are set forth in Section 11.

SECTION 7 MERCHANT BANK ACCOUNT INFORMATION PLEASE SUPPLY VOIDED PREPRINTED CHECK OR BANK LETTER FOR EACH ACCOUNT REQUESTED

In accordance with the terms set out in the Merchant Processing Agreement, funds will be transferred to/from the account as delineated. If nothing is checked, MERCHANT will receive Premium ACH. *Subject to special approval. ACH can be performed by the following entities: Member Bank, NPC or any authorized agent of NPC or any Third Party Service Provider with whom you have contracted.

Deposit Time Frame: Premium ACH Alternate Funding* Deposit Type: Combined By Batch

Any ACCOUNT NUMBER indicated must be a valid account number for handling ACH deposits and withdrawals. If more than one account is indicated, account #1 will be used for Sales.

Routing #1: ODA Account Type: Checking Savings

Account #1: _____

Routing #2: _____ ODA Account Type: Checking Savings

Account #2: _____ If a second account, this account is used for: Discount Fees Credits Chargebacks

Section 8 CHECK/ACH SERVICES

If Check Services are selected and by signing Merchant Processing Agreement, Merchant agrees to accept Check Services pursuant to, and to be bound by, the terms and conditions for Check products acceptance as stated in the Merchant Processing Agreement or as provided by Check services provider, GETI, or other service provider. Member Bank is not providing the Check/ACH Services. Merchant must be approved by NPC and its service provider, GETI, or by other service provider. ++ Check Recovery: An inactivity Fee of \$5.00 per month may be charged after 6 months of inactivity. +++ For Non-Guarantee checks \$10,000 and greater: A premium of .10% (ten basis points) will be charged in addition to the discount rate. ****These fees apply per account.

| Check Service | Discount Rate | Transaction Fee | Check Service | Discount Rate | Transaction Fee | Other Check21 Fee |
|---|---------------|-----------------|---|----------------------------|-----------------|---------------------------------------|
| <input type="checkbox"/> Check Conversion w/Guarantee | | | <input type="checkbox"/> Check21 POS - Guarantee | | | Check21 Return Fee***: \$5.00 |
| | | | <input type="checkbox"/> Check21 POS - Non-Guarantee*** | | | |
| <input type="checkbox"/> Check Conversion w/o Guarantee | | | <input type="checkbox"/> Check21 Remote - Guarantee | | | Monthly Check21 Access Fee***: \$5.00 |
| | | | <input type="checkbox"/> Check21 Remote - Non-Guarantee*** | | | |
| <input type="checkbox"/> Paper Check w/ Guarantee | | | <input type="checkbox"/> Check21 POS Payroll option - Guarantee | Discount Rate + 3% premium | | |
| | | | <input type="checkbox"/> Check21 POS Payroll option - Non-Guarantee | Discount Rate + 1% premium | | |

| | | | | | | | |
|----------------------|-----------------|-----------------------|-------------------------|------------|----------------------|---------------|---------------------|
| # of Checks Monthly: | Average Amount: | Largest Check Amount: | Monthly Service Fee***: | Batch Fee: | Monthly Minimum****: | Annual Fee**: | Termination Fee***: |
| | | | | | \$25.00 | \$59.95 | \$125.00 |

Monthly Billing Check Recovery Service ++

SECTION 9 AMERICAN EXPRESS

Merchant Name: Town of Oyster Bay Existing American Express Existing Account #: _____ Franchise CAP #: _____

Authorization Transaction Fee (NPC charge for all transaction authorization attempts) \$ _____ Avg. Ticket: _____ Annual AMEX Charge Volume: _____ AMEX Flat Fee* (ESA ONLY): \$7.95

Credit Discount Rate* % _____ Credit Transaction Fee \$ _____ Prepaid Discount Rate* % _____ Prepaid Transaction Fee \$ _____

I represent that I have read and am authorized to sign and submit this application for the above Merchant which agrees to be bound by the American Express® Card Acceptance Agreement ("AXP Agreement"), and that all information provided herein is true, complete, and accurate. Neither Member Bank nor NPC is a party to the AXP Agreement. I authorize NPC and American Express Travel Related Services Company, Inc. ("AXP") and NPC's and AXP's agents and affiliates to verify the information in this application and receive and exchange information about me personally, including by requesting reports from consumer reporting agencies, and disclose such information to their agent, subcontractors, affiliates and other parties for any purpose permitted by law. I authorize and direct NPC and AXP and NPC's and AXP's agents and affiliates to inform me directly, or through the entity above, of reports about me that they have requested from consumer reporting agencies. Such information will include the name and address of the agency furnishing the report. I also authorize AXP to use the reports from consumer reporting agencies for marketing and administrative purposes. I understand that upon AXP's approval of the application for the AXP program, the Merchant will be provided with the AXP Agreement and materials welcoming it either to AXP's program for NPC to perform services for AXP or to AXP's standard card acceptance program which has different servicing terms (e.g. different speeds of pay). I understand that if the Merchant does not qualify for the NPC servicing program that the Merchant may be enrolled in AXP's standard American Express Card acceptance program, and the Merchant may terminate the AXP Agreement. By accepting the American Express Card for the purchase of goods and/or services, or otherwise indicating its intention to be bound, the Merchant agrees to be bound by the AXP Agreement. I am able to read and understand the English language. *An Inbound fee of 0.46% will be applied on any Charge made using a Card that was issued outside of the United States, including, effective October 2013, American Express Prepaid Cards. A 0.30% downgrade will be charged by AXP for a Card Not Present ("CNP") transaction. CNP refers to a charge in which the Card is not presented at the point of purchase (e.g. charges by mail, telephone, fax or the Internet). These charges apply to industries: restaurant, retail, and travel agencies. AXP may change applicable industries from time to time.

APPLICABLE ONLY IF MERCHANT ACCEPTS AMERICAN EXPRESS AND IS NOT PARTICIPATING IN THE AMERICAN EXPRESS ONEPOINT PROGRAM:

Due to certain restrictions or from-and limitations, merchant may be assigned to the American Express ESA program. *A \$7.95 monthly flat fee is mandatory for MOTO/Internet/Home based businesses. American Express services will be provided to Merchant and funded by independent third party service providers not by NPC or Member Bank. Neither NPC nor Member Bank makes any warranty with respect to these services. Additional fees may apply if Merchant is enrolled in the American Express ESA program and will be billed by American Express.



Merchant's Business Name (Legal): Town of Oyster Bay

SECTION 10 SCHEDULE OF FEES

| | | | | | |
|---|---------------|--|--|---|--|
| APPLICATION TYPE: <input type="checkbox"/> Tiered* <input type="checkbox"/> Flat Rate* <input checked="" type="checkbox"/> Interchange* | | DISCOUNT: <input type="checkbox"/> Daily <input checked="" type="checkbox"/> Monthly | | CARD OPTIONS: <input type="checkbox"/> Debit Card Only <input checked="" type="checkbox"/> All Cards <input type="checkbox"/> Other Cards | |
| BUSINESS TYPE: <input checked="" type="checkbox"/> Retail <input type="checkbox"/> Restaurant <input type="checkbox"/> Mail/Telephone Order** <input type="checkbox"/> Internet** | | SUB BUSINESS TYPE: <input type="checkbox"/> Retail Key Entered** <input type="checkbox"/> DualPay Capture** <input type="checkbox"/> MOTOCardSwipe** <input type="checkbox"/> Large Ticket | | | |
| VISA/MASTERCARD/DISCOVER Rate Category | Discount Rate | Transaction Fee | VISA/MASTERCARD/DISCOVER Rate Category | Discount Rate | Transaction Fee |
| Base Credit | .12 % | \$ 0.10 | Base Debit NON PIN-Based ³ (Same as Qualified Credit Rate if left blank) <input type="checkbox"/> Regulated Only ³ <input type="checkbox"/> | % | + \$ |
| Mid-Qualified Exception ¹ (Not Applicable for Retail Key Entered, MOTOC, Internet, DualPay Merchants) | + % | + \$ | <input type="checkbox"/> Debit PIN-Based ⁴ | Monthly Fee | Discount Rate % Transaction Fee \$ |
| Non-Qualified Exception ² | + % | + \$ | Qualified Rewards (Same as Credit Card Mid-Qualified Rate if left blank) (Not Applicable for Retail Key Entered, MOTOC, Internet, DualPay Merchants) | % | Same as Visa/MC/Discover Transaction Fee |
| <input type="checkbox"/> Wireless Service ⁵ | Quantity | Setup Fee \$ | Monthly Hosting Fee \$ | Transaction Fee +\$ | |
| <input type="checkbox"/> Internet Services/Micros ⁶ | Quantity | Setup Fee \$ | Monthly Hosting Fee \$ | Transaction Fee +\$ | |

Transaction fees are charged for all transaction authorization attempts. ¹Added to base credit discount rate and transaction fee. ²Added to applicable mid-qualified credit discount rate and transaction fee. ³Transaction fee is in addition to the applicable Base, mid-qualified, or non-qualified transaction fee, regardless of transaction qualification. ⁴Debit Network Interchange, association switch and gateway fees, and any miscellaneous fees will also be passed through to Merchant.

TIERED MERCHANTS ONLY* Commercial Card transactions that do not meet the requirements to qualify for preferred rates will be assessed an additional fee of 0.50% (0.0050) on such sales volume. ¹Regulated applies to all Base NON PIN debit transactions from issuers that are not exempt pursuant to 12 CFR Part 235. NON PIN debit transactions from exempt issuers will fall under the Base Credit/Debit Card Swipe rate. If a rate is identified but the Regulated Only box is not checked, then this rate applies to all Base NON PIN debit transactions. ²If the Retail Key Entered/MOTOC/Internet/DualPay Business Type is selected, Rewards cards will be charged discount rates plus 0.11% (0.0011) on all transactions. NPC's processing fees and Card Brand Interchange fees are included in the discount rate. All other Card Brand fees will be passed through at the then current rate.

INTERCHANGE MERCHANTS ONLY** CARD ORGANIZATION FEES: Visa, MasterCard and Discover interchange fees, assessments and other fees will be passed through to Merchant at their current rate. **FLAT RATE MERCHANTS ONLY**** CARD ORGANIZATION FEES: All fees are included in discount rate and transaction fee above except fees related to international transactions.

SECTION 11 OCCURRENCE FEES

| | | | | | | |
|---------------------|---------------------|---|--|---|---|---------------|
| On File Fee | \$5.95 /month | Retrieval/Chargeback | \$15.00 /each | Paper Statement | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | \$0.00 /month |
| Batch Fee** | \$0.10 /each | Minimum Bill | \$0.00 /month | Service Package ³ | <input type="checkbox"/> \$5.95 /month OR <input type="checkbox"/> \$11.95 /month | |
| Voice Activ/DualPay | \$0.95 /each | Early Deconversion Fee ¹ | \$375.00 /each | PCI Fee ⁴ | <input type="checkbox"/> \$90.00 /year OR <input type="checkbox"/> \$165.00 /year | |
| ACH/DBA Change Fee | \$25.00 /each | Card Brand Usage Fee (NABU) ² | \$0.08 /each | <input type="checkbox"/> \$7.50 /month OR <input type="checkbox"/> \$13.75 /month | | |
| Annual Fee | Charged in Month of | 1099-K Reporting is provided at No Charge | Regulatory Accounting Assistance Program (RAAP) Fee ⁵ | \$90.00 | Charged Annually Month of | March |

Return ACH(s) are subject to a \$25.00 fee for each occurrence. ¹The initial term of the Merchant Agreement is 3 years and automatically renews for additional 2-year periods. If this Agreement is terminated prior to the expiration of the initial term or any renewal term, you will be subject to an Early Deconversion Fee ("EDF") in accordance with the terms of Section 8C of the Terms and Conditions. In addition to the EDF, you may also be subject to liquidated damages in accordance with the terms of Section 8C of the Terms and Conditions, if limited by state law, these fees may be modified in accordance with Section 8C of the Terms and Conditions. ²The Card Brand Usage Fee (NABU) includes the MasterCard Network Assessment and Brand Usage Fee, the Visa Acquirer Processing Fee, and the Visa Base II Transaction Fee and applies to Tiered Merchants Only. ³Same as base credit transaction fee if left blank; if base credit transaction fee is left blank, the fee is \$0.30. ⁴The higher rate indicates the Gold Service Package. ⁵The higher rate will apply if you use software in your processing environment or you otherwise qualify as a SAO C or SAO D merchant. ⁶See Section 36 of the Terms and Conditions for additional information.

Merchant agrees to and accepts the terms and conditions set forth in this Application and the Terms and Conditions which are incorporated herein by reference (GEN 0713) as if fully set forth herein (collectively, the "Merchant Agreement") and acknowledges receipt of all parts of the Merchant Agreement. Merchant acknowledges that no handwritten changes have been made to the printed text of the Merchant Agreement and that the parties may produce and rely on a copy or electronically stored image of the Merchant Agreement for all legal purposes. Merchant represents, warrants and certifies to NPC and Member Bank that it has reviewed all 4 pages of this Application, that all information provided herein is true, correct and complete and that NPC and Member Bank may rely on the information contained in this Application, without further investigation, for all purposes. Merchant acknowledges and agrees that NPC and Member Bank are in no way responsible or liable for the actions, omissions, performance or lack of performance of any third party provider or independent sales representative. Merchant represents that it has chosen for itself any services, equipment or third party selected in connection with the Merchant Agreement, and it has not relied on any promises, representations, warranties, or covenants of the independent sales representative, NPC or others. Merchant acknowledges and agrees that the Merchant Agreement shall not be altered by any prior, contemporaneous or subsequent oral representations made by any party. Merchant further authorizes the release of Merchant information in accordance with the provisions of Section 9, of the Terms and Conditions. By completing Section 9 of this Application and signing below, I agree I have read and understand the American Express OnePoint Terms & Conditions therein.

