

*John Carminif*

COMMISSIONER OF HUMAN RESOURCES

APPROVED

Reviewed By  
Office of Town Attorney

*Thomas M. ...*

Meeting of April 19, 2016

RESOLUTION P-6-16

WHEREAS, The 2016 Budget, adopted October 13, 2015 established the titles and salaries of officers and employees of the Town of Oyster Bay pursuant to Section 27 of Town Law, and other Local Laws relating to the establishment of Town Departments, and Rules and Regulations governing appointments, etc., of employees; and

WHEREAS, The adoption of said 2016 Budget, on October 13, 2015, was by a Resolution of the Town Board; and

WHEREAS, Resolution #P1063, dated December 12, 1972, provides a procedure for the amendment of the Resolution establishing grades, salaries and titles as required and requested by Department Heads,

NOW, THEREFORE, BE IT RESOLVED, That the Budget as adopted be and hereby is amended to reflect the approved additions and deletions as indicated by the attached.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

Town Clerk

Cc: Town Board  
Supervisor  
Human Resources  
Comptroller  
Payroll

Reviewed By  
Office of Town Attorney  


RESOLVED, That the Comptroller be and he hereby is directed to Transfer Funds within the various Departments Accounts as indicated:

ITEM NO.	DEPT.	AMOUNT	FROM
016-16	IGA	\$ 5,000.00	IGA CD 6293 48010 000 CW15
			TO
		5,000.00	IGA CD 6293 41300 000 CW15
			FROM
		\$ 17,000.00	IGA CD 6293 48010 000 CW15
			TO
		17,000.00	IGA CD 6293 41600 000 CW15
			FROM
		3,000.00	IGA CD 6293 48010 000 CW15
			TO
		3,000.00	IGA CD 6293 48220 781 CW15
			From
		5,000.00	IGA CD 6293 48010 000 CW15
			TO
		5,000.00	IGA CD 6293 48220 783 CW15

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Intergovernmental Affairs

Meeting of April 19, 2016

Resolution No. 185-2016

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, and Mary T. Ryan, Director, Senior Citizen Services, Department of Community and Youth Services, by memorandum dated March 28, 2016, request Town Board authorization to permit the services of the Saint Francis Hospital Community Outreach Van From April 2016 to December 2016, at Town Parks and Community Centers;

WHEREAS, the Community Outreach Van will provide screening for diabetes and cholesterol, take blood pressure and give appropriate patient education and referrals as needed, at no cost to the Town.

NOW, THEREFORE, BE IT RESOLVED, that the abovementioned request is hereby approved and the Town Board authorizes the Department of Community and Youth Services to permit the services of the Saint Francis Hospital Community Outreach Van from April 2016 to December 2016, at Town Parks and Community Centers

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Community & Youth Services

Reviewed By  
Office of Town Attorney

WHEREAS, pursuant to Section 135-54(B) of the Code of the Town of Oyster Bay, the Commissioner of the Department of Planning and Development, by memorandum dated September 17, 2015, authorized the Highway Department to clean up the premises located at 92 Fourteenth Street, Hicksville, New York 11801, also known as Section 11, Block 399, Lot 67 on the Land and Tax Map of the County of Nassau; and

WHEREAS, Leonard Genova, Town Attorney, and Donna B. Swanson, Deputy Town Attorney, by memorandum dated March 15, 2016, pursuant to Section 135-54(C) of the Code of the Town of Oyster Bay, have requested that the cost of cleaning up the aforementioned premises on September 29, 2015, in the amount of \$855.46, be referred to the County of Nassau for assessment,

NOW, THEREFORE, BE IT RESOLVED, That the request of Leonard Genova, Town Attorney, and Donna B. Swanson, Deputy Town Attorney, as set forth in their memorandum dated March 15, 2016, is approved, and the Town Clerk shall file a certified copy of this Resolution with the Clerk of the Legislature of the County of Nassau, so that the amount of \$855.46 may be assessed by the Legislature of the County of Nassau against the parcel known as 92 Fourteenth Street, Hicksville, New York 11801, also known as Section 11, Block 399, Lot 67 on the Land and Tax Map of the County of Nassau, at the same time as other taxes are levied or assessed.

*MM*  
Reviewed By  
Office of Town Attorney  
*Donna B. Swanson*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Planning & Development  
Highway

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, and George Baptista, Jr., Deputy Commissioner of the Department of Parks, by memorandum dated March 28, 2016, request Town Board authorization to conduct the 2016 Town of Oyster Bay Sports and Family Events Program at various Town facilities, and for the Department of Parks to enter into an agreement with Dream Entertainment Group, Inc., to provide audio services for said events, in an amount not to exceed \$7,000.00, and to utilize the food services of D & J Refreshments, Inc. in an amount not to exceed \$7,250.00, and pay for other expenses including, but not limited to; trophies, t-shirts, and signage, in an amount not to exceed \$20,000.00, for a total amount not to exceed \$34,250.00, with funds to be drawn from Account No. PKS A 7110 47670 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and the Department of Parks is hereby authorized to conduct the 2016 Town of Oyster Bay Sports and Family Events Program at various Town facilities, and to enter into an agreement with Dream Entertainment Group, Inc., to provide audio services for said events, in an amount not to exceed \$7,000.00, and the Town Board further authorizes the Department of Parks to utilize the food services of D & J Refreshments, Inc., in an amount not to exceed \$7,250.00, and to pay for other expenses including, but not limited to; trophies, t-shirts, and signage, in an amount not to exceed \$20,000.00, for a total amount not to exceed \$34,250.00,

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same upon presentation of duly certified claims, after audit, and the funds for said payments are to be drawn from Account No. PKS A 7110 47670 000 0000, or any other appropriate account.

Reviewed By  
Office of Town Attorney  
*Walter V. Alryga*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Parks

Meeting of April 19, 2016

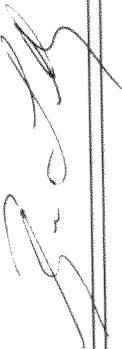
Resolution No. 188 -2016

WHEREAS, Ceejay Van Dyke, by letter dated March, 2016, has offered to donate a bench and plaque to the Town of Oyster Bay to be placed at Philip B. Healey Beach at Florence Avenue, Massapequa, New York, in memory of her fiance, Alex Saggio; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated March 28, 2016, recommends that the Town accept said donation, estimated to be worth \$700.00; and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town Board hereby accepts the donation of a bench and plaque from Ceejay Van Dyke to be placed at Philip B. Healey Beach at Florence Avenue, Massapequa, New York, in memory of her fiance, Alex Saggio.

