

Frank A. Nocerino
Commissioner



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Town of Oyster Bay
Department of Parks

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INSTRUCTION/INFORMATION SHEET

Enclosed is your 2016 Joseph J. Saladino Memorial Marina at Tobay seasonal entrance permit application. Please review the information carefully. If any questions arise, please feel free to call the Beach Division Office at (516) 797-4111.

To ensure that only Town residents are issued permits, the following items **must** be submitted to the address listed above with your application:

1. A completed and signed application form. Unsigned or incomplete applications will be returned to the applicant.
2. **Two** Proofs of residency:
 - a. A copy of your valid New York State Driver's license.
 - b. An **original** Town of Oyster Bay tax bill from 2015/2016. The tax bill must have the applicant's name and address or it is not acceptable proof. The bill will be returned to you. Renters may submit a notarized lease agreement, **plus** two utility bills – cable, phone, cell phone, etc. in the applicant's name. The section, block and lot must be obtained from your landlord and placed on the application. The Division of Beaches reserves the right to require additional information if the above submitted proofs do not meet our requirements.
3. **Two** Proofs of vessel ownership:
 - a. An **original** NYS Certificate of Title or Coast Guard Documentation.
 - b. An **original** NYS Registration

NYS DMV REQUIREMENTS TO OBTAIN THE ABOVE:

Boat (motorized vessel)-1987 and newer model year at least 14 feet in length, NYS certificate of title or out-of-state equivalent signed over to you by the person named on the front of the title and an original bill of sale. For 1986 or older NYS registered boats and all boats under 14 feet; a transferable registration signed over to you by the person named on the front of the registration and an original bill of sale. The transferable portion proves ownership, and is used to sell or give ownership to another person. The registration portion allows the vehicle to be operated on a public waterway.

As per Town regulations, co-ownership is allowed if the **primary** vessel owner is a Town resident as indicated on the registration. Proofs of residency, as described above, are required.

Vessels owned by a corporation will be permitted if a major shareholder is a Town resident. Legal proof of holdings (financial reports, corporate or tax documentation, etc.) must be submitted to the Division of Beaches to verify requirement satisfaction. Proofs of residency, as described above, are required.

Vessels leased from a valid Boat Yard or leasing company with the company or Boat Yard's name on the vessel's registration will be the only type of leased vessels eligible to receive a seasonal permit. Proofs of Town residency, as described above, are required.

Return the completed application form to this office (by mail or in person), together with the related papers mentioned above and the proper fee for the seasonal sticker. Please make all checks/money orders payable to the Town of Oyster Bay. Once your application is approved, all original documentation will be returned to you, along with one copy of a permit authorization. You must bring your permit authorization copy to the Joseph J. Saladino Memorial Marina at Tobay with your vessel (on/after Saturday, May 14, 2016). Present your form to the Dock Master and **he/she will directly affix the sticker to your vessel**. The sticker may not be placed in a plastic holder.

The fees for the 2016 season are as follows:

Seasonal Stickers

- \$40.00 - one (1) to twenty-five (25) feet
- \$50.00 - twenty-six (26) to thirty-one (31) feet
- \$65.00 - over thirty-one (31) feet

Entrance Fee (payable only without purchase of entry sticker)

- \$30.00 – Resident and Senior Resident

Daily Slip Rental

A. Saturdays, Sundays, and Holidays

- \$25.00 per day - one (1) to twenty-five (25) feet
- \$30.00 per day - twenty-six (26) to thirty-one (31) feet
- \$35.00 per day - over thirty-one (31) feet

B. Monday through Friday excluding Holidays

- \$10.00 per day - one (1) to twenty-five (25) feet
- \$15.00 per day - twenty-six (26) to thirty-one (31) feet
- \$20.00 per day - over thirty-one (31) feet

C. Senior - Monday through Friday excluding Holidays

- \$ 5.00 per day - one (1) to twenty-five (25) feet
- \$ 7.00 per day - twenty-six (26) to thirty-one (31) feet
- \$ 10.00 per day - over thirty-one (31) feet

The senior citizen discount applies to those individuals who are the primary owner of the vessel and were born on or before October 31, 1956.

The official boating season will be from Saturday, May 14, 2016 through Sunday, September 11, 2016 and all Fridays, Saturdays, Sundays and Mondays during the period from September 16, 2016 through October 31, 2016. These dates are subject to change.

All permits & applications will be accepted either by mail or at the Beach Division Office. However, please remember - **if you choose to come in person, you may not receive your permit immediately as additional verification may be required.**

The following are a list of dates that the Beach Division Office at Town Hall South will be open, in addition to the regular Monday through Friday 9am to 4:30pm hours:

Saturday, May 7th – 9:00 am to 2:00 pm

Saturday, May 21st – 9:00 am to 2:00 pm

Payments accepted in person include cash, check, money order, Discover, MasterCard and Visa.