IN WITNESS WHEREOF Merchant has caused this Agreement to be executed by its duly authorized representative effective in accordance with the terms of the Terms and Conditions. The Agreement shall be binding upon Merchant upon the earlier of Merchant's execution below or Merchant's first processed electronic transaction.

MERCHANT

| | | |
|---------------------------------------|---------------------|---------|
| Signature (Signature must be legible) | Name (please print) | Date |
| | John Venditto | 6-20-14 |

SECTION 12 UNLIMITED PERSONAL GUARANTY AND CREDIT INFORMATION AUTHORIZATION

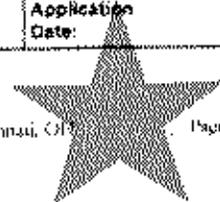
PERSONAL GUARANTEE: In exchange for NPC's and Member Bank's acceptance of this Merchant Agreement, each person signing immediately below this paragraph (each such person, a "Guarantor") is signing this Merchant Agreement as a Guarantor of the Merchant identified on page 1 of the Merchant Agreement. By signing below, each Guarantor (i) accepts and agrees to be bound by the Continuing Unlimited Guaranty provisions starting in Section 10 of the Terms and Conditions, and (ii) acknowledges and confirms that, prior to signing, he or she received and read those Continuing Guaranty provisions. Each Guarantor individually authorizes NPC, Member Bank, and/or either of their representatives to conduct an initial and ongoing comprehensive credit investigation of him or her by utilizing a third-party credit reporting agency and/or to obtain a criminal background check. Guarantor acknowledges receipt of the Merchant Agreement, which is incorporated herein by reference as if fully set forth herein and has reviewed the Continuing Unlimited Guaranty provisions therein.

| | | | |
|--|--|-------------------|-------------------|
| Authorized Signature of Guarantor (Do Not Include Title) | Name of Guarantor (Do Not Include Title) | Social Security # | Date of Signature |
| X | John Venditto | | |



Merchant's Business Name (Legal): Town of Oyster Bay

| SECTION 13 EQUIPMENT SETUP | | PROVIDER CODE: NPC = NPC to ship equipment | | SOP = Sales office to ship equipment | | MER = Merchant Owned | |
|---|---------------|---|---------------|---|--|---|---------------|
| TERMINAL | QTY | PROVIDER CODE | PRINTER | PROVIDER CODE | PIN PAD | | PROVIDER CODE |
| | | | | | <input type="checkbox"/> NEW <input type="checkbox"/> EXCHANGE | | |
| | | | | | <input type="checkbox"/> NEW <input type="checkbox"/> EXCHANGE | | |
| | | | | | <input type="checkbox"/> NEW <input type="checkbox"/> EXCHANGE | | |
| Other: | Provider Code | Other: | Provider Code | Other: | Provider Code | | Provider Code |
| EQUIPMENT SOFTWARE INFORMATION | | SOFTWARE NAME | | PUBLISHER | | VERSION | |
| EQUIPMENT OPTIONS THE DEFAULT SELECTION WILL BE APPLIED FOR ANY OPTION NOT SELECTED BELOW | | | | | | | |
| <input checked="" type="checkbox"/> RETAIL / MOTO AVS <input type="checkbox"/> YES <input type="checkbox"/> NO Auto-Close** <input type="checkbox"/> YES <input type="checkbox"/> NO Last 4-Digits <input type="checkbox"/> YES <input type="checkbox"/> NO TIME _____ CVV 2 <input type="checkbox"/> YES <input type="checkbox"/> NO Store N Forward <input type="checkbox"/> YES <input type="checkbox"/> NO Purchase Card/Level 2 <input type="checkbox"/> YES <input type="checkbox"/> NO Pre-dial <input type="checkbox"/> YES <input type="checkbox"/> NO Invoice # Prompt <input type="checkbox"/> YES <input type="checkbox"/> NO Cash Back <input type="checkbox"/> YES <input type="checkbox"/> NO PBX Code <input type="checkbox"/> 8 <input type="checkbox"/> 9 Debit Cash Bank Max Amount _____ Multi Merchant <input type="checkbox"/> YES <input type="checkbox"/> NO First Merchant MID _____ | | | | <input type="checkbox"/> RESTAURANT Tip <input type="checkbox"/> YES <input type="checkbox"/> NO Servers <input type="checkbox"/> YES <input type="checkbox"/> NO Tables <input type="checkbox"/> YES <input type="checkbox"/> NO Set Tab <input type="checkbox"/> YES <input type="checkbox"/> NO Suggested Tip <input type="checkbox"/> YES <input type="checkbox"/> NO | | <input type="checkbox"/> CASH ADVANCE <input type="checkbox"/> LODGING PASSWORD All <input type="checkbox"/> YES <input type="checkbox"/> NO Void <input type="checkbox"/> YES <input type="checkbox"/> NO Return <input type="checkbox"/> YES <input type="checkbox"/> NO Settlement <input type="checkbox"/> YES <input type="checkbox"/> NO Other _____ | |
| <input type="checkbox"/> FAST PAY (FPS) <input type="checkbox"/> Both receipts signature line <input type="checkbox"/> Both receipts NO signature line <input type="checkbox"/> NO receipts under \$25.00 | | | | | | | |
| Customs Header / Footer: | | | | Wireless ID: | | | |
| | | | | Comments: | | | |
| EQUIPMENT SHIPPING INSTRUCTIONS Required DAILY if ordered through NPC - Default shipping options (indicated by *) will be applied for any option not selected below | | | | | | | |
| Ship To: <input type="checkbox"/> Merchant Location * <input type="checkbox"/> ISO Location <input type="checkbox"/> Other | | <input type="checkbox"/> 1-3 Day <input type="checkbox"/> Over Night Priority * <input type="checkbox"/> Ground <input type="checkbox"/> Saturday | | Payment For Equipment Will Be: | | | |
| Address: | | | | <input type="checkbox"/> Lease <input type="checkbox"/> Check <input type="checkbox"/> Cash <input type="checkbox"/> Visa <input type="checkbox"/> MC <input type="checkbox"/> Discover <input type="checkbox"/> Amex <input type="checkbox"/> 30 Day (Bill Group) | | | |
| City | | State | | Zip | | Phone #: | |
| NPC TO REPROGRAM/RAIN MERCHANT? <input type="checkbox"/> YES <input type="checkbox"/> NO | | Special Instructions: | | | | | |
| NPC TO SHIP WELCOME KIT? <input type="checkbox"/> YES <input type="checkbox"/> NO | | | | | | | |
| WELCOME KIT SHIPPING INSTRUCTIONS Required if welcome kit is shipping to separate address from above | | | | | | | |
| Ship To: <input type="checkbox"/> Merchant Location * <input type="checkbox"/> ISO Location <input type="checkbox"/> Other | | Address: | | | | | |
| City | | State | | Zip | | Phone #: | |
| SECTION 14 SITE INSPECTION INFORMATION | | | | | | | |
| I represent and warrant that the information set forth in the application is true and accurate to the best of my knowledge. In addition, I hereby certify that (check which applies): | | | | | | | |
| <input checked="" type="checkbox"/> I have physically inspected the business premises of the merchant at this address, personally confirmed the identity of the person listed in the Owner/Officer information section, and witnessed their signing of the Agreement. An NPC approved third party site inspection vendor will supply inspection within 15 days of my signature below or I have informed NPC that a site inspection is needed. | | | | Business/Inventory/Shipments: Does business appear as represented? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is business open and operating? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is inventory sufficient for business type? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Are goods and services delivered at the time of sale? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Goods and services charged to credit card on: <input checked="" type="checkbox"/> Order <input type="checkbox"/> Shipments If goods are shipped, is a Fulfillment House used? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | | | |
| <input type="checkbox"/> I have not physically inspected the business premises of the Merchant, but have verified the validity of the business using outside sources and confirmed the identity of the person listed under the Owner/Officer information section. | | | | Fulfillment House: _____ % of shipments by this vendor | | | |
| Location Type: <input type="checkbox"/> Retail Store Front <input type="checkbox"/> Office Building <input type="checkbox"/> Residence <input type="checkbox"/> Industrial Building <input type="checkbox"/> Trade Show | | | | | | | |
| Sales Organization: MetroBPS | | Sales Rep Signature: _____ | | | Application Date: _____ | | |



RESOLUTION NO. 681-2011

Meeting of August 9, 2011

WHEREAS, Robert J. McEvoy, Comptroller, and Richard P. Principe, Administrative Officer, Office of the Comptroller, by memorandum dated July 21, 2011, recommend that the Supervisor be authorized to enter into an agreement with Metro BPS, 4250 Veterans Memorial Highway, Holbrook, New York 11741, to provide for the installation and operation of credit card terminals for the Town, nunc pro tunc from August 1, 2011 through July 31, 2014, with an option for two (2) two-year extensions of said agreement.

NOW, THEREFORE, BE IT RESOLVED, That the recommendations as hereinabove set forth are approved and accepted, and the Supervisor is hereby authorized to enter into an agreement with Metro BPS, for the abovementioned purpose, nunc pro tunc from August 1, 2011 through July 31, 2014, with an option for two (2) two-year extensions of said agreement.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilwoman Faughnan | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

Reviewed By
Office of Town Attorney

Pro. to V. Alagna



Meeting of July 8, 2014

Resolution No. 457-2014

WHEREAS, Robert J. McEvoy, Comptroller, by memorandum dated June 10, 2014, requests that the Town Board authorize the first two (2) year extension of the agreement with Metro BPS of Holbrook, New York, for the period from August 1, 2014 through July 31, 2016, for the purpose of providing town wide credit card services,

NOW, THEREFORE BE IT RESOLVED, That the request as hereinabove mentioned is accepted and approved, and the first two (2) year extension of the agreement with Metro BPS of Holbrook, New York, is authorized for the period from August 1, 2014 through July 31, 2016, for the purpose of providing town wide credit card services.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|-----------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coechnano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alessia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)



Reviewed By
Office of Town Attorney

Orlando & Alagna

WHEREAS, Burns, Russo, Tamigi & Reardon, LLP, by Resolution No. 26-2015, adopted on January 20, 2015, was duly appointed as Special Counsel to represent and provide legal services for the Town of Oyster Bay in connection with the Town's Self-Insurance Program; and

WHEREAS, Leonard Genova, Town Attorney, and Jeffrey H. Ehrlich, Deputy Town Attorney, by memorandum dated July 6, 2016, advise that legal fees and disbursements have exceeded the previously authorized sum, and it is now necessary to request an additional sum, not to exceed \$130,000; and

WHEREAS, funds will be available in Account Nos. TWN AMS 1910 43010 602 0000 000 and TWN AMS 1910 43020 602 0000 000,

NOW, THEREFORE, BE IT RESOLVED, That the Town Board does hereby approve the authorization of an additional sum not to exceed \$130,000 for purposes of payment to the law offices of Burns, Russo, Tamigi & Reardon, LLP, for legal fees and disbursements as Special Counsel, which sum is to be paid at the predetermined rate; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to pay said Special Counsel for legal fees and disbursements rendered upon the submission of a duly certified claim, after audit by the Comptroller, with the funds to be drawn from Account Nos. TWN AMS 1910 43010 602 0000 000 and TWN AMS 1910 43020 602 0000 000.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

Reviewed By
Office of Town Attorney

AMS
[Handwritten signature]

17

402

Town of Oyster Bay
Inter-Departmental Memo

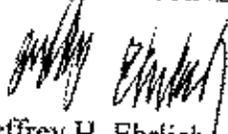
TO : MEMORANDUM DOCKET
FROM : OFFICE OF THE TOWN ATTORNEY
DATE : July 6, 2016
SUBJECT: Special Counsel to the Town of Oyster Bay
Burns, Russo, Tamigi & Reardon, LLP
General Liability Defense

RECEIVED
TOWN OF OYSTER BAY
JUL 10 2016
TOWN OF OYSTER BAY
GENERAL AFFAIRS

By Resolution No. 26-2015, adopted on January 20, 2015, the law office of Burns, Russo, Tamigi & Reardon, LLP was retained to represent and provide legal services for the Town of Oyster Bay in connection with the Town's Self-Insurance Program.

Legal costs have now exceeded the previously authorized sum, and an additional sum not to exceed a total cost of \$130,000 is necessary. Therefore, it is recommended that the Town Board authorize additional legal costs to the law offices of Burns, Russo, Tamigi & Reardon, LLP to be paid from Account Nos. TWN AMS 1910 43010 602 0000 000 and TWN AMS 1910 43020 602 0000 000.