Reviewed By  
Office of Town Attorney



The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Parks

WHEREAS, Cristina Harrison, Administrator, First Presbyterian Church, 60 East Main Street, Oyster Bay, New York 11771, by letter dated March 15, 2016, has requested the use of one (1) roll-off container for its spring cleanup, from May 3, 2016 through May 10, 2016; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and John T. Collins, Division Head, Division of Sanitation, Department of Public Works, by memorandum dated March 29, 2016, have advised that the abovementioned equipment will not be required for use by the Town at that time, and that the Department of Public Works has no objection to providing one (1) roll-off container to the First Presbyterian Church, without charge, as the cleanup is not a profit-making event as defined in the Code of the Town of Oyster Bay, Chapter 201, "Solid Waste", Section 17; and

WHEREAS, the Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Department of Public Works is hereby authorized to provide one (1) roll-off container to the First Presbyterian Church, for its spring cleanup, from May 3, 2016 through May 10, 2016, without charge, subject to the following conditions:

1. The use of all Town equipment shall be in conformance with the direction of the Commissioner of the Department of Public Works, or his duly authorized representative.
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town equipment and in the conduct of the aforescribed activity.
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance, in the amounts of \$1,000,000 with a general aggregate of \$2,000,000, and naming the Town as an additional insured in connection with the aforescribed activity.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works

*MM*  
Reviewed By  
Office of Town Attorney  
*Frank V. Caluso*

WHEREAS, pursuant to Resolution No. 613-2013, adopted on September 17, 2013, the Town of Oyster Bay entered into an agreement with Andrew Mel Kenny, in connection with Contract No. PWC55-13, On-Call Consultant for Preparedness Planning, Training and Homeland Security Measures, with two (2) one (1) year extension options, in an amount not to exceed \$50,000.00 per year; and

WHEREAS, Justin McCaffrey, Commissioner of the Department of Public Safety, and Barry J. Bree, Deputy Commissioner of the Department of Public Safety, by memorandum dated March 29, 2016, request Town Board authorization to exercise the second option to extend the contract for a one year period, nunc pro tunc from September 1, 2015 through August 31, 2016, and for the Comptroller to be authorized and directed to encumber an amount of \$12,000.00 in Account No. DPS A 3010 44900 000 0000, in order to make payment for the anticipated claims in connection with the aforementioned extension,

NOW, THEREFORE, BE IT RESOLVED, That upon the request as hereinabove set forth, the Town Board hereby authorizes the Department of Public Safety to exercise the second option to extend the contract with Andrew Mel Kenny for a one year period, nunc pro tunc from September 1, 2015 through August 31, 2016; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment, in the amount of \$12,000.00, are to be encumbered in and drawn from Account No. DPS A 3010 44900 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Safety

Reviewed By  
Office of Town Attorney

Meeting of April 19, 2016

Resolution No. 191 -2016

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated March 29, 2016, requests Town Board authorization for the Town of Oyster Bay's annual contribution to the Inter-Municipal Hempstead Harbor Protection Committee for the year 2016, in the amount of \$10,900.00, with the funds for said contribution to be drawn from Account No. DER A 8090 44900 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and Town Board authorization is granted to the Department of Environmental Resources for the Town of Oyster Bay's annual contribution to the Inter-Municipal Hempstead Harbor Protection Committee for the year 2016, in the amount of \$10,900.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, with the funds for said contribution to be drawn from Account No. DER A 8090 44900 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Environmental Resources

Reviewed By  
Office of Town Attorney

WHEREAS, Susan M. Martin, President of The Chamber of Commerce of the Massapequas, Inc., by letter dated February 10, 2016, requests the use of one roll-off container from June 3, 2016 through June 6, 2016, (rain date June 10, 2016 through June 13, 2016), for the Chamber's Annual Community Street Festival; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and John T. Collins, Division Head, Division of Sanitation, Department of Public Works, by memorandum dated March 29, 2016, have advised that the requested roll-off container will not be required for use by the Town at that time, and the Department of Public Works has no objection to providing the roll-off container to The Chamber of Commerce of the Massapequas, Inc., and since the Street Festival is a profit making event, as defined in the Code of the Town of Oyster Bay, Article II, "Solid Waste", it is hereby requested that the Town Board approve the use of Town equipment, with a charge of \$250.00 for each container load dumped; and

WHEREAS, the Town Board of the Town of Oyster Bay deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Department of Public Works is hereby authorized to provide the use of a roll-off container for the aforementioned Street Festival, from June 3, 2016 through June 6, 2016, (rain date June 10, 2016 through June 13, 2016), to The Chamber of Commerce of the Massapequas, Inc., at a charge of \$250.00 per container load dumped, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Department of Public Works, or his duly authorized designee.
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activity.
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance in the amount of \$1,000,000, with a general aggregate of \$2,000,000, and naming the Town as an additional insured, in connection with the aforescribed activity.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works

Reviewed By  
Office of Town Attorney  
*Martin V. Almy*

Meeting of April 19, 2016

Resolution No. 193 -2016

WHEREAS, Brian Yarmeisch, by letter dated March 21, 2016, has offered to donate a bench and plaque to the Town of Oyster Bay on behalf of the Bergman family, to be placed at Town of Oyster Bay Parklet P-30 located in Plainview, New York, in memory of his friend, Mike Bergman; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, by memorandum dated March 22, 2016, recommends that the Town accept said donation, estimated to be worth \$700.00; and

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is approved, and the Town Board hereby accepts the donation of a bench and plaque from Brian Yarmeisch, on behalf of the Bergman family, to be placed at Town of Oyster Bay Parklet P-30 located in Plainview, New York, in memory of his friend, Mike Bergman.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Parks

Reviewed By  
Office of Town Attorney

WHEREAS, Maureen A. Fitzgerald, Commissioner of the Department of Community and Youth Services, and Sharon A. Betz, Assistant Director of Community Relations, Department of Community and Youth Services, by memorandum dated March 30, 2016, is requesting Town Board authorization to sponsor the 2016 Annual Spring Festival, to be held on Saturday, April 30, 2016, from 1:00 p.m. to 4:00 p.m., at Syosset-Woodbury Community Park, Jericho Turnpike, Woodbury, New York, which will include crafts, games, bouncies, refreshments, a petting zoo to be provided by Dynamic Entertainment Inc., and other Spring Festival activities, at a total cost not to exceed \$8,000.00, that the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000; and

WHEREAS, this Town Board deems these events to be appropriate and worthwhile endeavors, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Town Board authorizes the Department of Community and Youth Services to hold the 2016 Annual Spring Festival on Saturday, April 30, 2016, from 1:00 p.m. to 4:00 p.m., at Syosset-Woodbury Community Park, Jericho Turnpike, Woodbury, New York, at a total cost not to exceed \$8,000.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit and that the funds for said payment are to be drawn from Account No. CYS A 7020 47660 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
 Town Attorney  
 Comptroller (2)  
 Community & Youth Services

Reviewed By  
 Office of Town Attorney

WHEREAS, Joseph Orlich, Flotilla Commander of U.S. Coast Guard Auxiliary Oyster Bay Flotilla 22-05, by letter dated March 14, 2016, is requesting a boat slip at the Theodore Roosevelt Marina, for the 2016 boating season, with a waiver of all Town of Oyster Bay fees; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, and Brian A. Vander Veer, Assistant Superintendent of Beaches, Department of Parks, by memorandum dated March 30, 2016, recommend that the abovementioned request be granted, and that the U.S. Coast Guard Auxiliary Oyster Bay Flotilla 22-05 be granted a boat slip at Theodore Roosevelt Marina, for the 2016 boating season, with a waiver of all Town of Oyster Bay fees,

NOW, THEREFORE, BE IT RESOLVED, That the recommendations as hereinabove set forth are accepted, and the Town Board authorizes the Department of Parks to grant the U.S. Coast Guard Oyster Bay Flotilla 22-05 a boat slip at the Theodore Roosevelt Marina, for the 2016 boating season, with all Town of Oyster Bay fees for same hereby waived, said slip to be occupied by the patrol vessel with call sign 221722, from the USCG Operation facility.

