



**Town of Oyster Bay**  
**Department of Planning and Development**  
**74 Audrey Avenue, Oyster Bay, New York 11771**  
**(516) 624-6200 – Fax: (516) 624-6240**

**PLOT PLAN / SITE PLAN CERTIFICATION AFFIDAVIT**

BUILDING PERMIT APPLICATION NUMBER: \_\_\_\_\_

SECTION: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT(S): \_\_\_\_\_

PREMISES: \_\_\_\_\_

In accordance with 19 NYCRR, Codes, Rules and Regulations of the State of New York, Section 1203, all plot plans and site plans submitted to the Department of Planning and Development shall clearly depict all structures and site improvements. This is intended to include all primary and accessory structures, garages, decks, pool, equipment, etc. for both residential and commercial properties.

STATE OF NEW YORK)

SS:

COUNTY OF NASSAU)

\_\_\_\_\_, being duly sworn, deposes and says that I am a licensed Registered Architect / Professional Engineer and duly licensed to practice my profession in the State of New York and maintain an office at \_\_\_\_\_.

In lieu of a current survey dated within six (6) months from the date of this application, I certify that I have personally inspected the above referenced property and determined that the plot plan / site plan submitted accurately depicts all existing site improvements as of \_\_\_\_\_ (date).

I certify that with respect to the above application I have prepared and submitted a Residential Zoning Analysis Sheet which accurately reflects the dimensions and zoning requirements for the subject property.

I acknowledge that the Department of Planning and Development is relying on this affidavit for the application's code review in accordance with state law.

\_\_\_\_\_  
Signature of Architect/Engineer

Sworn to before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_

(SEAL)

\_\_\_\_\_  
Notary Public