LEONARD GENOVA
TOWN ATTORNEY


Jeffrey H. Ehrlich
Deputy Town Attorney

JHE:ba
Enclosure
GS 3582V
cc: Town Attorney (w/19 copies)

S:\Attorney\Liability\MD & RESO\Burns Add'l \$ 2016 3rd.doc



WHEREAS, Charles Razenson, Committee Member, Bethpage Fire Department Engine Company 7, 225 Broadway, Bethpage, NY 11714 by letter dated June 28, 2016, has requested the closure of Municipal Parking Field B-1 on October 22, 2016 at 6:00 p.m. until October 23, 2016 at 9:00 p.m., and the closure of Benkert Street and Washington Street in Bethpage, on October 23, 2016 from 6:00 a.m. to 9:00 p.m., with a rain date of October 30, 2016, the placement of temporary "No Parking" signs in Municipal Parking Field B-1 at the abovementioned dates and time, the use of forty (40) complete barricades and forty (40) SORT pails, to be dropped off on October 21, 2016 and picked up on October 24, 2016, to the Bethpage Fire Department Engine Company 7, for the Fire Company's Annual Street Fair; and

WHEREAS, John Bishop, Administration, Highway Department, by memorandum dated July 8, 2016, has advised that forty (40) complete barricades and forty (40) SORT pails, which will be delivered on October 21, 2016 and picked up on October 24, 2016, will not be otherwise required for use by the Town at that time, and that the Highway Department has no objection to providing same to the Bethpage Fire Department Engine Company 7 for their Annual Street Fair; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned requests are hereby approved, and the Highway Department is hereby authorized to close Municipal Parking Field B-1 on October 22, 2016 at 6:00 p.m. until October 23, 2016 at 9:00 p.m., and to close Benkert Street and Washington Street in Bethpage, on October 23, 2016 from 6:00 a.m. to 9:00 p.m., with a rain date of October 30, 2016, to place temporary "No Parking" signs in Municipal Parking Field B-1 at the abovementioned dates and time, and to allow the use of forty (40) complete barricades and forty (40) SORT pails, to be dropped off on October 21, 2016 and picked up on October 24, 2016, by the Bethpage Fire Department Engine Company 7, for the Fire Company's Annual Street Fair, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Deputy Commissioner of the Highway Department, or his duly authorized designee;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activities; and

7/26/16
Reviewed By
Office of David Antares

3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance, in the amounts of \$1,000,000 each occurrence, and \$2,000,000 general aggregate, naming the Town of Oyster Bay and the County of Nassau as additional insureds, in connection with the aforementioned activity.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Highway
Public Safety

403

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TOWN OF OYSTER BAY

Inter-Departmental Memo

July 8, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN BISHOP, HIGHWAY DEPARTMENT

SUBJECT: BETHPAGE FIRE DEPARTMENT ENGINE COMPANY SEVEN
ANNUAL STREET FAIR – OCTOBER 23rd, 2016

Enclosed please find a copy of the letter from Charles Razenson, Committee Member, requesting our assistance on behalf of the Bethpage Fire Department Engine Company Seven in hosting its annual Street Fair on Sunday October 23rd, 2016 with a rain date of Sunday October 30th, 2016. The Fair is to be held on Benkert Street at Broadway to Stewart Avenue and Washington Street from Broadway to Municipal Parking Fields B-1. Municipal Parking Field B-1 is to be utilized for the Fair as well.

The Highway Department has no objection to the closure of Benkert Street and Washington Street on Sunday, October 23rd, 2016 from 6:00 A.M. until 9:00 P.M. for the Street Fair. In addition, Municipal Parking Field B-1 located off Stewart Avenue in Bethpage is to be closed from Saturday, October 22nd at 6:00 P.M. through Sunday, October 23rd, 2016 at 9:00 P.M. The Organization is requesting the posting of temporary 'No Parking' signs in the Parking Fields on the above mentioned dates and times. If the rain date of October 30th, 2016 needs to be utilized, the same requests will apply.

Further, the Highway Department will be pleased to provide Forty (40) Complete Barricades and Forty (40) Yellow Recycling Pails for the affair, from October 21st, 2016 through October 31st, 2016, in the event the rain date is utilized.

Also attached are the Certificate of Insurance, Endorsement Sheet, and Hold Harmless Agreement to cover this affair. Therefore, Town Board approval is requested.



 JOHN BISHOP
 HIGHWAY DEPARTMENT

JB/taw

- C: Town Attorney (19) copies
- Doug Robalino, General Foreman 005
- Rich Buckley – 006
- Steve Kelly, Sign Bureau Supervisor
- Justin McCaffrey, Commissioner, Public Safety Department



ENGINE 7 COMPANY

BETHPAGE FIRE DEPARTMENT
DUNN - HASSETT PLAZA
225 BROADWAY - BETHPAGE, NY 11714
516-933-6317

CAPTAIN GLENN LODIGEIT
1ST LIEUTENANT VINCENT A. CICCOLELLA, JR.
2ND LIEUTENANT MIKE HENRY, SR.

SECRETARY JAMES DUNN
TREASURER ERNIE FIKAR

June 28th, 2016

Commissioner
Highway Department
150 Miller Place
Syosset, NY 11791

We are going to ask to close parking lot B1 in Bethpage from October 23rd from 6am to 9pm. We will need the Parking lot closed off at 6PM on October 22nd
Rain Date will be October 30th

We will be closing Bankert and Washington Streets also on October 23rd 6am to 9pm
Needed for the event:

Trash cans. (40)

Show Mobile

Wood barricades(40).

We will want these on October 21st and picked up on Monday the 24th 2016

Clean up sweeper from town after Midnight October 24th as was done in the past

Trash collection will be handled in one stop in parking lot.

Insurance paperwork can be gotten from

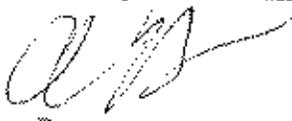
Montana Agency 938-3600. 779-4011

They will fax over any paperwork you request.

Any questions please call my cell @ 516-250-3485

Can a larger sign be put up in Middle of Parking lot saying lot is closed on dates we need.

Thank you very much in this matter.



Charles Razenson
Committee Member





CERTIFICATE OF LIABILITY INSURANCE

BETHP-2 CP ID: BA

DATE (MM/DD/YYYY)
06/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--|
| PRODUCER Montana Agency Inc. 115 North Broadway Hicksville, NY 11801 Montana Agency Inc. | | CONTACT NAME: Montana Agency Inc. PHONE (AC No. Ref): 516-938-3600 FAX (AC No.): 516-938-3636 EMAIL: ADDRESS: | |
| INSURED Bethpage Fire Dept EngCo Seven Charlie Rezerzon 225 Broadway Bethpage, NY 11714 | | INSURER(S) AFFORDING COVERAGE INSURER A: PHILADELPHIA INS CO NAIC # 230850 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| CLASS | TYPE OF INSURANCE | ADDITIONAL | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|-------|--|------------|---------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL. AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC OTHER: | X | EV02376 | 10/21/2016 | 10/31/2016 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 500,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | | COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ | | | | | EACH OCCURRENCE \$ AGGREGATE \$ |
| | WORKERS COMPENSATION AND EMPLOYERS LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if space needs is required)
 RE: BETHPAGE STREET FAIR; EVENT DATES 10-23-2016 (RAIN DATE 10-30-2016)
 LOCATION: BROADWAY (NEAR POWELL AVE) BETHPAGE, NY. CERTIFICATE HOLDER IS INCLUDED AS AN ADDITIONAL INSURED AS THEIR INTEREST MAY APPEAR AS RESPECTS TO THE OPERATIONS OF THE NAMED INSURED IN CONNECTION WITH THE REFERENCED EVENT PER FORM PL-AS-010. COVERAGE INCLUDES SET UP AND TAKE DOWN PERIODS.

| | |
|--|--|
| CERTIFICATE HOLDER TOWN OF OYSTER BAY HIGHWAY DEPT 150 MILLER PLACE SYOSSET, NY 11791 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Barbara Abbondando</i> Director of Insurance |
|--|--|

Witnessed By
Walter P. Adams
 Attorney

POLICY #EV02375
Bethpage Fire Dept Eng C0 Seven-Insured
Town of Oyster Bay-- Additional Insured

PI-AS-010 (04/2004)

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY

ADDITIONAL INSURED: OWNERS AND / OR LESSORS OF PREMISES, LESSORS OF LEASED EQUIPMENT, SPONSORS OR CO-PROMOTERS

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

This policy is amended to include as an additional insured any person or organization of the types designated below, but only with respect to liability arising out of your operations:

1. Owners and / or lessors of the premises leased, rented, or loaned to you, subject to the following additional exclusions:
 - a. This insurance applies only to an "occurrence" which takes place while you are a tenant in the premises;
 - b. This insurance does not apply to "bodily injury" or "property damage" resulting from structural alterations, new construction or demolition operations performed by or on behalf of the owner and / or lessor of the premises;
 - c. This insurance does not apply to liability of the owners and / or lessors for "bodily injury" or "property damage" arising out of any design defect or structural maintenance of the premises or loss caused by a premises defect.With respect to any additional insured included under this policy, this insurance does not apply to the sole negligence of such additional insured.
2. Lessor of Leased Equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s) subject to the following additional exclusions:
 - a. This insurance does not apply to any "occurrence" which takes place after the equipment lease expires.
3. Sponsors
4. Co-Promoters

Page 1 of 1

Reviewed By
Office of Town Attorney

Walter D. Almy



JP

Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 2nd day of JUN 2016, by Charles Kuzon
(Hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or
equipment located at and/or described as Lot B7 Trash Can - 40 - Wood
House #10

For the event described as _____
The property/equipment is need from Oct 21 to Oct 31st ~~days~~
The event for which the property and/or equipment is requested () is () is not a not a profit making
event.

In consideration of the Town granting the Organization permission to temporarily use Town property
and/or equipment, the undersigned, on behalf of the Organization, hereby agrees to assume all liability
and risk of loss and shall be responsible for the supervision and welfare of all persons arriving on and
using Town property and/or equipment in connection with the abovementioned event. The undersigned
further hereby releases the Town of Oyster Bay, its officers, employees, servants, agents and enumerated
volunteers from any liability for any injuries sustained or damages incurred and agrees to reimburse the
Town for any damages arising out of the Organization's use of the Town property and/or equipment. The
undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents
and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or
expense or suits for damage to persons or property, including its property, arising from its use of Town
property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance
certificate, in the amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where
appropriate, \$2,000,000 products, naming the Town as additional insured. All certificated of insurance
must be accompanied by an endorsement.

*I understand that the abovementioned use of Town property and/or equipment is subject to the approval
of the Town Board of the Town of Oyster Bay.*

Name of Organization:

Engine Co 7 Bethpage FD

Address of Organization:

322 Broadway
Bethpage NY 11704

By: Charles Kuzon
Authorized Representative

Title: Co Chair

Telephone Number: 516 250-7485

Reviewed By
Office of Town Attorney

Mark Alban

[Signature]

DATE: 6/3/16
TO: HIGHWAY OPERATIONS
SUBJECT: Bethpage Engine 7 Street Fair

PLEASE DELIVER TO: DATE OF EVENT: 10/23/16
Parking Lot B-1 SORT PAILS: 40
Bethpage, NY BARRICADES: 40
STREET SWEEPER: 1 to sweep on 10/24
After midnight

CONTACT:
Charles Razenson:
516-250-3485

DELIVER ON: 10/21/16

PICKUP ON: 10/24/16

SIGNATURE: _____

PRINT NAME: _____

RETURNED ON:

CONES:

BARRICADES:

MISC. ITEMS:

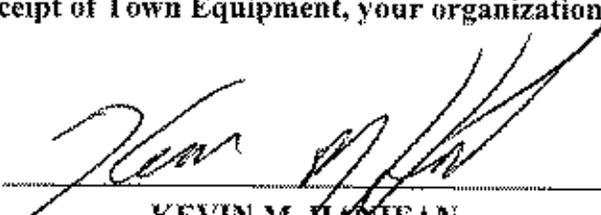
SNOW FENCE:

FOREMAN:

FOREMAN AREA _____

SWEEPING BEFORE AFFAIR IS NEEDED: YES NO

Please be advised that when signing on receipt of Town Equipment, your organization will be held responsible for their return.



KEVIN M. HANIFAN
COMMISSIONER OF HIGHWAYS

KMH/taw

C: Doug Robalino, General Foreman 005
Vinny Caggiano, Regional Foreman 008,
Rich Buckley 006
Jeff VanNostrand
Public Safety Division

Rich Porcelli, DPW Admin
John Guarino, SORT Supervisor





Meeting of July 26, 2016

Resolution No. 404 - 2016

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated July 7, 2016, recommends that a refund in the amount of \$71.25 (after applying an administrative fee of \$3.75), be authorized for Ms. Melissa Medaglia, 11 Willow Place, Glen Head, NY 11545, for her picnic that was to be held at the Harry Tappen Beach and Marina, because the venue was changed,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Ms. Melissa Medaglia in the amount of \$71.25, and payment of said refund is to be made upon presentation of a duly certified claim therefor, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 526 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

Received By
Office of Town Attorney

404

Frank A. Nocerino
Commissioner



George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

RECEIVED
TOWN OF OYSTER BAY
DEPARTMENT OF PARKS
JUL 10 2016

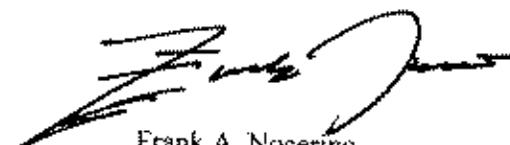
TO: MEMORANDUM DOCKET
FROM: FRANK A. NOCERINO, COMMISSIONER OF PARKS
DATE: JULY 7, 2016
SUBJECT: REFUND

The Department of Parks has received a letter from Ms. Melissa Medaglia requesting a \$75.00 refund for her picnic that was to be held at the Harry Tappen Beach and Marina.

Based on the circumstances outlined in the attached letter, the Department of Parks requests that the Town Board refund the fee of \$71.25 after applying a 5% administrative fee.

| | |
|-------------------------|---------------|
| Picnic Permit at Tappen | \$75.00 |
| 5% Administrative fee | <u>\$3.75</u> |
| TOTAL REFUND | \$71.25 |

Kindly debit account PKS A 0001 02025 523 0000


Frank A. Nocerino
Commissioner of Parks

FAN

Cc: Office of the Town Attorney (original +19 copies)

ATTACHMENTS



To Whom it may concern:

As per my conversation, I would like to have a refund for the permit mailed to me.

If you have any questions, please call me at 631-921-0799

Thank you,

Melissa

APR 11 11 55 AM '16
U.S. MAIL
RECEIVED
OFFICE OF
REGISTRATION

oh
~~_____~~
4/12/16

COPY GINA



Daniel Mendelson

From: melissa harbord <melgabby1@gmail.com>
Sent: Thursday, June 02, 2016 1:52 PM
To: Daniel Mendelson
Subject: Medaglia refund Tappan Beach

To: Frank Nocerino, Commisioner of Parks,

I am requesting refund for the event for picnic permit for Tappan Beach on 5.14.16. The reason for refund was change of venue.