Reviewed By  
Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Parks

WHEREAS, Mr. Robert Weltner, of Operation Splash, Inc., a not-for-profit organization, P.O. Box 228, Freeport, New York 11520 by letter dated March 21, 2016, has requested permission to use one (1) boat slip in the public dock at John J. Burns Park, from April 11, 2016 through November 13, 2016, with all fees waived; and

WHEREAS, Frank A. Nocerino, Commissioner of the Department of Parks, and Brian A. Vander Veer, Assistant Superintendent of Beaches, Department of Parks, by memorandum dated March 31, 2016, have advised that the Department of Parks has no objection to providing Operation Splash, Inc. with one (1) boat slip in the public dock at John J. Burns Park, from April 11, 2016 through November 13, 2016, with all fees waived,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and the Department of Parks is hereby authorized to permit Operation Splash, Inc., to use one (1) boat slip in the public dock at John J. Burns Park, nunc pro tunc from April 11, 2016 through November 13, 2016, with all fees waived.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Parks

Reviewed By  
Office of Town Attorney

WHEREAS, by Resolution No. 309-2014, adopted on May 6, 2014, this Town Board authorized J.C. Broderick & Associates, Inc., to provide lead based paint testing services for the Division of Community Development's Residential Rehabilitation program from May 1, 2014 through April 30, 2015, with two (2) one (1) year extension options; and

WHEREAS, by Resolution No. 245-2015, adopted on April 28, 2015, this Town Board authorized the exercise of the first one (1) year extension option, from May 1, 2015 through April 30, 2016; and

WHEREAS, Frank V. Sammartano, Deputy Commissioner of the Department of Intergovernmental Affairs, and Peter Aiello, Program Coordinator, Department of Intergovernmental Affairs, by memorandum dated April 4, 2016, request Town Board authorization to exercise the second one (1) year extension option, from May 1, 2016 through April 30, 2017, in an amount of \$20,000.00, at the same prices, conditions and terms as provided for in the present agreement,

NOW, THEREFORE BE IT RESOLVED, That the abovementioned recommendation is hereby accepted and approved, and J.C. Broderick & Associates, Inc. is hereby authorized to provide lead based paint testing services for the Division of Community Development's Residential Rehabilitation program, from May 1, 2016 through April 30, 2017, in an amount not to exceed \$20,000.00, at the same prices, conditions and terms as provided for in the present agreement; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment are to be drawn from Account No. IGA CD 8668 48250 731 CD 16, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Intergovernmental Affairs

Reviewed By  
Office of Town Attorney

WHEREAS, by Resolution No. 725-2015, adopted on December 15, 2015, the Town Board authorized the Office of the Comptroller to exercise the second one (1) year extension of Contract No. PWC 035-13, with the firm of Albrecht, Viggiano, Zureck & Co., P.C., to provide accounting services to the Town from December 1, 2015 through November 30, 2016; and

WHEREAS, by memorandum dated April 5, 2016, Robert J. McEvoy, Comptroller and Christine M. Wiss, Deputy Comptroller, have advised that it is necessary to increase the authorization set forth in Resolution No. 725-2015 by \$650,000 for Contract No. PWC 035-13, as extended, due to the need to prepare New York State required documents, audit reports and financial statements, for the accounting periods of 2014, 2015 and 2016;

NOW, THEREFORE, BE IT RESOLVED, That Resolution No. 725-2015 is hereby amended to increase the authorization set forth in Resolution No. 725-2015 by \$650,000 for Contract No. PWC 035-13, as extended, in order to enable Albrecht, Viggiano, Zureck & Co., P.C., to prepare New York State required documents, audit reports, and financial statements, for the accounting periods of 2014, 2015 and 2016, with funds available for said increase in Account Nos. CMP-A-1315-44800-000-0000.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)

Reviewed By  
Office of Town Attorney

Meeting of April 19, 2016

Resolution No. 199 -2016

WHEREAS, James Altadonna Jr., Town Clerk, by memorandum dated March 30, 2016, request that a refund in the amount of \$20.00 be authorized for Ms. Tina L. Nelkin, 320 Fairhaven Boulevard, Woodbury, New York 11797 due to a duplicate parking permit that was issued for the same vehicle in error,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Town Clerk is hereby authorized to refund the amount of \$20.00, to Ms. Tina L. Nelkin and payment of said refund is to be made upon presentation of a duly certified claim, after audit by the Comptroller; and be it further

RESOLVED, That funds for said payment are to be drawn from Account No. HWY ST 0001 01721 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

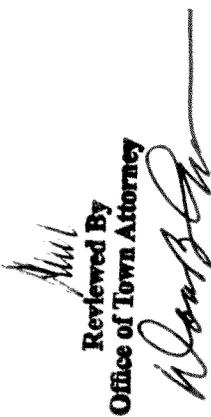
cc: Supervisor  
Town Attorney  
Comptroller (2)  
Town Clerk

Reviewed By  
Office of Town Attorney

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated March 30, 2016, has requested authorization to accept the following donations presented to the Town of Oyster Bay Animal Shelter:

- Donation of \$5,000.00 by Janet A. Furey, for the Estate of Charles H. Free
- Donation of \$100.00 by Robin Miller in honor of Luc Epstein's Bar Mitzvah
- Donation of \$100.00 by Magdalena K. Perka
- Donation of \$50.00 by Anita Echauri

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is approved, and the Town Board hereby authorizes the Department of Environmental Resources to accept the abovementioned donations, and that said donations be deposited in Account No. DER A 3510 41600 000 0000.

  
 Reviewed By  
 Office of Town Attorney

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
 Town Attorney  
 Comptroller (2)  
 Environmental Resources

WHEREAS, Susan Viscuso, Spring Fair Chair, East Woods School, 31 Yellow Cote Road, Oyster Bay, New York 11771, by letter dated January 22, 2016, has requested the use of eighty (80) complete barricades and sixty (60) traffic cones, for the School's Annual Spring Fair, to be held on May 14, 2016 and May 15, 2016; and

WHEREAS, Kevin M. Hanifan, Commissioner of the Highway Department, by memorandum dated March 30, 2016, has advised that the abovementioned equipment will not be required for use by the Town at that time, and the Highway Department has no objection to providing East Woods School with eighty (80) complete barricades and sixty (60) traffic cones, to be dropped off on May 13, 2016 and picked up on May 16, 2016, for the School's Annual Spring Fair, to be held on May 14, 2016 and May 15, 2016; and

WHEREAS, this Town Board deems this event to be an appropriate and worthwhile endeavor, and has determined that the approval of this request will benefit the residents of the Town of Oyster Bay,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned requests are hereby approved, and the Highway Department, is hereby authorized to provide eighty (80) complete barricades and sixty (60) traffic cones, to be dropped off on May 13, 2016 and picked up on May 16, 2016, to the East Woods School for its Annual Spring Fair, to be held on May 14, 2016 and May 15, 2016, subject to the following conditions:

1. The use of all Town property shall be in conformance with the direction of the Commissioner of the Highway Department or his duly authorized designee.
2. The said organization shall comply with all ordinances of the Town of Oyster Bay, both in its use of Town property, and in the conduct of the aforescribed activities.
3. The said organization shall file a Certificate of Insurance with the Office of the Town Clerk, indicating said organization maintains general liability insurance, in the amounts of \$1,000,000 with a general aggregate of \$2,000,000, and naming the Town as an additional insured, in connection with the aforescribed activity.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Highway  
Parks  
Public Safety

  
Reviewed By  
Office of Town Attorney  
Martin D. Alvord

WHEREAS, Resolution No. 754-2015, adopted on December 15, 2015, authorized Schneider Engineering, PLLC, to provide on-call engineering services under Contract No. PWC 06-16, On-Call Engineering Services Relative to Contract Administration; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memorandum dated March 31, 2016, request that Schneider Engineering, PLLC, be authorized to provide engineering services under Contract No. PWC 06-16 in an amount not to exceed \$75,000.00 including construction oversight and inspection at various Town Parks, Project ID No. 1209TWNA-23, and that the Comptroller issue an encumbrance order in the amount of \$75,000.00, with funds to be drawn from Account No. PKS H 7197 20000 000 1209 001,

NOW, THEREFORE, BE IT RESOLVED, That upon the request as hereinabove set forth, Schneider Engineering, PLLC, is hereby authorized to proceed with the abovementioned Project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in the amount of \$75,000.00 for Contract No. PWC 06-16, with funds to be drawn from Account No. PKS H 7197 20000 000 1209 001, or any other appropriate account.