11 Willow Place
Glen Head, NY 11545
631-921-0749

Thanks,
Melissa Medaglia



Frank A. Nocerino
Commissioner



George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

**Town of Oyster Bay
Department of Parks**

977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

PICNIC PERMIT

March 17, 2016

ISSUED TO: Melissa Medaglia

FEE: \$75.00 check # 935

WHO RESIDES AT: 11 Willow Place, Glen Head

HOMER: 200-8606

CELLR: 631-921-0749

ORGANIZATION:

PERMISSION TO USE FACILITIES AT: Harry Tappen Beach and Marina AREA: A

DATE: May 14, 2016

TIME: 2:00 pm to 6:00 pm

NO. OF PEOPLE: 60

FACILITY PHONE NO. 674-7100

SPECIAL NOTES:

IN CASE OF A PROBLEM OR EMERGENCY, PLEASE CONTACT PUBLIC SAFETY AT (516) 677-9350

TOWN OF OYSTER BAY RULES, REGULATIONS AND FEE PAYMENT (POOL FEES AND PARKING FEES, ETC.), WHEN APPLICABLE, MUST BE ADHERED TO. FAILURE TO DO SO MAY RESULT IN THE IMMEDIATE CANCELLATION OF THIS PERMIT AND RE-EVALUATION OF ALL SUBSEQUENT REQUESTS. RULES AND REGULATIONS ARE LISTED ON THE APPLICATION FOR THE USE OF A TOWN FACILITY. THIS FORM MUST BE PRESENTED TO THE PARK SUPERVISOR OR HIS REPRESENTATIVE UPON REQUEST. PLEASE BE SURE THAT A "CLEAN - UP" COMMITTEE IS FORMED TO ENSURE THAT THE AREA IS FREE OF DEBRIS AT THE END OF YOUR FUNCTION. SAFETY REASONS MANDATE THAT NO GLASS OF ANY SORT (BOTTLES, DRINKING GLASSES, ETC.) BE BROUGHT ONTO THE PREMISES.

THE COMMISSIONER OF PARKS HAS THE AUTHORITY TO CANCEL OR AMEND ANY PERMIT ISSUED BY THIS OFFICE AT ANY TIME HE DEEMS NECESSARY

Frank A. Nocerino
Commissioner of Parks

Distribution:
Permit Holder
Facility Manager
Miss Office
Public Safety
Accountant

Picnic area should be clean and set up with picnic tables for your organization's convenience. If the area was not found in satisfactory condition please notify the Commissioner of Parks. We encourage and appreciate your comments so we may be able to better serve you. Thank you.

Park _____ Date of Picnic _____

- The facility was not found in satisfactory condition
- The facility was found in satisfactory condition

Please Comment _____

Name: _____ Address: _____ Phone # _____
(optional)



RECEIVED
OFFICE OF
COMMUNICATIONS
MAY 11 11 03 AM '16

Received By
Office of Town Attorney

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated July 7, 2016, recommends that a refund in the amount of \$114.00 (after applying an administrative fee of \$6.00), be authorized for Ms. Carolyn Kerwin, 35 Tyrconnell Avenue, Massapequa Park, NY 11762, for her registration into Zumba and Yoga class at the Hicksville Athletic Center, because she was unable to attend,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes a refund to Ms. Carolyn Kerwin in the amount of \$114.00, and payment of said refund is to be made upon presentation of a duly certified claim therefor, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 526 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alcsia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

405

Frank A. Nocerino
Commissioner



George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

Town of Oyster Bay
Department of Parks
977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

RECEIVED
TOWN OF OYSTER BAY
TOWN AFFAIRS

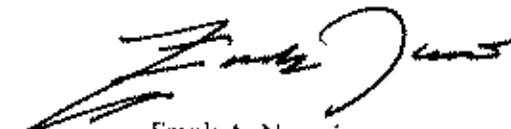
TO: MEMORANDUM DOCKET
FROM: FRANK A. NOCERINO, COMMISSIONER OF PARKS
DATE: JULY 7, 2016
SUBJECT: REFUND

The Department of Parks has received a letter from Ms. Carolyn Kerwin requesting a \$120.00 refund for her registration into Zumba and Yoga class at the Hicksville Athletic Center.

Based on the circumstances outlined in the attached letter, the Department of Parks requests that the Town Board refund the fee of \$114.00 after applying a 5% administrative fee.

| | |
|-------------------------------|-----------------|
| Reg for Yoga and Zumba at HAC | \$120.00 |
| 5% Administrative fee | <u>\$6.00</u> |
| TOTAL REFUND | \$114.00 |

Kindly debit account PKS A 0001 02001 510 0000


Frank A. Nocerino
Commissioner of Parks

FAN

Cc: Office of the Town Attorney (original +19 copies)

ATTACHMENTS



Carolyn Kerwin

35 Tyrconnell Ave.

Massapequa Park, NY 11762

516-457-9885

To whom it may concern,

I signed up to take 2 fitness classes through TOB. Enclosed are my 2 general receipts for a Zumba class on Monday and a Yoga class on Tuesday starting April 4th. Unfortunately I am unable to attend these classes due to my new assigned work schedule. I paid with check #250 for total payment of \$120.00. I spoke to someone at the Hicksville Athletic Center who explained I needed to send this correspondence and then would be issued a full refund within a few weeks. Thankyou.

Sincerely,

Carolyn Kerwin

John
~~John~~
4/5/16





TOWN OF OYSTER BAY
Department of Parks
GENERAL RECEIPT

1412

| | | | |
|----------------------------|-----------------|-------------------------------|-------------------|
| Name Carolyn Kerwin | | Phone | |
| Street 35 Tyrconnel ave | | Age | |
| Town Massapequa Park | Zip NY 11762 | Day | Hour |
| Activity Tue Yoga | | Location HAC | |
| Mo./ 3 | Day/ 22 | Year 16 | Received By JA |
| Fee \$ 60.00 | | Cash <input type="checkbox"/> | |

COPY DISTRIBUTION
White - Office
Canary - Accounting
Pink - Program Head
Gold - Registrant

Check 250



TOWN OF OYSTER BAY
Department of Parks
GENERAL RECEIPT

1414

| | | | |
|----------------------------|-----------------|-------------------------------|-------------------|
| Name Carolyn Kerwin | | Phone | |
| Street 35 Tyrconnel ave | | Age | |
| Town Massapequa Park | Zip NY 11762 | Day | Hour |
| Activity Mon Zumba | | Location HAC | |
| Mo./ 3 | Day/ 22 | Year 16 | Received By JA |
| Fee \$ 60.00 | | Cash <input type="checkbox"/> | |

COPY DISTRIBUTION
White - Office
Canary - Accounting
Pink - Program Head
Gold - Registrant

Check 250

DEPOSIT TICKET

TOWN OF OYSTER BAY
 74 ABBEY AVENUE
 OYSTER BAY, NY 11571



| DATE | DOLLARS | CENTS |
|-----------------------|---------|-------|
| 3-23-16 | 60 | 00 |
| CURRENCY | | |
| COIN | | |
| CHECKS (SEE REVERSE) | | |
| 1 | 180 | 00 |
| 2 | 120 | 00 |
| 3 | 120 | 00 |
| 4 | 120 | 00 |
| 5 | 120 | 00 |
| 6 | 120 | 00 |
| 7 | 120 | 00 |
| 8 | 120 | 00 |
| 9 | 120 | 00 |
| 10 | 120 | 00 |
| 11 | 120 | 00 |
| 12 | 120 | 00 |
| 13 | 70 | 00 |
| 14 | 60 | 00 |
| 15 | 60 | 00 |
| 16 | 60 | 00 |
| 17 | 60 | 00 |
| 18 | 60 | 00 |
| 19 | 60 | 00 |
| 20 | 60 | 00 |
| 21 | 60 | 00 |
| 22 | 60 | 00 |
| 23 | 60 | 00 |
| 24 | 60 | 00 |
| 25 | 60 | 00 |
| 26 | 60 | 00 |
| 27 | 60 | 00 |
| 28 | 60 | 00 |
| 29 | 60 | 00 |
| TOTAL FROM OTHER SIDE | 1189 | 00 |

PLEASE RE-ENTER TOTAL HERE

2590.00

Hicksville Athletic Center
 DOR #132

\$

2590.00

⑆5240⑈⑆020⑆ 7919857867⑈

| CURRENCY QUANTITY | VALUE | DOLLARS | CENTS |
|-------------------------|--------|---------|-------|
| | X 1.00 | | |
| | X .50 | | |
| | X .25 | | |
| | X .10 | | |
| | X .05 | | |
| | X .01 | | |
| TOTAL COIN | | | |
| FORWARDED TO OTHER SIDE | | | |

CURRENCY AND COIN FOR OFFICE USE ONLY

| CHECKS | DOLLARS | CENTS |
|----------------------------|---------|-------|
| 515943085893 | | |
| DDA CREDIT | | |
| 20160323 00000007919857867 | | |
| MILLET 59000 | | |
| 94004 5159 4 0074 | | |
| TOTAL (LINE 30-50) | | |
| FORWARDED TO OTHER SIDE | | |

ADDITIONAL CHECK LISTING



TOWN OF OYSTER BAY
74 ALDREY AVENUE
OYSTER BAY, NY 11771



Hicksville Athletic Center
DOR #133

1:52:00 PM 10/20/11 7919857867M

\$ 2590.00

| DATE | | DOLLARS | CE |
|-----------------------|-----------------------------|---------|----|
| 2-23-16 | | 160 | 0 |
| | CURRENCY | | |
| | COIN | | |
| | CHECKS (in each separately) | | |
| 1 | 410 | 180 | 0 |
| 2 | 1502 | 120 | 0 |
| 3 | 1971 | 120 | 0 |
| 4 | 1255 | 120 | 0 |
| 5 | 2583 | 120 | 0 |
| 6 | 2988 | 120 | 0 |
| 7 | 3172 | 120 | 0 |
| 8 | 3533 | 120 | 0 |
| 9 | 3460 | 120 | 0 |
| 10 | 3807 | 120 | 0 |
| 11 | 141 | 120 | 0 |
| 12 | 115 | 120 | 0 |
| 13 | | 20 | 0 |
| 14 | 0940 | 60 | 0 |
| 15 | 4499 | 60 | 0 |
| 16 | 2987 | 60 | 0 |
| 17 | 5829 | 60 | 0 |
| 18 | 4330 | 60 | 0 |
| 19 | 1662 | 60 | 0 |
| 20 | 0401 | 60 | 0 |
| 21 | 3527 | 60 | 0 |
| 22 | 35463 | 60 | 0 |
| 23 | 3096 | 60 | 0 |
| 24 | 8155 | 60 | 0 |
| 25 | 6729 | 60 | 0 |
| 26 | 7320 | 60 | 0 |
| 27 | 3555 | 60 | 0 |
| 28 | 2202 | 60 | 0 |
| 29 | 1109 | 60 | 0 |
| TOTAL FROM OTHER SIDE | | | |

PLEASE RE-ENTER TOTAL HERE 2590.00

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL
A HOLD FOR UNCOLLECTIBLE FUNDS MAY BE PLACED ON FUNDS
DEPOSITED BY CHECK OR CASH. WITHDRAWALS MAY DELAY
YOUR ABILITY TO WITHDRAW SUCH FUNDS. THE GREAT
ANY WAY AD NOT EXCEED THE PERIOD OF TIME PERMITTED BY LAW



IMPORTANT! USING MULTIPLE PARTS,
SEPARATE BEFORE WRITING

VA FORM 10-68 (REV. 1-68)

ADDITIONAL CHECK LISTING

| CHECKS | DOLLARS | CENTS |
|--------|---------|-------|
| 30 | | |
| 31 | | |
| 32 | | |
| 33 | | |
| 34 | | |
| 35 | | |
| 36 | | |
| 37 | | |
| 38 | | |
| 39 | | |
| 40 | 150 | |
| 41 | | |
| 42 | | |
| 43 | 500 | |
| 44 | | |
| 45 | | |
| 46 | | |
| 47 | | |
| 48 | | |
| 49 | | |
| 50 | | |

Phs 16/041
Doll # 132

TOTAL (LINES 30-50)
FORWARD TO OTHER SIDE

CURRENCY AND COIN FOR OFFICE USE ONLY

| CURRENCY QUANTITY | VALUE | DOLLARS | CENTS |
|-------------------|-------|---------|-------|
| | X 100 | | |
| | X 50 | | |
| | X 20 | | |
| | X 10 | | |
| | X 5 | | |
| | X 2 | | |
| | X 1 | | |

TOTAL CURRENCY
FORWARD TO OTHER SIDE

| COIN QUANTITY | VALUE | DOLLARS | CENTS |
|---------------|--------|---------|-------|
| | X 1.00 | | |
| | X .50 | | |
| | X .25 | | |
| | X .10 | | |
| | X .05 | | |
| | X .01 | | |

TOTAL COIN
FORWARD TO OTHER SIDE



WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated July 7, 2016, recommends that a refund in the amount of \$1,026.00 (after applying an administrative fee of \$54.00), be authorized for Mr. Patrick Hawkins, 35 Wallace Drive, Plainview, NY 11803, for his Harry Tappen Marina boat slip, because he will be unable to use his boat slip during 2016 boating season,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted, and the Town Board authorizes payment of a refund to Mr. Patrick Hawkins in the amount of \$1,026.00, and payment of said refund is to be made upon presentation of a duly certified claim therefor, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PKS A 0001 02025 526 0000.

-#-

A handwritten signature in black ink is written over a circular stamp. The stamp contains the text "Reviewed By" and "Office of Town Attorney" arranged in a circular pattern around the center.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Parks

406

Frank A. Nocerino
Commissioner



George Baptista, Jr.
Deputy Commissioner
Michael J. Schwalje
Deputy Commissioner

**Town of Oyster Bay
Department of Parks**

977 Hicksville Road
Massapequa, New York 11758
(516) 797-4128 Fax: (516) 797-4145
www.oysterbaytown.com

RECEIVED
TOWN OF OYSTER BAY
AFFAIRS

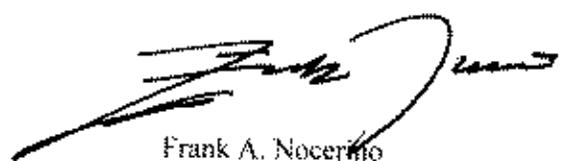
TO: MEMORANDUM DOCKET
FROM: FRANK A. NOCERINO, COMMISSIONER OF PARKS
DATE: JULY 7, 2016
SUBJECT: REFUND

The Department of Parks has received a letter from Mr. Patrick Hawkins requesting a refund of \$1,080.00 for his boat slip at the Harry Tappen Marina.

Based on the circumstances outlined in the attached letter, the Department of Parks requests that the Town Board refund the fee of \$1,026.00 after applying a 5% administrative fee.

| | |
|----------------------------------|-------------------|
| Boat Slip at Harry Tappen Marina | \$1,080.00 |
| 5% Administrative fee | \$54.00 |
| TOTAL REFUND | \$1,026.00 |

Kindly debit account PKS A 0001 02025 526 0000


Frank A. Nocerino
Commissioner of Parks

FAN

Cc: Office of the Town Attorney (original +19 copies)

ATTACHMENTS



Daniel Mendelson

From: patrick hawkins [REDACTED]
Sent: Wednesday, June 01, 2016 4:36 PM
To: Daniel Mendelson
Subject: Fw: refund letter
Attachments: CCF06012016.pdf

On Wednesday, June 1, 2016 3:01 PM, Daniel Mendelson <dmendelson@oysterbay-ny.gov> wrote:

Good Afternoon Mr. Hawkins,

Please change 2017 to 2016 in the letter and return asap as per our conversation.
-see attachment

Thank You,

Daniel I. Mendelson
Parks-Accounting
977 Hicksville Road
Massapequa, NY 11758
Phone: 797-4112
Email: dmendelson@oysterbay-ny.gov

This message (including any attachments) may contain confidential information and is intended only for the individual or individuals named. If you are not the intended recipient, you should delete this message immediately. If you received this message in error, please notify the sender immediately.

Mr. Mendelson:

Sorry for the delayed response. I crossed out 2017 and wrote 2016. It took me awhile to figure out how to do this. I hope this goes through. I phone tomorrow to confirm. If not I'll drop off the corrected copy at your office.



Patrick J. Hawkins
35 Wallace Dr.
Plainview, NY 11803

Town of Oyster Bay
Dept. of Parks
977 Hicksville Rd.
Massapequa, NY 11758
Att: Mr. Frank Nocerino

April 30, 2016

Dear Sir:

I have been assigned slip number M10 at Tappan Park Marina, receipt # 13813. I have never used the slip and will not do so as I have sold my boat. Therefore, I am requesting a refund, at your convenience, of the docking fee for the ²⁰¹⁶~~2017~~ boating season. Your attention and consideration to this matter is greatly appreciated.

Very truly yours,

Patrick J. Hawkins
Patrick J. Hawkins

BRIAN





Frank A. Nocerlino

TOWN OF OYSTER BAY

Department of Parks

John Venditto
Town Supervisor

977 Hicksville Road
Massapequa, NY 11758
(516) 797-4111

2016 SUMMER MARINA FULL RECEIPT

Patrick Hawkins
35 Wallace Dr.
Plainview, NY 11803

Receipt #: 13813

Slip No.: Tappen Beach M10

Vessel: _____

Reg. #: NY2508 PG

LOA: 20'

Date: 3/7/2016 2:13:42 PM

Payment Received By: LSHEA

Birthdate: 4/30/1947 Payment Type: Visa

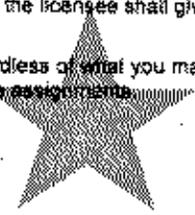
Amount Received: \$1,080.00 Check #: _____

TERMS AND CONDITIONS

The season shall begin on Monday, Apr 11, 2016 and end on Sunday, Nov 13, 2016.

1. All boat and boating equipment docked, berthed, located or left at Town Facilities are left at the sole risk of the owner of said boats and equipment and permission to so dock, berth, locate or leave such property is conditioned upon the owner's acceptance of said risk. All boat and boat equipment owners are reminded to obtain adequate insurance before making use of Town facilities.
2. The licensee expressly assumes all risk of loss due to damages, theft, vandalism, or accident to his/her property while berthed in the marina and expressly releases the Town of Oyster Bay, its agents, officers, and employees from any and all claims whatsoever for loss, damage, fire, theft, or accident to his/her property.
3. The security that is provided at the marinas is for the protection of Town property. The Town does not assume responsibility for damage done to vessels docked at Town marinas.
4. Upon assignment of boat slip, which is for the exclusive use of the licensee, said boat slip SHALL NOT be transferable to another person or to another vessel.
5. Once a vessel is assigned a slip in a category, only that vessel may occupy said slip. The only change in slip assignment permitted will be those that involve slips in the applicant's authorized category size. The change in slip assignment will only be made through the Beach Division.
6. A tenant who wishes to place a different vessel in his/her assigned slip will be permitted to do so only under the following conditions:
 - a. The vessel's overall length must fall within the original category size (for example in the 26-33 foot category, the different vessel cannot be less than 26 feet or more than 33 feet in overall length).
 - b. The tenant has ownership of the new vessel and he/she remains the primary owner.
7. A tenant may not:
 - a. Own or be co-owner of more than one vessel which occupies a slip in either north shore marina.
 - b. Trade up or down in vessel size that takes him/her out of his/her category size
 - c. Transfer ownership to other persons (full or part) and maintain current slip space
8. All deadlines for receipt of various documents, required deposits, and final payment must be met. No extensions will be granted.
9. The boat slip licensee's are under the express stipulation that the licensee shall not sub-lease or assign such space to anyone, and slips shall at all times remain under the full control of the Town of Oyster Bay.
10. All requests for refunds must be made in writing and received at the Parks Department main office.
11. Any false statement contained on the marina application shall constitute grounds for revocation of the assigned slip.
12. Violation of any of the rules and regulations governing the use of the marina area shall constitute grounds for revocation of slip assigned.
13. No refunds of fees upon revocation of assigned slip.
14. Each licensee shall give the facility manager at least 48 hours notice of his/her occupancy of assigned slip and the licensee shall give notice to said manager by Sunday, Nov 6, 2016 as to the date of which licensee shall vacate assigned slip.
15. Any vessel remaining at a marina after Sunday, Nov 13, 2016, will be charged \$30 per day. Please note, regardless of what you may be told by facility employees, this fee cannot be waived. This does not apply to boat owners who have received winter storage assignments.
16. Lessees of boat slips, dinghy and sunfish/sailfish racks shall be issued one vehicle gate pass free of charge.
17. All rules and regulations governing the use of Town marinas shall be established by the Commissioner of Parks.

Present to Dockmaster Prior to Occupying Slip



PARKS BEACH ADMIN
977 HICKSVILLE ROAD
MASSAPEQUA, NY 11758

TERMINAL ID: 70018904
MERCHANT #: 000016163216

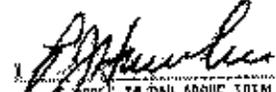
UISA
XXXXXXXXXXXX6324 EXP12/14 SWEPEO
SALE
BATCH: 000392 INU: 000004
Mar 07, 16 14:14
RRN: 69671960337 AUTH: 001414
TRAN SEQ #: 001010

TRANSACTION ID: 586867632904474

APPROVAL 001414

TOTAL \$1080.00

PATRICK J HAWKINS



PLEASE TO PAY ABOVE TOTAL AMOUNT
ACCORDING TO CARD ISSUER AGREEMENT
MERCHANT AGREEMENT IF CREDIT VOUCHER

THANK YOU
HAVE A NICE DAY

MERCHANT COPY



WHEREAS, pursuant to Town Board Resolution 277-2012, adopted on March 13, 2012, the Town entered into a Brownfield Site Cleanup Agreement, dated March 16, 2012, with the New York State Department of Environmental Conservation ("NYSDEC") wherein a portion of the Bethpage Community Park, Stewart Avenue, Bethpage, Town of Oyster Bay, New York, (part of Section 46, Block G, Lot 43 on the Land and Tax Map of Nassau County), and known as DEC Site No. C130212, has been determined eligible for the Brownfield Cleanup Program; and

WHEREAS, the aforementioned Agreement directs that the Town will be responsible for certain state costs incurred for remediation work performed and to be performed at the site; and

WHEREAS, the NYSDEC submitted an Invoice, dated June 7, 2016, pursuant to the terms of the aforementioned Agreement, with back-up documentation, requesting payment in the amount of \$7,349.51 by July 27, 2016, for remediation associated with the aforementioned Town park; and

WHEREAS, Leonard Genova, Town Attorney, and Anthony C. Curcio, Assistant Town Attorney, by memorandum dated July 8, 2016, have recommended that the Town be authorized to make payment to the NYSDEC in the amount of \$7,349.51, for remediation work set forth in an Invoice dated June 7, 2016, and pursuant to the terms of Brownfield Site Cleanup Agreement dated March 16, 2012,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation of Leonard Genova, Town Attorney, and Anthony C. Curcio, Assistant Town Attorney, as set forth in the above referenced memorandum, is hereby accepted, and the Town is hereby authorized to pay the NYSDEC the amount of \$7,349.51, for remediation work set forth in an Invoice dated June 7, 2016, and pursuant to the terms of Brownfield Site Cleanup Agreement dated March 16, 2012; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make said payment, with funds to be drawn from Account No. PKS-H-7197-20000-000-0606-001, for Project ID number 0606 PKSA-01.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)

Reviewed By
Office of Town Attorney

407

Town of Oyster Bay
Inter-Departmental Memo

TO : MEMORANDUM DOCKET

FROM : OFFICE OF THE TOWN ATTORNEY

DATE : July 8, 2016

SUBJECT: Payment of Invoice pursuant to Brownfield Cleanup Agreement
Stewart Avenue, Bethpage, New York
Part of Section 46, Block G, Lot 43

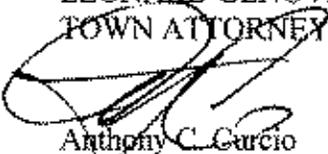
Pursuant to Town Board Resolution 277-2012, adopted on March 13, 2012, the Town entered into a Brownfield Site Cleanup Agreement, dated March 16, 2012, with the New York State Department of Environmental Conservation ("NYSDEC") wherein a portion of the Bethpage Community Park, Stewart Avenue, Bethpage, Town of Oyster Bay, New York, (part of Section 46, Block G, Lot 43 on the Land and Tax Map of Nassau County), and known as DEC Site No. C130212, has been determined eligible for the Brownfield Cleanup Program. Said Agreement directs that the Town will be responsible for certain state costs incurred for remediation work performed and to be performed at the site.

The NYSDEC has requested payment by invoice dated June 7, 2016 in the amount of \$7,349.51, for remediation at the aforementioned Town Park.

In light of the foregoing, it is respectfully requested that the Town Board be authorized to pay the NYSDEC in the amount of \$7,349.51, for remediation work set forth in an Invoice dated June 7, 2016, and pursuant to the terms of Brownfield Site Cleanup Agreement dated March 16, 2012.

Funds are available in Account No. PKS-H-7197-20000-000-0606-001, and the Project ID number is 0606 PKSA-01.

LEONARD GENOVA
TOWN ATTORNEY


Anthony C. Gurcio
Assistant Town Attorney

ACC:ba
Attachment

S:\Attorney\RESOS 2016\MD & RESO\Brownfield Agr Invoice 2016.ACC.docx



WHEREAS, Len Margolis, President, Locust Valley Chamber of Commerce, P. O. Box 178, Locust Valley, New York 11560, by letter dated June 10, 2016, requests the closure of the parking area near the railroad crossing between Forest Avenue and Elm Street, in Locust Valley, the closure of Parking Field LV-1, in Locust Valley, and the use of six (6) complete barricades, for their 17th Annual Summer Sidewalk Sale, to be held on Saturday, August 6, 2016 from 10:00 a.m. to 4:00 p.m., with a rain date of August 13, 2016; and

WHEREAS, John Bishop, Administration, Highway Department, by memorandum dated July 8, 2016, has advised that the abovementioned equipment will not be otherwise required for use by the Town at that time, and that he has no objection to providing the Locust Valley Chamber of Commerce with the use of six (6) complete barricades, the closure of the parking area near the railroad crossing between Forest Avenue and Elm Street, in Locust Valley, and the closure of Parking Field LV-1, in Locust Valley, for their 17th Annual Summer Sidewalk Sale, to be held on Saturday, August 6, 2016 from 10:00 a.m. to 4:00 p.m., with a rain date of August 13, 2016; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Highway Department is hereby authorized to provide the Locust Valley Chamber of Commerce with the closure of the parking area near the railroad crossing between Forest Avenue and Elm Street, in Locust Valley, the closure of Parking Field LV-1, in Locust Valley, and the use of six (6) complete barricades, for their 17th Annual Summer Sidewalk Sale, on Saturday, August 6, 2016 from 10:00 a.m. to 4:00 p.m., with a rain date of August 13, 2016, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Deputy Commissioner of the Highway Department, or his duly authorized designee;
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property and in the conduct of the aforesaid activity; and
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance, in the amounts of \$1,000,000 each occurrence, and \$2,000,000 general aggregate, naming the Town of Oyster Bay and the County of Nassau as additional insureds, in connection with the aforementioned activity.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Highway
 Public Safety

Reviewed By
 Office of Town Attorney



21

TOWN OF OYSTER BAY

Inter-Departmental Memo

July 8, 2016

TO: MEMORANDUM DOCKET

FROM: JOHN BISHOP, HIGHWAY DEPARTMENT

SUBJECT: LOCUST VALLEY CHAMBER OF COMMERCE
 17th ANNUAL SUMMER SIDEWALK SALE
 AUGUST 6th, 2016 (RAIN DATE AUGUST 13th, 2016)

Enclosed please find a copy of the letter from Len Margolis, President, requesting our assistance on behalf of the Locust Valley Chamber of Commerce in conducting their 17th Annual Summer Sidewalk Sale on Saturday, August 6th, 2016 (Rain Date August 13th 2016).