*Reviewed By*  
Office of Town Attorney  
*Prate V. Alagna*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Parks

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memorandum dated April 5, 2016, request Town Board authorization in connection with the payment of regulatory fees for the New York State Department of Environmental Conservation, State Pollutant Discharge Elimination System Permit Program, and that the Comptroller establish an Encumbrance Order utilizing Account No. PKS H 7197 20000 000 1209 001 for Project I.D. No. 1209TWNA-23, in the amount of \$2,500.00, and Account No. HWY H 5197 20000 000 1503 008 for Project I.D. No. 1503HWYDB-03, in the amount of \$2,500.00,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove mentioned is accepted and approved, and Town Board authorizes the Department of Public Works to make the payment of regulatory fees for the New York State Department of Environmental Conservation, State Pollutant Discharge Elimination System Permit Program, and the Comptroller is hereby authorized and directed to issue an Encumbrance Order utilizing Account No. PKS H 7197 20000 000 1209 001 for Project I.D. No. 1209TWNA-23, in the amount of \$2,500.00, and Account No. HWY H 5197 20000 000 1503 008 for Project I.D. No. 1503HWYDB-03, in the amount of \$2,500.00,

*MV*  
Reviewed By  
Office of Town Attorney  
*Martin V. Almy*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Parks  
Highway

At a regular meeting of the Town Board of the Town of Oyster Bay, Nassau, New York, held at the Town Hall, Audrey Avenue, in Oyster Bay, New York, in said Town, on April 19, 2016, at 10:00 o'clock A.M., Prevailing Time.

The meeting was called to order by Supervisor Venditto, and upon roll being called, the following were

PRESENT: Supervisor Venditto

Councilman Muscarella

Councilman Coschignano

Councilman Pinto

Councilwoman Alesia

ABSENT: Councilman Macagnone

Councilwoman Johnson

The following resolution was offered by Councilman Muscarella, who moved its adoption, seconded by Councilman Coschignano, to-wit:

REVENUE ANTICIPATION NOTE RESOLUTION DATED APRIL 19, 2016.

A RESOLUTION DELEGATING TO THE SUPERVISOR OF THE TOWN OF OYSTER BAY, NASSAU COUNTY, NEW YORK, THE POWER TO AUTHORIZE THE ISSUANCE OF AND TO SELL UP TO \$10,000,000 REVENUE ANTICIPATION NOTES OF SAID TOWN AND RENEWALS THEREOF IN ANTICIPATION OF VARIOUS REVENUE DUE, OR DUE AND PAYABLE, TO SAID TOWN IN THE CURRENT FISCAL YEAR OF SAID TOWN, ENDING DECEMBER 31, 2016.

BE IT RESOLVED, by the Town Board of the Town of Oyster Bay, Nassau, New York, as follows:

Section 1. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell up to \$10,000,000 revenue anticipation notes of the Town of Oyster Bay, Nassau County, New York, and renewals thereof, in anticipation of the receipt of aid from the State of New York, sales tax revenue and mortgage recording tax revenue due, or due and payable, to said Town during the current fiscal year of said Town ending December 31, 2016, is hereby delegated to the Supervisor of the Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be determined by said Supervisor of the Town, pursuant to the provisions of the Local Finance Law.

Section 2. This resolution shall take effect immediately.

Reviewed By  
Office of Town Attorney



The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

__Supervisor Venditto_____	VOTING	_AYE__
__Councilman Muscarella_____	VOTING	_AYE__
__Councilman Macagnone_____	VOTING	_ABSENT_
__Councilman Coschignano_____	VOTING	_AYE__
__Councilman Pinto_____	VOTING	_AYE__
__Councilwoman Alesia_____	VOTING	_AYE__
__Councilwoman Johnson_____	VOTING	_ABSENT__

The resolution was thereupon declared duly adopted.

\* \* \* \* \*

Cc: Supervisor  
Town Attorney  
Comptroller (2)  
Finance

At a regular meeting of the Town Board of the Town of Oyster Bay, Nassau, New York, held at the Town Hall, Audrey Avenue, in Oyster Bay, New York, in said Town, on April 19, 2016, at 10:00 o'clock A.M., Prevailing Time.

The meeting was called to order by Supervisor Venditto, and upon roll being called, the following were

PRESENT: Supervisor Venditto  
Councilman Muscarella  
Councilman Coschignano  
Councilman Pinto  
Councilwoman Alesia

ABSENT: Councilman Macagnone  
Councilwoman Johnson

The following resolution was offered by Councilman Muscarella, who moved its adoption, seconded by Councilman Coschignano, to-wit:

TAX ANTICIPATION NOTE RESOLUTION DATED APRIL 19, 2016.

A RESOLUTION DELEGATING TO THE SUPERVISOR OF THE TOWN OF OYSTER BAY, NASSAU COUNTY, NEW YORK, THE POWER TO AUTHORIZE THE ISSUANCE OF AND TO SELL UP TO \$20,000,000 TAX ANTICIPATION NOTES OF SAID TOWN AND RENEWALS THEREOF IN ANTICIPATION OF THE RECEIPT OF TAXES OR ASSESSMENTS LEVIED FOR THE FISCAL YEAR OF SAID TOWN ENDING DECEMBER 31, 2016.

BE IT RESOLVED, by the Town Board of the Town of Oyster Bay, Nassau, New York, as follows:

Section 1. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell up to \$20,000,000 tax anticipation notes of the Town of Oyster Bay, Nassau County, New York, and renewals thereof, in anticipation of the receipt of taxes or assessments levied for the fiscal year of said Town ending December 31, 2016, is hereby delegated to the Supervisor of the Town, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner as may be determined by said Supervisor of the Town, pursuant to the provisions of the Local Finance Law.

Section 2. This resolution shall take effect immediately.

Reviewed By  
Office of Town Attorney



The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

__Supervisor Venditto_____	VOTING	_AYE__
__Councilman Muscarella_____	VOTING	_AYE__
__Councilman Macagnone_____	VOTING	_ABSENT_
__Councilman Coschignano_____	VOTING	_AYE__
__Councilman Pinto_____	VOTING	_AYE__
__Councilwoman Alesia_____	VOTING	_AYE__
__Councilwoman Johnson_____	VOTING	_ABSENT_

The resolution was thereupon declared duly adopted.