The Highway Department has no objection to the Locust Valley Chamber of Commerce closing off the Island on Birch Hill Road (near the Railroad Crossing) and parking field LV-1 in Locust Valley on Saturday, August 6th, 2016 from 10:00 A.M. until 4:00 P.M. for their Sidewalk Sale or on August 13th, 2016 should it become necessary to utilize the Rain Date.

Further, since Birch Hill Road in Locust Valley is a County roadway, we are requesting a letter be sent to Shila Shah Gavnoudias, P.E. Commissioner, Nassau County Department of Public Works requesting permission to the Locust Valley Chamber of Commerce to close off the Island on Birch Hill Road in Locust Valley during the Annual Summer Sidewalk Sale on August 6th, 2016 and possibly on the Rain Date of August 13th 2016.

In addition, the Highway Department will be pleased to provide Six (6) Complete Barricades for the event from Friday, August 5, 2016 through Monday, August 15, 2016, in the event the rain date is utilized.

Also attached are the Certificate of Insurance, Endorsement Sheet, and Hold Harmless Agreement to cover the affair. Therefore, Town Board approval is requested.


 JOHN BISHOP
 HIGHWAY DEPARTMENT

IB/taw

- C: Town Attorney (19) copies
- Doug Robalino, General Foreman
- Rich Buckley – 006
- Justin McCaffrey, Commissioner, Public Safety Department





Locust Valley Chamber of Commerce

P.O. Box 178
Locust Valley, New York 11560
www.locustvalleychamber.com

June 10th, 2016

Kevin Hanifan
Commissioner of Highway
150 Miller Place
Syosset, NY 11791

Dear Commissioner Hanifan,

The Locust Valley Chamber of Commerce will be holding its 17th Annual summer Locust Valley Sidewalk Sale on Saturday, August 6th, from 10 a.m. until 4 p.m. (rain date of Aug. 13th). This has become a great opportunity for the merchants of the village to come together to celebrate the summer season.

We would like to request the use of 6 barricades to close off the parking area near the Railroad Crossing between Forest Ave & Elm Street) and parking field LV-1, from 8/5/16 through 8/15/16.

The requisite insurances will be provided to the Town of Oyster Bay and Nassau County for these events and we would very much appreciate your assistance in arranging for a permit for approval for the use of this area.

Should you have any questions or require any further information, please do not hesitate to give me a call.

Thank you for your cooperation in this matter.

Yours Truly,

Len Margolis
President of LVCC
516-759-1133
LV Chamber of Commerce





Locust Valley Chamber of Commerce

P.O. Box 178

Locust Valley, New York 11560

www.locustvalleychamber.com

June 10th, 2016

Nassau County Public Works Dept.
Attn: Commissioner Ms. Shila Shah-Gavnowdías, P.E.
1194 Prospect Ave
Westbury, NY 11590

Dear Commissioner Ms. Gavnowdías,

The Locust Valley Chamber of Commerce will be holding its 17th Annual summer Locust Valley Sidewalk Sale on Saturday, August 6th, from 10 a.m. until 4 p.m. (rain date of Aug. 13th) and once again would like to request a permit to close off the parking area (Island) on Birch Hill Road (near the Railroad Crossing & Elm Street) and parking field LV-1. This has become a great opportunity for the merchants of the village to come together to celebrate the summer season.

The requisite insurances will be provided to the Town of Oyster Bay and Nassau County for these events and we would very much appreciate your assistance in arranging for a permit for approval for the use of this area.

Should you have any questions or require any further information, please do not hesitate to give me a call.

Thank you for your cooperation in this matter.

Yours Truly,

Len Margolis
President of LVCC
516-759-1133
LV Chamber of Commerce





COUNTY OF NASSAU
DEPARTMENT OF PUBLIC WORKS
1194 PROSPECT AVENUE
WESTBURY, NEW YORK 11590-2723

June 22, 2016

Len Margolis, President
Locust Valley Chamber of Commerce
Post Office Box 178
Locust Valley, New York 11560

Re: 17th Annual Summer Locust Valley Sidewalk Sale
August 6, 2016 from 10:00 am to 4:00pm
Adjacent to Birch Hill Road (a.k.a Locust Valley-Brookville Road), Locust Valley

Dear Mr. Margolis:

The Department is in receipt of your Certificate of Liability Insurance for the above referenced event, naming Nassau County as an additional insured requesting the temporary closing of the parking area (island) on Birch Hill Road, adjacent to the Long Island Railroad Crossing between Forest Avenue and Elm Street and the use of the adjacent area parking on Elm Street.

The Department has reviewed the aforesaid certificate and found it to be satisfactory to indemnify Nassau County against any and all claims arising from the above referenced event.

It is our understanding that for the subject event there will be no temporary diversion of traffic on Birch Hill Road (a County Road).

We trust the event will be well attended, and if you have any further questions, please contact Daniel Davis, a member of my staff, at 571-6885.

Very truly yours,

A handwritten signature in black ink, appearing to read "Shila SG".

Shila Shah-Gavnaudias, P.E.
Commissioner of Public Works

SSG:KGA:pl

AIM W.O. # 16-157843

c: Honorable Donald N. Mackenzie, Legislator, 18th L.D.
Richard R. Walker, Chief Deputy County Executive
Kenneth G. Arnold, Assistant to Commissioner of Public Works
Concetta Petrucci, Director, Office of Legislative Affairs
Michael Fasano, Unit Head, Road Maintenance Unit
Mary Studdert, Press Secretary DPW
Kevin Hanifan, Highway Commissioner, - Town of Oyster Bay DPW
Kimberly Zervos, Town of Oyster Bay DPW
Daniel Davis, Project Manager ✓





CERTIFICATE OF LIABILITY INSURANCE

LOCUS-4 OP ID: MC

DATE ISSUED: 06/15/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|---|--|---|--|
| PRODUCER BADGE AGENCY, INC. 500 North Broadway, Suite 231 Jericho, NY 11753 REARDON RAPLEE LINDNER | | CONTACT NAME: REARDON RAPLEE LINDNER PHONE (A/C, H/O, EXT): 516-676-3870 FAX (A/C, H/O): 516-676-0258 EMAIL: ADDRESS: | |
| INSURED: Locust Valley Chamber of Commerce P O Box 178 Locust Valley, NY 11560 | | INSURERS AFFORDING COVERAGE INSURER A: NAUTILUS INSURANCE CO. 17370 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | |

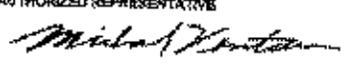
COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| COVER LETTER | TYPE OF INSURANCE | ADDITIONAL COVERAGES | POLICY NUMBER | POLICY EFF. DATE (MM/DD/YYYY) | POLICY EXP. DATE (MM/DD/YYYY) | LIMITS |
|--------------|---|----------------------|---------------|-------------------------------|-------------------------------|--|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | X | NNS31243 | 05/04/2016 | 05/04/2017 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/PROP AGG \$ INCLUDED |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIREN AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE COB <input type="checkbox"/> RETENTION \$ | | | | | COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | WORKERS COMPENSATION AND EMPLOYER LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED (Mandatory in NY) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N | N/A | | | PER STATUTE <input type="checkbox"/> CIVIL-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Event: Aug 8, 2016 - Aug. 15, 2016 Sale Under the Sun

Town of Oyster Bay Highway Dept. is additional insured

| | |
|--|--|
| CERTIFICATE HOLDER TOBHYS TOWN OF OYSTER BAY HIGHWAY DEPT 150 MILLER PLACE SYOSSET, NY 11791 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE  |
|--|--|

Locust Valley Chamber of Commerce

Policy # NN 631243

Nautilus Insurance Company

05/04/16 - 05/04/17

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 28 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

| Name Of Additional Insured Person(s) Or Organization(s) |
|--|
| <p>Town of Oyster Bay Highway Dept 150 Miller Place Syosset, NY 11791</p> |
| Information required to complete this Schedule, if not shown above, will be shown in the Declarations. |

Section B - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Reviewed By
Office of Town Attorney

Matthew Mark

JB

Hold Harmless Agreement for Use of Town Property and/or Equipment

This Agreement is made this 10 day of JUNE 2016 by Locust Valley Chamber of Commerce (LVCC)
(hereinafter "Organization"). Whereas, Organization desires to use Town of Oyster Bay property and/or equipment
located at and/or described as PARKING AREA ON BIRCH HILL RD. BETWEEN FINEST AVE
AND ELM ST. TO BE CLOSED OFF ON SATURDAY AUG-6TH (ROUND DATE AUG 13TH)
8:00AM - 5:00PM FOR AN ANNUAL SALE UNDER THE SUN
for the event described as NEED 6 BARRICADES TO CLOSE OFF STREET
The property/equipment is needed from FRI. PM AUG 5TH to MONDAY AUG 15TH
The event for which the property and/or equipment is requested () is () is not a profit making event.

In consideration of the Town granting the Organization permission to temporarily use Town property and/or equipment,
the undersigned, on behalf of the Organization, hereby agrees to assume all liability and risk of loss and shall be
responsible for the supervision and welfare of all persons arriving on and using Town property and/or equipment in
connection with the above-mentioned event. The undersigned further hereby releases the Town of Oyster Bay, its officers,
employees, servants, agents and enumerated volunteers from any liability for any injuries sustained or damages incurred
and agrees to reimburse the Town for any damages arising out of the Organization's use of the Town property and/or
equipment. The undersigned agrees to indemnify and hold harmless the Town, its officers, employees, servants, agents
and enumerated volunteers, and to protect and defend them against any and all claims for loss and/or expense or suits for
damage to persons or property, including its property, arising from its use of Town property and/or equipment.

Further, the Organization agrees to provide the Town with a copy of its general liability insurance certificate, in the
amounts of \$1,000,000 each occurrence, \$2,000,000 general aggregate and, where appropriate, \$2,000,000 products,
naming the Town as additional insured. All certificates of insurance must be accompanied by an endorsement.

I understand that the above-mentioned use of Town property and/or equipment is subject to the approval of the Town
Board of the Town of Oyster Bay.

Name of Organization

LOCUST VALLEY CHAMBER OF COMMERCE

Address of Organization

P.O. BOX 178

LOCUST VALLEY NY

By:

[Signature]
Authorized Representative

Title:

President

Telephone Number:

516-7597133

Reviewed By
Office of Town Attorney

[Signature]



[Signature]

DATE: 6/14/16
TO: HIGHWAY OPERATIONS
SUBJECT: Locust Valley Chamber of Commerce
17th Annual Sidewalk Sale

PLEASE DELIVER TO:

DATE OF EVENT:

LV-1
Between Forest Ave and
Elm Street

SORT PAILS:

BARRICADES: 6

SNOW FENCE:

CONTACT: Len Margolis
516-759-1133

DELIVER ON: 8/5/16

PICKUP ON: 8/8/16

SIGNATURE: _____

PRINT NAME: _____

RETURNED ON:

CONES:

BARRICADES:

MISC. ITEMS:

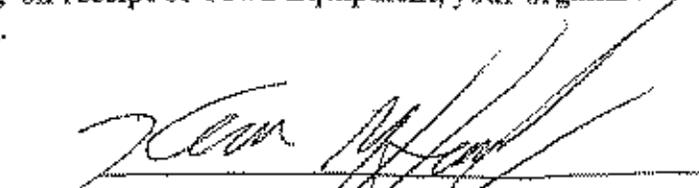
SNOW FENCE:

FOREMAN:

FOREMAN AREA _____

SWEEPING BEFORE AFFAIR IS NEEDED: YES NO

Please be advised that when signing on receipt of Town Equipment, your organization will be held responsible for their return.



KEVIN M. HANIFAN
COMMISSIONER OF HIGHWAYS

KMH/taw

C: Doug Rebalino, General Foreman
Peter Brown, Regional Foreman 009
Jim Ajanian, Area Foreman 011

Rich Buckley
Jeff VanNostrand
Public Safety Division



WHEREAS, Timothy R. Zike, Deputy Commissioner of the Department of Planning and Development, by memorandum dated June 29, 2016, recommends that a refund in the amount of \$725.00 be authorized to Ms. Margaret Wright, 2190 Jackson Avenue, Seaford, New York 11783, under account number PAD B 0001 02555 000 0000, for Building Permit Nos. R13004199 and L39633, because both of these permits were superseded by Building Permit No. R16000606,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and the Town Board authorizes payment of a refund to Ms. Margaret Wright in the amount of \$725.00, and payment of said refund is to be made upon presentation of a duly certified claim, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. PAD B 0001 02555 000 0000.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development

Reviewed By
Office of Town Attorney

9

TOWN OF OYSTER BAY
INTER-DEPARTMENTAL MEMO

DATE: June 29, 2016
TO: MEMORANDUM DOCKET
FROM: OFFICE OF THE COMMISSIONER
DEPARTMENT OF PLANNING AND DEVELOPMENT
SUBJECT: RESIDENT REFUND - MARGARET WRIGHT

Pursuant to the Code of the Town of Oyster Bay, this department extended Building Permit Number L39633 in the amount of \$525.00, receipt number 01000406497 and Building Permit Number R13004199, receipt number 01000406496 in the amount of \$200.00. These permits were extended in error since the work under these permits were superseded by Building Permit Number R16000606 (Application Number 13050548).

Therefore, in light of the aforementioned facts, a seven hundred twenty-five dollar (\$725.00) refund for the building permit fees associated with Building Permit #L39633 and R13004199 should be refunded to Margaret Wright, 2190 Jackson Avenue, Seaford, New York 11783 under account number PAD B 0001 02555 000 0000.

Timothy R. Zike

Timothy R. Zike
Deputy Commissioner
Department of Planning and Development

TRZ/ds

cc: Town Attorney (w/ 19 copies)

RECEIVED
GENERAL
SERVICES
DIVISION
JUL 1 2016
TOWN OF OYSTER BAY



Joseph & Margaret Wright
2190 Jackson Ave
Seaford NY 11783

January 15, 2016

Town of Oyster Bay
74 Audrey Ave
Oyster Bay NY 11771

RE: 53 Woodbury Rd, Hicksville NY 11801

Attention Deputy Commissioner Tim Zike

Dear Mr. Zike,

In reference to the above mentioned property. We had renewed two permits and were unaware that these permits did not need to be renewed; this is permit number L39633 and permit number R13004199. The total amount was \$725.00. I have attached a copy of the permits and the cancelled checks that we paid to the town. These permits are now covered under application number 13050584. We respectfully ask if the town can refund these fees. If you have any questions, please do not hesitate to contact my home at (516) 221-4347.

Sincerely,

Joseph and Margaret Wright





TOWN OF OYSTER BAY

CLAIM

AUDREY AVENUE, OYSTER BAY, NEW YORK 11771

TAXPAYER IDENTIFICATION NUMBER

FEDERAL ID # SOCIAL SECURITY #

115-24-3110

CLAIMANT'S NAME: MARGARET WRIGHT CONTRACT # ORDER #

CLAIMANT'S ADDRESS: 2190 JACKSON AVE Seabrook 11793 CONTRACT NAME

TOWN DEPARTMENT: PLANNING & DEVELOPMENT CLAIMANT INVOICE #

FOLLOW INSTRUCTIONS ON REVERSE SIDE THEN RETURN CLAIM AND INVOICES TO DEPARTMENT RECEIVING MATERIALS OR SERVICES

DETAILED DESCRIPTION OF MATERIALS OR SERVICES

Table with columns: DATE, DESCRIPTION, UNIT PRICE, TOTAL. Row 1: 6/27/2016 Refund for Building Permit Number L39633 and Building Permit Number R13004199. These permits were renewed in error. Kindly grant a refund for these two permits. Form prepared by Debbie Smyth - Building Division. Please return the completed form to: Town of Oyster Bay, Department of Planning and Development, 74 Audrey Avenue, Oyster Bay, New York 11771.

THE BELOW CERTIFICATION MUST BE PROPERLY FILLED OUT BY THE CLAIMANT

HEREBY CERTIFY the above articles were sold and delivered and/or the above service rendered to the Town of Oyster Bay on the dates and for the prices or amounts billed; that the above bill is just, true and correct; that no part thereof has been paid except as stated therein and that the balance there stated in the amount of no part thereof has been paid except as stated therein and that the balance there in stated in the amount of **Seven hundred twenty-five dollars and no cents** actually due and owing, and that taxes from which the Town of Oyster Bay is exempt are excluded therefrom.

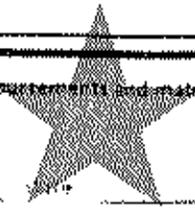
Summary table: TOTAL AMOUNT \$725.00, CASH DISCOUNT %, NET AMOUNT

CLAIMANT FURTHER CERTIFIES that the unit prices charged herein are not higher than those charged to any governmental or commercial consumer for like deliveries.

Signature: Margaret Wright, Title, Date: 5.30.16, Name of Company: MARGARET WRIGHT

I HEREBY APPROVE this claim form for the sum of *** \$725.00 ***** for the services, disbursements and materials herein stated which were actually performed and were for the Town of Oyster Bay

Signature: Timothy R. Zike, Deputy Commissioner, Title, Address: Planning and Development, Phone: 516-838-0001



TOWN OF OYSTER BAY

ITEM 1 OF 1

PERMIT RECEIPT

OPERATOR: sgerber
COPY # : 1

Sec:12 Twp:Oyster B Rng: Sub: Blk:234 Lot:139
SBL 12-234-139

DATE ISSUED..... 08/25/2015
RECEIPT #..... 01000406496
REFERENCE ID # 13050548

Permit Num R13004199
SITE ADDRESS 53 WOODBURY RD
SUBDIVISION
CITY HICKSVILLE
IMPACT AREA

OWNER WRIGHT JOSEPH & MARGARET TRUST
ADDRESS 2190 JACKSON AVE
CITY/STATE/ZIP SEAFORD NY, NY 11783

RECEIVED FROM RECEIPT INTERFACE
CONTRACTOR MAINTAIN LIC # MAINTAIN
COMPANY MAINTAIN
ADDRESS
CITY/STATE/ZIP
TELEPHONE

| FEE ID | UNIT | QUANTITY | AMOUNT | PD-TO-DT | THIS REC | NEW BAL |
|-------------------|-----------|----------|------------------|----------|----------|---------|
| B-REXTS | FLAT RATE | 1.00 | 200.00 | 0.00 | 200.00 | 0.00 |
| TOTAL PERMIT : | | | 200.00 | 0.00 | 200.00 | 0.00 |
| METHOD OF PAYMENT | | AMOUNT | REFERENCE NUMBER | | | |
| CHECK | | 200.00 | 3724 | | | |
| TOTAL RECEIPT : | | 200.00 | | | | |



TOWN OF OYSTER BAY

ITEM 1 OF 1

PERMIT RECEIPT

OPERATOR: sgerber
COPY # : 1

Sec:12 Twp:Oyster B Rng: Sub: Blk:234 Lot:139
SBL 12-234-139

DATE ISSUED..... 08/25/2015
RECEIPT #..... 01000406497
REFERENCE ID # 94002510

Permit Num L39633
SITE ADDRESS 53 WOODBURY RD
SUBDIVISION
CITY HICKSVILLE
IMPACT AREA

OWNER JOSEPH WRIGHT
ADDRESS 2190 JACKSON AVE
CITY/STATE/ZIP SEAFORD, NY 11783

RECEIVED FROM RECEIPT INTERFACE
CONTRACTOR LIC # *OWNER*
COMPANY JOSEPH WRIGHT
ADDRESS 2190 JACKSON AVE
CITY/STATE/ZIP SEAFORD, NY 11783
TELEPHONE

| FEE ID | UNIT | QUANTITY | AMOUNT | PD-TO-DT | THIS REC | NEW BAL |
|-------------------|-----------|----------|------------------|----------|----------|---------|
| B-REXTS+ | FLAT RATE | 1.00 | 525.00 | 0.00 | 525.00 | 0.00 |
| TOTAL PERMIT : | | | 525.00 | 0.00 | 525.00 | 0.00 |
| METHOD OF PAYMENT | | AMOUNT | REFERENCE NUMBER | | | |
| CHECK | | 525.00 | 3725 | | | |
| TOTAL RECEIPT : | | 525.00 | | | | |



Wright Joseph + Margaret
53 Woodbury Rd
Asch

Dec 23, 20

| | |
|------------------------------|--------------------|
| MARGARET A. WRIGHT 8405 2570 | 3724 |
| JOSEPH WRIGHT | |
| UNIVERSITY OF VIRGINIA | |
| 100 | 2,000.00 |
| ASTORIA VA | |
| CAPITAL ONE, NA | |
| RICHMOND, VA 23181 | |
| 3724 | 8/26/2015 \$200.00 |

| | |
|------------------------------|--------------------|
| MARGARET A. WRIGHT 8405 2570 | 3725 |
| JOSEPH WRIGHT | |
| UNIVERSITY OF VIRGINIA | |
| 100 | 2,000.00 |
| ASTORIA VA | |
| CAPITAL ONE, NA | |
| RICHMOND, VA 23181 | |
| 3725 | 8/26/2015 \$525.00 |



NO. L 39833

Department of Planning and Development
 (212) 686-8800

74 Audrey Avenue, Oyster Bay, New York 11771
 FAX (516) 934-8849

| | | | | | | | | | |
|--|----|----------------------------|-----|----------|------|----------|------|-----------|--|
| 17 | 12 | 234 | 138 | G | 2510 | 96 | Date | H90548 | |
| Permittee: Joseph Wright 2188 Jackson Avenue New York 11788 201-4347 | | Contractor: <i>JS25-90</i> | | Plumber: | | Heating: | | Sanitary: | |
| Property Owner: Joseph Wright 2188 Jackson Avenue New York 11788 201-4347 | | | | | | | | | |

64 Harrison Avenue
 Hicksville New York 11801

Expired Permit #D4603 dated 04/27/70. Addition to Existing Garage and Plumbing.

EXTENSION OF TIME
 Expires 11-30-015
 Reason: 0100020497
 MUST COMPLY WITH PRESENT CODES

to ADDITIONAL SPACE

Please note that when two numbers are shown, the number on the left is the existing structure, the number on the right is the proposed structure.

| | | | | | | | | | |
|---------------|--|-----------------|--|-----|--|---------------|--|---------------------|--|
| S/W/c | | Harrison Avenue | | and | | Woodbury Road | | Hicksville | |
| STRUCTURE NO. | | | | | | | | PER ROW | |
| | | | | | | | | AMOUNT | |
| | | | | | | | | CONSTRUCTION \$2500 | |
| | | | | | | | | PLUMBING | |
| | | | | | | | | BURNER | |
| | | | | | | | | AC UNIT | |
| | | | | | | | | TANK | |
| | | | | | | | | SEWER | |
| | | | | | | | | CONSTR CO | |
| | | | | | | | | Cost of Equip | |
| | | | | | | | | PLUMB CA | |
| | | | | | | | | TOTAL FEE \$60.00 | |

Occupancy of this new building or addition or alteration prior to the issuance of a Certificate of Occupancy will be considered a violation of the Code of the Town of Oyster Bay. Prompt notification by the various contractors for completion of their respective parts of the work will avoid delay in the issuance of the Certificate of Occupancy. Work must be posted on job site, visible to public inspection, until completion of the work and inspection.

Specimens: Normally three sets of 14 or more required specimens
 A form including and of every or apply to situations and conditions.
 Soil Conditions: Before foundation footings are poured. Form to check
 Original signature of the permittee and contractor must be submitted to the Department of Planning and Development and approved before the construction begins.



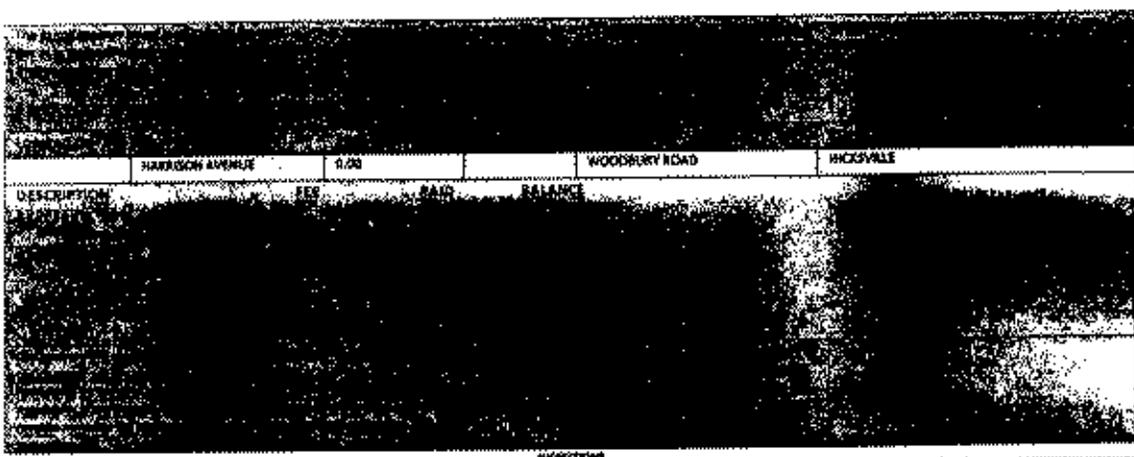


90
 days

| | | | | |
|--|--|------------------------------------|-------------------|-------------|
| Hicksville | 12-294-139 | GB | 13950548 | 01000977597 |
| Permittee | MICHAEL PALOMBA 80 ELIZABETH AVE SETHPAGE NY 11714 516-578-4323 | Contractor | MARITAVE | |
| Property Owner | WRIGHT JOSEPH & MARGARET TRUST 2190 JACKSON AVE SEAFORD NY, NY 11781 (516) 221-4567 | Plumber | NEEDS PLUMBER | |
| | | Electrician | NEEDS ELECTRICIAN | |
| Address of Actual Construction | | Tenant | | |
| 53 WOODBURY RD HICKSVILLE, NY 11785 | | | | |
| Permission Granted for the | | Estimated Cost of Construction \$0 | | |

MAINTAIN SITUATION ON SECOND FLOOR. PROP. RESIDENTIAL UNIT ON SECOND FLOOR. PROP. OFFICE SPACE AT FIRST FLOOR.

EXTENSION OF TIME
 Expires 11/26/2015
 Receipt # 01000977597
 MUST COMPLY WITH PRESENT CODES



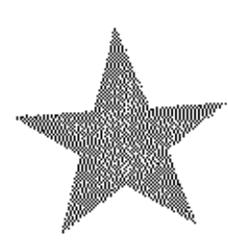
INSPECTIONS
 There are numerous inspection requirements that vary according to the type of structure built or maintained. Some but not all of the required inspections follow:

| | |
|--|---|
| <p>BLINDING INSPECTIONS:</p> <ul style="list-style-type: none"> *Masonry Inspections - Check with Building Division *Certificate Certifications *Soil Conditions - before footing and foundations are poured. *Forms for footings, surveys and foundations including notes. *Waterproofing, membranes and flashing *Foundations and/or slabs. *Forming - wood or steel before mechanical. *Forming after mechanical and before concreting. *Foundation inspection - before closing. *Sloops reviewed. *First (pre-worked). | <p>PLUMBING INSPECTIONS</p> <ul style="list-style-type: none"> *Underground plumbing - before backfilling. *Rough plumbing - before closed up and ready for test. *Final inspection when all fixtures are set. *Sewer connections - separate. *Sanitary systems, Urinals, Washdowns. *Installation or replacement of burners, oil, gas, electric. *All Tanks - underground or above. (Check with Building Division for required testing and in testing and installation). *Pressure tests are required for any natural or propane gas installation, addition or replacement. *Hydrostatic pressure testing must be witnessed by a plumbing inspector for all the sprinkler systems. |
|--|---|

DRAINAGE, SITE WORK, & RETAINING WALLS:
 Contact Planning and Development site engineer.