\* \* \* \* \*

Cc: Supervisor  
Town Attorney  
Comptroller (2)  
Finance

WHEREAS, by Resolution No. 581-2013, adopted on September 17, 2013, this Town Board authorized the Supervisor to enter into an agreement with Dog Gone Gorgeous, LTD, to provide the Department of Environmental Resources, Geese Peace Division with dog grooming services as part of the dogs' proper overall care, for the period from September 1, 2013 to December 31, 2013, in an amount not to exceed \$480.00, with five (5) one year extension options, in an amount not to exceed \$1,440.00 per year; and

WHEREAS, Neil O. Bergin, Commissioner of the Department of Environmental Resources, by memorandum dated April 5, 2016, requests Town Board authorization to exercise the third extension option of said agreement nunc pro tunc, from January 1, 2016 through December 31, 2016, in an amount not to exceed \$1,440.00, with funds available in Account No. DER A 3510 44900 000 0000,

NOW, THEREFORE BE IT RESOLVED, That the abovementioned request is hereby accepted and approved, and the Department of Environmental Resources, is hereby authorized to exercise the third extension option of the agreement with Dog Gone Gorgeous, LTD, to provide the Department of Environmental Resources, Geese Peace Division with dog grooming services as part of the dogs' proper overall care nunc pro tunc, from January 1, 2016 through December 31, 2016, in an amount not to exceed \$1,440.00; and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to make payment for same, upon presentation of a duly certified claim, after audit, and that the funds for said payment shall be drawn from Account No. DER A 3510 44900 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Environmental Resources

Reviewed By  
Office of Town Attorney  
*[Signature]*

WHEREAS, Resolution No. 735-2015, adopted on December 15, 2015, authorized Lockwood, Kessler & Bartlett, Inc., to provide On-Call Engineering Services in connection with Contract No. PWC 29-16, On-Call Engineering Services Relative to Oversight of Groundwater Treatment Facility; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memorandum dated April 5, 2016, request Town Board authorization for Lockwood, Kessler & Bartlett, Inc., to provide engineering services including oversight of the operation of the groundwater treatment facility for the Department of Environmental Resources, and further request that the Comptroller issue an encumbrance order in an amount not to exceed \$157,000 under Contract No. PWC 29-16, with funds to be drawn from Account No. DER SR 05 8160 44800 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and the Town Board authorizes Lockwood, Kessler & Bartlett, Inc., to proceed with the abovementioned project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in an amount not to exceed \$157,000 under Contract No. PWC 29-16, with the funds for said payment to be drawn from Account No. DER SR 05 8160 44800 000 0000, or any other appropriate account.

*ML*  
Reviewed By  
Office of Town Attorney  
*Walter V. Alsup*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Environmental Resources

Reviewed By  
Office of Town Attorney  
*Thomas M. Sabellico*

WHEREAS, on December 18, 1990 the Town Board adopted Resolution No. 1215-90, which adopted a Local Law amending the Code of the Town of Oyster Bay, Chapter 30 – ETHICS, which provided that certain Town employees be required to file an Annual Financial Disclosure Form; and

WHEREAS, Section 30-14 of the Town Code provides that the Annual Disclosure Form to be completed shall be established by resolution of the Town Board and may from time to time be amended; and

WHEREAS, by memorandum dated April 7, 2016, Leonard Genova, Town Attorney and Thomas M. Sabellico, Special Counsel, recommend that a revised Annual Financial Disclosure Form, prepared by Steven Leventhal, Esq., outside counsel to the Town’s Board of Ethics be accepted by the Town Board for use beginning with the reporting period for calendar year 2015,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and the Annual Financial Disclosure Form, prepared by Steven Leventhal, Esq., outside counsel to the Town’s Board of Ethics, as attached, is accepted by the Town Board for use beginning with the reporting period for calendar year 2015.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)

**TOWN OF OYSTER BAY  
ANNUAL STATEMENT OF FINANCIAL DISCLOSURE**

**REPORTING PERIOD: CALENDAR YEAR 20\_\_\_\_\_**

**ALL QUESTIONS MUST BE COMPLETED.**

**1. NAME AND ADDRESS.**

\_\_\_\_\_  
Last Name                                      Middle Initial                                      First Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Department or Agency

\_\_\_\_\_  
Department or Agency Address                                      Telephone No.

\_\_\_\_\_  
Residence Address                                      Telephone No.

**2. SPOUSE AND CHILDREN.**

Provide the name of your spouse (if married) and the names of any dependent children: If none, place a check mark in the following box.

none.

\_\_\_\_\_  
Spouse                                      Child/Age

\_\_\_\_\_  
Child/Age                                      Child/Age

**NOTE: FOR QUESTIONS 3 TO 6. DO NOT REPORT EXACT DOLLAR AMOUNTS. INSTEAD, REPORT CATEGORIES OF AMOUNTS, USING THE FOLLOWING:**

- CATEGORY A: UNDER \$5,000
- CATEGORY B: \$5,001 TO UNDER \$10,000
- CATEGORY C: \$10,001 TO UNDER \$25,000
- CATEGORY D: \$25,001 TO UNDER \$50,000
- CATEGORY E: \$50,001 TO UNDER \$100,000
- CATEGORY F: OVER \$100,000

**3. FINANCIAL INTERESTS.**

a. *Business Positions.* List any office, trusteeship, directorship, partnership, or other position in any business, association, proprietary, or not-for-profit organization held by you and your spouse or your dependent children, if any, and indicate whether, to your knowledge, during the reporting period, these entities had any application, request, claim or interest in any proposal before a Town department, agency, board or commission, or any litigation, negotiations or matter requiring the exercise of discretion to which the Town was then a party. If none, place a check mark in the following box.

none

Name of Family Member	Position	Organization	Town Department Agency and Nature or Involvement
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

b. *Outside Employment.* Describe any outside occupation, employment, trade, business, or profession providing more than \$1,000 per year for you, your spouse and your dependent children, if any, and indicate whether such activities were regulated by any state or local agency. If none, place a check mark in the following box.

none

Name of Family Member	Position	Name, Address, and Description of Organization	State or Local Agency	Category of Amount
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

c. *Future Employment.* Describe any contract, promise, or other agreement between you and anyone else with respect to your employment after leaving your Town office or position. If none, place a check mark in the following box.

none

\_\_\_\_\_

\_\_\_\_\_

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*d. Past Employment.* Identify the source and nature of any income in excess of \$1,000 per year from any prior employer, including deferred income, contributions to a pension or retirement fund, profit sharing plan, severance pay, or payments under a buy-out agreement. If none, place a check mark in the following box.

none

Name and Address of Income Source	Description of Income (i.e., pension, deferred, etc.)	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

*e. Investments.* List and describe all investments of you, your spouse, and your dependent children, if any, which have a value in excess of \$5,000, or that constitute five percent or more of the debt or equity of any business, limited liability company, partnership, association, or corporation. Include stocks, bonds, loans, pledged collateral, and other investments. List the location of all real estate within the Town of Oyster Bay or within five hundred feet of a boundary of the Town, in which you, your spouse, or your dependent children, if any, have an interest, regardless of its value. If none, place a check mark in the following box.

none

Name of Family Member	Name and Address of Business or Real Estate	Description of Investment	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*f. Trusts.* List each interest of you, your spouse, and your dependent children in a trust or estate or similar beneficial interest in any assets in excess of \$2,000. Do not list IRS eligible retirement plans or interests in an estate or trust of a spouse, child, stepchild, dependent, parent, stepparent, sibling or stepsibling. If none, place a check mark in the following box.

none

Name of Family Member	Trustee/Executor	Description Trust/Estate	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*g. Other Income.* List the source and describe the nature of any other income in excess of \$1,000 per year from any source not described above, including fiduciary positions, teaching income, lecture fees, consultant fees, contractual income, rents or other income of any nature, or you, your spouse and your dependent children, if any. Income from real estate rents derived from real property located in the Town of Oyster Bay, or within five hundred feet of a boundary of the Town should be identified by the property address. Do not list maintenance, alimony or child support. If none, place a check mark in the following box.

none

Name of Family Member	Name and Address of Income Source	Nature of Income	Category of Amount
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

#### 4. GIFTS AND HONORARIUMS.

List the source of all gifts aggregating in excess of \$250 received during the last year by you, your spouse or dependent child, excluding gifts from a Relative. The term "gifts" includes gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honorariums, and any other payments that are not reportable as income. If none, place a check mark in the following box.

none

Name of Family Member	Name and Address of Donor	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

**5. THIRD-PARTY REIMBURSEMENTS.**

List and describe the source of any third-party reimbursement for travel-related expenditures in excess of \$250 for any matter that relates to your official duties. The term "reimbursement" includes any travel-related expenses provided by anyone other than the Town of Oyster Bay for speaking engagements, conferences, or fact-finding events that relate to your official duties. If none, place a check mark in the following box.

none

Source	Description	Category of Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____

**6. DEBTS.**

List all debts of you, your spouse, and your dependent children in excess of \$5,000. Do not list any obligation to pay maintenance, alimony or child support. Do not list any loan issued in the ordinary course of business by a financial institution to finance educational costs, the cost of home purchase or improvements for a primary or secondary residence, or purchase of a personally owned motor vehicle, household furniture or appliances, or clothing. If none, place a check mark in the following box.

none

Name of Family Member	Name and Address of Creditor	Category of Amount
_____	_____	_____
_____	_____	_____

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**7. INTEREST IN CONTRACTS.**

Describe any interest of you, your spouse, or your dependent children in any contract involving the Town of Oyster Bay or any municipality located within the Town. If none, place a check mark in the following box.

none

Name of Family Member

Contract Description

_____	_____
_____	_____
_____	_____

**8. POLITICAL PARTIES.**

List any position you held within the last five years as an officer of any political party, political committee, or political organization. The term "political organization" includes any independent body or any organization that is affiliated with or a subsidiary of a political party. If none, place a check mark in the following box.

none

_____
_____
_____

**9. CLIENTS AND CUSTOMERS DOING BUSINESS WITH THE TOWN.**

Identify any client or customer that both: (i) you know that you, your outside employer, firm, limited liability company, partnership, association, or corporation in which you are the owner of more than five percent of the outstanding shares of corporate stock, derived income in excess of five thousand dollars (\$5,000), and (ii) you know that during the reporting period, had any application, request, claim or interest in any proposal before a Town department, agency, board or commission, or any litigation, negotiations or matter requiring the exercise of discretion to which the Town was then a party.

Do not identify any client or customer that received medical, pharmaceutical or dental services, or mental health services.

Do not identify any client or customer that received residential real estate services, other than services rendered in connection with a land use application.

Do not identify any client or customer represented in connection with an investigation or prosecution by law enforcement authorities, bankruptcy, family court, estate planning, or domestic relations matters.

Do not identify any client or customer represented pursuant to an insurance policy, but identify the source of compensation paid to you or the firm.

Do not disclose information prohibited from disclosure by federal or state law, such as information governed by the Family Court Act or the identity of any minor client or customer.

You may seek an exemption from the Board of Ethics in connection with the disclosure of identifying client or customer information.

If none, place a check mark in the following box.

none

Client or Customer	Town Application Claim, Request or Proposal	Amount of Income by Category
_____	_____	_____
_____	_____	_____
_____	_____	_____

**10. DISCLOSURE BY LICENSED PROFESSIONALS AND LOBBYISTS.**

a. If you were licensed to practice law, worked as a licensed real estate broker or agent, practiced a profession licensed by the New York State Education Department, or worked as a member or employee of a firm required by law to register as a lobbyist, give a general description of the principal subject areas of matters that you handled during the reporting period, the compensated services that you performed, and whether you personally provided services directly to clients. If none, place a check mark in the following box.

If none, or if you were not licensed to practice law, did not work as a licensed real estate broker or agent, did not practice a profession licensed by the New York State Education

Department, and did not work as a member or employee of a firm required by law to register as a lobbyist, place a check mark in the following box.

none

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b. If you were licensed to practice law, worked as a licensed real estate broker or agent, practiced a profession licensed by the New York State Education Department, or worked as a member or employee of a firm required by law to register as a lobbyist, and are a partner or shareholder in the firm or corporation that engaged in such activities, give a general description of the principal subject areas of matters that the firm or corporation handled during the reporting period.

If none, or if you were not licensed to practice law, did not work as a licensed real estate broker or agent, did not practice a profession licensed by the New York State Education Department, and did not work as a member or employee of a firm required by law to register as a lobbyist, place a check mark in the following box.

none

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I have received and read a copy of the Town of Oyster Bay Code of Ethics.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DO YOU HAVE QUESTIONS ABOUT THE CODE OF ETHICS?** For a confidential advisory opinion, contact the Board of Ethics at the following address, or as provided on the Town's web site:

SECRETARY TO BOARD OF ETHICS  
TOWN HALL  
54 Audrey Avenue  
Oyster Bay, NY 11771

## TOWN OF OYSTER BAY

### INSTRUCTIONS FOR COMPLETING ANNUAL STATEMENT OF FINANCIAL DISCLOSURE

These instructions were adopted by the Board of Ethics to assist you in completing of the Annual Statement of Financial Disclosure. For further information, you may contact the Board of Ethics at:

SECRETARY TO BOARD OF ETHICS  
TOWN HALL  
54 Audrey Avenue  
Oyster Bay, NY 11771

#### FREQUENTLY ASKED QUESTIONS:

##### Who Must File?

You must file an Annual Statement of Financial Disclosure if you are:

- An elected Town official,
- A department head or deputy department head,
- An Attorney serving in the Town Attorney's office,
- A compensated employee appointed by the Town Board,
- A Town inspector,
- A candidates for elective Town office, or
- A Town officer or employees holding a policymaking position, as that term is broadly defined by the Town Code of Ethics.

##### Will My Personal Information Remain Private?

The purpose of annual financial disclosure is to promote public confidence in Town Government, and to ensure government integrity by reminding Town officers and employees of potential conflicts of interest that may arise.

Annual Statements of Financial Disclosure are generally available for public inspection and copying pursuant to the New York Freedom of Information Law. Before releasing a disclosure statement for public inspection, the Board of Ethics will remove the categories

of value, your home address, and the names of your dependent children. You may request that the Board of Ethics also withhold from public disclosure other information that, if released, would result in an unwarranted invasion of your personal privacy. The Board of Ethics will consider your request, and make its determination based on the requirements of the Freedom of Information Law.

#### **When Must I file?**

Unless you are a candidate for Town elective office, you must file your financial disclosure statement with the Board of Ethics on or before May 15 of each year.

If you are a candidate for Town elective office, you must file your financial disclosure statements with the Board of Ethics within thirty days of your nomination or designation pursuant to the New York election law.

#### **How do I Request an Exemption from Filing?**

If you have been designated as a person required to file an annual disclosure statement solely because you hold of a policymaking position, you may apply to the Board of Ethics for reconsideration of your filing status, and the Board of Ethics may grant an exemption from filing based upon factors set forth in Section 30-22(b) of the Town Code of Ethics.