ALL PERMITS ISSUED IN CONJUNCTION WITH SITE PLAN REVIEW

Please be advised that a Certificate of Occupancy will not be issued for this project until all of the required landscaping has been installed and inspected, or a performance bond in the amount of \$ _____ has been posted with the Town of Oyster Bay



WHEREAS, Frank V. Sammartano, Deputy Commissioner of the Department of Intergovernmental Affairs, by memorandum dated July 11, 2016, request that the Town Board authorize and direct the Town Clerk to publish a public notice of a Request for Proposals under the Workforce Investment Act for youth employment and training services in a newspaper of general circulation no later than August 3, 2016; and

WHEREAS, youth employment and training services will be funded through the Workforce Investment Act in an approximate amount of \$100,000 for the period beginning on October 1, 2016 through September 30, 2017,

NOW, THEREFORE, BE IT RESOLVED, That the Town Clerk is hereby authorized and directed to publish a public notice of a Request for Proposals under the Workforce Investment Act for youth employment and training services in a newspaper of general circulation no later than August 3, 2016, and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. IGA CD 6293 48240 000 CW15.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Intergovernmental Affairs
Town Clerk

Reviewed By
Office of Town Attorney
[Handwritten initials]

14

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TOWN OF OYSTER BAY
Inter-Departmental Memo

July 11, 2016

TO: MEMORANDUM DOCKET
FROM: FRANK V. SAMMARTANO, DEPUTY COMMISSIONER
INTERGOVERNMENTAL AFFAIRS
SUBJECT: PUBLICATION OF YOUTH PROGRAM REQUEST FOR PROPOSALS UNDER
THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

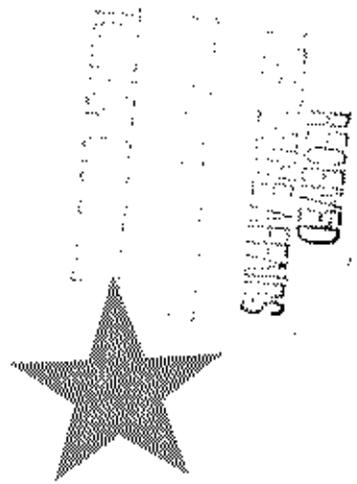
The Department of Intergovernmental Affairs' Division of Employment and Training has prepared the attached Public Notice with regard to a Request for Proposals for the delivery of youth employment and training services for out-of-school youth aged 16-24 under the Workforce Innovation and Opportunity Act for the period October 1, 2016 through September 30, 2017. Requested services will include projects designed to assist eligible youth participants in achieving work readiness skills, dropout recovery services, attaining degrees or certificates, and obtaining placement in unsubsidized employment or education. This is a Workforce Innovation and Opportunity Act eligible cost and therefore at no cost to the Town of Oyster Bay.

In this regard, it is requested that the Town Attorney notify the Town Clerk that the subject notice be published in a newspaper of general circulation (NEWSDAY) no later than August 3, 2016. Funds are available in publicity account IGA CD 6293 48240 000 CW15.



Frank V. Sammartano
Deputy Commissioner

FVS:gp
Attachment
cc: Town Attorney, 19 copies



PUBLIC NOTICE
NOTICE OF REQUEST FOR PROPOSALS FOR
YOUTH EMPLOYMENT AND TRAINING SERVICES
UNDER THE WORKFORCE INNOVATION AND OPPORTUNITY ACT

PLEASE TAKE NOTICE that the Town of Oyster Bay Department of Intergovernmental Affairs' Division of Employment and Training (as the Grant Recipient for the Oyster Bay-North Hempstead-Glen Cove Workforce Development Area) and the Oyster Bay-North Hempstead-Glen Cove Workforce Development Board (WDB) are soliciting proposals for the provision of federally-funded Workforce Innovation and Opportunity Act of 2014 (WIOA) employment and training services for eligible out-of-school youth. A total of approximately \$100,000 in Workforce Innovation and Opportunity Act funding is available for the period October 1, 2016 through September 30, 2017. Eligible program participants include youth aged 16 - 24 who are not attending any school; are U.S. Citizens or eligible to work; and meet targeted eligibility requirements for barriers to employment. Programs should place an emphasis on high school dropout recovery, achievement of recognized postsecondary credentials, and workforce preparation.

A response to this Request does not commit the Town of Oyster Bay to award a contract, nor does it hold the Town responsible for any costs incurred in the preparation of a proposal. The Town reserves the right to accept or reject any or all proposals as a result of this Request, and to negotiate with all qualified sources if it is in the best interest of the program.

The Oyster Bay-North Hempstead-Glen Cove Workforce Development Board is committed to the principles of Affirmative Action and Equal Employment Opportunity and hereby reaffirms that commitment. The Consortium and subcontractors will comply with all of the nondiscrimination and equal opportunity provisions of the Workforce Innovation and Opportunity Act of 2014, which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted permanent resident alien, refugee, asylee, parolee, or other immigrant authorized by the Attorney General to work in the United States, or participation in any WIOA financially assisted program or activity; Title II of the Genetic Information Nondiscrimination Act of 2008; the Non-traditional Employment for Women Act of 1991; Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; the Age Discrimination Act of 1975, as amended; Title IX of the Education Amendments of 1972, as amended; the Americans with Disabilities Act, and with all applicable requirements imposed by or pursuant to regulations implementing those laws, including but not limited to, 29 CFR, Part 34. The United States Department of Labor has the right to seek judicial enforcement of this assurance.

The Request for Proposals package describing the scope of work and containing information necessary for submission can be obtained by contacting Gail Parainfo, Director of Employment and Training at (516) 797-4566, or by writing to:

Frank V. Sammartano, Deputy Commissioner
Town of Oyster Bay Department of Intergovernmental Affairs
977 Hicksville Road
Massapequa, New York 11758

The deadline for proposals submitted in response to this RFP is 3:00 p.m. on September 2, 2016. Faxed or emailed proposals will **not** be accepted.

BY THE ORDER OF THE TOWN BOARD OF THE TOWN OF OYSTER BAY, JOHN VENDITTO,
Supervisor. JAMES ALYADONNA JR., Town Clerk. Dated: _____, 2016. Oyster Bay,
New York.

Reviewed By
Office of Town Attorney

Printed & Signed



Reviewed By
Office of Town Attorney

WHEREAS, pursuant to the Code of the Town of Oyster Bay, Chapter 241, "Waterways", Section 241-33, "Processing of Applications", the Town Board of the Town of Oyster Bay, by Resolution No. 241-2016, adopted on May 10, 2016, directed the Town Clerk to advertise notice of the application of JEFFREY TANEN, to erect, maintain, alter or improve a dock, pier, float, bulkhead or other mooring at 22 Brockmeyer Drive, Massapequa, New York 11758 and designated as Section 65, Block 1601, Lot 658, on the Nassau County Land and Tax Map, in compliance with Section 241-33; and

WHEREAS, pursuant to the provisions of the Town of Oyster Bay Environmental Quality Review Law, the Town Environmental Quality Review Division has reviewed the captioned site plan application; and

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated February 3, 2016, has advised that the Division has reviewed the relevant environmental factors affected by the uses proposed in the subject application, and has determined that said application warrants a Negative Declaration, thus having no significant impact on the environment, in accordance with the Environmental Conservation Law of the State of New York, and the applicable regulations thereof; and

WHEREAS, more than 28 days have elapsed since said Public Notice was given; and

WHEREAS, Carol Ann Strafford, Director of Legislative Affairs, by memorandum dated July 8, 2016, requests a calendar date of July 26, 2016, for Town Board action, in connection with the aforementioned application,

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Oyster Bay does hereby determine that the aforementioned dock application will not have a significant impact on the environment, that the proposed action in said application constitutes a Negative Declaration in accordance with the New York State Environmental Conservation Law and the applicable regulations thereof, and that the Town Board hereby adopts the Town of Oyster Bay Environmental Quality Review Division Report, dated February 3, 2016; and be it further

RESOLVED, That the application of JEFFREY TANEN, to erect, maintain, alter or improve a dock, float, pier, bulkhead or other mooring, at 22 Brockmeyer Drive, Massapequa, New York 11758 and designated as Section 65, Block 1601, Lot 658 on the Nassau County Land and Tax Map, is hereby APPROVED.

-#-

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
Town Attorney
Comptroller (2)
Planning & Development
Environmental Resources

411

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TOWN OF OYSTER

INTER-DEPARTMENTAL MEMO

DATE: July 8, 2016

TO: MEMORANDUM DOCKET

FROM: CAROL ANN STRAFFORD, DIRECTOR
LEGISLATIVE AFFAIRS

THRU: LEONARD GENOVA, TOWN ATTORNEY

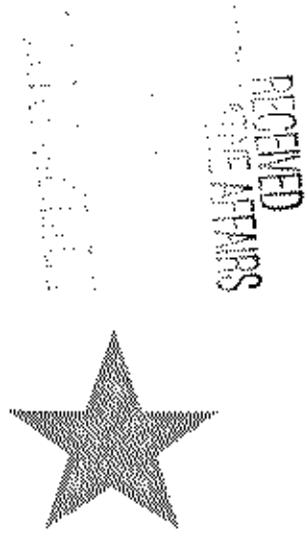
SUBJECT: APPLICATION OF JEFFREY TANEN, 22 BROCKMEYER DRIVE,
MASSAPEQUA, NEW YORK - TO ERECT, MAINTAIN,
IMPROVE, ALTER OR REPAIR A DOCK, FLOAT, BULKHEAD
OR OTHER MOORINGS
FILE # D-2-2016
SECTION 65 BLOCK 1601 LOT 688

I hereby request that the Town Board set a calendar date to render a decision on the above referenced application for July 26, 2016 in compliance with the 30 day notification period to Town Board.

LEONARD GENOVA
TOWN ATTORNEY

Carol Ann Strafford
CAROL ANN STRAFFORD
DIRECTOR-LEGISLATIVE AFFAIRS

CAS:dr
*19



WHEREAS, Beena Kothari, President of IDP USA, Inc., has requested by letter dated July 11, 2016, the use of Parking Fields H-11, H-13 and H-14 in Hicksville, thirty (30) complete barricades and thirty (30) yellow recycling pails on Saturday, August 6, 2016, from 2:00 p.m. until 10:00 p.m., for the India Day Parade; and

WHEREAS, John Bishop, of the Highway Department, by memorandum dated July 14, 2016, has requested Town Board authorization to close off Parking Fields H-11, H-13 and H-14, supply thirty (30) complete barricades and thirty (30) yellow recycling pails for use in Hicksville on Saturday, August 6, 2016, from 2:00 p.m. until 10:00 p.m., for the India Day Parade; and

WHEREAS, this Town Board deems this event to be appropriate and a worthwhile endeavor, and has determined that the approval of this request will benefit the residents of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and authorization is given to allow for the use of the Hicksville Parking Fields H-11, H-12 and H-14, thirty (30) complete barricades and thirty (30) yellow recycling pails for IDP USA, Inc., for the India Day Parade on Saturday, August 6, 2016, from 2:00 p.m. until 10:00 p.m., subject to the following conditions:

1. The use of all Town property shall be in conformance with the Commissioner of the Highway Department, or their duly authorized representatives;
2. The said organization shall comply with all the ordinances of the Town of Oyster Bay, both in its use of Town Property and equipment and in the conduct of the aforescribed activity; and
3. The said organization shall file a Certificate of Insurance and Declaration Page(s) with the Office of the Town Clerk, indicating said organization maintains a policy of comprehensive general liability insurance, with a Commercial Liability limit of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate per year and naming the Town of Oyster Bay as an additional insured, in connection with the aforescribed activity.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Public Works
 Public Safety

Reviewed By
 Office of Town Attorney


WHEREAS, Zeshen Hamid, President of Pakistan Day Parade Long Island, has requested by letter, the use of Parking Field H-14 in Hicksville, thirty (30) barricades and thirty (30) sort pails on Sunday, August 7, 2016, from 10:00 a.m. until 8:00 p.m., for a Pakistan Day Parade; and

WHEREAS, John Bishop, of the Highway Department, by memorandum dated July 14, 2016, has requested Town Board authorization to close off Parking Field H-14, supply thirty (30) barricades and thirty (30) sort pails for use in Hicksville on Sunday, August 7, 2016, from 10:00 a.m. until 8:00 p.m., for the Pakistan Day Parade; and

WHEREAS, this Town Board deems this event to be appropriate and a worthwhile endeavor, and has determined that the approval of this request will benefit the residents of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is hereby accepted and approved, and authorization is given to allow for the use of the Hicksville Parking Field H-14, thirty (30) barricades and thirty (30) sort pails by the Pakistan Day Parade of Long Island, for a Pakistan Day Parade on Sunday, August 7, 2015, from 10:00 a.m. until 8:00 p.m., subject to the following conditions:

1. The use of all Town property shall be in conformance with the Commissioner of the Highway Department, or their duly authorized representatives;
2. The said organization shall comply with all the ordinances of the Town of Oyster Bay, both in its use of Town Property and equipment and in the conduct of the aforescribed activity; and
3. The said organization shall file a Certificate of Insurance and Declaration Page(s) with the Office of the Town Clerk, indicating said organization maintains a policy of comprehensive general liability insurance, with a Commercial Liability limit of \$1,000,000.00 per occurrence and \$2,000,000.00 general aggregate per year and naming the Town of Oyster Bay as an additional insured, in connection with the aforescribed activity.

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The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

| | |
|------------------------|-----|
| Supervisor Venditto | Aye |
| Councilman Muscarella | Aye |
| Councilman Macagnone | Aye |
| Councilman Coschignano | Aye |
| Councilman Pinto | Aye |
| Councilwoman Alesia | Aye |
| Councilwoman Johnson | Aye |

cc: Supervisor
 Town Attorney
 Comptroller (2)
 Public Works
 Public Safety

Reviewed By
 Office of Town Attorney