Exemptions from filing may be requested by individuals, or by a Town department, agency, board or committee on behalf of a class of individuals holding the same position.

A timely request for exemption from filing, submitted to the Board of Ethics prior to the date for filing an annual disclosure statement, will automatically extend the date for filing until such time as the Board of Ethics either grants or denies the request.

#### **How do I Request an Extension of my Time to File?**

You may request that the Board of Ethics grant an extension of your time to file, based on justifiable cause or undue hardship.

In addition, the Board of Ethics will grant a request for extension of your time to file an annual statement of financial disclosure if you have filed an Application for Automatic Extension of Time to File U.S. Individual Income Tax Return (IRS Form 4868). In making such a request, you must submit a copy of the application that you filed with the Internal Revenue Service.

A timely request for extension of your time to file, submitted to the Board of Ethics prior to the date for filing an annual disclosure statement, will automatically extend the date for filing until such time as the Board of Ethics either grants or denies the request.

### **Where do I File?**

You must file your annual statement of financial disclosure with the Town Clerk.

### **GENERAL INSTRUCTIONS FOR COMPLETING ALL QUESTIONS**

- All questions relate to the prior calendar year.
- Your answers must be legible (please print or type your answers)
- You must complete every part of each question.
- In the answer to a question is “none”, check the box for none.
- Do not answer any question with the phrase “not applicable.”
- If two or more questions require the same response, you may reference one in response to the other.
- You may attach additional pages if more space is needed. Each additional page should include your name and the question number.

**If you fail to file an annual statement of financial disclosure, or file a deficient statement, you may be subject to penalties authorized by the Town Code of Ethics, including disciplinary action and a civil fine of up to \$10,000.**

**It is a crime to knowingly file an annual statement of financial disclosure that contains false information.**

### **INSTRUCTIONS FOR ANSWERING INDIVIDUAL QUESTIONS**

#### **1. NAME AND ADDRESS.**

Report your full name, including any middle name or initial.

Report your official title, and your functional title if different.

Report the Town department, agency, board or committee that you work for, or to which you are appointed.

Report your Town office address and telephone number, and your home address and telephone number

## 2. SPOUSE AND CHILDREN.

If you were married at any time during the reporting year, report the name of your spouse.

Report the full names and ages of your dependent children.

**NOTE: FOR QUESTIONS 3 TO 6, DO NOT REPORT EXACT DOLLAR AMOUNTS. INSTEAD, REPORT CATEGORIES OF AMOUNTS, USING THE FOLLOWING:**

- CATEGORY A: UNDER \$5,000
- CATEGORY B: \$5,001 TO UNDER \$10,000
- CATEGORY C: \$10,001 TO UNDER \$25,000
- CATEGORY D: \$25,001 TO UNDER \$50,000
- CATEGORY E: \$50,001 TO UNDER \$100,000
- CATEGORY F: OVER \$100,000

## 3. FINANCIAL INTERESTS.

### a. *Business Positions.*

Report the positions that you held (other than your Town position), or that were held by your spouse or dependent children.

Identify the position held and the name of the organization.

List any applications that the organization had pending before the Town, and any negotiations, litigation or financial interest that the organization had in a matter involving the Town.

### b. *Outside Employment.*

Report any outside employment, business or professional activity from which you, your spouse, or your dependent children derived more than \$1,000 during the reporting year.

Identify the position held and the name of the organization.

Indicate whether the activities were regulated by and state or local government agency. List the category of amount derived from the outside employment, business or professional activity.

*c. Clients and Customers Doing Business with the Town.*

Identify any client or customer from which you derived more than \$5,000 in the reporting year, if you know that the client or customer had any application, claim, request or proposal pending before the Town, or any negotiations, litigation or financial interest in a matter involving the Town.

Also identify any clients or customers of your outside employer, business or professional activity, including any corporation in which you are the owner of more than five percent of the outstanding shares of corporate stock, if you know that the client or customer had any application, claim, request or proposal pending before the Town, or any negotiations, litigation or financial interest in a matter involving the Town.

Do not identify any client or customer that received medical, pharmaceutical or dental services, or mental health services.

Do not identify any client or customer that received residential real estate services, other than services rendered in connection with a land use application.

Do not identify any client or customer represented in connection with an investigation or prosecution by law enforcement authorities, bankruptcy, family court, estate planning, or domestic relations matters.

Do not identify any client or customer represented pursuant to an insurance policy, but identify the source of compensation paid to you or the firm.

Do not disclose information prohibited from disclosure by federal or state law, such as information governed by the Family Court Act or the identity of any minor client or customer.

You may seek an exemption from the Board of Ethics in connection with the disclosure of identifying client or customer information.

*d. Future Employment.*

Describe any contract, promise, or other agreement between you and anyone else for your employment after leaving your Town office or position.

*e. Past Employment. Identify*

Report any income in excess of \$1,000 from a prior employer, including deferred income, contributions to a pension or retirement fund, profit sharing plan, severance pay, or

payments under a buy-out agreement.

*f. Investments.*

List each investment of you, your spouse, and your dependent children, that either:

- Have a value in excess of \$5,000, *or*
- Constitute five percent or more of the ownership or debt any business. Include stocks, bonds, loans, pledged collateral, and other investments.

Identify mutual or investment funds, including those held through an Individual Retirement Account, but do not list the individual securities held by such mutual funds.

List the location of all real estate within the Town of Oyster Bay or within five hundred feet of a boundary of the Town, in which you, your spouse, or your dependent children have an interest, *regardless of its value.*

Do not list any notes or mortgages that are made to a spouse, child, stepchild, dependent, parent, stepparent, sibling or stepsibling.

Do not list accounts held for a minor under the Uniform Transfer to Minors Act.

Do not list savings, checking or money market accounts.

*g. Trusts.*

Report each interest of more than \$2,000 that you, your spouse, and your dependent children had in a trust or estate or other beneficial interest.

For the purpose of this question, the term "interest" means a right, claim or legal share in a trust or estate, or any other beneficial interest, even if you did not receive benefits in the reporting year.

Do not report IRS eligible retirement plans or interests in an estate or trust of a spouse, child, stepchild, dependent, parent, stepparent, sibling or stepsibling.

*h. Other Income.*

Report all income in excess of \$1,000 from any source not reported in answering another question, including but not limited to fiduciary positions, teaching income, lecture fees, consultant fees, contractual income, rents that you, your spouse and your dependent children.

Income from real estate rents derived from real property located in the Town of Oyster Bay, or within five hundred feet of a boundary of the Town should be identified by the

property address.

Do not list maintenance, alimony or child support.

Do not list unemployment insurance benefits, workers compensation payments, disability payments, social security benefits or public assistance benefits.

Do not list proceeds of a life insurance policy or other death benefits.

#### **4. GIFTS AND HONORARIA.**

Report all gifts in excess of \$250 received during the last year by you, your spouse or dependent child, including gifts of cash, property, personal items, payments to third parties on your behalf, forgiveness of debt, honoraria, and any other payments that are not reportable as income.

Multiple gifts during the reporting year from the same source should added together and treated as a single gift for purposes of determining whether they exceed \$250.

Do not report gifts from a spouse, child, stepchild, dependent, parent, stepparent, sibling or stepsibling.

#### **5. THIRD-PARTY REIMBURSEMENTS.**

Report reimbursements of travel related expenses of more than \$250 received from anyone other than the Town for activities related to your official duties, including speaking engagements, conferences, or fact-finding events.

Multiple reimbursements during the reporting year from the same source should added together and treated as a single reimbursement for purposes of determining whether they exceed \$250.

#### **6. DEBTS.**

Report all debts in excess of \$5,000 owed by you, your spouse, or your dependent child.

Do not list any obligation to pay maintenance, alimony or child support.

Do not list debts owed to a spouse, child, stepchild, dependent, parent, stepparent, sibling or stepsibling.

Do not list any loan issued in the ordinary course of business by a financial institution to finance educational costs, the cost of home purchase or improvements for a primary or

secondary residence, or purchase of a personally owned motor vehicle, household furniture or appliances.

Do not list liabilities incurred in the ordinary course of a trade, business or professional practice of you or your spouse.

#### **7. INTEREST IN CONTRACTS.**

Describe any interest of you, your spouse, or your dependent children in a contract involving the Town of Oyster Bay or any municipality located within the Town.

Also identify any such interest of your outside employer, business or professional practice, including any corporation in which you are the owner of more than five percent of the outstanding shares of corporate stock, if you know that the employer, business or professional practice has such an interest.

#### **8. POLITICAL PARTIES.**

List any position you held within the last *five years* as an officer of any political party, political committee, or political organization.

The term "political organization" includes any independent body or any organization that is affiliated with or a subsidiary of a political party.

#### **8. DISCLOSURE BY LICENSED PROFESSIONALS AND LOBBYISTS.**

If you were licensed to practice law, worked as a licensed real estate broker or agent, practiced a profession licensed by the New York State Education Department, or worked as a member or employee of a firm required by law to register as a lobbyist,

- a. Give a general description of
  - The principal subject areas of matters that you handled during the reporting period,
  - The compensated services that you performed, and
  - Whether you personally provided services directly to clients.
- b. Give a general description of the principal subject areas of matters that the firm or corporation handled during the reporting period.

**YOU MUST SIGN AND DATE YOUR DISCLOSURE STATEMENT**

**DO YOU HAVE QUESTIONS ABOUT THE CODE OF ETHICS?**

For a confidential advisory opinion, contact the Board of Ethics at the following address and telephone number, or as provided on the Town's web site:

SECRETARY TO BOARD OF ETHICS  
TOWN HALL  
54 Audrey Avenue  
Oyster Bay, NY 11771

WHEREAS, Resolution No. 733-2015, adopted on December 15, 2015, authorized Cashin Associates, P.C., to provide engineering services under Contract No. PWC 31-16, On-Call Engineering Services Relative to Solid Waste Disposal Complex; and

WHEREAS, Richard T. Betz, Commissioner of the Department of Public Works, and Elizabeth L. Maccarone, Deputy Commissioner of the Department of Public Works, by memoranda dated April 5, 2016 and April 12, 2016, request that Cashin Associates, P.C., be authorized to provide engineering services, including assistance with the management of the Town's Solid Waste Disposal Contract and technical review of recycling and regulatory issues, and further request that the Comptroller issue an encumbrance order, in the amount of \$150,000 under Contract No. PWC 31-16, with funds to be drawn from Account No. DER SR 05 8160 44800 000 0000,

NOW, THEREFORE, BE IT RESOLVED, That the request as hereinabove set forth is accepted and approved, and Town Board authorization is hereby given for Cashin Associates, P.C., to proceed with the abovementioned project, and the Comptroller is hereby authorized and directed to issue an encumbrance order in the amount of \$150,000 for Contract No. PWC 31-16, with funds to be drawn from Account No. DER SR 05 8160 44800 000 0000, or any other appropriate account.

Reviewed By  
Office of Town Attorney  
*Martin V. Almyro*

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)  
Public Works  
Environmental Resources

WHEREAS, in August, 2014, the Town of Oyster Bay commenced a civil action against Reliable Wood Products, LLC ("Reliable") in order to recover damages caused by Reliable having breached an agreement entered into with the Town, the terms of which required Reliable to haul yard waste from the Town's solid waste disposal facility and to return finished compost to the Town; and

WHEREAS, at the time of Reliable's breach of contract, the Town owed Reliable \$348,371.58 for work already completed, but after negotiations, Reliable agreed that the Town was damaged in the amount of \$217,257.22 due to its failure to perform under the said contract; and

WHEREAS, Leonard Genova, Town Attorney, and Matthew M. Rozea, Assistant Town Attorney, by memoranda dated April 5, 2016 and April 11, 2016, advise that this matter can be settled in the amount of \$131,114.36, that funds for such settlement are available in Account No. DER SR05 8106 46530 000 0000, and request that the Supervisor be authorized to execute any and all documents necessary to effectuate the settlement of the litigation with Reliable,

NOW, THEREFORE, BE IT RESOLVED, That the abovementioned request is hereby approved, and the Supervisor is authorized to execute any and all documents necessary to effectuate the settlement of the Town's litigation with Reliable Wood Products, LLC, and be it further

RESOLVED, That the Comptroller is hereby authorized and directed to pay Reliable Wood Products, LLC, in an amount not to exceed \$131,114.36 upon the submission of a duly certified claim, after approval by the Town Attorney, and after audit, with funds available in Account No. DER SR05 8106 46530 000 0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)

MS  
Reviewed By  
Office of Town Attorney  
*[Signature]*

Meeting of April 19, 2016

Resolution No. 211-2016

WHEREAS, Leonard Genova, Town Attorney, and Karen J. Underwood, Deputy Town Attorney, by memoranda dated April 6, 2016 and April 12, 2016, recommend that the premium due and owing for the insurance policy for Volunteer Firefighters' Workers' Compensation Coverage issued to the Town by Fire District of New York Mutual Insurance Co., Inc. (FDM), for the period of January 1, 2016 to December 31, 2016, be paid,

NOW, THEREFORE, BE IT RESOLVED, That the recommendation as hereinabove set forth is accepted and approved, and the premium due and owing for the insurance policy for Volunteer Firefighters' Workers' Compensation Coverage issued to the Town by Fire District of New York Mutual Insurance Co., Inc. (FDM), for the period of January 1, 2016 to December 31, 2016, shall be paid upon submission of a duly certified claim after audit; and be it further

RESOLVED, That payment shall be made from Account Nos. TWN SF12-3410-47790-000-0000; TWN SF02-3410-47790-000-0000; TWN SF15-3410-47790-000-0000; TWN SF08-3410-47790-000-0000; AND TWN SF09-3410-47790-000-0000, or any other appropriate account.

The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)

Reviewed By  
Office of Town Attorney

Meeting of April 19, 2016

Resolution No. 212-2016

RESOLVED, That the Town Board hereby ratifies the action of the Town Clerk in publishing the Comprehensive Annual Financial Report for the year ending December 31, 2014, in compliance with General Municipal Law, Article 3, requiring public notification of said report and filing with the State Comptroller.

  
Reviewed By  
Office of Town Attorney  


The foregoing resolution was declared adopted after a poll of the members of the Board; the vote being recorded as follows:

Supervisor Venditto	Aye
Councilman Muscarella	Aye
Councilman Macagnone	Absent
Councilman Coschignano	Aye
Councilman Pinto	Aye
Councilwoman Alesia	Aye
Councilwoman Johnson	Absent

cc: Supervisor  
Town Attorney  
Comptroller (2)